County of Monterey RECOMMENDED BUDGET

Fiscal Year Ending June 30th

2009







RECOMMENDED BUDGET

COUNTY OF MONTEREY INCLUDING SPECIAL DISTRICTS GOVERNED BY THE BOARD OF SUPERVISORS

FISCAL YEAR ENDING JUNE 30, 2009

FERNANDO ARMENTA (CHAIR)	1ST	DISTRICT
LOUIS R. CALCAGNO (VICE CHAIR)	2ND	DISTRICT
SIMÓN SALINAS	3RD	DISTRICT
ILA-METTEE McCUTCHON	4TH	DISTRICT
DAVE POTTER	5TH	DISTRICT

LEW C. BAUMAN COUNTY ADMINISTRATIVE OFFICER

TABLE OF CONTENTS

Fiscal Year 2008-09 Recommended Budget

Summary Information	Page	Budget Units (B.U. #) – (continued)	Page
Executive Officer's Letter	i	County Overhead Recovered (840)	201
Executive Summary	vii	Court Assigned Counsel (228)	275
•		Development Set-Aside (181)	169
Auditor-Controller's Summary of Schedules	1	Disaster Public Assistance (286)	347
Budget Policies	xxix	District Attorney (224)	257
Glossary of Budget Terms	665	East Garrison Debt Service – RMA (943)	581
, ,		East Garrison Redevelopment – RMA (943)	653
Budget Units (B.U. #)		East Garrison Set-Aside – RMA (943)	659
2007 Refund Construction Fund – RMA (174)	233	Economic Development (182)	173
Agricultural Commissioner (281)	337	Elections (141)	157
Aid to Indigents (551)	483	Emergency Communications (152)	249
Alcohol and Drug Programs (417)	435	Emergency Medical Services System (436)	447
Animal Services (296)	399	Emergency Services Reimbursement (435)	445
Annual County Audit (102)	85	Enterprise Resource Planning Project (167)	221
Architectural Services – RMA (165)	213	Environmental Health (414)	417
Area Agency on Aging (594)	505	Equal Opportunity Office (108)	109
Assessment Appeals Board (101)	83	Facilities Maintenance Projects – RMA (166)	217
Assessor (118)	133	Facilities Management & Mail Services –	217
Auditor-Controller (111)	117	RMA (106)	99
Board of Supervisors (100)	79	Facilities Master Plan Implementation –	22
Boronda Debt Service – RMA (943)	577	RMA (172)	225
	655		365
Boronda Housing Set-Aside – RMA (943)		Fish and Game Propagation (297)	
Boronda Redevelopment Project – RMA (943)	647	Fleet Management – RMA (109)	113
Building Services – RMA (299)	371	Fort Ord –RMA (184)	325
CalWORKs/TANF Benefits (531)	477	Fort Ord Debt Service – RMA (943)	579
Capital Projects Fund – RMA (173)	229	Fort Ord Housing Set-Aside – RMA (943)	657
Castroville/Pajaro Debt Service – RMA (941-943).	575	Fort Ord Redevelopment Project – RMA	c 10
Castroville/Pajaro Housing Set-Aside – RMA	- 4 =	(943)	649
(941-943)	645	General Liability Insurance (185)	593
Castroville/Pajaro Redevelopment Project – RMA		Grand Jury (222)	255
(941-943)	641	Health (411)	403
Certificates of Participation – Master Plan (808)	569	Housing and Redevelopment – RMA (294)	357
Certificates of Participation – 2007 Refunding &		Human Resources (125)	147
Public Facilities Financing (804)	567	Inclusionary Housing – RMA (287)	349
Child Care Planning Council (593)	501	Information Technology (193)	179
Child Support Services (225)	263	IHSS Client Services (548)	481
Children's Medical Services (440)	453	IHSS Public Authority (591)	495
Clinic Services (413)	411	Insurance (192)	177
Community Action Partnership (510)	473	Intergovernmental & Legislative	
Community Development Grants – RMA (575)	381	Affairs (130)	153
Community Development Reuse Program – RMA		Juvenile Inst. & Alternative Programs (256)	307
(574)	379	Lake Nacimiento (759)	555
Competitive Clusters-Revolving Loan Fund (180)	167	Lake San Antonio (758)	549
Contingencies (990)	587	Linkages (595)	509
Contributions – Other Agencies (420)	439	Litter Control – RMA (298)	367
Contributions – Proposition 172 (285)	313	Medical Care Services (430)	443
Cooperative Extension Service (621)	529	Mental Health (415)	423
Cooperative Extension – Reimbursed	0-7	Military & Veterans' Affairs (559)	485
Projects (622)	535	Multipurpose Senior Services	105
County Administrative Office (105)	93	Program (596)	513
County Counsel (121)	143	Nacimiento Hydroelectric Project (270)	335
County Disposal Sites – RMA (425)	441	Natividad Medical Center (960)	599
County Library (611)	523	Non-Program Revenue (104)	399 89
County Memberships (103)	323 87		489
County Memberships (103)	0/	Office for Employment Training (565)	409

Budget Units (B.U. #) – (continued)	Page	Functional Area Summaries	Page
Office of Emergency Services (295)	361	Capital Projects (Gen. Gov.)	207
Other Financing Uses (850)	205	Contingencies & Reserves	583
Other General Expenditures (191)	175	County Service Areas	611
Out-of-Home Care (535)	479	Debt Service	561
Parks (750)	539	Finance & Administration (Gen. Gov.)	73
Parks-Grant Projects (755)	545	Health & Sanitation	391
Planning – RMÅ (293)	353	Hospital Enterprise Fund	599
Printing Services (197)	193	Internal Service Funds	589
Probation (255)	301	Land Use & Environment	
Produce Inspection (282)	343	(Public Protection)	319
Productivity Investment (845)	203	Paramedic Service Area	615
Public Defender (227)	269	Position Information	661
Public Guardian/Administrator (416)	431	Public Assistance	459
Public Works – RMA (300)	385	Public Ways & Facilities	385
Purchasing (119)	139	Recreation & Education	517
Recorder/County Clerk (291)	197	Redevelopment	637
Records Retention (196)	189	Safety (Public Protection)	237
Resource Management Agency (194)	327	Sanitation Districts	635
Retire Certificates of Participation-		Water Resources Agency	617
Sheriff's Facility (803)	565		
Revenue Division (115)	123		
Revolving Loan Program (576)	383		
Risk Management (195)	185		
Sheriff – Administration and Enforcement			
Bureau (230)	279		
Sheriff – Coroner (292)	315		
Sheriff – Custody Operations Bureau (251)	293		
Sheriff – Inmate Medical Services (252)	299		
Sheriff – Joint Gang Task Force (235)	287		
Short-Term Borrowing (830)	571		
Social Services (501)	465		
Social Services-Other Assistance (592)	499		
State Community Development (570)	377		
Surveyor – RMA (199)	333		
Telecommunications (151)	161		
Treasurer-Tax Collector (117)	127		
Trial Courts (207)	253		
Vehicle Replacement – RMA (107)	105		
Water Resources Agency (930)	623		
Water Resources Agency SVWP Debt			
Service (940)	573		
Workers' Compensation Insurance (186)	597		

MONTEREY COUNTY

COUNTY ADMINISTRATIVE OFFICE

LEW C. BAUMAN
COUNTY ADMINISTRATIVE OFFICER



168 W. ALISAL STREET 3RD FLOOR SALINAS, CA 93901-2680 (831) 755-5115 (831) 757-5792 www.co.monterey.ca.us

To: Board of Supervisors

County of Monterey

Date: May 28, 2008

Subject: FISCAL YEAR 2008-09 RECOMMENDED BUDGET

The County Administrative Office (CAO) respectfully submits the Fiscal Year (FY) 2008-09 Recommended Budget for your review and consideration. Your Board will review the budget in detail at the scheduled Budget Hearings on June 9, 2008. The Recommended Budget totals \$1.0 billion for all functional areas, including the General Fund, Natividad Medical Center (NMC), Water Resources Agency, and Special Districts. This is an increase of \$38.7 million, or 3.9% over FY 2007-08. The General Fund, at \$570.2 million, represents 55.8% of the total Recommended Budget, increasing by 2.4%, or \$13.3 million over the prior year.

The FY 2008-09 budget is one of the most fiscally challenging this County has faced in recent history. According to the California Department of Finance (DOF), two years into the housing slump, the national and California economies began to face additional headwinds-falling home prices, tight credit conditions, dysfunctional financial markets, and soaring food and energy prices. The housing downturn continues while labor markets weaken, and at the end of 2007, consumers began to lose confidence in the economy. The DOF further indicates that the outlook for the California economy anticipates little growth in 2008, followed by slow growth in 2009 and moderate growth in 2010. Monterey County has not escaped the impacts of these trends with significant reductions in growth rates of local tax revenues from past years. Further, the full impact of the State budget remains unclear as the State grapples with a funding gap estimated at \$17.2 billion. At this time, based on the Governor's May Revise, the State budget is expected to result in significant programmatic cuts in the County's grant and social service programs.

As implications of the economic downturn emerged, budget staff analyzed trends in historical year-end expenditures and revenues in context of economic projections. The analysis indicates trends toward increasing costs and decreasing revenue growth rates, tending toward restricted budgets in the foreseeable future. In other words, the rate of cost increases are outpacing revenue increases. In building the FY 2008-09 budget, staff strived to maintain status quo levels of services in a constrained fiscal environment. In general, a status quo budget is defined as a budget that funds current year staffing levels and program expenditures and costs them out for the next year with no significant changes, accounting for negotiated labor and other inflationary costs.

The key strategies employed in developing the Recommended Budget as status quo includes: 1) funding only existing levels of staffing; and 2) use of fund balance otherwise programmed to the General Fund Strategic Reserve. Additionally, this level of funding is contingent upon impacts of

the State Budget when adopted later this year, and may need to be amended accordingly in the second quarter of the fiscal year. The implications of these strategies are two-fold. First, they impose, in effect, a budgetary hiring freeze on departments. Although personnel position counts in the budget are maintained at prior year levels, they are only funded at FY 2007-08 actual staffing levels. This approach permits departments to retain flexibility to fill essential positions as determined internally, an option eliminated by conventional hiring freezes or budgetary elimination of vacant personnel positions. Second, fund balance designated to fund the strategic reserve are reallocated to program costs. This measure constitutes an important exception to your Board's policy to establish a strategic reserve equal to 10% of General Fund revenues in recognition of the significant economic downturn and its impact to critical County services. This year would have represented the fourth year in an eight-year fund up schedule to fully fund the reserve. The Recommended Budget maintains the existing level of reserve at \$37.3 million, representing 6.8% of General Fund revenues, 32.4% below the 10% level recommended by the Government Finance Officers Association as an emergency reserve to fund natural disasters, economic downturns, and other unforeseen events.

In regard to Natividad Medical Center (NMC), the financial condition of the hospital has improved dramatically from prior years' operational results. The improvement is evident in the fact that NMC has operated with a positive cash balance throughout FY 2007-08 (currently at \$20 million) and is estimated to begin FY 2008-09 with an Available Fund Balance exceeding \$15 million. These positive results are attributed to the dedication of the Board of Trustees, and the commitment of NMC management and staff to a financial turn-around. We also acknowledge the continuing involvement of representatives of the Community Hospital of the Monterey Peninsula and Salinas Valley Memorial Healthcare System (SVMH) on the NMC Board of Trustees. Their continued participation demonstrates their community spirit and commitment to maintain essential safety net healthcare services within Monterey County. Of special recognition, gratitude is expressed to the Board of Directors of SVMH for augmenting financial support of NMC by providing an additional intergovernmental transfer of funds to NMC in the amount of \$2.0 million for FY 2008-09.

Preparation of the FY 2008-09 Recommended Budget could not be possible without the collaborative efforts between the CAO's Budget and Analysis Office and the Department Heads and their finance staff. The difficult decisions made to maintain levels of service and mandated requirements necessitated extensive analyses, and many extended budget workshops with Department Heads. This process has been critical to understanding essential County functions, potential opportunities for economy of scale partnerships and cost-savings, and potential mitigation of impacts from cost increases and funding losses.

In summary, the FY 2008-09 Recommended Budget maintains public safety services, sustains environmental and agricultural protection; continues to support priority facility projects, and replacement of obsolescent technology and equipment; and funds negotiated salaries and benefits. The Budget, though balanced, represents an interim spending plan for proceeding into the new fiscal year, pending adoption of the State budget. Difficult decisions lie ahead as we proceed into FY 2008-09. Most importantly, this Budget also represents a cooperative process between all County departments, recognizing that even though many needs remain unmet, an extraordinary team effort has provided for a balanced budget and operating plan that strives to maintain prior year levels of service even as Monterey County, along with the State and the rest of the Country, work through one of the most significant economic downturns in recent history.

In closing, I express gratitude to your Board for your leadership and financial stewardship, permitting this County to focus on delivery of quality services for the benefit of all Monterey County residents while developing, maintaining and enhancing the resources of the area. I also recognize the dedication and resolve of Department Heads and their staff for their commitment to maintaining County services and their continued enthusiasm to find more cost-effective ways to serve our customers. Finally, I extend sincere thanks to the CAO Budget and Analysis staff for their contribution in preparing this Recommended Budget, a document requiring many, many long hours of preparation, highlighting their dedication to excellence in the delivery of public service.

Lew C. Bauman County Administrative Officer (THIS PAGE INTENTIONALLY LEFT BLANK)

RECOMMENDATIONS

It is recommended that the Board of Supervisors:

- 1. Hold a Public Hearing on June 9, 2008 at 9:00 a.m. to adopt the Fiscal Year (FY) 2008-09 Appropriation Limits pursuant to Article XIIIB of the California State Constitution.
- 2. Commence Budget Hearings with the County Administrative Office summary presentation of the FY 2008-09 Recommended Budget on June 9, 2008 at 9:00 a.m.
- 3. Set the Citizens' Option for Public Safety (COPS) Public Hearing for September 30, 2008 at 10:30 a.m. to consider District Attorney and Sheriff's funding requests.
- 4. Extend the Military Leave Policy adopted by your Board in response to the events of September 11, 2001, due to the on-going military action in Iraq, through FY 2008-09.
- 5. Authorize the County Administrative Office and Auditor-Controller to prepare the FY 2008-09 Adopted Budget Resolution reflecting changes made by the Board during budget hearings, to make any changes in budget units to reflect any position and/or account adjustments approved by the Board during or prior to budget hearings.
- 6. Authorize the County Administrative Office to retain the full FY 2006-07 final year-end Available Fund Balance in the General Fund to provide for cash flow and contingent financial resources due to impending State and Federal Budget Actions and revenue accrual impacts. The County Administrative Office will bring final recommendations to the Board of Supervisors when all State and Federal budgetary actions are known, and resulting county financing requirements for FY 2008-09 are determined.
- 7. Authorize the County Administrative Office to adjust the FY 2008-09 Adopted Budget for the General Fund to reflect the final FY 2007-08 year-end Available Fund Balance by transferring and/or appropriating funds to or from the Capital Projects Fund.
- 8. Authorize the County Administrative Office to adjust the FY 2008-09 Adopted Budgets for the Other Funds under the authority of the Board of Supervisors to reflect the FY 2007-08 year-end final Available Fund Balance.
- 9. Direct the County Administrative Office to work with the Sheriffs Office and Emergency Communications Department to analyze and understand overtime usage, and bring those findings and recommendations to the Board of Supervisors' Budget Committee during FY 2008-09.
- 10. Direct the Natividad Medical Center (NMC) Chief Executive Officer to:
 - a. Continue monthly reports to the Board of Supervisors and NMC Board of Trustees on NMC's ability to meet established budget expectations in terms of overall hospital profit/loss projections, cash requirements, productivity, and cost savings.
 - b. Direct NMC Executive management to develop performance measures in collaboration with the County Administrative Office and report quarterly to the Board of Supervisors.

- 11. Direct the County Administrative Office and Auditor-Controller to continue placing the same budgetary appropriation controls on the NMC budget as other County budgets.
- 12. Direct the County Administrative Office, after the adoption of the State Budget, to return to the Board of Supervisors with a modified County budget that takes into account the impacts of the State Budget.

EXECUTIVE SUMMARYFiscal Year 2008-09 Recommended Budget

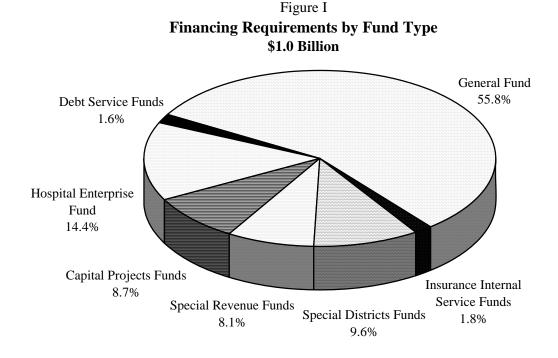
INTRODUCTION

The Fiscal Year (FY) 2008-09 Recommended Budget, though currently balanced, represents an interim spending plan, with expectations that additional review and reconsideration will be required following adoption of the FY 2008-09 State Budget. The optimism felt at the opening of FY 2007-08 for healthier future year budgets has receded as not only Monterey County, but the State and the rest of the Country work through a dramatic downturn in the economy at all levels.

As presented, the Recommended Budget continues to protect essential County services, but funds a number of critical needs through the first quarter of the fiscal year, due to cost increases and reductions in funding that could not be backfilled within identified alternative financing. Understanding that adoption of the State Budget may further complicate this issue; the Recommended Budget meets these program needs through September 30, 2008. During this period, County Administrative Office (CAO) staff will work with Departments to identify further cost-saving and/or revenue opportunities, evaluate and prioritize departmental projects and programs, and quantify how County resources might be redirected or where reductions might be feasible, to assure that all essential needs are adequately met through the full fiscal year.

SUMMARY OF RECOMMENDED BUDGET

The FY 2008-09 recommended financing requirements for all departments and programs totals \$1.0 billion, increasing by \$38.7 million or 3.9% over the prior year. Figures I and II, below, reflect the financing requirements by fund type. The County's largest fund is the General Fund, totaling \$570.2 million, equaling 55.8% of the total budget. General Fund financing requirements represent an increase of \$13.3 million, or 2.4% over the FY 2007-08 Adopted Budget. The majority of increase for the General Fund is attributed to negotiated changes in Salaries and Benefits.



vii

Figure II

Financing Requirements By Fund Type

(Dollars in Millions)

		Percent of
Fund Type	Amount	Total
General Fund	\$ 570.2	55.8%
Hospital Enterprise Fund	147.0	14.4%
Special Revenue Funds	82.6	8.1%
Special Districts Funds	98.4	9.6%
Capital Projects Funds	88.6	8.7%
Insurance Internal Service Funds	18.3	1.8%
Debt Service Funds	16.3	1.6%
Total - All Fund Types	\$ 1,021.4	100.0%

Detail may not total due to rounding.

The Recommended Budget includes the following key elements:

- Protects public safety, health, social services, and other County services at current levels.
- Funds mandated programs at the level specified by the mandate or higher.
- Authorizes 4,846.5 positions, an increase of 115.3 positions or 2.4% over the FY 2007-08 Adopted Budget.
- Funds Board approved negotiated increases in employee salaries and benefits.
- Continues to follow the funding plans adopted by the Board of Supervisors to reduce the unfunded liabilities for the Workers' Compensation and General Liability programs. As of June 30, 2008 unfunded liabilities for the Workers' Compensation and General Liability programs are expected to decrease by \$1.2 million and \$4.2 million, respectively, compared to June 30, 2007.
- Includes negotiated levels of Proposition 172 contributions to County Fire Districts and Emergency Communications user agencies. Recommended contributions continue to redirect a portion of these funds to assist the County in sustaining current service levels in public safety.
- Recommends a formula for determining annual contributions to the Convention & Visitors' Bureau, Arts Council, and Film Commission, based on County Transient Occupancy Tax (TOT) revenues, and recommends FY 2008-09 contributions based on this formula.
- Increases General Fund Contingencies appropriations to meet the Board of Supervisors' budget policy level of 1% of estimated revenues.
- Recommends a policy shift providing for \$1.0 million in excess fund balance to be designated for payments of retirement/termination benefits. This funding will allow the County to strategically prepare for the financial impacts of a growing level of retirements as the number of "baby boomers" leaving County employment increases.

• Recommends no contribution toward the General Fund Strategic Reserve. Recognizing the County's challenge to maintain prior year levels of service in the midst of dramatic reductions in revenue and rising costs, the Recommended Budget meets appropriations requirements through the use of fund balance that would otherwise be applied toward additional growth of the strategic reserve. The Board of Supervisors' policy to establish a strategic reserve equal to 10% of General Fund revenues was adopted as a prudent method for placing the County in a position to respond to economic downturns. Understanding that Monterey County, along with the rest of the State, is currently experiencing such a downturn, the Recommended Budget maintains the existing level of reserve at \$37.3 million, using otherwise FY 2008-09 annual reserve funding to avoid reductions in County services.

The Recommended Budget of \$1.0 billion represents growth of \$38.7 million or 3.9% over the FY 2007-08 Adopted Budget. Figure III displays year-over-year budget changes by fund.

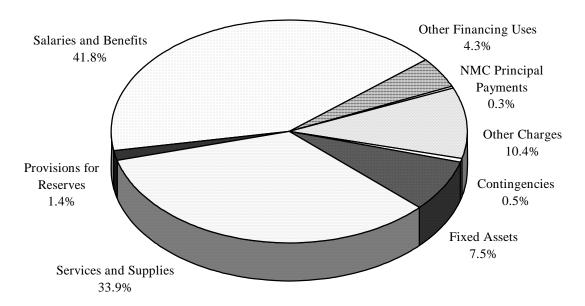
Figure III **Budget By Fund**(Dollars in Millions)

	Adopted	Recommended	Cha	ınge	
	FY 2007-08	FY 2008-09	Amount	Percent	
General Fund	\$556.9	\$570.2	\$13.3	2.4%	
Special Districts Funds	78.4	93.0	\$14.5	18.5%	
Debt Service Funds	14.7	21.7	\$7.0	47.7%	
Special Revenue Funds	66.3	82.6	\$16.3	24.6%	
Capital Projects Funds	121.8	88.6	(\$33.2)	27.2%	
Insurance Internal Service Funds	16.8	18.3	\$1.5	15.0%	
Hospital Enterprise Fund	127.7	147.0	\$19.2	15.1%	
Total - All Fund Types	\$982.6	\$1,021.4	\$38.7	3.9%	

Detail may not total due to rounding.

Figure IV reflects total Financing Requirements by Appropriation Category. Salaries and Benefits, at 41.8% of total financing requirements is the largest category, followed by Services and Supplies, totaling 33.9% of the budget. This category includes consultant and professional services, building rental charges, jail and juvenile institutions medical care and food costs, and a variety of other expenses incurred in the delivery of County services. A complete listing of the various appropriation categories, including cost offset funding from Inter/Intra Fund Transfers, is detailed in the chart following Figure IV, below.

Figure IV
Financing Requirements By Appropriation Category



Financing Requirements By Appropriation Category (Dollars in Millions)

	Adopted	Adopted Recommended		nge
	FY 2007-08	FY 2008-09	Amount	Percent
Salaries and Benefits	\$ 420.6	\$ 454.5	\$ 33.9	8.1%
Services and Supplies	325.5	368.5	43.0	13.2%
Other Charges	114.4	112.9	(1.5)	-1.3%
Intra Fund Transfers	(57.0)	(66.5)	(9.5)	16.7%
Other Financing Uses	36.5	46.4	9.9	27.1%
Contingencies	4.8	5.4	0.6	12.5%
Fixed Assets	68.9	81.3	12.4	18.0%
NMC Principal Payments	3.3	3.3	-	0.0%
Provisions for Reserves/Designations	65.8	15.4	(50.3)	-76.6%
Totals	\$ 982.6	\$ 1,021.4	\$ 38.7	3.9%

Detail may not total due to rounding.

Major FY 2008-09 changes in expense categories are outlined in Figure V. The category that experienced the most change is Provisions for Reserves and Designations, with a decrease of \$50.3 million due to previous year provisions for implementation of ongoing Facilities Master Plan projects. Salaries and Benefits costs increased by \$33.9 million, primarily due to negotiated compensation agreements with the various bargaining units, employee step advances, and recommendations for 115.3 additional positions.

Figure V Significant Changes in Categories of Expense

Salaries & Benefits		Amount
Addition of 115.3 positions, step advances, and negotiated changes in Salaries & Benefits.		\$28.5
Increased health insurance costs due to higher premiums.		3.0
Increased overtime expenses due to usage and negotiated increases.		2.4
	Subtotal:	\$33.9
Services & Supplies		Amount
Decreased General Liability Insurance costs.		(\$3.0)
Increased costs for Property Insurance and other insurance.		1.4
Increased costs for Consultants and Other Professional & Specialized Services.		20.6
Increased costs for Vehicle Maintenance, and Fleet Management charges for Motor Pool and Ve	hicle	3.5
Replacement, increased fuel costs and required replacement of aging vehicles.		
Increased Gas & Electric charges and changes in billing and accounting.		3.3
Increased costs for facilities and building maintenance services.		1.9
Increases in countywide Other Special Departmental Expenses.		14.8
Various increases and decreases in Services & Supplies accounts.		0.5
	Subtotal:	\$43.0
Other Charges		Amount
Increased costs for Judgements, Settlements and Damages.		\$1.5
Decreased Contributions to Other Agencies.		(6.5)
Increased Other Debt Retirement and Other Interest.		1.3
Various increases and decreases in Other Charges accounts.		2.2
	Subtotal:	(\$1.5)
Intra Fund Transfers		Amount
Increased Intra-Fund Transfers due to increased equipment, maintenance, and staffing costs.		(\$4.4)
Increased Departmental Costs Applied for cost project and service cost recovery in Fleet Manage	ement	(5.1)
Information Technology, ERP, and other capital projects.	anont,	(3.1)
mornation reciniology, ERG, and other capital projects.	Subtotal:	(\$9.5)
	Subtotai.	(ψ2.5)
Other Financing Uses		Amount
Decreased operating transfers due primarily to reduced contributions to NMC.		(\$5.8)
Increased Operating Transfer Out.		16.3
Various increases and decreases in Other Finance Uses accounts.		(0.6)
	Subtotal:	\$9.9
Contingonolog		Amount
Contingencies Increased contingencies in accordance with Board of Supervisore' hydret policy.		**************************************
Increased contingencies in accordance with Board of Supervisors' budget policy.	Subtotal:	\$0.6
T2 J A4-		A 4
Fixed Assets		Amount
Increases due to construction in progress, implemented in FY 2007-08.		\$52.5
Decreased costs due to ongoing projects initiated and/or completed in FY 2007-08.		(36.8)
Reduced funding for initiation/completion of unspecified projects requiring Board approval.		(6.8)
Various increased and decreased costs for projects, Capital Leases, and equipment.	Subtotal:	3.5 \$12.4
Provisions for Reserves/Designations		Amount
Decreased designations for Facilities Master Plan.		(\$42.3)
Increased designated reserve to establish Termination Cost reserve for retirement related costs.		1.0
Decreased funding for General Fund Strategic Reserve.		(3.7)
Decreased funding for Capital Projects Automation Fund.		(4.4)
Various increases and decreases in Provisions for Reserve/Designations.	G 14 : 1	(0.9)
	Subtotal:	(\$50.3)

Figure VI displays the Recommended Appropriations by functional areas.

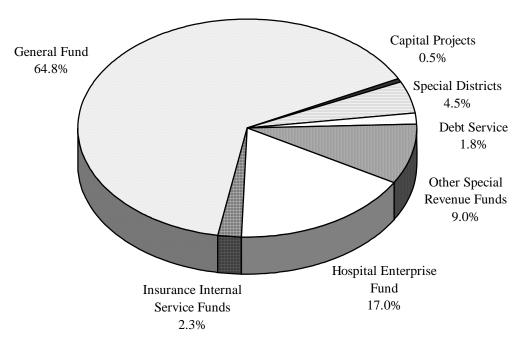
Figure VI
Recommended Appropriations by Functional Area
(Dollars in Millions)

	Adopted	Recommended	ded Change	
	FY 2007-08	FY 2008-09	Amount	Percent
Finance and Administration	\$91.4	\$86.6	(\$4.8)	-5.3%
Capital Projects	64.4	78.5	\$14.1	21.9%
Safety	161.6	166.7	\$5.1	3.2%
Land Use & Environment	30.4	28.3	(\$2.1)	-6.9%
Public Ways and Facilities	35.1	49.5	\$14.4	41.0%
Health and Santitation	122.9	131.9	\$9.0	7.3%
Public Assistance	150.7	155.0	\$4.3	2.9%
Recreation and Education	18.2	23.5	\$5.3	29.1%
Debt Service	14.7	22.4	\$7.7	52.4%
Internal Service Funds	16.8	18.3	\$1.5	8.9%
Hospital Enterprise Fund	127.7	147.0	\$19.3	15.1%
All Other Special Districts	22.4	30.3	\$7.9	35.3%
Water Resources Agency	55.7	62.6	\$6.9	12.4%
Sub-Total	\$912.0	\$1,000.6	\$88.6	9.7%
Contingencies	4.8	5.4	\$0.6	12.5%
Provisions for Reserves	65.8	15.4	(50.4)	-76.6%
Total County Appropriations:	\$982.6	\$1,021.4	\$38.7	3.9%

Detail may not total due to rounding.

Figure VII below provides the estimated County Financing Sources by Fund Type.

Figure VII
County Financing Sources by Fund Type



County Financing Sources by Fund Type

(Dollars in Millions)

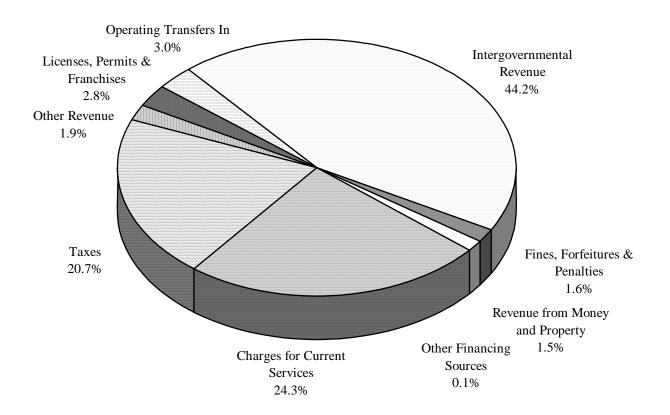
Fund	Recommended FY 2008-09	% of Total
General Fund	\$548.9	64.8%
Special Districts Funds	38.4	4.5%
Debt Service Funds	15.2	1.8%
Other Special Revenue Funds	76.2	9.0%
Capital Projects Funds	4.4	0.5%
Insurance Internal Service Funds	19.6	2.3%
Hospital Enterprise Fund	143.9	17.0%
	\$846.7	100.0%

Detail may not total due to rounding.

FY 2008-09 revenues in support of County services are recommended at \$846.7 million. This is an increase of \$44.0 million or 5.5% from the FY 2007-08 Adopted Budget. Intergovernmental Revenues (Federal and State funding sources) are budgeted at \$374.1 million, Charges for Current Services are \$206.0 million, and Taxes are \$175.4 million. These combined revenue sources total 89.2% of Monterey County funding sources. The various sources and amounts are reflected in Figures VIII and IX.

Figure VIII

Revenue by Source
\$846.7 Million



Revenue by Source

(Dollars in Millions)

	Adopted Budget Recommende		Cha	inge	
Source	FY 2007-08	FY 2008-09	Amount	Percent	
Intergovernmental Revenue	\$361.3	\$374.1	\$12.8	3.5%	
Charges for Current Services	173.2	206.0	33.0	19.0%	
Taxes	166.4	175.4	9.0	5.4%	
Other Revenue	6.7	15.9	9.2	136.6%	
Licenses, Permits & Franchises	22.8	23.7	0.9	3.9%	
Fines, Forfeitures & Penalties	12.3	13.3	1.0	7.9%	
Revenue from Money and Property	10.3	12.4	2.1	20.2%	
Other Financing Sources	26.0	0.755	25.2	-97.1%	
Operating Transfers In	23.8	25.2	1.4	6.0%	
Total Revenue	\$802.7	\$846.7	\$44.0	5.5%	

Detail may not total due to rounding.

Figure IX

Character of Revenue

		Adopted	Recommended	Cha	nge
Object		FY 2007-08	FY 2008-09	Amount	%
Taxes					
Property Taxes		\$95.4	\$102.2	\$6.7	7.0%
Sales & Use Tax		6.9	6.6	(0.3)	-4.5%
Property Tax in Lieu of VLF and Sales Tax		43.6	46.0	2.3	5.3%
Transient Occupancy Tax		15.7	16.9	1.2	7.9%
Other Taxes		4.8	3.8	(1.0)	-20.7%
Sub	ototal:	\$166.4	\$175.4	\$8.9	5.4%
Licenses, Permits & Franchises					
Other Licenses, Permits & Franchises		\$11.8	\$12.9	\$1.1	9.6%
Building Permits		5.0	4.9	(0.1)	-1.9%
Utility Franchises		6.0	5.8	(0.2)	-2.6%
Sub	ototal:	\$22.8	\$23.7	\$0.9	3.9%
Fines, Forfeitures & Penalties					
Other Fines, Forfeitures & Penalties		\$4.4	\$4.9	\$0.5	10.3%
Court Forfeitures & Penalties		4.0	4.4	0.4	10.1%
Tobacco Master Settlement		3.9	4.0	0.1	3.0%
Sub	ototal:	\$12.3	\$13.3	\$1.0	7.9%
Revenue from Money and Property					
Interest		\$8.9	\$8.4	(\$0.5)	-6.0%
Rents, Concessions & Royalties		1.4	4.0	2.6	187.6%
Sub	ototal:	\$10.3	\$12.4	\$2.1	20.2%

Figure IX (Continued)
Character of Revenue

		Adopted	Recommended	Cha	nge
Object		FY 2007-08	FY 2008-09	Amount	%
Intergovernmental Revenue					
State Highway Users Tax		\$6.2	\$6.1	(\$0.1)	-0.7%
Motor Vehicle In Lieu		14.8	15.1	0.2	1.6%
Vehicle License Fees		0.4	0.4	0.1	-2.4%
Other Intergovernmental Revenue		135.0	136.0	1.4	1.1%
Social Services Programs		132.3	140.0	7.5	5.7%
Realignment		10.5	12.9	2.3	22.4%
Prop. 172 - Public Safety Sales Tax		0.2	0.2		0.0%
Health Programs		62.1	63.4	1.3	2.1%
	Subtotal:	\$361.5	\$374.1	\$12.7	3.5%
Charges for Current Services					
Support Department Charges		\$21.9	\$24.0	\$2.1	9.5%
Other Charges for Current Services		40.3	43.6	3.2	8.0%
Assessment & Tax Fees		8.9	9.4	0.4	4.9%
Health & Sanitation Services		91.3	115.5	24.2	26.5%
Recovery of County Costs		5.6	8.4	2.9	51.6%
Flood Control Services		5.1	5.1	0.0	0.8%
	Subtotal:	\$173.2	\$206.0	\$32.9	19.0%
Other Revenue & Financing Sources					
Other Revenues		\$6.7	\$15.9	\$9.2	136.6%
Water Resources Projects (Proceeeds of		25.6	0.0	(25.6)	-100.0%
Long Term Debt)					
Federal/State/Local Hospital Funding		0.0	0.0	0.0	0.0%
Other Financing Sources		0.3	0.8	0.5	166.7%
	Subtotal:	\$32.6	\$16.7	(\$15.9)	-48.9%
Operating Transfers In		\$23.8	\$25.2	\$1.4	6.0%
	Total:	\$802.7	\$846.7	\$44.0	5.5%

Detail may not total due to rounding.

The most notable revenue changes are as follows:

- > Taxes are estimated to increase \$8.9 million, primarily from Property Tax growth in both the current Property Tax accounts and in the Property Tax in Lieu of Vehicle License Fees.
- ➤ Charges for Current Services are estimated to increase \$32.9 million due to increases in a variety of areas including, but not limited to: special assessments, camping fees, Medi-Cal fees, and overhead costs.
- ➤ Intergovernmental Revenue increased \$12.8 million, mainly due to increases in health and social service programs, construction aid, and Transportation Omnibus (AB2928).
- ➤ Revenues from Money and Property are estimated to increase by \$2.1 million due to an anticipated increase in concession revenues.

- ➤ Other Financing Sources decreased \$25.2 million, primarily due to a decrease in proceeds from long term debt used to fund the Salinas Valley Water Project.
- ➤ Operating Transfers In increased by \$1.4 million, due to increased annual contributions by departments to address negotiated salary and benefit increases and increased overhead costs.

Available Fund Balance

As shown in Figure X, fund balances in all County funds are estimated at \$170.8 million in FY 2008-09. This is an increase of \$16.7 million from the FY 2007-08 Adopted Budget. The most significant changes in fund balances are as follows:

- ➤ The General Fund Available Fund Balance is decreasing \$2.5 million, due to increased, departmental expense.
- > Special Revenue Funds are anticipated to decrease \$1.3 million, primarily due to Road Fund activities of increased road and bridge construction projects.
- ➤ Capital Projects Funds are recommended at a net decrease of \$34.2 million due to the commencement of specific construction projects such as the Health building and the Courthouse North Wing.
- > Special Districts fund balances increased \$34.7 due to the issuance of debt by the Water Resources Agency.
- ➤ Internal Service Funds are increasing \$5.6 million due to the Board of Supervisors' adopted five-year and ten-year funding plans to address the current estimated unfunded liability for General Liability and Workers' Compensation, respectively.
- ➤ The Hospital Enterprise Fund balance increased \$11.1 million over the FY 2007-08 Adopted Budget due to improved revenue recovery.

Figure X

Change in Beginning Fund Balance By Major Fund (Dollars in Millions)

	Adopted FY 2007-08	Recommended FY 2008-09	Change
General Fund	\$21.0	\$18.5	(\$2.5)
Special Revenue Funds	7.7	6.4	(1.3)
Debt Service Funds	0.1	3.6	3.5
Capital Project Funds	118.4	84.2	(34.2)
Special Districts	19.3	54.0	34.7
Internal Service Funds	(16.3)	(10.7)	5.6
Hospital Enterprise Fund	3.9	15.0	11.1
Total Fund Balance	\$154.1	\$170.8	\$16.7

Detail may not total due to rounding.

Cancellation of Reserves and Designations

The Recommended Budget proposes to use \$6.3 million of reserves/designations in FY 2008-09, as indicated in Figure XI. These monies are in the General Fund and Special Districts Reserves/Designations. The designations recommended to be cancelled are:

➤ \$2.0 million from the General Fund Designation for the Automation System. As in FY 2007-08, these funds will provide for backfill staffing and other non-capitalizable costs related to the Enterprise Resource Planning (ERP) Project.

- ➤ 0.8 million from the General Fund Vehicle Replacement Designation, to fund the Fleet Management Division for the replacement of 109 vehicles.
- ➤ \$3.5 million from the Water Resources Agency from the Castroville Saltwater Intrusion Project debt service (Fund 424).

Figure XI

Cancellation of Reserves and Designations (Dollars in Millions)

		Adopted	Recommended	
	_	FY 2007-08	FY 2008-09	Change
General Fund	_	\$3.7	\$2.8	(\$0.9)
Road Fund		\$0.0	\$0.0	\$0.0
Special Districts	_	0.2	3.5	3.3
	Total	\$3.9	\$6.3	\$2.4

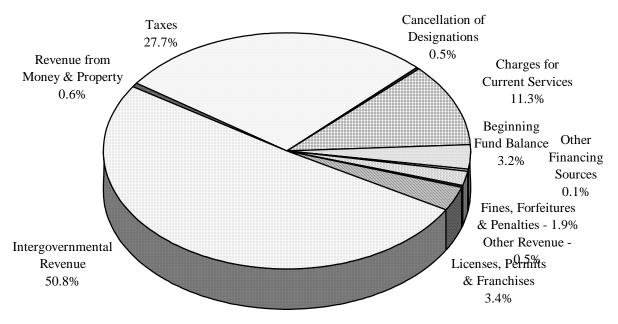
Detail may not total due to rounding.

Summary of General Fund Financing Sources

The General Fund is the County's largest single fund, responsible for provision of most County services. As shown in Figure XII, FY 2008-09 General Fund Financing Sources are recommended at \$570.2 million, a \$13.3 million or 2.4% increase from FY 2007-08. The changes in financing sources in the General Fund were previously addressed under County Financing Sources.

Figure XII

General Fund Financing Sources - \$570.2 Million



General Fund Financing Sources

(Dollars in Millions)

	Adopted	Adopted Recommended		ange
Financing Sources	FY 2007-08	FY 2008-09	Amount	Percent
Intergovernmental Revenue	\$282.9	\$289.6	\$6.6	2.3%
Taxes	150.4	157.8	7.4	4.9%
Charges for Current Services	57.8	64.5	6.7	11.6%
Licenses, Permits & Franchises	20.0	19.5	(0.5)	-2.4%
Fines, Forfeitures & Penalties	11.4	10.8	(0.6)	-5.1%
Other Revenue	4.5	2.9	(1.6)	-36.2%
Revenue from Money and Property	3.8	3.3	(0.5)	-13.1%
Other Financing Sources	0.3	0.6	0.2	71.7%
Beginning Fund Balance	21.0	18.5	(2.5)	-12.0%
Cancellation of Designations	4.8	2.8	(2.0)	-41.6%
Total	\$556.9	\$570.2	\$13.3	2.4%

Note: Detail may not total due to rounding.

General Fund Financing Sources by Category

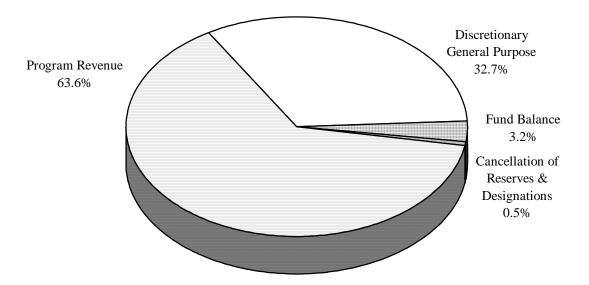
General Fund Financing Sources can be categorized as one of four types: Program Revenues, General Purpose Discretionary Revenues, Fund Balance, and Cancellation of Reserves/Designations. Total Financing Sources for the General Fund is recommended at \$570.2 million, an increase of \$13.3 million or 2.4% over the FY 2007-08 Adopted Budget.

As indicated in Figure XIII, Program Revenues at \$362.6 million are the General Fund's largest revenue category, totaling 64% of all General Fund revenue. Program Revenues can be used only for the specific programs they are associated with. The FY 2008-09 Recommended Budget anticipates a 3.5% increase in these revenues over the FY 2007-08 Adopted Budget. Program revenues are generally a combination of State and Federal subventions and grants, charges and fees earned from specific programs.

General Purpose Revenues account for \$186.3 million or 33% of County revenues, and are estimated to grow by 3% in FY 2008-09. These revenues include Property Taxes, Property Tax in Lieu of Vehicle License Fees (VLF), Sales Taxes, and Property Tax in Lieu of Sales Tax, Real Property Transfer Tax (RPTT), Transient Occupancy Tax (TOT), and other miscellaneous sources. These revenues may be used for any purpose that qualifies as a legal expenditure of County funds, thereby providing the Board greater flexibility in allocating these revenues than may be allowable with other sources.

Figure XIII

General Fund Financing Sources by Category - \$570.2 Million



General Fund Financing Sources By Category (Dollars in Millions)

	Adopted	Recommended	Chang	ge
	FY 2007-08	FY 2008-09	Amount	Percent
Program Revenue	\$350.2	\$362.6	\$12.4	3.5%
Discretionary General Purpose	180.9	186.3	5.4	3.0%
Fund Balance	21.0	18.5	(2.5)	-12.0%
Cancellation of Reserves/Designations	4.8	2.8	(2.0)	-41.6%
Total	\$556.9	\$570.2	\$13.3	2.4%

Detail may not total due to rounding.

Figure XIV shows the General Fund major discretionary revenue sources. The largest revenue source is Property Tax (including Property Taxes in Lieu of Vehicle License Fees (VLF) and Sales Tax) at \$138.4 million or 74.2% of total discretionary revenues.

Figure XIV **Discretionary County Revenues by Source (Dollars in Millions)**

	Adopted	Recommended	Cha	nge
	FY 2007-08	FY 2008-09	Amount	Percent
Property Taxes	\$80.9	\$85.8	\$4.9	6.0%
Sales & Use Tax	6.9	6.6	(0.3)	-4.5%
Property Tax in Lieu of VLF & Sales Tax	43.6	46.0	2.3	5.3%
Transient Occupancy Tax	15.7	16.9	1.2	7.9%
Other Taxes	3.2	2.3	(0.8)	-25.7%
Utility Franchises	6.0	5.8	(0.2)	-2.6%
Tobacco Master Settlement	3.9	4.0	0.1	3.0%
Interest	3.3	1.3	(2.1)	-62.1%
Vehicle License Fees	14.0	14.3	0.3	2.0%
Other Intergovernmental Revenue	2.5	2.1	(0.4)	-16.6%
Other Charges for Current Services	1.0	1.2	0.2	18.8%
Other Revenues	0.0	0.1	0.1	282.4%
	\$180.9	\$186.3	\$5.4	3.0%

Detail may not total due to rounding.

Figure XV reflects the allocation of Discretionary County Financing by Functional Area..

	Adopted	Recommended	Chan	nge
Functional Area	FY 2007-08	FY 2008-09	Amount	Percent
Finance and Administration	\$ 73.8	\$ 66.1	\$ (7.6)	-10.4%
Capital Projects	0.4	0.4	0.0	11.0%
Safety	80.1	88.0	7.9	9.9%
Land Use & Environment	8.7	9.2	0.6	6.4%
Health & Sanitation	22.1	23.7	1.6	7.4%
Public Assistance (includes In-House Support				
Services (IHSS) PA)	10.1	11.4	1.3	12.5%
Recreation and Education	2.2	2.4	0.2	8.4%
Contingencies and Provisions for				22 021
Reserves/Designations	9.5	6.4	(3.0)	-32.0%
Total	\$ 206.7	\$ 207.6	\$ 0.9	0.4%

^{1.} Dollars are in millions.

Figure XVI, below, identifies recommended allocations of Discretionary County Financing by department or use.

^{2.} Detail may not total due to rounding.

^{3.} Detail includes Available Fund Balance of \$18.5M and cacellation of Reserves/Designations of \$2.8M.

Figure XVI

Allocation of Discretionary County Financing Sources By Department or Use (Dollars in Millions)

	FY 2008-09
Functional Area	Recommended
Finance and Administration	
County Administrative Office	\$12.2
Resource Management Agency - Fleet, Facilities and Mail Services	9.0
Auditor-Controller	5.0
Assessor	4.6
Elections	1.3
County Counsel	2.8
Board of Supervisors	2.9
Information Technology	2.3
Economic Development	1.9
Treasurer-Tax Collector	1.5
Other Finance and Administrative Services	1.4
Equal Opportunity Office	0.6
Other Financing Uses Other, BU 850	12.7
Other Financing Uses Debt Service, BU 850	13.2
Other Financing Uses Contributions, BU 850	2.0
COWCAP	(7.4)
Total Finance & Administration	66.1
Capital Projects	
Resource Management Agency - Capital Projects	0.4
Safety (Public Protection)	
Sheriff	52.0
Probation	14.3
Public Defender	8.7
District Attorney	8.1
Trial Courts	3.9
Emergency Communications	1.2
Grand Jury	0.1
Contributions - Prop 172	(0.1)
Child Support Services	(0.1) (0.2)
Total Safety (Public Protection):	88.0
Land Use & Environment (Public Protection)	00.0
Resource Management Agency - Land Use Divisions	5.2
	3.3
Agricultural Commissioner	0.8
County Administrative Office- Office of Emergency Services Total Land Use & Environment:	9.2
	9.2
Health and Sanitation Health	15.7
Natividad Medical Center/Clinics	
	7.8 0.2
Resource Management Agency - Co. Disposal Sites	
Total Health and Sanitation:	23.7
Public Assistance Social Services	11.4
Total Public Assistance:	
	11.4
Recreation & Education Parks	1.0
T WILL	1.9
Cooperative Extension Service	0.5
Total Recreation & Education:	2.4
Contingencies & Reserves/Designations	~ .
Contingencies	5.4
Provision For Designation	1.0
Total Contingencies & Reserves/Designations:	6.4
Total:	\$207.6

Budgeted Positions

The County's workforce is recommended at 4,846.5 positions (including 30 unfunded "Allocation on Loan" positions and 20.8 positions within in a number of departments, with no recommended funding in FY 2008-09) for all of the County Funds, shown below in Figure XVII. This is a net increase of 115.3 positions or 2.4% above FY 2007-08. The General Fund includes 3,704.3 positions, increasing from FY 2007-08 by 61.2, or 1.7%.

Figure XVII

FY 2008-09 Recommended Positions by Fund

	2007-08	2008-09	Cha	nge
Funds	Adopted	Recommended	Amount	Percent
General Fund	3,643.10	3,704.25	61.15	1.7%
Road Fund	140.00	142.00	2.00	1.4%
County Library	77.00	81.75	4.75	6.2%
Office for Employment Training	67.00	56.00	(11.00)	-16.4%
Community Services Administration	2.00	2.00	0.00	0.0%
IHSS Public Authority	6.00	5.00	(1.00)	-16.7%
Natividad Medical Center	737.08	785.48	48.40	6.6%
Water Resources Agency	60.00	60.00	0.00	0.0%
Parks South County Lakes	0.00	11.00	11.00	0.0%
Total County and Other Funds	4,732.18	4,847.48	115.30	2.4%

Detail may not total due to rounding.

The most notable changes are as follows:

- Until FY 2007-08, the resort and recreational facilities of Lake San Antonio and Lake Nacimiento (collectively, the "Lake Resorts") were operated under long-term lease by a concessionaire. In July 2007, the County purchased the Lake Resort assets from the former concessionaire and the Board of Supervisors authorized the Parks Department to operate the Lake Resorts as Enterprise Fund 004. The Parks Department is adding 11.0 positions in the Parks South County Lakes Enterprise Fund 004 in conjunction with these changes.
- 48.4 additional positions at Natividad Medical Center (NMC) represent partial portion or half-time equivalent allocated positions. The increase in adopted positions provides NMC with flexibility to ensure productivity and a 24/7-hospital operation as part of ongoing operational evaluation and improvements.
- The Board of Supervisors approved reclassification of five Board of Supervisors Aide to Principal Board Aide positions, and reclassification of six Board of Supervisors Secretary to Board of Supervisors Administrative Assistant positions, more appropriately reflecting the higher level of expertise and responsibility requirements for existing positions. Five Board of Supervisors Aide positions have also been added to the Board of Supervisors budget unit to maintain responsiveness to increasing service requirements. Based on individual Board Office requests and cost-saving measures, two Aide and one Administrative Assistant positions are recommended as unfunded in FY 2008-09.
- Five positions directly associated with the Enterprise Resource Planning Project (ERP) have been transferred from the CAO's Office to the Auditor-Controller's Office. Ongoing development and implementation of this critical project requires extensive involvement with the County's audit and accounting functions. As the project progressed through FY 2007-08, it was determined that the transfer of management and responsibility for day-to-day activities to the Auditor-Controller's Office would increase efficiencies, and facilitate

more effective communication and responsiveness essential for successful ERP implementation.

- In Fiscal Year (FY) 2005-06, functions relating to intergovernmental and legislative affairs were consolidated with the CAO's Office as part of reorganization efforts following budget reductions in prior years. Due to the increased scope of these services over the past two years, the FY 2008-09 Recommended Budget again separates these functions into the standalone Intergovernmental and Legislative Affairs (IGA) Division. This separation more appropriately identifies the distinct IGA areas of responsibility, goals and objectives, and budget requirements from other CAO functions. The new IGA budget includes the transfer of one unfunded and 11 funded positions.
- In FY 2007-08 Information Systems added one Database Administrator III and one Systems Programmer Analyst III for the ERP project. The FY 2008-09 Recommended Budget recommends one additional Accountant II and one Accounting Technician position in order to meet increased workloads due to departmental service requests and needed cost recovery improvements within the Department's four service delivery budget units. The Recommended Budget also adds five Systems Programmer Analyst positions and one Programmer Analyst-Confidential position due to increased service requests and payroll specific programming requirements in order to appropriately provide for negotiated salaries and benefits changes. Three positions are unfunded, due to NMC plans for separation from County ITD.
- Juvenile Hall added nine Juvenile Institutions Officer II positions, two half-time Probation Aide positions, one Probation Officer II, one Senior Juvenile Institution Officer, one Probation Officer III, and reallocation of a Probation Officer III to a Probation Services Manager for the Department of Juvenile Justice Realignment (DJJ). The DJJ Realignment was adopted by the State in June 2007 as part of efforts to downsize the State's youth corrections system. The DJJ Realignment constitutes the most significant change in juvenile justice in California in the last 30 years. Effective September 1, 2007, only juvenile offenders adjudicated for serious and violent crimes such as murder, rape or robbery, will continue to be committed to State custody. Responsibility for non-violent juvenile offenders has been shifted from the State to County control.
- Five County Library Temporary Page positions were reclassified to permanent Library Page positions. This reclassification was undertaken to comply with the County's temporary employment policies, which disallow temporary employee terms to exceed 90 days.
- Three Patient Services Representative and one Medical Assistant positions were previously approved in FY2007-08 for the Primary Care Clinics.
- Mental Health added five positions in order to implement the new Soledad Safe Schools Grant, and to be responsive to the DJJ realignment requirements in Probation.

Authorized funded and unfunded positions in all County Funds are recommended at a net increase of 115.3 positions in FY 2008-09 to total 4,846.5 positions. As indicated in the following chart, 86.9 of the added positions are funded with program revenues, and 54.4 with Discretionary County Financing. The detail provided also includes FY 2007-08 Board approved position changes.

All Funds Authorized and Recommended Position Changes by Department

Net Position Changes from FY 2007-08 Adopted Budget to FY 2008-09 Recommended Budget

	Positions Transferred	Positions Transferred	Funded with Discretionary County	Funded with Program		D.L.	Total Position
Department Auditor-Controller	In 5.0	Out	Financing 2.0	Revenues	Unfunded -	Deletions	Changes 7.0
Board of Supervisors	5.0	-	3.0	_	3.0	(1.0)	5.0
Building Inspection	-	-		_	5.0	(1.0)	(1.0)
California Childrens' Services	-	-	-	1.5	-	(1.0)	1.5
Capital Projects Management	-	-	2.0	1.5	-	-	2.0
Child Support Services	-	-	2.0	_	-	(6.0)	(6.0)
County Administrative Office	-	(17.0)	-	-	-	(0.0)	(17.0)
Court Assigned Counsel	2.0	(17.0)	-	-	-	-	2.0
District Attorney	2.0	-	1.0	3.0	-	-	4.0
Elections	-	-	2.0	J.0 -	-	-	2.0
Environmental Health	-	-	2.0	2.0	-	-	2.0
Fleet Management	-	-	1.0	2.0	-	-	1.0
Health	-	-	1.0	_	-	(2.0)	(2.0)
Housing & Redevelopment	-	-	-	2.0	-	(2.0)	2.0
Human Resources	-	(1.0)	_	2.0	-	-	(1.0)
In-home Support Services	_	(1.0)	_	_	_	(1.0)	(1.0)
Information Technology	-	-	7.0	-	3.0	(1.0)	10.0
Intergovernmental Affairs	12.0	_	7.0	_	5.0	_	12.0
Juvenile Hall	12.0	(1.0)	14.0	_	_	-	13.0
Library	-	(1.0)	-	4.8	-	-	4.8
Mental Health	_	_	_	5.3	_	_	5.3
Natividad Medical Center	-	-	-	48.4	-	-	48.4
Office of Employment Training	_	_	_		_	(11.0)	(11.0)
Parks	_	_	0.4	_		(11.0)	0.4
Parks - Lake Resorts	_	_	0.4	11.0	_	_	11.0
Primary Care Clinics	_	_	_	8.0		_	8.0
Probation		_	_	1.0			1.0
Public Defender	_	(2.0)	2.0	-		_	-
Purchasing	_	(2.0)	1.0	_		_	1.0
Records Retention		_	2.0			_	2.0
Revenue Recovery	_	_	-	_	_	(1.0)	(1.0)
Risk Management	1.0	_	2.0	_	_	(1.0)	3.0
Sheriff	1.0	5.0	2.0	_	(5.0)	_	2.0
Sheriff's Correctional Division	2.0	(2.0)	3.0		(2.0)	_	1.0
Social Services	1.0	(2.0)	3.0	_	(2.0) (1.0)	-	3.0
Treasurer-Tax Collector	-	_	2.0	_	(1.0)	(1.0)	1.0
	23.0	(18.0)	49.4	86.9	(2.0)	(24.0)	115.3

Detail may not total due to rounding.

APPROPRIATIONS LIMITATION

Article XIIIB of the California State Constitution, Proposition 4, or the Gann Limitation, requires local agencies to calculate an appropriations limit, compile revenues that are subject to this limit, and make a comparison between the two. If the local agency's revenues (proceeds of taxes) exceed the limit, the law allows the voters to approve the increase, or the political entity must return the excess revenues to the taxpayers within two years.

The calculations for the County's General Fund and Library Fund appropriations limit are prepared by the Auditor-Controller's Office with assistance from the County Administrative Office. The following are the calculations for the 2006-07, 2007-08 and 2008-09 fiscal years:

		FY 2006-07		FY 2007-08		FY 2008-09	
	R	Recommended Recommended		Recommended			
Appropriations Limit	\$	433,457,937	\$	455,785,095	\$	482,848,620	
Est. Revenues Subject to Limit		145,536,668		172,915,395		180,434,974	
Amount Under Limit	\$	287,921,269	\$	282,869,700	\$	302,413,646	

Special District Appropriation Limits and revenues subject to these limits are contained in Schedule 13b. All districts are within their appropriations limit.

(THIS PAGE INTENTIONALLY LEFT BLANK)

BUDGET ORGANIZATION

The FY 2008-09 Recommended Budget continues the single document format, consolidating the Countywide funds with the special districts. The budget document does not include pending State Budget actions and audited final available fund balances.

The Recommended Budget document lists the Board of Supervisors' Goals and Objectives and clearly describes how the budget, as developed by the County departments and the County Administrative Office, is responsive to these goals and objectives.

Budget Schedules 1 through 8b precede the program budget unit summaries. The schedules provide a summarized accounting of departmental budgets into funds and fund groups. These accounting summaries have been organized according to the County's needs and requirements.

Special District summary Schedules 13, 13b, 14 and 15 follow Schedule 8b. Schedule 13 is the Summary of Special District Budgets for FY 2008-09. Schedule 14 is the Analysis of Fund Balance Unreserved/Undesignated as of June 30, 2008, and Schedule 15 provides the Special Districts FY 2008-09 Detail of Provisions for Reserves/Designations.

The budget messages are organized into Functional Areas, with a summary of each related budget unit. These summaries include discussions regarding how recommendations continue to meet the Board of Supervisors' Goals and Objectives.

Each budget unit is described within individual budget messages, or "narratives," which provide a summary of the budget unit's financial implications. Narratives also detail Expenditure, Revenue and Net County Cost (Discretionary County Financing) changes for the major expenditure and revenue categories, outline the purpose of the budget unit, and describe the purpose and programs provided by that budget. Additional information includes workload data, when relevant and available, a listing of any significant changes from the FY 2007-08 Adopted Budget, budget impacts, goals and objectives, pending factors, and policy considerations, if any. Individual budget messages are followed by schedules listing positions and fixed assets within that unit.

Functional Area Summaries

The FY 2008-09 Recommended Budget is divided into 17 Functional Areas. These include Finance and Administration; Capital Projects; Safety; Land Use and Environment; Public Ways and Facilities; Health and Sanitation; Public Assistance; Recreation and Education; Debt Service; Contingencies and Reserves; Internal Service Funds; Hospital Enterprise Fund; and five special districts, including Water Resources Agency and the Redevelopment Agency. A section for position information is also included. These Functional Areas include groupings of related budget units that achieve common purposes or objectives.

Each Functional Area begins with a summary of the budgets and programs encompassed within that specific area. This summary includes a presentation of the recommendations for the area, a listing of pending issues, and a discussion on how the Board of Supervisors' Goals and Objectives are met by the budget.

Board of Supervisors' Adopted Mission, Goals and Budget Policies

The County departments and the County Administrative Office developed the FY 2008-09 Recommended Budget with the Board of Supervisors' adopted Mission Statement, Goals and Budget Policies and Principles and Strategies as the major focus:

Mission

The mission of Monterey County is to excel at providing quality services for the benefit of all Monterey County residents while developing, maintaining and enhancing the resources of the area.

Goals

- Assure a sustainable and diversified economy that builds on Monterey County's local assets.
- Enhance and improve County services to assure an adequate safety net and quality of life for all County residents.
- Assure a strong public safety system which protects the public and minimizes the fear of crime.
- Assure the financial stability of the County.

BUDGET POLICIES

In February 2003, the Board of Supervisors (Board) approved budget policies to guide the County in managing its finances. These initial policies have been amended as approved by the Board. The FY 2008-09 Recommended Budget will be prepared with adherence to the approved policies.

I. PURPOSE

This document centralizes all County financial policies to establish a framework for overall fiscal planning and management. Presently, the County has evolved with a variety of financial policies that can be found in various documents such as Board Resolutions, Board Orders and budget documents. Centralizing financial policies in one document provides the following benefits:

- Identifies policies that are in conflict, inconsistent, or incomplete, as well as areas of financial management that are currently not addressed.
- Assists the Board, County Administrative Officer, and County departments in the financial management of the County.
- Provides continuity over time as Board and staff members change.
- Engenders public confidence.

These policies will be reviewed, updated, and brought before the Board annually for adoption to promote sound financial management and assist in the County's stability, efficiency and effectiveness.

II. FINANCIAL OVERSIGHT POLICIES

- 1. **Role of the County Administrative Office.** The County Administrative Office serves as the chief policy advisor to the County Administrative Officer and the Board, promotes responsible resource allocation, strives to protect the financial position and integrity of the County, and provides independent analysis on policy issues.
- 2. **Principal Functions of the County Administrative Office.** Principal functions of the County Administrative Office include: promoting continuous improvement of the structures, systems, processes, and effectiveness of County programs; recommending effective fiscal policies to carryout County programs; verifying Board policies are consistently applied; preparing the County's annual financial plan (budget); developing financial forecasts; evaluating potential federal, state, and local budget impacts; monitoring revenues and expenditures for conformance with the annual budget; and ensuring that all items brought before the Board are accurate, complete, fully justified, and reviewed by all appropriate stakeholders.
- 3. Role of County Departments. Departments are responsible for carrying out their operations in an efficient and cost effective manner while adhering to all federal and State laws, regulations, guidelines, etc. In addition, departments are responsible for preparing budgets and financial estimates with attention to accuracy based on their first hand knowledge of program operations, federal and State funding changes, and economic indicators affecting caseload and/or service levels. Departments are also responsible for evaluating potential federal, state, and local budget impacts, monitoring revenues and expenditures for conformance with the annual budget and assisting with the development of financial forecasts. All departments share in the responsibility of meeting the Board's policy goals and ensuring long-term fiscal health of the County.

III. FINANCIAL PLANNING POLICIES

- 1. **County Budget.** The annual County budget serves as the financial plan for the County and embodies the goals, objectives, priorities, and levels of service to be provided by departments. The annual budget shall be presented to the Board in June of each year and prepared in a manner that is understandable to the public.
- 2. **Balanced Budget.** The County will maintain a balanced budget. At no time shall spending in a given year exceed total current revenues plus any Fund Balance carryover from the prior year. Efforts will be made each year to align annual operating revenues with annual expenditures, while reducing reliance on Fund Balance for operating budget purposes.
- 3. **Budget Development**. The County will use an annual budget process to weigh all competing requests for County resources, within expected fiscal constraints. Departments will submit base budget requests to support status quo levels of service. Increases over the prior year must be supported by demonstrable changes in the cost of providing existing goods and services. Requests for augmentations to existing service levels must be fully justified using the County's *Budget Change Proposal* (BCP) process. Generally, requests for new or expanded services or programs will only be considered when a new revenue source can support the ongoing cost or when there is an offsetting reduction to an existing service or program. Requests for new, ongoing resources made outside the budget process are discouraged.
- 4. **Long-Range Planning.** The County Administrative Officer shall prepare an annual three-year revenue and expenditure forecast with the assistance of Department Heads. The forecast serves as a current year estimate and three-year financial outlook for the County's major funds and as a working document to assist with strategic planning. In addition, the three-year forecast provides information about financial changes and trends and gives elected officials and the public information about the long-term impacts of current and anticipated financial policies and events. The annual three-year forecast will be prepared in February of each year which allows department's to obtain prior year audited results and six months of actual financial data for use in building their forecasts.
- 5. **Financial Monitoring and Reporting.** The County Administrative Office and departments shall monitor revenues and expenditures throughout the year to ensure conformity to adopted budgets and provide the Board with quarterly financial status reports. Quarterly financial reports will provide a year-to-date summary of General Fund expenditures, revenues, and cash positions, including significant variances and comparisons to previous fiscal years' activity. The fourth quarter report, known as the Budget End of Year Report (BEYR), will provide a comprehensive review of performance against the prior year adopted budget and estimates. The BEYR Report will promote transparency and accountability in County operations.

IV. REVENUE POLICIES

- 1. **Revenue Diversification.** The County shall continually strive to develop and maintain a diverse and stable revenue base to shelter the budget from short and long-term fluctuations in any given revenue source.
- 2. **User Fees.** The County will endeavor to establish user fees at a level sufficient to cover both direct and indirect costs of services provided. Departments shall review their fees on an annual basis and modify them as necessary.

- 3. **Revenue Estimates.** Revenues will be estimated conservatively using historical data, economic trends and indicators, information available from the State and other governmental agencies, and other accepted standards. Any new revenues and/or revenue increases included in the Recommended Budget should be adopted by the Board or approved by the voters no later than the budget hearings in June of each year. If this is not possible, the Recommended Budget shall identify the issue as "pending" to inform all stakeholders the issue still requires action by the Board.
- 4. **Use of Discretionary General Fund**. Where permissible, departments shall maximize the use of non-General Fund revenue before General Fund revenue is used to fund programs.
- 5. **Grants**. Grant funding should be aggressively pursued to leverage County funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant monies will be budgeted in separate cost centers and services will be adjusted to reflect the level of available financing. In the event of reduced grant funding, County resources may be substituted only after all program priorities and alternatives are considered during the budget process.
- 6. **One-time Revenues**. Use of one-time revenues for ongoing expenses shall be discouraged.
- 7. **Appropriations**. All departments shall obtain Board approval via the County Administrative Office to use non-appropriated funds under their control to support their operations and programs either directly or indirectly. This policy applies to funds under the governance of the Board.
- 8. **Proposition 172 Allocations**. Public Safety Sales Tax (Proposition 172) revenues are currently allocated as follows:

County of Monterey Proposition 172 Revenue Allocation

Contributions to Other Agencies (Fire Districts)	9.13%
Emergency Dispatch Costs Offset to Cities	10.00%
County Public Safety Departments	80.87%

Proposition 172 revenues are allocated to the Sheriff, District Attorney and Probation as approved by the Board in the base year of FY 1997-98, with growth revenues distributed using the percentages indicated below. The Sheriff, District Attorney and Chief Probation Officer agreed to the growth allocation factors.

Sheriff		61.20%
District Attorney		21.70%
Probation	_	17.10%
	Total:	100.00%

The recommended Proposition 172 allocations for FY 2008-09 have been included in the budget development process.

9. **Use of Year-End Fund Balance**. At the time the Adopted Budget is approved by the Board, the audited General Fund *Fund Balance* is not available. When the actual fund balance is determined by the Auditor-Controller's Office, the County Administrative Office shall budget any excess General Fund *Fund Balance* from the amount that was estimated during budget hearings in a Capital Project Fund.

V. EXPENDITURE POLICIES

- 1. **Salary Savings**. In order to promote consistent and realistic budgeting of personnel, department budgets shall include a reasonable allowance for personnel savings due to vacancies. The rate of personnel savings should be budgeted based on past experience and current trends.
- 2. **Budgetary Control**. Budget control is maintained at the departmental level. In no case may total expenditures of a particular budget unit, excepting Internal Service Funds, exceed that which is appropriated by the Board without a budget amendment. Budget amendments must be approved prior to the end of the fiscal year. It is assumed departments' approved budgets have sufficient flexibility to mitigate most unanticipated costs except those caused by natural disasters such as floods, earthquakes or other extenuating circumstances.
- 3. **Budget Shortfalls**. Departments who estimate they will have a budget shortfall shall prepare and submit a Budget Committee Report outlining the cause of the problem, the alternatives available to mitigate the projected budget shortfall, and the department's recommended action. The County Administrative Office shall schedule on the Board's Budget Committee agenda for considerations those departments' proposals that plan to reduce service levels or plan to request Contingency Funds to mitigate the budget shortfall.
- 4. **Budget Transfers**. Transfer of funds from Salaries and Benefits to other expenditure categories, such as Services and Supplies, require the approval of the County Administrative Officer or designee. Transfer of appropriations designated for central support departments, such as Fleet Management, Risk Management, Printing Services and Information Technology, requires the approval of the charging department/office and County Administrative Office. Following are the affected accounts: Mail Handling Charges 6203, Departmental Graphics 6209, General Liability 6265, Vehicle Maintenance Motor Pool 6321, Vehicle Usage/Replacement 6344, Operation of Vehicles Motor Pool, Fuel 6345, Departmental Charges-Telecommunications 6370, and Data Processing Charges 6405.
- 5. **Other Agencies**. Based on action taken by the Board as part of the FY 2007-08 Adopted Budget, the County Administrative Office with input from outside agencies (Arts Council, Film Commission, and the Monterey County Convention and Visitors Bureau) will develop formulas for setting future levels of support for these agencies beginning with the FY 2008-09 budget. The current policy is to contribute up to \$2.0 million in General Fund annually to the Road Fund. This contribution is adjusted based on the County of Monterey Transient Occupancy Tax growth index. The base year for adjustment purposes is FY 2000-01. The allocation for FY 2008-09 has been included in the budget development process.

VI. RESERVE POLICIES

1. **Self-Insurance Reserves**. Self-insurance reserves will be maintained at a level that, together with purchased insurance policies, will adequately indemnify the County's property and liability risk.

xxxii

¹ Due to constrained financial resources the General Fund continues the recommendation for the \$2.0 million to the Road Fund in FY 2008-09.

- 2. **Fleet Management Reserve**. A fleet management reserve will be maintained to ensure adequate funds for the systematic replacement of fleet vehicles.
- 3. **Contingency Reserve**. The amount of the General Fund appropriation for Contingencies shall be equal to one percent of the total General Fund Adopted Budget estimated revenues. The General Fund appropriation for Contingencies shall be used to fund unanticipated expenditures and to offset revenue shortfalls during the fiscal year, and shall be utilized only after all other budget sources have been examined for available funds.
- 4. **Strategic Reserve**. The amount of the General Fund Strategic Reserve shall be equal to 10% of the total General Fund Adopted Budget estimated revenues. This level of reserve will be reached over a period of eight years beginning with FY 2005-06. The Strategic Reserve shall be used to fund settlement of legal judgments against the County in excess of reserves normally designated for litigation, short-term revenue reductions due to economic downturns, natural disasters as determined by the County Administrative Officer or the Board, and for one-time State budget reductions that could not be addressed through the annual appropriations for contingencies.

VII. INTERNAL SERVICE FUNDS

- 1. **Use of Internal Service Funds**. The Risk Management Division of the County Administrative Office is responsible for managing Internal Service Funds (ISFs) for the County's general liability and workers' compensation funds. The ISFs will function as enterprise funds for paying all judgments, settlements, and claims against the County. Both ISFs will be funded at the 70% confidence level. Beginning with FY 2004-05, unfunded reserves will be restored over a 10-year period for the workers' compensation program and a five-year period for the general liability program.
- 2. **General Fund Transfers**. In the event there is a large settlement that cannot be funded within the existing ISF reserve, the Risk Management Division may submit a request to the Budget and Analysis Division for a transfer from the General Fund. Such a request will include, at a minimum, an analysis on the impact of the settlement on the reserve, alternatives for addressing the impact, and the advantages and disadvantages of each alternative.
- 3. **Actuarial Studies**. The Risk Management Division will complete two actuarial studies annually. The first study will be completed using data through June 30th and a second ("true up") actuarial study will be completed with data through December 31st. The Budget and Analysis Division will use the June 30 study to set department allocations for the upcoming fiscal year, while Risk Management will use the December 31st study for meeting its operational needs, such as purchasing excess insurance coverage. The Risk Management Division will work with County Counsel throughout the year to obtain information on potential settlements that could impact reserve levels and provide this information to the actuary as part of the semi-annual actuarial valuation process.

VIII. CAPITAL IMPROVEMENTS

1. **Capital Improvement Program**. The Board in recognition of the need to develop and adopt a consolidated capital improvement plan, budget for its implementation, and incorporate the impact into the operating budget, established the Five-Year Capital Improvement Plan (CIP). The CIP includes capital projects that are to be implemented or projects in the planning stage

with implementation within the next five fiscal years. Capital projects are those projects whose costs exceed \$100,000, are non-recurring and have an estimated useful life of five years or more. The CIP is utilized by the Board as a strategic planning tool to prioritize countywide capital projects.

The Resource Management Agency (RMA) and County Administrative Office will annually update the CIP. New projects are incorporated in the plan and previously submitted projects are updated. In addition to updating the CIP, the RMA will prepare the following reports:

- Monthly updates to the Capital Improvement Committee (CIC) on implemented capital projects, which include, in part, the initial approved budget, budget modifications, expenditures to date and the remaining budget and expenditures.
- Monthly forecast to the County Debt Manager and County Administrative Office on capital project expenditures and projections.
- Quarterly updates to the Budget Committee on interest accumulation in the capital funds.
- Quarterly report to the County Debt Manager and County Administrative Office detailing quarterly forecasts of expenditures for the life of Certificate of Participation (COP) funds.
- 2. Capital Maintenance. The Board recognizes the importance of providing funding for on-going maintenance needs in order to keep capital facilities and infrastructure systems in good repair and to maximize capital assets' useful life and as such, will be included as part of the CIP. The RMA will provide a semi-annual update to the CIC on scheduled and unscheduled maintenance projects covered by the Facility Maintenance Fund

IX. USE OF YEAR END FUND BALANCE

At the time the Adopted Budget is approved by the Board of Supervisors, the audited General Fund fund balance was not available. When the actual fund balance is determined by the Auditor-Controller's Office, the County Administrative Officer shall budget any excess General Fund fund balance from the amount that was estimated during budget hearings in a Capital Project Fund.

PRINCIPLES AND STRATEGIES FOR DEVELOPING THE FY 2008-09 BUDGET

The County's first priority is to maintain a strong financial position to weather economic downturns and protect services to its citizens in both the short and long-term. To achieve this, the County will employ the following principles and strategies in developing the FY 2008-09 budget:

- 1. The CAO will recommend a balanced budget that aligns annual expenditures with estimated revenues and minimizes use of Fund Balance or other one-time financing sources for ongoing operating expenditures.
- 2. In developing the FY 2008-09 budget, the CAO and departments will consider core mission critical services, programs that should be self-supporting, opportunities to improve efficiency and effectiveness, State and federal mandates, historical costs, and collaboratives with cities, non-profits, etc.
- 3. Departments will identify opportunities to diversify their revenue sources and to adjust fees to reasonable levels based on justification with CAO concurrence and Board approval.
- 4. Departments will develop "status quo" baseline budgets that mirror the prior year adopted budget with adjustments made by the Board during the year and selected inflationary increases beyond the department's control. Consideration will be given to adjusting "status quo" budgets based on one-time expenditures. Funding levels for outside funds will be considered as part of the FY 2008-09 budget development process.
- 5. Requests for augmentations to "status quo" budget levels must be submitted as part of the Budget Change Proposal (BCP) process and based on clearly demonstrated need and a high level of confidence that increased service levels can be sustained with ongoing financing.
- 6. Increases to operating service levels will be discouraged unless there are reliable, ongoing financing resources, or reduced costs due to new technologies or efficiencies.
- 7. The County will operate State programs based on the level of State funding provided and will not backfill any State cuts with County General Fund except when local priorities dictate a need for continuance.
- 8. Positions identified by County departments for reduction will be deleted from the budget. Requests for unfunded positions will require the approval of the County Administrative Officer or designee based on operational need.
- 9. The County Administrative Office will work with Department Heads to reach consensus on the FY 2008-09 Recommended Budget through cooperative discussions with departments and through budget workshops with Department Heads.
- 10. To the extent that funding for County operated State programs is reduced and results in reduction in workforce, departments will use the Inplacement Program to minimize employee layoffs and maximize the use of existing employee talent.
- 11. Continue annual funding for contingencies and the Strategic Reserve.

- 12. The County Administrative Office and departments will monitor major issues that could significantly impact the County's fiscal position, such as the State budget deficit, changes in federal funding, increased salary and benefit costs, and litigation.
- 13. The County will update the five-year Capital Improvement Plan, which identifies capital project priorities and funding levels among all existing and anticipated capital projects, including automation projects, and facility repair or replacement projects.
- 14. The County Administrative Office will coordinate departmental program workshops to the Board to educate the Board and public on programs operated by the County and on major issues facing departments, including workshops on facility maintenance and repair projects and the County's Comprehensive Capital Improvement Program.
- 15. The County Administrative Officer and Auditor-Controller will implement a financial training program for Board members as approved by the Board in June 2007. Ongoing training sessions will be initiated prior to the Board's receipt of the FY 2008-09 Recommended Budget.
- 16. Through the Board's Legislative Committee, the County will work with the California State Association of Counties (CSAC), State representatives, legislative advocates in the State Capitol and other local government organizations to assure that any State programs administered by the County are adequately funded and that any realignment of State and County responsibilities is expenditure/revenue neutral.
- 17. The County will ensure, through the Board's Legislative Committee and the County's Federal advocates and representatives, that any federal programs administered by the County are adequately funded and that any realignment of federal and County responsibilities is expenditure/revenue neutral.

BUDGET HEARINGS

The Budget Hearing Schedule can be obtained from the Clerk to the Board's Office the first week in June 2008.

	5	
SIALE CONTROLLER	COUNTY BUDGET ACT	(1985)

COUNTY BUDGET SCHEDULE 1

SUMMARY OF COUNTY BUDGET

		SUMMARY OF For the Fisc	SUMMARY OF COUNTY BUDGET For the Fiscal Year 2008-2009	L			
		AVAILABLE FINANCING	FINANCING		FINA	FINANCING REQUIREMENTS	ENTS
	Estimated	Cancellation				Provisions for	
COLINTY ELINDS	Fund Balance	of Prior Year	Additional	Total	Financina	Reserves and/or	Total Financing
	Undesignated	Reserves	Sources	Financing	Uses	New/Increases	Requirements
(1)	(2)	(3)	(4)	(5)	(9)	(2)	(8)
GENERAL COUNTY FUNDS COUNTY GENERAL FUND:							
1 - General Fund	18,452,293	2,806,616	548,919,061	570,177,970	569,177,970	1,000,000	570,177,970
TOTAL COUNTY GENERAL FUND:	18,452,293	2,806,616	548,919,061	570,177,970	569,177,970	1,000,000	570,177,970
COUNTY SPECIAL REVENUE FUNDS:							
2 - Road Fund	443,410		49,502,758	49,946,168	49,696,168	250,000	49,946,168
3 - County Library Fund	1,130,315		7,418,796	8,549,111	8,549,111		8,549,111
4 - Parks South County Lakes	ı		3,828,973	3,828,973	3,828,973		3,828,973
5 - In-Home Support Services PA	ı		682,292	682,292	682,292		682,292
6 - Fish and Game Propagation Fund	9,214		23,486	32,700	32,700		32,700
7 - Office of Employment Training	1		7,820,253	7,820,253	7,820,253		7,820,253
8 - Community Services Fund	1		459,172	459,172	459,172		459,172
9 - Facilities Maintenance Projects	1,795,034		1,535,000	3,330,034	3,330,034		3,330,034
11 - Inclusionary Housing Fund	297,469		86,000	383,469	383,469		383,469
12 - Fema Disaster Assistance	258,355		•	258,355	258,355		258,355
14 - Economic Development	428,399		421,000	849,399	849,399		849,399
15 - Productivity Investment Fund	1,090,659		130,000	1,220,659	1,220,659		1,220,659
16 - Community Development Fund	666,419		2,215,000	2,881,419	2,881,419		2,881,419
18 - Fort Ord	60,198		865,352	925,550	925,550		925,550
19 - Emergency Medical Services Fund	214,160		1,258,806	1,472,966	1,472,966		1,472,966
TOTAL COUNTY SPECIAL REVENUE FUNDS:	6,393,632	,	76,246,888	82,640,520	82,390,520	250,000	82,640,520
COUNTY DEBT SERVICE FUNDS:							
20 - RDA DS Fund Castroville Pajaro	1		2,572,949	2,572,949	2,572,949		2,572,949
21 - RDA DS Fund Boronda	1,048,448		2,120,770	3,169,218	3,169,218		3,169,218
22 - RDA DS Fund Fort Ord	•		85,944	85,944	85,944		85,944
23 - Certificate of Participation-	1						
1985 Sheriffs Fac. Proj. Refinancing	t			1			1

DUNTY BUDGET (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

COUNTY BUDGET SCHEDULE 1

SUMMARY OF COUNTY BUDGET For the Fiscal Year 2008-2009

	Estimated	AVAILABLE Cancellation	AVAILABLE FINANCING		FINAL	FINANCING REQUIREMENTS Provisions for	SNTS
Fund	id Balance	of Prior	Additional	Total		Reserves and/or	Total
Uni	Unreserved/	Year	Financing	Available	Financing	Designations	Financing
Unde:	Undesignated June 30, 2008	Reserves	Sources	Financing	Uses	New/Increases	Requirements
	(2)	(3)	(4)	(5)	(9)	(2)	(8)
	ī		224,336	224,336	224,336		224,336
	ı		10,230,525	10,230,525	10,230,525		10,230,525
2,54	2,540,000		2,840,000	5,380,000	5,380,000		5,380,000
3,58	3,588,448	1	18,074,524	21,662,972	21,662,972	1	21,662,972
19,259,803	803		300,000	19,559,803	19,559,803		19,559,803
5,307,618	518		1,979,977	7,287,595	7,287,595		7,287,595
59,604,460	460		2,164,269	61,768,729	48,015,014	13,753,715	61,768,729
84,171,881	881	1	4,444,246	88,616,127	74,862,412	13,753,715	88,616,127
112,606,254	,254	2,806,616	647,684,719	763,097,589	748,093,874	15,003,715	763,097,589
							Control of the Contro

¹ Includes capital project funds that have been allocated by the Board of Supervisors for multi-year capital projects.

STATE CONTROLLER COUNTY BUDGET ACT	ŌΨ	COUNTY OF MONTEREY STATE OF CALIFORNIA			COUNTY BUDGET SCHEDULE 2
(001)	ANA UNRE TC Fo	ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED TO FINANCE THE BUDGET For the Fiscal Year 2008-09	eD .		
		LESS: FUND BALANCE-RESERVED/DESIGNATED JUNE 30, 2008	-RESERVED/DESIGN	ATED JUNE 30, 2008	
	Estimated	Reserves	Se		
COUNTY FUNDS	Fund Balance (Per Auditor) As of		General and Other		Fund Balance Unreserved/ Undesignated
(1) GENERAL COUNTY FUNDS	June 30, 2008 (2)	Encumbrances (3)	Reserves (4)	Designations (5)	June 30, 2008 (6)
COUNTY GENERAL FUND:					
1 - General Fund	108,178,283	35,881,002	657,257	53,187,731	18,452,293
TOTAL COUNTY GENERAL FUND:	108,178,283	35,881,002	657,257	53,187,731	18,452,293
COUNTY SPECIAL REVENUE FUNDS:					
2 - Road Fund	9,807,418	8,219,152	144,856	1,000,000	443,410
3 - County Library Fund	1,838,836	490,938		217,583	1,130,315
5 - In-Home Support Services PA	17,225	17,225			
6 - Fish and Game Propagation Fund	9,214				9,214
7 - Office of Employment Training	1				
8 - Community Services Fund	78,869	69,163	5,638	4,068	
9 - Facilities Maintenance Projects	2,944,419	1,149,385			1,795,034
11 - Inclusionary Housing Fund	501,298	203,816	13		297,469
12 - Fema Disaster Assistance	258,355				258,355
14 - Economic Development	466,781	38,382			428,399
15 - Productivity Investment Fund	1,090,659				1,090,659
16 - Community Development Fund	792,275	125,856			666,419
18 - Fort Grd	732,959	672,761			60,198
19 - Emergency Medical Services Fund	214,160				214,160
TOTAL COUNTY SPECIAL REVENUE FUNDS:	18,752,468	10,986,678	150,507	1,221,651	6,393,632

STATE CONTROLLER COUNTY BUDGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA			COUNTY BUDGET SCHEDULE 2
	ANA UNRI TO	ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED TO FINANCE THE BUDGET For the Fiscal Year 2008-09	eD .		
		LESS: FUND BALANCE-RESERVED/DESIGNATED JUNE 30, 2008	-RESERVED/DESIGN/	ATED JUNE 30, 2008	
	Estimated	Reserves	/es		i C
COUNTY FUNDS	Fund balance (Per Auditor) As of	:	General and Other		Fund Balance Unreserved/ Undesignated
(1)	June 30, 2008 (2)	Encumbrances (3)	Reserves (4)	Designations (5)	June 30, 2008 (6)
COUNTY DEBT SERVICE FUND:	THE PERSON NAMED IN COLUMN				
20 - RDA DS Fund Castroville Pajaro	1				1
21 - RDA DS Fund Boronda	1,048,448				1,048,448
22 - RDA DS Fund Fort Ord	•				
23 - Certificate of Participation-	ı				
1985 Sheriff's Fac. Proj. Refinancing	•				
28 - Master Plan COP's	ı				1
465 - WRA SWWP Debt Service	5,340,000		2,800,000		2,540,000
TOTAL COUNTY DEBT SERVICE FUND:	6,388,448	1	2,800,000	•	3,588,448
COUNTY CAPITAL PROJECT FUNDS:					
10 - Capital Projects Management	21,001,617	1,741,814			19,259,803
29 - Capital Project Automation Fund	5,427,117	119,499			5,307,618
30 - Facility Master Plan Implementation	83,106,441	23,501,981			59,604,460
TOTAL COUNTY CAPITAL PROJECT FUNDS:	109,535,175	25,363,294	-	1	84,171,881
TOTAL GENERAL COUNTY FUNDS:	242,854,374	72,230,974	3,607,764	54,409,382	112,606,254

STATE CONTROLLER COUNTY BUDGET ACT	33 %	COUNTY OF MONTEREY STATE OF CALIFORNIA	REY IIA			COUNTY BUDGET SCHEDULE 3
	DE1 RE For	DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS For the Fiscal Year 2008-2009 AMOUNT MADE AVAIL FINANCING RY CANCING RY CA	OF PROVISIONS FOR INVES/DESIGNATIONS Fiscal Year 2008-2009 AMOUNT MADE AVAILABLE FOR FINANCING RY CANCELLATION	INCREASE OR NEW RESERVES/DESIG	RESERVES/DESIG. NATIOGET VEAR	
DESCRIPTION (1)	Reserves/Designations Balance as of June 30, 2008 (2)	Recommended (3)	Approved/Adopted by the Board of Supervisors	Recommended (5)	Approved/Adopted by the Board of Supervisors (6)	Total Reserves/ Designations For Budget Year
COUNTY GENERA: FUND: 1 - General Fund (Reserve for Encumbrances) 1 - General Fund (Designation) 1 - General Fund (Vehicle Replacement Designation)		826,639		1,000,000		34,881,002 1,804,166 2,102,225
1 - General Fund (Nacimiento Hydroelectric) 1 - General Fund (Inventory Reserve) 1 - General Fund (Facilities Master Plan)	54,014 323,515 -					54,014 323,515
 1 - General Fund (Health Clinics Designation) 1 - General Fund (Social Services Designation) 1 - General Fund (Automation System Designation) 1 - General Fund (Strategic Reserve Designation) 1 - General Fund (Other Reserves) 1 - General Fund (Other Reserves) 	868,500 1,235,000 8,167,971 37,291,395 - 16,000	1,979,977				868,500 1,235,000 6,187,994 37,291,395 - 16,000
TOTAL COUNTY GENERAL FUND:	89,725,990	2,806,616		1,000,000	•	87,919,374
COUNTY SPECIAL REVENUE FUNDS: 2 - Road Fund 3 - County Library Fund 5 - In-Home Support Services PA 8 - Community Services Fund 9 - Facilities Project Fund 11 - Inclusionary Housing Fund 12 - Fema Disaster Assistance 14 - Economic Development 16 - Community Development Fund	9,364,008 708,521 17,225 78,869 1,149,385 203,829 38,382			250,000		9,614,008 708,521 17,225 78,869 1,149,385 203,829 38,382
18 - Fort Ord TOTAL COUNTY SPECIAL REVENUE FUNDS:	672,761 12,358,836	•		250,000		672,761 12,608,836

STATE CONTROLLER COUNTY BUDGET ACT (1985)	8 %	COUNTY OF MONTEREY STATE OF CALIFORNIA	REY IIA			COUNTY BUDGET SCHEDULE 3
	DET RE For	DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS For the Fiscal Year 2008-2009	5 FOR ONS 2009			
		AMOUNT MADE, FINANCING BY (AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION	INCREASE OR NEW RESERVES/DESIG TO BE PROVIDED IN BUDGET YEAR	RESERVES/DESIG. IN BUDGET YEAR	
DESCRIPTION	Reserves/Designations Balance as of June 30, 2008	Recommended	Approved/Adopted by the Board of Sunervisors	Recommended	Approved/Adopted by the Board of Supervisors	Total Reserves/ Designations For Budget Year
(1) COUNTY DEBT SERVICE FUND	(2)	(3)	(4)	(5)	(9)	(7)
465 - WRA SVWP Debt Service	2,800,000					2,800,000
TOTAL COUNTY CAPITAL PROJECT FUNDS:	2,800,000	1	ſ	1	1	2,800,000
COUNTY CAPITAL PROJECTS FUND:						
10 - Capital Projects Management	1,741,814					1,741,814
29 - Capital Project Automation Fund	119,499					119,499
30 - Facility Master Plan Implementation	23,501,981			13,753,715 1	ı	37,255,696
TOTAL COUNTY CAPITAL PROJECT FUNDS:	25,363,294	1	ı	13,753,715	1	37,375,195
TOTAL GENERAL COUNTY FUNDS:	130,248,120	2,806,616		15,003,715	5	140,703,405

Includes capital project funds that have been allocated by the Board of Supervisors for multi-year capital projects.

COUN

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O F RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
ION BY SOURCE			 			
CURRENT UNSECURED PROPERTY TAX CURRENT SECURED PROPERTY TAX TAXES (OTHER THAN CURRENT PROPERTY)	3,222,827 76,411,411 75,274,664	3,457,279 79,821,359 77.604.734	3,121,840 82,250,227 77,879,336	3,247,794 86,833,498 79,302,179	3,247,794 86,833,498	
TOTAL TAXES	154,908,902	160,883,372	163,251,403	169,383,471	169,383,471	
LICENSES, PERMITS & FRANCHISES FINES, FORFEITURES & PENALTIES REVENUE FROM MONEY & PROPERTY INTERCOUFDAMENTAL DEVINIES	20,471,836 12,417,565 12,200,668	22,746,409 12,279,949 8,938,418	21,635,321 12,445,779 9,584,677	23,286,937 12,836,966 9,454,539	23,623,203 13,255,796 9,342,869	
CHARGES FOR CURRENT SERVICES OTHER REVENUES OTHER FINANCING SOURCES	59,858,339 5,385,345 174,550,270	510,000,250 65,065,047 4,974,125 14,749,254	214,560,105 65,251,926 7,405,625 15,450,816	229,712,531 72,967,758 4,447,868 24,309,807	555,757,562 73,733,287 4,407,868 15,358,643	
GRAND TOTAL	738,494,695	607,636,824	609,585,732	653,400,677	644,844,719	
SUMMARIZATION BY FUND						
001 COUNTY GENERAL FUND 002 ROAD FUND	507,872,009 31,240,551	~ ~	533,438,094 31,266,473		548,919,061 49,502,758	
PARKS SOUTH COUNTY LAKES	620,020,0	6,924,851	6,91/,181	7,418,796 3,628,973	7,418,796 3,828,973	
	39,340	22,	22,700 22,700		682,292 23,486	
	7,721,185	_	8,645,847 546,205		7,820,253	
009 FACILITIES PROJECT FUND 010 CAPITAL PROJECTS FUND	2,568,146 10,289,889	1,560,000	2,485,000 1,000,000	2,635,000 300,000	1,535,000 300,000	
	228,655	85,000	647	86,000	86,000	
014 ECONOMIC DEVELOPMENT PROGRAM	771,896	560,500	560,500	421,000	421,000	
	1,477,540	4,633,100	3,052,720	2,215,000	2,215,000	
	1,070,948		908,806	1,258,806	1,258,806	
	1,404,223	1,503,341	2,541,307	2,120,770	2,120,770	
	89,278 1,081,754	19/10/6	142,//5	85,944	85,944	
024 RDA DS FUND EAST GARRISON 027 HOSPITAL MODERN COP'S				224,336	224,536	

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ш	COUNTY OF MONTEREY STATE OF CALIFORNIA ANALYSIS OF FINANCIAL SOURCES UDGET FOR FISCAL YEAR 2008-2009	EREY RNIA L SOURCES R 2008-2009		8	COUNTY BUDGET FORM SCHEDULE 4
SOURCE CLASSIFICATION		ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 08-09
028 MASTER PLAN COPS 029 CAPITAL PROJ AUTOMATION FUND 030 FACILITY MASTER PLAN IMPLEMENT 031 ENTERPRISE READINESS PROJECT	104,394,442 277,527 57,174,259	10,231,294 3,286,185	10,231,294 452,939 2,167,000	10,230,525 1,979,977 2,164,269	10,230,525 1,979,977 2,164,269	
TOTAL FUNDS	738,494,695	607,636,824	609,585,732	653,400,677	644,844,719	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 08-09
COUNTY GENERAL FUND					
CURRENT PROPERTY TAXES 4011 CURRENT SECURED 4013 CURRENT UNSECURED 4015 CURRENT SUPPLEMENTAL 4016 PROP TAX IN LIEU OF VLF	66,865,669 2,827,796 4,907,620 38,437,488	69,712,000 2,898,840 5,225,000 41,320,000	70,741,070 2,898,840 3,753,140 41,320,000	74,278,124 3,014,794 3,809,437 43,592,600	74,278,124 3,014,794 3,809,437 43,592,600
TOTAL CURRENT PROPERTY TAXES TAXES OTHER THAN CHREENT PROPERTY	113,038,573	119,155,840	118,713,050	124,694,955	124,694,955
	1,004,833 487,469 24,083 4,569 400,651 205,188 2,479,167	786,000 212,000 11,000 15,000 184,000 160,000	1,529,708 750,000 5,500 7,500 340,000 201,334	1,635,000 765,000 7,650 200,560 2,093,700	1,635,000 765,000 5,610 7,650 200,560 2,093,700
OTHER TAXES 4065 SALES AND USE TAX 4066 PROP TAX IN LIEU OF SALES TAX 4075 REAL PROPERTY TRANSFER TAX 4081 TIMBER YIELD TAX 4095 RACEHORSE TAX 4099 TRANSFERS TO HOMELESS TRUST 4099 OTHER TAXES	5,767,266 2,176,656 2,917,990 16,912,274 2,795 2,80	6,867,000 2,309,000 3,160,500 15,676,278	6,400,000 2,309,000 2,279,393 16,912,274 312	6,560,000 2,366,725 2,347,775 16,912,274	6,560,000 2,366,725 2,347,775 16,912,274 200
TOTAL TAXES OTHER THAN CURRENT PROPERTY	32,449,055	31,253,058	32,948,213	33,104,494	33,104,494
LICENSES, PERMITS & FRANCHISES					
LICENSES 4113 WEIGHTS & MEASURES REGISTRIN 4115 PESTICIDE USE REGISTRATION 4117 ENVIRONMENTAL HEALTH LICENSES 4119 LANDFILL LICENSE FEES 4121 FRANCHISE HAULER LICENSE FEE 4129 OTHER BUSINESS LICENSES 4135 DGG LICENSES	166,708 10,450 2,458,754 410,558 354,900 220 211,310	262,596 10,000 2,840,000 468,000 380,000 220 261,912	262,596 10,000 3,440,000 468,000 360,000 220 200,802	262,596 10,000 2,812,000 496,000 380,000 220 265,000	262,596 10,000 3,312,000 496,000 380,000 220 265,000

STATE CONTROLLER COUNTY BUDGET ACT (1985)

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
ES, PERMITS & FRANCHISES (CONTINU	(ED)					
LICENSES (CONTINUED) 4137 MARRIAGE LICENSES	117,741	120,000	120,000	120,000	120,000	
PERMITS 4151 BUILDING PERMITS 4153 WATER WELL CONSTRUCTION PERMIT 4155 SEPTIC TANK PERMITS 4157 DESALINIZATION FACILITY PERMIT	4,399,804 219,477 268,478	4,992,000 220,000 297,000	4,150,000 220,000 297,000	5,058,850 220,000 300,000	4,895,116 220,000 300,000	
4161 HAZARDOUS MATLS REGISTRATION 4162 ACUTE HAZARDOUS MTRLS REGISTR 4163 HAZ MATLS UNDERGRD STORGE INSP 4165 HAZARDOUS WASTE REGISTRATION 4167 HAZ WASTE WELL MONITORING PMT 4171 ZONING PERMITS 4175 ROAD PRIVILEGES AND PERMITS	9,010 71,335 1,167,535 36,533 2,197,358	6,000 140,000 1,180,820 60,000 2,487,000	6,000 80,000 1,180,820 60,000 1,716,800	11,000 72,000 1,210,000 37,000 1,815,000	11,000 72,000 1,210,000 37,000 1,815,000	
OTHER 4185 UTILITY FRANCHISES 4199 OTHER LICENSES AND PERMITS	6,057,503 239,860	6,000,000 253,595	6,112,026 250,140	5,842,500 255,595	5,842,500 255,595	
TOTAL LICENSES, PERMITS & FRANCHISES	18,397,502	19,979,143	18,934,404	19,167,761	19,504,027	
FINES, FORFEITURES & PENALTIES						
뿌	65,000 81,009	187,444 98,000	55,486 83,550	59,626 98,000	59,626 98,000	
424) DELETE 429 OTHER CVC FINES 4241 FINES - CRIMINAL JUSTICE FAC 4243 FINES-COURTHOUSE CONSTRUCTION	1,451,246 887,232 736,195	1,354,572 600,000 650,000	26,255 1,354,572 600,000 650,000	1,595,556 600,000 650,000	1,595,556	
OTHER OTHER	40,230 271,670	50,000 514,625	55,000 293,631	55,000 629,727	55,000 631,727	
LES R PEP	3,968,219	3,991,107	3,937,555	4,225,925	4,392,755	
AULUMAIED WARRANIS - F & TOBACCO SETTLEMENT OTHER FORFEITURES & PENAL	4,171,895 686	3,855,468	4,488,920	3,971,132	3,971,132	
TOTAL FINES, FORFEITURES & PENALTIES	11,673,382	11,379,143	11,544,973	11,884,966	10,803,796	
REVENUE FROM MONEY & PROPERTY						

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	INAL PER BOA OF SUPERVISO
INTEREST 311 INTEREST ON POOLED INVEST 313 INTEREST ON CHECKING ACCO 315 INTEREST ON SHORT-TERM FU 319 OTHER INTEREST	4,358,461 329,710 2,133,382 10,474	3,300,000 236,500 8,219	3,170,000 236,500 5,601	1,500,000 122,750 691,025 5,821	1,250,000 122,750 691,025 5,821	
RENTS, CONCESSIONS & ROYALTIES 4341 COMMUNICATIONS EQUIP RENTAL 4343 DISPOSAL SITES RENTAL 4345 PARK LANDS RENTAL 4346 LODGING RENTALS 4349 OTHER RENTS 4355 CONCESSIONS	19,021 375 26,925 175,768 648,828	375 46,944 111,443 802,052	375 46,944 591,248 112,330 642,052	375 46,944 115,130 642,052	375 46,944 115,130 642,052	
TOTAL REVENUE FROM MONEY & PROPERTY	7,702,944	4,505,533	4,805,050	3,124,097	2,874,097	
INTERGOVERNMENTAL REVENUES						
TAX-RELATED STATE AIDS 4411 MOTOR VEHICLE IN-LIEU - REG 4412 MOTOR VEHICLE IN-LIEU - SUPPL 4413 VEHICLE LICENSE FEE 4421 HOMEOWNERS PROPERTY TAX RELIEF 4423 OPEN SPACE SUBVENTION	13,769,136 404,477 990,737	14,026,500 374,000 900,000	14,026,500 407,000 962,326	14,307,030 390,000 927,000	14,307,030 390,000 927,000	
STATE AID - PUBLIC ASSISTANCE 4451 PUB ASST ADMINISTRATION - ADV 4453 PUB ASST ADMINISTRATION - DIR 4461 AID FAMILIES DEPENDENT CHILDRN 4463 AFDC-ABSENT PARENT ABATEMENT 4481 AREA AGENCY ON AGING 4483 LINKAGES PROGRAM 4489 OTHER AID PROGRAMS 4490 REALIGNMENT - SOCIAL SERVICES	32,421,505 10,815,594 506,131 497,377 131,416 8,356,033 16,378,896	43,184,226 632,537 6,902,391 357,072 425,170 264,711 4,268,115 14,915,772	42,837,361 720,047 5,722,941 342,766 403,502 264,711 4,448,923 14,876,797	40,422,378 725,645 5,817,964 343,335 403,502 264,711 4,991,735	40,422,378 725,645 5,817,964 343,335 403,502 264,711 4,460,921	
STATE AID FOR HEALTH 4521 SHORT-DOYLE & NON-FED MEDICAL 4522 SHORT-DOYLE STATE MEDI-CAL 4523 SHORT-DOYLE STATE MEDI-CAL 4525 REALIGNMENT - MENTAL HEALTH 4526 ADAMHA BLOCK GRANT 4527 MENTAL HEALTH SVCS ACT PROP 63 4541 STATE DRUG PROGRAMS 4551 IMMUNIZATION ASSISTANCE	3,131,739 1,123,771 13,258,597 12,127,569 3,974,271 640,652	4,906,771 15,262,683 15,262,683 8,955,765 3,733,826 8,259,509 689,582	6,030,700 1,081,709 16,653,000 8,036,446 3,743,826 7,190,573 820,246 150,148	7,069,904 974,012 16,318,824 8,036,446 5,246,273 8,258,047 748,429	7,069,904 974,012 15,951,817 10,421,817 3,246,273 8,258,047 748,429	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

TINNED TINNED BEALTH CONTINUED TINNED BEALTH CONTINUED TINNED BEALTH CONTINUED TINNED BEALTH CONTINUED TO A CONTINUED TO A CONTINUED TO A CONTINUED TINNED BEALTH CONTINUED TO A CONTINUED TINNED TO A CONTINUED TO A CO	SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
CALF OWN TRAIL HEAD CONTINUED CONTIN	INTERGOVERNMENTAL REVENUES (CONTINUED)						1
### CALLERING RANT 2,845,492 2,050,000 3,1053,340 ### CALLERING REVICES 4,567,165 775,845 ### CALLERING REVICES 4,567,165 150,105 ### CALLERING REVICES 756,919 576,919 576,919 ### CALLERING REVICES 756,919 576,919 576,919 ### CALLERING REVICES 7,577,747 7,407 1,607,010 ### CALLERING REVICES 7,577,747 1,607,010 ### CALLERING REVIEW REVICES 7,577,747 1,607,010 ### CALLERING REVIEW REVIE	5			1			
CALIFORNIA E CHILD HEAN SERVICES (25.94) (25.9		899,093	868,330	913,000	1,063,340	1,063,340	
ALTE RELIGIORE SERVICES 4,357,839 4,502,730 4,477,65 4,772,300 40,000 40		652,961	784.075	775.845	3,117,900	5,117,900 899 950	
AIDS RICETING AIDS RICECK GRANT AIDS BLOCK GRANT AID SHOULD ABUSE VEFT ON PETWORK GALLYSON GAL		4,387,839		4,467,165	4.772.300	4.772.300	
AIDS BLOCK GRANT ALON ATDS BLOCK GRANT ATDS GRANT AT		28,557	35,000	35,000	20,000		
ALDS ENDOATION RANT ALON ENDOATION ALON ENDOATION CALIFORNIA ALON ENDOATION CALIFORNIA CALIFORNI		197,995	519,195	519,195	681,880	681,880	
172,500 172,		576,919	567,235	593,235	567,220	567,220	
DENTAL DISSEASE PREVENTION NET WORK AND STATEMENT NET ALL DISSEASE PREVENTION NET ALL DISSEASE PREVENTION NET ALL DISSEASE NET ALL SAFETY NET ALL DISSEASE NET		175,864	172,500	172,500	172,500	172,500	
NUTRITION PROGRAMS TOBACCO FROGRAMS TOBACCO FROGRAMS TOBACCO FROGRAMS TOBACCO FROGRAMS TOBACCO FROGRAMS TOBACCO FROGRAM (FROP 99) TOBACCO FROGRAM TALICHMENT - HEALTH TOBER FROM FROM FROM FROM FROM FROM FROM FRO		011,410	6/1/9%6	77,80	601,855	601,835	
The ALC Control Processed The ALTH		631,943	632,000	632,000	632,000	632,000	
REALIZHMENT				150,000	150,000	150,000	
PEDESTRIAN NAME FEZY, 350 615,000 615,000 765,000			~	~	٠,	3,197,201	
The color of the relation 1,2,47		524,350	615,000	615,000	765,000	765,000	
TEAL FOR LAW ENFORCEMENT 1,572,747		1/5,2//					
SE P24 SUBMENTION			1,882,042	2,057,030	,420,81	2,559,521	
SB 924 SUBVENTION 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 204,880 200,000 131,000	STATE ATD FOR I AW ENFORCEMENT						
PEACE OFFICER TRAINING (POST) 130,482 131,000 139,000 131,000 LOCAL DETENTION FACILITY REV 819,362 750,000 675,000 700,000 TRIALS OF STATE PRISONERS 819,362 750,000 675,000 700,000 DELETE 27,637 29,025 29,025 29,025 JUV ACC & INCENT BLOCK (JAIB) 27,637 29,025 29,025 29,025 CRIME RESISTANCE 195,489 181,698 252,638 181,698 252,638 181,698 M.C. METH ENCREMENT 298,760 300 300 300 300 300 CENTINEL CAST RURAL CRIME PREV 298,760 300 300 300 300 300 INSURANCE FRAUD 539,815 498,440 550,340 505,648 506,00 506,00 INSURANCE FRAUD 491,735 298,965 360,00 362,148 346,90 OTHER DESCULTION 388,825 350,00 351,435 315,000 OTHER STATE MANDATED COSTS 300,00 351,435 315,000	4611 SB 924 SUBVENTION	204,880	204.880	204,880	204.880	204.880	
LOCAL DETENTION FACILITY REV		130,482	131,000	119,000	131,000	131,000	
The color of the		,		613,463	552,117	552,117	
CRIME RESISTANCE CRIME PREVENTION CRIME RESISTANCE CRIME RESISTANCE CRIME PREVENTION CRIME PREVENTION PUBLIC SAFETY CRIME PREVENTION ALDS CRIME PREVENTION ALDS CRIME PREVENTION ALDS CRIME PREVENTION CHILD ABUSE VERT PROSECUTION CHILD ABUSE VANDAMATED COSTA CHILD ABUSE VANDAMATED COSTA CHILD ABUSE VANDAMA		819,362	750,000	675,000	700,000	723,500	
CRIME RESISTANCE M.C. METH ENFORCEMENT 218,892 230,000 376,229 238,609 258,760 300,000 300,995 300,000 300,995 300,000 300,995 300,000 300,995 300,000 300,995 300,000 300,995 300,000 300,0		27,637	29,025	29,025	29,025	29,025	
M.C. METH ENFORCEMENT 218,892 330,000 376,229 238,609 CENTRAL CAST RURAL CRIME PREV INSURANCE FRAUD 298,760 300,000 305,095 300,000 CINIZEN'S OPTION PUBLIC SAFETY 491,735 498,440 550,340 676,648 CITIZEN'S OPTION PUBLIC SAFETY 491,735 298,905 360,000 360,000 VICTIM WITNESS PROGRAM 413,957 350,000 351,000 351,000 CHILD ABUSE VERT PROSECUTION 388,825 350,000 351,435 315,000 CHILD ABUSE VERT PROSECUTION 360,000 351,435 315,000 OTHER STATE MANDATED COSTS DELETE 704,75 VOTER REGISTRATION DELETE 704,75 VOTER REGISTRATION ACCOUNTY ASSOCIATION ACCOUNTY ASSOCIATION		195,489	181,698	252,638	181,698	181,698	
CENTRAL COAST RURAL CRIME PREV 298,760 300,000 305,095 300,000 100 100 100 100 100 100 100 100 1		218,892	330,000	376,229	238,609	238,609	
INSURANCE FRAUD INSURANCE FRAUD 539,815 498,440 550,340 676,648 CITIZEN'S OPTION PUBLIC SAFETY CHILD ABUSE VERT PROSECUTION CHILD ABUSE VERT PROSECUTION OTHER STATE AID - CONSTRUCTION DELETE 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 704,75 TEAD FOR CONSTRATION OTHER STATE MANDATED COSTS DELETE 704,75 FROM STATE AID - CONSTRATION DELETE 704,75 FROM SAB,440 FSO,540 FSO,540 FSO,540 FSO,900		298,760	300,000	305,095	200,000	300,000	
CHIER STATE AND ALDS 346,905 CHIER STATE AND ALDS 322,476 CHILD ABUSE VERT PROSECUTION CHER STATE ALD - CONSTRUCTION DELETE 704/75 VOTER REGISTRATION DELETE CHILD ABUSE STATE ALD - CONSTRUCTION DELETE THE ALD FOR CONTROL OF THE ALD - CONSTRUCTION DELETE TO THE ALD ADDITION THE ADDITION		539,815	498,440	550,340	676,648	681,548	
VICTIM WITHER PROBLEM VICTIM WITHER PROBLEM VICTIM WITHER PROSECUTION CHILD ABUSE VERT PROSECUTION THE AID FOR CONSTRUCTION OTHER STATE AID - CONSTRUCTION DELETE 704/75 VOTER REGISTRATION DELETE 704/75 VOTER REGISTRATION		471,155	300 000	262,404	300 772	306 792	
CHILD ABUSE VET PROSECUTION 388,825 350,000 351,435 315,000 TE AID FOR CONSTRUCTION OTHER STATE ALD - CONSTRUCTION IMBURSE STATE MANDATED COSTS DELETE 704/75 VOTER REGISTRATION DELETE		514,050	350,000	390,000	351.000	351,000	
THE AID FOR CONSTRUCTION OTHER STATE AID - CONSTRUCTION CHBURSE STATE MANDATED COSTS DELETE 704/75 VOTER REGISTRATION DELETE		388,825	350,000	351,435	315,000	315,000	
IMBURSE ST DELETE 704/75 DELETE	er.					50,00	
DELETE 704/75 DELETE	REIMBURSE STATE MANDATED COSTS						
DELETE	DELETE 704/75						
	DELETE						

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
	, and a second					
FINDERS STATE MANUALED CUSIS (CUNITY 77/78 ABSENTEE BALLOT DELETE 913/79 DOMESTIC VIOLENCE DIV	0ED) 848,865					
4727 DELETE 4733 1262/78 VICTIMS' STATEMENTS 4753 1242/77 SR CITIZENS PROP TAX	4,427					
4//1 DELEIE 4772 147/84 HANDICAP DISABL STUDNT 4780 484/7E MANDATE DETMP PDCC	635,653	261,541	575,541	575,389	575,389	
	1,555,547	197,155	127,155	660,717	660,717	
STATE AID FOR PARKS 4811 STATE BOND ACT GRANTS 4817 BOATING AND WATERWAYS GRANTS	87,710 59,662	767,356 741,410	495,000 65,000	356,000 1,468,000	356,000 1,468,000	
STATE AID FOR AGRICULTURE 4841 PESTICIDE PERMIT REGULATION 4843 UNCLATHED GAS TAX REFUIND	1.599.890	1.185,250	1.185.250	000.066	000.066	
	009'9	009'9	009,9	009,9	0,600	
	505,750	478,771	478,771	478,771	488,000	
4851 SEED INSPECTION 4852 NURSERY INSPECTION	9,722	8,000	8,000	8,000	8,000	
4853 STATE AID - UC RESEARCH PROJ	305,144	218,440	229,695	371,554	371,554	
	87,103	166,000	166,000	166,000	166,000	
465/ VIABLE WEIGHIS AND MEASURES 4859 OTHER STATE AGRICULTURAL AIDS	49,302	27,000	27,000	41,988	41,988	
罜	81,700	982'06	90,386	85,080	85,080	
4890 OTHER STATE AID / REIMB 4891 STATE AID FOR INMATE NUTRITION 4893 PUBLIC SAFETY - SALES TAX	17,890	245,000	245,000 27,891,977	50,000 245,000 28,075,374	50,000 245,000 27,556,597	
	721 6	30,000	30,000	30,000	30,000	
4899 OTHER STATE AID - PLANNING	5,805,037	5,532,117	5,486,153	6,504,895	6,491,038	
TAX-RELATED FEDERAL AIDS 4911 ENTITLEMENT LANDS 4915 WILDLIFE	481,834 4,918	450,000				
CENCEAL ATH - DIDLITC ACCICTANCE						

FEDERAL AID - PUBLIC ASSISTNCE

STATE CONTROLLER COUNTY BUDGET ACT (1985)

STATE OF CALIFORNIA ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
INTERGOVERNMENTAL REVENUES (CONTINUED)						
DERAL AID - PUBLIC ASSISTNCE (CONT PUB ASST ADMINISTRATION - ADV PIB ASST ADMINISTBATTON - TED	INUED) 26,942,044	22,676,529	22,854,013	28,971,465	27,697,793	
ASSI ADMINISTRATION D SUPPORT ADMINISTRA FAMILIES DEPENDENT C	7,332,817	7,959,165 31,915,783	7,658,802 32,582,107	1,116,578 7,714,733 35,601,472	1,116,578 7,714,733 35,528,758	
4981 AREA AGENCY ON AGING 4989 OTHER AID PROGRAMS	1,311,187	1,524,090	1,549,824 3,256,369	1,549,824 3,525,918	1,549,824 3,402,304	
FEDERAL AID FOR HEALTH 5011 ADMINISTRATION S314D 5017 PUBLIC HEALTH PREP/RESP 5019 OTHER FEDERAL HEALTH SERVICES 5024 FEDERAL DRUG PROGRAMS	708,319 2,147,363 2,935,074	6,020 978,500 1,870,575 2,775,769	6,020 978,500 1,842,377 2,923,569	6,020 933,170 375,000 2,889,245	6,020 933,170 375,000 2,889,245	
OTHER FEDERAL AIDS 5099 OTHER FEDERAL AIDS	8,404,824	9,293,369	777,277	8,774,896	7,989,896	
AID FROM OTHER GOV'T AGENCIES 5159 AID FROM OTHER GOV'T AGENCIES	11,451,541	6,799,488	7,746,285	6,406,599	6,406,599	
TOTAL INTERGOVERNMENTAL REVENUES	264,495,138	282,924,572	281,293,475	290,531,209	289,557,460	
CHARGES FOR CURRENT SERVICES						
SUPPORT DEPARTMENT CHARGES 5215 INSTALLMENT COLLECTION FEES 5217 RETURNED CHECK CHARGES 5219 OTHER ACCOUNTING SERVICES 5221 DP SERVICE - OUTSIDE CUSTOMERS	248,733 31,821 18,000 264,843	272,000 30,632 45,000 170,697	2,117,737 30,632 23,304 237,548	223,344 31,132 18,000 176,831	223,344 31,132 18,000 176,831	
	4,088 3,757,934 238,039	4,738,606 237,643	4,536,012 194,529	5,202,665	5,022,528 317,362	
5240 IECHNICAL SERV - CUONIY DEFIS 5251 COPIES FOR OUTSIDE CUSTOMERS 5255 PRINTING FOR OUTSIDE CUSTOMERS 5256 PRINTING FOR OTHER CO DEPTS	7,201	4,977	7,956	7,926	7,926	
	55,618 16,654	20,000	100 500 20,000 20,000	20,000 20,000	20,000	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
CHARGES FOR CURRENT SERVICES (CONTINUED)						
SUPPORT DEPARTMENT CHARGES (CONTINUED) 5277 DEFENSE OF JUVENILES 5278 DEFENSE OF ADULTS 5279 OTHER IFGAI SERVICES	28,122	10,500	10,000	10,500	10,500	
CHIER FEORE SENATOR	007(011	357,500	002,766	002,766	002,786	
FLANNING & ENGINEERING SERVICE 5311 PLANNING FEES	354.737	306.000	228.000	303.000	303.000	
5313 MAP CHECKING FEES	398,490	369,867	283,928	320,000	320,000	
5315 ENVIRONMENTAL IMPACT REPORTS 5319 OTHER PLANNING SERVICES	461,134	390,013	106,708	100,000	100,000	
LOCAL	18,648	16,000	16,000	19,000	19,000	
LAND USE & PLAN REVIEW FEES	490,743	470,000	490,000	520,000	520,000	
P L AN	85,998	63,000	85,000	87,000	87,000	
	86,300	85,000	85,000	85,000	85,000	
ASSMT & TAX COLLECTION FEES						
5351 SUPPLEMENTAL ROLL COSTS	1,240,535	900.000	1,016,000	1,046,480	1.046,480	
5353 REDEMPTION FEES		27,000			27,675	
	1,172,429	1,066,326	1,442,810	1,157,643	1,202,108	
5359 OTHER ASSESSMENT FEES	260,124	254,246	224,325	229,600	229,600	
ESTATE AND GUARDIAN FEES						
ESTATE	133,348	173,600	157,240	78,620	78,620	
CONSERV	4,844		16,972	8,486	8,486	
5393 PUBLIC GUARDIAN FEES 5395 PUBLIC CHARDIAN SUBPAVEE FEES	45,154	126.000	81,544	40,772	40,772	
CELLO SOMEDIAN SOE! ALEE	ore (opt	•	2000	04/640	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	
SK AND REC	; ;		6	000	0	
5411 DAY USE FEES	521,281	0T6,009	016,009	016,000	016,009	
5915 CAMPING FEES	2,250,059	2,500,000	2,810,280	2,425,000	2,900,000	
BOATTNE FFFS	686.630	2/1/2	582.000	582.000	600.000	
	107,622	80,364	80,364	80,364	• •	
				•	•	
5421 MARKETING & PROGRAM FEES	066,6	15,637	15,637	15,637	15,637	
			725,630	(30'6')	73C1C1	
	157,080	80.000	80.000	130,000	130.000	
	77,686	80,458	80,458	80,458	80,458	
_	117,001	120,000	120,000	120,000	. ~	
5445 RECREATION IN-LIEU FEES		2,500	2,500	2,500	2,500	
AGRICUI TURAL SERVICES						

AGRICULTURAL SERVICES

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

HS VI SEETING ES OF IN CC	S	SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
The color of the	CHAR(SES FOR CURRENT SERVICES (CONTINUED)						
March Marc	AGI 5463 5465	XICULTURAL SERVICES (CONTINUED) PHYTO FIELD INSPECTION LETTUCE MOSAIC SAMPLING	76,306 13,768	83,732 8,000	83,732 8,000	83,732	83,732	
HEAD LETTICE NOSECTION FEES 899,619 1,493,505 1,493,505 1,525,909 1,1517	5467		485,085	440,000	440,000	440,000	440,000	
11	5478	HEAD LETTUCE INSPECTION	,61	1,493,505	1,493,505	1,525,909	1,525,909	
PERTINITY FEES 48,943 110,000 24,000 130,000 130,000 100	5489		.81	,20	25,200	25,300	25,300	
FERINATE HEALTH CLINIC FEES 5,715 CHD SCREINING CHD SCREI	HE/	ALTH & SANITATION SERVICES DELETE						
Checker Chec	5515		48,943	110,000	24,000	130,000	130,000	
EMSTRATING FEES 66,312 66,310 175,000 175,000 175,000 175,000 175,000 175,000 175,000 175,000 175,000 175,000 175,000 175,000 175,000 1701,872 10,910 23,500 23,500 23,500 23,500 23,500 23,500 23,500 23,500 23,500 23,500 23,500 23,500 23,500 20,000 23,000 20,000 23,000 20,000 23,000	5527		23,026	20,000	21,200	25,000	25,000	
NUMBER N	5532		66,312	68,000		175,000		
The Laboratory Fees	5535	_	19,910	<u>ר</u>	Ĭ	21,500	~	
EMPLOYEE HOUSTRO CERTIFICATION 34,480 35,000 46,000 46,000 CODE ENFORCEMENT ACTIVITIES 207,108 218,000 174,000 175,500 40,000 175,500 CODE ENFORCEMENT ACTIVITIES 207,108 218,000 174,000 175,500 175,500 CODE ENFORCEMENT ACTIVITIES 207,108 218,000 174,000 175,500	5537		562,802	654,960	654,960	725,500	725,500	
TELD ISSUE SATINTE FEST AT 1.7 (2) 10.00 140,0	5541	EMPLOYEE HOUSING CERTIFICATION	34,480	35,000	35,000	40,000	40,000	
MENTAL HEALTH PATIENT FEES 234,014 234,444 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 234,444 235,235 236,4444 234,435 235,236 235,236 235,236 235,236 235,236 235,236 235,236 235,236 235,336 236	5548		207,108	218,000	174,000	173.500	173.500	
MENTAL HEALTH FEES - INSURANCE 79,453 58,224 79,136 79,453	5551		234,014	164,394	234,014	234,014	234,014	
MEDI-CARE FEES	5552		79,453	58,224	79,136	79,453	79,453	
DRUG DIVERSION FEES 11,758 10,000 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,758 11,850 1	5553	MEDI-CARE FEES	556,533	463,964	364,444	514,255	514,255	
OTHER DRUG PROGRAMS OTHER DRUG PROGRAMS DUI - FIRST OFFENDER FEES 11,850 6,580 19,080 19,080 19,080 19,080 19,080 19,080 19,080 19,080 10,320 10	5557	DESIGNATION FEES	14,473	10,700	10,000	10,000	10.00	
DUI - FIRST OFFENDER FEES 11,850 6,580 19,080 19,080 10,320	5569	_	10,300	4,800	13,200	13,200	13,200	
DUI - MULTIPLE OFFENDER FEES 8,180 3,840 10,320 10,320 CCS PATIENT FEES 6,430 7,150	5571	DOL	11,850	6,580	19,080	19,080	19,080	
CCS PATIENT FEES CCS PATIENT FEES CCS PATIENT FEES CCS PROVIDER REFUNDS CCS PROVIDER PATIENT CCS PROVIDER CCS PR	5572		8,180	3,840	10,320	10,320	10,320	
CCS FROVIDER REFUNDS CCS FROVIDER REFUNDS CCS FROVIDER REFUNDS CCS FROVIDER REFUNDS CCOMMERCIAL INS-CLINICS FAMILY P.A.C.T CLININCS FAMILY P.A.C.T CLININCS 16,120,857 13,666,860 14,361,298 15,956,698 16,120,867 1,387 20,000 20,000 20,600 20,600 108,000 108,000 108,000 1,110,000 1,110,000 1,115,400 1,115,400 1,115,400 25,000	5577	CCS PATIENT FEES	6,430	7,150	7,150	7,150	7,150	
FAMILY PLOURING LINE AND COLOR FRES 16,120, 857 13,666,860 14,361,298 15,936,698 15 13,666,860 14,361,298 15,936,698 15 13,666,860 14,361,298 15,936,698 15 13,87 20,000 20,000 20,600 20,600 20,600 1,387 20,000 20,000 20,600 10,801 EES AND COSTS & FEES COURT FEES AND COSTS 19,858 258,000 258,000 108,000 108,000 1,110,000 1,110,000 1,153,400 1 1,153,400 1 1,153,400 1 1,153,400 1 25,000 255	756		35,/19	1,85U	1,850	048,1 751 701	102,1 021,701	
FEDI-CAL FEES 16,120,857 13,666,860 14,361,298 15,936,698 15 15 15 15 15 15 15 1	1000		09C'44T	001,000	255,000 25E,000	421, 123 421, 1500	321 E00	
OTHER PATIENT FEES SANITATION SERVICES SANITATION SERVICES SANITATION OF PRISONERS 1,387 20,000 20,000 20,000 20,600 108,000 108,000 1,110,000 1,115,400 1,153,400 25,000 25,000 25,000 25,000 25,000	7500 7505		16.120.857	M		Ľ		
STICE SYSTEM COSTS & FEES COURT FEES AND COSTS JURY FEES LAW ENFORCEMENT SERVICES TRANSPORTATION OF PRISONERS 1,077,043 1,110,000 1,110,000 1,1153,400 25,000 25,000	5589 5595		1,387	3		20	20,	
JURY FEES LAW ENFORCEMENT SERVICES 1,077,043 1,110,000 1,110,000 1,153,400 1 TRANSPORTATION OF PRISONERS 25,000 25,000 25,000	JU: 5611	STICE SYSTEM COURT FEES	19,858	258,000	258,000	108,000	108,000	
S IKANSPORIALION OF PRISONERS 25,430 25,000 25,000	5631		,077	1,110,000			1,153,400	
	5633	TRANSPORTATION OF PRISONERS	25,430	25,000	25,000	25,000	25,000	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
CHARGES FOR CURRENT SERVICES (CONTINUED)						
<u> </u>	62,421 675,802	90,000	90,000 4,411	90,000	90,000	
5641 CIVIL PROCESS SERVICE FEES 5643 CORONER'S FEES	135,862 92,586	150,000	150,000	150,000	150,000	
	399,328 1,275,145 1,776,012	323,604 836,893 3,088,578	323,604 810,055 2,324,523	360,000 803,399 3,116,919	360,000 803,399 3,107,015	
INSTITUTIONAL CARE & SERVICES 5673 CARE OF JUVENILE COURT WARDS 6475 CARE OF DETENANCE	157,789	233,841	233,841	233,841	233,841	
	1,500 285,915	300,000	343,166	350,000	350,000	
8		96,210	96,210	120,955	120,955	
5711 FIRE & BURGLARY INSURANCE 5719 OTHER INSURANCE COSTS 5721 OVERHEAD COSTS RECOVERED	782,251 8,852 2,047,382	7,500	7,500	7,500	7,500	
5723 INTEREST ALLOCATION COSTS 5729 OTHER COUNTYWIDE COSTS RECOVRD	959,015 279,125	1,056,909 40,000	1,062,352 40,000	1,071,656 520,000	1,071,656 520,000	
REDEVELOPMENT F OTHER IGA SERVI ADOPTION FEES VITAL STATISTIC RECORDING FEES	7,575 253,439 131,985 1,394,320	250,000 151,000 1,100,000	250,000 150,000 1,100,000	250,000 155,000 900,000	250,000 155,000 900,000	
	152,920 237,773 138,772	400,000 120,000	400,000 400,000 120,000	370,000 120,000	90,000 370,000 120,000	
	134,084	100,000	7,500	65,000 7,000	65,000 7,000	
57% VEHICLE REPLACEMENI CHARGES 57%1 EDUCATIONAL SERVICES 57%1 HITH TTV SERVICES	13,376	20,000	10,000	20,000	20,000	
5/84 SPAY/NEUTER FEES	76,971	70,000	73,000	70,000	70,000	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

STATE OF CALIFORNIA
ANALYSIS OF FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2008-2009

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
CHARGES FOR CURRENT SERVICES (CONTINUED)						
#	49,429	50,000	50,000 16,000	50,000 16,000	50,000 16,000	
	904 1,075,539	607,000	1,000,000	1,500,000	1,500,000	
5797 OTHER USER FEES 5799 OTHER CURRENT SERVICES	4,782,214	5,486,742	5,329,061	5,774,905	5,774,905	
TOTAL CHARGES FOR CURRENT SERVICES	55,875,296	57,802,943	59,016,406	63,759,771	64,525,300	
OTHER REVENUES						
щ	74,812	57,000	57,000	57,000	57,000	
5814 FOOD SALES 5821 SALE OF MAPS AND DOCUMENTS 5823 SELZED-FORFEITED PROPERTY 5829 OTHER SALES	87,781 270,482 19,068	121,700 5,000 23,500	113,000 105,000 21,530	118,175 377,000 16,500	118,175 377,000 16,500	
OTHER REVENUES 5841 INSURANCE REFUNDS 5843 INSURANCE & OTHER RECOVERIES	351,538 6,536	10,000	10,000			
	88,826	65,353 19,825	106,324	54,120 19,825	54,120 19,825	
	1,857	3,413 167,000	5,464 203,961 225 600	3,300 305,945 368,500	5,500 265,945 268,600	
5891 CANCELLED & OUTLAWED WARRANTS	102,510	34,000	134,000	115,000	115,000	
5895 CASH - SHURIS AND UVERS 5895 UNCLAIMED TRUST FUNDS 5899 OTHER MISCELLANEOUS REVENUE	252 4,981 2,361,171	3,800 3,103,154	10,020 10,020 4,746,970	10,000 1,884,186	10,000 10,000 1,884,186	
TOTAL OTHER REVENUES	3,768,186	3,759,385	5,865,692	3,307,766	3,267,766	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5911 SALE OF FIXED ASSETS			137,159			

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
OTHER FINANCING SOURCES (CONTINUED)	 		: : : : : : : : : : : :			
OTHER FINANCING SOURCES (CONTINUED) 5925 PRIOR YEAR ADJUSTMENT 5926 VLF RECEIVABLE SALE 5931 OPERATING TRANSFERS IN	471,933	341,934	179,672		587,166	
TOTAL OTHER FINANCING SOURCES	471,933	341,934	316,831		587,166	
TOTAL COUNTY GENERAL FUND	507,872,009	531,101,551	533,438,094	549,575,019	548,919,061	
ROAD FUND						
LICENSES, PERMITS & FRANCHISES						
PERMITS 4157 DESALINIZATION FACILITY PERMIT 4175 ROAD PRIVILEGES AND PERMITS 4176 DEVELOPER TRAFFIC FEES	118,606	127,200	148,980	145,000 3,924,176	145,000 3,924,176	
TOTAL LICENSES, PERMITS & FRANCHISES	1,956,847	2,717,266	2,134,917	4,069,176	4,069,176	
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	193,629	395,000	383,288	385,000	385,000	
TOTAL REVENUE FROM MONEY & PROPERTY	193,629	395,000	383,288	385,000	385,000	
INTERGOVERNMENTAL REVENUES						
TAX-RELATED STATE AIDS 4404 STATE HWY USERS TAX - S2104 4405 STATE HWY USERS TAX - S2105 4406 STATE HWY USERS TAX - S2106	3,839,010 2,245,280 794,907	3,866,650 2,293,900 805,000	3,834,852 2,282,308 768,692	3,835,000 2,282,000 769,000	3,835,000 2,282,000 769,000	
STATE AID FOR CONSTRUCTION 4694 PROP 1B ROAD FUNDING 4695 OTHER STATE AID - CONSTRUCTION 4695 STATE HIGHWAY ACCOUNT-EXCHANGE 4697 AB 2928 TRANSPORTATION OMNIBUS 4698 RSTP (RTPA) EXCHANGE (TAMC) 4699 RSTP (TAMC) NON ROAD WORK	327,307 725,486 2,903,224 5,233,577	1,231,169 725,485 813,077	2,062,911 725,485 2,148,407 22,332	3,700,000 3,892,814 725,485 5,247,586 217,395	3,700,000 3,892,814 725,485 5,247,586	
OTHER STATE AIDS						

STATE CONTROLLER COUNTY BUDGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA	REY NIA		8	COUNTY BUDGET FORM SCHEDULE 5
(1985)	ANALYSIS BUDGET FOR	SIS OF FINANCING SOURCES FOR FISCAL YEAR 2008-2009	. SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED	FINAL PER BOARD OF SUPERVISORS 08-09
INTERGOVERNMENTAL REVENUES (CONTINUED)						
OTHER STATE AIDS (CONTINUED) 4885 STATE DISASTER RELIEF 4899 OTHER STATE AID - PLANNING	2,087,740	1,788,000	6,703	1,761,000	1,761,000	
FEDERAL AID FOR CONSTRUCTION 5059 OTHER FEDERAL AID FOR CONST	5,929,586	6,808,015	5,926,485	9,695,708	9,695,708	
OTHER FEDERAL AIDS 5081 FOREST RESERVE REVENUE 5085 FEDERAL DISASTER RELIEF 5098 FEDERAL AIDS-NON ROAD WORK	18,603	18,600	18,600	18,600	18,600	
AID FROM OTHER GOV'T AGENCIES 5159 AID FROM OTHER GOV'T AGENCIES	84,827	2,070,624	1,021,391	2,735,407	2,735,407	
TOTAL INTERGOVERNMENTAL REVENUES	24,189,547	20,420,520	20,591,942	34,879,995	34,879,995	
CHARGES FOR CURRENT SERVICES						
OTHER CURRENT SERVICES 5755 OTHER SOCIAL SERVICE FEES 5775 OTHER TRANSPORTATION SERVICES 5767 BOAD AND STREET SERVICES	10,948		7,130			
	3,836,937	7,147,104	6,103,390	8,160,987	8,160,987	
TOTAL CHARGES FOR CURRENT SERVICES	3,847,885	7,147,104	6,110,520	8,160,987	8,160,987	
OTHER REVENUES						
SALES 5821 SALE OF MAPS AND DOCUMENTS 5829 OTHER SALES	1,075 3,041	1,500	2,826 3,500	2,300 3,500	2,300	
OTHER REVENUES 5843 INSURANCE & OTHER RECOVERIES 5849 OTHER REFUNDS	264 597	450	30,674	1,000	1,000	
5865 EMPLUYEE JUKY & WIINESS 5891 CANCELLED & OUTLAND WARRANTS 5007 CASH CHORTS AND MIEDS	198	340	8,020			
5899 OTHER MISCELLANEOUS REVENUE	43,967	4,000	786	800	800	
TOTAL OTHER REVENUES	49,143	10,590	45,806	7,600	7,600	
OTHER FINANCING SOURCES						

STATE CONTROLLER COUNTY BUJGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA	REY Nia		8	COUNTY BUDGET FORM SCHEDULE 5
(1985)	ANALYSIS BUDGET FOR	SIS OF FINANCING SOURCES FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
OTHER FINANCING SOURCES 5911 SALE OF FIXED ASSETS 5931 OPERATING TRANSFERS IN	3,500	2,000,000	2,000,000	9,000,000	2,000,000	
TOTAL OTHER FINANCING SOURCES	1,003,500	2,000,000	2,000,000	9,000,000	2,000,000	
TOTAL ROAD FUND	31,240,551	32,690,480	31,266,473	56,502,758	49,502,758	
COUNTY LIBRARY FUND						
CURRENT PROPERTY TAXES 4011 CURRENT SECURED 4013 CURRENT UNSECURED 4015 CURRENT SUPPLEMENTAL	5,200,257 217,067 245,378	5,558,169 223,000 324,000	5,558,169 223,000 215,000	6,002,823 233,000 232,200	6,002,823 233,000 232,200	
TOTAL CURRENT PROPERTY TAXES	5,662,702	6,105,169	5,996,169	6,468,023	6,468,023	
TAXES OTHER THAN CURRENT PROPERTY						
PRIOR PROPERTY TAXES 4021 PRIOR SECURED REDEMPTIONS 4023 PRIOR SECURED DELINQUENT 4031 PRIOR UNSECURED REDEMPTIONS 4035 PRIOR UNSECURED DELINQUENT 4041 PRIOR SUPPLEMENTAL	77,190 37,447 1,850 351 19,554	68,250 15,000 500 500 15,000	80,000 40,003 500 15,000	84,000 15,000 500 12,000	84,000 15,000 500 12,000	
TOTAL TAXES OTHER THAN CURRENT PROPERTY	136,392	99,250	136,003	112,000	112,000	
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	97,130	15,000	50,000	17,500	17,500	
TOTAL REVENUE FROM MONEY & PROPERTY	97,130	15,000	50,000	17,500	17,500	
INTERGOVERNMENTAL REVENUES						
TAX-RELATED STATE AIDS 4412 MOTOR VEHICLE IN-LIEU - SUPPL 4421 HOMEOWNERS PROPERTY TAX RELIEF	31,045	35,000	15,000	35,000	35,000	
OTHER STATE AIDS 4889 STATE AID FOR LIBRARY SERVICES	131,040	125,000	87,124	78,412	78,412	

STATE CONTROLLER COUNTY BUDGET ACT (1985)	COUN STAT ANALYSIS	COUNTY OF MONTEREY STATE OF CALIFORNIA SIS OF FINANCING SOURCES	REY VIA SOURCES		03	COUNTY BUDGET FORM SCHEDULE 5
	BUDGET FO	OR FISCAL YEAR	2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
TERGOVERNMENTAL REVENUES (CONTINUED						
OTHER STATE AIDS (CONTINUED) 4899 OTHER STATE AID - PLANNING	44,805	37,000	47,682	42,914	42,914	
OTHER FEDERAL AIDS 5099 OTHER FEDERAL AIDS						
AID FROM OTHER GOV'T AGENCIES 5139 OTHER IN-LIEU TAXES 5159 AID FROM OTHER GOV'T AGENCIES	17,720	300 68,465	300	300	300	
TOTAL INTERGOVERNMENTAL REVENUES	224,610	265,765	150,706	156,626	156,626	
CHARGES FOR CURRENT SERVICES						
OTHER CURRENT SERVICES 5783 LIBRARY SERVICES	135,158	115,000	125,000	120,000	120,000	
TOTAL CHARGES FOR CURRENT SERVICES	135,158	115,000	125,000	120,000	120,000	
OTHER REVENUES						
OTHER REVENUES 5849 OTHER REFUNDS 5863 EMPLOYEE JURY & WITNESS 5879 OTHER CONTRIBUTIONS 5891 CANCELLED & OUTLAWED WARRANTS 5899 OTHER MISCELLANEOUS REVENUE	124,450 591 125	50 50 85,000 50	50 50 219,656 50	50 50 305,000 50	50 50 305,000 50	
TOTAL OTHER REVENUES	125,166	85,150	219,806	305,150	305,150	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN	239,497	239,497	239,497	239,497	239,497	
TOTAL OTHER FINANCING SOURCES	239,497	239,497	239,497	239,497	239,497	
TOTAL COUNTY LIBRARY FUND	6,620,655	6,924,831	6,917,181	7,418,796	7,418,796	
PARKS SOUTH COUNTY LAKES						

REVENUE FROM MONEY & PROPERTY

STATE CONTROLLER COUNTY BUDGET ACT (1985)	30	COUNTY OF MONTEREY STATE OF CALIFORNIA	REY NIA		8	COUNTY BUDGET FORM SCHEDULE 5
	ANALYS BUDGET F	ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
RENTS, CONCESSIONS & ROYALTIES 4355 CONCESSIONS				2,706,973	2,906,973	
TOTAL REVENUE FROM MONEY & PROPERTY				2,706,973	2,906,973	
CHARGES FOR CURRENT SERVICES						
PARK AND RECREATION FEES 5411 DAY USE FEES 5413 CAMPING FEES				282,000	282,000 640,000	
TOTAL CHARGES FOR CURRENT SERVICES				922,000	922,000	
TOTAL PARKS SOUTH COUNTY LAKES				3,628,973	3,828,973	
IN-HOME SUPPORT SERVICES PA						
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	3,764					
TOTAL REVENUE FROM MONEY & PROPERTY	3,764					
INTERGOVERNMENTAL REVENUES						
STATE AID - PUBLIC ASSISTANCE 4453 PUB ASST ADMINISTRATION - DIR 4489 OTHER AID PROGRAMS	168,215	206,163	190,143	221,745	221,745	
FEDERAL AID - PUBLIC ASSISTNCE 4953 PUB ASST ADMINISTRATION - DIR 4989 OTHER AID PROGRAMS	225,803	317,173	292,527	341,146	341,146	
TOTAL INTERGOVERNMENTAL REVENUES	394,018	523,336	482,670	562,891	562,891	
OTHER REVENUES						
OTHER REVENUES 5891 CANCELLED & OUTLAWED WARRANTS 5899 OTHER MISCELLANEOUS REVENUE	550					
TOTAL OTHER REVENUES	550					
OTHER FINANCING SOURCES						

STATE CONTROLLER COUNTY BUDGET ACT	0 W	COUNTY OF MONTEREY STATE OF CALIFORNIA	REY		ៜ	COUNTY BUDGET FORM SCHEDULE 5
(1985)	ANALYS BUDGET F	ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
THER FINANCING SOURCES I OPERATING TRANSFERS IN	48,228	111,011	102,385	119,401	119,401	
TOTAL OTHER FINANCING SOURCES	48,228	111,011	102,385	119,401	119,401	
TOTAL IN-HOME SUPPORT SERVICES PA	446,560	634,347	585,055	682,292	682,292	
FISH & GAME PROPAGATION FUND						
FINES, FORFEITURES & PENALTIES						
FINES 4265 OTHER COURT FINES	23,192	12,000	12,000	2,000	2,000	
TOTAL FINES, FORFEITURES & PENALTIES	23,192	12,000	12,000	2,000	2,000	
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	1,148	700	700	700	700	
TOTAL REVENUE FROM MONEY & PROPERTY	1,148	200	200	700	700	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN	15,000	10,000	10,000	20,786	20,786	
TOTAL OTHER FINANCING SOURCES	15,000	10,000	10,000	20,786	20,786	
TOTAL FISH & GAME PROPAGATION FUND	39,340	22,700	22,700	23,486	23,486	
OFFICE OF EMPLOYMENT TRAINING						
INTERGOVERNMENTAL REVENUES						
OTHER FEDERAL AIDS 5099 OTHER FEDERAL AIDS	7,712,993	9,000,000	8,645,847	7,808,000	7,808,000	
TOTAL INTERGOVERNMENTAL REVENUES	7,712,993	9,000,000	8,645,847	7,808,000	7,808,000	
OTHER REVENUES						

OTHER REVENUES

STATE CONTROLLER COUNTY BUDGET ACT (1985)		COUNTY OF MONTEREY STATE OF CALIFORNIA	REY NIA		8	COUNTY BUDGET FORM SCHEDULE 5
	ANALY BUDGET	ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
OTHER REVENUES (CONTINUED)						
OTHER REVENUES (CONTINUED) 5891 CANCELLED & OUTLAWED WARRANTS	8,192					
TOTAL OTHER REVENUES	8,192					
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN				12,253	12,253	
TOTAL OTHER FINANCING SOURCES				12,253	12,253	
TOTAL OFFICE OF EMPLOYMENT TRAINING	7,721,185	000,000,6	8,645,847	7,820,253	7,820,253	
COMMUNITY ACTION PARTNERSHIP						
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	8,459	5,000	5,000	8,000	8,000	
TOTAL REVENUE FROM MONEY & PROPERTY	8,459	5,000	5,000	8,000	8,000	
INTERGOVERNMENTAL REVENUES						
STATE AID - PUBLIC ASSISTANCE 4489 OTHER AID PROGRAMS	469,363	541,205	541,205			
FEDERAL AID - PUBLIC ASSISTNCE 4989 OTHER AID PROGRAMS				450,804	450,804	
TOTAL INTERGOVERNMENTAL REVENUES	469,363	541,205	541,205	450,804	450,804	
OTHER REVENUES						
OTHER REVENUES 5879 OTHER CONTRIBUTIONS 5899 OTHER MISCELLANEOUS REVENUE	658 64					
TOTAL OTHER REVENUES	722					
OTHER FINANCING SOURCES						

STATE CONTROLLER COUNTY BUDGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA	REY NIA		00	COUNTY BUDGET FORM SCHEDULE 5
(1985)	ANALYSIS BUDGET FOR	SIS OF FINANCING SOURCES FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
59			1 1 1 1 1 1 1 1 1 1 1 1	368	. 89%	
TOTAL OTHER FINANCING SOURCES				368	368	
TOTAL COMMUNITY ACTION PARTNERSHIP FACILITIES PROJECT FUND	478,544	546,205	546,205	459,172	459,172	
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	136,879	75,000	100,000	50,000	50,000	
TOTAL REVENUE FROM MONEY & PROPERTY	136,879	75,000	100,000	50,000	50,000	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN	2,431,267	1,485,000	2,385,000	2,585,000	1,485,000	
TOTAL OTHER FINANCING SOURCES	2,431,267	1,485,000	2,385,000	2,585,000	1,485,000	
TOTAL FACILITIES PROJECT FUND	2,568,146	1,560,000	2,485,000	2,635,000	1,535,000	
CAPITAL PROJECTS FUND						
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS 4319 OTHER INTEREST	822,376 28,458	100,000	1,000,000	300,000	300,000	
TOTAL REVENUE FROM MONEY & PROPERTY	850,834	100,000	1,000,000	300,000	300,000	
OTHER REVENUES						
SALES 5821 SALE OF MAPS AND DOCUMENTS	100	100				
OTHER REVENUES 5871 CONTRIBUTIONS FROM OTHER FUNDS	80,200					
TOTAL OTHER REVENUES	80,300	100				

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

	BUDGET F	BUDGET FOR FISCAL YEAR 2008-2009	2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN	9,358,755					
TOTAL OTHER FINANCING SOURCES	9,358,755					
TOTAL CAPITAL PROJECTS FUND	10,289,889	100,100	1,000,000	300,000	300,000	
INCLUSIONARY HOUSING						
LICENSES, PERMITS & FRANCHISES						
OTHER 4198 INCLUSIONARY HOUSING FEE	117,487	50,000	266,000	50,000	50,000	
TOTAL LICENSES, PERMITS & FRANCHISES	117,487	50,000	566,000	50,000	50,000	
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS 4319 OTHER INTEREST	61,247 18,898	5,000 5,000	28,000 30,000	1,000	1,000 5,000	
TOTAL REVENUE FROM MONEY & PROPERTY	80,145	10,000	58,000	6,000	6,000	
INTERGOVERNMENTAL REVENUES						
REIMBURSE STATE MANDATED COSTS 4789 486/75 MANDATE REIMB PROC						
TOTAL INTERGOVERNMENTAL REVENUES						
OTHER REVENUES						
OTHER REVENUES 5863 EMPLOYEE JURY & WITNESS 5899 OTHER MISCELLANEOUS REVENUE	178		1,500			
TOTAL OTHER REVENUES	178		1,500			
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES						

STATE CONTROLLER COUNTY BUDGET ACT (1985)

SIAIE UF CALIFURNIA
ANALYSIS OF FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2008-2009

CONTINUED) 30,845 CES 30,845 CES SING 228,655 CCE S SISTANCE ROGRAM ERTY PROPERTY PROPERTY 138,621 CCE 30,845 30,845 30,845 31,8	25,000 25,000 85,000				40-00
AGENCY 30,845 G 228,655 G 228,655 TANCE RAM Y CCOUNTS 128,917 OPERTY 138,621	25,000 25,000 85,000				
50,845 6 228,655 TANCE RAM Y ESTMENTS 9,272 CCOUNTS 1128,917 OPERTY 138,621	25,000	22,000	30,000	30,000	
CE CE MENTS 432 UNTS 128,917 138,621	85,000	22,000	30,000	30,000	
CE 432 432 0NTS 9,272 128,917 TTY 138,621		647,500	86,000	86,000	
CE 432 HENTS 9,272 128,917 138,621					
CE 432 HENTS 9,272 128,917 138,621					
CE 432 432 9,272 128,917 138,621					
CE MENTS 432 UNTS 9,272 128,917 RTY 138,621					
TS 432 9,272 128,917 138,621					
TS 432 S 128,917 138,621					
432 S 9,272 128,917 138,621					
432 S 9,272 128,917 138,621					
138,621	500 10,000 150,000	500 10,000 150,000	1,000 10,000 150,000	1,000 10,000 150,000	
CHARGES FOR CURRENT SERVICES	1.60,500	160,500	161,000	161,000	
TOTALITY OF THE PROPERTY OF TH					
PLANNING & ENGINEEKING SEKVICE 5313 MAP CHECKING FEES					
OTHER CURRENT SERVICES 5797 OTHER USER FEES 5799 OTHER CURRENT SERVICES			5,000	5,000	
TOTAL CHARGES FOR CURRENT SERVICES			5,000	5,000	

STATE CONTROLLER COUNTY BUDGET ACT	ÖΝ	COUNTY OF MONTEREY STATE OF CALIFORNIA	₹EY AIA		ដ	COUNTY BUDGET FORM SCHEDULE 5
(1985)	ANALYSIS BUDGET FOR	ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
OTHER REVENUES						
OTHER REVENUES 5899 OTHER MISCELLANEOUS REVENUE	633,275	400,000	400,000	5,000	5,000	
TOTAL OTHER REVENUES	633,275	400,000	400,000	5,000	5,000	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5915 LOAN REPAYMENT - OTHER AGENCY				250,000	250,000	
TOTAL OTHER FINANCING SOURCES				250,000	250,000	
TOTAL ECONOMIC DEVELOPMENT PROGRAM	771,896	560,500	560,500	421,000	421,000	
PRODUCTIVITY INVESTMENT FUND						
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	52,160	30,000	30,000	30,000	30,000	
TOTAL REVENUE FROM MONEY & PROPERTY	52,160	30,000	30,000	30,000	30,000	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN	223,518	223,518	223,518	100,000	100,000	
TOTAL OTHER FINANCING SOURCES	223,518	223,518	223,518	100,000	100,000	
TOTAL PRODUCTIVITY INVESTMENT FUND	275,678	253,518	253,518	130,000	130,000	
COMMUNITY DEVELOPMENT FUND						
REVENUE FROM MONEY & PROPERTY						
INTEREST ON POOLED INVESTMENTS 4319 OTHER INTEREST	45,917 8,041	1,300	20,000	20,000	20,000 10,000	
TOTAL REVENUE FROM MONEY & PROPERTY	53,958	14,500	42,000	30,000	30,000	

STATE CONTROLLER COUNTY BUDGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA	REY NIA		ຮ	COUNTY BUDGET FORM SCHEDULE 5
	ANALY: BUDGET	ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
INTERGOVERNMENTAL REVENUES						
5	468,008 310,173 18,258	2,200,000	1,618,613	000,006	000'006	
4687 CUMM DEVELUP - PROGRAM ADMIN 4690 COMM DEVELOP - GEN ADMIN 4695 OTHER STATE AID - CONSTRUCTION	20,278 15,136	2,000,000	95,350 644,128	1,135,000	1,135,000	
AID FROM OTHER GOV'T AGENCIES 5159 AID FROM OTHER GOV'T AGENCIES	70,000	100,000				
TOTAL INTERGOVERNMENTAL REVENUES	901,853	4,300,000	2,854,340	2,035,000	2,035,000	
OTHER REVENUES						
OTHER REVENUES 5899 OTHER MISCELLANEOUS REVENUE	534	009	89			
TOTAL OTHER REVENUES	534	009	68			
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5915 LOAN REPAYMENT - OTHER AGENCY 5931 OPERATING TRANSFERS IN	521,195	318,000	156,291	150,000	150,000	
TOTAL OTHER FINANCING SOURCES	521,195	318,000	156,291	150,000	150,000	
TOTAL COMMUNITY DEVELOPMENT FUND	1,477,540	4,633,100	3,052,720	2,215,000	2,215,000	
FORT ORD REUSE						
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS	12,558	1,000	1,000	1,000	1,000	
RENTS, CONCESSIONS & ROYALTIES 4349 OTHER RENTS						
TOTAL REVENUE FROM MONEY & PROPERTY	12,558	1,000	1,000	1,000	1,000	

C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 20,000 20,000 288,806 42,000 950,000 288,806 822,352 822,352 42,000 865,352 950,000 REQUESTED 08-09 822,352 822,352 42,000 42,000 865,352 950,000 950,000 20,000 20,000 288,806 288,806 ESTIMATED 07-08 20,000 888,806 872,732 42,000 915,732 888,806 20,000 872,732 42,000 ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009 COUNTY OF MONTEREY STATE OF CALIFORNIA 20,000 20,000 718,300 718,300 42,000 42,000 761,300 888,806 888,806 ADOPTED BUDGET 07-08 719,099 61,154 719,099 42,000 42,000 720,991 61,154 288,803 288,803 773,657 720,991 ACTUAL 06-07 FINES 4262 EMERGENCY MEDICAL SERVICE FEES INTEREST 4311 INTEREST ON POOLED INVESTMENTS OTHER REVENUES 5891 CANCELLED & OUTLAWED WARRANTS TOTAL FINES, FORFEITURES & PENALTIES TOTAL REVENUE FROM MONEY & PROPERTY OTHER REVENUES 5899 OTHER MISCELLANEOUS REVENUE EMERGENCY MEDICAL SERVICE FUND OTHER STATE AIDS 4899 OTHER STATE AID - PLANNING TOTAL INTERGOVERNMENTAL REVENUES FINES, FORFEITURES & PENALTIES REVENUE FROM MONEY & PROPERTY OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN TOTAL OTHER FINANCING SOURCES INTERGOVERNMENTAL REVENUES SOURCE CLASSIFICATION TOTAL FORT ORD REUSE OTHER FINANCING SOURCES TOTAL OTHER REVENUES TOTAL OTHER REVENUES STATE CONTROLLER COUNTY BUDGET ACT (1985) OTHER REVENUES OTHER REVENUES

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ο ν	COUNTY OF MONTEREY STATE OF CALIFORNIA	IEY IIA		COUNTY BUDGET FORM SCHEDULE 5
	ANALYSIS BUDGET FOR	IS OF FINANCING SOURCES OR FISCAL YEAR 2008-2009	SOURCES 2008-2009		
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 08-09
TOTAL EMERGENCY MEDICAL SERVICE F RDA DS FUND CASTROVILLE PAJARO	1,070,948	908,806	908,806	1,258,806	1,258,806
CURRENT PROPERTY TAXES 4011 CURRENT SECURED 4013 CURRENT UNSECURED 4015 CURRENT SUPPLEMENTAL	2,641,470 113,541 187,251	2,803,113 214,142 166,115	3,284,491	3,448,715	3,448,715
TOTAL CURRENT PROPERTY TAXES	2,942,262	3,183,370	3,284,491	3,448,715	3,448,715
TAXES OTHER THAN CURRENT PROPERTY					
PRIOR PROPERTY TAXES 4021 PRIOR SECURED REDEMPTIONS 4023 PRIOR SECURED DELINQUENT 4031 PRIOR UNSECURED REDEMPTIONS 4053 PRIOR UNSECURED DELINQUENT 4041 PRIOR SUPPLEMENTAL	38,855 18,850 931 177 10,305	6,237 36,843 345 16,143			
OTHER TAXES 4099 OTHER TAXES	<851,970>	<637,913>	<484,405>		<875,766>
TOTAL TAXES OTHER THAN CURRENT PROPERTY	<782,852>	<578,345>	<484,405>	3,448,715	<875,766>
REVENUE FROM MONEY & PROPERTY					
INTEREST 4311 INTEREST ON POOLED INVESTMENTS 4319 OTHER INTEREST	22,315	15,000	5,000		
TOTAL REVENUE FROM MONEY & PROPERTY	22,315	15,000	5,000		
INTERGOVERNMENTAL REVENUES					
TAX-RELATED STATE AIDS 4421 HOMEOWNERS PROPERTY TAX RELIEF	16,234	15,865			
TOTAL INTERGOVERNMENTAL REVENUES	16,234	15,865			
TOTAL RDA DS FUND CASTROVILLE PAJARO	2,197,959	2,635,890	2,805,086	2,572,949	2,572,949
RDA DS FUND BORONDA					

STATE CONTROLLER COUNTY BUDGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA	IEY IIA		00	COUNTY BUDGET FORM SCHEDULE 5
(1985)	ANALYSIS BUDGET FOR	ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009	SOURCES 2008-2009			
SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
CURRENT PROPERTY TAXES 4011 CURRENT SECURED 4013 CURRENT UNSECURED 4015 CURRENT SUPPLEMENTAL	1,595,572 59,758 102,477	1,635,672 112,704 52,894	2,536,709	2,663,544	2,663,544	
CURRENT	1,757,807	1,801,270	2,536,709	2,663,544	2,663,544	
TAXES OTHER THAN CURRENT PROPERTY						
PRIOR PROPERTY TAXES 4021 PRIOR SECURED REDEMPTIONS 4023 PRIOR SECURED DELINQUENT 4031 PRIOR UNSECURED REDEMPTIONS 4033 PRIOR UNSECURED DELINQUENT	20,942 10,160 502 95	20,424 19,858				
PRIOR	8,865	474,9	500,000			
OTHER TAXES 4099 OTHER TAXES	<423,149>	<379,222>	<521,402>		<542,774>	
TOTAL TAXES OTHER THAN CURRENT PROPERTY	<382,585>	<332,280>	<21,402>	2,663,544	<542,774>	
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS 4319 OTHER INTEREST	19,210	3,000 1,000	3,000			
TOTAL REVENUE FROM MONEY & PROPERTY	20,457	4,000	4,000			
INTERGOVERNMENTAL REVENUES						
TAX-RELATED STATE AIDS 4421 HOMEOWNERS PROPERTY TAX RELIEF	8,544	8,351				
TOTAL INTERGOVERNMENTAL REVENUES	8,544	8,351				
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5915 LOAN REPAYMENT - OTHER AGENCY 5931 OPERATING TRANSFERS IN		22,000	22,000			
TOTAL OTHER FINANCING SOURCES		22,000	22,000			
TOTAL RDA DS FUND BORONDA	1,404,223	1,503,341	2,541,307	2,120,770	2,120,770	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009

TOTAL CURRENT PROPERTY TAXES 112,405 112,405 129,786 121,956 121	SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
NIT PROPERTY TAXES CURRENT SCURED CURRENT SUPLICHED CURRENT SUPPLEHENTAL CURRENT TAXES THAN CURRENT PROPERTY OR PROPERTY TAXES PRIOR SECURED REDEMPTIONS RECURED BELINQUENT RETOR SECURED BELINQUENT RETOR SECURED BELINQUENT RETOR SECURED BELINQUENT RETOR CONTERNAL PROPERTY CASS, 227> CAS	RDA DS FUND FORT ORD						
120,775 275,798 129,788 121,956 1,701 866 43 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,654 1,000 200 1,063 1,000 200 200 1,063 1,000 200 200 1,063 1,000 200 200 200 200 200 200 200 200 200	CURRENT CURRENT CURRENT	108,443 4,665 7,667	112,405 8,593 154,800	129,788	121,956	121,956	
1,785 1,701 866 43 1,654 1,654 5000 (35,929) (83,129) (37,213) (33,227) (79,758) 12,787 (36,012) 1,063 1,000 200 1,063 1,000 200 667 636 667 636 667 636 89,278 197,676 142,775 85,944		120,775	275,798	129,788	121,956	121,956	
1,785 1,701 866 43 43 16 50,000 (35,929> (83,129> (37,213> (33,227> (79,758> 12,787 (36,012> 1,063 1,000 200 1,063 1,000 200 667 636 667 636 89,278 197,676 142,775 85,944							
<35,929> <83,129> <37,213> <33,227> <79,758> 12,787 <36,012> 1,063 1,000 200 1,063 1,000 200 667 636 636 667 636 636 89,278 197,676 142,775 85,944	COR PROP PRIOR PRIOR PRIOR	1,785 866 43 8	1,701 1,654 16	50,000			
<33,227> <79,758> 12,787 <36,012> 1,063 1,000 200 1,063 1,000 200 667 636 636 667 636 636 89,278 197,676 142,775 85,944	OTHER TAXES 4099 OTHER TAXES	<35,929>	<83,129>	<37,213>		<36,012	•
LEFEST 1,063 1,000 200 INTEREST ON POOLED INVESTMENTS 1,063 1,000 200 REVENUE FROM MONEY & PROPERTY 1,063 1,000 200 GOVERNMENTAL REVENUES 667 636 INTERGOVERNMENTAL REVENUES 667 646	TOTAL TAXES OTHER THAN CURRENT PROPERTY	<33,227>	<79,758>	12,787	<36,012>	<36,012	•
EREST	REVENUE FROM MONEY & PROPERTY						
1,063 1,000 200	별	1,063	1,000	200			
COVERNMENTAL REVENUES (-RELATED STATE AIDS HOMEOWNERS PROPERTY TAX RELIEF INTERGOVERNMENTAL REVENUES TAL RDA DS FUND FORT ORD 89,278 197,676 142,775 85,944	TOTAL REVENUE FROM MONEY & PROPERTY	1,063	1,000	200			
-RELATED STATE AIDS HOMEOWNERS PROPERTY TAX RELIEF 667 636 INTERGOVERNMENTAL REVENUES 667 636 ITAL RDA DS FUND FORT ORD 89,278 197,676 142,775 85,944	INTERGOVERNMENTAL REVENUES						
INTERGOVERNMENTAL REVENUES 667 636 ITAL RDA DS FUND FORT ORD 89,278 197,676 142,775 85,944 87 COP REFUNDING	TAX-RELATED STATE AIDS 4421 HOMEOWNERS PROPERTY TAX RELIEF	299	929				
DA DS FUND FORT ORD 89,278 197,676 142,775 85,944 P REFUNDING		299	929				
P REFUNDING	TOTAL RDA DS FUND FORT ORD	89,278	197,676	142,775	85,944	85,944	
	P REFUNDING						

REVENUE FROM MONEY & PROPERTY

INTEREST

STATE CONTROLLER COUNTY BUDGET ACT (1985)

ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
VENUE FROM MONEY & PROPERTY	_					
INTEREST (CONTINUED) 4319 OTHER INTEREST	596'09					
TOTAL REVENUE FROM MONEY & PROPERTY	60,963					
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN	1,020,791					
TOTAL OTHER FINANCING SOURCES	1,020,791					
TOTAL 1987 COP REFUNDING	1,081,754					
RDA DS FUND EAST GARRISON						
CURRENT PROPERTY TAXES 4011 CURRENT SECURED				318,336	318,336	
TOTAL CURRENT PROPERTY TAXES				318,336	318,336	
TAXES OTHER THAN CURRENT PROPERTY						
OTHER TAXES 4099 OTHER TAXES				<64,000>	<94,000>	
TOTAL TAXES OTHER THAN CURRENT PROPERTY				<0000'56>	<94,000>	
TOTAL RDA DS FUND EAST GARRISON				224,336	224,336	
HOSPITAL MODERN COP'S						
REVENUE FROM MONEY & PROPERTY						
INTEREST 4319 OTHER INTEREST						
TOTAL REVENUE FROM MONEY & PROPERTY						
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES						

STATE CONTROLLER COUNTY BUDGET ACT (1985)

ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009

SOURCE CLASSIFICATION	ACTUAL	ADOPTED BUDGET	ESTIMATED	REQUESTED	C A O RECOMMENDED	FINAL PER BOARD OF SUPERVISORS
	/0-90		0/-08	60-80	60-80	60-80
OTHER FINANCING SOURCES (CONTINUED)						
OTHER FINANCING SOURCES (CONTINUED) 5931 OPERATING TRANSFERS IN						
TOTAL OTHER FINANCING SOURCES						
TOTAL HOSPITAL MODERN COP'S						
MASTER PLAN COPS						
FINES, FORFEITURES & PENALTIES						
FINES 4241 FINES - CRIMINAL JUSTICE FAC 4243 FINES-COURTHOUSE CONSTRUCTION					800,000	
TOTAL FINES, FORFEITURES & PENALTIES					1,500,000	
REVENUE FROM MONEY & PROPERTY						
INTEREST 4317 INTEREST ON CERTS OF PARTICPTN 4319 OTHER INTEREST	444,301	300,000	300,000	300,000	238,330	
TOTAL REVENUE FROM MONEY & PROPERTY	444,301	300,000	300,000	300,000	238,330	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5921 PROCEEDS OF LONG-TERM DEBT 5931 OPERATING TRANSFERS IN 5939 RESIDUAL EQUITY TRANSFERS IN	93,298,432 10,651,709	9,805,472 125,822	9,805,472 125,822	9,805,472 125,053	8,492,195	
TOTAL OTHER FINANCING SOURCES	103,950,141	9,931,294	9,931,294	9,930,525	8,492,195	
TOTAL MASTER PLAN COPS	104,394,442	10,231,294	10,231,294	10,230,525	10,230,525	
CAPITAL PROJ AUTOMATION FUND						

REVENUE FROM MONEY & PROPERTY

INTEREST

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009

SOURCE CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
REVENUE FROM MONEY & PROPERTY (CONTINUED)						
INTEREST (CONTINUED) 4311 INTEREST ON POOLED INVESTMENTS	277,527		452,939	150,000	150,000	
TOTAL REVENUE FROM MONEY & PROPERTY	277,527		452,939	150,000	150,000	
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN				1,829,977	1,829,977	
TOTAL OTHER FINANCING SOURCES				1,829,977	1,829,977	
TOTAL CAPITAL PROJ AUTOMATION FUND	277,527		452,939	1,979,977	1,979,977	
FACILITY MASTER PLAN IMPLEMENT						
FINES, FORFEITURES & PENALTIES						
FINES 4243 FINES-COURTHOUSE CONSTRUCTION						
TOTAL FINES, FORFEITURES & PENALTIES						
REVENUE FROM MONEY & PROPERTY						
INTEREST 4311 INTEREST ON POOLED INVESTMENTS 4317 INTEREST ON CERTS OF PARTICPTN	939,173 1,041,486	800,000 2,486,185	1,000,000 1,167,000	800,000	800,000 1,364,269	
TOTAL REVENUE FROM MONEY & PROPERTY	1,980,659	3,286,185	2,167,000	2,164,269	2,164,269	
OTHER REVENUES						
SALES 5821 SALE OF MAPS AND DOCUMENTS						
TOTAL OTHER REVENUES						
OTHER FINANCING SOURCES						
OTHER FINANCING SOURCES						

STATE CONTROLLER COUNTY BUDGET ACT (1985)

STATE OF CALIFORNIA

ANALYSIS OF FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2008-2009

OTHER FINANCING SOURCES

OTHER FINANCING SOURCES 5931 OPERATING TRANSFERS IN TOTAL OTHER FINANCING SOURCES

TOTAL ENTERPRISE READINESS PROJECT

COUNTY BUDGET FORM SCHEDULE 5		C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 08-09	644,844,719
		REQUESTED 08-09	653,400,677
REY NIA	SOURCES 2008-2009	ESTIMATED 07-08	609,585,732
COUNTY OF MONTEREY STATE OF CALIFORNIA	ANALYSIS OF FINANCING SOURCES BUDGET FOR FISCAL YEAR 2008-2009	ADOPTED BUDGET 07-08	607,636,824
	ANALYS BUDGET F	ACTUAL 06-07	738,494,695
STATE CONTROLLER COUNTY BUDGET ACT	(1985)	SOURCE CLASSIFICATION	GRAND TOTAL

STATE CONTROLLER COUNTY BUDGET ACT (1985)

BU BY	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED	C A 0 FIN RECOMMENDED OF 08-09	R BOARD VISORS
GENERAL	 		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 1 1 1 1 1 1 1 1 1		; ; ; ; ; ; ;
LEGISLATIVE AND ADMINISTRATIVE 104 NON-PROGRAM REVENUE 105 COUNTY ADMINISTRATIVE OFFICE 106 FACILITIES MGMT & MAIL SRVCS 107 VEHICLE REPLACEMENT 108 EQUAL OPPORTUNITY OFFICE	179,551,245 76,290 430,418 1,420	180,931,586 182,734 107,937	183,102,642 202,346 147,521 118,165	186,589,666 20,850 130,000	186,339,666 20,850 130,000	
109 FLEET MANAGEMENT		100,000	13,738	7,000	497,166	
TOTAL LEGISLATIVE AND ADMINISTRATIVE	180,059,373	181,322,257	183,584,412	186,747,516	186,987,682	
FINANCE 111 AUDITOR-CONTROLLER 115 REVENUE DIVISION 117 TREASURER-TAX COLLECTOR 118 ASSESSOR 119 PURCHASING	425,701 1,793,267 1,570,713 1,166,326	253,562 3,143,426 1,610,719 836,500	705,228 2,303,830 1,552,598 886,500 5,200	260,500 3,096,226 1,608,886 982,508	260,500 3,086,322 1,653,351 982,508	
TOTAL FINANCE	4,956,007	5,844,207	5,453,356	5,948,120	5,982,681	
COUNSEL 121 COUNTY COUNSEL	518,472	399,200	399,200	399,200	399,200	
TOTAL COUNSEL	518,472	399,200	399,200	399,200	399,200	
PERSONNEL 125 HUMAN RESOURCES DIVISION	429					
TOTAL PERSONNEL	429					
ELECTIONS 141 ELECTIONS	1,435,940	614,000	1,430,380	1,793,595	1,793,595	
TOTAL ELECTIONS	1,435,940	614,000	1,430,380	1,793,595	1,793,595	
COMMUNICATIONS 151 TELECOMMUNICATIONS 152 EMERGENCY COMMUNICATIONS	373,937 6,957,905	1,028,321	1,135,207	817,362 8,053,325	817,362 7,873,188	
TOTAL COMMUNICATIONS	7,331,842	8,992,729	8,558,775	8,870,687	8,690,550	
PROPERTY MANAGEMENT 165 ARCHITECTURAL SERVICES 166 FACILITIES PROJECTS	7,932,641 2,568,146	1,560,000	2,485,000	2,635,000	1,535,000	
TOTAL PROPERTY MANAGEMENT	10,500,787	1,560,000	2,485,000	2,635,000	1,535,000	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

ANT ACQUISTION ANT ACQUISTION ENTERPRISE RESOURCE PLANN MONN-CAPITAL PROJECT FUND TAL PLANT ACQUISITION OMOTION CLUSTER LOAN FUND DEVELOPMENT SET-ASIDE FORT ORD REUSE INFORMATION TECHNOLOGY RESOURCE MANAGEMENT RECORDS RETENTION RESOURCE MANAGEMENT RECORDS RETENTION RESOURCE MANAGEMENT C PROTECTION TAL JUDICIAL LICE PROTECTION SHERIF	BUDGET UNITS UPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 08-09
STATION STAT	# # # # # # # # # # # # # # # # # # #	2		1		.
STATE STAT	PLANT ACQUISITION 167 ENTERPRISE RESOURCE PLANNING	277,527		452,939	1,979,977	1,979,977
TACQUISITION C,509,034 E27,785 C,702,939 C,279,977	100 NON-CAF ENLEKFRISE SISLEN 172 FACILITIES MASTERPLAN IMPLEME 173 CAPITAL PROJECT FUND	3,874,259	427,685 100,100	1,250,000	300,000	300,000
LOAN FUND FU	TOTAL PLANT ACQUISITION	6,509,034	527,785	2,702,939	2,279,977	2,279,977
Name	PROMOTION 180 CLUSTER LOAN FUND 101 DEVISIONMENT CET ACTOR		2,301	5,126	5,346	5,346
Part	101 DEVELOPMENT SELTASIDE 184 FORT ORD REUSE	773,657	761,300	915,732	865,352	865,352
TOWN TECHNOLOGY TR2,251 96,210 120,955 176,831 170N TECHNOLOGY 234,278 170,697 237,548 176,831 176,831 176,831 176,831 176,831 176,831 10,000	TOTAL PROMOTION	773,657	763,601	920,858	870,698	870,698
Name		782,251 234,278	96,210 170,697	96,210 237,548	120,955 176,831	120,955 176,831
TION TION TATORNEY SEENERAL 1,510,985 213,596,526 200,848,866 206,343,184 210,257,579 213,596,526 200,848,866 206,343,184 210,257,579 213,596,526 4,761,765 8,073,080 4,488,000 4,488,000 4,631,000 4,488,000 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,789 11,198,789 11,198,789 11,184,891 10,999,684 11,342,614 11,184,891 10,999,585		494,456	10,000 20,000 528,180	10,000 10,000 454,506	10,000 10,000 395,000	10,000 10,000 395,000
UNTS UNTS 4,761,765 4,511,000 4,631,000 4,488,000 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,796 11,198,996 11,198,986 11,198,986 11,198,986 11,198,886 11,198,886 11,198,886 11,198,886 11,198,886 11,198,886 11,198,881 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891 11,188,891	TOTAL OTHER GENERAL	1,510,985	825,087	808,264	712,786	712,786
ORNEY 4,761,765 4,511,000 4,631,000 4,488,000 T SERVICES 8,035,110 8,671,686 8,036,024 8,160,959 T SERVICES 11,198,796 12,059,341 11,665,966 11,688,989 DER 136,709 250,000 175,000 200,000 ED COUNSEL 24,229,801 25,628,037 24,602,990 24,729,830 ION 9,985,490 9,601,574 9,513,758 9,420,654 ASK FORCE 1,014,194 1,741,040 1,671,133 1,538,900 ROTECTION 10,999,684 11,342,614 11,184,891 10,959,554	TOTAL GENERAL	213,596,526	200,848,866	206,343,184	210,257,579	209,252,169
TEIAL COURTS	PUBLIC PROTECTION					
TAL JUDICIAL LICE PROTECTION LICE PROTECTION SHERIFF JOINT GANG TASK FORCE TAL POLICE PROTECTION 24,229,801 25,628,037 24,602,990 24,729,830 24,729,830 24,729,830 24,729,830		4,761,765 8,093,110 11,198,796 39,421 136,709	4,511,000 8,671,686 12,059,341 136,010 250,000	4,631,000 8,036,024 11,665,966 95,000 175,000	4,488,000 8,160,959 11,688,989 191,882 200,000	4,488,000 8,342,332 11,688,989 191,882 200,000
LICE PROTECTION SHERIFF SHERIFF JOINT GANG TASK FORCE 1,014,194 11,741,040 1,671,133 1,538,900 TAL POLICE PROTECTION 10,999,684 11,342,614 11,184,891 10,959,554 1	TOTAL JUDICIAL	24,229,801	25,628,037	24,602,990	24,729,830	24,911,203
10,999,684 11,342,614 11,184,891 10,959,554	POLICE PROTECTION 230 SHERIFF 235 JOINT GANG TASK FORCE	9,985,490 1,014,194	9,601,574 1,741,040	9,513,758 1,671,133	9,420,654 1,538,900	9,420,654 1,538,900
	TOTAL POLICE PROTECTION	10,999,684	11,342,614	11,184,891	10,959,554	10,959,554

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 08-09		14,612,348 8,438,504 9,231,647	32,282,499			3,762,878 1,543,097	5,305,975	2,515,917	96,000	1,973,450	163,800	2,002,956	213 087	100 JIS	23,486	5,548,802	13,319,520	86,778,751		49,502,758	49,502,758	49.502.758
REQUESTED 08-09	3 3 3 3 4 5 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	14,612,348 14, 8,709,826 8, 10,264,102 9,	33,586,276 32,			3,751,649 3, 1,543,097 1,	5,294,746 5,	2,515,917 2,		1,973,450 1,		2,002,956	Z L3 U87	500,000 F20, F96	23,486	5,712,536 5,	13,483,254 13,	88,053,660 86,		56,502,758 49,	56,502,758 49,	56,502,758 49,
ESTIMATED 07-08	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	14,338,762 8,673,556 9,210,466	32,222,784			3,946,649 1,493,505	5,440,154	2,522,223	647,500	2,271,450	153,150	T,/T/,000	אנט פוט	CTC 0TC	22,700	4,808,836	13,119,315	86,570,134		31,266,473	31,266,473	31,266,473
ADOPTED BUDGET 07-08	; ; ; ; ; ; ; ;	15,528,520 8,612,938 9,389,442	53,530,900			3,946,649 1,493,505	5,440,154	2,858,423	85,000	2,171,450	153,150	2,518,429	267 622	521, E08	22,700	6,154,716	14,657,999	90,599,704		32,690,480	32,690,480	32,690,480
ACTUAL 06-07	1 1 1 1 1 1 1 1 1 1 1	13,885,070 8,694,811 8,470,633	31,050,514			4,374,091 916,243	5,290,334	2,547,700	228,655	2,329,256	127,875	7,698,952	967	620, 262	39,340	5,524	14,593,696	86,164,029		31,240,551	31,240,551	31,240,551
	PUBLIC PROTECTION (CONTINUED)	DETENTION AND CORRECTION 251 SHERIFF'S CORRECTIONAL DIV 255 PROBATION 256 JUVENILE HALL	TOTAL DETENTION AND CORRECTION	FLD CNTRL & SOIL & WTR CONSERV 270 NACIMIENTO HYDROELECTRIC PROJ	TOTAL FLD CNTRL & SOIL & WTR CONSERV	PROTECTIVE INSPECTION 281 AGRICULTURAL COMMISSIONER 282 PRODUCE INSPECTION	TOTAL PROTECTIVE INSPECTION	OTHER PROTECTION 285 CONTRIBUTIONS-PROP 172		291 RECORDER-COUNTY CLERK		295 FLANNING		ANTMAL		298 LIFFER CONTROL 299 BUILDING SERVICES	TOTAL OTHER PROTECTION	TOTAL PUBLIC PROTECTION	PUBLIC WAYS AND FACILITIES	PUBLIC WAYS AND FACILITIES	TOTAL PUBLIC WAYS AND FACILITIES	TOTAL PUBLIC WAYS AND FACILITIES

COUNTY O

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 FINAL RECOMMENDED OF SUF 08-09	PER BOARD PERVISORS 18-09
HEALTH AND SANITATION	1 1 1 1 1 1 1 1 1 1 1	! ! ! ! ! !	7 *		# E	! ! ! ! !
HEALTH AND SANITATION 411 HEALTH 413 PRIMARY HEALTH CARE 414 ENVIRONMENTAL HEALTH 415 BEHAVIORAL HEALTH 416 PUBLIC GUARDIAN ADMINISTRATOR	11,481,232 18,080,837 6,580,954 42,676,241 710,506	,481, ,254, ,924, ,691,	~ ~ ~ ~	,710,316 ,654,056 ,132,000 ,160,425 ,361,840	11,910,316 17,654,056 8,632,000 50,178,789 300,546	
COUNTY D	5,202,089	375	6,020,122	5,824,564	5,824,364 247,375	
ICIAL HEALTH AND SANTIALION	407/201/40	066,110,10	90,006,100	910,049,17	944,141,44	
HOSPITAL CARE 430 MEDICAL CARE SERVICES 435 EMERGENCY SERVICES REIMBURSEMT 436 EMERGENCY MEDICAL SERVICES SYS	1,961,991 1,070,948 1,128,326	1,923,506 908,806 1,757,915	1,794,436 908,806 1,389,213	1,923,506 1,258,806 1,188,822	1,923,506 1,258,806 1,606,927	
TOTAL HOSPITAL CARE	4,161,265	4,590,227	4,092,455	4,371,134	4,789,239	
CALIFORNIA CHILDRENS SERVICES 440 CHILDREN'S MEDICAL SERVICES	7,329,406	7,363,876	7,318,143	7,942,966	7,942,966	
TOTAL CALIFORNIA CHILDRENS SERVICES	7,329,406	7,363,876	7,318,143	7,942,966	7,942,966	
TOTAL HEALTH AND SANITATION	96,222,905	99,566,039	102,012,784	104,157,476	107,479,651	
PUBLIC ASSISTANCE						
ADMINISTRATION 501 SOCIAL SERVICES 510 COMMUNITY ACTION PARTNERSHIP 591 IHSS PA-ADMINISTRATION	58,897,648 478,544 446,560	71,014,499 546,205 634,347	71,044,203 546,205 585,055	74,327,491 459,172 682,292	73,053,819 459,172 682,292	
TOTAL ADMINISTRATION	59,822,752	72,195,051	72,175,463	75,468,955	74,195,283	
AID PROGRAMS 531 CALWORKS/TANF BENEFITS 535 OUT-OF-HOME CARE 548 IHSS WAGES & BENEFITS 565 OFFICE FOR EMPLOYMENT TRAININ	31,751,114 16,439,282 6,889,623 7,721,185	32,854,670 15,103,860 6,126,402 9,000,000	32,253,087 15,219,620 6,147,364 8,645,847	35,322,579 16,349,613 6,365,677 7,820,253	35,322,579 15,622,471 6,365,677 7,820,253	
TOTAL AID PROGRAMS	62,801,204	63,084,932	62,265,918	65,858,122	65,130,980	
VETERANS' SERVICES 559 MILITARY & VETERANS AFFAIRS	295,242	318,386	318,386	337,080	337,080	

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

SCHEDULE	OF COUNTY REVENUE BUDGET B	S BY BUDGET UN OR FISCAL YEAR	COUNTY REVENUES BY BUDGET UNIT BY FUNCTION AND ACTIVITY BUDGET FOR FISCAL YEAR 2008-2009	H AND ACTIVITY	
BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 08-09
ш		1 1 1 1 1 1 1 1 1 1	 	! ! ! ! ! ! ! !	1
PLANT ACQUISITION 174 2007 REFUND CONSTR FUND	53,300,000	2,858,500	917,000	2,164,269	2,164,269
TOTAL PLANT ACQUISITION	53,300,000	2,858,500	917,000	2,164,269	2,164,269
RETIREMENT OF LONG TERM DEBT 803 RETIRE COP'S-SHERIFF'S FACIL 807 HOSPITAL MODEDN COP'S	1,081,754				
941 MO CO REDEV - CASTROYILLE 942 MO CO REDEVELOPMENT - PAJARO 943 REDEVELOPMENT PROJECT AREA	1,770,175 405,469 1,515,816	2,162,434 458,456 1,716,017	1,975,057 475,029 3,039,082	2,074,548 498,401 2,431,050	2,074,548 498,401 2,431,050
TOTAL RETIREMENT OF LONG TERM DEBT	4,773,214	4,336,907	5,489,168	5,003,999	5,003,999
INTEREST ON NOTES AND WARRANTS 830 SHORT-TERM BORROWING	2,133,382			691,025	691,025
TOTAL INTEREST ON NOTES AND WARRANTS	2,133,382			691,025	691,025
OTHER FINANCING USES 804 2007 REFUND & PUBLIC FAC FIN	93,580,732	10,231,294	10,231,294	10,230,525	10,230,525
TOTAL OTHER FINANCING USES	93,580,732	10,231,294	10,231,294	10,230,525	10,230,525
TOTAL DEBT SERVICE	153,787,328	17,426,701	16,637,462	18,089,818	18,089,818
OVERHEAD RECOVERY					
COST PLAN OVERHEAD 840 COUNTY OVERHEAD RECOVERED	2,089,211	4,512,055	4,512,055	7,363,998	7,363,998
TOTAL COST PLAN OVERHEAD	2,089,211	4,512,055	4,512,055	7,363,998	7,363,998
TOTAL OVERHEAD RECOVERY	2,089,211	4,512,055	4,512,055	7,363,998	7,363,998
OTHER FINANCING USES					
OTHER FINANCING USES 808 MASTER PLAN COPS 845 PRODUCTIVITY INVESTMENT 850 OTHER FINANCING USES	10,813,710 275,678 1,690,427	253,518 1,250,000	253,518 1,250,000	130;000 1,250,000	130,000
TOTAL OTHER FINANCING USES	12,779,815	1,503,518	1,503,518	1,380,000	130,000
TOTAL OTHER FINANCING USES	12,779,815	1,503,518	1,503,518	1,380,000	130,000

COUNTY BUDGET FORM SCHEDULE 5A	ND ACTIVITY	C A O FINAL PER BOARD REQUESTED RECOMMENDED OF SUPERVISORS 08-09 08-09 08-09	653,400,677 644,844,719
REY	COUNTY REVENUES BY BUDGET UNIT BY FUNCTION AND ACTIVITY BUDGET FOR FISCAL YEAR 2008-2009	ESTIMATED 07-08	609,585,732 6
COUNTY OF MONTEREY STATE OF CALIFORNIA	REVENUES BY BUDGET UNIT BY FUNCT BUDGET FOR FISCAL YEAR 2008-2009	ADOPTED BUDGET 07-08	607,636,824
20		ACTUAL 06-07	738,494,695
STATE CONTROLLER COUNTY BUDGET ACT	SCHEDULE OF	BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	TOTAL REVENUES BY BUDGET UNIT

STATE CONTROLLER COUNTY BUDGET ACT (1985)

SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND BUDGET FOR FISCAL YEAR 2008-2009

[ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
SUMMARIZATION BY FUNCTION:	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1) 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1
GENERAL DIDI TO BOTTECTTON	83,914,185	98,008,450	79,409,120	107,969,265	97,912,956	
PUBLIC WAYS AND FACILITIES	51,992,824	35,130,239	51,326,703	56,696,168	184,4/9,96/	
HEALTH AND SANITATION	111,257,146	120,833,315	122,886,892	130,696,717	129,661,427	
FUBLIC ASSISTANCE EDUCATION	138,466,826	156,280,090	154,807,639	161,632,118 9,122,536	158,683,584	
RECREATION AND CULTURAL SUCS	8,720,917	9,576,850	12,067,774	15,623,403	14,152,964	
DEBT SERVICE	91,503,410	45,572,751	37,843,065	64,242,809	64,242,809	
OTHER FINANCING USES	41,130,597	35,704,995	38,478,633	29,065,363	29,065,363	
SUBTOTAL	677,346,982	689,468,290	664,179,779	777,945,590	737,266,746	
APPROPRIATION FOR CONTINGENCIES		4,817,317		5,447,128	5,447,128	
TOTAL FINANCING REQUIREMENTS	677,346,982	694,285,607	664,179,779	783,392,718	742,713,874	

COUNTY OF MONTEREY STATE OF CALIFORNIA

	FUND
	AND
ţ	FUNCTION
	R 2
SIZIE SI CALLI CUITA	SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND BUDGET FOR FISCAL YEAR 2008-2009
	9
	SUMMARY

	DESCRIPTION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
SUMMAR	SUMMARIZATION BY FUND:	1 2 3 4 1 1 1 1 1 1 1	#	 	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	, 	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
100	COUNTY GENERAL FUND	494,554,354	552,206,841	549,696,080	600,204,023	569,177,970	
005	ROAD FUND	31,992,824	35,130,239	31,326,703	56,696,168	49,696,168	
003	COUNTY LIBRARY FUND	6,284,879	7,997,179	7,364,975	8,233,973	8,549,111	
004	PARKS SOUTH COUNTY LAKES				4,835,258	3,828,973	
002	IN-HOME SUPPORT SERVICES PA	324,784	869,916	821,556	682,292	682,292	
900	FISH & GAME PROPAGATION FUND	22,187	39,879	39,879	32,700	32,700	
200	OFFICE OF EMPLOYMENT TRAINING	7,876,652	9,000,000	8,645,847	7,820,253	7,820,253	
008	COMMUNITY ACTION PARTNERSHIP	457,838	546,205	768,519	459,172	459,172	
600	FACILITIES PROJECT FUND	1,893,634	2,761,566	3,486,636	5,930,034	3,330,034	
010	CAPITAL PROJECTS FUND	3,299,150	22,738,198	7,371,698	19,179,802	19,559,803	
011	INCLUSIONARY HOUSING	801,000	310,089	1,050,329	383,469	383,469	
012	FEMA DISASTER ASSISTANCE	•	130,635		•	258,355	
014	ECONOMIC DEVELOPMENT PROGRAM	556,386	956,160	956,160	849,399	849,399	
015	PRODUCTIVITY INVESTMENT FUND	109,791	1,178,290	300,000	1,220,659	1,220,659	
016	COMMUNITY DEVELOPMENT FUND	968,378	4,633,100	3,345,610	2,881,419	2,881,419	
018	FORT ORD REUSE	871,294	836,576	1,016,563	925,550	925,550	
010	EMERGENCY MEDICAL SERVICE FUND	1,263,789	1,664,721	1,664,721	1,472,966	1,472,966	
020	RDA DS FUND CASTROVILLE PAJARO	2,342,110	2,635,890	2,805,086	2,572,949	2,572,949	
021	RDA DS FUND BORONDA	1,560,586	1,503,341	1,503,341	3,169,218	3,169,218	
022	RDA DS FUND FORT ORD	84,064		150,523	85,944	85,944	
023	1987 COP REFUNDING	2,435,901	125,822	458			
024	RDA DS FUND EAST GARRISON				224,336	224,336	
027	HOSPITAL MODERN COP'S						
028	MASTER PLAN COPS	94,199,658	10,231,294	10,231,294	10,230,525	10,230,525	
029	CAPITAL PROJ AUTOMATION FUND	23,520	4,093,459	3,996,445	7,287,595	7,287,595	
020	FACILITY MASTER PLAN IMPLEMENT	25,424,203	34,491,114	27,637,356	48,015,014	48,015,014	
031	ENTERPRISE READINESS PROJECT						
	TOTAL FINANCING REQUIREMENTS	677,346,982	694,285,607	664,179,779	783,392,718	742.713,874	
		1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			FI - / 1 - / 2		

. FORM	ဆ
BUDGET	EDULE
COUNTY	SCH

	SUMMARY OF C BUDGET F	SUMMARY OF COUNTY FINANCING KEQUIREMENTS BUDGET FOR FISCAL YEAR 2008-2009	3 REQUIREMENTS 2008-2009		
BUDGET UNITS (GROUPED BY FUNCTION)	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09 09-08
TOTAL SPECIFIC FINANCING USES (FROM SCHEDULE 8A):	677,346,982	689,468,290	664,179,779	777,945,590	737,266,746
APPROPRIATIONS FOR CONTINGENCIES:					
001 COUNTY GENERAL FUND		4,817,317		5,447,128	5,447,128
TOTAL APPROPRIATIONS FOR CONTINGENCIES:		4,817,317		5,447,128	5,447,128
TOTAL FINANCING USES:	677,346,982	694,285,607	664,179,779	783,392,718	742,713,874
TOTAL FINANCING REQUIREMENTS:	677,346,982	694,285,607	664,179,779	783,392,718	742,713,874

COUNTY OF MONTEREY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOPTED BUDGET 07-08	- T		C A O FINAL RECOMMENDED OF S	PER BOA UPERVISO 08-09
GENERAL				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	9 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	
LEGISLATIVE AND ADMINISTRATIVE	B	3				
100 BUARD UF SUPERVISORS 101 ASSESSMENT APPEALS BOARD	2,155,735 3,450	2,555,585 50,000	2,439,037	2,975,828 50,000	2,907,828 50,000	
102 ANNUAL COUNTY AUDIT	135,400	145,450	145,450	190,000	190,000	
COUNTY	3,767,827	5,453,432	4,955,267	3,242,466	3,174,717	
	8,743,559	6,994,750	6,717,242	10,800,026	7,942,131	
	384,009	537,622 541,075	524,877 451,166	663,223	646,474 830,218	
150 INTERGOVERN & LEGISLATIVE TOTAL LEGISLATIVE AND ADMINISTRATIVE	16.207.516	217.296.71	16.033.359	2,635,720	2,169,706	
T T T T T T T T T T T T T T T T T T T					!	
INANCE 11 AUDITOR-CONTROLLER 115 REVENUE DIVISION	4,136,847	5,319,572	4,635,172	5,366,037	5,272,547	
	2,463,203	2,996,597	2,821,507	3,162,903	3,141,197	
110 ASSESSOR 119 PURCHASING	4,564,551	870,430	4,907,655 817,301	1,058,567	991,463	
TOTAL FINANCE	12,953,038	17,737,275	15,486,107	18,384,080	18,125,380	
COUNSEL 121 COUNTY COUNSEL	2,180,990	3,155,905	2,816,228	3,267,883	3,178,116	
TOTAL COUNSEL	2,180,990	3,155,905	2,816,228	3,267,883	3,178,116	
PERSONNEL 125 HUMAN RESOURCES DIVISION	2,496,602	4,140,630	3,010,494	4,186,148	4,007,422	
TOTAL PERSONNEL	2,496,602	4,140,630	3,010,494	4,186,148	4,007,422	
ELECTIONS 141 ELECTIONS	3,057,126	3,638,100	4,253,547	3,126,281	3,102,775	
TOTAL ELECTIONS	3,057,126	3,638,100	4,253,547	3,126,281	3,102,775	
COMMUNICATIONS 151 TELECOMMUNICATIONS 152 EMERGENCY COMMUNICATIONS	993,458 7,797,013	1,494,3908,690,388	1,600,831	1,331,190	1,331,190	
TOTAL COMMUNICATIONS	8,790,471	10,184,778	9,928,580	10,639,293	10,425,192	

STATE CONTROLLER COUNTY BUDGET ACT (1985)

(GROUPED B	ACTUAL 06-07	ADOPTED BUDGET 07-08		REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
GENERAL (CONTINUED)	1	1 2 2 3 4 4 5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		: : : : : : : : : : : : : : : : : : :
PROPERTY MANAGEMENT 165 ARCHITECTURAL SERVICES 166 FACILITIES PROJECTS	200,645 1,893,634	352,466 2,761,566	340,360 3,486,636	391,408 5,930,034	391,408 3,330,034	
TOTAL PROPERTY MANAGEMENT	2,094,279	3,114,032	3,826,996	6,321,442	3,721,442	
PLANT ACQUISITION 167 ENTERPRISE RESOURCE PLANNING	23,520	4,093,459	3,996,445	7,287,595	7,287,595	
	25,424,203 3,303,950	3,619,803 22,738,198	4,484,993 7,371,698	746,202 19,179,802	746,202	
TOTAL PLANT ACQUISITION	28,751,673	30,451,460	15,853,136	27,213,599	27,593,600	
PROMOTION 180 CLUSTER LOAN FUND 181 DEVELOPMENT SET-ASIDE 184 FORT ORD REUSE	1,189,771 871,294	115,000 1,731,092 836,576	22,826 1,666,267 1,016,563	92,939 1,780,151 925,550	92,939 1,780,151 925,550	
TOTAL PROMOTION	2,061,065	2,682,668	2,705,656	2,798,640	2,798,640	
OTHER GENERAL 190 JUDGEMENTS AND DAMAGES 191 OTHER GENERAL EXPENDITURES 192 INSURANCE 193 INFORMATION TECHNOLOGY 194 RESOURCE MANAGEMENT AGENCY 195 RISK MANAGEMENT 196 RECORDS RETENTION 197 PRINTING SERVICES	4,166 1,635,054 2,196,543 406,596 433,153	48,750 1,142,182 2,094,217 417,679 579,254 534,206 70,754	48,750 1,118,912 1,828,877 340,745 585,444 524,257 355,795 692,237	48,750 1,383,155 5,189,656 357,783 1,932,697 1,085,891 460,661 795,821	48,750 1,181,464 2,004,876 357,783 846,103 637,251 458,628	
TOTAL OTHER GENERAL	5,321,425	5,640,888	5,495,017	9,224,414	6,165,676	
TOTAL GENERAL	83,914,185	98,008,450	79,409,120	107,969,265	97,912,956	
PUBLIC PROTECTION						
JUDICIAL 207 TRIAL COURTS 222 GRAND JURY 224 DISTRICT ATTORNEY 225 CHILD SUPPORT SERVICES 227 PUBLIC DEFENDER	8,548,994 88,440 14,221,462 10,808,961 5,703,640	8,342,000 115,487 15,994,977 11,693,494 6,376,687	8,342,000 115,487 15,389,831 11,038,637 6,552,015	8,342,000 4,539 18,350,889 11,473,417 9,733,521	8,342,000 118,952 16,460,952 11,473,417 6,847,604	
			٠			

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
PUBLIC PROTECTION (CONTINUED)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			 		
JUDICIAL 228 COURT ASSIGNED COUNSEL	1,519,000	1,467,600	1,878,437	2,118,251	2,247,482	
TOTAL JUDICIAL	40,890,497	43,990,245	43,316,407	50,022,617	45,490,407	
POLICE PROTECTION 230 SHERIFF 235 JOINT GANG TASK FORCE	34,035,563 1,749,603	36,227,980 1,741,040	36,453,059 2,273,867	41,746,245 2,369,037	36,968,789 1,787,325	
TOTAL POLICE PROTECTION	35,785,166	37,969,020	38,726,926	44,115,282	38,756,114	
DETENTION AND CORRECTION 251 SHERIFF'S CORRECTIONAL DIV 252 INMATE MEDICAL SEDUTCES	32,884,539	35,831,147	35,846,682	39,402,663	31,509,800	
	13,308,630 13,688,478	15,110,869 15,750,237	15,237,193 15,838,567	15,824,339 18,889,692	5,704,201 14,970,687 17,009,906	
TOTAL DETENTION AND CORRECTION	59,881,647	66,692,253	66,922,442	74,116,694	69,194,594	
FLD CNTRL & SOIL & WTR CONSERV 270 NACIMIENTO HYDROELECTRIC PROJ						
TOTAL FLD CNTRL & SOIL & WTR CONSERV						
PROTECTIVE INSPECTION 281 AGRICULTURAL COMMISSIONER 282 PRODUCE INSPECTION	6,447,809 906,375	6,962,097	6,962,097	7,258,761	7,085,429	
TOTAL PROTECTIVE INSPECTION	7,354,184	8,441,908	8,441,908	8,755,760	8,582,428	
OTHER PROTECTION 285 CONTRIBUTIONS-PROP 172	1,140,111	2,572,580	2,270,001	2,390,121	2,390,121	
280 FEMA DISASIER ASSISIANCE 287 INCLUSIONARY HOUSING	801,000	310,089	1,050,329	383,469	383,469	
	1,425,468 11,284,562	1,655,205 5,527,401	1,624,533	1,873,563 7,296,046	1,790,505 1,790,505 5,385,975	
HOUSING	1,320,049	1,186,328	1,185,810	1,248,541	1,248,536	
296 ANIMAL SERVICES 297 FISH AND GAME PROPAGATION	1,875,654 22,187 72,710	2,076,816 39,879	2,021,145 39,879	2,542,771 32,700 823,667	2,247,771 32,700 523 667	
299 BUILDING SERVICES	o Tricot	6,646,203	6,102,427	7,494,206	6,216,551	
TOTAL OTHER PROTECTION	19,631,198	22,642,257	21,960,560	25,886,858	22,456,424	

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
TOTAL PUBLIC PROTECTION	163,542,692	179,735,683	179,368,243	202,897,211	184,479,967	
PUBLIC WAYS AND FACILITIES						
PUBLIC WAYS AND FACILITIES 300 PUBLIC WORKS	31,992,824	35,130,239	31,326,703	56,696,168	49,696,168	
TOTAL PUBLIC WAYS AND FACILITIES	31,992,824	35,130,239	31,326,703	56,696,168	49,696,168	
TOTAL PUBLIC WAYS AND FACILITIES	31,992,824	35,130,239	31,326,703	56,696,168	49,696,168	
HEALTH AND SANITATION						
¥						
411 HEALTH	14,411,123	16,584,102	16,684,623	16,794,353	16,366,255	
	7,291,041	18,5/4,5/1	8,667,708	9,654,620	9,624,620	
415 BEHAVIORAL HEALTH	47,257,842	49,116,280	51,002,325	53,495,286	53,382,098	
	992,376	1,086,399	1,012,379	1,190,251	819,534 $6.150.609$	
420 CONTRIBUTIONS-OTHER AGENCIES 425 COUNTY DISPOSAL SITES	312,144	395,440	395,440 126,218	388,100 305,993	388,644	
TOTAL HEALTH AND SANITATION	93,297,305	99,935,492	102,532,574	108,968,401	107,968,111	
Ω						
430 MEDICAL CARE SERVICES 435 EMERGENCY SERVICES REIMBURSEMT 436 EMERGENCY MEDICAL SERVICES SYS	8,700,000 1,263,789 1,126,742	9,305,069 1,664,721 1,757,915	9,175,999 1,664,721 1,389,213	9,754,914 1,472,966 1,606,927	9,754,914 1,472,966 1,606,927	
TOTAL HOSPITAL CARE	11,090,531	12,727,705	12,229,933	12,834,807	12,834,807	
CALIFORNIA CHILDRENS SERVICES 440 CHILDREN'S MEDICAL SERVICES	6,869,310	8,170,118	8,124,385	8,893,509	8,858,509	
TOTAL CALIFORNIA CHILDRENS SERVICES	6,869,310	8,170,118	8,124,385	8,893,509	8,858,509	
TOTAL HEALTH AND SANITATION	111,257,146	120,833,315	122,886,892	130,696,717	129,661,427	
PUBLIC ASSISTANCE						
E		, , , , , , , , , , , , , , , , , , ,	1	1	, C	
501 SUCIAL SERVICES 510 COMMUNITY ACTION PARTNERSHIP 591 IHSS PA-ADMINISTRATION	65,274,828 457,838 324,784	73,428,046 546,205 869,916	75,145,403 768,519 821,556	459,172 459,172 682,292	75,632,411 459,172 682,292	

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
TOTAL ADMINISTRATION	64,057,450	74,844,167	74,733,478	78,819,217	76,973,875	
AID PROGRAMS 531 CALWORKS/TANF BENEFITS 535 OUT-OF-HOME CARE 548 IHSS WAGES & BENEFITS 565 OFFICE FOR EMPLOYMENT TRAININ	32,260,874 18,061,896 8,534,359 7,876,652	33,398,667 18,506,382 8,768,644 9,000,000	32,776,283 18,895,657 8,814,092 8,645,847	35,910,610 20,221,140 9,312,306 7,820,253	35,910,610 19,367,948 9,312,306 7,820,253	
TOTAL AID PROGRAMS	66,733,781	69,673,693	69,131,879	73,264,309	72,411,117	
GENERAL RELIEF 551 AID TO INDIGENTS	490,353	414,729	548,473	617,792	617,792	
TOTAL GENERAL RELIEF	490,353	414,729	548,473	617,792	617,792	
VETERANS' SERVICES 559 MILITARY & VETERANS AFFAIRS	486,854	588,609	588,609	637,756	637,756	
TOTAL VETERANS' SERVICES	486,854	588,609	588,609	637,756	637,756	
OTHER ASSISTANCE 574 COMMUNITY DEVELOPMENT REUSE 575 COMMUNITY DEVELOPMENT GRANTS 576 REVOLVING LOAN PROGRAM 592 SOCIAL SERVICES - OTHER ASSIST 593 CHILD CARE PLANNING COUNCIL 594 AREA AGENCY ON AGING 595 LINKAGES 596 MULTIPURPOSE SENIOR SVCS PROG	93,542 874,836 556,386 544,062 1,476,103 2,054,112 263,612 835,735	333,100 4,300,000 956,160 390,558 1,504,126 2,147,105 266,105 861,738	710,839 2,634,771 956,160 427,519 1,789,246 2,158,822 266,105	846,419 2,035,000 849,399 708,859 569,752 2,160,116 265,079 858,420	846,419 2,035,000 849,399 458,859 569,752 2,160,116 265,079 858,420	
TOTAL OTHER ASSISTANCE	6,698,388	10,758,892	9,805,200	8,293,044	8,043,044	
TOTAL PUBLIC ASSISTANCE	138,466,826	156,280,090	154,807,639	161,632,118	158,683,584	
EDUCATION						
LIBRARY SERVICES 611 COUNTY LIBRARY	6,284,879	7,997,179	7,364,975	8,233,973	8,549,111	
TOTAL LIBRARY SERVICES	6,284,879	621,766,7	7,364,975	8,233,973	8,549,111	
AGRICULTURAL EDUCATION 621 COOPERATIVE EXTENSION SERVICE 622 COOP EXT - REIMBURSED PROJECTS	328,705 204,801	405,838 222,900	394,052 232,683	517,009 371,554	450,843 371,554	
TOTAL AGRICULTURAL EDUCATION	533,506	628,738	626,735	888,563	822,397	

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

TURAL SVCS LILITIES 8,441,777 8,068,084 7,815,084 1,508,010 1,102,536 1,102,536 1,102,536 1,102,536 1,102,637 1,106,010 1,102,637 1,106,010 1,102,637 1,103,103	BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOF LED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A 0 RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
S	TOTAL EDUCATION	6,818,385	8,625,917	7,991,710	9,122,536	9,371,508	
ON FACILITIES - GRANT PROJECTS - GRANT PROJECT - GRANT PROJECTS - GRANT PROJECTS - GRANT	RECREATION AND CULTURAL SVCS						
TION AND CULTURAL SVCS 8,720,917 9,576,850 12,067,774 15,623,403 TION AND CULTURAL SVCS 8,720,917 9,576,850 12,067,774 15,623,403 18,720,917 9,576,850 12,067,774 15,623,403 15,623,403 18,623,403 18,623,403 18,623,403 18,623,403 18,623,403 18,623,403 18,623,403 18,623,403 18,623,403 18,623,403 18,623,631 18,623,403 18,623,403 18,623,631 18,633,103 18,633,477,646 10,231,294 10,231,294 10,231,294 10,230,525 11,230,525 11,230,525 11,230,525 11,230,525 11,231,294 11,230,525 11,231,294 11,230,525	ပ္သ	8,441,777 279,140	8,068,084 1,508,766	7,815,084 560,000 1,172,821 2,519,869	8,964,145 1,824,000 1,060,935 3,774,323	8,499,991 1,824,000 1,060,935 2,768,038	
QUISITION QUISITION 30,871,311 23,152,363 47,268,812 4 QUISITION 30,871,311 23,152,363 47,268,812 4 ANT ACQUISITION 30,871,311 23,152,363 47,268,812 4 ANT OF LONG TERM DEBT 2,435,901 125,822 458 458 458 E COP'S-SHERIFF'S FACIL 1,824,876 2,162,434 1,975,027 493,401 475,029 493,401 REDEVELOPHENT - PAJARO 1,776,292 1,723,434 1,975,027 3,479,498 475,029 493,401 REDEVELOPHENT - PAJARO 1,776,292 1,723,434 2,008,064 3,479,498 4,459,408 6,052,447 ON NOTES AND WARRANTS 1,603,103 1,603,103 1,603,103 691,025 10,231,294 10,231,294 10,230,525 1 NANCING USES 83,477,646 10,231,294 10,231,294 10,230,525 1	TOTAL RECREATION FACILITIES	8,720,917	9,576,850	12,067,774	15,623,403	14,152,964	
ANT ACQUISITION REFUND CONSTR FUND ANT ACQUISITION NT OF LONG TERM DEBT ALCOUSTR FUND NT OF LONG TERM DEBT ALCOUSTR FOUD ASS,5901 1,824,876 2,162,434 1,776,292 458 458 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,268,812 47,648 47,268,812 47,268,812 47,648 47,166,92 1,775,029 47,168,401 47,169,408 47,169,408 47,169,408 49,1025 11,603,103 1	TOTAL RECREATION AND CULTURAL SVCS	8,720,917	9,576,850	12,067,774	15,623,403	14,152,964	
CONSTR FUND CONSTR FUND CONSTR FUND CONSTR FUND CONSTR FUND CONSTR FUND QUISITION QUISITION LONG TERM DEBT S. SHERIFF'S FACIL S. SASS, 901 S. SASS, 592 LONG TERM DEBT S. SHERIFF'S FACIL LONG TERM DEBT S. SASS, 592 LONG TERM DEBT LONG TERM DEB	DEBT SERVICE						
LONG TERM DEBT SSHERIFF'S FACIL SSHERIFF'S FACI	PLANT ACQUISITION 174 2007 REFUND CONSTR FUND		30,871,311	23,152,363	47,268,812	47,268,812	
LONG TERM DEBT S-SHERIFF'S FACIL S-435,901 125,822 G-52 Heriff's Facil L-684,876 L-62434 L-625,434 L-675,029 L-625,631 L-625,434 L-675,029 L-626,632 L-626,434 L-626,631 L-663,103 L-663,103 L-663,103 L-663,103 L-663,103 R-691,025 R-76,294	TOTAL PLANT ACQUISITION		30,871,311	23,152,363	47,268,812	47,268,812	
DERN CUP'S LCASTWOULLE 385,592 LCASTWOULLE 385,592 L1,723,434 L2,008,864 L1,776,292 L1,723,434 L1,776,292 L1,723,434 L1,603,103 L1,6	RETIREMENT OF LONG TERM DEBT 803 RETIRE COP'S-SHERIFF'S FACIL	2,435,901	125,822	458			
TES AND WARRANTS 1,603,103 ON NOTES AND WARRANTS 1,603,103 ON NOTES AND WARRANTS 1,603,103 G USES R PUBLIC FAC FIN 83,477,646 10,231,294 10,231,294 10,231,294 10,231,294 10,230,525 NANCING USES		1,824,876 385,592 1,776,292	2,162,434 458,456 1,723,434	1,975,057 475,029 2,008,864	2,074,548 498,401 3,479,498	2,074,548 498,401 3,479,498	
TES AND WARRANTS 1,603,103 ON NOTES AND WARRANTS 1,603,103 G USES R PUBLIC FAC FIN 83,477,646 10,231,294 10,231,294 10,230,525 NANCING USES	TOTAL RETIREMENT OF LONG TERM DEBT	6,422,661	4,470,146	4,459,408	6,052,447	6,052,447	
ON NOTES AND WARRANTS 1,603,103 691,025 6 USES 8 PUBLIC FAC FIN 83,477,646 10,231,294 10,231,294 10,230,525 NANCING USES 83,477,646 10,231,294 10,231,294 10,230,525	INTEREST ON NOTES AND WARRANTS 830 SHORT-TERM BORROWING	1,603,103			691,025	691,025	
G USES R PUBLIC FAC FIN 83,477,646 10,231,294 10,231,294 10,230,525 NANCING USES 83,477,646 10,231,294 10,231,294 10,230,525	TOTAL INTEREST ON NOTES AND WARRANTS	1,603,103			691,025	691,025	
NANCING USES 83,477,646 10,231,294 10,231,294 10,230,525	OTHER FINANCING USES 804 2007 REFUND & PUBLIC FAC FIN	83,477,646	10,231,294	10,231,294	10,230,525	10,230,525	
	TOTAL OTHER FINANCING USES	83,477,646	10,231,294	10,231,294	10,230,525	10,230,525	
91,503,410 45,572,751 37,843,065 64,242,809	TOTAL DEBT SERVICE	91,503,410	45,572,751	37,843,065	64,242,809	64,242,809	

COUNTY OF MONTEREY STATE OF CALIFORNIA

STATE CONTROLLER COUNTY BUDGET ACT (1985)

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	C A O FINAL PER BOARD RECOMMENDED OF SUPERVISORS 08-09
OTHER FINANCING USES (CONTINUED)						
OTHER FINANCING USES 808 MASTER PLAN COPS 845 PRODUCTIVITY INVESTMENT 850 OTHER FINANCING USES	10,722,012 109,791 30,298,794	1,178,290	300,000	1,220,659	1,220,659	
TOTAL OTHER FINANCING USES	41,130,597	35,704,995	38,478,633	29,065,363	29,065,363	
TOTAL OTHER FINANCING USES	41,130,597	35,704,995	38,478,633	29,065,363	29,065,363	
TOTAL SPECIFIC FINANCING USES BY BUDGET UN	UNIT 677,346,982	689,468,290	664,179,779	777,945,590	737,266,746	

STATE CONTROLLER COUNTY BUDGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA	TEREY ORNIA		100	COUNTY BUDGET FORM SCHEDULE 8B
(T985)	SUMMARY BUDG	OF COUNTY BUDGET ET FOR FISCAL YE	SUMMARY OF COUNTY BUDGETARY REQUIREMENTS BUDGET FOR FISCAL YEAR 2008-2009			
FINANCING USES CLASSIFICATION	ACTUAL 06-07	ADOPTED BUDGET 07-08	ESTIMATED 07-08	REQUESTED 08-09	C A O RECOMMENDED 08-09	FINAL PER BOARD OF SUPERVISORS 08-09
SALARIES AND EMPLOYEE BENEFITS	297,027,617	346,263,386	331,582,865	386,140,131	365,618,030	
SERVICES AND SUPPLIES	171,071,205	201,049,586	204,525,524	251,043,994	232,057,803	
OTHER CHARGES	80,604,746	92,661,304	92,298,703	89,865,460	89,012,812	
FIXED ASSETS	71,180,470	64,268,473	36,264,582	76,256,066	73,653,413	
INTRA FUND TRANSFERS	<69,992,643>	<42,434,713>	<40,342,206>	<57,509,394>	<57,361,811>	
OTHER FINANCING USES	127,455,587	27,660,254	39,850,311	32,149,333	34,286,499	
APPROPRIATIONS FOR CONTINGENCIES:						
APPROPRIATIONS FOR CONTINGENCIES		4,817,317		5,447,128	5,447,128	
TOTAL BUDGET REQUIREMENTS	677,346,982	694,285,607	664,179,779	783,392,718	742,713,874	

STATE CONTROLLER		COUNTY OF MONTEREY	MONTEREY			SIO	DISTRICT BUDGET
COUNTY BUDGET ACT		STATE OF CALIFORNIA	ALIFORNIA				SCHEDULE 13
(1985)							Page 1
	SUM	MARY OF SPECIA	SUMMARY OF SPECIAL DISTRICT BUDGETS	ETS		GOVERNING BOARD:	
		For the Fiscal Year 2008-09	Year 2008-09			Board of Supervisors	
		AVAILABLE FINANCING	FINANCING		FIN/	FINANCING REQUIREMENTS	:NTS
	Est. Fund Bal	Cancellation	Estimated	Estimated		Provisions for	Estimated
	Unreserved/	of Prior	Additional	Total	Estimated	Reserves and/or	Total
FUND AND DISTRICT	Undesignated	Year	Financing	Available	Financing	Designations	Financing
	June 30, 2008	Reserves	Sources	Financing	Uses	New/Increases	Requirements
(1)	(2)	(3)	(4)	(5)	(9)	(7)	(8)
PUBLIC PROTECTION:							
101 County Service Area No.1	42,460		22,905	65,365	35,365	30,000	65,365
109 County Service Area No.9	75,161		46,440	121,601	85,844	35,757	121,601
110 County Service Area No.10	154,782		6,000	160,782	160,782		160,782
113 County Service Area No.14	6,032			6,032	6,032		6,032
114 County Service Area No.14	88,768		258,225	346,993	346,993		346,993
115 County Service Area No.15	58,839		142,205	201,044	181,044	20,000	201,044
117 County Service Area No.17	33,499		14,225	47,724	47,724		47,724
119 County Service Area No.19	5,550		902	6,455	6,455		6,455
120 County Service Area No.20	15,391		8,305	23,696	17,261	6,435	23,696
123 County Service Area No.23	37,412		19,425	56,837	56,837		56,837
124 County Service Area No.24	18,880		8,445	27,325	27,325	•	27,325
125 County Service Area No.25	78,149		43,500	121,649	89,649	32,000	121,649
126 County Service Area No.26	11,402		5,665	17,067	17,067		17,067
130 County Service Area No.30	8,479		2,135	10,614	10,614		10,614
131 County Service Area No.31	7,246		2,220	9,466	9,466		9,466
132 County Service Area No.32	14,568		10,210	24,778	24,778		24,778
133 County Service Area No.33	11,586		3,145	14,731	14,731		14,731
134 County Service Area No.34	13,822		2,095	15,917	5,917	10,000	15,917
135 County Service Area No.35	14,549		096'6	24,509	17,309	7,200	24,509
137 County Service Area No.37	7,720		1,445	9,165	3,482	5,683	9,165
138 County Service Area No.38	10,504		3,255	13,759	13,759		13,759
141 County Service Area No.41	20,290		20,730	41,020	41,020		41,020
144 County Service Area No.44	15,718		7,655	23,373	23,373		23,373
145 County Service Area No.45	31,438		30,820	62,258	52,258	10,000	62,258
146 County Service Area No.46	18,824		25,125	43,949	43,949		43,949
147 County Service Area No.47	35,311		23,700	59,011	43,011	16,000	59,011
150 County Service Area No.50	234,451		127,320	361,771	361,771		361,771

STATE CONTROLLER		COUNTY OF MONTEREY	MONTEREY			DIS	DISTRICT BUDGET
COUNTY BUDGET ACT		STATE OF CALIFORNIA	ALIFORNIA				SCHEDULE 13
(1985)							Page 2
	SUMI	MARY OF SPECIA	SUMMARY OF SPECIAL DISTRICT BUDGETS	ETS		GOVERNING BOARD:	
		For the Fiscal	For the Fiscal Year 2008-09			Board of Supervisors	
		AVAILABLE	AVAILABLE FINANCING		Ž	FINANCING REQUIREMENTS	ENTS
	Fund Bal	Cancellation	Outcome Scoots			Provisions for	
	Unreserved/	of Prior	Additional	Total		Reserves and/or	Total
FUND AND DISTRICT	Undesignated	Year	Financing	Available	Financing	Designations	Financing
	June 30, 2008	Reserves	Sources	Financing	Uses	New/Increases	Requirements
(1)	(2)	(3)	(4)	(5)	(9)	(7)	(8)
PUBLIC PROTECTION:							
County Service Areas: (Continued)							
151 County Service Area No.51	27,568		16,640	44,208	28,858	15,350	44,208
152 County Service Area No.52	22,290		8,065	30,355	22,755	7,600	30,355
153 County Service Area No.53	7,588		8,965	16,553	15,492	1,061	16,553
154 County Service Area No.54	8,514		2,000	10,514	7,552	2,962	10,514
155 County Service Area No.55	23,994		8,720	32,714	22,814	006'6	32,714
156 County Service Area No.56	35,658		12,245	47,903	29,903	18,000	47,903
157 County Service Area No.57	10,046		1,620	11,666	11,666		11,666
158 County Service Area No.58	10,538		4,490	15,028	15,028		15,028
162 County Service Area No.62	30,545		13,970	44,515	35,495	9,020	44,515
166 County Service Area No.66	19,151		16,100	35,251	35,251		35,251
167 County Service Area No.67	296,020		144,600	440,620	331,620	109,000	440,620
168 County Service Area No.68	11,751		4,100	15,851	15,851		15,851
169 County Service Area No.69	1,430		09	1,490	1,490		1,490
172 County Service Area No.72	30,730		8,395	39,125	39,125		39,125
174 County Service Area No. 74	1,143,230		1,612,991	2,756,221	2,756,221		2,756,221
175 County Service Area No. 75	996'26		81,870	179,836	179,836		179,836
Total County Service Areas:	2,847,850		2,790,891	5,638,741	5,292,773	345,968	5,638,741
MONTEREY COUNTY WATER RESOURCES AGENCY	AGENCY						
(MCWRA):							
201 MCWRA Administration	000'09		5,000	65,000	65,000		65,000
202 MCWRA Zone 1	74,265		402,492	476,757	476,757		476,757
203 MCWRA County-Wide Services	490,729		890,911	1,381,640	1,381,640		1,381,640
205 MCWRA Zone 2	358,934		639,940	998,874	998,874		998,874
206 MCWRA Zone 2a	353,113		913,363	1,266,476	1,266,476		1,266,476
207 MCWRA Zone 2c	468,806		2,834,805	3,303,611	3,253,611	20,000	3,303,611

STATE CONTROLLER		COUNTY OF MONTEREY	MONTEREY			DIS.	DISTRICT BUDGET
COUNTY BUDGE! ACT (1985)		STATE OF CALIFORNIA	ALIFORNIA				SCHEDULE 13 Page 3
	SUMI	MARY OF SPECIAL	SUMMARY OF SPECIAL DISTRICT BUDGETS	TS	Ĭ	GOVERNING BOARD:	
		For the Fiscal Year 2008-09	rear 2008-09			Board of Supervisors	
		AVAILABLE FINANCING	INANCING		FIN	FINANCING REQUIREMENTS	SINTS
	Fund Bal	Cancellation				Provisions for	
	Unreserved/	of Prior	Additional	Total		Reserves and/or	Total
FUND AND DISTRICT	Undesignated	Year	Financing	Available	Financing	Designations	Financing
	June 30, 2008	Reserves	Sources	Financing	Uses	New/Increases	Requirements
(1)	(2)	(3)	(4)	(5)	(9)	(7)	(8)
MONTEREY COUNTY WATER RESOURCES AGENCY	GENCY						P
MCWAA (Continued):	•						
ZIU MCWKA Zone 3	49,428		28,226	77,654	77,654		77,654
215 MCWRA Zone 5	18,351		32,047	50,398	50,398		50,398
217 MCWRA Zone 6	388,131		737,073	1,125,204	1,125,204		1,125,204
218 MCWRA Zone 7	26,975		8,239	35,214	35,214		35,214
219 MCWRA Zone 8	80,003		70,840	150,843	150,843		150,843
222 MCWRA Zone 9	568,679		1,309,952	1,878,631	1,878,631		1,878,631
231 MCWRA Zone 11	14,405		47,175	61,580	61,580		61,580
232 MCWRA Zone 12	34,376		34,648	69,024	69,024		69,024
234 MCWRA Zone 14	2,362		2,129	4,491	4,491		4,491
235 MCWRA Zone 15	28,280		5,835	34,115	34,115		34,115
237 MCWRA Zone 17	38,413		89,000	127,413	127,413		127,413
251 Storm Drain Maintenance No.2	7,213		18,238	25,451	25,451		25,451
252 Gonzales Slough Maintenance	8,837		3,044	11,881	11,881		11,881
256 CSIP Operating Fund	1,467,515		1,817,244	3,284,759	3,284,759		3,284,759
257 SVRP Operating Fund	1,648,234		3,163,230	4,811,464	4,811,464		4,811,464
260 Nacimiento Hydroelectric Revenue Fund	365,841		250,000	615,841	615,841		615,841
278 NAC Spillway Mod Construction	9,605,783		,	9,605,783	9,605,783		9,605,783
279 Diversion Facility Construction	23,768,717		3,925,000	27,693,717	27,693,717		27,693,717
424 CSIP Debt Service Fund	395,556	3,500,000	1,625,000	5,520,556	5,520,556		5,520,556
Total Monterey County Water Resources Agency		3,500,000	18,853,431	62,676,377	62,626,377	50,000	62,676,377
TOTAL PUBLIC PROTECTION:	43,170,796	3,500,000	21,644,322	68,315,118	67,919,150	395,968	68,315,118
HEALTH AND SANITATION:	107 737		961 700	1 040 437	4 000 437		1 049 437
	101,101		00.100	076.040	0,000		
386 Moss Landing Co. Sanitation	84,320		261,490	345,810	345,810		345,810
388 Carmel Valley Co. Sanitation Zone 1	17		သ	22	22		7.7

DISTRICT BUDGET SCHEDULE 13 Page 4		ACIVIEIN I S	l/or Total	s Financing	es Requirements	(8)		15,704		251,706	4,614,254	60 6,296,593		6,384,432	6,508,934	541,849	403,522	2,092,229	2,132,364	48,315	251,600	- 18,363,245	28 92,974,956
	GOVERNING BOARD: Board of Supervisors CHANGING BEALINGEMENTS	Provisions for	Reserves and/or	Designations	New/increases	(7)			19,660			19,660											415,628
	ŭ			Financing	Uses	(9)		15,704	Ī	251,706	4,614,254	6,276,933		6,384,432	6,508,934	541,849	403,522	2,092,229	2,132,364	48,315	251,600	18,363,245	92,559,328
	SETS		Total	Available	Financing	(5)		15,704	19,660	251,706	4,614,254	6,296,593		6,384,432	6,508,934	541,849	403,522	2,092,229	2,132,364	48,315	251,600	18,363,245	92,974,956
COUNTY OF MONTEREY STATE OF CALIFORNIA	SUMMARY OF SPECIAL DISTRICT BUDGETS For the Fiscal Year 2008-09	סאוויס אוע אוויס אויס אויס אויס אויס אויס אויס אוי	Additional	Financing	Sources	(4)		400	ı	148,500	4,614,254	5,876,349		3,352,321	2,150,770	541,849	261,649	883,266	548,023	37,012	251,600	8,026,490	35,547,161
COUNTY OF	AMARY OF SPECI. For the Fisca	Cancellation	of Prior	Year	Reserves	(3)																	3,500,000
	SUN	Fund Bal	Unreserved/	Undesignated	June 30, 2008	(2)		15,304	19,660	103,206	1	420,244		3,032,111	4,358,164	1	141,873	1,208,963	1,584,341	11,303	•	10,336,755	53,927,795
STATE CONTROLLER COUNTY BUDGET ACT (1985)				FUND AND DISTRICT		(1)	HEALTH AND SANITATION (Continued):	389 Carmel Valley Co. Sanitation Zone 2	390 Carmel Valley Co. Sanitation Zone 3	392 Boronda Co. Sanitation	393 Boronda CSD-Zone 2-San Jerard	TOTAL HEALTH AND SANITATION:	REDEVELOPMENT:	400 Castroville/Pajaro Redevelopment Project	401 Boronda Redevelopment Project	403 East Garrison Redevelopment	404 Fort Ord Redevelopment	405 Castroville/Pajaro Housing Fund	406 Boronda Housing Fund	407 Fort Ord Housing Set-Aside	408 East Garrison Housing Set-Aside	TOTAL REDEVELOPMENT:	GRAND TOTAL:

STATE CONTROLLER COUNTY BUDGET ACT (1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

DISTRICT BUDGET SCHEDULE 13b

SPECIAL DISTRICTS

SCHEDULE OF APPROPRIATION LIMITS

As of June 30, 2009

GOVERNING BOARD: Board of Supervisors

FUND AND DISTRICT	2008-09	APPROPRIATION
	BUDGETED	LIMIT FOR
	PROCEEDS	YEAR ENDED
	OF TAXES	6-30-08
(1)	(2)	(3)
County Service Areas:		
109 County Service Area No.9	33,540	276,029
110 County Service Area No.10	0	62,430
114 County Service Area No.14	253,225	3,430,760
115 County Service Area No.15	110,105	563,990
120 County Service Area No.20	2,255	32,172
125 County Service Area No.25	33,500	898'09
126 County Service Area No.26	2,275	6,632
132 County Service Area No.32	3,135	11,868
135 County Service Area No.35	4,270	34,150
141 County Service Area No.41	8,430	17,628
147 County Service Area No.47	13,550	32,404
150 County Service Area No.50	840	6,102
152 County Service Area No.52	2,395	13,284
154 County Service Area No.54	1,215	1,416
158 County Service Area No.58	1,775	880'6
162 County Service Area No.62	096'9	34,667
Monterey County Water Resources Agency (MCWRA):		
251 Storm Drain Maintenance No.2	18,038	113,949
252 Gonzales Slough Maintenance District	2,744	38,494
Health and Sanitation:		
382 Pajaro County Sanitation-Maintenance	194,700	1,642,469
386 Moss Landing County Sanitation	78,690	242,603

STATE CONTROLLER COUNTY BUDGET ACT (1985)	COUNTY	COUNTY OF MONTEREY STATE OF CALIFORNIA			DISTRICT BUDGET SCHEDULE 14 Page 1
	SPEC ANALYSIS UNRESERY AS	SPECIAL DISTRICTS ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED As of June 30, 2008			
	. •	LESS: FUND BALANCE-RESERVED / DESIGNATED AT JUNE 30	RESERVED / DESIGN	ATED AT JUNE 30	Estimated
FUND AND DISTRICT	Est. Fund Balance		General		Fund Balance Unreserved/
	(Per Auditor)		and Other		Undesignated
	As of June 30, 2008	Encumbrances	Reserves	Designations	As of June 30, 2008
(1)	(2)	(3)	(4)	(5)	(9)
PUBLIC PROTECTION:	0.4.4		7	000	007 07
109 County Service Area No.9	130,004		† - 0. †	68,333	42,400
	100.			54,40	101,02
	154,782			000	154,782
_	106,032			100,000	6,032
_	288,768			200,000	88,768
115 County Service Area No.15	84,114	25,275			58,839
117 County Service Area No.17	137,937		4,438	100'000	33,499
119 County Service Area No.19	12,437			6,887	5,550
120 County Service Area No.20	38,956			23,565	15,391
123 County Service Area No.23	226,612		23,200	166,000	37,412
124 County Service Area No.24	83,380			64,500	18,880
125 County Service Area No.25	340,273		19,124	243,000	78,149
126 County Service Area No.26	50,942		9,540	30,000	11,402
130 County Service Area No.30	25,962		2,483	15,000	8,479
131 County Service Area No.31	31,231		3,985	20,000	7,246
132 County Service Area No.32	58,112		3,545	39,999	14,568
133 County Service Area No.33	36,023		4,437	20,000	11,586
134 County Service Area No.34	13,822				13,822
135 County Service Area No.35	27,349			12,800	14,549
137 County Service Area No.37	17,037			9,317	7,720
138 County Service Area No.38	41,133		5,629	25,000	10,504
141 County Service Area No.41	71,332		11,042	40,000	20,290
144 County Service Area No.44	62,417		1,699	45,000	15,718

STATE CONTROLLER COUNTY BUDGET ACT (1985)	COUNT	COUNTY OF MONTEREY STATE OF CALIFORNIA			DISTRICT BUDGET SCHEDULE 14 Page 2
	SPE ANALYSIS UNRESER As	SPECIAL DISTRICTS ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED As of June 30, 2008			
	•	LESS: FUND BALANCE-RESERVED / DESIGNATED AT JUNE 30	-RESERVED / DESIGN	NATED AT JUNE 30	Estimated
FUND AND DISTRICT	Find Ralance		Conoral		Fund Balance
	(Per Auditor)		and Other		Undesignated
	As of June 30, 2008	Encumbrances	Reserves	Designations	As of June 30, 2008
(1)	(2)	(3)	(4)	(5)	(9)
PUBLIC PROTECTION:	And the second s		The state of the s		
County Service Areas (Continued):					
145 County Service Area No.45	71,437			39,999	31,438
146 County Service Area No.45	153,324	9,500		125,000	18,824
147 County Service Area No.47	134,311			000'66	35,311
150 County Service Area No.50	569,351		84,900	250,000	234,451
151 County Service Area No.51	72,218			44,650	27,568
152 County Service Area No.52	114,689			92,399	22,290
153 County Service Area No.53	71,527			63,939	7,588
154 County Service Area No.54	15,552			7,038	8,514
155 County Service Area No.55	84,094			60,100	23,994
156 County Service Area No.56	97,657			61,999	35,658
157 County Service Area No.57	10,046				10,046
158 County Service Area No.58	38,037			27,499	10,538
162 County Service Area No.62	136,525			105,980	30,545
166 County Service Area No.66	19,151				19,151
167 County Service Area No.67	1,803,751			1,507,731	296,020
168 County Service Area No.68	53,751			42,000	11,751
169 County Service Area No.69	1,430				1,430
172 County Service Area No.72	50,730			20,000	30,730
174 County Service Area No. 74	1,380,861	71,306		166,325	1,143,230
175 County Service Area No. 75	100,790	2,824			996'26
Total County Service Areas:	7,174,060	108,905	188,336	4,028,969	2,847,850

STATE CONTROLLER COUNTY BUDGET ACT (1985)	COUNT	COUNTY OF MONTEREY STATE OF CALIFORNIA			DISTRICT BUDGET SCHEDULE 14 Page 3
	SPE ANALYSIS UNRESER	SPECIAL DISTRICTS ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED			
	As	As of June 30, 2008 LESS: FUND BALANCE-RESERVED / DESIGNATED AT JUNE 30	-RESERVED / DESIGN	JATED AT JUNE 30	Estimated
	•				Fund Balance
FUND AND DISTRICT	Fund Balance		General		Unreserved/
	(Per Auditor)		and Other		Undesignated
	As of June 30, 2008	Encumbrances	Reserves	Designations	As of June 30, 2008
(1)	(2)	(3)	(4)	(5)	(9)
MONTEREY COUNTY WATER RESOURCES					Annual Control of the
AGENCY (MCVVRA):					
201 MCWRA Administration	321,209	189,010	72,199		000'09
202 MCWRA Zone 1	176,228	101,963			74,265
203 MCWRA County-Wide Services	621,533	130,804			490,729
205 MCWRA Zone 2	422,642	60,719	2,989		358,934
206 MCWRA Zone 2a	1,083,047	205,835	524,099		353,113
207 MCWRA Zone 2c	1,187,877	644,071		75,000	468,806
210 MCWRA Zone 3	49,428				49,428
215 MCWRA Zone 5	20,351	2,000			18,351
217 MCWRA Zone 6	430,572	42,441			388,131
218 MCWRA Zone 7	26,975				26,975
219 MCWRA Zone 8	80,103	100			80,003
222 MCWRA Zone 9	1,235,589	447,684		219,226	568,679
231 MCWRA Zone 11	22,059	7,654			14,405
232 MCWRA Zone 12	38,227	3,851			34,376
234 MCWRA Zone 14	4,198	1,836			2,362
235 MCWRA Zone 15	28,280				28,280
237 MCWRA Zone 17	39,513	1,100			38,413
251 Storm Drain Maintenance No.2	7,213				7,213
252 Gonzales Slough Maintenance District	8,837				8,837
256 CSIP Operating Fund	2,261,107	174,946	618,646		1,467,515
257 SVRP Operating Fund	2,560,733	60,725	851,774		1,648,234
260 Nacimiento Hydroelectric Revenue Fund	474,201	108,360			365,841

STATE CONTROLLER COUNTY BUDGET ACT (1985)	COUNT	COUNTY OF MONTEREY STATE OF CALIFORNIA			DISTRICT BUDGET SCHEDULE 14 Page 4
	SPE ANALYSIS UNRESER AS	SPECIAL DISTRICTS ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED As of June 30, 2008			,
		LESS: FUND BALANCE-RESERVED / DESIGNATED AT JUNE 30	-RESERVED / DESIGN	ATED AT JUNE 30	Estimated
FUND AND DISTRICT	Fund Balance		General		Fund Balance Unreserved/
	(Per Auditor)		and Other		Undesignated
	As of June 30, 2008	Encumbrances	Reserves	Designations	As of June 30, 2008
(1)	(2)	(3)	(4)	(5)	(9)
MONTEREY COUNTY WATER RESOURCES AGENCY (MCWRA) (Continued):					
278 NAC Spillway Mod Construction	10,755,321	1,149,538			9,605,783
279 Diversion Facility Construction	24,241,725	473,008			23,768,717
424 CSIP Debt Service Fund					395,556
Total Monterey County Water Resources Agency:	46,096,968	3,805,645	2,069,707	294,226	40,322,946
TOTAL PUBLIC PROTECTION:	53,271,028	3,914,550	2,258,043	4,323,195	43,170,796
382 Pajaro County Sanitation-Maintenance	1,445,970	238,509		1,009,724	197,737
386 Moss Landing County Sanitation	84,320				84,320
388 Carmel Valley County Sanitation-Zone 1	17				17
389 Carmel Valley County Sanitation-Zone 2	15,304				15,304
390 Carmel Valley County Sanitation-Zone 3	19,660				19,660
392 Boronda County Sanitation	183,489	826		79,457	103,206
393 Boronda CSD-Zone 2-San Jerard	26,040	26,040			1
TOTAL HEALTH AND SANITATION:	1,774,800	265,375	1	1,089,181	420,244
REDEVELOPMENT:					
400 Pajaro/Castroville Redevelopment Project	4,453,482	505,691	915,680		3,032,111
401 Boronda Redevelopment Project	4,548,908	190,744			4,358,164
403 Fort Ord Development	146,978	146,978			•
404 East Garrison Redevelopment	281,822	139,949			141,873
405 Castroville Housing Fund	1,212,429	3,466			1,208,963
406 Boronda Housing Fund	1,584,641	300			1,584,341

STATE CONTROLLER COUNTY BUDGET ACT (1985)	COUNT	COUNTY OF MONTEREY STATE OF CALIFORNIA			DISTRICT BUDGET SCHEDULE 14 Page 5
	SPE	SPECIAL DISTRICTS			
	ANALYSIS	ANALYSIS OF FUND BALANCE			
	UNRESER	UNRESERVED/UNDESIGNATED			
	As	As of June 30, 2008			
		LESS: FUND BALANCE-RESERVED / DESIGNATED AT JUNE 30	-RESERVED / DESIGN	VATED AT JUNE 30	Estimated
	•				Fund Balance
FUND AND DISTRICT	Fund Balance		General		Unreserved/
	(Per Auditor)		and Other		Undesignated
	As of June 30, 2008	Encumbrances	Reserves	Designations	As of June 30, 2008
(1)	(2)	(3)	(4)	(5)	(9)
REDEVELOPMENT (Continued):					
407 Fort Ord Housing Set-Aside	11,303				11,303
408 East Garrison Housing-Set Aside	1				t
TOTAL REDEVELOPMENT:	12,239,563	987,128	915,680		10,336,755
GRAND TOTAL:	67,285,391	5,167,053	3,173,723	5,412,376	53,927,795

STATE CONTROLLER COUNTY BUDGET ACT		COUNTY OF MONTEREY STATE OF CALIFORNIA	MONTEREY			DISTRICT BUDGET SCHEDULE 15 Page 1
	DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS OF SPECIAL DISTRICTS (With Supplemental Data Affecting Reserve/Designation Totals)	PROVISIONS FOR RESERVES/DESIGNATIONS OF SPECIAL (With Supplemental Data Affecting Reserve/Designation Totals)	DESIGNATIONS OF 8 a Reserve/Designation	SPECIAL DISTRICTS on Totals)		GOVERNING BOARD:
)			Board of Supervisors
		For the Fiscal Year 2008-2009	ar 2008-2009			
		TOWAR	C L	INCREASES OR	INCREASES OR NEW RESERVES/	
		FINANCING BY	AWICON I MADE AVAILABLE FOR FINANCING BY CANCELLATION	DESIGNATIONS IN BUDG	DESIGNATIONS TO BE PROVIDED IN BUDGET YEAR	TOTAL
	RESERVES/ DESIGNATIONS		Approved/		Approved/	RESERVES/ DESIGNATIONS
FUND-DISTRICT-DESCRIPTION-PURPOSE	BALANCE		Adopted by		Adopted by	FOR
	AS OF		the Board		the Board	BUDGET
	JUNE 30, 2008	Recommended	of Supervisors	Recommended	of Supervisors	YEAR
(1)	(2)	(3)	(4)	(5)	(9)	(2)
PUBLIC PROTECTION:						
County Service Areas:						
101 County Service Area No.1	104,313			30,000		134,313
109 County Service Area No.9	64,243			35,757		100,000
110 County Service Area No. 10	•					1
113 County Service Area No. 14	100,000					100,000
114 County Service Area No.14	200,000					200,000
115 County Service Area No.15	25,275			20,000		45,275
117 County Service Area No.17	104,438					104,438
119 County Service Area No.19	6,887					6,887
120 County Service Area No.20	23,565			6,435		30,000
123 County Service Area No.23	189,200					189,200
124 County Service Area No.24	64,500					64,500
125 County Service Area No.25	262,124			32,000		294,124
126 County Service Area No.26	39,540					39,540
130 County Service Area No.30	17,483					17,483
131 County Service Area No.31	23,985					23,985
132 County Service Area No.32	43,544					43,544
133 County Service Area No.33	24,437					24,437
134 County Service Area No.34	1			10,000		10,000
135 County Service Area No.35	12,800			7,200		20,000
137 County Service Area No.37	9,317			5,683		15,000

STATE CONTROLLER COUNTY BUDGET ACT (1985)	KONYOG BO EKTER	COUNTY OF MONTEREY STATE OF CALIFORNIA	MONTEREY ALIFORNIA	PECKI NICTOLICE		DISTRICT BUDGET SCHEDULE 15 Page 2
		(With Supplemental Data Affecting Reserve/Designation Totals)	Reserve/Designation	on Totals)		GOVERNING BOARD: Board of Supervisors
		For the Fiscal Year 2008-2009	ar 2008-2009			
		AMOUNT MADE FINANCING BY	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION	INCREASES OR DESIGNATIONS IN BUDG	INCREASES OR NEW RESERVES/ DESIGNATIONS TO BE PROVIDED IN BUDGET YEAR	TOTAL
FUND-DISTRICT-DESCRIPTION-PURPOSE	RESERVES/ DESIGNATIONS BALANCE AS OF		Approved/ Adopted by the Board		Approved/ Adopted by the Board	RESERVES/ DESIGNATIONS FOR BUDGET
()	JUNE 30, 2008 (2)	Recommended (3)	of Supervisors (4)	Recommended (5)	of Supervisors (6)	YEAR (7)
PUBLIC PROTECTION:						
County Service Areas (Continued):						
138 County Service Area No.38	30,629					30,629
141 County Service Area No.41	51,042					51,042
144 County Service Area No.44	46,699					46,699
145 County Service Area No.45	39,999			10,000		49,999
146 County Service Area No.46	134,500					134,500
147 County Service Area No.47	000'66			16,000		115,000
150 County Service Area No.50	334,900					334,900
151 County Service Area No.51	44,650			15,350		000'09
152 County Service Area No.52	92,399			2,600		666'66
153 County Service Area No.53	63,939			1,061		000'59
154 County Service Area No.54	7,038			2,962		10,000
155 County Service Area No.55	60,100			006'6		20,000
156 County Service Area No.56	61,999			18,000		666'62
157 County Service Area No.57	•					1
158 County Service Area No.58	27,499					27,499
162 County Service Area No.62	105,980			9,020		115,000
166 County Service Area No.66	•					1
167 County Service Area No.67	1,507,731			109,000		1,616,731
168 County Service Area No.68	42,000					42,000
172 County Service Area No.72	20,000					20,000

LLER	ET ACT
ONTRO	BUDGE
STATE CON	COUNTY

(1985)

COUNTY OF MONTEREY STATE OF CALIFORNIA

Page 3

DISTRICT BUDGET SCHEDULE 15

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS OF SPECIAL DISTRICTS

(With Supplemental Data Affecting Reserve/Designation Totals)

GOVERNING BOARD:

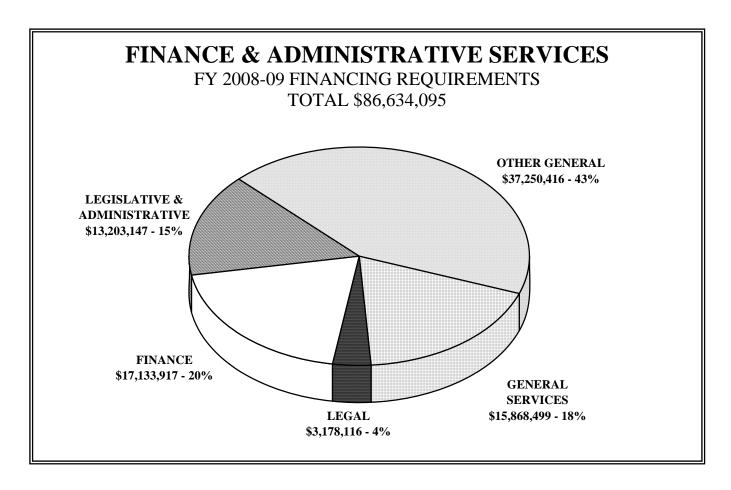
Board of Supervisors

တ
0
ŏ
Ś
~
≈
\simeq
\approx
. 4
┶
(0
Ψ
~
=
8
×
.27
ш
đ١
~
⇌
느
0
Ш.,

TOTAL	RESERVES/ DESIGNATIONS FOR BUDGET YEAR	237,631 2,824 4,672,178	261,209	101,963 130,804 63,708	729,934 769,071	2,006 42,441 - 100 666,910
INCREASES OR NEW RESERVES/ DESIGNATIONS TO BE PROVIDED IN BUDGET YEAR	Approved/ Adopted by the Board of Supervisors					
INCREASES OF DESIGNATIONS IN BUDG	Recommended	345,968			20,000	
AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION	Approved/ Adopted by the Board of Supervisors					
AMOUNT MADE FINANCING BY	Recommended					
	RESERVES/ DESIGNATIONS BALANCE AS OF JUNE 30, 2008	237,631 2,824 4,326,210	261,209	101,963 130,804 63,708	729,934 719,071	2,000 42,441 - 100 666,910
	FUND-DISTRICT-DESCRIPTION-PURPOSE	PUBLIC PROTECTION: County Service Area (Continued): 174 County Service Area No. 74 175 County Service Area No. 75 Total County Service Areas:	MONTEREY COUNTY WATER RESOURCES AGENCY (MCWRA): 201 MCWRA Administration	202 MCWRA Zone 2 203 MCWRA County-Wide Services 205 MCWRA Zone 2	206 MCWRA Zone 2a 207 MCWRA Zone 2c 210 MCWRA Zone 3	215 MCWRA Zone 5 217 MCWRA Zone 6 218 MCWRA Zone 7 219 MCWRA Zone 8 222 MCWRA Zone 9

STATE CONTROLLER COUNTY BUDGET ACT (1985)		COUNTY OF MONTEREY STATE OF CALIFORNIA	MONTEREY ALIFORNIA			DISTRICT BUDGET SCHEDULE 15 Page 4
	DETAIL OF PROVISION (With Supp	OF PROVISIONS FOR RESERVES/DESIGNATIONS OF SPECIAL DISTRICTS (With Supplemental Data Affecting Reserve/Designation Totals)	DESIGNATIONS OF (g Reserve/Designation	SPECIAL DISTRICTS 1 Totals)		GOVERNING BOARD: Roard of Supervisors
		For the Fiscal Year 2008-2009	ar 2008-2009			
		AMOUNT MADE	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION	INCREASES OF DESIGNATIONS IN BUDG	INCREASES OR NEW RESERVES/ DESIGNATIONS TO BE PROVIDED IN BUDGET YEAR	TOTAL
FUND-DISTRICT-DESCRIPTION-PURPOSE	RESERVES/ DESIGNATIONS BALANCE AS OF	Recommended	Approved/ Adopted by the Board	Recommended	Approved/ Adopted by the Board	RESERVES/ DESIGNATIONS FOR BUDGET
(1)	(2)	(3)	(4)	(5)	(9)	£ (£)
MCWRA) (Continued): 231 MCWRA Zone 11 232 MCWRA Zone 12 234 MCWRA Zone 17 252 Gonzales Slough Maintenance 256 CSIP Operating Fund 257 SVRP Operating Fund 260 Nacimiento Hydroelectric Revenue Fund 278 NAC Spillway Mod Construction 279 Diversion Facility Construction 279 Diversion Facility Water Resources Agency: Total Monterey County Water Resources Agency:	7,654 3,851 1,836 1,100 - 793,592 912,499 108,360 1,149,538 473,008 3,500,000 9,669,578 13,807,452	3,500,000		50,000		7,654 3,851 1,836 1,100 - 793,592 912,499 108,360 1,149,538 473,008 - 6,219,578
HEALTH AND SANITATION: 382 Pajaro Co. Sanitation 386 Moss Landing Co. Sanitation 388 Carmel Valley Co. Sanitation Zone 1 389 Carmel Valley Co. Sanitation Zone 2	1,248,233					1,248,233

DISTRICT BUDGET SCHEDULE 15	Fage 5 GOVERNING BOARD: Board of Supervisors	TOTAL RESERVES/	DESIGNATIONS FOR BUDGET YEAR	(2)	19,660	80,283 26,040 1,374,216	1,421,371 190,744 146,978 139,949 3,466	1,902,808
		INCREASES OR NEW RESERVES/ DESIGNATIONS TO BE PROVIDED IN BUDGET YEAR	Approved/ Adopted by the Board of Supervisors	(9)				
	SPECIAL DISTRICTS on Totals)	INCREASES O DESIGNATIONS IN BUDC	Recommended	(5)	19,660	19,660		415,628
MONTEREY ALIFORNIA	PROVISIONS FOR RESERVES/DESIGNATIONS OF SPECIAL (With Supplemental Data Affecting Reserve/Designation Totals) For the Fiscal Year 2008-2009	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION	Approved/ Adopted by the Board of Supervisors	(4)				
COUNTY OF MONTEREY STATE OF CALIFORNIA	S FOR RESERVES/DESIGNATION emental Data Affecting Reserve/De For the Fiscal Year 2008-2009	AMOUNT MADE FINANCING BY	Recommended	(3)				3,500,000
	DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS OF SPECIAL DISTRICTS (With Supplemental Data Affecting Reserve/Designation Totals) For the Fiscal Year 2008-2009	RESERVES/	DESIGNATIONS BALANCE AS OF JUNE 30, 2008	(2)	1	80,283 26,040 1,354,556	1,421,371 190,744 146,978 139,949 3,466 300	1,902,808
STATE CONTROLLER COUNTY BUDGET ACT	[(B83)]		FUND-DISTRICT-DESCRIPTION-PURPOSE	(1)	nEALTH AND SANTATION (Continued): 390 Carmel Valley Co. Sanitation Zone 3	392 Boronda Co. Sanitation 393 Boronda CSD-Zone 2-San Jerard TOTAL HEALTH AND SANITATION:	REDEVELOPMENT: 400 Pajaro/Castroville Redevelopment Project 401 Boronda Redevelopment Project 403 Fort Ord Redevelopment 404 East Garrison Redevelopment 405 Castroville Housing Fund 406 Castroville Housing Fund 407 Fort Ord Housing Set-Aside	TOTAL REDEVELOPMENT: GRAND TOTAL:



FINANCE & ADMINISTRATIVE SERVICES (General Government)

PROGRAM SUMMARY

Finance and Administrative Services includes five programs: Legislative and Administrative, Finance, Legal, General Services, and Other General.

The Fiscal Year (FY) 2008-09 Recommended Budget includes one additional Budget Unit within the Finance and Administrative Services functional area. Beginning with FY 2005-06, functions relating to intergovernmental and legislative affairs were consolidated with the County Administrative Office (CAO), Budget Unit (BU) 105, as part of reorganization efforts following budget reductions in prior years. Due to the increased scope of these services in the past two years, the FY 2008-09 Recommended Budget again separates the functions into a stand-alone CAO Division within BU 130-Intergovernmental and Legislative Affairs (IGA). The individual budget unit provides greater transparency, more clearly delineating areas of responsibility, goals and objectives, and budget requirements of intergovernmental and legislative services from other CAO functions.

FY 2008-09 appropriations for Finance and Administrative Services are recommended at \$86.6 million, a \$4.8 million, or 5.3% reduction from the FY 2007-08 Adopted Budget. Recommended revenues total \$19.4 million, an increase of 15.9%, or \$2.7 million more than FY 2007-08. Discretionary County Financing (DCF), or Net County Cost (NCC), is recommended at \$67.2 million, a \$7.5 million, or 10% decrease from FY 2007-08. Total allocated positions for this functional area are recommended at 565.0, an increase of 24.0.

Figure 1 shows financing requirements from the FY 2007-08 Adopted Budget and recommended financing requirements for FY 2008-09 for the Finance and Administrative Services area, and indicates the percent of change from the prior year.

Figure 1

	A	dopted	Recommended	Chan	ge from	FY 2007-08
	FY :	2007-08	FY 2008-09	Ar	nount_	<u>Percent</u>
Finance	\$	16.8	\$ 17.1	\$	0.3	1.8%
General Services		14.1	15.9		1.8	12.8%
Legal		3.2	3.2		0.0	0.0%
Legislative and Administrative		12.9	13.2		0.3	2.3%
Other General		44.4	37.2		(7.2)	(16.2)%
TOTAL	\$	91.4	\$ 86.6	\$	(4.8)	(5.3)%

^{1.} Dollars are in millions.

Board of Supervisors' Goals and Objectives

The FY 2008-09 Recommended Budget for the Finance and Administrative Services functions provides for necessary resources to continue meeting the Goals and Objectives of the Board of Supervisors, as follows:

Assure a sustainable and diversified economy that builds on the County's unique local assets

- Support a diversified economy: Funding through the Development Set-Aside and Competitive Clusters Revolving Loan Fund budget units directly contributes to activities for support and expansion of the County's agricultural, tourism, and other businesses. Additionally, financing of the Intergovernmental and Legislative Affairs functions provides related administration and liaison activities for these programs, as well as County involvement with development of the Comprehensive Economic Development Strategy, and implementation of the Salinas Valley Enterprise Zone and the Overall Economic Development Commission FY 2008-09 Work Plan.
- The Equal Opportunity Office contributes to this goal through the Equal Opportunity Officer's involvement as the Disadvantaged Business Enterprise (DBE) Officer, ensuring that County contractors meet DBE goals on federally aided contracts, and where possible, utilize on-the-job trainees who are economically disadvantaged.
- Through the IGA Division, the CAO administers the County's local, State and Federal legislative programs in a manner which protects County revenue sources, provides for stability in local government finances, maintains or improves flexibility in management of mandated programs, and facilitates intergovernmental coordination.

Enhance/Improve County services to assure an adequate safety net and quality of life for all County residents

• Improved Governmental/Community Relations: The CAO's Communications Coordinator continues to work with County departments and the media to provide clear and concise information on programs, issues, and news important to the residents of Monterey County.

^{2.} Detail may not add due to rounding.

Efforts through the CAO's Office also focus on building partnerships with local agencies, and collaborating on programs that benefit Monterey County residents and visitors.

- Monterey County continues to explore and build opportunities to promote the excellence of the County workforce through expanded training programs such as the "Growing Our Own" Learning Program, administered within the CAO's Intergovernmental and Legislative Affairs (IGA) Division, and ongoing development of effective employee recruitment and placement, recognition, and best management practices within the Human Resources (HR) Division. In conjunction with these efforts, the Equal Opportunity Office acts in an advisory capacity to the Board of Supervisors, County managers, employees, commissions, and contractors to prevent and resolve issues of discrimination, and to ensure compliance with Federal, State, and local laws, regulations and policies related to the Americans with Disabilities Act, Equal Opportunity and Affirmative Action.
- Continue management oversight of telecommunications services with the objective of increasing
 efficient levels of service to the public and decreasing costs to the County by applying new
 technologies that more cost effectively, more conveniently and more responsively meet the
 communication needs of the County.
- Continue to restructure roles to improve the efficiency and effectiveness of Information Technology's client service delivery processes, to meet the growing needs of the County workforce/community for information systems and technology.
- Ongoing implementation of facilities maintenance and repair project plans, with priority emphasis on safety, health, security, workplace improvements, cost efficient repairs and upgrades, and energy efficient opportunities.

Assure the financial stability of the County

- Continue to improve the competitive bidding process while maintaining a high level of customer satisfaction, maximizing and maintaining a strategic position with vendors.
- Investigate, develop and implement alternative payment mechanisms for debtors, including online payments through County websites.
- Continue the implementation process for the Enterprise Resource Planning (ERP) project to replace the existing Financial, Budget Preparation and Human Resources (HR)/Payroll Systems.
- Continue the collaborative efforts of the CAO, Treasurer-Tax Collector, and Auditor-Controller Offices and Natividad Medical Center (NMC) Executive Staff to monitor and review expense, revenue and cash flow needs of NMC.
- Continue collaborative efforts of the CAO and Finance Department Heads in the development of a cash management program for the County General Fund.

Significant changes in the Finance and Administrative Services areas are summarized below:

LEGISLATIVE AND ADMINISTRATIVE

The Legislative and Administrative Programs include: Board of Supervisors, Assessment Appeals Board, Annual County Audit, County Memberships, County Administrative Office, Intergovernmental and Legislative Affairs, Equal Opportunity Office and Human Resources

Division. The budget for Legislative and Administrative Programs is recommended at \$13.2 million, an increase of \$0.3 million over the prior year. The FY 2008-09 Available Fund Balance decreased \$0.2 million, resulting in a Discretionary County Financing increase of \$0.4 million. Recommended staffing for these programs is reduced by one position, for a total of 102.0 allocated positions. The reduction of one position is due to the transfer of a Principal Compliance Analyst from Human Resources - BU 125, to Risk Management - BU 195, accounted for in the General Services section of this functional area.

Consistent with prior year trends, negotiated salaries and benefits increases are the primary factor in cost increases in these budget units. In response to budget constraints related to rising costs and diminishing revenues, these budgets assume a certain level of salaries and benefits savings through delayed recruitments for vacant positions, based on historic vacancy trends. This assumption has been applied where feasible in developing recommendations for most of the FY 2008-09 Recommended Budget. Areas where vacancies have been fully funded include positions related to implementation of the HR re-engineering effort, approved in FY 2007-08, and the ongoing development and implementation of the ERP project.

FINANCE

Finance programs include the Auditor-Controller, Revenue Division, Treasurer-Tax Collector, and Assessor. The Recommended Budget for these programs totals \$17.1 million, increasing by \$0.3 million over the prior year. Revenues are increased by \$0.1 million, at \$6.0 million. Available Fund Balance and Discretionary County Financing are both increased by \$0.1 million, at a total of \$11.2 million. Authorized positions are recommended at 166.0, an increase of 7.0 positions.

All of the budget units in this program area have been impacted by the cost of negotiated salaries and benefits increases. Staffing increases include the FY 2007-08 approved addition of two Payroll Technician positions in the Auditor-Controller's Office to address workload demands related to administration of employee benefits. The Recommended Budget also reallocates five positions from the CAO budget to the Auditor-Controller's budget, related to the transfer of ERP project administration. The Treasurer-Tax Collector has reorganized the Treasury Division to more appropriately address departmental requirements and maximize available funding offsets, allowing the cost-neutral addition of one position. One Finance Manager position added to the Revenue Division in FY 2007-08 for ERP related activities has been deleted, due to an ability to meet the ERP requirements through sources in other budgets.

LEGAL

County Counsel is the only department in this program area. The Recommended Budget remains relatively unchanged from the prior year. A small increase in Services and Supplies is offset by reductions in Salaries and Benefits, due to position changes and assumed savings through delayed recruitment of vacant positions. Revenue is unchanged, and Discretionary County Financing includes an increase of \$22,211. Authorized positions also remain unchanged from FY 2007-08.

GENERAL SERVICES

The General Services program area includes: Facilities Management and Mail Services, Vehicle Replacement, Fleet Management, Purchasing, Telecommunications, Information Technology, Risk Management, Records Retention, and Printing Services. Total financing uses for the General

Services programs increased by \$1.8 million, to \$15.9 million, and total Revenue and Available Fund Balances increased by \$0.2 million, for a Discretionary County Financing increase of \$1.6 million. Total positions are recommended at 240.0, reflecting FY 2007-08 approved addition of four positions, and an additional increase of 12.0 positions in FY 2008-09.

Cost increases in General Services programs include increases for negotiated salaries and benefits, equipment related to requested services from Telecommunications and Information Technology, vehicle replacement, and appropriations to adequately fund Records Retention and Printing Services. A major portion of cost increases are by offset Intra Fund Transfers for services to other departments.

OTHER GENERAL

This program area includes Elections, Competitive Clusters-Revolving Loan Fund, Development Set-Aside, Economic Development, Other General Expenditures, Insurance, Recorder-County Clerk, the Productivity Investment Fund, Overhead Recovered/Countywide Funds, and Other Financing Uses. The FY 2008-09 Recommended Budget includes a \$7.1 million decrease in these programs, at \$37.3 million. The Other Financing Uses budget, with \$6.7 million less than FY 2007-08, accounts for the significant portion of this reduction. Revenues and Available Fund Balances are recommended at \$11.4 million, an increase of \$2.5 million over the previous year. Use of Discretionary County Financing, or NCC, is recommended at \$24.8 million, a decrease of \$9.8 million. Recommended allocated positions are increased by 2.0 at 26.0, with the addition of two positions in Elections to more appropriately address needs for programming, security and maintenance of increased electronic functions and voting equipment, and to meet mandated requirements for bilingual services and outreach. Costs for these positions are completely offset by reductions in the Department's appropriations for temporary employee services.

PENDING ISSUES

1. The Recommended Budget for the Information Technology Department (ITD) currently includes an appropriations shortfall of \$434,963. Based on plans for NMC IT delegations effective July 1, 2008, NMC will no longer participate in the Countywide distribution of fixed costs for ITD systems, including daily records backup, storage and security, server hosting and maintenance, email, internet, and network services. Existing staffing requirements related to these functions are only minimally affected by the NMC separation from ITD services, and do not represent a significant portion of remaining costs for these core functions. FY 2008-09 NMC budget requests related to ITD services had not been clearly defined in advance of required budget preparation deadlines for distribution of ITD charges within all County budget units. As a result, the ITD requested budget would require a significant increase in Net County Cost, since it was too late in the budget preparation process to redistribute fixed costs to remaining users. These costs can only be reduced by reducing services to all other County departments. Additional discussion relevant to this budget is provided in the BU 193-Information Technology Department narrative.

To support continuity of services and provide time to assess current and future financial and service level impacts, the Recommended Budget includes discretionary funding to sustain this program operation through the first quarter of FY 2008-09. Since NMC is continuing its ITD participation as a three-month contingency to implementation of its stand-alone IT operations,

the ITD has adequate appropriations for the first six months of the fiscal year. This funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from local, Federal, and State activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this programs' funding issue.

2. As discussed in the narrative for BU 181-Development Set-aside, the Assistant CAO - Budget and Analysis Division discussed County budget concerns with representatives of the Monterey County Convention & Visitors Bureau (MCCVB), Arts Council and Film Commission at a joint meeting on agency budget requests. The agencies understand that even though severely constrained, with many departmental needs unmet, this is an "interim" budget, as the County also prepares itself for anticipated additional impacts following adoption of the State Budget. Still to be determined potential reductions based on approval of proposed State and Federal budgets may require appropriations adjustments to all County budgets. In this case, recommended contribution levels to outside agencies may also require reconsideration

POLICY CONSIDERATIONS

- 1. During FY 2007-08 Budget Hearings, the Board directed County staff to work with representatives from the MCCVB, Film Commission and Arts Council to assist with development of a strategy for ongoing funding requests as a whole, understanding the mutual value of marketing Monterey County as a destination in its entirety. Board action included a request for agency staff to work together and with County staff to achieve full restoration of the FY 2003-04 contribution levels, through an agreed-upon formula, to be approved in conjunction with FY 2008-09 Budget Hearings that will establish future year contributions on an ongoing basis. In response to Board direction, representatives of the MCCVB, Film Commission and Arts Council met with County staff, and have conceptually agreed to a formula based on the per agency percentage of FY 2007-08 contributions from the total Transient Occupancy Tax (TOT) revenue in the previously fully closed fiscal year. Pending Board approval, the proposed formula will be applied for determining contributions to these agencies in future recommended budgets. Additional discussion on this item, and details on the recommended funding formula are provided in the BU 181-Development Set-Aside narrative.
- 2. The Arts Council has conceptually endorsed the recommended funding formula, but is requesting that its percentage be based on FY 2003-04 funding of \$509,000, in reference to Board discussion during FY 2007-08 Budget hearings. In this case, the annual funding percentage from TOT revenue would increase from the recommended 1.98% to 3.21%. The increase over the Recommended Budget totals \$207,924. These funds are not available within the General Fund. If approved, reductions elsewhere in the Recommended Budget will be necessary. Detailed discussion and comparative charts are provided in the BU 181-Development Set-Aside narrative.

BOARD OF SUPERVISORS

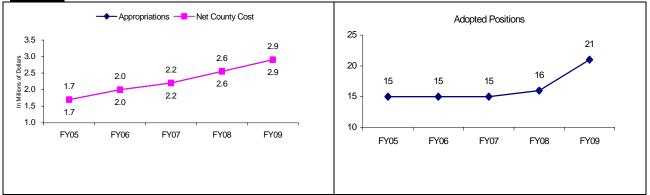
Budget Unit 100

FISCAL SUMMARY

		2007	-08		 200	8-09)	_	
	Ado	opted Budget	С	urrent Year <u>Estimate</u>	Request	<u>R</u>	ecommend	Cl	commended hange from 7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	1,758,249	\$	1,645,718	\$ 2,142,740	\$	2,142,740	\$	384,491
Services & Supplies		795,136		793,319	833,088		765,088		(30,048)
Fixed Assets		-		-	-		-		-
Other Charges				-	-		-		-
Intra Fund Transfers		-		-	-		-		-
Other Financing Uses			_		 _		_		_
TOTAL APPROPRIATIONS	\$	2,553,385	\$	2,439,037	\$ 2,975,828	\$	2,907,828	\$	354,443
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	_		_		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	_		_		-
Other Revenue		-		-	-		-		-
TOTAL REVENUES	\$	-	\$	-	\$ -	\$	-	\$	-
NET COUNTY COST	\$	2,553,385	\$	2,439,037	\$ 2,975,828	\$	2,907,828	\$	354,443

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		16.00	16.00	21.00	21.00	5.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	16.00	0.00	0.00	3.00	(1.00)	18.00
Unfunded Positions	0.00	0.00	0.00	3.00	0.00	<u>3.00</u>
Total Positions	16.00	0.00	0.00	6.00	(1.00)	21.00



BOARD OF SUPERVISORS

BUDGET UNIT DESCRIPTION

The Board of Supervisors serves as the executive and legislative body of Monterey County. In this capacity, the Board establishes and directs implementation of policies consistent with public needs and the requirements of State and Federal laws. California law establishes five Supervisors, elected by district, in Monterey County. Each Supervisor is elected for a four-year term, with staggered term dates to avoid same year re-election requirements for more than three Supervisors in a given year. The Board of Supervisors conducts weekly meetings, generally each Tuesday, in Salinas, the County Seat, to consider the business of the County, including review and establishment or revision of policies for the efficient and effective delivery of services to the residents of Monterey County. The Board of Supervisors' budget provides for the payment of salaries and benefits to each Board member and his/her staff, as well as costs for travel, office supplies, and other necessities to carry out the business of representing Monterey County constituents.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$2,907,828 is an increase of \$354,443 from the Fiscal Year (FY) 2007-08 Adopted Budget. The following are the major changes:

	Net Cost	<u>Positions</u>
1. Increased Salaries & Benefits to add and fund three Board of Supervisors Aide positions to meet	\$ 258,573	5.00
District service demands. Two additional unfunded Board of Supervisors Aide positions are added		
as undesignated and not assigned to a District's budget.		
2. Reclassification of five existing Board of Supervisors Aide positions to Principal Board Aide, and	93,762	
six Board of Supervisors Secretaries to Board of Supervisors Administrative Assistant positions,		
approved during FY 2007-08.		
3. Increased Salaries & Benefits based on policies for Cost of Living Adjustments (COLAs),	107,543	
negotiated increases and employee step advances.		
4. Reduced Salaries & Benefits through assumed vacancy of one Board of Supervisors	(75,387)	
Administrative Assistant position as a cost-saving effort in FY 2008-09, position is unfunded.		
5. Decrease in General Liability Insurance charges.	(44,380)	
6. Net increase in Services & Supplies due to increases and decreases in various interdepartmental	14,332	
charges and other equipment and supplies, primarily related to increased positions.		
TOTAL CHANGES	\$ 354,443	5.00

BUDGET IMPACTS

The Recommended Budget for Board of Supervisors includes increased costs primarily due to a number of position changes necessary to meet growing demands for services in the Supervisorial District Offices. This includes the FY 2007-08 approved reclassification of five Board of Supervisors Aide to Principal Board Aide positions, and reclassification of six Board of Supervisors Secretary to Board of Supervisors Administrative Assistant positions, more appropriately reflecting the higher level of expertise and responsibility requirements for existing positions. Five Board of Supervisors Aide positions have also been added in this budget, to maintain responsiveness to increasing service requirements. Two of the additional positions are unfunded in FY 2008-09, and three are budgeted at Step 1 in the salary range. Additionally, cost-saving efforts assume one Board of Supervisors Administrative Assistant position will be unfunded through FY 2008-09.

2007-08 ACCOMPISHMENTS

Actions of the Board of Supervisors during FY 2007-08 continued to address the Board's established goals, as follows:

- Goal 1 Assure a sustainable and diversified economy that builds on our local assets.
- Goal 2 Enhance and improve County services to assure an adequate safety net and quality of life for all County residents.
- Goal 3 Assure a strong public safety system, that protects the public and minimizes the fear of crime.
- Goal 4 Assure the financial stability of the County.

2008-09 GOALS

The goals listed above are ongoing, and continue to be priorities for the Board of Supervisors.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 100

Unit Title: Board of Supervisors

			D BUDGET		ED BUDGET		DED BUDGET
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Board of Supervisors Aide	14H02	5.00	396,554	5.00	176,082	5.00	176,082
Board of Supervisors Chairman	10A01	1.00	115,643	1.00	122,352	1.00	122,352
Board of Supervisors Member	10A02	4.00	454,516	4.00	481,409	4.00	481,409
Board of Supervisors Secretary	80A95	6.00	279,384				
Board of Supvsrs Admin Assist	80A90			6.00	299,844	6.00	299,844
Principal Board Aide	14H10			5.00	476,592	5.00	476,592
SALARIES AND PERSONNEL S	UBTOTAL	16.00	1,246,097	21.00	1,556,279	21.00	1,556,279
SALARY ADJUSTMENTS:							
Salary Savings					<60,556>		<60,556
SALARY ADJUSTMENTS S	UBTOTAL				<60,556>		<60,556
SALARIES AND PERSONNE	L TOTAL	16.00	1,246,097	21.00	1,495,723	21.00	1,495,723
SUMMARY OF PERSONNEL CHANGES:							
Board of Supervisors Secretary	80A95	6.00	279,384				
Board of Supvsrs Admin Assist	80A90			6.00	299,844	6.00	299,844
Principal Board Aide	14H10			5.00	476,592	5.00	476,592
SUMMARY OF PERSONNEL CHANGE:	S TOTAL	6.00	279,384	11.00	776,436	11.00	776,436

(THIS PAGE INTENTIONALLY LEFT BLANK)

ASSESSMENT APPEALS BOARD

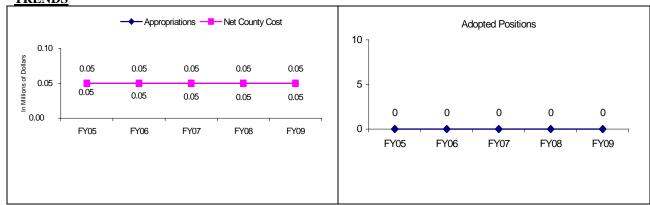
Budget Unit 101

FISCAL SUMMARY

		2007	-08		2008-09				
									Recommended
			Cu	rrent Year					Change from
	Adopte	ed Budget	<u>I</u>	<u>Estimate</u>	<u>I</u>	Request	Re	<u>commend</u>	2007-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$ -
Services & Supplies		50,000		50,000		50,000		50,000	-
Fixed Assets		-		-		-		-	-
Other Charges		-		-		-		-	-
Intra Fund Transfers		-		-		-		-	-
Other Financing Uses						_			
TOTAL APPROPRIATIONS	\$	50,000	\$	50,000	\$	50,000	\$	50,000	\$ -
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$ -
Intergovernmental Revenues		-		_		-		-	-
Charges, Current Services		-		_		-		-	-
Fines, Forfeitures, Penalties		-		_		-		-	-
Taxes		_		_		-		-	-
Revenue from Money & Property		-		_		-		-	-
Other Financing Sources		_		_		-		-	-
Other Revenue		-		-		-		-	-
TOTAL REVENUES	\$	-	\$	-	\$	-	\$	-	\$ -
NET COUNTY COST	\$	50,000	\$	50,000	\$	50,000	\$	50,000	\$ -

POSITION SUMMARY

No positions are contained in this budget unit.



ASSESSMENT APPEALS BOARD

BUDGET UNIT DESCRIPTION

The Assessment Appeals Board conducts hearings and makes final determinations on assessed land and improvement values. The Board consists of three members and two alternates appointed by the Board of Supervisors. The Clerk of the Board of Supervisors, who prepares the agenda, minutes and other necessary documentation, staffs the Assessment Appeals Board. The Assessment Appeals Board meets at least once a month to hear appeals. The Board members receive a stipend of \$130 per meeting and mileage for travel to and from meetings.

SUMMARY OF RECOMMENDATION

The recommended appropriations and Net County Cost for the Assessment Appeals Board of \$50,000 remains unchanged from Fiscal Year (FY) 2007-08 Adopted Budget appropriations.

WORKLOAD INFORMATION

In FY 2007-08, the Assessment Appeals Board reviewed 345 applications for changed assessments through March 2007. The number of applications received is expected to increase prior to the completion of the fiscal year. Historical data reflects the following number of appeals reviewed annually:

FY 2006-07	123 applications
FY 2005-06	212 applications
FY 2004-05	524 applications
FY 2003-04	331 applications

2007-08 ACCOMPLISHMENTS

To resolve all appeals submitted – ongoing.

2008-09 GOALS

Continue to resolve all appeals submitted.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

ANNUAL COUNTY AUDIT

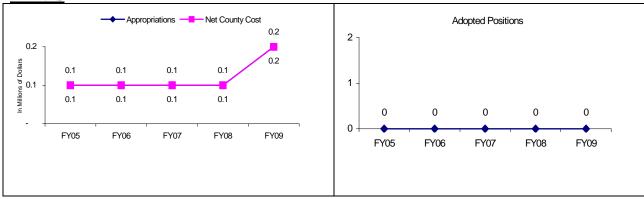
Budget Unit 102

FISCAL SUMMARY

		2007	-08		2008-09					
										commended
				rrent Year						nange from
	Adop	ted Budget	<u> </u>	<u>Estimate</u>		Request	Re	commend	2007	'-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		145,450		145,450		190,000		190,000		44,550
Fixed Assets		-		-						-
Other Charges		-		-				-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				_						_
TOTAL APPROPRIATIONS	\$	145,450	\$	145,450	\$	190,000	\$	190,000	\$	44,550
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		_		-		-		_
Revenue from Money & Property		-		_		-		-		_
Other Financing Sources		-		_		-		-		_
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	-	\$	-	\$	-	\$	-	\$	
NET COUNTY COST	\$	145,450	\$	145,450	\$	190,000	\$	190,000	\$	44,550

POSITION SUMMARY

No positions are contained in this budget unit.



ANNUAL COUNTY AUDIT

BUDGET UNIT DESCRIPTION

The annual audit of Monterey County's accounting records and financial transactions is conducted by an outside independent audit firm, as required by law, with funding provided in this budget. During the 1989-90 fiscal year, the Board of Supervisors approved procedures to address concerns regarding management of the annual outside audit. These procedures call for increased responsibilities of the audit firm, County Administrative Office, Auditor-Controller's Office, and oversight by the Board of Supervisors. Following the procedures adopted by the Board of Supervisors, Gallina, LLP was selected to undertake the County's independent audit for the year ending June 30, 2008.

The Governmental Accounting Standards Board (GASB) issued Statement #34 in 1999. GASB #34 requires governments to maintain fixed asset records or an adverse audit opinion will be issued. This budget includes funding required to conduct a physical asset inventory. The vendor conducts the inventory and adjusts the County's current inventory to keep records up to date.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$190,000 will fund the Gallina, LLP contract for the fiscal year ending June 30, 2008 audit, totaling \$129,525, and physical asset maintenance, totaling \$60,475. The budget includes increased audit costs based on Statement on Auditing Standards 104 through 112, which requires the auditor to gain "an understanding of the entity and its environment including its internal controls," and an audit of the Monterey County Public Improvement Corporation.

The budget does not include funding for the audit of the County Redevelopment Agency (\$12,000), the Pajaro County Sanitation District (\$7,838) and First 5 grants awarded to the County (\$5,025). Funding for these audits is included in the respective budgets.

Increase in cost based on current audit standards, necessitating an increased level of review by outside auditors.	\$ Net Cost 44,550	Positions -
TOTAL CHANGES	\$ 44,550	

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

COUNTY MEMBERSHIPS

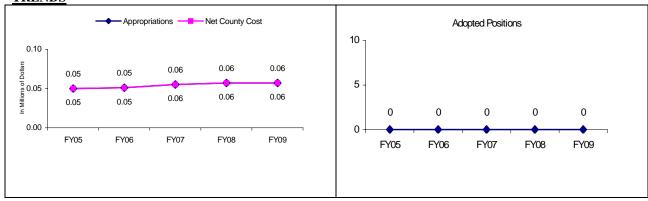
Budget Unit 103

FISCAL SUMMARY

		2007	-08		200			
	Adopt	ed Budget	Current Year <u>Estimate</u>		Request	Recommend		Recommended Change from 2007-08 Adopted
Appropriations								
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$ -
Services & Supplies		57,000		55,000	57,000		57,000	-
Fixed Assets		-		-	-		-	-
Other Charges		-		-	-		-	-
Intra Fund Transfers		-		-	-		-	-
Other Financing Uses		-		-	-		-	-
TOTAL APPROPRIATIONS	\$	57,000	\$	55,000	\$ 57,000	\$	57,000	\$ -
Revenues								
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$ -
Intergovernmental Revenues		-		-	-		-	-
Charges, Current Services		-		-	-		-	-
Fines, Forfeitures, Penalties		_		-	-		-	-
Taxes		-		-	-		-	-
Revenue from Money & Property		_		-	-		-	-
Other Financing Sources		_		-	_		_	_
Other Revenue		_		-	-		_	_
TOTAL REVENUES	\$		\$		\$ -	\$	_	\$ -
NET COUNTY COST	\$	57,000	\$	55,000	\$ 57,000	\$	57,000	\$ -

POSITION SUMMARY

No positions are contained in this budget unit.



COUNTY MEMBERSHIPS

BUDGET UNIT DESCRIPTION

This budget unit provides payment for annual membership in the California State Association of Counties (CSAC) and the National Association of Counties (NACO). These organizations provide information on issues of interest to the County and provide an opportunity for the County to network with other Boards and administrative staff. CSAC designates three caucuses: Urban, Suburban and Rural.

Through membership in CSAC, the County enjoys access to a legislative newsletter, a pooled industrial development bond authority, an insurance authority, program litigation review services, a government leasing program and lobbying services. CSAC also provides Senate Bill (SB) 90 services directed at obtaining reimbursement for State-mandated programs and at educating counties in the methods of filing SB 90 claims to the State.

NACO was founded in 1935 by county officials who saw a need for a presence in Washington D.C. and who wanted to ensure that the county government message was heard and understood in the White House and Congress. NACO's purpose and objectives are to serve as a liaison with other levels of government, to improve public understanding, and to assist counties in finding innovative methods for meeting the challenges they face.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$57,000 remains at the same level as FY 2007-08. The Recommended Budget will cover the cost for continuing memberships in CSAC estimated at \$48,000 and NACO estimated at \$9,000.

PENDING ISSUES

These membership fees are population-driven, therefore this budget may need to be adjusted in mid-year should the fees change due to population increases or decreases.

THERE ARE NO POLICY CONSIDERATIONS.

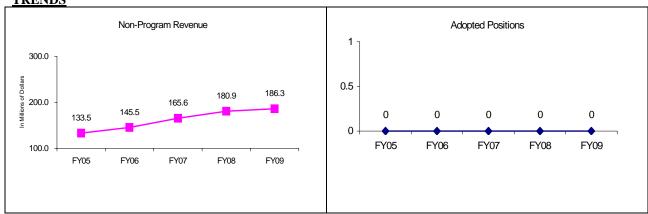
Budget Unit 104

FISCAL SUMMARY

TISCHE SCHWINKE		200	7-0	8		200	9			
				Current Year						ecommended Thange from
	A	dopted Budget		<u>Estimate</u>		Request		Recommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		-		-		-		-
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses					_					<u>-</u>
TOTAL APPROPRIATIONS	\$	-	\$	-	\$	-	\$	-	\$	-
*There are no expenditure appropriati	ons	s in this budget	ınit							
Povonuos										
Revenues Ligarias Parmits Franchica	\$	6 000 000	\$	6,112,026	\$	5 942 500	\$	5 942 500	\$	(157 500)
Licenses, Permits, Franchise	Ф	6,000,000	Ф	, ,	Э	5,842,500	ф	5,842,500	Ф	(157,500)
Intergovernmental Revenues		16,485,500		16,130,826		16,359,030		16,359,030		(126,470)
Charges, Current Services		1,008,000		1,163,000		1,197,755		1,197,755		189,755
Fines, Forfeitures, Penalties		3,855,468		4,488,920		3,971,132		3,971,132		115,664
Taxes		150,248,618		151,459,929		157,589,249		157,589,249		7,340,631
Revenue from Money & Property		3,300,000		3,170,000		1,500,000		1,250,000		(2,050,000)
Other Financing Sources		-		-		-		-		-
Other Revenue	_	34,000	_	577,941	_	130,000	_	130,000	_	96,000
TOTAL REVENUES	\$	180,931,586	\$	183,102,642	\$	186,589,666	\$	186,339,666	\$	5,408,080
NET COUNTY COST	\$	(180,931,586)	\$	(183,102,642)	\$	(186,589,666)	\$	(186,339,666)	\$	(5,408,080)

POSITION SUMMARY

No positions are contained in this budget unit.



BUDGET UNIT DESCRIPTION

Budget Unit 104 includes all non-program revenues that are not directly associated with operating departments. These revenues include property taxes, sales taxes, hotel taxes, interest earnings, property transfer taxes, utility franchises, interest on short-term investments for cash flow purposes, open space subventions, discretionary State and Federal aid, property tax administrative cost recoveries, and the sale of fixed assets. Vehicle License Fee (VLF) revenue, for programs that were realigned under State/Local program realignment and Tobacco Settlement funds, is also budgeted in this budget unit.

SUMMARY OF RECOMMENDATION

Non-Program Revenues are recommended at \$186,339,666. This is an increase of \$5,408,080, or 3% above the \$180,931,586 budgeted for Fiscal Year (FY) 2007-08. Based on current year estimates, Non-Program Revenues are estimated to be at year-end, \$183,102,642. This represents \$3,558,897 in estimated growth over FY 2006-07 actual receipts, which equals a 2% increase: rendering revenue growth year-over-year relatively flat. The current economic uncertainty in the housing market has placed downward pressure on property tax assessments, increased delinquencies, and the multiplier effects on the economy places revenue in a state of uncertainty. The revenue recommendation is tentative and subject to revision after FY 2008-09 first quarter data is analyzed.

The most notable changes include the following:

Property Tax Revenue Categories]	FY 2007-08 Adopted	FY 2007-08 Estimated		FY 2008-09 Recommended		Amount Change Adopted To <u>Recommend</u>		Percent Change Adopted To <u>Recommend</u>	
Current Year	\$	77,835,840	\$	77,393,050	\$	81,102,355	\$	3,266,515	4.2%	
Prior Year		3,080,000		4,626,708		4,707,520		1,627,520	52.8%	
In-Lieu Vehicle License Fees		41,320,000		41,320,000		43,592,600		2,272,600	5.5%	
In-Lieu Sales Tax		2,309,000		2,309,000		2,366,725		57,725	2.5%	
Total Property Taxes	\$	124,544,840	\$	125,648,758	\$	131,769,200	\$	7,224,360	5.8%	

The category Current Year includes current year secured, unsecured and supplemental tax collections. Prior year taxes include prior year's tax collections for secured and unsecured property, delinquent penalties and supplemental taxes. In-Lieu Vehicle License Fee category is property tax from the Educational Revenue Augmentation Fund (ERAF) to backfill discretionary Vehicle License Fee revenue that counties previously received from the State of California. In-Lieu Sales Tax category is property tax from ERAF to backfill local sales tax revenue due to the passage of The Economic Recovery Bond Act (Proposition 57). Proposition 57 uses ¼ of local government sales tax revenues to repay the Economic Recovery Bond and replaces the local sales tax revenue with property tax revenue that would have gone to schools.

All property tax related categories are estimated to increase \$7.2 million above the FY 2007-08 Adopted Budget. The major factors for this increase are as follows:

FY 2007-08 Adopted Budget to FY 2008-09 Recommended Budget	Amount in Millions
1. Increased Current Secured Taxes based on FY 2007-08 estimated actual, this represents growth of 5% on assessed property, which reflects a reduction compared to the three previous years' growth rates. Subject to FY 2008-09 first quarter data adjustment.	
 Decreased Current Supplemental Taxes based on FY 2007-08 estimated actual, this represents projected growth of 1.5%. 	(1.4)
3. Increased Property Taxes In-Lieu of Motor Vehicle License Fee due to assumed growth rate of 5% over FY 2007-08 estimated actual, this growth rate mirrors the estimated growth growth rate for assessed property.	2.3
4. Increased Property Taxes In-Lieu of Sales Tax based on FY 2007-08 estimated actual, this assumes a growth rate of 2.5%.	0.06
5. Other miscellaneous Property Tax increases, mainly from Current Unsecured Property Taxes.	1.6
Total Property Tax Change	\$ 7.2

In FY 1992-93 and FY 1993-94, the State shifted \$3.0 million and \$17.1 million respectively in property taxes from the County to the schools in order to balance the State's budget. Cumulative property tax losses per fiscal year since 1992-93 are listed below for informational purposes:

Fiscal Year		<u>Amount</u>
1992-93		\$ 3,214,589
1993-94		20,232,651
1994-95		20,872,565
1995-96		21,693,075
1996-97		22,481,582
1997-98		23,742,990
1998-99		25,020,221
1999-2000		27,272,227
2000-01		29,854,778
2001-02		33,457,923
2002-03		36,592,303
2003-04		39,074,669
2004-05		41,871,668
2005-06		46,290,256
2006-07		51,467,517
2007-08		56,368,672
	Total	\$ 499,507,686

						Amo	unt Change	Percent Change
	F	Y 2007-08	FY 2007-08	F	Y 2008-09	Ac	lopted To	Adopted To
		Adopted	Estimated	Re	commended	Re	commend	Recommend
Revenue Type								
Sales and Use Tax	\$	6,867,000	\$ 6,400,000	\$	6,560,000	\$	(307,000)	-4%

The State Board of Equalization collects sales taxes based on location of a sale or transaction. Sales and Use Tax revenue for FY 2008-09 is estimated at \$6.6 million, a decrease of \$0.3 million or -4% from FY 2007-08 Adopted Budget. Sales and Use Tax has experienced sporadic results over the last few years due to the highly unpredictable patterns of consumer behavior, making this revenue stream highly volatile. Through March 30, 2008, the County has received \$4.7 million in sales tax. The sales tax revenue cycle is from September through August. Sales tax receipts are two months in arrears.

						Am	ount Change	Percent Change
	FY 2007-08]	FY 2007-08	F	FY 2008-09	Α	Adopted To	Adopted To
	Adopted		Estimated	Re	ecommended	R	ecommend	Recommend
Revenue Type								
Transient Occupancy Tax	\$ 15,676,278	\$	16,912,274	\$	16,912,274	\$	1,235,996	8%

The Transient Occupancy Tax (TOT), or Hotel Tax, is derived from room taxes on hotels, motels and inns in the unincorporated areas of the County. The TOT revenue cycle is from September through August. Most TOT receipts are two months in arrears. Estimated growth is based on current year experience, favorable foreign currency exchange rates that impact tourism and expected on-going revenues due to special events. Estimates and Recommended Budget were based on last year's actual receipts without expectation of growth due to the uncertainty of the economy. This revenue is highly dependant on consumer travel choices. Current financial trends indicate that meeting last year's receipts could be challenging; however, at time of this writing, the year to date reported receipts still substantiate the FY 2007-08 estimate and the FY 2008-09 Recommended Budget.

							Amo	ount Change	Percent Change
	F	Y 2007-08]	FY 2007-08	F	Y 2008-09	Ac	dopted To	Adopted To
		<u>Adopted</u>		Estimated	Re	commended	Re	commend	Recommend
Revenue Type									
Utility Franchise Fees	\$	6,000,000	\$	6,112,026	\$	5,842,500	\$	(157,500)	-3%

Several statutes and codes provide counties with authority to impose fees on privately owned utility companies and other businesses for the privilege of using County right-of-ways. These businesses are required to pay franchise fees and include public utilities and cable television companies.

						Amo	ount Change	Percent Change
	F	Y 2007-08	FY 2007-08	F	FY 2008-09	Ac	dopted To	Adopted To
		Adopted	Estimated	Re	ecommended	Re	ecommend	Recommend
Revenue Type								
Tobacco Settlement	\$	3,855,468	\$ 4,488,920	\$	3,971,132	\$	115,664	3%

Monterey County participated with other governmental agencies in a lawsuit against the tobacco industry in an attempt to recover County General Funds spent by the County for tobacco-related medical care services. A master settlement was reached between these agencies and the tobacco industry. Monterey County is estimated to receive \$112.0 million over a 25-year period. The County received \$4.1 million in FY 2000-01, \$5.2 million in FY 2001-02, \$4.9 million in FY 2002-03, \$4.4 million in FY 2003-04, \$4.3 million in FY 2004-05, \$4.0 million in FY 2005-06, \$4.2 million in FY 2006-07, estimated \$4.5 million in FY 2007-08 and a forecasted \$4.0 million in FY 2008-09.

							An	ount Change	Percent Change
	F	Y 2007-08]	FY 2007-08	F	Y 2008-09	A	Adopted To	Adopted To
		<u>Adopted</u>		Estimated	Re	commended	R	Recommend	Recommend
Revenue Type									
Interest Earning	\$	3,300,000	\$	3,170,000	\$	1,250,000	\$	(2,050,000)	-62%

Interest earnings are generated from investments made from cash in the General Fund. The Treasurer-Tax Collector invests these funds for the County. Earnings for FY 2008-09 are estimated to decrease by \$1.9 million from estimated and \$2.1 million from FY 2007-08 Adopted Budget. This is based on projected cash balances in the General Fund and expected investment opportunities for the Treasurer-Tax Collector's Office.

						An	ount Change	Percent Change
]	FY 2007-08	FY 2007-08]	FY 2008-09	A	Adopted To	Adopted To
		<u>Adopted</u>	Estimated	R	ecommended	<u>R</u>	tecommend	Recommend
Revenue Type								
State-Local Realignment Vehicle								
License Fees	\$	14,026,500	\$ 14,026,500	\$	14,307,030	\$	280,530	2%

Vehicle License Fee revenue is collected to partially offset the cost of the State-Local Realignment Program, which shifted the responsibility for specific health and welfare program costs to counties. Funding to the counties is based on a number of formulas set forth in legislation. The FY 2008-09 Recommended Budget assumes \$14.3 million of State-Local Realignment revenue. The increase is based on current year trend and current economic conditions.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

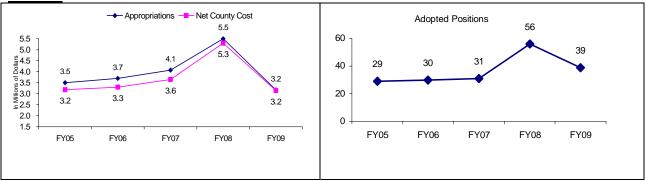
Budget Unit 105

FISCAL SUMMARY

		2007	-08		 200	8-09)		
								I	Recommended
			C	urrent Year					Change from
	Ado	pted Budget		<u>Estimate</u>	Request	R	tecommend	20	007-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	4,559,773	\$	3,718,398	\$ 3,252,050	\$	3,184,301	\$	(1,375,472)
Services & Supplies		1,489,661		1,539,095	571,583		571,583		(918,078)
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		(596,002)		(302,226)	(581,167)		(581,167)		14,835
Other Financing Uses					 				
TOTAL APPROPRIATIONS	\$	5,453,432	\$	4,955,267	\$ 3,242,466	\$	3,174,717	\$	(2,278,715)
Revenues									
Licenses, Permits, Franchise	\$	15,000	\$	21,800	\$ 20,000	\$	20,000	\$	5,000
Intergovernmental Revenues		_		_	_		_		-
Charges, Current Services		250		360	350		350		100
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	_		-		-
Revenue from Money & Property		-		-	_		-		-
Other Financing Sources		166,934		179,672	_		-		(166,934)
Other Revenue		550		514	500		500		(50)
TOTAL REVENUES	\$	182,734	\$	202,346	\$ 20,850	\$	20,850	\$	(161,884)
NET COUNTY COST	\$	5,270,698	\$	4,752,921	\$ 3,221,616	\$	3,153,867	\$	(2,116,831)

POSITION SUMMARY

		Adopted	Current Year			Recommended Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		56.00	56.00	39.00	39.00	(17.00)
Position Count Changes		Position	Net Positions			
•		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	37.00	0.00	(16.00)	0.00	0.00	21.00
Unfunded Positions	<u>19.00</u>	0.00	<u>(1.00)</u>	0.00	0.00	<u>18.00</u>
Total Positions	56.00	0.00	(17.00)	0.00	0.00	39.00



BUDGET UNIT DESCRIPTION

The County Administrative Office (CAO) provides assistance and advice to the Board of Supervisors (BOS) through coordination of County operations and response to and resolution of Countywide issues and problems. The Office is responsible for recommendation of the annual County budget, representation of the Board of Supervisors in relationships with other agencies, and assistance to departments in analyzing new or changed systems, procedures and organizations. The County Administrative Officer has responsibility for the direct operation of certain County functions that may be reflected in other budget units, including Budget, Intergovernmental Relations, Human Resources, Benefits and Risk Management, Leadership and Training Programs, Employee Relations, Emergency Services, Legislative Coordination, Contracts/Purchasing, and Clerk of the Board of Supervisors. The County Administrative Office continues to be engaged in leadership and change management issues within its divisions and with other County departments to improve the overall leadership of the County and to improve customer service.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$3,174,717 is \$2,278,715 less than the prior year. Beginning in Fiscal Year (FY) 2005-06, functions relating to intergovernmental and legislative affairs were consolidated within this budget. Due to the increased scope of these services in recent years, it is recommended that these functions again be provided for within Budget Unit (BU) 130-Intergovernmental and Legislative Affairs. Resulting reductions in BU 105 include one unfunded and 11 funded positions, and appropriations of \$2,169,706. The narrative for BU 130 includes additional discussion on these items.

Five positions and \$585,820 in appropriations and inter fund transfer directly associated with the Enterprise Resource Planning (ERP) Project have been reallocated to BU 111-Auditor-Controller. Ongoing development and implementation of this critical project requires extensive involvement with the County's audit and accounting functions. As the project has progressed through FY 2007-08, it was determined that the transfer of management of and responsibility for day-to-day activities will increase efficiencies, and facilitate more effective communication and responsiveness essential for successful ERP implementation within the adopted timeframe. Additional details on ERP-related items deleted from BU 105 are provided in the Auditor-Controller's BU 111 narrative.

Significant changes in the CAO's FY 2008-09 Recommended Budget are described below.

	Net Cost	Positions
1. Increased Salaries & Benefits for negotiated increases and employee step advances.	\$ 403,473	
2. FY 2007-08 Salaries & Benefits increased due to reclassification of Clerk of the Board.	53,122	
3. Reduced Salaries & Benefits due to transfer of Intergovernmental and Legislative Affairs	(1,171,895)	(12.00)
functions, including Clerk of the Board, to BU 130.		
4. Reduced Salaries & Benefits due to transfer of four ERP Business Analyst positions to Auditor-	(514,532)	(4.00)
Controller's Office BU 111.		
5. Reduced Salaries & Benefits due to transfer of one Senior Secretary to Auditor-Controller's	(71,287)	(1.00)
Office BU 111 for support of ERP requirements.		
6. Budgeted reduction in Salaries & Benefits for salary savings from delay in recruitment to fill	(74,353)	
currently vacant positions, as a cost-saving measure.		
7. Reduction in Services & Supplies expenditures transferred to BU 130.	(997,811)	
8. Reduction in General Liability Insurance charges.	(36,667)	
9. Increased Services & Supplies for Courier, Mail Handling, and Fleet Charges, as well	116,400	
miscellaneous increases and decreases in other accounts, such as Professional and Special		
Services, Books and Periodicals, and Equipment and Furnishings.		
10. Increased Inter Fund Transfers for full FY 2008-09 cost of ERP related positions.	(570,984)	
11. Reduction in Inter Fund Transfers reallocated to Auditor's BU 111 for ERP positions.	585,819	
12. Reduction in Other Financing Sources for Operating Transfer In related to ERP positions.	166,934	
13. Miscellaneous increases and decreases in revenue based on current experience.	(5,050)	
TOTAL CHANGES	\$(2,116,831)	(17.00)

BUDGET IMPACTS

The Recommended Budget provides funding to maintain FY 2007-08 service levels for core administrative functions.

2007-08 ACCOMPLISHMENTS

Following are some of the FY 2007-08 accomplishments of the County Administrative Office, Budget Unit 105. Other accomplishments for other areas of responsibility under the direction of the County Administrative Office are detailed in narratives for BU 119-Contracts/Purchasing, BU 125-Human Resources, BU 130-Intergovernmental and Legislative Affairs, and BU 195-Risk Management.

1. The County Administrative Office (CAO) continued to meet its primary goal of providing ongoing coordination and implementation of the Board of Supervisors' Goals and Objectives.

- 2. Continued to work with the Board and Department Heads to develop and implement measurable objectives to ensure implementation of County goals.
- Continued efforts to implement leadership and operational changes within the CAO divisions and County departments. Held
 a Department Head Retreat to strengthen team effectiveness and focus on strategic initiatives and key objectives to guide the
 organization.
- 4. Reviewed Board Reports to ensure they were ready for Board consideration and in compliance with Board approved fiscal policies.
- 5. Completed assessment and pre-implementation work related to the County's Enterprise Resource Planning Project. Negotiated and executed contracts with CGI for Master Services, Software License, and Software Maintenance services.
- 6. Working with departments and their fiscal staff prepared the first annual Budget End of Year Report (BEYR) covering actual FY 2006-07 expenditure and revenue experience. The BEYR Report provides a more comprehensive review of performance against the prior year adopted budget and estimates. The BEYR Report promotes transparency and accountability in County operations.
- Working with departments and their Fiscal Staff, prepared and presented to the Board the FY 2008-09 through FY 2010-11
 Three Year Financial Forecast. This forecast assists with strategic planning and was utilized in building the FY 2008-09
 CAO Recommended Budget.
- 8. Developed and recommended fiscal policies to assure the financial stability of the County and developed and recommended revised BOS principles and strategies for development of the FY 2008-09 Recommended Budget.
- 9. Updated budget preparation instructions and budget calendar, including development of an at-a-glance budget preparation schedule for departments.
- 10. The CAO, working in collaboration with the Treasurer-Tax Collector, Auditor-Controller and Natividad Medical Center (NMC) Executive Staff, continued to monitor and review expenditure, revenue and the cash flow needs of NMC.
- 11. The CAO, working in coordination with NMC Executive Staff provided leadership and support for implementing the Human Resources, Purchasing and Information Technology delegations approved by the Board of Supervisors.
- 12. Currently working with the Public Works Department in updating the Five-Year Countywide Capital Improvement Plan covering the period of FY 2008-09 through FY 2012-13 for presentation to the Board in July 2008.
- 13. Coordinated the County's local, State and Federal legislative programs in a manner which protects County revenue sources, provides for stability in local government finances, maintains or improves flexibility in management of mandated programs and provides for intergovernmental coordination.
- 14. Ensured coordination, tracking and response for Public Records Act requests.

2008-09 GOALS

The FY 2007-08 accomplishments will continue to be CAO goals in FY 2008-09 for ongoing efforts to enhance and improve all areas of CAO responsibility. Goals for other areas of responsibility under the direction of the County Administrative Office are detailed in narratives for BU 119-Contracts/Purchasing, BU 125-Human Resources, BU 130-Intergovernmental and Legislative Affairs, and BU 195-Risk Management. FY 2008-09 Goals in BU 105-County Administrative Office include the following:

- 1. The County Administrative Office (CAO) will meet its primary goal of providing continued coordination and implementation of the Board of Supervisors' Goals and Objectives.
- Work with the Board and Department Heads to develop and implement measurable objectives to ensure implementation of County goals.
- 3. Implement leadership and operational changes within the CAO divisions and County departments.
- 4. Update, develop, and recommend fiscal policies to assure the financial stability of the County.
- 5. Work with departments to produce periodic financial reports and annual three-year forecasts for the Board of Supervisors.
- 6. Work in conjunction with departments to ensure compliance with Board approved fiscal policies.
- 7. Develop and recommend BOS principles and strategies for development of the FY 2009-10 Recommended Budget.

- 8. Update and improve budget preparation instructions and budget calendar.
- 9. The CAO, working in collaboration with the Treasurer-Tax Collector, Auditor-Controller and Natividad Medical Center (NMC) Executive Staff, will continue to monitor and review expenditure, revenue and cash flow needs of NMC.
- 10. Working with stakeholders, assure successful transition of Purchasing, Human Resources, and Information Technology delegations to NMC.
- 11. Working with the Public Works Department update the Countywide Capital Improvement Plan.
- 12. Working with the Intergovernmental & Legislative Division, support the County's local, State and Federal legislative programs to protect County revenue sources, provide stability in local government finances, maintain or improve flexibility in management of mandated programs and maximize intergovernmental coordination.
- 13. Working with the Intergovernmental & Legislative Division, ensure coordination with Federal, State, and other local government agencies.
- 14. Working with County Counsel, continue efforts to improve coordination, tracking and response for Public Records Act requests.
- 15. Working with all departments and the Board of Supervisors, develop a process for review and prioritization of essential programs and services through the first quarter of FY 2008-09, to identify potential areas and methods for budgetary reconsideration as necessary following adoption of the State Budget.
- 16. Working with all departments and the Board of Supervisors, develop a process for review, prioritization, reductions and/or other options to address FY 2008-09 currently budgeted shortfalls in several budget units in which one or more operational areas is budgeted through only the first quarter of the fiscal year.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 105

Unit Title: County Administrative Office

			D BUDGET		ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Accounting Technician	80J30	1.00	48,723	1.00	50,677	1.00	50,677	
Administrative Officer	11A01	1.00	225,535	1.00	262,803	1.00	262,803	
Administrative Secretary	80A33	1.00	42,793	1.00	54,615	1.00	54,615	
Administrative Secretary - Confidential	80A99	1.00	57,135	1.00	59,425	1.00	59,425	
Allocation on Loan	99ZXX	18.00	1	18.00	1	18.00	1	
Allocation to be determined (for x unit)	99Z9X	1.00	88,623					
Assistant County Administrative Officer	12E03	1.00	172,849	1.00	187,452	1.00	187,226	
Board of Supervisors Clerk	80E83	3.00	142,358					
Chief Assistant County Administrative Officer	12E01	1.00	211,220	1.00	224,652	1.00	183,074	
Clerk to the Board	80A98	1.00	64,250					
County Budget Director	14A24	1.00	127,677	1.00	153,681	1.00	152,982	
Enterprs Res Plnng Bus Analyst	14P32	4.00	253,330					
ERP Project Director	14M51	1.00	125,301	1.00	144,339	1.00	144,339	
Executive Assistant to Admin. Officer	80A97	1.00	69,030	1.00	75,017	1.00	74,771	
Finance Manager I	20B95	1.00	92,982	1.00	96,235	1.00	96,235	
Intergovernmental & Legislative Affairs Director	14K65	1.00	125,301					
Management Analyst II	14C30	1.00	80,015	1.00	80,162	1.00	80,162	
Management Analyst III	14C31	3.00	240,047					
Office Assistant III	80E22	1.00	36,555	1.00	41,706	1.00	41,706	
Principal Administrative Analyst	14A23	9.00	858,781	8.00	887,736	8.00	887,736	
Senior Secretary	80A32	3.00	137,366					
Senior Secretary - Confidential	80A34	1.00	51,446	1.00	53,509	1.00	53,509	
SALARIES AND PERSONNEL SUBTOTAL	ւ	56.00	3,251,318	39.00	2,372,010	39.00	2,329,261	
SALARY ADJUSTMENTS:								
Salary Savings							<25,000>	
Pay Differentials								
SALARY ADJUSTMENTS SUBTOTAL	<u>.</u>						<25,000>	
SALARIES AND PERSONNEL TOTAL	L	56.00	3,251,318	39.00	2,372,010	39.00	2,304,261	
SUMMARY OF PERSONNEL CHANGES:								
Allocation to be determined (for x unit)	99Z9X	1.00	88,623					
Board of Supervisors Clerk	80E83	3.00	142,358					

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 105

Unit Title: County Administrative Office

			D BUDGET -2008	REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Clerk to the Board	80A98	1.00	64,250				
Enterprs Res Plnng Bus Analyst	14P32	4.00	253,330				
Intergovernmental & Legislative Affairs Director	14K65	1.00	125,301				
Management Analyst III	14C31	3.00	240,047				
Principal Administrative Analyst	14A23	9.00	858,781	8.00	887,736	8.00	887,736
Senior Secretary	80A32	3.00	137,366				
SUMMARY OF PERSONNEL CHANGES TOTAL		25.00	1,910,056	8.00	887,736	8.00	887,736

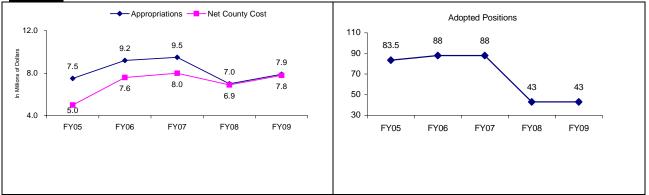
Budget Unit 106

FISCAL SUMMARY

		2007	-08			200	8-09)		
									Re	commended
			C	urrent Year					C	hange from
	Ado	pted Budget		Estimate		Request	<u>R</u>	ecommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	3,179,275	\$	2,174,312	\$	3,311,949	\$	3,311,949	\$	132,674
Services & Supplies		4,214,356		4,868,510		8,090,570		5,232,675		1,018,319
Fixed Assets		25,000		25,000		45,000		45,000		20,000
Other Charges		55,000		48,000		55,000		55,000		-
Intra Fund Transfers		(478,881)		(398,580)		(702,493)		(702,493)		(223,612)
Other Financing Uses		_			_			_		
TOTAL APPROPRIATIONS	\$	6,994,750	\$	6,717,242	\$	10,800,026	\$	7,942,131	\$	947,381
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		600		-		-		-
Fines, Forfeitures, Penalties		5,500		25,490		25,000		25,000		19,500
Taxes		-		-		-		-		-
Revenue from Money & Property		102,437		102,437		105,000		105,000		2,563
Other Financing Sources		-		18,994		-		-		-
Other Revenue				_		_				
TOTAL REVENUES	\$	107,937	\$	147,521	\$	130,000	\$	130,000	\$	22,063
NET COUNTY COST	\$	6,886,813	\$	6,569,721	\$	10,670,026	\$	7,812,131	\$	925,318

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		43.00	43.00	42.00	43.00	0.00
Position Count Changes		Positions	Net Positions			
-		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	43.00	0.00	0.00	0.00	0.00	43.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	43.00	0.00	0.00	0.00	0.00	43.00



BUDGET UNIT DESCRIPTION

The General Services Department underwent reorganization during Fiscal Year (FY) 2006-07. Reorganization allowed for consolidation of administrative and finance overhead processes duplicated by separate staffs in different departments, promote greater efficiencies by sharing and streamlining processes and systems, create opportunities to enhance growth and development of employees, improve internal service functions, and reduce duplicative costs of providing management, administrative and finance services.

While under the "umbrella" of the RMA, Facilities now resides within the Public Works Department as its own general fund budget unit. There are three main functions within the Facilities budget unit:

- Operations: Responsible for the day-to-day activities associated with building maintenance, repair, and grounds work in County-owned and leased facilities.
- Projects: Responsible for building maintenance and repair projects, tenant improvements, real property management of leased facilities, the Americans with Disabilities Act (ADA) Transition Plan, and administration of utility usage related to energy conservation in the County's facility assets.
- Mail Operations/Courier Services: Responsible for mail services, such as the sorting, inserting and the automated discounted postage for outbound U.S. mail, United Parcel Service (UPS) shipments and performs inbound mail functions. The County Courier Service delivers all interdepartmental business mail and packages.

This budget unit includes allocations for utilities and janitorial services among County shared facilities.

SUMMARY OF RECOMMENDATION

The Recommended Budget for Salaries & Benefits, Services & Supplies, Fixed Assets and Other Charges of \$7,942,131 is an increase of \$947,381 from the previous year, with a Net County Cost of \$7,812,131. The increase is mainly due to anticipated increases in costs for gas and electric (\$400,000), the Real Property Specialist that was added in FY 2007-08; while it was funded in FY 2007-08 by the Health Department and Social Services through intra fund reimbursements, the upcoming fiscal year the departments have declined to continue the reimbursements; wage increases and a concentrated effort to address facility maintenance issues. Adjustments were made to absorb the cost. The Recommended Budget includes the following changes:

	Net Cost	<u>Positions</u>
1. Cost of Real Property Specialist no longer offset by intra fund reimbursements as well as negotiated wage increases.	132,674	-
Increase in Services & Supplies due to increased costs of maintaining facilities as well as anticipated increase in costs for utilities.	1,018,319	
 Increase in Fixed Assets due to the emergency situations which Facilities Maintenance must respond to within County Facilities. This allows timely repairs to be completed with little to no disruption of service. 	20,000	-
 Increase in Intra Fund Transfers due to increased cost recovery of the County Couriers as well as the County Mail Handlers. 	(223,612)	-
5. Increase in Fines, Forfeitures, Penalties due to continued parking issues at the Government Center.	(19,500)	-
6. Increase in Revenue from Money or Property reflects negotiated increases on County rented/leased properties.	(2,563)	-
TOTAL CHANGES \$	925,318	

BUDGET IMPACTS

Rising costs for electric and natural gas have continued to escalate over the past years. The Operations Division has made great strides in trying to curb these costs with the installation and implementation of energy efficient parts and programs.

As the County facilities continue to age, repair and maintenance costs may continue to increase. In the forecasted fiscal year, approximately \$500,000 is planned for building maintenance and repair. Costs for parts and labor for outside vendors is also increasing. Part of the increase in vendor labor costs, is the inability of certain vendors to meet current risk management policies. This has reduced the pool of available vendors to compete for contracts.

The Trial Court Facilities Act of 2002 (Senate Bill 1732 [Escutia]; Stats. 2002, Ch. 1082) established a framework and procedures to carry out the transfer of responsibility and/or title for court facilities from the counties to the State. AB 1491 (Jones-Chapter 9, Statutes of 2008) was a court facility reauthorization bill, which extended the court facility transfer deadline. Transfers of the court facilities include a Court Facility Payment (CFP), which is based on past costs to maintain the facilities. Transferring of court facilities limits costs to the CFP. Deadline to minimize extra cost to the County is September 30, 2008. After that date through two "Tier Periods", costs to the County escalates through added inflator costs.

2007-08 ACCOMPLISHMENTS

Facilities Operations:

Replaced existing Computerized Maintenance Management System (CMMS) for processing, tracking and follow up of
customer work orders and facility service requests with the cost management system utilized by the other departments under
the "Resource Management Agency" umbrella, Win CAMS.

Status: The current system allows organization and tracking of building condition, repair and maintenance projects, preventive maintenance, permit controls, and major projects, as well as operational data including financial and labor components.

2. Increased staffing levels to accommodate increased service demands and preventive maintenance operations.

Status: Subject to approved budget. Have sought to reduce vacancy rate to improve service levels.

Facilities Projects:

 Updated facility condition assessments, to enable programmed repairs, replacement of unsafe components and promote building preservation.

Status: Facility condition assessments have been updated and a Master Project Schedule was revised to prioritize projects by including health, safety and building integrity criteria.

2. Continued development of the ADA Transition Plan and administration of ADA compliance projects.

Status: Project manager was assigned to address ADA issues and coordinates related projects, bulletins and ADA compliance issues within County facilities.

Sustained effort in reducing energy consumption by enrollment in State and Federal energy conservation programs, including informational and financial components.

Status: Facilities Manager serves as a member of AMBAG Energy Advisory Committee, which enables access to energy conservation and building energy efficiency programs.

2008-09 GOALS

Facilities Operations:

- 1. Evaluate and document condition of County owned and leased facilities, including buildings, grounds, and equipment. Project result will include uniform rating system and cost factors for three to five year forecasting.
- 2. Refine service and project request systems to provide status, production and summary information.
- 3. Provide specialized technical training for Building Maintenance Workers, to ensure uniform level of knowledge with recently hired crew.
- 4. Complete update of operations and maintenance manuals for building functions, including fire suppression systems, elevators, pump stations, generators, UPS systems, and any systems requiring governmental compliance reporting.

Facilities Projects:

- 1. Perform engineering audits on buildings to identify opportunities for energy efficiency, conservation and utility costs.
- 2. Upgrade security within facilities and grounds, including access, passive and active measures, and adaptation of recommended standards.
- 3. Complete inventory of facility "as built" drawings to assess accuracy. Create digital copies of key building components and floor plans, available for remote access. Consolidate file storage and move plan room to secure and controlled environment.
- 4. Transfer all court facilities per AB 1491 (Jones-Chapter 9, Statutes Of 2008), which extended the court facility transfer deadline.

PENDING ISSUES

The vehicles that are utilized by both Maintenance and Grounds staff on a daily basis are aging rapidly. While there are 14 Facilities' vehicles currently participating in the Vehicle Replacement Program, the remaining 25 are not. These vehicles became

department owned in prior years as a way to reduce annual budget costs. The Department had planned to rejoin the program to reinstate the remaining 25 on a replacement schedule; however, budget restrictions have limited this approach. The vehicles range in age from 38 years (on the larger equipment) to the newest vehicle, which is now over 9 years old. The current estimated useful life of services for vehicles is from six to eight years. All vehicles exceed this standard, so an alternate replacement method is being considered.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 106

Unit Title: Facilities Mgmt & Mail Srvcs

			D BUDGET		TED BUDGET 3-2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Building Maintenance Supervisor	72A81	1.00	62,890	1.00	63,193	1.00	63,193	
Building Maintenance Worker	72A23	15.00	681,479	15.00	684,771	15.00	684,771	
Courier	70F21	4.00	159,358	4.00	160,128	4.00	160,128	
Director of General Services	11A03	1.00	51,000	1.00	51,000	1.00	51,000	
General Services Manager I	14N20	1.00	76,400	1.00	76,400	1.00	76,400	
General Services Manager III	14N22	1.00	95,921	1.00	95,921	1.00	95,921	
Grounds Supervisor	70C80	1.00	58,055	1.00	58,336	1.00	58,336	
Groundskeeper	70C21	6.00	220,884	6.00	221,951	6.00	221,951	
Mailroom Clerk	80022	3.00	81,260	3.00	81,652	3.00	81,652	
Management Analyst II	14C30	1.00	73,765	1.00	73,765	1.00	73,765	
Management Analyst III	14C31	2.00	151,418	2.00	151,418	2.00	151,418	
Real Property Specialist	14C74	2.00	164,179	2.00	172,181	2.00	172,181	
Secretary	80A31	1.00	38,843		39,031	1.00	39,031	
Senior Building Maintenance Worker	72A29	3.00	159,898	3.00	160,671	3.00	160,671	
Senior Groundkeeper	70C20	1.00	49,847	1.00	50,088	1.00	50,088	
SALARIES AND PERSONNEL SUBTO	TAL	43.00	2,125,197	42.00	2,140,506	43.00	2,140,506	
SALARY ADJUSTMENTS:								
Salary Savings			<183,976>		<223,999>		<223,999	
Pay Differentials			5,062					
Standby Pay			33,722		40,000		40,000	
Terminations Benefits								
SALARY ADJUSTMENTS SUBTO	TAL		<145,192>		<183,999>		<183,999	
SALARIES AND PERSONNEL TO:	PAL .	43.00	1,980,005	42.00	1,956,507	43.00	1,956,507	
SUMMARY OF PERSONNEL CHANGES:								
Secretary	80A31	1.00	38,843		39,031	1.00	39,031	
SUMMARY OF PERSONNEL CHANGES TO	PAL .	1.00	38,843		39,031	1.00	39,031	
FIXED ASSETS:								
6890 EQUIPMENT			25,000		45,000		45,000	
					45,000		45,000	
FIXED ASSETS TO	ral.		25,000		45,000		45,000	

(THIS PAGE INTENTIONALLY LEFT BLANK)

VEHICLE REPLACEMENT

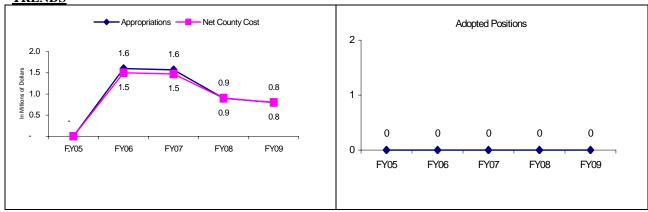
Budget Unit 107

FISCAL SUMMARY

	2007-08					200					
									R	ecommended	
			C	urrent Year					Change from		
	Adopted Budget		Estimate			Request		Recommend		2007-08 Adopted	
<u>Appropriations</u>											
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-	
Services & Supplies		-		-		-		-		-	
Fixed Assets		2,000,000		2,000,000		3,500,000		2,000,000		-	
Other Charges		-		-		-		-		-	
Intra Fund Transfers		(1,070,000)		(1,304,680)		(3,031,256)		(1,173,361)		(103,361)	
Other Financing Uses					_	_					
TOTAL APPROPRIATIONS	\$	930,000	\$	695,320	\$	468,744	\$	826,639	\$	(103,361)	
Revenues											
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	_	
Intergovernmental Revenues		-		-		-		-		-	
Charges, Current Services		-		-		-		-		-	
Fines, Forfeitures, Penalties		-		-		-		-		_	
Taxes		-		-		-		-		_	
Revenue from Money & Property		-		-		-		-		-	
Other Financing Sources		-		118,165		-		-		_	
Other Revenue			_	_	_						
TOTAL REVENUES	\$	-	\$	118,165	\$	-	\$	-	\$	-	
NET COUNTY COST	\$	930,000	\$	577,155	\$	468,744	\$	826,639	\$	(103,361)	

POSITION SUMMARY

No positions are contained in this budget unit.



VEHICLE REPLACEMENT

BUDGET UNIT DESCRIPTION

The Vehicle Replacement Program Budget Unit is the cost center used for the purchase of County replacement vehicles. The County manages its own leasing program. Participation in the program requires a department to first purchase a vehicle. The department is charged a monthly fee during the life of the vehicle, which is used to replace the vehicle after it has fully depreciated; typically six to eight years dependent on the vehicle. There are no positions budgeted in this budget unit, all staff costs are budgeted in Budget Unit (BU) 109, Fleet Management. The Public Works Department, through its Fleet Management Division, administers this program. There is an approximate inventory of 3,095 vehicles, which includes forklifts, boats, cranes, generators, golf carts and tractors.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$826,639, is lower than FY 2007-08 as a result of an increase in Intra Fund Transfers of (\$103,361). Fixed assets appropriations remain unchanged from FY 2007-08 level.

	Net Cost	Positions
1. Increase in Intra Fund Transfers due to change in accounting methodology of the Auditor-	(103,361)	-
Controller's Office.		
TOTAL CHANGES \$	(103,361)	-

WORKLOAD INFORMATION

		FY 2007-08	FY 2008-09
		Estimated	Forecasted
Vehicles to Purchase for Replacement		70	74
Vehicles to Purchase for Replacement-Required in Prior Years		62	35
	Total	132	109

BUDGET IMPACTS

Outstanding issues that may impact this budget include:

The Department is researching the feasibility of an outside lease program. Part of the feasibility study will include working with applicable County departments to determine if the program is a viable opportunity. The current County Lease Program requires a large outlay of funds upfront by a department to purchase a vehicle, plus a monthly fee to replace the vehicle once it has been fully depreciated. An outside leasing program may reduce costs to negotiated monthly payments and potentially be more economical. Additionally, this program may provide a more streamlined process for vehicle replacement, promote timely vehicle replacement, facilitate vehicle maintenance and database on maintained vehicles, faster transition to eco-friendly vehicles and eliminate County commitment and cost to meet State mandated Diesel Particulate Filter requirements.

2007-08 ACCOMPLISHMENTS

The Department has been able to reduce vehicle replacement backlog by an estimated 27 vehicles.

2008-09 GOALS

- 1. Meet vehicle replacement targets as indicated in "Workload Information."
- 2. Determine feasibility of an outside vendor lease program. If feasible and approved, perform pilot for implementation determination.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 107

Unit Title: Vehicle Replacement

3,500,000

3,500,000

2,000,000

2,000,000

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT FIXED ASSETS: 6890 EQUIPMENT 2,000,000 3,500,000 2,000,000

2,000,000

FIXED ASSETS TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)

EQUAL OPPORTUNITY OFFICE

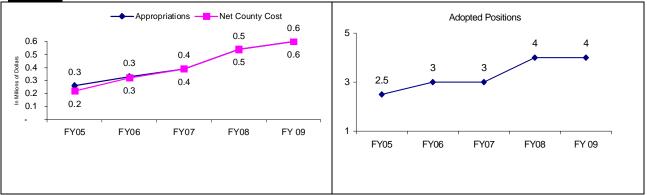
Budget Unit 108

FISCAL SUMMARY

	2007-08					200	ı			
	Adop	ted Budget	Current Year et Estimate			<u>Request</u>		ecommend	C	commended hange from 7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	424,575	\$	417,443	\$	486,588	\$	475,989	\$	51,414
Services & Supplies		117,047		111,434		180,635		174,485		57,438
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(4,000)		(4,000)		(4,000)		(4,000)		-
Other Financing Uses		_		_		<u> </u>		_		_
TOTAL APPROPRIATIONS	\$	537,622	\$	524,877	\$	663,223	\$	646,474	\$	108,852
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		_		-
Fines, Forfeitures, Penalties		-		-		-		_		-
Taxes		-		-		-		_		-
Revenue from Money & Property		-		_		-		_		_
Other Financing Sources		-		_		-		_		_
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	-	\$	-	\$	-	\$	-	\$	-
NET COUNTY COST	\$	537,622	\$	524,877	\$	663,223	\$	646,474	\$	108,852

POSITION SUMMARY

		Adopted	Current Year			Recommended Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		4.00	4.00	4.00	4.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	4.00	0.00	0.00	0.00	0.00	4.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	4.00	0.00	0.00	0.00	0.00	4.00



EQUAL OPPORTUNITY OFFICE

BUDGET UNIT DESCRIPTION

The Equal Opportunity Office (EOO) enforces Board policy to ensure compliance with Federal, State, and local laws, regulations and policies relating to the Americans With Disabilities Act (ADA), contract compliance, Equal Opportunity and Affirmative Action. The Equal Opportunity Officer serves as the Disadvantaged Business Enterprise (DBE) Officer. The DBE Officer is responsible for ensuring contractors meet DBE goals on federally aided contracts. In addition, the DBE Officer is charged with the responsibility to ensure contractors utilize on-the-job trainees who are economically disadvantaged to the extent permissible by law. The Equal Opportunity Office also investigates and resolves complaints of discrimination and acts in an advisory capacity to the Board of Supervisors as well as County managers and employees and provides training to County employees, contractors and commissions on the County's Discrimination Complaint Policy and Procedures, and equal employment opportunity and affirmative action issues. The Equal Opportunity Office oversees and staffs the Equal Opportunity Advisory Commission and the Commission on Disabilities.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 recommended appropriations of \$646,474 represent an increase of \$108,852 from the FY 2007-08 Adopted Budget. The Recommended FY 2008-09 Budget includes the following changes:

	Net Cost	Positions
1. Additional Salaries & Benefits are due to a currently filled authorized 12 month position that had remained vacant until the second quarter of FY 2007-08.	\$ 32,853	
2. Increase in Salaries & Benefits due to increase in Public Employees Retirement System, Social Security, Life Insurance, Pretax-Flex Benefit Plan, Special Benefits, and Flex-Benefit Plan Contribution, and negotiated increases in Salaries & Benefits.	18,561	
4. Increase in Services & Supplies due to increase in Courier/Messenger Services, Copy Machine Charges, Equipment and Furnishings, Data Processing Services and Subscriptions.	11,595	
5. Increase in Services & Supplies due to increase in Outside Printers and Public Notices due to Monterey Plan Revision.	14,075	
7. Increase in Services & Supplies due to increase in Other Professional and Special Services for on-line training services to comply with State Law AB1825 required Non-	34,652	
discrimination and Sexual Harassment Prevention training. 8. Decrease in Services & Supplies due to decrease in Departmental Charges - Graphics, and General Liability Insurance.	(2,884)	
TOTAL CHANGES	\$ 108.852	

BUDGET IMPACTS

The Fiscal Year (FY) 2008-09 Recommended Budget includes increased costs associated with completion of the first review, revision and update of the "Monterey Plan for Equal Access to Employment & Contracting Opportunities" since the Plan was adopted in 1996. Additional appropriations include charges for printing copies of the draft revised and final adopted Plan as well as costs for public notices soliciting review and comment. The Recommended Budget also includes costs associated with renewal of contracts for the continued provision of required AB 1825 on-line training, and increased costs associated with the provision of disabled access services for members of the Commission on Disabilities and members of the public who attend Commission meetings.

2007-08 ACCOMPLISHMENTS

- 1. The Equal Opportunity Office developed and implemented Non-discrimination and Sexual Harassment Prevention Training for all non-management employees, as mandated by the Board of Supervisors' Discrimination Complaint Ordinance. An ongoing program of monthly in-person training in the County Board of Supervisors' Chambers was initiated in mid 2007 and has resulted in the training of more than 1,100 employees.
- 2. The Equal Opportunity Office, utilizing the services of an outside vendor, completed the Labor Market Analysis and Utilization Study necessary for the revision of the Monterey Plan for Equal Access to Employment and Contracting Opportunities. Revision of the Plan is scheduled for completion in FY 2008-09.
- 3. The Equal Opportunity Office implemented the first round of refresher on-line Non-discrimination and Sexual Harassment Prevention training for managers, supervisors, and lead workers who completed their initial training in the second half of Fiscal Year 2005-06, as required by State law AB 1825.

2008-09 GOALS

 The Equal Opportunity Office, working with the Equal Opportunity Advisory Commission, will complete the first revision of the "Monterey Plan for Equal Access to Employment and Contracting Opportunities" since 1996. This will now be an annual goal.

EQUAL OPPORTUNITY OFFICE

- 2. The Equal Opportunity Office will implement an on-line version of Non-discrimination and Sexual Harassment Prevention training for use by non-managers or supervisors to comply with the Board of Supervisors' Discrimination Complaint Ordinance and replace in-person training, except for departments and work groups requesting or requiring in-person training.
- 3. The Equal Opportunity Office will continue to staff the Equal Opportunity Advisory Commission and the Commission on Disabilities. This is an on-going activity.
- 4. The Equal Opportunity Office will continue to monitor the Disadvantaged Business Enterprise Program and on-the-job training program requirements for the Department of Public Works for all Federally aided construction projects. The Equal Opportunity Office will continue to assist the Contracts and Purchasing Division of the County Administrative Office to develop a program to promote the use of small businesses, locally owned businesses and disadvantaged businesses in the awarding of contracts and purchasing opportunities for non-Federally assisted highway construction, capital improvement projects and the provision of goods and services.
- 5. The Equal Opportunity Office will continue to work with the Sheriff's Office to ensure that inmates of the Monterey County jail have access to a fair and accessible grievance process.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 108

Unit Title: Equal Opportunity Office

341,876

4.00

341,876

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

REQUESTED BUDGET ADOPTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 NUMBER CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT AMOUNT PERSONNEL: Administrative Secretary - Confidential 80A99 1.00 57,135 1.00 60,521 1.00 60,521 Associate Equal Opportunity Analyst 14B47 2.00 130,644 2.00 155,200 2.00 155,200 14B25 120,148 126,155 126,155 Equal Opportunity Officer 1.00 1.00 1.00 SALARIES AND PERSONNEL SUBTOTAL 4.00 307,927 341,876 341,876 4.00 4.00 SALARY ADJUSTMENTS: Pay Differentials 1,096 SALARY ADJUSTMENTS SUBTOTAL 1,096

4.00

309,023

4.00

SALARIES AND PERSONNEL TOTAL

FLEET MANAGEMENT

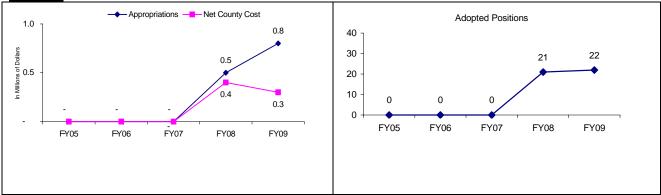
Budget Unit 109

FISCAL SUMMARY

		2007	-08		2008-09						
									R	ecommended	
			C	urrent Year					Change from		
	Ado	opted Budget		Estimate		<u>Request</u>		Recommend		07-08 Adopted	
<u>Appropriations</u>											
Salaries & Benefits	\$	1,581,138	\$	1,508,329	\$	1,904,708	\$	1,904,708	\$	323,570	
Services & Supplies		3,191,930		3,540,205		5,245,425		5,131,552		1,939,622	
Fixed Assets		90,000		90,000		240,000		240,000		150,000	
Other Charges		-		-		-		-		-	
Intra Fund Transfers		(4,321,993)		(4,687,368)		(5,665,655)		(6,446,042)		(2,124,049)	
Other Financing Uses						_		_		_	
TOTAL APPROPRIATIONS	\$	541,075	\$	451,166	\$	1,724,478	\$	830,218	\$	289,143	
Revenues											
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-	
Intergovernmental Revenues		-		-		_		-		_	
Charges, Current Services		100,000		13,500		7,000		7,000		(93,000)	
Fines, Forfeitures, Penalties		-		-		-		-		-	
Taxes		-		-		-		-		-	
Revenue from Money & Property		-		-		_		-		_	
Other Financing Sources		-		-		_		490,166		490,166	
Other Revenue		-		238		-		-		-	
TOTAL REVENUES	\$	100,000	\$	13,738	\$	7,000	\$	497,166	\$	397,166	
NET COUNTY COST	\$	441,075	\$	437,428	\$	1,717,478	\$	333,052	\$	(108,023)	

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		21.00	21.00	22.00	22.00	1.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	21.00	0.00	0.00	1.00	0.00	22.00
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	<u>0.00</u>
Total Positions	21.00	0.00	0.00	1.00	0.00	22.00



FLEET MANAGEMENT

BUDGET UNIT DESCRIPTION

The General Services Department underwent reorganization during FY 2006-07. Reorganization allowed for gaining efficiencies through consolidation of administrative and finance processes, thus eliminating duplication of staff in several departments. Efficiencies include the streamlining of processes and systems, opportunities to utilize and enhance employee growth and development, increase internal service functions, and reduce the additional costs of providing multiple management, administrative and finance services.

While under the "umbrella" of the Resource Management Agency (RMA), this function now resides within the Public Works Department and is its own General Fund budget unit (Budget Unit 109).

Fleet Management manages the vehicle replacement program, with responsibility for the acquisition of new vehicles and equipment. It also services and tracks repair actions for over 3,500 vehicles and pieces of equipment that operate within 2,127,359 acres of County property. Fleet provides loaner and rental vehicles to meet transportation needs of County employees when their primary vehicle is undergoing repairs or when their official travel takes them beyond County lines. Fleet Management also provides oversight of the County's five fueling stations that dispense over 600,000 gallons of compressed natural gas, diesel fuel and unleaded fuel per year; as well as manages the daily shuttle service, which transports County employees and summoned jurors.

SUMMARY OF RECOMMENDATION

The Recommended Budget for Salaries & Benefits, Services & Supplies, Fixed Assets and Other Charges of \$830,218 is an increase of \$289,143 from the previous year, with a Net County Cost of \$333,052. To meet a State Mandate for Diesel Particulate Filters, is the primary reason for increases in Services and Supplies (\$1,939,622) and Fixed Assets (\$150,00), but the Unit has been able to lower costs by increasing the hourly rate charged for mechanics wrench turn time. This increase incorporates the negotiated wage increases for staff, the anticipated increase for parts, as well as reallocation of a position and the addition of a position.

	Net Cost	<u>Positions</u>
1. Reallocation of a Supervising Mechanic to a Mechanic III, addition of one Secretary, and negotiated wage increases for bargaining units.	\$ 323,570	1.00
Anticipated increase in the cost of parts and fuel as well as a State mandated diesel particulate filters.	1,939,622	-
3. Increase in Fixed Assets to capture the purchase of charging units for the State mandated particulate filters.	150,000	
4. Increase in Intra Fund Transfers which reflect the increase in salary and benefits, addition of one Secretary, reallocation of one Supervising Mechanic as well as anticipated increase costs for parts. This increase also includes transfers from outside funds such as Public Works, Library, Water Resources, etc. to pay for mandated filters with their chargers.	(2,124,049)	-
5. Decrease in Charges for Current Services due to the determination from County Counsel that Fleet Management is not to supply fuel or do repairs for non County entities.	93,000	-
6. Increase in Other Financing Sources to fund the Diesel Particulate Mandate.	 (490,166)	
TOTAL CHANGES	\$ (108.023)	1.00

BUDGET IMPACTS

The rise in fuel costs has significantly increased the cost to operate equipment. The State's Air Resources Board (Board) adoption of the Diesel Risk Reduction Plan with the goal to significantly reduce diesel particulates (PM) and nitrogen oxides (NOx) emissions requires costly exhaust retrofits for on and off-road equipment. Over a three-year period, costs are estimated at \$4,445,589. The Board's mandate to use anti-idle technologies for specific on-road diesel powered equipment 14,000 GVW (Gross Vehicle Weight) or greater; a ruling by County Counsel restricting fuel and repair services for non County entities; the rising cost of automotive parts; fleet management program upgrades and an associated Ethernet connectivity project will consistently provide challenges to minimize cost.

Fleet Management is investigating what opportunities may be available in ending the County Vehicle Lease Program and pursuing an outside lease program. The approach may have significant impact on reducing the funding requirements for vehicles and play a significant role in reducing costs in meeting various jurisdictional mandates for such measurables as, implementing a "long-term plan for increased use of alternative fuels" or more specifically 20% alternative fuels use by 2020 which will require purchase of more alternative fueled powered vehicles and the Diesel Risk Reduction Plan to significantly reduce diesel particulates (PM) and nitrogen oxides (NOx).

2007-08 ACCOMPLISHMENTS

1. Provided safe and fully operational vehicles and equipment in a timely manner; providing cost effective, efficient, and high quality services.

Status: Continually working with departments to turn in vehicles for timely maintenance and replacement.

FLEET MANAGEMENT

2. Provide staff with ongoing training and product information on leading edge technologies.

Status: Staff trained to qualify for warranty work on vehicles and trained to keep abreast on current technologies and practices.

3. Substituted products with environmentally friendly alternatives.

Status: Vehicle replacement is consistent with the goal.

Procured parts and services with the best and cost effective warranty coverage.

Status: A best practice in vehicle maintenance, repair and replacement.

5. Increased acquisition of alternative fuel vehicles.

Status: Vehicle replacement and modification are geared toward meeting. Governor Schwarzenegger's Executive Order for the Bio-fuels Action Plan and AB 1007 calling for "long-term plan for increased use of alternative fuels" or more specifically 20% alternative fuels use by 2020 which will require purchase of more alternative fueled powered vehicles.

6. Raised recycling awareness and use of recycled products.

Status: Implementing as a best practice in vehicle maintenance, repair and replacement. Exemplified by focus in meeting Society of Automotive Engineer's SAE J-2788 requirement for use of Environmental Protection Agency (EPA) compliant air conditioner recycling machines.

7. Implemented an active safety education awareness program.

Status: Ongoing practice. Looking at methodologies to include in vehicle care and reporting accidents.

8. Modernized repair reference materials and resources.

Status: Utilized as best practice and part of staff and users' training.

2008-09 GOALS

- 1. Field customer satisfaction surveys and measure results against a benchmark for shuttle services, repair services, and administrative support services.
- 2. Implement a formalized "green fleet" initiative to raise awareness of our roles as motorists in protecting the environment.
- 3. Aggressively retrofit equipment by established timelines to satisfy the State's diesel risk reduction plan.

PENDING ISSUES

The California Air Resources Board mandates gasoline-dispensing stations to upgrade their Onboard Refueling Vapor Recovery to the Enhanced Vapor Recovery II system by January 1, 2009. Governor Schwarzenegger's Executive Order for the Bio-fuels Action Plan and AB 1007 calling for "long-term plan for increased use of alternative fuels" or more specifically 20% alternative fuels use by 2020 which will require purchase of more alternative fueled powered vehicles; Society of Automotive Engineer's SAE J-2788 requirement for use of EPA compliant air conditioner recycling machines; and looming requirement by State Bureau of Automotive Repair for all smog certified stations to upgrade their smog machine by 2010.

The California Air Resources Board adoption of the Diesel Risk Reduction Plan to significantly reduce diesel particulates (PM) and nitrogen oxides (NOx), which requires costly exhaust retrofits for on and off-road equipment. The fine particles in diesel exhaust are known to cause serious health problems and harm the environment. The off-road regulation takes effect earliest for the largest fleets, those with over 5,000 horsepower of affected vehicles. (The fleet size excludes vehicles operated less than 100 hours per year.) For these large fleets, the first fleet average compliance dates are in 2010 with annual reporting beginning April 1, 2009. The on-road regulation has established timelines and compliance targets for years 2007, 2009, 2010, and 2011. Fleet Management has satisfied the 2007 timeline to have 20% of eligible equipment retrofitted. It has also applied for Moyer Grants with the Monterey Bay Air Pollution Control District. The Division also secured a cleaner and regenerator to service DPFs (Diesel Particulate Filters). The off-road regulation requires fleets to meet diesel particulate matter (PM) fleet averages, or apply the highest-level VDECS (Verified Diesel Emission Control Strategy) to 20% of their horsepower per year.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

FISCAL YEAR 2008-2009 Unit Title: Fleet Management

Budget Unit: 109

			D BUDGET		ED BUDGET		DED BUDGET
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Courier	70F21	1.00	40,319	1.00	41,932	1.00	41,932
Data Entry Operator II	80G21	1.00	37,050	1.00	38,920	1.00	38,920
General Services Manager II	14N21	1.00	82,735	1.00	89,056	1.00	89,056
Mechanic II	72C23	10.00	539,194	10.00	580,990	10.00	580,990
Mechanic III	72C26	1.00	42,446	2.00	125,222	2.00	125,222
Secretary	80A31			1.00	40,397	1.00	40,397
Senior Service Station Attendant	72C24	1.00	43,299	1.00	47,218	1.00	47,218
Senior Storekeeper	70F80	1.00	43,691	1.00	45,439	1.00	45,439
Shuttle Driver	70M01	2.00	53,637	2.00	66,606	2.00	66,606
Storekeeper	70F23	1.00	39,342	1.00	40,916	1.00	40,916
Supervising Mechanic	72C82	2.00	127,190	1.00	68,876	1.00	68,876
SALARIES AND PERSONNEL SUBTOTAL		21.00	1,048,903	22.00	1,185,572	22.00	1,185,572
SUMMARY OF PERSONNEL CHANGES:							
Mechanic III	72C26	1.00	42,446	2.00	125,222	2.00	125,222
Secretary	80A31			1.00	40,397	1.00	40,397
Supervising Mechanic	72C82	2.00	127,190	1.00	68,876	1.00	68,876
SUMMARY OF PERSONNEL CHANGES TOTAL		3.00	169,636	4.00	234,495	4.00	234,495
FIXED ASSETS:							
6890 EQUIPMENT			90,000		240,000		240,000
					240,000		240,000
FIXED ASSETS TOTAL			90,000		240,000		240,000

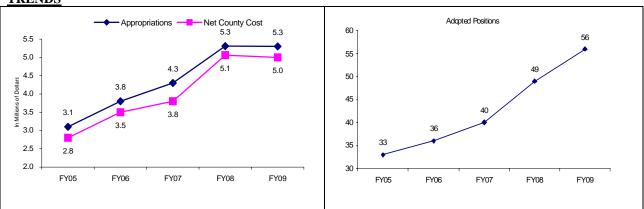
Budget Unit 111

FISCAL SUMMARY

		2007	-08		 200				
			C	urrent Year				C	ecommended Change from
	Ado	opted Budget		<u>Estimate</u>	Request	F	Recommend	<u>200</u>	7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	5,016,125	\$	4,198,105	\$ 5,943,234	\$	5,871,733	\$	855,608
Services & Supplies		684,465		776,754	696,365		696,365		11,900
Fixed Assets		-		-	56,000		56,000		56,000
Other Charges		-		-	-		-		-
Intra Fund Transfers		(381,018)		(339,687)	(1,329,562)		(1,351,551)		(970,533)
Other Financing Uses					 _				_
TOTAL APPROPRIATIONS	\$	5,319,572	\$	4,635,172	\$ 5,366,037	\$	5,272,547	\$	(47,025)
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	27,500		27,500		27,500
Charges, Current Services		244,762		605,023	222,000		222,000		(22,762)
Fines, Forfeitures, Penalties		-		-	_		-		_
Taxes		-		-	_		-		_
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		8,800		100,205	11,000		11,000		2,200
TOTAL REVENUES	\$	253,562	\$	705,228	\$ 260,500	\$	260,500	\$	6,938
NET COUNTY COST	\$	5,066,010	\$	3,929,944	\$ 5,105,537	\$	5,012,047	\$	(53,963)

POSITION SUMMARY

		Adopted Budget	Current Year <u>Estimate</u>	Request	Recommend	Recommended Change from 2007-08 Adopted
Total Positions		49.00	51.00	56.00	56.00	7.00
Position Count Changes		Positions	Net Positions	D	5	
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	A dded	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	49.00	2.00	5.00	0.00	0.00	56.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	49.00	2.00	5.00	0.00	0.00	56.00



BUDGET UNIT DESCRIPTION

The Auditor-Controller is the Chief Accounting Officer, Controller and Internal Auditor for the County of Monterey. The Office of the Auditor-Controller is an elected position serving a four-year term. The mandated duties of the position are performed under legal authority primarily set forth in the California Government Code, the Revenue and Taxation Code, and the Monterey County Code. Section 26881 of the Government Code notes that the Auditor-Controller shall "prescribe, and shall exercise a general supervision, including the ability to review departmental and county-wide internal controls, over the accounting forms and the methods of keeping the accounts...." The Board of Supervisors may assign additional responsibilities. The Office of the Auditor-Controller is organized into seven divisions:

Administration: The Administration Division is responsible for department administration, strategic planning, policy guidance and public/client relations. Division responsibilities include employee development, budget development and management, general administrative support services, contract development and processing, and staff supervision. Administration staff includes an accountant who also functions as the Finance Manager for five smaller departments.

Debt Management: The Debt Management Division provides centralized management of all County debt service issues, including applicable accounting, budgeting and forecasting activities. The section is responsible for fiscal analysis associated with prospective debt issues, refunding and alternative financing options, and ensures the County complies with all Federal, State, local and regulatory agency requirements applicable to debt issues. The section also prepares and coordinates credit rating agency reviews with the goal of maintaining continued access to the public finance markets.

Disbursements – Accounts Payable and Payroll: The Accounts Payable Section audits and prepares vendor, employee claim, and credit card payments. This section also provides services to independent special districts and prepares information required by the Internal Revenue Service. The Payroll Section prepares bi-weekly paychecks, calculates benefits, prepares year-end tax information, reconciles payroll, and helps administer the County's benefit plans.

General Accounting and Cost Accounting: The General Accounting Division maintains the general ledger, establishes the accounting policies and procedures for County government, ensures that financial reporting is in accordance with Generally Accepted Accounting Principles (GAAP), and that related County policies and State and Federal guidelines are followed. This Division is responsible for budgetary controls, reconciliation of fixed asset activity to County inventory, and preparation of the Comprehensive Annual Financial Report (CAFR). In addition, this Division calculates Proposition 4 appropriations limits for the County and Board of Supervisors' governed special districts, prepares the State Controller and Local Government Fiscal Affairs Reports, coordinates Countywide Senate Bill (SB) 90 mandated cost reimbursement claiming activities, performs public safety accounting and reporting for Proposition 172-Public Safety Sales Tax, and performs Realignment Sales Tax accounting. Cost Accounting prepares the Countywide Cost Allocation Plan (COWCAP) (A-87). The Cost Plan is used to claim indirect costs from the Federal and State governments.

Internal Audit: Pursuant to Government Code, the Internal Audit Division is responsible for developing and executing audit programs for the examination, verification and analysis of the financial records, operating procedures and system of internal controls of County departments, special districts and other agencies. Audit reports presented to management include objective analyses, appraisals, comments and recommendations on financial operations pertaining to Departmental compliance with stated objectives, and the efficiency and effectiveness of existing internal controls.

Property Tax: The Property Tax Division is responsible for calculating property taxes and processing property tax refunds, and maintaining the property tax rolls and tax allocation systems. In addition, this Division is responsible for allocating and accounting for property tax apportionments and assessments.

Systems: The Systems Division provides leadership for the Enterprise Resource Planning (ERP) project. The ERP project is a business transformation strategy adopted by County executives to integrate and coordinate Countywide financial elements. The goal of the project is to make County operations more efficient, transparent and effective, by more closely aligning its people, processes and technology initiatives with business strategies. The ERP transformational change effort underway will enhance current business processes, allow development of new ways to meet everyday business requirements, and facilitate more reliable and timely reporting, recordkeeping, and accountability. The Systems Division also provides procurement, development, implementation and production support for Countywide and Department-administered systems in collaboration with staff of the Information Technology Department. These systems include the County's core financial system, budget preparation system, payroll system, records imaging system and property tax system.

SUMMARY OF RECOMMENDATION

The Recommended Budget for the Auditor-Controller totals \$5,272,547 with a Net County Cost of \$5,012,047. The FY 2008-09 Recommended Budget includes transfer of five positions and \$585,820 in appropriations and inter fund transfer directly associated with the ERP from the County Administrative Office (CAO) Budget Unit (BU) 105 to BU 111-Auditor-Controller's Office. Ongoing development and implementation of this critical project requires extensive involvement with the County's audit and accounting functions. As the project has progressed through FY 2007-08, it was determined that the transfer of management and responsibility for day-to-day activities to the Auditor-Controller's Office will increase efficiencies, and facilitate more effective communication and responsiveness essential for successful ERP implementation within the adopted timeframe. Significant changes, including ERP-related items transferred from BU 105, are detailed as follows:

	Net Cost	Positions
1. Increased Salaries & Benefits due to the FY 2007-08 addition of two Payroll Technician positions to	\$ 92,260	2.00
more appropriately address growth in payroll workload and increased benefits requirements.		
2. Increased Salaries & Benefits due to transfer of four ERP Business Analyst positions from the CAO's	514,532	4.00
BU 105.		
3. Increase due to transfer of ERP Senior Secretary from CAO's BU 105.	71,287	1.00
4. Increased need for services from the part-time temporary Personnel Analyst.	20,000	
5. Negotiated Salaries & Benefits increases and employee step advances.	157,529	
6. Decreased department charges for Graphics, Communications and Data Processing accounts.	(13,574)	
7. Decreased General Liability Insurance charges.	(18,646)	
8. Purchase of new Payroll Machine Inserter and Supplies.	7,100	
9. Net increase in other Services & Supplies accounts.	37,020	
10. Fixed Assets expenditure for Megabyte Server shared with Treasurer-Tax Collector and Assessor's	56,000	
Offices for Property Tax Management, and Blomberg subscription for Debt Management		
requirements.		
11. Increased Intra Fund Transfers related to positions transferred from CAO's BU 105.	(585,819)	
12. Increased Intra Fund Transfer for full cost recovery of other ERP staff costs.	(384,714)	
13. Decrease in Charges for Current Services.	22,762	
14. Increase in Intergovernmental Revenues.	(27,500)	
15. Increase in Other Financing Sources.	(2,200)	
TOTAL CHANGES	\$ (53,963)	7.00

WORKLOAD INFORMATION

The following is estimated annual workload information from Payroll and General Accounting – Accounts Payable Divisions for FY 2007-08:

	FY 2007-08
Item Description	Estimate
Number of Paychecks issued:	117,491
Number of W-2 Forms issued:	5,254
Number of 1099 Forms issued:	1,805
Number of Warrants paid:	117,259

2007-08 ACCOMPLISHMENTS

- 1. Conducted a fiscal/operational audit of the Monterey County Elections Department.
- 2. Conducted a fiscal/operational audit of the Monterey County Public Defender's Department.
- 3. Successfully transferred Tuition and Professional Expense reimbursements to Payroll.
- 4. Maintained trainings in Accounts Payable and Procurement Cards.
- 5. Continued internal cross training for General Accounting and Payroll functions.
- 6. Successfully hired and trained Payroll Supervisor backfill in preparation for the ERP project.
- Collaborated with Employee Relations and CAO-Human Resources (HR) during labor negotiations to clarify and streamline Memorandum of Understanding (MOU) contract language to ensure payroll software compliance.
- 8. Worked in cooperation with the CAO-HR office to update the "Personnel Policies and Practices Resolution" (PPPR), anticipated for presentation to the Board of Supervisors for approval by June 2008.
- Finalizing revision of the County of Monterey Payroll Handbook, anticipated for publication and distribution to all County departments by June 2008.
- 10. Participated in the ERP Project Preliminary Business Assessment for the following functional categories: Personnel, Compensation, Position Control, Payroll, Time & Attendance, and Benefits. Identified and documented the current special pay practices that will be required in the new CGI Payroll Module.
- 11. Hired and in the process of training the Payroll Manager backfill position in preparation for the ERP project.
- 12. Provided payroll staff training in the following areas: Government Taxes, HR Management Certification Program, CalPERS Benefit Procedures and Laws, and Disability Law Seminars in an effort to keep staff current on all payroll laws.
- Proceeding with Kronos Time & Attendance system to be implemented at Natividad Medical Center (NMC) by September 2008.
- 14. Provided Governmental Accounting Training, including Accounts Payable, Journal Voucher (JV) and Certificates of Receipt (CR) processes training to County departments, in conjunction with Budget and Procurement departments.
- 15. Replaced 38 computers with new three-year leased computers.
- 16. Completed the installation of the TeamMate Audit Software for the Audit Division.
- 17. Completed the scanning process of payroll Board Orders to the Questys document imaging system.
- 18. Obtained adequate staffing levels to manage efforts to replace core financial system and automate manually intensive processes such as interest allocations, State reporting, CAFR reporting and development of the Cost Plan (A-87).
- 19. Created Capital Asset Policy and Procedures, and County staff training is ongoing.

2008-09 GOALS

- 1. Recruit and train four vacant positions for the Internal Audit Division.
- 2. Conduct Franchise Fee audit of Pacific Gas & Electric (PG&E).
- 3. Set up and establish quarterly meetings with departmental Payroll timekeepers to train on payroll processing.
- 4. Continue to work on more efficient storage solutions for in-house records and reports.
- 5. Continue training Payroll staff for better understanding of the Payroll system, Memoranda of Understanding (MOU's) and Fair Labor Standards Act (FLSA) requirements.
- 6. Monthly reconciliation of restricted Fund 075 accounts.
- 7. Continue documentation of existing Payroll procedures with INFOR system.
- 8. Cross train Payroll staff for more efficient processing of payroll.
- 9. Continue to document and analyze AFIN accounting system account structure.
- 10. Complete documentation and analysis of fixed asset data in FastGov.
- 11. Continue reconciliation of key balance sheet accounts.
- 12. Create grant policy/procedures, and train County staff in conjunction with ERP efforts.
- 13. Continue to review, analyze, and account for Fund 040 (Insurance) activities.
- 14. Continue to reorganize County efforts for reconciliation of balance sheet accounts.
- 15. Develop and implement Expense Accrual Policy and Procedures for the County.
- 16. Work with external auditors in implementing new SAS 104-111 (establishing and documenting internal controls).
- 17. Compile Comprehensive Annual Financial Report (CAFR) and continue to apply for and receive Annual Award on Financial Reporting Excellence from Government Finance Officers Association (GFOA).
- 18. Recognize County efforts for reconciliation of balance sheet accounts.
- 19. Continue to train County staff in implementing the Capital Asset Policy and Procedures.
- 20. Acquire and implement a solution for "Special District Order and Warrant" printing.
- 21. Consolidate printer toner consumables for more efficient reorder and purchasing management.
- 22. Continue with participation on policy development for Information Security Governance.
- 23. Develop and distribute Departmental Information Systems Policies.
- 24. Implement "U.S. Bank Procurement Card" historical transaction record retention.
- 25. Increase Systems Division staff involvement with the Megabyte Property Tax System and ERP Project.
- 26. Install new Megabyte Property Tax System server hardware.
- 27. Install new Multi-User FastGov Asset Inventory System.
- 28. Maintain current production operations for AFIN, Budget and GEAC Payroll Systems.
- 29. Review and update the "Monterey County Cash Handling Policy."
- 30. Implement the new purchase order process between Meditec and AFIN systems.
- 31. Continue offering Accounts Payable training on procedures, travel, sales and use tax to departments.
- 32. Continue random Procurement Card audits.
- 33. Develop Monterey County specific procedures using Tax Managers Subcommittee's Property Tax Manual as a basis.
- 34. Change the method of calculating Redevelopment pass-throughs to facilitate RDA reconciliations and the set-asides for reporting to the State.
- 35. Revise Public Finance Policy for Board of Supervisors' adoption.
- 36. Create Debt Management procedures manual.
- 37. Monitor ongoing debt issues and establish continuing disclosure protocol.
- 38. Refund NMC Series E Bonds if market conditions warrant; issue Salinas Valley Water Project Bonds (if feasible); and issue Debt for New Jail Construction (if feasible).
- 39. Work with Resource Management Agency (RMA) on Mello Roos Debt for East Garrison Project, if appropriate.
- 40. Streamline School Debt payment process.
- 41. Establish procedures for Trust Account reconciliation.
- 42. Implement Sympro Debt package.
- 43. Establish investor relations outreach and coordinate improvement of County long-term debt rating.
- 44. Issue and monitor 2008-09 TRAN.
- 45. Oversee Acquisition Fund disbursement and Guaranteed Investment Contract (GIC) compliance.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 111

Unit Title: Auditor-Controller

			D BUDGET		ED BUDGET		DED BUDGET
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Account Clerk	80J21	1.00	38,531	1.00	35,106	1.00	35,106
Accounting Analyst	20B24	5.00	416,043	5.00	430,435	5.00	430,435
Accounting Technician	80J30	4.00	142,812	4.00	177,346	4.00	177,346
Accounts Payable Supervisor	80J80	2.00	122,955	2.00	117,780	2.00	117,780
Administrative Secretary - Confidential	80A99	1.00	37,666	1.00	48,098	1.00	48,098
Allocation to be determined (for x unit)	99Z9X	3.00	237,762			3.00	237,762
Assistant Auditor-Controller	12A02	1.00	129,243	1.00	137,472	1.00	137,472
Associate Accountant - Auditor	20B21	1.00	59,328	1.00	58,263	1.00	58,263
Auditor-Controller	10B02	1.00	153,081	1.00	170,096	1.00	170,096
Chief Deputy Auditor-Controller	20B97	5.00	512,953	6.00	744,761	5.00	543,730
Enterprs Res Plnng Bus Analyst	14P32			4.00	380,000	4.00	380,000
Finance Manager I	20B95	2.00	175,438	4.00	329,595	2.00	180,888
Finance Systems Manager	20B96	2.00	185,067	2.00	98,654	2.00	219,216
Internal Auditor II	20B31	1.00	48,133	1.00	62,010	1.00	53,400
Internal Auditor III	20B32	3.00	210,288	3.00	219,696	3.00	219,696
Office Assistant II	80E21	1.00	26,836	1.00	27,915	1.00	27,915
Payroll Technician	80Ј96	5.00	233,160	7.00	320,972	7.00	300,389
Senior Account Clerk	80J22	3.00	118,277	3.00	126,638	3.00	126,638
Senior Accountant - Auditor	20B22	6.00	444,449	6.00	419,026	6.00	419,026
Senior Payroll Technician	80Ј97	1.00	54,113	1.00	56,282	1.00	56,282
Senior Secretary	80A32			1.00	49,187	1.00	49,187
Supervising Payroll Coordinator - Confidential	80J98	1.00	63,799	1.00	66,357	1.00	66,357
SALARIES AND PERSONNEL SUBTOTA	L	49.00	3,409,934	56.00	4,075,689	56.00	4,055,082
SALARY ADJUSTMENTS:							
Salary Savings							<50,000>
Pay Differentials			52,884		46,544		46,544
Terminations Benefits							
SALARY ADJUSTMENTS SUBTOTA	L		52,884		46,544		<3,456>
SALARIES AND PERSONNEL TOTA	L	49.00	3,462,818	56.00	4,122,233	56.00	4,051,626
SUMMARY OF PERSONNEL CHANGES:							
Allocation to be determined (for x unit)	99Z9X	3.00	237,762			3.00	237,762

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 111

Unit Title: Auditor-Controller

			D BUDGET -2008	-	ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Chief Deputy Auditor-Controller	20B97	5.00	512,953	6.00	744,761	5.00	543,730
Enterprs Res Plnng Bus Analyst	14P32			4.00	380,000	4.00	380,000
Finance Manager I	20B95	2.00	175,438	4.00	329,595	2.00	180,888
Payroll Technician	80Ј96	5.00	233,160	7.00	320,972	7.00	300,389
Senior Secretary	80A32			1.00	49,187	1.00	49,187
SUMMARY OF PERSONNEL CHANGES TOT	ral .	15.00	1,159,313	22.00	1,824,515	22.00	1,691,956
FIXED ASSETS:							
6890 EQUIPMENT					56,000		56,000
FASGOV, MEGABYTE, BLOOMBERG					56,000		56,000
FIXED ASSETS TO	ral.				56,000		56,000

REVENUE DIVISION

Budget Unit 115

FISCAL SUMMARY

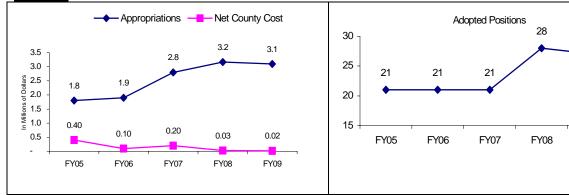
_	2007-08					200				
			C	urrent Year					(ecommended Change from
	Ado	opted Budget		<u>Estimate</u>		Request	<u>R</u>	<u>lecommend</u>	200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	2,346,499	\$	1,867,248	\$	2,340,683	\$	2,329,918	\$	(16,581)
Services & Supplies		908,393		520,314		805,483		805,483		(102,910)
Fixed Assets		30,000		30,000		30,000		30,000		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(113,068)		(113,068)		(58,072)		(58,072)		54,996
Other Financing Uses								_		<u>-</u>
TOTAL APPROPRIATIONS	\$	3,171,824	\$	2,304,494	\$	3,118,094	\$	3,107,329	\$	(64,495)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		3,130,678		2,295,582		3,087,978		3,078,074		(52,604)
Fines, Forfeitures, Penalties		5,830		9,198		9,198		9,198		3,368
Taxes		-		-		-		-		-
Revenue from Money & Property		5,918		475		475		475		(5,443)
Other Financing Sources		-		-		-		-		-
Other Revenue		1,000		(1,425)		(1,425)		(1,425)		(2,425)
TOTAL REVENUES	\$	3,143,426	\$	2,303,830	\$	3,096,226	\$	3,086,322	\$	(57,104)
NET COUNTY COST	\$	28,398	\$	664	\$	21,868	\$	21,007	\$	(7,391)

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		28.00	28.00	27.00	27.00	(1.00)
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	28.00	0.00	0.00	0.00	(1.00)	27.00
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	0.00
Total Positions	28.00	0.00	0.00	0.00	(1.00)	27.00

27

FY 09



REVENUE DIVISION

BUDGET UNIT DESCRIPTION

The Monterey County Revenue Division was originally established by the Board of Supervisors in 1961 as the Monterey County Revenue and Recovery Office. In Fiscal Year (FY) 1996-97, the Division was established as part of the Treasurer-Tax Collector's Office and was renamed the Revenue Division. The Revenue Division was formed to meet the need for an in-house collection service for various operating departments that charge for their services. The following major departments were served in FY 2007-08 by the Revenue Division: Health Department, Probation Department, Public Defender, and Sheriff's Office. Collections services are also provided to the Monterey County Superior Court through a Service Agreement.

In accordance with Board Resolution No. A-08800, dated November 20, 2001, the Monterey County Superior Court transferred responsibility for the collection of delinquent criminal fines and fees to the Revenue Division. The Revenue Division established a comprehensive criminal collection program (CCP) pursuant to Penal Code (PC) 1463.007 to more effectively collect said delinquent criminal fines and fees.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$3,107,329 represents a \$64,495 decrease from FY 2007-08. The reduction in appropriations is partially due to the deletion of one position approved in FY 2007-08 to assist with planning requirements for the Countywide Enterprise Resource Planning Project (ERP). It has been determined that anticipated ERP related services relevant to the Revenue Division will not be required in FY 2008-09. The FY 2007-08 budget was developed with the expectation that the Revenue Division would assume responsibility for the delinquent traffic collections program through agreement with the Monterey County Superior Court. Though delayed through much of FY 2007-08 due to limited Court resources to provide for effective program transition, the Revenue Division implementation is anticipated in May of 2008. Additional details of significant changes from FY 2007-08 are provided below:

 Negotiated Salaries & Benefits increases and employee step advances. Reduced Salaries & Benefits due to deletion of a Finance Manager I position. This allocation was (125,584) 	(1.00)
2 Reduced Salaries & Benefits due to deletion of a Finance Manager I position. This allocation was (125 584)	1.00)
2. Reduced Salaties & Benefits due to deletion of a linance manager i position. This anocation was (125,501)	
added in FY 2007-08 to assist with ERP planning, and related duties are not required in FY 2008-09.	
3. Miscellaneous increases in various Services & Supplies. 12,378	
4. Decreased General Liability Insurance charges. (10,287)	
5. Reduced expenditures for Data Processing Services - Outside Vendors. (105,001)	
6. Decreased Intra Fund Transfers related to cost offsets for deleted ERP position. 54,996	
7. Decreased revenue related to reduced expenditures and cost recovery based on departmental costs. 57,104	
TOTAL CHANGES \$ (7,391)	(1.00)

Available financing provides for nearly all (99.3%) of the funding for Revenue Division operations, based on statutory provisions that allow operational costs to be recovered from the distribution of fines and fees collected. The remaining \$21,007 in Net County Cost is related to non-recoverable County costs and charges.

WORKLOAD INFORMATION

The Revenue Division collects money owed to four client departments and the Monterey County Superior Court, for services rendered to County residents or criminal fines and fees. For the first eight months of FY 2007-08, 24 employees, including six collectors, performed the workload and processed over 125,000 accounts. In the last 12 months, the Division has collected over \$6,726,000 with the current twelve-month average collections per collector exceeding \$1,120,000, a 3% increase over FY 2006-07. The Revenue Division staff, with the addition of delinquent traffic collections, will be responsible for seeking collections on debt worth in excess of \$12 million annually. Additional functions include cashiering, legal processing, accounting and payment distribution functions. Operational performance statistics are noted below:

	F	Estimated		Projected
	F	Y 2007-08	F	Y 2008-09
1. Average dollars collected per Revenue Officer	\$	1,121,000	\$	1,290,000
2. Total dollars collected (includes misc. collections)	\$	6,808,000	\$	7,350,000

BUDGET IMPACTS

Implementation of new projects such as Delinquent Traffic Collections, Probation Restitution Collection or Expanded Departmental Collections will provide increased revenue and/or improved efficiency.

REVENUE DIVISION

2007-08 ACCOMPLISHMENTS

Objective No. 1 - Pending necessary County approvals and agreement from the Court, assume responsibility for Delinquent Traffic Collections from the Superior Court to maximize collections and hold defendants accountable.

Performance Results

• Still in process with an approximate implementation date of May 2008.

Objective No. 2 – Investigate, develop and implement alternative payment mechanisms for debtors including internet payments.

Performance Results

• Internet payment program not yet established due to continued vendor limitations.

Objective No.3 – Meet or exceed recommended budget guidelines.

Performance Results

Met budget requirements while increasing collections by 3%.

Objective No. 4 – Continue ongoing analysis and discussion of expanding departmental collections responsibilities. This process could result in an increase in service to other departments.

Performance Results

- Probation Department fee collection program has resulted in over \$523,000 in new fees collected in the fiscal period.
- Continued involvement in the Enterprise Resource Planning (ERP) Project may lead to an increase in or consolidation of services. Process is ongoing.

2008-09 GOALS

Objective No. 1 – Additional Implementation of Delinquent Traffic Collection Program.

Objective No. 3 – Meet or exceed recommended budget guidelines.

Objective No. 4 – Implement Probation Department Restitution Collection Program.

Objective No. 4 – Continue ongoing analysis and discussion of expanding departmental collections responsibilities. This process could result in an increase in service to other departments.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 115

Unit Title: Revenue Division

		ADOPTED BUDGET REQUESTED BUDGET 2007-2008 2008-2009					RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION CC	ODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	INUOMA		
PERSONNEL:									
Account Clerk 80)Ј21	4.00	147,538	4.00	159,794	4.00	159,794		
Accountant II 20)B11	1.00	65,734	1.00	68,367	1.00	68,367		
Accounting Clerical Supervisor 80) J 20	1.00	51,809	1.00	55,548	1.00	55,548		
Accounting Technician 80)J30	4.00	188,429	4.00	202,076	4.00	202,076		
Business Technology Analyst II	5C87	1.00	76,469	1.00	81,994	1.00	81,994		
Finance Manager I 20)в95	2.00	178,508	1.00	106,741	1.00	106,741		
Legal Process Clerk 80	D23	1.00	38,499	1.00	38,775	1.00	38,775		
Management Analyst III 14	1C31	1.00	83,148	1.00	89,507	1.00	89,507		
Office Assistant I	DE01	1.00	32,509	1.00	32,573	1.00	32,573		
Office Assistant II 80)E21	1.00	35,085	1.00	38,123	1.00	38,123		
Revenue Manager 12	2E13	1.00	109,722	1.00	122,355	1.00	122,355		
Revenue Officer II 25	5A32	9.00	470,871	9.00	504,878	9.00	504,878		
Supervising Revenue Officer 25	5A33	1.00	60,191	1.00	64,547	1.00	64,547		
SALARIES AND PERSONNEL SUBTOTAL		28.00	1,538,512	27.00	1,565,278	27.00	1,565,278		
SALARY ADJUSTMENTS:									
Salary Savings									
Pay Differentials			63,420		26,104		26,104		
Terminations Benefits			10,000		10,000				
SALARY ADJUSTMENTS SUBTOTAL			73,420		36,104		26,104		
SALARIES AND PERSONNEL TOTAL		28.00	1,611,932	27.00	1,601,382	27.00	1,591,382		
SUMMARY OF PERSONNEL CHANGES:									
Finance Manager I 20	ЭВ95	2.00	178,508	1.00	106,741	1.00	106,741		
SUMMARY OF PERSONNEL CHANGES TOTAL		2.00	178,508	1.00	106,741	1.00	106,741		
FIXED ASSETS:									
6890 EQUIPMENT			30,000		30,000		30,000		
					30,000		30,000		
FIXED ASSETS TOTAL			30,000		30,000		30,000		

TREASURER-TAX COLLECTOR

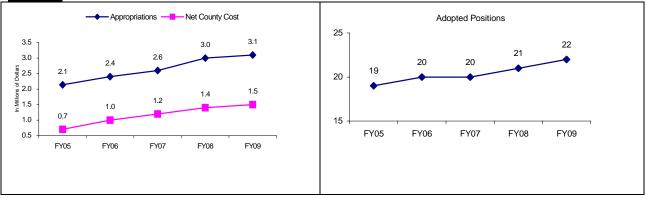
Budget Unit 117

FISCAL SUMMARY

	2007-08				2008-09					
									Red	commended
	Current Year								Cł	nange from
	Ado	pted Budget		<u>Estimate</u>		Request	R	ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	2,199,819	\$	2,102,955	\$	2,337,463	\$	2,315,757	\$	115,938
Services & Supplies		915,628		837,402		928,450		928,450		12,822
Fixed Assets		-		-		87,000		87,000		87,000
Other Charges		-		-		-		-		-
Intra Fund Transfers		(118,850)		(118,850)		(190,010)		(190,010)		(71,160)
Other Financing Uses		_				_		_		
TOTAL APPROPRIATIONS	\$	2,996,597	\$	2,821,507	\$	3,162,903	\$	3,141,197	\$	144,600
Revenues										
Licenses, Permits, Franchise	\$	220	\$	220	\$	220	\$	220	\$	_
Intergovernmental Revenues		40,000		-		30,000		30,000		(10,000)
Charges, Current Services		1,391,719		1,324,334		1,337,466		1,381,931		(9,788)
Fines, Forfeitures, Penalties		-		-		_		_		-
Taxes		160,280		201,334		210,200		210,200		49,920
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		18,500		26,710		31,000		31,000		12,500
TOTAL REVENUES	\$	1,610,719	\$	1,552,598	\$	1,608,886	\$	1,653,351	\$	42,632
NET COUNTY COST	\$	1,385,878	\$	1,268,909	\$	1,554,017	\$	1,487,846	\$	101,968

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		21.00	21.00	22.00	22.00	1.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	21.00	0.00	0.00	2.00	(1.00)	22.00
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	0.00
Total Positions	21.00	0.00	0.00	2.00	(1.00)	22.00



TREASURER-TAX COLLECTOR

BUDGET UNIT DESCRIPTION

The Treasurer-Tax Collector performs services mandated by State law and County ordinance. The Treasurer-Tax Collector's primary responsibility is to oversee the billing, collection, reporting and accounting for all property and transient occupancy taxes levied in the County. In addition, the Treasurer-Tax Collector invests monies collected by maintaining a pooled portfolio, providing for the safety and liquidity of all cash assets. The Treasurer-Tax Collector also serves as the ex-officio Treasurer of Monterey County's 26 school districts and various special districts and performs general banking services for the County and depository agencies. The Treasurer-Tax Collector serves as an elected department head and has legal authority vested by California Government Code Section 27000, which provides that mandated agency funds be deposited and safely kept by the Treasurer.

SUMMARY OF RECOMMENDATION

The recommended expenditure budget for the Treasurer-Tax Collector is \$3,141,197, with offsetting revenues of \$1,653,351 leaving a Net County Cost of \$1,487,846. The \$101,968 increase in Net County Cost is based on the following circumstances: \$115,938 increase to Salaries & Benefits is due to approved salary increases, employee reallocation, employee PERS retirement costs and increased insurance premium expenses.

The Recommended Budget includes strategic operating revisions within the Treasury Division that adjusts staffing levels for FY 2008-09, allowing for increased staffing at no additional cost to the County General Fund. These changes include elimination of the Treasury Manager position and the addition of a Finance Manager I and Treasury Officer II position. This change allows the division to strengthen accountability in departmental banking activities and more closely align the investment program with standard governmental practices.

An increase of \$12,822 for Services & Supplies is due to a number of issues, including: Increased costs for postage, increased printing and mailing costs for departmental contact and notification requirements in response to the rise in property tax delinquencies and real estate foreclosures, and various increases in costs for other services and maintenance.

An increase in Fixed Assets is due to the acquisition of replacement server hardware for the Property Tax System module that is utilized by the Tax Collector, Assessor, and Auditor. These costs have been equally split between the three departments. Offsetting credit of \$49,866 is budgeted in Intra Fund Transfers. Intra Fund Transfers also include a \$71,160 increase for staff services utilized by the Revenue Division, Budget Unit (BU) 115. Additional increased revenue of \$42,632 is due primarily to an increase in Property Tax Administration reimbursement.

Significant changes from Fiscal Year (FY) 2007-08 include:

	Net Cost	Positions
1. Increase Salaries & Benefits for negotiated increases and employee step advances.	\$ 111,375	
2. Delete Treasury Manager position as part of a reorganization within the Treasury Division to	(161,222)	(1.00)
improve day-to-day workflow requirements and increase efficiencies.		
3. Add one Treasury Officer II, in conjunction with Treasury Division reorganization.	59,031	1.00
4. In conjunction with Treasury Division reorganization, delete one Management Analyst II and add	7,385	
one Management Analyst III.		
5. Add one Finance Manager I position as part of Treasury Division reorganization.	109,669	1.00
6. Increase Salary Savings to assume delayed hiring of vacant positions as a cost-savings measure.	(10,300)	
7. Increase Fixed Assets for ongoing implementation and upgrade of Megabyte system shared with	87,000	
Auditor-Controller and County Assessor Offices.		
8. Miscellaneous inflationary and service charge cost increases for Services & Supplies.	12,822	
9. Increase Intra Fund Transfer related to departmental cost recovery for services.	(71,160)	
10. Increased Interest Allocation Costs related to Treasury Division increased funding offsets.	(11,747)	-
11. Various increases in other revenue based on current year experience and expectations.	(30,885)	
TOTAL CHANGES	\$ 101,968	1.00

Estimated

Drojected

WORKLOAD INFORMATION

	Estimated	Projected
	FY 2007-08	FY 2008-09
A. <u>Tax Collection Division</u>		
1. Tax collection per \$1 spent on employees.	494.66	480.62
2. Average cost of one transaction.	4.63	5.22
3. Number of payment transactions.	354,000	360,000
B. <u>Treasury Division</u>		
1. Invested funds per \$1 spent on employees.	1,078.75	1,041.92
Treasury deposits processed.	9,700	10,000
3. Electronic payment transactions processed.	68,000	75,000
4. Checks/ICL deposits into the Treasury.	301,000	310,000

TREASURER-TAX COLLECTOR

BUDGET IMPACTS

In addition to providing FY 2007-08 service levels at moderate cost increases, the Recommended Budget includes a reorganization of Treasury staffing that has a cost benefit and more closely reflects staffing needs for meeting current workloads.

FY 2007-08 ACCOMPLISHMENTS

- Maintain deposit efficiency so that all routine tax payments are processed and deposited with the Treasury within one day of receipt. Achieved.
- 2. Effectively manage increases in volume and dollar amount of property tax delinquencies. Achieved.
- 3. Preserve the safety of all invested assets while providing sufficient liquidity to meet all expenditure requirements. Achieved.
- 4. Yield on pooled investments should be equal to or greater than the yield on the U.S. Treasury Yield Curve corresponding at a point representing the average weighted maturity of the fiscal year-end portfolio. Achieved.

FY 2008-09 GOALS

- 1. Maintain deposit efficiency and minimize float by utilizing image cash letter deposits (new technology) whenever possible.
- 2. Continue to effectively manage unprecedented increases in volume and dollar amount of property tax delinquencies.
- 3. Preserve the safety of all invested assets while providing sufficient liquidity to meet all expenditure requirements.
- 4. Yield on pooled investments should be equal to or greater than the yield on the U.S. Treasury Yield Curve corresponding at a point representing the average weighted maturity of the fiscal year-end portfolio.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

FISCAL YEAR 2008-2009 Unit Title: Treasurer-Tax Collector

Budget Unit: 117

			D BUDGET		TED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Account Clerk	80J21	3.00	102,835	3.00	113,176	3.00	113,176	
Accountant I	20B10	1.00	54,148	1.00	56,282	1.00	56,282	
Accountant II	20B11	1.00	50,000	1.00	56,857	1.00	56,857	
Accounting Technician	80J30	2.00	97,510	2.00	99,974	2.00	99,974	
Assistant Treasurer-Tax Collector	12A24	1.00	138,592	1.00	143,472	1.00	143,472	
Finance Manager I	20B95	1.00	86,518	2.00	181,577	2.00	181,577	
Finance Manager II	20B93	1.00	95,317	1.00	98,654	1.00	98,654	
Finance Systems Manager	20B96	1.00	95,317	1.00	88,873	1.00	88,873	
Management Analyst II	14C30	2.00	154,834	1.00	80,162	1.00	80,162	
Management Analyst III	14C31			1.00	86,391	1.00	86,391	
Senior Account Clerk	80J22	2.00	86,502	2.00	89,898	2.00	89,898	
Senior Departmental Info Systems Coordinator	43J09	1.00	66,200	1.00	72,367	1.00	72,367	
Treasurer - Tax Collector	10B06	1.00	172,530	1.00	183,422	1.00	183,422	
Treasury Manager	14C45	1.00	109,722					
Treasury Officer I	20B40	1.00	44,973					
Treasury Officer II	20B41	1.00	57,646	3.00	166,146	3.00	166,146	
Treasury Officer III	20B42	1.00	86,518	1.00	90,788	1.00	90,788	
SALARIES AND PERSONNEL SUBTOT.	AL	21.00	1,499,162	22.00	1,608,039	22.00	1,608,039	
SALARY ADJUSTMENTS:								
Salary Savings					<65 , 877>		<10,300	
Pay Differentials			45,408		42,966		42,966	
Terminations Benefits					76,742			
SALARY ADJUSTMENTS SUBTOT.	AL		45,408		53,831		32,666	
SALARIES AND PERSONNEL TOT.	AL	21.00	1,544,570	22.00	1,661,870	22.00	1,640,705	
SUMMARY OF PERSONNEL CHANGES:								
Finance Manager I	20B95	1.00	86,518	2.00	181,577	2.00	181,577	
Management Analyst II	14C30	2.00	154,834	1.00	80,162	1.00	80,162	
Management Analyst III	14C31			1.00	86,391	1.00	86,391	
Treasury Manager	14C45	1.00	109,722					
Treasury Officer I	20B40	1.00	44,973					
Treasury Officer II	20B41	1.00	57,646	3.00	166,146	3.00	166,146	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

RSONNEL / FIXED ASSETS
R FISCAL YEAR 2008-2009 Unit Title: Treasurer-Tax Collector

Budget Unit: 117

			ADOPTED 2007-		REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION C		CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
	SUMMARY OF PERSONNEL CHANGES TOTAL		6.00	453,693	7.00	514,276	7.00	514,276	
FIXED	ASSETS:								
6890	EQUIPMENT					87,000		87,000	
	MEGABYTE SERVER HW SW				3.00	74,800	3.00	74,800	
	SOAP & RPS HW SW				2.00	12,200	2.00	12,200	
	FIXED ASSETS TOTAL					87,000		87,000	

(THIS PAGE INTENTIONALLY LEFT BLANK)

ASSESSOR

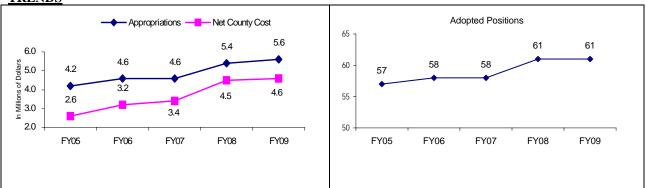
Budget Unit 118

FISCAL SUMMARY

	2007-08					200				
	Ado	opted Budget	_	urrent Year <u>Estimate</u>		<u>Request</u>	<u>R</u>	ecommend	C	ecommended Change from 07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	4,858,857	\$	4,310,338	\$	5,051,185	\$	4,986,404	\$	127,547
Services & Supplies		615,227		642,579		693,180		692,128		76,901
Fixed Assets		25,000		75,000		75,000		75,000		50,000
Other Charges		-		-		-		-		-
Intra Fund Transfers		(120,232)		(120,284)		(140,688)		(140,688)		(20,456)
Other Financing Uses		<u>-</u>		<u>-</u>		_		<u>-</u>		<u>-</u>
TOTAL APPROPRIATIONS	\$	5,378,852	\$	4,907,633	\$	5,678,677	\$	5,612,844	\$	233,992
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	_	\$	-
Intergovernmental Revenues		-		50,000		50,000		50,000		50,000
Charges, Current Services		733,000		733,000		823,833		823,833		90,833
Fines, Forfeitures, Penalties		-		-		_		_		-
Taxes		-		-		_		_		-
Revenue from Money & Property		-		-		-		_		-
Other Financing Sources		-		-		-		_		-
Other Revenue		103,500		103,500		108,675		108,675		5,175
TOTAL REVENUES	\$	836,500	\$	886,500	\$	982,508	\$	982,508	\$	146,008
NET COUNTY COST	\$	4,542,352	\$	4,021,133	\$	4,696,169	\$	4,630,336	\$	87,984

POSITION SUMMARY

		Adopted <u>Budget</u>	Current Year <u>Estimate</u>	<u>Request</u>	Recommend	Recommended Change from 2007-08 Adopted
Total Positions		61.00	61.00	61.00	61.00	0.00
Position Count Changes		Positions	Net Positions			
rosition count changes		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	61.00	0.00	0.00	0.00	0.00	61.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	61.00	0.00	0.00	0.00	0.00	61.00



ASSESSOR

BUDGET UNIT DESCRIPTION

This budget unit provides for the support of the County Assessor's Office. The Assessor is an elected County official whose responsibilities include: locating all taxable property in the County and determining property ownership; establishing the taxable value of all property subject to local property taxation; applying all legal exemptions; and preparing annual assessment rolls upon which local government units rely for property tax revenue. To accomplish these various tasks, the Assessor has organized the office into the following program areas: Administration, Department Information Systems and Map Drafting, Exemptions, Personal Property Appraisal, Real Property Appraisal and Change of Ownership. Tax revenues identified by the Assessor's Office valuation of property account for over 70% of the County's discretionary funds.

SUMMARY OF RECOMMENDATION

The recommended appropriations budget total of \$5,612,844 is an increase of \$233,992 over Fiscal Year (FY) 2007-08. The increase in expenditures is primarily the result of negotiated Salaries & Benefits for employee units. The increase in Services and Supplies is primarily the result of the increase in Information Technology and other service department charges. The \$50,000 increase in Fixed Assets will be offset by an increase in Intergovernmental Revenues. There is also a \$90,833 increase in Property Tax Administration Reimbursement.

	Net Cost	Positions
1. Increased Salaries & Benefits due to negotiated increases and employee step advances.	\$ 176,015	
2. Reduced charges for Workers' Compensation and Long-term Disability Insurance.	(48,468)	
3. Increased Fixed Assets for ongoing upgrade to Megabyte system, shared with Auditor-	50,000	
Controller and Treasurer-Tax Collector Offices.		
4. Increased service department charges for Courier/Messenger Services, Mail Handling,	48,822	
Fleet, and Information Technology.		
5. Increased General Liability Insurance costs.	28,079	
6. Increased Intra Fund Transfers.	(20,456)	
7. Increased Intergovernmental Revenues to offset purchase of Fixed Equipment.	(50,000)	
8. Increased Property Tax Administration Reimbursement.	(90,833)	
9. Increased Other Revenues for sale of maps and documents.	 (5,175)	
	\$ 87,984	-

WORKLOAD INFORMATION

It is anticipated that the FY 2007-08 combined efforts of Assessor's Office staff will produce an assessment roll of approximately \$54 billion, generating over \$540 million for local governmental agencies. A total of 160,000 secured, unsecured, and supplemental tax bills will be generated in FY 2008-09.

A large portion of the Assessor's workload and the basis for the majority of increases of assessed valuations are the reassessment of properties changing ownership, either as a result of a sale or inter-family transfer; the reassessment of new construction; and the analysis of annual Business Property Statements.

Trends during the last five years show a sharp increase in assessed valuations.

	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08
Assessed Value	\$36,255,064,439	\$38,911,850,053	\$43,069,440,799	\$47,916,628,833	\$51,825,877,687
Deeds Processed	25,181	25,122	24,903	20,460	16,527
Supplementals for transfers	7,278	7,946	10,203	9,790	6,474
Supplementals for new construction	1,265	1,235	1,068	1,327	1,116

BUDGET IMPACTS

The FY 2008-09 Recommended Budget provides resources to maintain FY 2007-08 service levels.

2007-08 ACCOMPLISHMENTS

- Continued the imaging program, scanning Business Property Statements; Change of Ownership Statements; correspondence and exclusion forms; and Home Owners' Exemptions, streamlining costs and retrieval time.
- Expanded the statewide Standard Data Record electronic property statement filing program and also implemented a more simplified 'E-Filing' of business statements. Over 1,000 taxpayers filed their business property statements with "E-Filing."
- Expanded upon the direct enrollment program of property sales, resulting in faster issuance of supplemental bills, sometimes within a month of recording.

ASSESSOR

- Implemented the second phase of integration with the Recorder's Office, resulting in the reduction of the duplication of data entry.
- In FY 2007-08, the Assessor made significant strides in improving the quality and accuracy of the Geographic Information System (GIS) parcel overlay and related data. The Assessor participated in the purchase of updated aerial imagery in conjunction with the Association of Monterey Bay Area Governments (AMBAG) and other local governmental agencies. The Assessor's Office continued to work on improving the quality and accuracy of the GIS parcel overlay and related data
- Continued to integrate information (digital photos, digital drawings, and sales comparable program) into the Property Management System, Megabyte.
- Implemented an internet subscription site for realtors and appraisers (for a fee) to securely obtain public information in a useable format. This site is currently available for other County departments, as well as agencies such as Fire Districts and Water Pollution Control Agencies.

2008-09 GOALS

- The Assessor's primary goal for FY 2008-09 will be to continue to provide the highest level of public service. The Assessor is an elected official sworn to abide by the laws of the California State Constitution. The Assessor will ensure that all taxpayers and property owners are treated fairly, equally and with respect. The Assessor's Office is also the repository for a wealth of property-related information including, but not limited to, Assessor's parcel maps and property characteristics. Through technological advances the Assessor's Office continues to make this information more readily available to the public while also respecting property owners' rights to privacy.
- In FY 2008-09, the Assessor's Office in conjunction with the Information Technology Department, other County of Monterey departments, and other local governmental agencies will continue to develop a GIS collaborative effort resulting in a product that will be beneficial to government agencies and the public at large.
- In FY 2008-09, the Assessor's Office will migrate over 3,500 Williamson Act properties and vineyards into the Property Management System, Megabyte.
- In FY 2008-09, the Assessor's Office will review the assessed valuations of all sales that have occurred during the last 4 years to determine if assessed values exceed current fair market value. Proposition 8, passed in November 1978, amended Proposition 13 to reflect declines in value. As a result, Revenue and Taxation Code Section 51 requires the Assessor to annually enroll either a property's factored Proposition 13 base year value or its Market Value as of January 1 (lien date), taking into account any factors causing a decline in value, whichever is less.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Assessor

Budget Unit: 118

			D BUDGET		ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Account Clerk	80J21	2.00	60,832	2.00	67,335	2.00	66,307	
Accounting Technician	80J30	1.00	47,791	1.00	50,677	1.00	50,677	
Administrative Services Officer	14C71	1.00	76,675	1.00	80,162	1.00	80,162	
Appraiser II	28A21	14.00	751,274	14.00	757,135	14.00	757,135	
Appraiser III	28A22	6.00	404,964	6.00	422,671	6.00	422,671	
Assessment Clerk	80R11	2.00	65,911	2.00	73,872	2.00	69,518	
Assessor-County Clerk-Recorder	11B01	1.00	148,252	1.00	170,096	1.00	166,366	
Assistant Assessor - Valuation	12A15	1.00	106,045	1.00	113,322	1.00	113,322	
Associate Personnel Analyst	14B21	1.00	70,253	1.00	80,162	1.00	75,356	
Auditor Appraiser III	28B22	1.00	71,243	1.00	77,815	1.00	77,655	
Auditor Appraiser Manager	14K45	1.00	82,398	1.00	86,464	1.00	86,464	
Auditor-Appraiser II	28B21	5.00	259,807	5.00	285,824	5.00	282,293	
Business Technology Analyst II	16C87	1.00	79,092	1.00	79,092	1.00	79,092	
Departmental Info Manager I	16F40	1.00	89,966	1.00	96,186	1.00	96,186	
Map Drafting Technician	43F21	1.00	37,189	1.00	40,818	1.00	40,818	
Office Assistant II	80E21	8.00	250,667	8.00	261,029	8.00	261,029	
Personnel Technician - Confidential	14H03	1.00	49,979	1.00	51,991	1.00	51,991	
Principal Office Assistant	80E80	1.00	44,085	1.00	44,085	1.00	44,085	
Property Transfer Clerk	80R22	5.00	189,822	5.00	210,966	5.00	208,628	
Secretary - Confidential	80A96	1.00	42,795	1.00	45,607	1.00	45,607	
Senior Account Clerk	80J22	1.00	34,412	1.00	37,769	1.00	37,509	
Senior Assessment Clerk	80R21	1.00	42,576	1.00	44,285	1.00	44,285	
Senior Map Drafting Technician	43F80	1.00	41,103	1.00	47,568	1.00	44,391	
Senior Property Transfer Clerk	80R23	1.00	46,121	1.00	50,283	1.00	50,272	
Supervising Appraiser	28A80	1.00	75,580	1.00	78,609	1.00	78,609	
Supervising Office Assistant I	80E81	1.00	42,889	1.00	46,687	1.00	46,149	
SALARIES AND PERSONNEL SU	BTOTAL	61.00	3,211,721	61.00	3,400,510	61.00	3,376,577	
SALARY ADJUSTMENTS:								
Salary Savings								
Pay Differentials			18,396		18,396		18,396	
Terminations Benefits			30,000		40,848			
SALARY ADJUSTMENTS SU	BTOTAL		48,396		59,244		18,396	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 118

Unit Title: Assessor

75,000

75,000

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION NUMBER NUMBER NUMBER AMOUNT CODE AMOUNT AMOUNT SALARIES AND PERSONNEL TOTAL 3,459,754 3,394,973 61.00 3,260,117 61.00 61.00 FIXED ASSETS: 6890 EQUIPMENT 25,000 75,000 75,000 EQUIPMENT 75,000 75,000

25,000

FIXED ASSETS TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)

PURCHASING

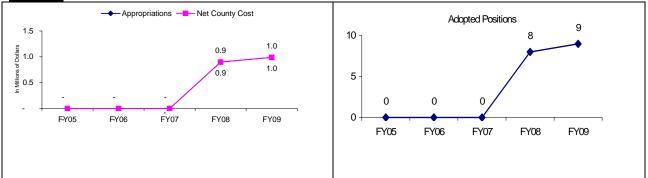
Budget Unit 119

FISCAL SUMMARY

	2007-08					200				
	Current Year Adopted Budget Estimate			<u>Request</u> <u>Recommer</u>			ecommend	Recommended Change from 2007-08 Adopted		
<u>Appropriations</u>										
Salaries & Benefits	\$	812,626	\$	745,639	\$	986,853	\$	974,113	\$	161,487
Services & Supplies		129,804		147,702		197,879		143,713		13,909
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(72,000)		(76,040)		(126,363)		(126,363)		(54,363)
Other Financing Uses		_				_		_		
TOTAL APPROPRIATIONS	\$	870,430	\$	817,301	\$	1,058,369	\$	991,463	\$	121,033
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		_		-		-
Charges, Current Services		-		-		_		-		-
Fines, Forfeitures, Penalties		-		-		_		-		-
Taxes		-		-		_		-		-
Revenue from Money & Property		_		-		-		-		-
Other Financing Sources		-		-		_		-		-
Other Revenue		_		5,200		<u>-</u>		<u> </u>		<u>-</u>
TOTAL REVENUES	\$	-	\$	5,200	\$	-	\$	-	\$	-
NET COUNTY COST	\$	870,430	\$	812,101	\$	1,058,369	\$	991,463	\$	121,033

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		8.00	9.00	9.00	9.00	1.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	8.00	1.00	0.00	0.00	0.00	9.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	8.00	1.00	0.00	0.00	0.00	9.00



PURCHASING

BUDGET UNIT DESCRIPTION

The Contracts/Purchasing Division is part of the County Administrative Office and provides County departments with centralized procurement of goods and services, and assistance with management of Countywide contractual issues. This Division develops and coordinates requests for proposals and other competitive bidding processes, administers contract documentation, maintains contract data and acts as the Purchasing Agent representative for the Board of Supervisors. The Contracts/Purchasing Division also manages the County Surplus Program, utilizing best business practices in the redistribution and sale of excess County property no longer needed for County use.

SUMMARY OF RECOMMENDATION

The recommended Fiscal Year (FY) 2008-09 Contracts/Purchasing budget of \$991,463 in appropriations represents an increase of \$121,033 over the FY 2007-08 Adopted Budget. In October 2007, purchasing authority was delegated to Natividad Medical Center (NMC), requiring the addition of a Management Analyst position to facilitate the conversion and ensure ongoing compliance with Purchasing Policies and Procedures and legal requirements.

	Net Cost	Positions
1. FY 2007-08 addition of one Management Analyst III to oversee delegation of purchasing	\$ 100,871	1.00
to NMC and conduct compliance reviews and prepare reports.		
2. Negotiated Salaries & Benefits increases.	48,878	
3. FY 2007-08 reclassification of the General Services Manager II to Contracts & Purchasing	23,738	
Officer.		
4. Increased salary savings assumed as a Countywide cost-saving measure, through delay for	(12,000)	
recruitment of existing vacant position.		
5. Increased departmental charges for telecom and information technology services.	5,133	
6. Increased office equipment and supplies costs, due to inflation and staffing changes.	4,156	
7. Increased employee travel & training due to increase in staffing.	3,000	
8. Increased postage and mailing costs.	2,041	
9. Other increased operating expenses.	2,673	
10. Decreased charges for General Liability insurance.	(3,094)	
11. Increase in Intra Fund Transfers for Enterprise Resource Planning (ERP) backfill staff.	(54,363)	
TOTAL CHANGES	\$ 121.033	1.00

BUDGET IMPACTS

The Recommended Budget provides funding to maintain FY 2007-08 service levels.

2007-08 ACCOMPLISHMENTS

- 1. Increased the number of competitive bidders by an average of 45% per project by taking a more proactive approach in identifying potential bidders.
- 2. Increased the number of available Master Agreements by 42 or 60% by identifying critical areas of services and supplies through a survey of County departments.
- 3. Evaluated several service areas and implemented customer service improvements. Added the following areas to current web page to increase the level of available self-service to both internal and external customers.
 - Downloadable Vendor Registration Package
 - Online Surplus Interest Form- External Customers
 - Online Request for Proposal (RFP)/Request for Quotations (RFQ) Generation Form
 - Online Query of Requisition Database
 - County Counsel Approved Professional Services Agreement Documents
 - Newly Downloadable Instructions and Guidelines
 - Under Construction- Online County Purchasing Manual
- 4. Developed in Partnership with the County Training Office, both an online and in-person training tool for new managers, as well as an on-going training class in cooperation with the County Auditor's Office. The in-person training session is conducted twice a year with an emphasis on Contracts/Purchasing and Accounts Payable/Receivable.
- Re-assigned and re-vamped the format and structure of the staff within the Contracts/Purchasing Division to continuously meet the needs of the organization and our customers.
- 6. Provided the required program coordination for the County Procurement Card Program, which included the necessary auditing and analysis of the program to insure its continued integrity.

PURCHASING

7. Work continues on developing and implementing the Countywide Small/Local Business Outreach Program approved by the Board of Supervisors. The program is geared towards promoting the utilization of disadvantaged, minority, womenowned, disabled veteran and Small/Local Business Enterprises.

2008-09 GOALS

- 1. Investigate, develop and implement new green purchasing policies and procedures that encourage the procurement of products and/or services that have a lesser or reduced effect both on human health and the environment.
- 2. Develop programs geared towards raising the awareness of procurement as an environmental impact reduction tool throughout the organization.
- 3. Increase the purchase of green products through approved purchasing programs.
- 4. Develop and implement a process in which to collect and evaluate accurate and meaningful information about the environmental performance of products and services.
- 5. Compare and audit environmental impacts when selecting products and/or services.
- 6. Provide training for green procurement to staff responsible for product selection and purchasing decisions, and create a green purchasing team, including procurement staff, by December 2008.
- 7. Work with Fleet Management to identify and implement an Alternative Fuel Policy, geared at reducing the County's emission output.
- 8. Foster and maintain good working relationships with County departments through an understanding of their purpose and objectives.
- 9. Identify required policy revisions required to improve efficiency and outcomes.
- 10. Monitor the State Budget proposal and identify changes that could impact how counties procure goods and services.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Unit Title: Purchasing

Budget Unit: 119

		ADOPTED BUDGET 2007-2008		REQUESTE 2008-	ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Buyer II	14E20	2.00	109,562	2.00	119,506	2.00	119,506
Contracts & Purchasing Officer	14N35			1.00	109,829	1.00	109,829
General Services Manager II	14N21	1.00	92,085				
Management Analyst I	14G02	1.00	71,405	1.00	69,720	1.00	69,720
Management Analyst II	14C30	1.00	70,253	1.00	84,972	1.00	84,972
Management Analyst III	14C31	2.00	176,965	3.00	253,545	3.00	253,545
Office Assistant III	80E22	1.00	36,555	1.00	41,706	1.00	41,706
SALARIES AND PERSONNEL SUBTOT.	AL	8.00	556,825	9.00	679,278	9.00	679,278
SALARY ADJUSTMENTS:							
Salary Savings			<2,087>				<12,000>
Pay Differentials							
SALARY ADJUSTMENTS SUBTOT	AL		<2,087>				<12,000>
SALARIES AND PERSONNEL TOTA	AL	8.00	554,738	9.00	679,278	9.00	667,278
SUMMARY OF PERSONNEL CHANGES:							
Contracts & Purchasing Officer	14N35			1.00	109,829	1.00	109,829
General Services Manager II	14N21	1.00	92,085				
Management Analyst III	14C31	2.00	176,965	3.00	253,545	3.00	253,545
SUMMARY OF PERSONNEL CHANGES TOTAL	AL	3.00	269,050	4.00	363,374	4.00	363,374

COUNTY COUNSEL

Budget Unit 121

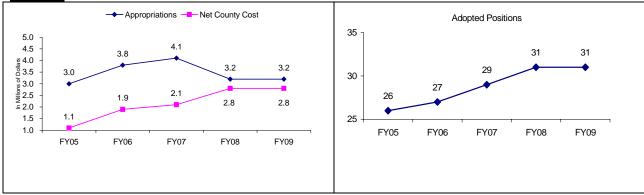
FISCAL SUMMARY

	2007-08					200				
	Current Year <u>Adopted Budget</u> <u>Estimate</u>				Request	<u>R</u>	ecommend	C	commended hange from 7-08 Adopted	
<u>Appropriations</u>										
Salaries & Benefits	\$	4,742,159	\$	4,395,231	\$	4,819,396	\$	4,731,023	\$	(11,136)
Services & Supplies		527,251		534,502		561,992		560,598		33,347
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(2,113,505)		(2,113,505)		(2,113,505)		(2,113,505)		-
Other Financing Uses				<u>-</u>		_		_		
TOTAL APPROPRIATIONS	\$	3,155,905	\$	2,816,228	\$	3,267,883	\$	3,178,116	\$	22,211
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		_		-		-
Charges, Current Services		399,200		399,200		399,200		399,200		-
Fines, Forfeitures, Penalties		-		-		_		-		-
Taxes		-		-		_		_		-
Revenue from Money & Property		-		-		_		-		-
Other Financing Sources				-						-
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	399,200	\$	399,200	\$	399,200	\$	399,200	\$	-
NET COUNTY COST	\$	2,756,705	\$	2,417,028	\$	2,868,683	\$	2,778,916	\$	22,211

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		31.00	31.00	31.00	31.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	31.00	0.00	0.00	0.00	0.00	31.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	31.00	0.00	0.00	0.00	0.00	31.00

TRENDS



Reductions in FY 2007-08 Appropriations and Revenue are due to an accounting change for intra/inter-fund reimbursements.

COUNTY COUNSEL

BUDGET UNIT DESCRIPTION

The Office of the County Counsel serves as the in-house legal counsel for the County of Monterey, the Board of Supervisors, and all County officers, departments, agencies, boards, and commissions. In addition to providing legal advice, the Office also represents the County in civil and special litigation in State and Federal courts, and coordinates the services of outside legal counsel. Upon request, the Office serves as legal counsel to the Grand Jury and special districts whose governing boards are composed, in whole or in part, by persons appointed by the Board of Supervisors. The Office also provides legal services by contract or statute to other public entities, including the Transportation Agency of Monterey County, Local Agency Formation Commission, Water Resources Agency, County Board Of Education, County Superintendent of Schools, and various school and community college districts.

The primary goal of the Office of the County Counsel is to continue to provide service with the highest degree of competence and integrity in a timely and responsive manner in order to enable the Board of Supervisors and other clients to effectively carry out their functions and achieve their goals.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 recommended appropriations of \$3,178,116 reflect an increase of \$22,211 from FY 2007-08. Significant changes are detailed below:

	1	Net Cost	<u>Positions</u>
1. Decrease in Salaries & Benefits primarily related to staffing changes.	\$	(11,136)	0.00
2. Increase in Services & Supplies primarily due to General Liability Insurance and Information		33,347	0.00
Technology charges.			
TOTAL CHANGES	Φ	22 211	

BUDGET IMPACTS

The Recommended Budget provides funding to maintain FY 2007-08 service levels including \$100,000 for outside legal counsel for the General Plan.

2007-08 ACCOMPLISHMENTS

- 1. Provided timely, responsive, and competent legal advice to all clients, enabling them to effectively carry out their functions and achieve their goals. Ongoing.
- Defended County land use and other actions in the event of legal challenge and prosecute code enforcement violations. Ongoing.
- 3. Successfully managed and concluded tort claims and litigation in a fair manner that respects both the rights of claimants and litigants and provides fiscal accountability to the public. Ongoing.
- 4. Resolved cases early, as appropriate, to reduce County costs. Ongoing.
- 5. Provided timely invoices to clients to maximize increased revenue, and Intra Fund Transfers to balance the Department's budget equivalent to expenditures. Ongoing.
- Maintained the professional and technical competence of all employees through appropriate continuing education, modern technology, and electronic case management and assignment tools to provide innovative solutions to legal problems. Ongoing.
- 7. Assisted in re-engineering of Natividad Medical Center to a self-sustaining entity. Ongoing.
- 8. Guided implementation of the County General Plan. Ongoing.

2008-09 GOALS

- 1. Provide timely, responsive, and competent legal advice to all clients, enabling them to effectively carry out their functions and achieve their goals.
- 2. Defend County land use and other actions in the event of legal challenge and prosecute code enforcement violations.
- 3. Successfully manage and conclude tort claims and litigation in a fair manner respectful to both the rights of claimants and litigants and providing fiscal accountability to the public.
- 4. Resolve cases early, as appropriate, to reduce County costs.

COUNTY COUNSEL

- 5. Provide timely invoices to clients to maximize increased revenue, and Intra Fund Transfers to balance the Department's budget against related expenditures.
- 6. Maintain the professional and technical competence of all employees through appropriate continuing education, modern technology, and electronic case management and assignment tools providing innovative solutions to legal problems.
- 7. Assist in re-engineering of Natividad Medical Center to a self-sustaining entity.
- 8. Guide adoption and implementation of the County General Plan.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

OR FISCAL YEAR 2008-2009 Unit Title: County Counsel

Budget Unit: 121

			D BUDGET -2008	-	ED BUDGET 3-2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Assistant County Counsel	12C38	2.00	318,711	3.00	469,937	3.00	474,099
County Counsel	11A04	1.00	198,259	1.00	205,987	1.00	205,987
Deputy County Counsel IV	39B23	13.00	1,628,043	13.00	1,685,018	13.00	1,680,018
Legal Secretary - Confidential	80B98	4.00	178,422	4.00	178,422	4.00	178,422
Legal Support Coordinator	39C03	1.00	47,277	1.00	47,605	1.00	47,605
Management Analyst II	14C30	3.00	205,656	3.00	226,019	3.00	220,995
Principal Employee Relations Representative	14B48	1.00	104,091	1.00	107,735	1.00	107,735
Senior Deputy County Counsel	39B25	3.00	408,457	2.00	272,003	2.00	272,003
Senior Legal Secretary-Confidential	80B99	3.00	156,681	3.00	168,546	3.00	168,546
SALARIES AND PERSONNEL SUBTOR	'AL	31.00	3,245,597	31.00	3,361,272	31.00	3,355,410
SALARY ADJUSTMENTS:							
Pay Differentials			34,733		34,733		34,733
Terminations Benefits			82,511		82,511		
SALARY ADJUSTMENTS SUBTOR	'AL		117,244		117,244		34,733
SALARIES AND PERSONNEL TOT	'AL	31.00	3,362,841	31.00	3,478,516	31.00	3,390,143
SUMMARY OF PERSONNEL CHANGES:							
Assistant County Counsel	12C38	2.00	318,711	3.00	469,937	3.00	474,099
Senior Deputy County Counsel	39B25	3.00	408,457	2.00	272,003	2.00	272,003
SUMMARY OF PERSONNEL CHANGES TOT	'AL	5.00	727,168	5.00	741,940	5.00	746,102

HUMAN RESOURCES

Budget Unit 125

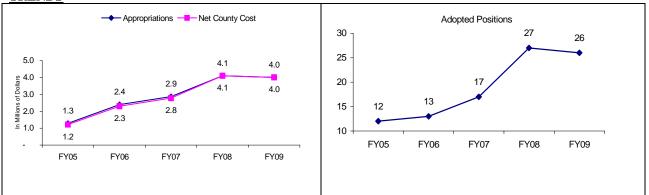
FISCAL SUMMARY

	2007-08					2008-09				
	Current Year Adopted Budget Estimate					Request	R	ecommend	Cł	commended nange from 7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	3,246,998	\$	1,857,047	\$	3,078,723	\$	3,007,966	\$	(239,032)
Services & Supplies		1,146,983		1,320,274		1,474,688		1,366,719		219,736
Fixed Assets		-		-		-		-		-
Other Charges		-		_		-		-		-
Intra Fund Transfers		(253,351)		(166,785)		(367,263)		(367,263)		(113,912)
Other Financing Uses		_		<u>-</u>		_		_		<u>-</u>
TOTAL APPROPRIATIONS	\$	4,140,630	\$	3,010,536	\$	4,186,148	\$	4,007,422	\$	(133,208)
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	_
Intergovernmental Revenues		-		-		-		-		_
Charges, Current Services		-		-		-		-		_
Fines, Forfeitures, Penalties		-		-		-		-		_
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		<u>-</u>		<u>-</u>		<u>-</u>		_		<u>-</u>
TOTAL REVENUES	\$	-	\$	<u> </u>	\$		\$		\$	-
NET COUNTY COST	\$	4,140,630	\$	3,010,536	\$	4,186,148	\$	4,007,422	\$	(133,208)

POSITION SUMMARY

Total Positions		Adopted Budget 27.00	Current Year <u>Estimate</u> 27.00	Request 27.00	Recommend 26.00	Recommended Change from 2007-08 Adopted (1.00)
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	27.00	0.00	(1.00)	0.00	0.00	26.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	27.00	0.00	(1.00)	0.00	0.00	26.00

TRENDS



HUMAN RESOURCES

BUDGET UNIT DESCRIPTION

Human Resources (HR) supports the County in fulfilling its mission, strategic goals and initiatives through activities related to Countywide staffing requirements. Responsibilities include maintenance of classification and compensation plans and innovative management of County HR functions to effectively recruit, select, retain, develop, and manage the County's diverse workforce. Other responsibilities include compliance with legal mandates, minimization of liability related to personnel function, maintenance of policies and procedures, maintenance of County HR website and internal HR system audit and review.

SUMMARY OF RECOMMENDATION

This budget is recommended at \$4,007,422, a decrease in Net County Cost (NCC) of \$133,208 compared to the prior year. Recommended appropriations include \$3,038,068 for HR functions, \$600,000 for the Countywide Educational Assistance Program, and \$369,354 for the Countywide Training Program. Significant changes include the following:

	Net Cost	Positions
1. Principal Compliance Analyst position transferred to Budget Unit (BU) 195 - Risk Management.	(146,720)	(1.00)
2. Decreased Salaries & Benefits costs for assumed delays to recruit for vacant positions as a cost-savings measure, and lower step levels for new hires.	(187,529)	
3. FY 2008-09 transfer of "HR Roadmap" Salaries & Benefits appropriations to Services & Supplies, to provide for non-salary related costs not previously identified.	(154,700)	
4. Decreased Long-Term Disability and Workers' Compensation Insurance charges.	(21,656)	
5. Increased costs for Public Employees Retirement System (PERS), due to negotiated salary increases and employee step advances, and reallocation of "Allocation to be Determined" positions added in FY 2007-08 to implement and maintain "HR Roadmap" efforts.	120,539	
6. Increased costs for Social Security, Pre-tax Flex Benefit and other salary driven benefit expenses, related to changes identified in item number 5, above.	151,034	
7. Decreased costs for County service department charges, including Telecommunications, alarm services, janitorial services, General Liability Insurance, and Printing Services.	(18,535)	
8. Decreased costs for communications and data processing charges from outside vendors, postage and shipping, books and periodicals, and other office expenses.	(15,029)	
 Increased costs for County service department charges, including mail handling, courier/messenger services, vehicle usage, and data processing. 	23,608	
10. Increased costs for memberships, computer software, temporary help, legal notices, professional services, employee travel and training, and special Departmental expenses.	74,992	
11. Increased Miscellaneous Expenses account for "HR Roadmap" related costs.	154,700	
12. Increase in Intra-Fund Transfers related to resources allocated for the Enterprise Resource Planning (ERP) Project.	(113,912)	
TOTAL CHANGES	\$ \$ (133,208)	(1.00)

WORKLOAD INFORMATION

Under the decentralized HR structure, workload information related to recruitment, hiring, and other employment requirements is collected and maintained within individual departments.

BUDGET IMPACTS

The Recommended Budget includes ongoing funding for implementation of HR re-engineering efforts that began during FY 2007-08. Reduced appropriations also reflect the transfer of a Principal Compliance Analyst position to Risk Management, BU 195.

2007-08 ACCOMPLISHMENTS

- 1. Established teams comprised of central HR and Departmental Personnel Analysts to update and review the Personnel Services Manual and Personnel Policies and Procedures Resolution (PPPR): completed.
- Continued to provide guidance and ongoing training to central and decentralized Analysts in Employment Law and Monterey County Personnel Policies and Procedures for the benefit of legal, consistent personnel transaction processing: ongoing.
- Continued to provide support to decentralized recruitment and examination programs to increase consistency, quality, integrity and defensibility: ongoing.
- 4. Recommended plans to improve and modernize classification structure and job specifications: currently updating job specifications to include essential functions. This modernization effort is ongoing.

HUMAN RESOURCES

- 5. Recommended and initiated implementation of a plan to establish HR auditing and compliance function within the Administrative Office to minimize liability. This effort is still in the planning stage.
- 6. Drafted for consideration a County compensation philosophy: draft completed.
- Worked with Department Heads and the Training Advisory Committee, continued to develop and implement Countywide
 employee training programs: Career Track pilot program and Human Resources Supervisory and Management Training
 completed.

2008-09 GOALS

- Finalize review of Personnel Policies and Procedures Resolution and continue update and review of Personnel Services Manual.
- 2. Continue to provide guidance and ongoing training to central and decentralized Analysts in Employment Law and Monterey County Personnel Policies and Procedures for the benefit of legal, consistent personnel transaction processing.
- Continue to provide ongoing support to decentralized recruitment and examination programs to increase consistency, quality, integrity and defensibility.
- 4. Finalize plans to improve and modernize classification structure and job specifications.
- 5. Finalize for consideration a County compensation philosophy.
- Working with Department Heads and the Training Advisory Committee, continue to develop and implement Countywide employee training programs.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

PERSONNEL:

Senior Secretary

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 125

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Unit Title: Human Resources ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT Administrative Secretary - Confidential 80A99 1.00 57,135 1.00 59,425 1.00 59,425 99Z9X Allocation to be determined (for x unit) 8.00 1,050,000 Assistant County Administrative Officer 12E03 164,073 1.00 178,741 1.00 178,741 1.00 Associate Personnel Analyst 14B21 1.00 82,099 2.00 165,133 2.00 165,133 Employee Relations Representative II 14B22 1.00 80.162 1.00 80.162 Management Analyst II 14C30 1.00 63,116 1.00 84.972 1.00 84.972 Management Analyst III 14C31 2.00 177,528 2.00 183,149 2.00 183,149 41,706 Office Assistant III 80E22 1.00 40,096 1.00 41,706 1.00 Personnel Technician - Confidential 14H03 1.00 56,281 3.00 175,602 3.00 175,602 Principal Compliance Analyst 14B53 150,000 1.00 Principal Employee Relations Representative 14B48 1.00 104,091 1.00 114,199 1.00 114,199 Principal Personnel Analyst 2.00 218,061 2.00 2.00 221.934 14B23 221.934 Secretary - Confidential 80A96 1.00 48,430 Senior Clerk - Confidential 80E23 1.00 42,772 1.00 44.484 1.00 44.484 14B32 2.00 174,878 4.00 350.747 4.00 350.747 Senior Personnel Analyst 80A32 1.00 42,899 1.00 49,187 1.00 49,187 Senior Secretary - Confidential 80A34 1.00 46,664 1.00 53,509 1.00 53,509 Sr Employee Relations Rep 14B24 1.00 86,391 1.00 86,391 Supervising Clerk I - Confidential 54,577 80E99 1.00 52,477 1.00 54.577 1.00 Supervising Personnel Analyst 14B28 1.00 91.786 2.00 190,000 2.00 190,000

Supervising Personnel Analyst	14828	1.00	91,/86	2.00	190,000	2.00	190,000
SALARIES AND PERSONNEL SUBTOTA	AL	27.00	2,613,956	27.00	2,182,348	26.00	2,133,918
SALARY ADJUSTMENTS:							
Salary Savings					<8,911>		<8,911>
Pay Differentials							
Terminations Benefits							
SALARY ADJUSTMENTS SUBTOTA	AL				<8,911>		<8,911>
SALARIES AND PERSONNEL TOTAL	AL	27.00	2,613,956	27.00	2,173,437	26.00	2,125,007
SUMMARY OF PERSONNEL CHANGES:							
Allocation to be determined (for x unit)	99Z9X	8.00	1,050,000				
Associate Personnel Analyst	14B21	1.00	82,099	2.00	165,133	2.00	165,133
Employee Relations Representative II	14B22			1.00	80,162	1.00	80,162

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Human Resources

Budget Unit: 125

			ED BUDGET -2008	-	ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Personnel Technician - Confidential	14H03	1.00	56,281	3.00	175,602	3.00	175,602
Principal Compliance Analyst	14B53	1.00	150,000				
Secretary - Confidential	80A96			1.00	48,430		
Senior Personnel Analyst	14B32	2.00	174,878	4.00	350,747	4.00	350,747
Sr Employee Relations Rep	14B24			1.00	86,391	1.00	86,391
Supervising Personnel Analyst	14B28	1.00	91,786	2.00	190,000	2.00	190,000
SUMMARY OF PERSONNEL CHANGES TO	'AL	14.00	1,605,044	14.00	1,096,465	13.00	1,048,035

(THIS PAGE INTENTIONALLY LEFT BLANK)

INTERGOVERNMENTAL AND LEGISLATIVE AFFAIRS

Budget Unit 130

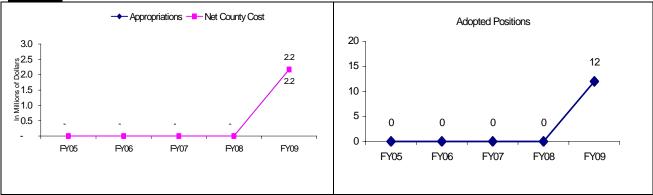
FISCAL SUMMARY

	2007-08			2008-09				
	Adopted Budget	Current Year <u>Estimate</u>		Request	<u>R</u>	ecommend	Ch	ommended ange from -08 Adopted
<u>Appropriations</u>								
Salaries & Benefits	\$ -	\$ -	\$	1,560,099	\$	1,171,895	\$	1,171,895
Services & Supplies	-	-		1,078,219		997,811		997,811
Fixed Assets	-	-		-		-		-
Other Charges	-	-		-		-		-
Intra Fund Transfers	-	-		-		-		-
Other Financing Uses								
TOTAL APPROPRIATIONS	\$ -	\$ -	\$	2,638,318	\$	2,169,706	\$	2,169,706
Revenues								
Licenses, Permits, Franchise	\$ -	\$ -	\$	-	\$	-	\$	-
Intergovernmental Revenues	-	-		-		-		-
Charges, Current Services	-	-		-		-		-
Fines, Forfeitures, Penalties	-	-		-		-		-
Taxes	-	_		-		-		_
Revenue from Money & Property	-	-		-		-		-
Other Financing Sources	-	_		-		-		_
Other Revenue	-	-		-		-		-
TOTAL REVENUES	\$ -	\$ -	\$	-	\$	-	\$	-
NET COUNTY COST	\$ -	\$ -	\$	2,638,318	\$	2,169,706	\$	2,169,706

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		0.00	0.00	16.00	12.00	12.00
Position Count Changes		Position	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	0.00	0.00	11.00	0.00	0.00	11.00
Unfunded Positions	0.00	0.00	1.00	0.00	0.00	<u>1.00</u>
Total Positions	0.00	0.00	12.00	0.00	0.00	12.00

TRENDS



INTERGOVERNMENTAL AND LEGISLATIVE AFFAIRS

BUDGET UNIT DESCRIPTION

Beginning with Fiscal Year (FY) 2005-06, functions relating to intergovernmental and legislative affairs were consolidated with the County Administrative Office (CAO), Budget Unit (BU) 105, as part of reorganization efforts following budget reductions in prior years. Due to the increased scope of these services in the past two years, the FY 2008-09 Recommended Budget again separates the functions into a stand-alone CAO Division, within Budget Unit (BU) 130-Intergovernmental and Legislative Affairs (IGA). This more appropriately identifies the distinct IGA areas of responsibility, goals and objectives, and budget requirements from other CAO functions. The new IGA budget includes the transfer of one unfunded and 11 funded positions, and appropriations of \$2,169,706 from CAO, BU 105.

The Intergovernmental and Legislative Affairs Division is responsible for State and Federal Legislative coordination and advocacy, and coordinates and negotiates with other governmental and regulatory agencies on matters of mutual concern. The IGA Division manages and provides for the needs of the Clerk of the Board of Supervisors' Office; the County's Economic Development Program strategic planning; the Countywide Training Program, including the "Growing Our Own" Learning Program; and oversees the Office of Emergency Services (OES). The Division coordinates media relations, and staffs the activities of a number of standing and ad hoc committees of the Board of Supervisors. Responsibilities also include receiving and coordinating responses to Board referrals, Board response to the annual Grand Jury report, and a variety of special projects as assigned by the County Administrative Officer.

SUMMARY OF RECOMMENDATION

The FY 2008-09 Recommended Budget for IGA includes 12 positions and an operating budget of \$2,169,706, transferred from CAO, BU 105. The following information provides more specific identification of positions and funding in support of IGA functions:

	Net Cost	Positions
1. Salaries & Benefits appropriations provide for the following positions, transferred from	\$ 1,171,895	
CAO, BU 105:		
Intergovernmental and Legislative Affairs Director		1.00
Clerk of the Board of Supervisors		1.00
Senior Board of Supervisors Clerk		1.00
Board of Supervisors Clerk		2.00
Management Analyst III		3.00
Senior Secretary		3.00
Allocation to be Determined (unfunded)		1.00
2. Increased one-time expense in Other Professional & Special Services for continued	217,000	
operation of an interim water filtration system to serve the community of San Jerardo.		
3. Transfer of additional Services & Supplies status quo appropriations from CAO BU 105.	780,811	
TOTAL CHANGES	\$ 2,169,706	12.00

BUDGET IMPACTS

The Recommended Budget provides funding to maintain FY 2007-08 service levels for Intergovernmental and Legislative functions.

2007-08 ACCOMPLISHMENTS

FY 2007-08 IGA Division accomplishments are included in the BU 105-County Administrative Office narrative.

2008-09 GOALS

- 1. Work with the Board of Supervisors and Department Heads to develop and implement strategic initiatives and key objectives to ensure implementation of County goals.
- 2. Coordinate the County's local, State and Federal legislative programs in a manner that protects County revenue sources, provides for stability in local government finance, maintains or improves flexibility in management of mandated programs and provides for intergovernmental coordination.
- 3. Implement technology enhancements in the Clerk of the Board's Office in a manner that enhances public access to Board of Supervisors' operations and decision-making processes.
- 4. Assist in implementation of the Salinas Valley Enterprise Zone.
- 5. Complete the Comprehensive Economic Development Strategy.

INTERGOVERNMENTAL AND LEGISLATIVE AFFAIRS

- 6. Assist in implementation of the Overall Economic Development Commission FY 2008-09 Work Plan.
- 7. Ensure the coordinated operation of the County's Office of Emergency Services.
- 8. Work in conjunction with the Naval Postgraduate School and other agencies to implement the Homeland Security Consortium.
- 9. Provide high quality media relations and outreach.
- 10. Ensure that Government Channel programming meets the needs of Monterey County residents.
- 11. Enhance communications between the Board of Supervisors' Offices, the Clerk of the Board's Office and the County Administrative Office.
- 12. Improve coordination and tracking of Public Records Act requests.
- 13. Coordinate and/or assist with a variety of special projects such as the County Pandemic Flu Preparedness Plan, the Court Facility Transfer Program, and the Next Generation (NGEN) Public Safety Radio Project.
- 14. Ensure coordination with local, state and federal government agencies.
- 15. Work with County departments to provide training programs to meet the needs of County employees, workforce development and organizational succession.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 130

Unit Title: Intergovern & Legislative

		ADOPTED 2007-			ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Administrative Secretary	80A33			1.00	54,615			
Administrative Services Assistant	14C70			1.00	69,720			
Allocation to be determined (for x unit)	99Z9X			1.00	1	1.00	1	
Board of Supervisors Clerk	80E83			2.00	109,242	2.00	109,242	
Clerk of the Board of Supervisors	14K55			1.00	106,488	1.00	106,488	
Intergovernmental & Legislative Affairs Director	14K65			1.00	144,339	1.00	144,339	
Management Analyst I	14G02			1.00	69,720			
Management Analyst III	14C31			4.00	361,113	3.00	274,723	
Secretary	80A31			1.00	44,511			
Senior Board of Supervisors Clerk	80E84			1.00	57,687	1.00	57,687	
Senior Secretary	80A32			2.00	98,374	3.00	147,561	
SALARIES AND PERSONNEL SUBTOTAL				16.00	1,115,810	12.00	840,041	
SUMMARY OF PERSONNEL CHANGES:								
Administrative Secretary	80A33			1.00	54,615			
Administrative Services Assistant	14C70			1.00	69,720			
Allocation to be determined (for x unit)	99Z9X			1.00	1	1.00	1	
Board of Supervisors Clerk	80E83			2.00	109,242	2.00	109,242	
Clerk of the Board of Supervisors	14K55			1.00	106,488	1.00	106,488	
Intergovernmental & Legislative Affairs Director	14K65			1.00	144,339	1.00	144,339	
Management Analyst I	14G02			1.00	69,720			
Management Analyst III	14C31			4.00	361,113	3.00	274,723	
Secretary	80A31			1.00	44,511			
Senior Board of Supervisors Clerk	80E84			1.00	57,687	1.00	57,687	
Senior Secretary	80A32			2.00	98,374	3.00	147,561	
SUMMARY OF PERSONNEL CHANGES TOTAL				16.00	1,115,810	12.00	840,041	

ELECTIONS

Budget Unit 141

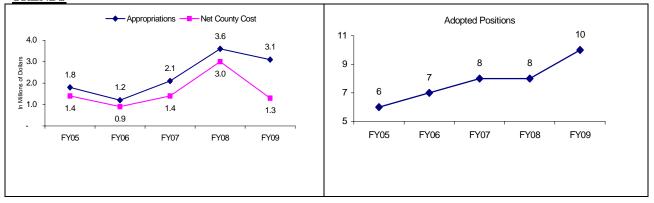
FISCAL SUMMARY

	2007-08					2008-09				
									R	ecommended
			C	urrent Year					C	Change from
	Ado	pted Budget		<u>Estimate</u>		Request	R	ecommend	200	7-08 Adopted
Appropriations										
Salaries & Benefits	\$	750,882	\$	668,041	\$	922,433	\$	914,512	\$	163,630
Services & Supplies		2,887,218		3,482,881		2,178,848		2,163,263		(723,955)
Fixed Assets		-		102,625		25,000		25,000		25,000
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				<u> </u>						
TOTAL APPROPRIATIONS	\$	3,638,100	\$	4,253,547	\$	3,126,281	\$	3,102,775	\$	(535,325)
Revenues										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	_	\$	_
Intergovernmental Revenues		_		423,380		286,595	Ċ	286,595		286,595
Charges, Current Services		607,000		1,000,000		1,500,000		1,500,000		893,000
Fines, Forfeitures, Penalties		_		-		-		_		-
Taxes		_		_		_		_		_
Revenue from Money & Property		_		_		_		_		_
Other Financing Sources		-		_		_		_		-
Other Revenue		7,000		7,000		7,000		7,000		-
TOTAL REVENUES	\$	614,000	\$	1,430,380	\$	1,793,595	\$	1,793,595	\$	1,179,595
NET COUNTY COST	\$	3,024,100	\$	2,823,167	\$	1,332,686	\$	1,309,180	\$	(1,714,920)

POSITION SUMMARY

		Adopted	Current Year			Recommended Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		8.00	8.00	10.00	10.00	2.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	8.00	0.00	0.00	2.00	0.00	10.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	8.00	0.00	0.00	2.00	0.00	10.00

TRENDS



ELECTIONS

BUDGET UNIT DESCRIPTION

The Elections Department is responsible for conducting Federal, State, County, and local elections. The administration of all elections is the predominant role of the Department. As a service oriented network, the Elections Department's primary goal is to provide quality, dedicated, and efficient customer service while maintaining the integrity of the election process.

SUMMARY OF RECOMMENDATION

Appropriations for the Elections Department are recommended at \$3,102,775, a decrease of \$535,325 from Fiscal Year (FY) 2007-08. Estimated revenues are increased by \$1,179,595 from the FY 2007-08 Adopted Budget for a total of \$1,793,595. Net County Cost is \$1,309,180, a decrease of \$1,714,920. Significant changes are detailed below:

1. Increased Salaries & Benefits for a Business Technology Analyst II position to provide ongoing programming, security, and maintenance support of voting equipment; and for an additional Election Services Specialist position to meet requirements for bilingual voter outreach/education. In prior years, these duties have been provided for through the use of temporary employee services. A commensurate reduction in Services & Supplies for temporary services is recommended to offset the costs for the two new positions.	Net Cost \$ 149,405	Positions 2.00
2. Increase in Salaries & Benefits primarily due to negotiated increases and overtime costs related	14,225	
 to all-paper ballot requirements. 3. Increase in Computers-Hardware-Peripherals due to grant funding. 4. Increase in Fixed Assets for purchase of a Global Positioning System (GPS) compliant printer/scanner. 	291,595 25,000	
5. Increased General Liability Insurance charges.	36,662	
6. Increased charges for Rental of Buildings, Alarm Services, and Utilities.	71,500	
7. Increased charges for Data Processing services, and various other increases and decreases in other Services & Supplies accounts.	26,453	
8. Decreased Temporary Help Services costs as a result of less elections, and to offset Salaries & Benefits costs for 2 additional positions, formerly provided through temporary services.	(410,585)	
9. Decreased costs for Outside Printers, as a result of less elections in FY 2008-09.	(470,000)	
10. Decreased costs for Election Officers due to less elections.	(220,000)	
11. Decrease in Other Professional and Special Services due to less elections.	(49,580)	
12. Increased Other Federal Aids grant funding to provide for Federal Elections requirements.	(286,595)	
13. Increased Elections Services revenue due to Department improvements for fee recovery methods.	(893,000)	
TOTAL CHANGES	\$(1,714,920)	2.00

WORKLOAD INFORMATION

The Elections Department has one major scheduled election in FY 2008-09, which is the November 8, 2008 Presidential General Election. For the November 2008 scheduled election, the Department expects high levels of voter registration activities and estimates the County may reach over 150,000 voters. To provide voter assistance, the Department expects to hire at least 650 Election Officers, Field Inspectors, and other officials to manage the logistics of Election Day.

BUDGET IMPACTS

In addition to providing for the FY 2008-09 daily operations and services, the FY 2008-09 Recommended Budget includes a reduction in expenditures from the 2007-08 budget due to a reduced number of elections. The Recommended Budget also includes two new positions to assist the Department in maintaining mandated election management and voting systems and to provide mandated bilingual poll worker recruitment assistance, as well as Federal and State mandated outreach and education to Monterey County voters. In past years, these requirements have been met through the use of temporary employee services. Costs related to these services have been reduced in Services & Supplies to offset increased Salaries & Benefits for the two additional positions.

2007-08 ACCOMPLISHMENTS

1. Maintain the integrity of the election process.

This remains the Department's main goal and mission. FY 2007-08 elections were conducted in compliance with Federal, State, and local laws and ordinances, as well as the 2007 conditional re-approval of voting systems. This goal is ongoing.

2. Secure a more suitable facility for relocation of the Elections Department.

This goal relies upon the funding and commitment of the County. New office and warehouse space is necessary to accommodate the Department's growing operational and customer service needs. Elections facility needs could not be met

ELECTIONS

within the plans for the new County parking structure facility, and new office space is yet to be identified. This goal is ongoing.

3. Review and adjust, as needed, procedures and policies so that Elections conforms to all applicable statutes and County policies.

This goal is ongoing and now includes statues in effect for 2008 as well as the conditions set by the re-approval of voting systems. The Department has reviewed and made improvements to specified procedures for training poll workers and administering the election. The Department has also implemented new programs to comply with mandates such as an Inmate Voting Program and faxed ballot procedures for Special Absentee Voters (military and overseas).

4. Monitor pending election related legislation and legal activity and remain prepared to respond to new laws and ordinances in a timely manner.

The Department continues to monitor pending election related legislation at the Federal and State level, and has worked with the Board's Legislative Committee to keep them informed.

5. Capture all available revenue, including Federal and State grant funding.

The Department has continued to improve the way revenues are captured. Working with the vendors, the Department has requested improvements on the itemization of vendor service bills. This will assist the Department when conducting post-election billing to cities, schools, and special districts requesting services from the Department. The Department has also worked with the State to renew the Federal Help America Vote Act (HAVA) grant funding and extend expenditures to 2010.

6. Assist as necessary with the adoption of a law or laws to permit Monterey County to conduct all-mail ballot elections. All-mail ballot elections can be less costly and may encourage/accommodate increased voter turnout over that of traditional polling place elections.

Legislation was introduced in 2007, but did not make it through both houses. The bill remains active in the 2008 legislative session.

2008-09 GOALS

- Secure a more suitable facility for the Elections Department to accommodate its operations, training, and warehouse.
 Objectives for the site include improved safety, security, accessibility, and parking. The Department currently rents office space and several warehouse locations. Cost of the new facility will be offset by reduced lease expenses.
- Review and adjust, as needed, procedures and policies so that Elections conforms to all applicable statutes and County policies.
- 3. Continue to improve upon the ability to capture all available revenue. This goal is ongoing. The Department has improved upon the post-election billing process to cities, schools, and special districts requesting services from the Department and has increased the cost per voter billing rate to capture actual costs under State law.
- 4. Monitor State legislation that permits Monterey County to conduct all-mail ballot elections. This is a legislative priority of the Board of Supervisors.
- 5. Improve upon current program services provided to the public, including maintaining a public Observer Panel, and develop new programs under voter education and outreach, and poll worker recruitment and training efforts. The Department is under Federal mandate to provide bilingual services to voters, including bilingual voter education, bilingual poll workers and polling place materials, and under the State conditional re-approval of voting systems, form an Observer Panel to participate in the observation of election-related activities.

PENDING ISSUE

Senate Bill 113, approved by the Governor in 2007, established the February Presidential Primary Election separate from the June 2008 Statewide Direct Primary. This bill was adopted with Legislative intention to reimburse the counties for this election. The current instability of the State budget may impact the County's ability to gain full reimbursement for the February Primary.

The current situation at the state level with regards to voting systems testing and certification remains a pending issue for counties in California. The 2007 conditional re-approval is seen as a mandate, but is not funded by the State. The costs associated with complying with the conditional re-approval are charged out to jurisdictions holding elections. The County also must absorb some of the cost of the conditions when administering Federal and State elections.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Elections

Budget Unit: 141

		ADOPTED 2007-		REQUESTE 2008-	D BUDGET 2009	RECOMMEND 2008-	ED BUDGET 2009
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Allocation to be determined (for x unit)	99Z9X	1.00	60,000				
Assistant Registrar of Voters	12C14	1.00	87,258	1.00	90,312	1.00	90,312
Business Technology Analyst II	16C87			1.00	67,037	1.00	67,037
Election Services Specialist	80F80	4.00	130,965	5.00	201,721	5.00	201,721
Management Analyst II	14C30			1.00	68,914	1.00	68,914
Registrar of Voters	11A20	1.00	120,833	1.00	120,833	1.00	120,833
Senior Departmental Info Systems Coordinator	43J09	1.00	79,243	1.00	66,349	1.00	66,349
SALARIES AND PERSONNEL SUBTOT	AL	8.00	478,299	10.00	615,166	10.00	615,166
SALARY ADJUSTMENTS:							
Salary Savings					7,921		
Terminations Benefits			20,000				
SALARY ADJUSTMENTS SUBTOT	AL		20,000		7,921		
SALARIES AND PERSONNEL TOT	AL	8.00	498,299	10.00	623,087	10.00	615,166
SUMMARY OF PERSONNEL CHANGES:							
Allocation to be determined (for x unit)	99Z9X	1.00	60,000				
Business Technology Analyst II	16C87			1.00	67,037	1.00	67,037
Election Services Specialist	80F80	4.00	130,965	5.00	201,721	5.00	201,721
Management Analyst II	14C30			1.00	68,914	1.00	68,914
SUMMARY OF PERSONNEL CHANGES TOT	AL	5.00	190,965	7.00	337,672	7.00	337,672
FIXED ASSETS:							
6890 EQUIPMENT					25,000		25,000
EQUIPMENT					25,000		25,000
FIXED ASSETS TOT	AL				25,000		25,000

Budget Unit 151

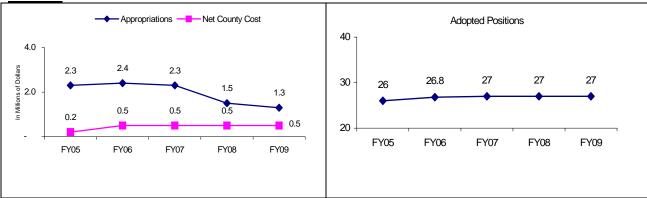
FISCAL SUMMARY

	2007-08					2008-09				
									R	Recommended
			C	urrent Year					(Change from
	Ado	opted Budget		Estimate		Request	R	Recommend	20	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	2,847,140	\$	2,468,563	\$	3,006,074	\$	3,006,074	\$	158,934
Services & Supplies		3,181,175		3,209,520		2,828,237		2,828,237		(352,938)
Fixed Assets		618,000		618,000		618,000		618,000		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(5,202,425)		(4,695,252)		(5,121,121)		(5,121,121)		81,304
Other Financing Uses		50,500		_		_		_		(50,500)
TOTAL APPROPRIATIONS	\$	1,494,390	\$	1,600,831	\$	1,331,190	\$	1,331,190	\$	(163,200)
Available Financing										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	_	\$	<u>-</u>
Intergovernmental Revenues	Ψ	-	Ψ	-	Ψ	-	Ψ	-	Ψ	-
Charges, Current Services		237,643		194,529		317,362		317,362		79,719
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		_		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		790,678		940,678		500,000		500,000		(290,678)
TOTAL REVENUES	\$	1,028,321	\$	1,135,207	\$	817,362	\$	817,362	\$	(210,959)
NET COUNTY COST	\$	466,069	\$	465,624	\$	513,828	\$	513,828	\$	47,759

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		27.00	27.00	27.00	27.00	0.00
Position Count Changes		Positions	Net Positions			
•		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	27.00	0.00	0.00	0.00	0.00	27.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	27.00	0.00	0.00	0.00	0.00	27.00

TRENDS



Reductions in appropriations beginning in FY 2007-08 are related to accounting changes for intra/inter-fund transfers.

BUDGET UNIT DESCRIPTION

The Telecommunications budget unit of the Information Technology Department (ITD) provides for the planning, acquisition, deployment, operation, support, and maintenance of the County's communication systems and networks. Included are the costs for planning and communicating technology directions; expanding and maintaining the telephone system; supplying voicemail and automated call distribution services; operating the mobile radio and emergency services communication systems; planning and overseeing the installation and termination of communications wiring and cables; operating and managing the County's microwave facilities; expanding, upgrading and maintaining the County's Wide Area/Local Area Networks (WAN/LAN) data network; operating and expanding the Institutional Network (I-NET); provisioning audio and video streaming and videoconferencing capabilities; providing technical support services; ensuring that cost-effective communication technologies are implemented; and administering the County's cable television franchises.

The major communication system initiatives to be funded in Fiscal Year (FY) 2008-09 include: further expansion of the I-Net, particularly in the Blanco area of Salinas with fiber optic, and the South County microwave links. Further cooperative work with the Monterey County Office of Education (MCOE) is planned for the use of Broadcasting and Ed-Net facilities. Also planned is the use of the Four County (TRIMAC) microwave network to facilitate interoperability between the Counties of Santa Cruz, San Benito, Santa Clara and Monterey Counties for a variety of communications and IT protection and disaster recovery functions. Further preparatory work will continue in the upgrading of the Emergency Services Very High Frequency (VHF) dispatch network as part of the Countywide Next Generation (NGEN) radio system.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget for Telecommunications reflects an increase in Net County Cost of \$47,759, based upon the following:

	Net Cost	<u>Positions</u>
1. Negotiated Salaries & Benefits increases and employee step advances.	\$ 158,934	-
2. Decreased General Liability Insurance charges.	(69,176)	-
3. Decreased Other Professional Services for government channel administration staffing in the	(50,500)	-
County Administrative Office.		
4. Decreased Services & Supplies related to cost saving measures, negotiated service contracts,	(334,262)	-
and completion of one-time projects.		
5. Reduced Intra Fund Transfers related to Natividad Medical Center (NMC) delegation.	81,304	-
6. Reduced Other Financing Uses for funding County Administrative Office staff costs for	50,500	-
administration of the government channel, now reimbursed directly from the Public,		
Educational, and Governmental (PEG) channel restricted fund.		
7. Increased Revenue due to anticipated Radio Shop additional revenue.	(79,719)	-
8. Decreased Other Revenue related to reduced Services & Supplies expenditures.	290,678	
TOTAL CHANGES	\$ 47,759	-

WORKLOAD INFORMATION

In general, the workload for Telecommunications continues to increase as County needs for electronic communication and information access expand. An earlier trend away from person-to-person telephone communications has reversed itself, with the number of completed telephone calls growing again. Other forms of communication via data networks, particularly the Internet, also continue to rapidly expand. The following table demonstrates the emerging change in patterns of communication:

				Estimated	Projected
	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Telephone Instruments Supported	4,200	4,650	4,725	5,020	5,100
Telephone Calls Completed (per year)	18,000,000	16,300,000	17,750,000	19,000,000	19,500,000
Voicemail Messages (per year)	2,800,000	2,100,000	2,600,000	3,000,000	3,400,000
Mobile Radios Supported	2,861	2,861	2,900	2,900	2,925
Mobile Data Terminals Supported	220	226	246	246	296
Data Network Attached Devices	4,018	4,432	5,170	5,185	5,846
Inbound Internet Traffic (terabytes per year)	45.5 TB	68.3 TB	138.5 TB	157.7 TB	317.6 TB
Outbound Internet Traffic (terabytes per year)	13.1 TB	21.6 TB	36.7 TB	44.2 TB	55.8 TB

As a reference for the magnitude of the Internet data flows above, it takes all the paper that can be made from 50,000 trees to print one Terabyte of text characters. To cope with expanding communications requirements, Telecommunication's efforts have been focused on strengthening and expanding the data network infrastructure while revamping and improving the quality of service for all forms of telecommunications. In the coming years a stronger wireless and radio communication infrastructure is necessary as increased mobile communications become more pervasive. Specific activities are as follows:

Telephone Service and Cabling Operations

During FY 2007-08, there were a number of County office moves and upgrades. Telecommunications technicians have installed and/or moved several hundred telephones and data connections in support of those moves. A significant completed project was

the move of Health Department personnel into the "Creekbridge" development and the subsequent revision of the former offices, including Building 400 at the Natividad Medical Center complex. New locations added to the County voice and data networks included: Enterprise Resource Project (ERP) office on South Main Street, requiring complex connectivity back to the ITD Data Center, and the new Sheriff's substation in Castroville. Renovations of the Monterey Courthouse and King City Courthouse continued. Other renovations included Health facilities, libraries, Public Safety Building and Probation. Oversight for technical installations in the new Health Department building at the Natividad complex will be another significant project for Telecommunications in the near future.

Mobile Radio Services

Planning and preparation efforts for the Federal Communications Commission (FCC) mandated narrow-banding redesign of the County radio systems have been an ongoing project through FY 2007-08. A Functional Design Specification for the new system has been completed, as well as a Request for Proposals (RFP) for the "Design/Build" phase of the project. The FCC mandated assignment of all 800 MHz frequencies used in support of Mobile Data Terminals (i.e. police car terminals) was completed in FY 2007-08, and studies to consider how to improve related capabilities and coverage have been initiated.

Data Network

The continual expansion and extension of the data network is a key part of the County's infrastructure that permits departments to deploy advanced computer applications and promote increased operational efficiency. The Data Network team participated in supporting numerous County departmental moves and new installations, increasing the number of network attached devices by over 10% during FY 2007-08. Of particular note is the expansion of the "Remote Access" services using the "Netscaler" system to the County Data Network, which allows authorized County personnel to remotely access their County files and applications. This will be a major requirement in the event of a Pandemic, and is part of Telecommunications' emergency response planning in preparation for such an event. The Department continues to expand the fiber optic "I-Net" and promote the use of the ED-Net to improve and expand interagency data communications.

Audio and Videoconferencing Services and Broadcasting

The County currently operates and maintains 18 individual videoconference sites. Improvements to the Board Chamber audiovisual and broadcast equipment were implemented in FY 2007-08 to add the capability for real time broadcast of the Board of Supervisors' meetings on cable television Channel 28. The "Internet streaming" capabilities of the County have been upgraded from audio streaming of the Board meetings to include video streaming, with off-site hosting for increased security. The Granicus "Minute Maker" computer application was also implemented as an improved method of preparing Board meeting minutes.

Cable Television Franchises

In FY 2007-08, Charter Communications, operating as Falcon Cable Systems, received a State cable television franchise in place of their previous County franchise. AT&T also received a State chartered video services franchise authorizing them to operate within Monterey County. This results in three cable/video television franchises active in the County; one operated by Comcast of California, Inc. under County authority, and two operated by Charter Communications and AT&T, under State chartered franchises. It is expected that the construction of the AT&T video franchise network will be completed and begin operation during FY 2008-09.

BUDGET IMPACTS

- Increased Salaries and Benefits are largely the result of negotiated salary increases, associated benefits increases, and other
 cost of living adjustments. A small increase in overtime has been included to cover increasing expenses associated with off
 shift technical problem resolution requirements.
- The decrease in Services and Supplies is largely attributable to the completion of the South County microwave project during FY 2007-08. Other nominal increases reflect vendor cost increases and increased reliance upon these services. Increased computer/hardware peripherals costs result from existing equipment reaching the threshold for replacement. Increased vehicle lease/maintenance is due to new vehicle replacements and radio shop fleet additions to afford more reliable mountain top repeater site access. Increased communications costs are associated with a higher utilization of telephone services and thus higher costs for local connectivity. Increased Miscellaneous Building Maintenance, Training, and Utilities costs are due to aging facilities and equipment maintenance costs.

2007-08 ACCOMPLISHMENTS

- 1. Completed the development of the Functional Design study and an RFP for the Monterey County Emergency Communications System project in response to the FCC mandate for implementation of narrowband radio systems in the UHF and VHF spectrums before January 2013.
- 2. Completed the construction of a second radio antenna tower on Mount Toro to provide capacity and additional equipment for redundancy and survivability in the event of severe ice and/or windstorms.
- Completed the construction of an I-NET microwave link between the Counties of Monterey, Santa Cruz, San Benito, and Santa Clara to principally provide telecommunications services between Santa Cruz and Monterey County for mutual aid in disaster recovery situations.

- 4. Moved the main telephone group switch from the North Wing of the Salinas Courthouse to the Moffett Street Data Center facility to afford greater long-term access and ease of operations.
- 5. Completed planning studies and equipment acquisition to support the installation of a microwave link between the Data Center and the South County cities (principally King City).

2008-09 GOALS

- 1. Continue to provide management oversight of telecommunications services with the objective of increasing efficient levels of service to the public and decreasing costs to the County. This involves application of new technologies that are more cost effective, more convenient, and responsive to the communications needs of the County.
- 2. Be fiscally accountable and responsible, operating and maintaining telecommunication systems and networks within budget constraints and lowering costs as opportunities arise.
- Promote the advancement of individual employee skills and capabilities in concert with deployment of new tools and work methods that will enhance productivity and service to the County.
- 4. Undertake and complete the award of a contract for System Design/Build RFP for the Monterey County Emergency Communications System project in response to the FCC mandate for implementation of narrowband radio systems in the UHF and VHF spectrums before January 2013.
- 5. Initiate and complete additional phases of expanding the Institutional Network to support expanding transmission of voice, data, and video communications between County facilities and partners.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

Budget Unit: 151

Unit Title: Telecommunications

618,000

618,000

618,000

618,000

FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Accounting Technician 80J30 2.00 97,514 2.00 101,414 2.00 101,414 Asst Information Systems Director - Telecom 43L40 1.00 118,233 1.00 140,940 1.00 140,940 Communications Engineer 41J01 1.00 109,413 1.00 125,280 1.00 125,280 Communications Technician III 43L18 7.00 429,909 8.00 504,225 8.00 504,225 Engineering Aide III 43A22 1.00 52,553 54.657 1.00 54,657 1.00 Information Technology Manager 43G01 3.00 323,216 3.00 347.652 3.00 347,652 14C30 1.00 76,348 83,369 83,369 Management Analyst II 1.00 1.00 Network Systems Engineer III 41N25 1.00 71,115 1.00 66,944 1.00 66,944 Principal Office Assistant 80E80 1.00 38,559 1.00 38,746 1.00 38,746 Telecomm Specialist III 43L35 3.00 191,069 3.00 219,573 3.00 219,573 Telecommunications Tech III 43L28 6.00 386,650 5.00 343,204 343,204 5.00 SALARIES AND PERSONNEL SUBTOTAL 27.00 1,894,579 27.00 27.00 2.026.004 2.026.004 SALARY ADJUSTMENTS: Salary Savings 5,375 Standby Pay SALARY ADJUSTMENTS SUBTOTAL 5,375 27.00 27.00 2,026,004 SALARIES AND PERSONNEL TOTAL 1,899,954 27.00 2,026,004 SUMMARY OF PERSONNEL CHANGES: 504,225 8.00 Communications Technician III 43L18 7.00 429,909 8.00 504,225 Telecommunications Tech III 43L28 6.00 386,650 5.00 343,204 5.00 343,204 SUMMARY OF PERSONNEL CHANGES TOTAL 13.00 816,559 13.00 847,429 13.00 847,429 FIXED ASSETS: 6890 EOUIPMENT 618,000 618,000 618,000

FIXED ASSETS TOTAL

618,000

(THIS PAGE INTENTIONALLY LEFT BLANK)

COMPETITIVE CLUSTERS - REVOLVING LOAN FUND

Budget Unit 180

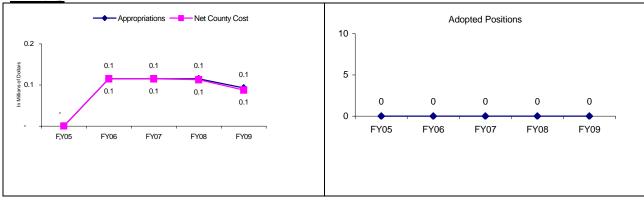
FISCAL SUMMARY

	2007-08					200					
									Re	commended	
			Current Year						Change from		
	Ador	oted Budget]	Estimate		Request	Re	ecommend	200	7-08 Adopted	
<u>Appropriations</u>											
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-	
Services & Supplies		-		-		-		-		-	
Fixed Assets				-		-		-		-	
Other Charges		-		-		-		-		-	
Intra Fund Transfers		-		-		-		-		-	
Other Financing Uses		115,000		22,826		92,939		92,939		(22,061)	
TOTAL APPROPRIATIONS	\$	115,000	\$	22,826	\$	92,939	\$	92,939	\$	(22,061)	
Revenues											
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-	
Intergovernmental Revenues		-		-		-		-		-	
Charges, Current Services		-		-		-		-		-	
Fines, Forfeitures, Penalties		-		-		-		-		-	
Taxes		-		-		-		-		-	
Revenue from Money & Property		2,301		5,126		5,346		5,346		3,045	
Other Financing Sources		-		-		-		-		-	
Other Revenue								_			
TOTAL REVENUES	\$	2,301	\$	5,126	\$	5,346	\$	5,346	\$	3,045	
NET COUNTY COST	\$	112,699	\$	17,700	\$	87,593	\$	87,593	\$	(25,106)	

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



COMPETITIVE CLUSTERS - REVOLVING LOAN FUND

BUDGET UNIT DESCRIPTION

This budget unit was established to account for the Competitive Clusters (C²) Revolving Loan Fund Program. Competitive Clusters is a strategic planning project designed to implement near-term economic development action and to provide a compelling economic vision and strategic framework to guide development efforts in the future. The Revolving Loan Fund was started in Fiscal Year (FY) 2004-05 with \$50,000 of County Discretionary General Funds and a \$100,000 contribution from the Agricultural Commissioner. In FY 2005-06, the County General Fund contribution was decreased to \$40,000. The funds are dedicated to the implementation of the initiatives developed under the umbrella of the C² Project. Loans are limited to a maximum of \$25,000 per request and must be repaid with interest within two years.

Loan applications are submitted by the Initiative Champions to the Intergovernmental and Legislative Affairs Division of the County Administrative Office, reviewed and approved by the five-member C² Loan Committee, and funded by the County of Monterey. The funds are used to support one-time start up activities necessary to move the project forward. The funds cannot be used to support staff salaries and benefits or administrative overhead. Loans are for a term of two years from the approval date. Loans must be paid back in one lump sum at the end of the loan period or one-half at the end of the first year and the remaining one-half at the end of the second year. Loans are limited to one loan per project. Interest is charged at prime minus 1%. Applicants must show amount of other public or private dollars committed to the project, as well as partnerships with other groups and agencies.

SUMMARY OF RECOMMENDATION

The recommended appropriations of \$92,939 for FY 2008-09 will be used to finance loans related to the C² Project._ There is currently one loan outstanding, in the amount of \$25,000 to Healthy Eating Lifestyle Principles, Inc., which is due to be repaid by the end of November 2009. Recommended revenues of \$5,346 represent estimated interest payments on this and anticipated future loans.

	Net Cost	<u>Positions</u>
1. Decrease in funds available to loan due to a \$25,000 loan granted to the Healthy Eating	\$ (22,061)	
Lifestyle Principles, Inc. in FY 2007-08.		
2. Increase in interest income related to outstanding and anticipated loans.	(3,045)	
TOTAL CHANGES	\$ (25.106)	_

BUDGET IMPACTS

The \$87,593 recommended Net County Cost for FY 2008-09 represents the unused funds from FY 2007-08 plus interest earned.

This budget unit facilitates pass-through of funds provided through County partnership with the Monterey County C^2 projects. Goals related to these and other economic development projects are included in the narrative for Budget Unit 181, Economic Development.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Budget Unit 181

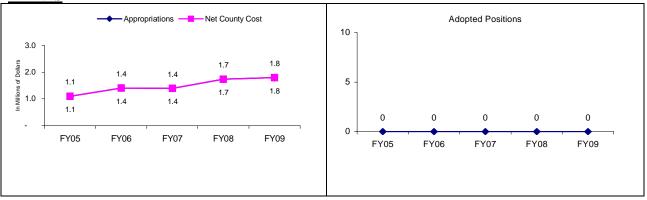
FISCAL SUMMARY

		2007	-08			200	_			
				urrent Year						commended hange from
	Ado	Adopted Budget		Estimate		<u>Request</u>		Recommend		7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		1,731,092		1,664,767		1,780,151		1,780,151		49,059
Fixed Assets		-		-		-		-		-
Other Charges		-		1,500		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				_		-				<u> </u>
TOTAL APPROPRIATIONS	\$	1,731,092	\$	1,666,267	\$	1,780,151	\$	1,780,151	\$	49,059
Revenues										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	-	\$	_
Intergovernmental Revenues		_		_		_		-		-
Charges, Current Services		-		_		-		-		-
Fines, Forfeitures, Penalties		-		_		-		-		-
Taxes		-		_		-		-		-
Revenue from Money & Property		-		_		-		-		-
Other Financing Sources		-		_		-		-		-
Other Revenue		<u>-</u>		<u>-</u>		_		<u>-</u>		<u>-</u>
TOTAL REVENUES	\$		\$	 -	\$	-	\$	-	\$	
NET COUNTY COST	\$	1,731,092	\$	1,666,267	\$	1,780,151	\$	1,780,151	\$	49,059

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



BUDGET UNIT DESCRIPTION

This budget unit provides funding for Economic Development, Tourism Development, and Cultural Arts programs in Monterey County. The Board of Supervisors designated the Arts Council of Monterey County, the Monterey County Convention and Visitors Bureau (MCCVB), the Monterey County Film Commission (MCFC), and the Intergovernmental and Legislative Affairs Division of the County Administrative Office to implement specific aspects of the Development Set-Aside Program.

The Arts Council implements cultural arts programs throughout the County. The MCCVB implements a destination-marketing program to attract new and repeat visitors to Monterey County. The MCFC markets the County as an ideal location for filming commercials, made-for-TV movies, feature films and still catalogs, and the Intergovernmental and Legislative Affairs Division implements business retention, expansion and attraction activities under the guidance of the Monterey County Overall Economic Development Commission.

SUMMARY OF RECOMMENDATION

The recommended appropriations for Fiscal Year (FY) 2008-09 are \$1,780,151, an increase of \$49,059 over FY 2007-08. Funding for outside agencies is recommended as follows: funding for tourism promotions through the MCCVB, \$1,014,262; Business Council economic development activities, \$135,000; Arts Council cultural arts programs, \$334,706; and marketing through the Film Commission, \$160,592. Remaining funds of \$135,591 provide for contracts, memberships and supplies in support of economic development for Monterey County, including design and installation of the County's promotional State Fair exhibit, which received top honors in 2007. Changes from FY 2007-08 are detailed below:

	Net Cost	Positions
1. Increased contributions to outside agencies.	\$ 95,041	-
2. Various increases in operating costs, such as Information Technology charges and memberships.	4,018	
3. Reduced cost for preparation of the annual Comprehensive Economic Development Strategy report.	(50,000)	
TOTAL CHANGES	\$ 49.059	-

2007-08 ACCOMPLISHMENTS

- 1. Continued support for the competitive clusters process.
- 2. Provided technical and/or financial assistance to businesses for the purpose of building and sustaining economic viability.
- 3. Continued to support activities related to increased access, participation and excellence in the arts within Monterey County.
- 4. Continued to support activities to increase outreach and awareness of Monterey County as a filmmaking destination.
- 5. Continued to support efforts and activities for promotion of the tourism sector of the local economy.
- 6. Prepared and initiated implementation of a long-term economic development strategy.
- Initiated preparation of a Comprehensive Economic Development Strategy and related documentation required to qualify for Federal economic development grants. Completion of this process is anticipated in late FY 2007-08 or early FY 2008-09.

2008-09 GOALS

- 1. Continue support for the competitive clusters process while expanding the opportunity for private sector funding support.
- 2. Continue to provide technical and/or financial assistance to existing businesses.
- 3. Continue support of efforts to increase access, participation and excellence in the arts within Monterey County.
- 4. Continue to support efforts to increase awareness of Monterey County as a filmmaking destination.
- 5. Continue to support promotion of the tourism sector of the local economy.
- 6. Complete and implement Comprehensive Economic Development Strategy.
- Complete preparation of the Comprehensive Development Strategy documentation necessary to qualify for Federal
 economic development grants.

PENDING ISSUES

The Assistant County Administrative Officer of the Budget and Analysis Division discussed County budget concerns with representatives of the MCCVB, Arts Council and Film Commission at a joint meeting on agency budget requests. The agencies understand that even though severely constrained, with many departmental needs unmet, this is an interim budget, as the County

also prepares itself for anticipated additional impacts following adoption of the State Budget. Still to be determined potential reductions based on approval of State and Federal budgets which may require appropriations adjustments to County budgets. In this case, recommended contribution levels to outside agencies may also require reconsideration.

POLICY CONSIDERATIONS

1. During FY 2007-08 Budget Hearings, the Board expressed a desire to restore funding for the MCCVB, Arts Council, and Film Commission to FY 2003-04 levels. In this effort, the Board approved requested increases for the MCCVB and the Film Commission. Increased funding to the Arts Council was approved at 50% of the requested additional total, enabling the Board to restore a substantial portion of the previous contribution level while also addressing a number of other competing needs within the limits of available funds. The Board directed County staff to work with the three agencies to assist with development of a strategy for ongoing funding requests as a whole, understanding the mutual value of marketing Monterey County as a destination in its entirety. Board action included a request for agency staff to work together and with County staff to achieve full restoration of the FY 2003-04 contribution levels, through an agreed-upon formula that will establish future year contributions on an ongoing basis.

In response to Board direction, representatives of the MCCVB, Film Commission and Arts Council met with County staff, and have conceptually agreed to a formula based on the per agency percentage of FY 2007-08 contributions from the total Transient Occupancy Tax (TOT) revenue in the previously fully closed fiscal year. Chart I, below, provides resulting formula percentages for determining annual contributions, and the FY 2008-09 recommended funding levels based on this formula:

CHART I RECOMMENDED TRANSIENT OCCUPANCY TAX CONTRIBUTION FUNDING FORMULA AND FISCAL YEAR 2008-09 CONTRIBUTION FY 2007-08 FY 2008-09 % of % of County Total County TOT TOT Agency Funding Recommend Increase Convention and Visitors Bureau 950,019 6.00% 1,014,262 6.00% 64,243 Film Commission 150,000 0.95% 160,592 0.95% 10,592 Arts Council 20,206 314,500 1.98% 334,706 1.98% 8.93% 95,041 Total: 1,414,519 1,509,560 8.93% FY 2005-06 FY 2006-07 Total County TOT Revenue: 16,904,369 NOTE: Contributions are based on County TOT accrued total revenue from fiscal year ended two years prior.

2. The Arts Council has conceptually endorsed the recommended funding formula, but is requesting that its percentage be based on FY 2003-04 funding of \$509,000, in reference to Board discussion during FY 2007-08 Budget hearings. In this case, the annual funding percentage from TOT revenue would increase from the recommended 1.98% to 3.21%. Chart II, below, compares the FY 2003-04 and FY 2007-08 approved County contributions to each of the agencies, and reflects the annual contribution percentage proposed by the Arts Council. Chart III compares the difference between the recommended funding and the Arts Council request. The increase over the Recommended Budget totals \$207,924. These funds are not available within the General Fund. If approved, reductions elsewhere in the Recommended Budget will be necessary.

		CE	IART	·II					
								Arts Cour	ncil
Agency Convention and Visitors Bureau	Y 2003-04 Adopted 800,000	% of County TOT 5.95%		Y 2007-08 Adopted 950,019	% of County TOT 6.00%	Difference \$ 150,019	to	posed Base Determine annual %	% of County TOT 6.00%
Film Commission Arts Council	120,711 509,000	0.90% 3.78%		150,000 314,500	0.95% 1.98%	29,289 (194,500)		150,000 509,000	0.95% 3.21%
Total:	\$ 1,429,711	10.63%	\$	1,414,519	8.93%	\$ (15,192)		Annual %:	10.16%
Total County TOT Revenue:	 <u>Y 2001-02</u> 3,452,336			Y 2005-06 15,833,656				7 2005-06 5,833,656	

NOTE: Contributions percentages are based on County TOT revenue from fiscal year ended two years prior.

CHART III

			0/ -£			0/ -£	D:cc	·	
			% of			% of	Difference from		
	Re	commended	County	A	rts Council	County	F	FY 2008-09	
Agency		Budget	TOT		Requested	TOT	Rec	Recommended	
Convention and Visitors Bureau	\$	1,014,262	6.00%	\$	1,014,262	6.00%	\$	-	
Film Commission		160,592	0.95%		160,592	0.95%		-	
Arts Council		334,706	1.98%		542,630	3.21%		207,924	
Total:	\$	1,509,560	8.93%	\$	1,717,484	10.16%	\$	207,924	
	F	Y 2006-07							
Total County TOT Revenue:	\$	16,904,369							
NOTE: Contributions are based on Cou	ınty T	OT accrued tota	al revenue from	m fis	cal year ended	two years pr	ior.		

ECONOMIC DEVELOPMENT

Budget Unit 182

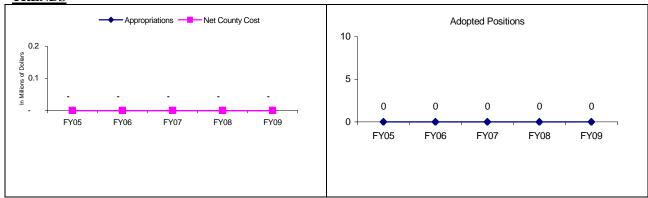
FISCAL SUMMARY

TISCHE SCHWINKI	2007	-08	200	_		
	Adopted Budget	Current Year <u>Estimate</u>	Request	Recommend	Recommended Change from 2007-08 Adopted	
Appropriations						
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Services & Supplies	-	-	-	-	-	
Fixed Assets	-	-	-	-	-	
Other Charges	-	-	-	-	-	
Intra Fund Transfers	-	-	-	-	-	
Other Financing Uses						
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	
Revenues						
Licenses, Permits, Franchise	\$ -	\$ -	\$ -	\$ -	\$ -	
Intergovernmental Revenues	-	-	-	-	-	
Charges, Current Services	-	-	-	-	-	
Fines, Forfeitures, Penalties	_	-	-	-	-	
Taxes	_	-	-	-	_	
Revenue from Money & Property	_	-	-	-	_	
Other Financing Sources	_	-	-	-	_	
Other Revenue	_	-	-	-	-	
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	
NET COUNTY COST	\$ -	\$ -	\$ -	\$ -	\$ -	

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



ECONOMIC DEVELOPMENT

BUDGET UNIT DESCRIPTION

In prior years, this budget unit (BU) provided for the County's Economic Development Program, administered by the Intergovernmental and Legislative Affairs (IGA) Division of the County Administrative Office. Revenue sources were primarily the U.S. Department of Commerce and Economic Development Administration (EDA). The last funding activity that occurred for this program was in FY 2004-05.

SUMMARY OF RECOMMENDATION

The Recommended Budget for Economic Development is developed based on grant revenue. Due to changes in funding and implementation of economic development activities within other County budget units in recent years, BU 182 has been inactive since FY 2004-05 and is no longer necessary. The FY 2008-09 Recommended Budget closes this budget unit.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

OTHER GENERAL EXPENDITURES

Budget Unit 191

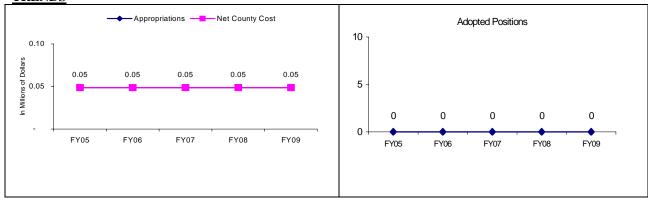
FISCAL SUMMARY

	2007-08					200			
	Current Year Adopted Budget Estimate			Request Recommend				Recommended Change from 2007-08 Adopted	
Appropriations							_		
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$ -
Services & Supplies		48,750		48,750		48,750		48,750	-
Fixed Assets		-		-		-		-	-
Other Charges		-		-		-		-	-
Intra Fund Transfers		-		-		-		-	-
Other Financing Uses		-		-		-		-	-
TOTAL APPROPRIATIONS	\$	48,750	\$	48,750	\$	48,750	\$	48,750	\$ -
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$ -
Intergovernmental Revenues		-		-		-		-	-
Charges, Current Services		-		-		-		-	-
Fines, Forfeitures, Penalties		_		-		-		_	-
Taxes		-		-		-		-	-
Revenue from Money & Property		_		-		-		_	-
Other Financing Sources		_		-		-		_	-
Other Revenue		_		-		-		-	-
TOTAL REVENUES	\$	-	\$	-	\$	-	\$	-	\$ -
NET COUNTY COST	\$	48,750	\$	48,750	\$	48,750	\$	48,750	\$ -

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



OTHER GENERAL EXPENDITURES

BUDGET UNIT DESCRIPTION

Other General Expenditures is a budget unit created to provide for general-purpose expenses that are not allocated to an existing budget unit or program.

SUMMARY OF RECOMMENDATION

There are no changes recommended to the status quo funding level for this budget.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

INSURANCE

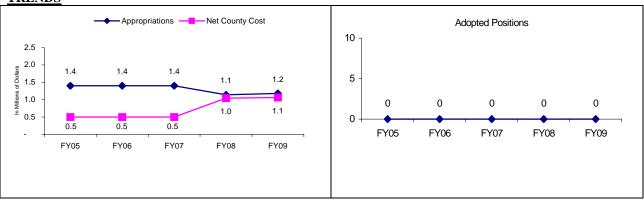
Budget Unit 192

FISCAL SUMMARY

	2007-08				2008-09					
	Ado	opted Budget	С	urrent Year <u>Estimate</u>		<u>Request</u>	<u>R</u>	ecommend	(ecommended Change from 07-08 Adopted
Appropriations										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		2,242,304		2,155,607		2,794,474		2,592,783		350,479
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(1,100,122)		(1,036,695)		(1,411,319)		(1,411,319)		(311,197)
Other Financing Uses		_		<u>-</u>		<u>-</u>		_		<u>-</u>
TOTAL APPROPRIATIONS	\$	1,142,182	\$	1,118,912	\$	1,383,155	\$	1,181,464	\$	39,282
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		96,210		96,210		120,955		120,955		24,745
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		_		_
Other Financing Sources				-		-		-		-
Other Revenue		_		-		-		-		-
TOTAL REVENUES	\$	96,210	\$	96,210	\$	120,955	\$	120,955	\$	24,745
NET COUNTY COST	\$	1,045,972	\$	1,022,702	\$	1,262,200	\$	1,060,509	\$	14,537

POSITION SUMMARY

No positions are contained in this budget unit.



INSURANCE

BUDGET UNIT DESCRIPTION

Funding for property, burglary, crime bond and other miscellaneous insurance programs is reflected in this budget. The employer portion of medical premiums for retirees (Other Post-Employment Benefits or OPEB) and administrative fees associated with the Public Employees Retirement System (PERS) health benefits are also included in the budget. This budget is also used as a pass-through for the employee wellness program provided by the Health Department, however all costs associated with this program are charged out to departments.

SUMMARY OF RECOMMENDATION

The recommended appropriations of \$1,181,464 represent an increase of \$39,282 over Fiscal Year (FY) 2007-08 levels and an increase in Net County Cost of \$14,537. A summary of changes is provided below.

	Net Cost	<u>Positions</u>
1. Increase in County portion of retiree medical premiums (OPEB).	\$ 394,679	-
2. Increased recovery from non-General funds for property insurance premiums.	(220,349)	-
3. Decreased budget for property insurance premiums.	(100,000)	-
4. Reduction in PERS rates for benefits administration.	(45,114)	-
5. Net decrease in other premiums and costs.	(14,679)	
TOTAL CHANGES	\$ 14,537	-

PENDING ISSUES

Property insurance premiums for FY 2008-09 are being negotiated. Additional appropriations may be necessary if negotiated rates exceed amounts included in the Recommended Budget.

THERE ARE NO POLICY CONSIDERATIONS.

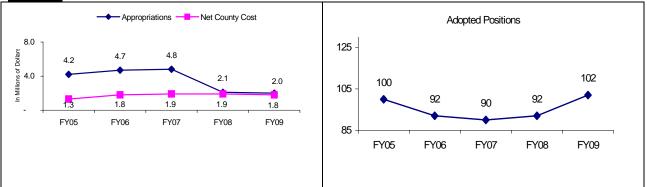
Budget Unit 193

FISCAL SUMMARY

	2007-08					200				
	Ad	opted Budget	C	urrent Year <u>Estimate</u>		Request	<u> </u>	Recommend		Recommended Change from 07-08 Adopted
Appropriations	ф	10.260.240	ф	0.154.450	ф	11.071.000	ф	11 705 171	Ф	1 425 021
Salaries & Benefits	\$	10,269,240	\$	9,154,450	\$,,	\$	11,705,171	\$	1,435,931
Services & Supplies		5,291,722		5,575,319		6,096,830		5,208,867		(82,855)
Fixed Assets		235,000		235,000		235,000		235,000		-
Other Charges Intra Fund Transfers		(12 701 745)		(12 125 902)		- (15 144 162)		(15 144 162)		(1.442.417)
Other Financing Uses		(13,701,745)		(13,135,892)		(15,144,162)		(15,144,162)		(1,442,417)
TOTAL APPROPRIATIONS	\$	2,094,217	\$	1,828,877	\$	3,159,656	\$	2,004,876	\$	(89,341)
TOTAL AFFROFRIATIONS	Ф	2,094,217	Ф	1,020,077	Ф	3,139,030	Ф	2,004,870	Ф	(69,341)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		170,697		237,548		176,831		176,831		6,134
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		-		_		_				-
TOTAL REVENUES	\$	170,697	\$	237,548	\$	176,831	\$	176,831	\$	6,134
NET COUNTY COST	\$	1,923,520	\$	1,591,329	\$	2,982,825	\$	1,828,045	\$	(95,475)

POSITION SUMMARY

Total Positions	_	Adopted Budget 92.00	Current Year <u>Estimate</u> 94.00	<u>Request</u> 102.00	Recommend 102.00	Recommended Change from 2007-08 Adopted 10.00
Position Count Changes		Positions Change	Net Positions Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	92.00	2.00	0.00	5.00	0.00	99.00
Unfunded Positions	0.00	0.00	0.00	3.00	0.00	<u>3.00</u>
Total Positions	92.00	2.00	0.00	8.00	0.00	102.00



BUDGET UNIT DESCRIPTION

The Information Technology (IT) Budget Unit (BU) 193 provides for planning, acquisition, operation, support, and maintenance of the County's information system infrastructure and applications to meet other County department and agency needs for data collection, storage, and processing. Included are costs for planning and communicating technology directions; developing and maintaining information systems; operating the computer data center; assuring the computing environment is compliant with County policies for security and data privacy; IT related classroom training; e-mail and internet access; conducting virus detection and resolution; technical support services; ensuring that cost-effective standards are implemented across the enterprise; and coordinating the installation and maintenance of computer hardware and software.

The requested budget includes funding for technical and programming staff as a part of the Enterprise Resource Planning (ERP) system project, as well as operation and maintenance of major information system applications including: Payroll/Personnel Systems, District Attorney Case Management System, Social Services Systems, Emergency Communications Computer Aided Dispatch (CAD) Support, E-Mail System, Child Support Services System, Advantage Financial Information System (AFIN), Sheriff's Records Management System, Arrest Booking/Inmate Management/Jail Management Systems, Planning Systems, Office of Employment Training Systems, and partial year operation and maintenance of Natividad Medical Center (NMC) systems. The Recommended Budget does not include funding or staffing for replacement of the Criminal Justice System (CJIS) or other major application upgrades or replacements currently identified in the Capital Improvements Plan (CIP), except for the ERP project. Requests for revisions to appropriations and revenue related to other CIP projects in ITD will be presented to the Board as they move forward through Capital Projects Management.

SUMMARY OF RECOMMENDATION

The FY 2008-09 Recommended Budget reflects an expenditure reduction of \$89,341, due to decreased costs for Services & Supplies. Costs for the Geographic Information System (GIS) have been realigned through a cost-sharing formula developed and agreed upon by all County Department Heads. The Local Agency Formation Commission (LAFCO) is also a participant in the cost distribution. The realignment allows departments to access GIS features to identify how the system may assist in streamlining a wide variety of departmental functions. Recommended revenue of \$176,831 includes an increase of \$6,134, and Intra Fund Transfers of \$15,144,162 reflect an increase of \$1,442,417, partially related to the GIS realignment, which redistributes former ITD expenditures of \$254,759. Additional increases are due to costs for requested services, and reimbursements for ITD staff involvement with the ERP and the Interim State Automated Welfare System (ISAWS) projects.

The ITD Recommended Budget currently includes an appropriations shortfall of \$434,963 as a result of the NMC IT delegations, effective July 1, 2008. The "Pending Issues" section of this narrative provides further discussion on this situation.

The following details reflect significant changes in ITD's BU 193:

	Net Cost	<u>Positions</u>
1. Increased Salaries & Benefits due to FY 2007-08 addition of one Database Administrator III and	\$ 289,188	2.00
one Systems Programmer Analyst III for ERP project.		
2. Increased Salaries & Benefits for five additional Systems Programmer Analyst positions and one	660,329	6.00
Programmer Analyst-Confidential to address departmental service demands and increased payroll		
programming requirements related to bargained changes in Salaries & Benefits.		
3. Salaries & Benefits costs for one Accountant II and one Accounting Technician position,	147,383	2.00
necessary to meet workload increases due to departmental service requests, and to improve cost		
recovery in all ITD divisions, including Records Retention, BU 196 and Printing Services, BU		
197, added to ITD in FY 2007-08.		
4. Salaries & Benefits costs for negotiated increases and employee step advances.	589,031	
5. Assumed salary savings for delayed recruitment of vacant positions, and unfunded positions	(250,000)	
related to NMC IT delegation.		
6. Reduction in Services & Supplies due to GIS realignment distributing costs to all departments.	(254,759)	
7. Decreased General Liability Insurance charges.	(50,758)	
8. Increased expenditures for hardware and software maintenance requirements for ongoing and	222,662	
increased requests for services, and ERP project staffing backfill; additional equipment		
rental/lease agreements, and various other changes in Services & Supplies.		
9. Decreased Intra Fund Transfers due to separation of NMC from ITD services.	579,951	
10. Increased Intra Fund Transfers for ERP expenditures.	(480,000)	
11. Intra Fund Reimbursements due to increased customer service requests.	(1,542,368)	
12. Increased revenue for charges to outside customers, primarily related to LAFCO GIS costs.	(6,134)	
TOTAL CHANGES	\$ (95,475)	10.00

WORKLOAD INFORMATION

Information Technology's requested budget and staffing provides for operation and maintenance of existing systems, including restructuring of the organization to better meet client needs. The ITD budget hosts, operates, maintains, and supports 108 information system applications, including: 12 applications for Law Enforcement agencies, 21 for Financial Service agencies, 35 for Health Service agencies, 19 for Administrative and Asset Managing agencies, and 21 for Social Services agencies. Historic changes to the technical infrastructure and support requirements are presented in the following table:

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Personal Computers and Laptops Supported	4,159	4,485	4,643	4,885	5,705
E-Mail Accounts	2,715	2,976	3,312	3,400	3,920
Internet Accounts	2,103	2,136	2,767	2,971	4,564
Servers in the Data Center	155	232	250	262	278
Midrange Computers	6	4	3	2	2
Mainframe CPU seconds/year	4,378,266	4,378,682	2,804,381	2,804,381	2,804,381
Total Managed Disk Storage (terabytes)	51.8 TB	97.8 TB	108.5 TB	112.0 TB	120.0 TB
Total Distributed Tape Storage (terabytes)	86.4 TB	200.0 TB	320.0 TB	350.0 TB	375.0 TB
Security Attacks Intercepted (per year)	360,000	547,500	690,000	720,000	750,000
SPAM Messages Deflected (per year)	1,200,000	2,847,000	7,500,000	23,800,000	35,000,000
Calls to the Call Center (per year)	12,000	15,000	37,000	38,000	45,000
Training Classes (student days/year)	1,400	1,650	1,200	1,250	1,400

A key trend in workload is the increased amount of electronic data collected and stored. Data Center disk storage has experienced dramatic year-over-year increases, continuing to grow at a rate of about 10% per year. Requirements for tape data storage, which contains backup and archival copies of disk data, are leveling off at about 10% growth per year. A Data Classification Study is urgently needed, to better manage these extraordinary demands. Mainframe data processing is at a plateau (though reduced due to separation of the Courts), while mid-range computing other than on the AS/400 has peaked and is now in decline. Workload in the Data Center is increasing at a rapid rate, with the demand for more data and more servers. Only through enhanced automation are staffing requirements being managed. More server-based computing has resulted in increased deployment of Personal Computer (PC) and laptop devices throughout the County. This results in increased technical support workload requirements, as indicated by increased calls to the ITD Call Center, and demands for more training.

Security related events and spam e-mail continue to rise dramatically. Mitigation of these security vulnerabilities is an increasing part of the ITD operations, and has a significant impact on cost. Building an effective information security program for the County ITD has involved an ongoing process of assessment and implementation. To address vulnerabilities, ITD has turned to a combination of policies, procedures, and a number of security technologies. Key aspects of the effort have involved defining policies, identifying critical assets, assigning roles and responsibilities, deploying network and host access-control mechanisms, deploying antivirus, intrusion detection, and hostile code protection mechanisms, and implementing selective use of encryption, security awareness training, vulnerability patching, and auditing to ensure that the County information technology infrastructure and information assets are complying with security standards and guidelines. Future efforts will address security enhancements and development of database controls to support greater information protection capabilities and further development of access control mechanisms to support greater information protection capabilities.

Staffing increases in the requested budget reflect increased demands for services from client departments. The ITD has been struggled with providing increased service levels with less staff, and has reached a critical point in its ability to address expanding service needs through changes to the way work is performed. Productivity improvements have principally been achieved through an expanded use of automated tools, delivery of desktop support services (including patch management) via the network, and increasing employee skill levels via the Department's career development program, thereby reducing the amount of labor necessary to perform work and deliver services. However, the increasing reliance of client departments upon technology and technology services has reached a critical point and necessitates a staffing increase.

BUDGET IMPACTS

Plans to delegate IT authority to NMC results in ITD unmet costs of \$847,375 due to an equivalent reduction in Inter Fund Reimbursements. NMC has requested that ITD continue to support its IT functions for the first quarter of FY 2008-09, as a contingency backup during early implementation of its stand-alone IT operations, and will continue to fund its share of ITD operational costs for the period of July 1 through September 30, 2008. NMC related staff will be redeployed to other department services, for an additional cost reduction of \$267,424. The remaining ITD FY 2008-09 funding shortfall is \$579,951. To maintain full operations until additional County funding impacts related to adoption of the FY 2008-09 State Budget are identified, the Recommended Budget includes additional appropriations for one-quarter, or \$144,988 of the shortfall, leaving a budgeted shortfall of \$434,963. This remains a "Pending Issue," and is discussed in additional detail at the end of this narrative.

2007-08 ACCOMPLISHMENTS

- 1. Established an IT Unified Technical Architecture webpage to map, plan, and enable change in the County's processes and the information systems that enable those processes for the desktop, network, and image processing components.
- 2. Implemented a Master Purchase Agreement for the acquisition of printers and scanners under the IT Sourcing and Procurement Program, similar to previous year accomplishments for personal computers.
- 3. Participated in the development of the Enterprise Resource Planning (ERP) system Technical Assessment and the ERP Software Licensing, Implementation, and Maintenance agreements. Acquired and installed the necessary hardware and software to support the development of the software processes and final implementation efforts.

- 4. Participated in the development of requirements and a strategic plan for the replacement of the existing Criminal Justice Information System (CJIS) with an Integrated Justice Information System (IJIS) in support of emerging and changing information processing requirements of the associated relevant business processes.
- 5. Participated in a joint planning and implementation effort with NMC to establish hospital specific information technology improvements and operational capabilities centered on high reliability and availability requirements of the Center.

2008-09 GOALS

The mission of the Information Technology Department (ITD) is to be the County's information service provider of choice, and promoting innovative technology that transforms government. Goals and objectives to accomplish the ITD mission include:

- 1. Continue to restructure ITD roles to improve the efficiency and effectiveness of client service delivery processes to meet the growing needs of the County workforce/community for information systems and technology, and to provide career enrichment for department employees, and competitive job opportunities within the community.
- Continue to move towards a market-based fee-for-service model that fully recovers the cost of internal information technology services in a manner that affords assurances of competitive pricing and service quality. Monitor service level agreements and respond to correcting performance deficiencies.
- Having initiated the Career Development program for all technical staff, expand the program to include the remaining job
 classifications, promoting continuous skill development and learning to develop and maintain highly skilled employees
 within the Information Technology Department.
- 4. Expand the IT Unified Technical Architecture Program to map, plan, and enable change in the County's processes and the information systems that enable those processes for in the desktop client management arena.
- Initiate a Data Classification Study to promote compliance with Board adopted Information Security Policy and develop criteria for Countywide disaster recovery and data storage requirements.
- 6. Complete the upgrade of the enterprise financial applications to Enterprise Resource Planning (ERP) system modules.
- 7. Improve and streamline desktop and laptop technical support, software deployment, and software license management practices in concert with migration to new versions of Microsoft operating system and office productivity software.
- 8. Implement enhanced access control security mechanisms for County data assets, including Administrative, Technical & Physical controls.
- 9. Complete and publish the Information Security Architecture document, including required security standards for County information system implementations.

PENDING ISSUES

As outlined above, the ITD Recommended Budget currently includes an appropriations shortfall of \$434,963. Based on plans for NMC IT delegations, effective July 1, 2008, NMC will no longer participate in the Countywide distribution of fixed costs for ITD systems, including daily records backup, storage and security, server hosting and maintenance, e-mail, internet, and network services. Existing staffing requirements related to these functions are only minimally affected by the NMC separation from ITD services, and do not represent a significant portion of remaining costs for these core functions. FY 2008-09 NMC budget requests related to ITD services had not been clearly defined in advance of required budget preparation deadlines for distribution of ITD charges within all County budget units. As a result, the ITD Requested Budget would require a significant increase in Net County Cost, since it was too late in the budget preparation process to redistribute fixed costs to remaining users. These costs can only be reduced by reducing services to all other County departments.

To support continuity of services and provide time to assess current and future financial and service level impacts, the Recommended Budget includes discretionary funding to sustain this program operation through the first quarter of FY 2008-09. Since NMC is continuing its ITD participation as a three-month contingency to implementation of its stand-alone IT operations, the ITD has adequate appropriations for the first six months of the fiscal year. This funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from local, Federal, and State activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this program's funding issue.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 193

Unit Title: Information Technology

			ED BUDGET		ED BUDGET	RECOMMENDED BUDGE:		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Accountant II	20B11			1.00	58,778	1.00	58,778	
Accounting Technician	80J30	2.00	92,872	3.00	144,984	3.00	144,984	
Allocation on Loan	99ZXX			1.00	122,962	1.00	122,962	
Assistant Information Systems Director	16C92	1.00	118,233	1.00	140,940	1.00	140,940	
Associate Personnel Analyst	14B21	1.00	80,163	1.00	83,369	1.00	83,369	
Chief Security and Privacy Officer	14K52	1.00	118,233	1.00	117,106	1.00	117,106	
Data Center Operations Supervisor	43N80	1.00	68,807	1.00	71,558	1.00	71,558	
Data Center Operations Technician III	43N26	6.00	304,368	6.00	318,903	6.00	318,903	
Data Entry Operator II	80G21	2.00	74,100	2.00	77,840	2.00	77,840	
Database Administrator III	16D25	2.00	139,952	2.00	202,762	2.00	202,762	
Director of Information Technology	12E18	1.00	151,775	1.00	157,846	1.00	157,846	
Finance Manager II	20B93	1.00	98,653	1.00	102,600	1.00	102,600	
GIS Analyst III	16G25	3.00	237,435	2.00	164,622	2.00	164,622	
Information Systems Training Coordinator	16C30	1.00	102,764	1.00	106,874	1.00	106,874	
Information Technology Business Manager	16C89	5.00	522,345	5.00	579,420	5.00	579,420	
Information Technology Manager	43G01	2.00	215,476	2.00	231,768	2.00	231,768	
IT Support Tech III	43M35	9.00	606,936	9.00	644,371	9.00	644,371	
Network Systems Engineer III	41N25	5.00	367,168	5.00	374,249	5.00	374,249	
Personnel Technician - Confidential	14H03	1.00	56,318	1.00	58,570	1.00	58,570	
Principal Office Assistant	80E80	1.00	35,421	1.00	41,224	1.00	41,224	
Programmer Analyst - Confidential	16C99	3.00	257,553	4.00	344,276	4.00	344,276	
Security Analyst III	16E25	1.00	81,518	2.00	169,556	2.00	169,556	
Senior Secretary	80A32	1.00	47,325	1.00	49,218	1.00	49,218	
Senior Storekeeper	70F80	1.00	35,430	1.00	38,876	1.00	38,876	
Software Programmer Analyst III	16C45	11.00	870,595	11.00	900,930	11.00	900,930	
Systems Programmer Analyst III	16C55	30.00	2,411,624	36.00	2,974,454	36.00	2,974,454	
SALARIES AND PERSONNEL SUBTOT	AL	92.00	7,095,064	102.00	8,278,056	102.00	8,278,056	
SALARY ADJUSTMENTS:								
Salary Savings							<250,000>	
Pay Differentials			10,000					
Standby Pay			5,000					
SALARY ADJUSTMENTS SUBTOT.	AL		15,000				<250,000>	

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ERSONNEL / FIXED ASSETS
R FISCAL YEAR 2008-2009 Unit Title: Information Technology

Budget Unit: 193

			D BUDGET	-	ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SALARIES AND PERSONNEL 1	TOTAL	92.00	7,110,064	102.00	8,278,056	102.00	8,028,056
SUMMARY OF PERSONNEL CHANGES:							
Accountant II	20B11			1.00	58,778	1.00	58,778
Accounting Technician	80J30	2.00	92,872	3.00	144,984	3.00	144,984
Allocation on Loan	99ZXX			1.00	122,962	1.00	122,962
GIS Analyst III	16G25	3.00	237,435	2.00	164,622	2.00	164,622
Programmer Analyst - Confidential	16C99	3.00	257,553	4.00	344,276	4.00	344,276
Security Analyst III	16E25	1.00	81,518	2.00	169,556	2.00	169,556
Systems Programmer Analyst III	16C55	30.00	2,411,624	36.00	2,974,454	36.00	2,974,454
SUMMARY OF PERSONNEL CHANGES I	COTAL	39.00	3,081,002	49.00	3,979,632	49.00	3,979,632
FIXED ASSETS:							
6890 EQUIPMENT			235,000		235,000		235,000
					235,000		235,000
FIXED ASSETS T	TOTAL		235,000		235,000		235,000

RISK MANAGEMENT

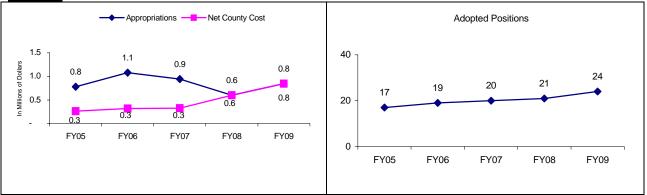
Budget Unit 195

FISCAL SUMMARY

	2007-08				 200	9			
	Ado	pted Budget		ırrent Year Estimate	Request	<u>R</u>	Recommend	C	commended hange from 7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	1,137,089	\$	833,942	\$ 2,496,309	\$	1,559,436	\$	422,347
Services & Supplies		292,156		307,855	318,630		293,909		1,753
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		(849,991)		(556,353)	(882,242)		(1,007,242)		(157,251)
Other Financing Uses					 	_			
TOTAL APPROPRIATIONS	\$	579,254	\$	585,444	\$ 1,932,697	\$	846,103	\$	266,849
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		_		<u>-</u>	 _		_		<u>-</u>
TOTAL REVENUES	\$	-	\$	-	\$ -	\$	-	\$	-
NET COUNTY COST	\$	579,254	\$	585,444	\$ 1,932,697	\$	846,103	\$	266,849

POSITION SUMMARY

Total Positions	_	Adopted Budget 21.00	Current Year Estimate 23.00	Request 33.00	Recommend 24.00	Recommended Change from 2007-08 Adopted 3.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	11.00	2.00	1.00	0.00	0.00	14.00
Unfunded Positions	10.00	0.00	0.00	0.00	0.00	<u>10.00</u>
Total Positions	21.00	2.00	1.00	0.00	0.00	24.00



RISK MANAGEMENT

BUDGET UNIT DESCRIPTION

The Employee Benefits & Risk Management Unit operates under the administrative direction of the Assistant County Administrative Officer - Human Resources/Risk Management. The Unit is responsible for the administration of programs and activities that protect against and minimize the adverse effects of accidental losses upon the County. Core functions include:

- Protection of County resources utilizing proactive strategies to provide the best customer service and best enable the County to fulfill its mission and meet its strategic goals and initiatives.
- Management of the County's self-insurance programs.
- Transference, through contract or insurance, those risks that cannot be appropriately financed internally at an acceptable cost with self-insurance retention levels, based upon an analysis of the capacity to bear loss.
- Elimination or control of practices and conditions that result in preventable losses.
- Administration of benefit programs (medical, retirement, etc.) which meet the needs of employees.

Responsibilities include the administration of employee benefit programs such as Unemployment Insurance, Workers' Compensation Insurance, Health Insurance, Retirement, Life Insurance, Long-Term Disability, Flexible Benefits, and Employee Wellness. Additional responsibilities include administration of the general insurance programs such as liability, fire, earthquake, property, boiler and machinery, and performance bonds. Risk Management also coordinates administration of medical malpractice insurance with the Health Department and Natividad Medical Center.

SUMMARY OF RECOMMENDATION

Recommended appropriations of \$846,103 are \$266,849 more than the Fiscal Year (FY) 2007-08 Adopted Budget. The FY 2008-09 budget includes a Principal Compliance Analyst transferred from the Human Resources unit. Also, in February 2008, the Board of Supervisors authorized the addition of two positions to provide in-house benefits administration that had previously been contracted out on behalf of County departments. A summary of significant changes is below.

		Net Cost	<u>Positions</u>
1. Principal Compliance Analyst Transferred from Budget Unit (BU) 125 - Human	\$	146,720	1.00
Resources.			
2. Negotiated Salaries & Benefit increases.		119,036	
3. Supervising Risk & Benefits Analyst and Risk & Benefits Analyst added to administer		51,434	2.00
benefits, less \$125,000 in recoveries from other departments.			
4. Decrease in allocated costs for Workers' Compensation, Employee Assistance Program and	Į.	5,157	
other allocated benefits costs.			
5. Increase in budgeted salary savings.		(25,000)	
6. Increased travel and training.		20,000	
7. Increased benefits administration costs.		16,236	
8. Net increase in other operating expenses.		7,551	
9. Increase in other contract services.		5,966	
10. Decrease in contract services - Request for Proposal (RFP) review.		(48,000)	
11. Increase in recoveries from other funds.		(32,251)	
TOTAL CHANGES	\$	266,849	3.00

BUDGET IMPACTS

The Recommended Budget funds Risk Management and Benefits Administration functions at the current level of service.

2007-08 ACCOMPLISHMENTS

- 1. Audit implementation of automated open enrollment for health insurance benefits (decision to revert to manual).
- 2. Continue to implement audit plan regarding Risk Management funds (ongoing).
- Implement RFP schedule (ongoing).
- 4. Further reduced Workers' Compensation costs by addressing prevalent work related injuries, including those related to ergonomic injuries (completed, Ergonomist position filled).

2008-09 GOALS

- 1. Return to manual implementation of open enrollment for health insurance benefits.
- 2. Continue implementation of audit plans regarding Risk Management funds.
- 3. Implement Request for Proposal (RFP) schedule.
- 4. Implement ergonomic injury reduction plan.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 195

Unit Title: Risk Management

		ADOPTED	BUDGET		TED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Allocation on Loan	99ZWC	10.00	1	10.00	1	10.00	1	
Allocation to be determined (for x unit)	99Z9X	2.00	150,878					
Associate Risk & Benefits Analyst	14B62			2.00	160,324			
Ergonomics Manager	14C86			1.00	90,795	1.00	90,795	
Finance Manager II	20B93			1.00	98,654			
Principal Compliance Analyst	14B53			1.00	107,735	1.00	92,636	
Principal Risk & Benefits Analyst	14B64	1.00	104,091	1.00	114,199	1.00	113,735	
Risk & Benefits Analyst	14B61	3.00	193,145	4.00	272,207	4.00	272,207	
Safety Officer	14C32	1.00	83,547	1.00	90,795	1.00	90,795	
Secretary	80A31			3.00	133,533			
Senior Clerk - Confidential	80E23	1.00	42,772	1.00	44,484	1.00	44,484	
Senior Risk & Benefits Analyst	14B63	2.00	170,655	5.00	431,955	2.00	180,455	
Senior Secretary - Confidential	80A34	1.00	48,999	1.00	53,509	1.00	53,509	
Supervising Risk & Benefits Analyst	14B65			1.00	69,595	1.00	69,595	
Workers' Compensation Manager	14C85			1.00	90,795	1.00	82,044	
SALARIES AND PERSONNEL SUBTO	ΓAL	21.00	794,088	33.00	1,758,581	24.00	1,090,256	
SALARY ADJUSTMENTS:								
Salary Savings							<25,000	
SALARY ADJUSTMENTS SUBTO	ΓAL						<25,000	
SALARIES AND PERSONNEL TO	ΓAL	21.00	794,088	33.00	1,758,581	24.00	1,065,256	
SUMMARY OF PERSONNEL CHANGES:								
Allocation to be determined (for x unit)	99Z9X	2.00	150,878					
Associate Risk & Benefits Analyst	14B62			2.00	160,324			
Ergonomics Manager	14C86			1.00	90,795	1.00	90,795	
Finance Manager II	20B93			1.00	98,654			
Principal Compliance Analyst	14B53			1.00	107,735	1.00	92,636	
Risk & Benefits Analyst	14B61	3.00	193,145	4.00	272,207	4.00	272,207	
Secretary	80A31			3.00	133,533			
Senior Risk & Benefits Analyst	14B63	2.00	170,655	5.00	431,955	2.00	180,455	
Supervising Risk & Benefits Analyst	14B65			1.00	69,595	1.00	69,595	
Workers' Compensation Manager	14C85			1.00	90,795	1.00	82,044	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 195

Unit Title: Risk Management

		ADOPTED BUDGET 2007-2008		-	ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SUMMARY OF PERSONNEL CHANGES TOTAL		7.00	514,678	19.00	1,455,593	10.00	787,732

RECORDS RETENTION

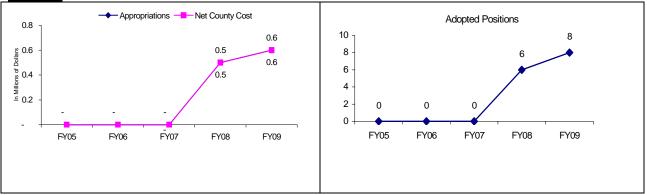
Budget Unit 196

FISCAL SUMMARY

	2007-08					200	_			
									Rec	commended
			Cu	rrent Year					Ch	nange from
	Ador	ted Budget	1	<u>Estimate</u>		Request	Re	commend	2007	-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	409,004	\$	307,660	\$	660,775	\$	486,873	\$	77,869
Services & Supplies		105,202		196,597		405,116		130,378		25,176
Fixed Assets		20,000		20,000		20,000		20,000		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				<u>-</u>						
TOTAL APPROPRIATIONS	\$	534,206	\$	524,257	\$	1,085,891	\$	637,251	\$	103,045
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		10,000		10,000		10,000		10,000		-
TOTAL REVENUES	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	-
NET COUNTY COST	\$	524,206	\$	514,257	\$	1,075,891	\$	627,251	\$	103,045

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		6.00	6.00	10.00	8.00	2.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	6.00	0.00	0.00	2.00	0.00	8.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	6.00	0.00	0.00	2.00	0.00	8.00



RECORDS RETENTION

BUDGET UNIT DESCRIPTION

The Records Retention Division of the Information Technology Department provides storage and retrieval of hard copy and original documents on behalf of the County departments and also provides secure document destruction services to the same clients. Consolidation of these administrative functions across the County has promoted greater efficiencies by sharing and streamlining processes and systems, created opportunities to enhance growth and development of employees and internal service functions, and enhanced the reliability and security with which the services are provided. The Records Retention Center operates a Records Management computer system which maintains information and details about the records being stored such as a description of the records, their owner, retention period, and exact location within the Center to promote manageability and access to the stored records.

Under the umbrella of the Information Technology Department, this function resides in a separate General Fund budget unit.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$637,251 and Net County Cost of \$627,251 reflect an increase of \$103,045. Increased costs are based on the following factors:

	Net Cost	Positions
1. Increased Salaries & Benefits for an additional Office Assistant III and Warehouse Worker to	\$ 96,506	2.00
meet daily business needs, workload requirements, and to identify and seek cost recovery for		
services provided.		
2. Decreased Salaries & Benefits costs related to assumed partial-year vacancy factor for new and	(18,637)	
currently unfilled positions.		
3. Increased Services & Supplies related to reductions in requested services and cost offsets in	9,081	-
Outside Department Charges.		
4. Increased charges for Maintenance Agreements and other miscellaneous services and supplies.	16,095	
TOTAL CHANGES	\$ 103,045	2.00

WORKLOAD INFORMATION

The workload for the Records Retention program is increasing as the County's demand for low-cost records storage increases and efforts are made to expand the Center's storage capacity. The existing facility, located at the Natividad Medical Center complex, is nearly full. The Center's ability to import new records has been constrained by its inability to destroy records. Timely destruction of aged records has been hindered by litigation, staffing constraints, and process deficiencies. A Records Management Task Force is currently working through the various issues to identify and implement more efficient operations of the Center. As management of the Center improves, workload metrics are being established and quantified. The following table demonstrates essential indicators of the Center's performance since the Records Retention function was transferred to the Information Technology at the beginning of FY 2007-08. These factors will be used to identify workload trends in the future:

	Estimated	Projected
Workload Factors	FY 2007-08	FY 2008-09
Number of County locations served:	175	175
Number of boxes of records stored in the Center:	23,083	25,683
Number of document files in storage in the Center:	304,652	312,000
Number of boxes picked up from departments:	4,500	5,000
Number of box loads of records destroyed/shredded:	2,400	3,500
Number of files picked up/delivered:	14,172	15,572
Number of confidential document/shredding bins deployed and serviced:	363	380
Tons of paper shredded (annually):	500	515

BUDGET IMPACTS

- Two additional positions were requested through a Budget Change Proposal to facilitate digitized records management, allowing scanning for conversion of paper documents into electronic form. This process will enable destruction of "hard copy" documents, increase efficiency, reduce safety issues related to moving and storage of heavy boxes, and dramatically reduce the square-footage facility space and related environmental requirements for appropriate long-term storage of paper documents.
- Increased Services and Supplies reflect a degree of increased costs being passed on by vendors, and an increased reliance upon their services. The Department's appropriations request also included one-time costs for office furniture and equipment for the two positions requested for the digitized records management proposal. The bulk of the requested increase to Services and Supplies is for computer equipment, software, and consulting services to initiate a program for conversion of paper documents to an electronic form for the purposes described above.

RECORDS RETENTION

2007-08 ACCOMPLISHMENTS

- 1. Stabilized the Records Retention Center storage capabilities to eliminate further potential for deterioration of stored records.
- 2. Filled vacant staff positions and improved supervision to promote more effective operations.
- 3. Implemented organizational and facility changes needed to meet a growing need for storage by County departments.
- 4. Worked with Capital Projects on developing longer-term facility alternatives towards the expansion or relocation of the Records Retention Center to another facility.

2008-09 GOALS

- 1. Evaluate existing service levels, develop metrics, and identify areas of possible improvements.
- 2. Provide staff with training and product information related to leading edge technologies for records retention and preservation.
- 3. Develop and implement electronic record digitization process to improve records storage and retrieval efficiency and effectiveness.
- 4. Continue to work with Capital Projects on the resolution of the Records Retention Center facility issues. Specifically, address Fire Marshall concerns with regard to the current facility.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

R FISCAL YEAR 2008-2009 Unit Title: Records Retention

Budget Unit: 196

		ADOPTED 2007-	BUDGET 2008	REQUESTE 2008-	ED BUDGET 2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Departmental Info Manager II	16F41	1.00	96,129	1.00	98,094	1.00	98,094	
Office Assistant III	80E22			1.00	37,459	1.00	27,150	
Principal Office Assistant	80E80			2.00	95,764			
Senior Warehouse Worker	70F83	1.00	43,665	1.00	47,682	1.00	47,682	
Supervising Warehouse Worker	70F82	1.00	48,272	1.00	50,203	1.00	50,203	
Warehouse Worker	70F79	3.00	106,617	4.00	150,523	4.00	138,152	
SALARIES AND PERSONNEL	SUBTOTAL	6.00	294,683	10.00	479,725	8.00	361,281	
SALARY ADJUSTMENTS:								
Salary Savings			<41,539>				<22,000>	
Pay Differentials								
SALARY ADJUSTMENTS	SUBTOTAL		<41,539>				<22,000>	
SALARIES AND PERSON	NEL TOTAL	6.00	253,144	10.00	479,725	8.00	339,281	
SUMMARY OF PERSONNEL CHANGES:								
Office Assistant III	80E22			1.00	37,459	1.00	27,150	
Principal Office Assistant	80E80			2.00	95,764			
Warehouse Worker	70F79	3.00	106,617	4.00	150,523	4.00	138,152	
SUMMARY OF PERSONNEL CHAN	GES TOTAL	3.00	106,617	7.00	283,746	5.00	165,302	
FIXED ASSETS:								
6890 EQUIPMENT			20,000		20,000		20,000	
					20,000		20,000	
FIXED ASS	ETS TOTAL		20,000		20,000		20,000	

PRINTING SERVICES

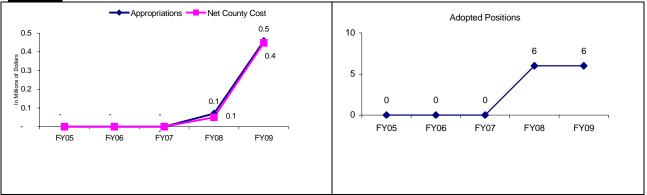
Budget Unit 197

FISCAL SUMMARY

	2007-08					200				
									Red	commended
			Cı	urrent Year					Cł	nange from
	Ad	opted Budget		Estimate		Request	R	ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	393,450	\$	355,333	\$	434,560	\$	432,527	\$	39,077
Services & Supplies		691,380		782,293		771,336		771,336		79,956
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(1,014,076)		(781,831)		(745,235)		(745,235)		268,841
Other Financing Uses					_	_				-
TOTAL APPROPRIATIONS	\$	70,754	\$	355,795	\$	460,661	\$	458,628	\$	387,874
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		20,000		10,000		10,000		10,000		(10,000)
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue				<u>-</u>		_				
TOTAL REVENUES	\$	20,000	\$	10,000	\$	10,000	\$	10,000	\$	(10,000)
NET COUNTY COST	\$	50,754	\$	345,795	\$	450,661	\$	448,628	\$	397,874

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		6.00	6.00	6.00	6.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	6.00	0.00	0.00	0.00	0.00	6.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	6.00	0.00	0.00	0.00	0.00	6.00



PRINTING SERVICES

BUDGET UNIT DESCRIPTION

The Printing Services Division of Information Technology is the digital printing production center that provides County departments with black and white and color printing as well as on-demand copy services. Consolidation of these services affords access to higher levels of technology and more cost efficient higher volume production equipment than would be supported by a decentralized business model. Included within these services are: print job cost estimating for both in-house and contracted printing services, graphic design, type-setting, pre-press, scanning documents, artwork cleanup, original photography, preparing documents for four-color process, color separations, digital soft-proofing, digital print, color copying and optical character recognition scanning. In addition, the Division provides finishing resources, including drilling, collating, shrink-wrapping, crash numbering/scoring, folding, laminations, comb-binding, perfect-binding, tape-binding, cutting, padding and stitching. Specialty items such as labels, signs, name plates, and rubber stamps are also procured or created by the Division. The Division offers compact disc duplication, form archiving, and an increasing number of electronic form services.

Effective at the beginning of FY 2007-08, the Printing Services functions were transferred as a new Division within the Information Technology Department (ITD), funded through Budget Unit 197.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$458,628 reflects an increase of \$387,874. The recommended Net County Cost of \$448,628 is an increase of \$397,874 over FY 2007-08. The increase is based on actual budget requirements that were not fully identified when the functions were separated from the former General Services Department at the beginning of FY 2007-08. True budget needs for Printing Services have been more accurately identified through the course of the first year for these operations as a standalone budget unit.

	Net Cost	Positions
1. Increase Salaries & Benefits due to negotiated increases and employee step advances.	\$ 39,077	
2. Increased costs for data processing, mail handling, and courier services.	8,949	
3. Increased costs for Outside Printers services based on service demand.	35,000	
4. Increased charges for maintenance agreements.	23,125	
5. Increased costs for Temporary Help Services based on prior year experience and workload.	10,000	
6. Miscellaneous increases and decreases in other Services & Supplies.	7,207	
7. Decreased charges for General Liability Insurance.	(4,325)	
8. Intra Fund Transfers decrease based on actual service demand and reimbursable costs.	268,841	
9. Decreased revenue from Charges for Current Services, based on actual chargeable costs.	10,000	
TOTAL CHANGES	\$ 397,874	-

WORKLOAD INFORMATION

Significant projects and documents produced by the Printing Services Division include: Printing, binding and delivery of the Recommended and Final Budget books, Tax Bills, Business Property Statements, printing and binding of the Annual Grand Jury Report, Cost Allocation Plan, Annual Financial Report, General Plan documents, Annual Crop Report, the County Fact Finder, Training Manuals, Emergency Calling Cards, Recruitment brochures, newsletters, meeting agendas and minutes, informational and promotional brochures, and a host of forms, working documents, prescription forms, and notices. Operational management improvements include establishment and compilation of workload metrics, which will more appropriately define budgetary requirements, cost recovery, and potential for increased efficiencies. The following table demonstrates essential indicators of the Center's performance that will be used to identify workload trends in the future. This data has been collected since Printing Services were transferred to the ITD at the beginning of FY 2007-08.

	Estimated	Projected
	FY 2007-08	FY 2008-09
Average Number of Impressions per month	649,500	650,000
Annual Number of Boxes of Business Cards	710	710

BUDGET IMPACTS

The workload for the Printing Services Division is increasing as the County's demand for distribution of more information to the public and County staff expands. The remote location of the existing facility at the East Laurel Yard hinders further consolidation for graphic printing equipment and data processing print devices, to increase efficiencies, and improve responsiveness and quality of services. Plans to co-locate the graphic printing equipment and staff within the County's Data Center at ITD will greatly enhance coordination with other functions, including day-to-day management, team building and goals for service improvements and cost recovery. The revenue generation functions of the Printing Division have been constrained by aging job rates and obsolete cost estimating tools. Consolidation within the ITD Data Center will enable existing ITD management and finance staff to thoroughly audit and quantify staff time, service demands and related costs, to make sure service charges will recover true costs. This is a critical step in the Division's ability to recover all costs related to the services

PRINTING SERVICES

provided. The lack of progress with construction of the necessary facility modifications continues to present a challenge in these efforts. In summary, the Division's overall productivity has been impaired by facility issues, staffing constraints, and labor intensive, manual process deficiencies. It is anticipated that the proposed facility project plans, and review of cost accounting/charge-back methods during FY 2008-09 will assist with improving overall performance.

2007-08 ACCOMPLISHMENTS

- 1. Stabilized the operation of the Printing Division and segregated responsibilities for the operation of the Mail Services.
- 2. Completed high volume Tax Bill, Recommended and Final Budget books, and General Plan document reproduction tasks within the required timeframes, in spite of technical and machine operational issues.
- 3. Developed architecture plans and specifications for facility improvements to the Data Center that will facilitate relocation of the Printing Services staff and equipment to the Information Technology Data Center. This relocation is expected to provide opportunities to implement high speed color printing to data processing activities, and reduce equipment maintenance costs.
- 4. Compiled overall expenditure and revenue data attributable to the Printing Services Division, promoting improved fiscal planning and budgeting.

2008-09 GOALS

- Complete construction of the Data Center facility modifications and relocate Printing Services staff and equipment to the Information Technology Data Center, integrating Printing Services staff and equipment into the Information Technology Department.
- 2. Further refine and document understanding of Printing Services actual expenditures and revenues in order to revise print job cost estimating and charge-back tools and methods.
- 3. Develop and distribute an updated pricing schedule to County departments for printing services, to enable the Division to appropriately recover true costs for services provided.
- 4. Continue staff training and development with emphasis on improving skills and abilities.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

OR FISCAL YEAR 2008-2009 Unit Title: Printing Services

Budget Unit: 197

		ADOPTED 2007-		REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
General Services Supervisor	43P86	1.00	52,843	1.00	56,881	1.00	56,881	
Graphics Art Technician	43P40	2.00	85,367	2.00	92,242	2.00	92,196	
Graphics Equipment Operator II	43P21	2.00	73,934	2.00	81,836	2.00	79,849	
Senior Graphics Equipment Operator	43P80	1.00	42,049	1.00	45,437	1.00	45,437	
SALARIES AND PERSONNEL SUBTOTA	L	6.00	254,193	6.00	276,396	6.00	274,363	
SALARY ADJUSTMENTS:								
Salary Savings			<7,489>					
SALARY ADJUSTMENTS SUBTOTA	L		<7,489>					
SALARIES AND PERSONNEL TOTA	L	6.00	246,704	6.00	276,396	6.00	274,363	

RECORDER-COUNTY CLERK

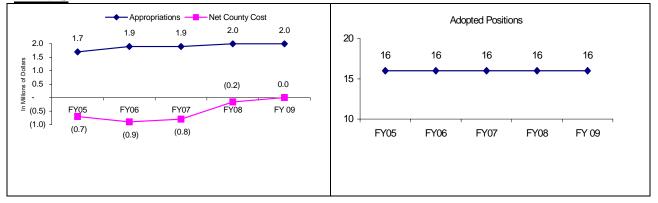
Budget Unit 291

FISCAL SUMMARY

	2007-08					200	_			
									I	Recommended
	Current Year						Change from			
	Ado	pted Budget		<u>Estimate</u>		Request	R	ecommend	20	007-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	1,051,711	\$	894,379	\$	1,062,864	\$	1,039,864	\$	(11,847)
Services & Supplies		594,485		580,388		589,110		589,110		(5,375)
Fixed Assets		350,000		350,000		350,000		350,000		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										
TOTAL APPROPRIATIONS	\$	1,996,196	\$	1,824,767	\$	2,001,974	\$	1,978,974	\$	(17,222)
Available Financing										
Licenses, Permits, Franchise	\$	120,000	\$	120,000	\$	120,000	\$	120,000	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		2,027,950		2,027,950		1,834,950		1,834,950		(193,000)
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		23,500		123,500		18,500		18,500	_	(5,000)
TOTAL REVENUES	\$	2,171,450	\$	2,271,450	\$	1,973,450	\$	1,973,450	\$	(198,000)
NET COUNTY COST	\$	(175,254)	\$	(446,683)	\$	28,524	\$	5,524	\$	180,778

POSITION SUMMARY

Total Positions	_	Adopted Budget 16.00	Current Year Estimate 16.00	<u>Request</u> 16.00	Recommend 16.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	16.00	0.00	0.00	0.00	0.00	16.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	16.00	0.00	0.00	0.00	0.00	16.00



RECORDER-COUNTY CLERK

BUDGET UNIT DESCRIPTION

The Recorder-County Clerk creates, maintains and has custody of files which constitute the official public record of certain legal/financial documents such as deeds, notices of default, notices of completion, abstracts of judgment, liens, subdivision maps, etc. These files are of importance to the conduct of local commerce and are absolutely vital to the real estate industry. The Recorder-County Clerk functions also include, but are not limited to: maintaining a record of births, deaths, and certain marriages; certification of copies of public records and issuance of marriage licenses.

The operations of the Recorder-County Clerk's office are financed primarily by program revenue. In addition, the Recorder-County Clerk's office collects the documentary transfer tax that generates considerable monies for the County and other jurisdictions.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$1,978,974 represents a \$17,222 decrease from the FY 2007-08 Adopted Budget. Revenues are estimated at \$1,973,450, a decrease of \$198,000 from the current year level. The decrease in revenue is primarily the result of decreased property transfers.

	1	Net Cost	Positions
1. Decreased Salaries & Benefits related to assumed vacancy factor salary savings.	\$	(11,847)	-
Decreased Services & Supplies primarily due to reduced General Liability Insurance charges.		(5,375)	-
3. Decrease in Revenue primarily due to decreased real property transactions.		198,000	
TOTAL CHANGES	\$	180,778	-

WORKLOAD INFORMATION

Recorder	2003	<u>2004</u>	2005	<u>2006</u>	2007
Documents Recorded	156,438	138,690	137,348	114,673	96,763
Copies Requested	74,656	71,036	75,789	88,956	80,904
County Clerk					
Marriage Licenses Issued	3,150	3,123	3,067	2,990	2,987
Fictitious Business Names Filed	2,810	2,095	3,040	3,097	2,957

BUDGET IMPACTS

The Recommended Budget provides resources to maintain FY 2007-08 service levels.

FY 2007-08 ACCOMPLISHMENTS

- The Recorder-County Clerk received authorization to begin construction on a more appropriate level of security for the
 Department. The new construction will provide an enclosed secure room for the Vital Records area and will provide a bullet
 proof glass enclosure at the front counter customer service area that will extend and include the Assessor's front counter
 customer area. Security cameras will be installed as the last phase of the project. Upon completion of the project, a uniform
 secure area will be in place not only for the Recorder/County Clerk's office, but also for the departments that surround it on
 the first floor.
- 2. The Recorder-County Clerk began installation of a redaction program for compliance with Government Code section 27361(d)(1), requiring the Recorder to begin truncation of social security numbers that appear on all recorded documents dating back to 1980, effective January 1, 2009.
- 3. The Recorder-County Clerk continued the modernization process of electronic imaging of microfilm records. This process allows compliance with Government Code section 27361(d)(1) for all those records not yet converted and will allow employees easier, clearer, and faster access to records, which in turn allows a reduction in copying time, improving customer service.

2008-09 GOALS

- 1. The Recorder-County Clerk will continue the modernization process of digitizing microfilm recorders.
- 2. The Recorder-County Clerk will complete the installation of the secured room in the Vital Records area and bulletproof glass enclosure for the front counter customer service area. The installation of security cameras will be the final process.
- January 1, 2009, the Recorder-County Clerk will begin the process of redacting social security numbers from recorded documents dating back to 1980.

RECORDER-COUNTY CLERK

- 4. The Recorder-County Clerk will start researching "e-recording" possibilities.
- 5. The Recorder-County Clerk will continue to provide quality customer service to all taxpayers.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS

EQUIPMENT

FIXED ASSETS TOTAL

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

Budget Unit: 291

Unit Title: Recorder-County Clerk

350,000

350,000

350,000

350,000

350,000

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Accounting Technician 80J30 1.00 43,215 1.00 51,773 1.00 51,773 Assistant County Clerk-Recorder 12A05 1.00 89,311 1.00 77,966 1.00 77,966 Legal Process Clerk 80D23 1.00 27,379 1.00 31,831 1.00 31,831 Management Analyst II 14C30 1.00 56,708 1.00 74,713 1.00 74,713 Office Assistant II 80E21 2.00 61,386 2.00 69,123 2.00 69,123 Office Assistant III 80E22 6.00 217,976 6.00 217,976 6.00 217,976 Photocopyist 80P22 2.00 69,951 2.00 80,659 2.00 80,659 80E92 Recorder Services Supervisor 1.00 49,229 1.00 46,610 1.00 46,610 Senior Legal Process Clerk 80D86 1.00 46,342 1.00 49,294 1.00 49,294 SALARIES AND PERSONNEL SUBTOTAL 16.00 661,497 16.00 699,945 16.00 699,945 SALARY ADJUSTMENTS: Salary Savings <5,000> 8,769 Pay Differentials 11,326 11,326 Terminations Benefits 30,000 SALARY ADJUSTMENTS SUBTOTAL 38,769 11,326 6,326 SALARIES AND PERSONNEL TOTAL 16.00 16.00 16.00 700,266 711,271 706,271 FIXED ASSETS: 6890 EQUIPMENT 350,000 350,000 350,000

COUNTY OVERHEAD RECOVERED

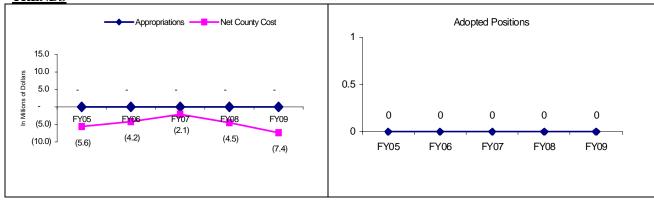
Budget Unit 840

FISCAL SUMMARY

	2007-08					200	_					
									R	ecommended		
			C	urrent Year					Change from			
	Ado	opted Budget	Estimate		Request		F	Recommend	2007-08 Adopted			
<u>Appropriations</u>												
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-		
Services & Supplies		-		-		-		-		-		
Fixed Assets		-		-		-		-		-		
Other Charges		-		-		-		-		-		
Intra Fund Transfers		-		-		-		-		-		
Other Financing Uses		_		_		_		_				
TOTAL APPROPRIATIONS	\$	-	\$	-	\$	-	\$	-	\$	-		
Revenues												
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-		
Intergovernmental Revenues		-		-		-		-		-		
Charges, Current Services		4,512,055		4,512,055		7,363,998		7,363,998		2,851,943		
Fines, Forfeitures, Penalties		-		-		-		-		-		
Taxes		-		-		-		-		-		
Revenue from Money & Property		-		-		-		-		-		
Other Financing Sources		-		-		-		-		-		
Other Revenue						_						
TOTAL REVENUES	\$	4,512,055	\$	4,512,055	\$	7,363,998	\$	7,363,998	\$	2,851,943		
NET COUNTY COST	\$	(4,512,055)	\$	(4,512,055)	\$	(7,363,998)	\$	(7,363,998)	\$	(2,851,943)		

POSITION SUMMARY

No positions are contained in this budget unit.



COUNTY OVERHEAD RECOVERED

BUDGET UNIT DESCRIPTION

Monterey County is eligible to recover costs associated with provisions of administrative and support services. These services are recovered from Federal and State subventions as well as other funds, including the Road Fund, Library Fund, Community Services Fund, In-Home Support Services (IHSS) Public Authority Administration, Natividad Medical Center, Emergency Medical Services, Office for Employment Training, Local Agency Formation Commission and Water Resources Agency. In addition, overhead costs are recovered in various grant programs. In order to be eligible to recover these costs, the County must receive approval of its cost plan from the California State Controller's Office.

Examples of eligible costs include: External Overheads – Building Use Allowance, Insurance, Annual Financial Audit; Administrative Management – County Administrative Office, Human Resources, Employee Relations, Information Technology, Risk Management; Support Services – Fleet Management, Revenue Division, Contracts/Purchasing, Printing and Mail Operations; Other Services – Auditor-Controller, Tax-Collector, and County Counsel services.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 recommended revenue amount of \$7,363,998 represents a revenue increase of \$2,851,943 from the \$4,512,055 budgeted in FY 2007-08. Major factors for the increase are summarized below.

	<u>Fund</u>	FY 2007-08	FY 2008-09	Variance
1.	Road Fund: The increase is due to significant adjustments for	\$ (1,355,418)	\$ (1,867,238)	\$ (511,820)
	Administrative Management, Fleet Management, Records			
	Retention, Facilities, Resource Management Agency and Other			
	Service Departments' costs.			
2.	Library Fund: The increase is due to adjustments for Insurance,	(315,069)	(700,378)	(385,309)
	Human Resources, Information Systems, Risk Management,			
	Support Services, Auditor-Controller, Treasurer-Tax Collector and			
	County Counsel costs.			
3.	Community Services Fund: The increase is due to adjustments	(6,706)	(11,736)	(5,030)
	for Insurance, Human Resources, Contracts/Purchasing and			
	Auditor-Controller costs.			
4.	IHSS Public Authority Administration: The increase is due to	(10,458)	(11,629)	(1,171)
	the Human Resources, Risk Management, Contracts/Purchasing,			
	Auditor-Controller and Treasurer-Tax Collector costs.			
5.	Natividad Medical Center: The increase is due to significant	(2,651,428)	(4,195,578)	(1,544,150)
	adjustments for Insurance, Administration, Auditor-Controller,			
	Treasurer-Tax Collector and County Counsel costs.			
6.	Emergency Medical Services: The increase is due to adjustments	(33,082)	(57,989)	(24,907)
	for Human Resources, Fleet Management, Contracts/Purchasing			
	and County Counsel costs.			
7.	Water Resources Agency: The increase is due to adjustments for	(87,728)	(334,401)	(246,673)
	Insurance, Human Resources, Telecommunications, Information			
	Technology, Risk Management, Treasurer-Tax Collector and			
	County Counsel costs.			
8.	Office of Employment Training: The increase is due to	(52,166)	(185,049)	(132,883)
	adjustments for Insurance, Human Resources, Information			
	Technology, Auditor-Controller, Treasurer-Tax Collector and			
	County Counsel costs.			
	TOTAL CHANGES	\$ (4,512,055)	\$ (7,363,998)	\$ (2,851,943)

PENDING ISSUES

Upon completion of the State Controller's review of the Auditor-Controller's preliminary cost analysis in June, the FY 2008-09 Budget will be revised if necessary.

THERE ARE NO POLICY CONSIDERATIONS.

PRODUCTIVITY INVESTMENT (FUND 015)

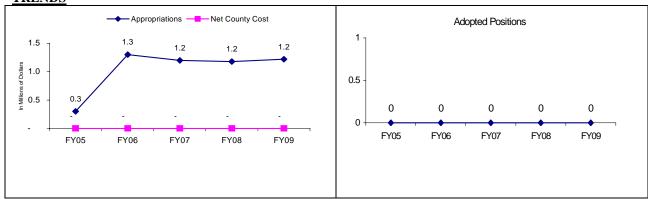
Budget Unit 845

FISCAL SUMMARY

<u> </u>	2007-08				200	_				
				Current Year Estimate		Request		ecommend	(ecommended Change from 07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		_		-		-		-
Fixed Assets		-		_		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		1,178,290		300,000		1,220,659		1,220,659		42,369
TOTAL APPROPRIATIONS	\$	1,178,290	\$	300,000	\$	1,220,659	\$	1,220,659	\$	42,369
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		30,000		30,000		30,000		30,000		-
Other Financing Sources		223,518		223,518		100,000		100,000		(123,518)
Other Revenue		-		-		-		-		-
Available Fund Balance		924,772		1,137,141		1,090,659		1,090,659		165,887
TOTAL AVAILABLE FINANCING	\$	1,178,290	\$	1,390,659	\$	1,220,659	\$	1,220,659	\$	42,369
YEAR-END FUND BALANCE	\$	-	\$	1,090,659	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



PRODUCTIVITY INVESTMENT (FUND 015)

BUDGET UNIT DESCRIPTION

This budget unit provides a cost center for the Board of Supervisors' established Productivity Investment Fund. The purpose of this fund is to foster innovation, providing a source of funding for cost-effective departmental and formal employee organization projects. Through the Productivity Investment Fund, County departments may initiate changes and/or invest in business practices and programs that promise cost recovery capabilities for both repayment of initial "seed money" from the fund, and ongoing program sustainability without additional cost to the General Fund. The Fund also may provide upfront financing to start programs or projects that are reimbursable through other funding sources once implemented, again allowing repayment that keeps the Productivity Investment Fund whole.

SUMMARY OF RECOMMENDATION

Funds available for loan during Fiscal Year (FY) 2008-09 are estimated at \$1,220,659, an increase of \$42,369 over FY 2007-08. FY 2008-09 recommended revenues include \$100,000 in loan payments on an outstanding loan to the Sheriff's Office, and anticipated interest earnings. Changes from the prior year are detailed below:

	Net Cost	Positions
1. Increase in Other Financing Uses due to Available Fund Balance from FY 2007-08.	\$ 42,369	
2. Decrease in Other Financing Sources related to FY 2007-08 payoff of outstanding loan,	123,518	
resulting in less revenue from payments due in FY 2008-09.		
3. Increase in Available Fund Balance based on anticipated FY 2008-09 loan payments and	(165,887)	
interest earnings.		
TOTAL CHANGE	S \$ -	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

OTHER FINANCING USES

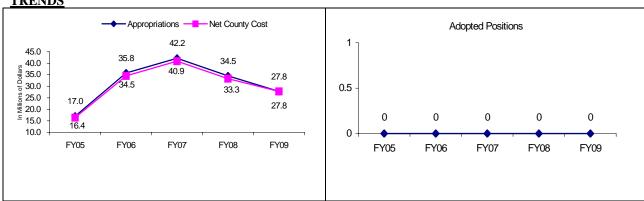
Budget Unit 850

FISCAL SUMMARY

	2007-08				200	_				
									Re	commended
			C	Current Year					C	hange from
	Ad	opted Budget		<u>Estimate</u>		Request]	Recommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		11,441,512		6,432,031		12,694,408		12,694,408		1,252,896
Fixed Assets		-		-		-		-		-
Other Charges		5,000		5,000		5,000		5,000		-
Intra Fund Transfers				-		-		-		-
Other Financing Uses		23,080,193		31,741,602	_	15,145,296	_	15,145,296		(7,934,897)
TOTAL APPROPRIATIONS	\$	34,526,705	\$	38,178,633	\$	27,844,704	\$	27,844,704	\$	(6,682,001)
Available Financing										
Available Financing Liganous Parmits Franchica	Ф		\$		\$		\$		\$	
Licenses, Permits, Franchise	Ф	-	Ф	-	Ф	-	Ф	-	Ф	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		1 250 000		1 250 000		-		-		(1.250.000)
Fines, Forfeitures, Penalties		1,250,000		1,250,000		-		-		(1,250,000)
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-				-		-		-
Other Revenue	Φ.		Φ.	- 1 2 7 0 0 0 0	_		Φ.		_	- (1.250.000)
TOTAL REVENUES	\$	1,250,000	\$	1,250,000	\$	-	\$	-	\$	(1,250,000)
NET COUNTY COST	\$	33,276,705	\$	36,928,633	\$	27,844,704	\$	27,844,704	\$	(5,432,001)

POSITION SUMMARY

No positions are contained in this budget unit.



OTHER FINANCING USES

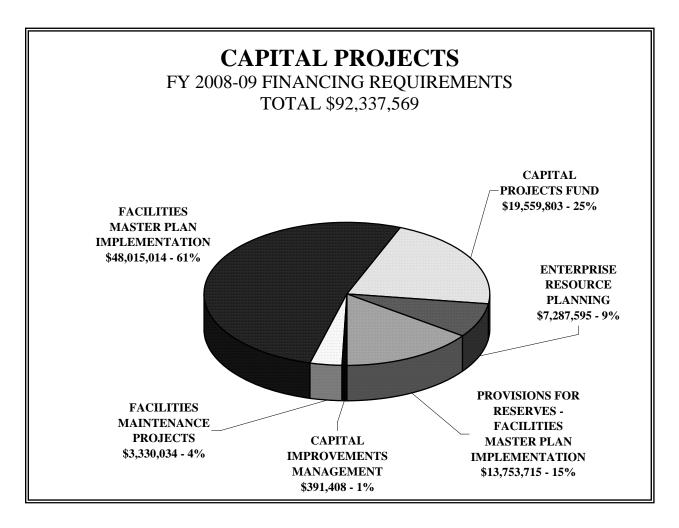
BUDGET UNIT DESCRIPTION

This budget unit is used to contribute monies from the General Fund to other County funds for debt service and general subsidies. In addition, funding is included for issues requiring additional review and analysis and issues that are exempt from the Brown Act related to employee unit negotiations, litigation, and property negotiations. The budget includes funding Debt Service payments for the 2007 Refunding and Public Facilities financing Certificates of Participation, Fund 028, and subsidies or operating transfers to the Road Fund, Library Fund, Water Resources Agency, Natividad Medical Center and Law Library. This budget unit also receives loan repayments from other County funds and agencies and operating transfers from other County funds to offset General Fund expenditures.

SUMMARY OF RECOMMENDATION

	Net Cost	Positions
1. Increased Services & Supplies primarily for Brown Act exempt issues.	\$ 1,252,896	-
2. Overall decreased contributions (Other Financing Uses) due primarily to reduced ability to	(7,934,897)	-
subsidize Natividad Medical Center through operational revenue and movement of a		
portion of debt service to Budget Unit 804, Fund 28.		
3. Decrease in revenue due to directly budgeting debt service restricted revenue in Budget	1,250,000	-
Unit 804, Fund 28 as requested by Auditor Controller's Office.		
TOTAL CHANGES	\$ (5,432,001)	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.



CAPITAL PROJECTS

PROGRAM SUMMARY

Capital Projects encompasses five active funds: Facilities Maintenance Projects (Fund 009, Budget Unit 166), Capital Improvements Management (Fund 001, Budget Unit 165), Capital Projects (Fund 010, Budget Unit 173), Enterprise Resource Planning (Fund 029, Budget Unit 167), and Facilities Master Plan Implementation (Fund 030, Budget Units 172/174).

Board Of Supervisors' Goals and Objectives

The Recommended Budget for the Capital Projects functional area meets the Board's Goals and Objectives through the following activities:

Enhance/Improve Quality of Services by Monterey County

The County Administrative Office (CAO) and the Resource Management Agency (RMA) are focused on improving and upgrading County facilities to ensure timely implementation of Board-approved capital projects in the most fiscally responsible manner.

Figure 1 shows Capital Projects are budgeted expenditures from Fiscal Year (FY) 2007-08, to recommended expenditures for Fiscal Year (FY) 2008-09, and indicates the percent of change from the prior year.

	10	ai -Eiiu					
Figure 1	Е	stimate	Recommended	Cl	hange from F	Y 2007-08	
	FY	<u> 2007-08</u>	FY 2008-09	1	Amount	<u>Percent</u>	
Facilities Master Plan Implementation	\$	27.6	\$ 61.8	\$	34.2	123.8%	
Capital Projects Fund		7.4	19.6		12.2	164.9%	
Facilities Maintence Projects		3.5	3.3		(0.2)	-5.7%	
Core Financial & HR/Payroll Systems Replacement		4.0	7.3		3.3	82.5%	
Capital Improvements Management		0.3	0.4		0.1	<u>16.7%</u>	
Total:	\$	42.8	92.3	\$	49.5	115.7%	

Vear -End

CAPITAL IMPROVEMENT PROGRAM (CIP) FIVE-YEAR PLAN 2007-08 THROUGH 2011-12

The Board of Supervisors' Capital Improvement Committee (CIC), with staff from the Architectural Services Division and with the cooperation from other County departments are developing the Fiscal Year 2008-09 County's annual Five-Year Capital Improvement Plan (CIP). The CIP is a strategic planning document that identifies the County's capital improvement needs over the next five years. This document provides a comprehensive outline of the County's future infrastructure plans and priorities. The creation of this annual plan provides a benchmark to measure the success of County staff in meeting the Board of Supervisors' goals and visions related to infrastructure. The process begins with departments submitting capital requests, the requests are prioritized based on defined criteria, and recommendations for inclusion and prioritization are presented to the CIC. In accordance with California Planning and Zoning Law, applicable "major public works projects" that are planned to be implemented in the upcoming fiscal year are submitted to the Planning Commission for review and determination that the projects are consistent with the 1982 General Plan. Finally, the completed CIP is presented to the Board of Supervisors (BOS) for final Upon BOS approval, the CIP becomes a Countywide road map for project implementation. Projects included in the CIP are defined as costing over \$100,000, having multiple years of useful life, and do not include recurring costs. Capital projects scheduled to begin in the ensuing fiscal year are included in the County's annual budget process.

This functional area includes projects that have been prioritized, funded, and approved to commence. The appropriations included are the expected expenditures for the upcoming fiscal year, where a project spans multiple fiscal years; the funding is reserved as a designation until the fiscal year the actual expenditures are to be incurred. Funding streams for these projects is diverse and includes financing, grants, discretionary revenue, program revenue, and private funding. In May 2007, the County refinanced a majority of outstanding Certificates of Participation that provided an additional \$53.3 million for completion of major outstanding projects (North Wing, Parking Structure, and Health Headquarters). In general, the Parks Department projects are funded through grants and Public Works, Water Resources Agency, Natividad Medical Center and Library projects are funded through those respective budget units and associated funds.

FACILITIES MAINTENANCE PROJECTS

The Facilities Maintenance Projects, Budget Unit (BU) 166, Fund 009, functions as a cost center for major maintenance projects, deferred maintenance, and remodeling of existing County facilities. The RMA's Public Works Department administers expenditures from this fund. Fiscal Year (FY)

^{1.} Dollars are in millions.

^{2.} Detail may not add due to rounding.

^{3.} Beginning in FY 2007-08 Facilities Master Plan Implementation will hold funds in reserves/designations if not intended for expenditure in the current fiscal year.

2008-09 appropriations for Facilities Maintenance Projects are recommended at \$3.3 million and is a \$0.2 million decrease from the FY 2007-08 Year-End Budget Estimate; however, it is a \$0.5 million increase over the FY 2007-08 Adopted Budget of approximately \$2.8 million. The funding allows approximately 15 major projects to be completed in FY 2008-09. Based on possible fund reimbursement in FY 2008-09 from the San Jerardo Water Project and the Department's available resources, the Department may see the budget increase to a net gain of \$0.5 million. Facilities Maintenance Projects are primarily prioritized according to health, safety, and regulatory considerations. Once fully funded and categorized as a Priority A project, a schedule is developed for implementation. Priority B projects are reconsidered for implementation upon availability of funding and as scheduling permits, especially given the completion of prior Priority A projects. Projects will be adjusted when emergent conditions dictate.

ARCHITECTURAL SERVICES DIVISION

Architectural Services Division was formerly known as Capital Management. In April 2008, the name was changed but the Division is still identified as Budget Unit 165, Fund 001, and retains its original purpose of providing administrative support to manage the construction of new facilities funded in the Capital Projects Fund (BU 173, Fund 010) and the Facilities Master Plan Implementation Fund (BU 172 and 174, Fund 030). Total FY 2008-09 appropriations for Capital Improvements Management are recommended at \$0.4 million, which is an approximate \$0.1 million increase from the FY 2007-08 Year-End Budget Estimate. Costs are partially offset by charges to the other Capital Funds, resulting in a Net County Cost of \$0.4 million. Total budgeted positions for Capital Improvements Management increased by two Project Manager positions. The positions were added to assist in keeping projects on schedule and within budget.

CAPITAL PROJECTS DIVISION

Capital Projects Division, Budget Unit 173, Fund 010, was established to provide construction of County facilities that meet the needs of its citizens and employees, as well as having an effective mechanism for implementing Board-approved capital projects in a timely manner. Responsibilities for maintenance and capital improvement projects were further defined during FY 2001-02. Beginning in FY 2006-07, deferred maintenance, renovation, and remodeling project administration was transferred to the RMA's Public Works Department. Additionally, the RMA was appointed lead agency for management of the Capital Projects Division. The Capital Projects Division retained overall responsibility for construction of new facilities.

Total appropriations for Capital Projects in FY 2008-09 are recommended at \$19.6 million; which is a \$12.0 million increase over FY 2007-08 Year-End Budget Estimate. Funding has been provided for the replacement of the Youth Center Educational Facility, preliminary planning for a new Juvenile Hall, new Jail Expansion, Record Retentions, Probation Administration Office space, Old Jail Building, to meet State mandated Diesel Particulate goals through FY 2008-09, provide equipment upgrades for Maintenance, and master planning for additions to the Agricultural facility. The new Juvenile Hall, Youth Center Educational Facility, Jail Expansion and Agricultural facility were given high priority status by the CIC. The administrative support and staffing costs incurred by the Capital Project activities are budgeted in Architectural Services Department, BU 165, Fund 001.

Funding strategies are under consideration for the new Jail Expansion. The County received tentative approval of AB 900 funding, the Public Safety and Offender Rehabilitation Services Act of 200 grant application for \$80.0 million. The grant funding is subject to providing an acceptable site for a State Re-entry Facility and also requires matching capital funds of \$20.0 million.

Additional costs include professional fees estimated at approximately \$30.0 million, for a total project cost of \$130.0 million.

FACILITIES MASTER PLAN IMPLEMENTATION FUND

Budget Unit 172, Fund 030, implements the Countywide Facilities Master Plan, as approved by the Board of Supervisors in FY 2000-01. Architectural Services Division, under the direction of the RMA and the Public Works Department, administers expenditures from this fund. Total appropriations for the Master Plan Implementation in FY 2008-09 are recommended at \$48.0 million, which represents a \$20.4 million increase from FY 2007-08 Year-End Budget Estimate and a \$13.5 million increase from FY 2007-08 Adopted Budget. The recommended amount represents funds expected to be utilized in FY 2008-09 from both Budget Unit 172 (\$0.7 million) and Budget Unit 174 (\$47.3 million). Fiscal Year 2008-09 recommendations provide for continued work towards completion of the various Master Plan projects including retrofit of the North, East and West Wings of the Salinas Courthouse Complex, and Parking Structure preparation/environmental review and preliminary design.

The Facilities Master Plan Implementation Fund was initially funded with non-recurring rebates of prior year County contributions from the Public Employees Retirement System (PERS) and interest earnings on those funds. In FY 2001-02, the Board of Supervisors approved the issuance of \$79.3 million in Certificates of Participation (COPs) to fund the Facilities Master Plan. In FY 2006-07, the Board of Supervisors approved a refinance of the FY 2001-02 COP issuance, to take advantage of lower interest rates and acquired an additional \$53.3 million to fully fund projects. In May 2007, the County officially completed the refinancing of the FY 2000-01 Master Plan Certificates of Participation and various other debt issues. This additional funding was applied toward the North Wing renovations, Government Center Parking Structure, and the new Health Headquarters.

Budget Unit 174, Fund 030 was established in FY 2006-07 to track the proceeds of the new issuance of Certificates of Participation (COPs) in the amount of \$53.3 million. Budget Unit 174 facilitates the ability to meet reporting requirements and ensure the County is on schedule for project implementations and completion. Budget Unit 172 (\$0.7 million) funds will be utilized to complete the Government Center pedestrian and Americans with Disabilities Act (ADA) access improvements. Upon completion, Budget Unit 172 will be closed. Budget Unit 174 (\$43.7 million) will be used in FY 2008-09 toward the Salinas Courthouse Complex (North, East and West Wing), Government Center Parking Structure and the New Health Headquarters.

ENTERPRISE RESOURCE PLANNING

Enterprise Resource Planning, Budget Unit 167, Fund 029 was established in FY 2005-06 to budget capitalized expenses during implementation of the County's Enterprise Applications, which updates the County's Core Financial Accounting, Budget Preparation, and HR/Payroll Systems. Fiscal Year 2008-09 Recommended Budget is \$7.3 million. The County Administrative Office had responsibility for the projects preliminary work and in April 2008, implementation responsibility was transferred to the Auditor-Controller's Office, which includes the responsibility of tracking and reporting total project costs.

PENDING ISSUES

1. North Wing: Based on change orders, additional remediation, and design changes, it is estimated an additional \$13.6 million is required to complete the project.

During FY 2007-08 two projects moved to the forefront in requiring funds due to grants:

- 2. Through a State grant, AB 900, the State awarded the County a conditional grant of \$80.0 million for construction of a new 445-bed jail expansion. The project is estimated to be \$130.0 million, which would require an additional \$50.0 million in funding. Additionally, in current dollars, the operational and ancillary County services costs are estimated at \$11.2 million.
- 3. The Probation Department has conducted a needs assessment for an estimated \$55.0 million Juvenile Hall Complex of which they hope to receive grant funding of approximately \$35.0 million. This would require the County to provide match funding of approximately \$7.0 million to \$9.0 million, plus associated operational costs of approximately \$1.0 million.
- 4. Projects funded by Certificates of Participation must meet a draw down schedule to remain in good standing.

THERE ARE NO POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

ARCHITECTURAL SERVICES

Budget Unit 165

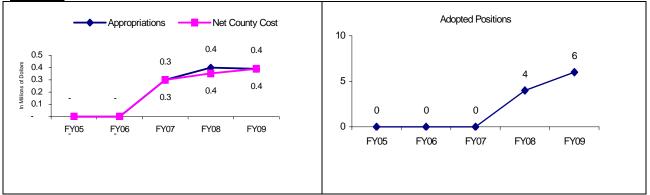
FISCAL SUMMARY

THE COMPANY OF THE PROPERTY OF		2007	-08		2008-09					
	Ador	oted Budget		irrent Year Estimate		Request	<u>R</u>	ecommend	C	commended hange from 7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	481,734	\$	168,787	\$	777,072	\$	777,072	\$	295,338
Services & Supplies		435,732		171,573		1,172,885		1,172,885		737,153
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(565,000)		-		(1,558,549)		(1,558,549)		(993,549)
Other Financing Uses		-		-		-		-		-
TOTAL APPROPRIATIONS	\$	352,466	\$	340,360	\$	391,408	\$	391,408	\$	38,942
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	_	\$	_
Intergovernmental Revenues		_		-		_		_		_
Charges, Current Services		_		-		_		_		_
Fines, Forfeitures, Penalties		_		_		_		_		_
Taxes		_		-		_		_		_
Revenue from Money & Property		_		_		_		_		_
Other Financing Sources		_		_		_		_		_
Other Revenue		_		-		_		_		_
TOTAL REVENUES	\$	-	\$	_	\$	-	\$	-	\$	-
NET COUNTY COST	\$	352,466	\$	340,360	\$	391,408	\$	391,408	\$	38,942

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		4.00	4.00	6.00	6.00	2.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	4.00	0.00	0.00	2.00	0.00	6.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	4.00	0.00	0.00	2.00	0.00	6.00

TRENDS



ARCHITECTURAL SERVICES

BUDGET UNIT DESCRIPTION

Under the direction of the Department of Public Works, Architectural Services, formerly, Capital Improvements Management, provides staffing and administrative support to manage the construction of new facilities funded in the Capital Projects Fund (Fund 010, Budget Unit 173), Facilities Master Plan Implementation (Fund 030, Budget Unit 172), and 2007 Refund Construction Fund (Fund 030, Budget Unit 174).

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget includes \$1.94 million in Salaries and Benefits, and Services and Supplies. This budget provides the staffing, administration and management of the current projects and any preliminary work for future construction funded by the Capital Projects Fund and Facilities Master Plan Implementation budgets. The majority of the costs in this budget unit are charged back to Funds 010 and 030 proportionally through Inter Fund Transfers. The costs are tracked utilizing Win-CAMS, a windows-based Cost Accounting Management System, and are charged to specific projects.

	Net Cost	Positions
1. Increased Salaries & Benefits due to the addition of two Facilities Projects Manager	\$ 282,550	2.00
positions.		
2. Negotiated increases to Salaries & Benefits.	12,788	
3. Increase in Services & Supplies due to consultants' costs.	737,153	-
4. Increase in Inter Fund Transfers represents an increase in capital project activity and the	(993,549)	-
associated costs to be charged back to those capital projects.		
TOTAL CHANGES	\$ 38,942	2.00

BUDGET IMPACTS

The Recommended Budget provides sufficient resources to manage projects under the Countywide Facilities Master Plan and the Capital Projects Fund. Two project manager positions were added to the unit. These positions are funded solely by the projects they are assigned and will not impact the County General Fund.

2007-08 ACCOMPLISHMENTS

- 1. Completed design for Master Plan projects including Salinas Courthouse Complex (North, East and West Wings).
- 2. Completed design and initiated construction of new Health Department Building.
- 3. Completed design and initiated construction of Youth Center modular Education Building.
- 4. Initiated design for Agricultural Commissioner building expansion.
- 5. Initiated pre-design for new Juvenile Hall.

2008-09 GOALS

- Complete construction of the Salinas Courthouse North Wing renovation.
- 2. Begin construction of the Salinas Courthouse East & West Wing renovation.
- 3. Complete construction of new Health Department Headquarters building.
- 4. Initiate an update to the 2001 Government Center Facilities Master Plan.
- Continue to manage the Facilities Master Plan Improvement projects according to priorities established by the Capital Improvement Committee.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

FOR FISCAL YEAR 2008-2009

Budget Unit: 165

Unit Title: Capital Improvements Mgmt

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Architectural Services Mgr 14K63 1.00 117,540 1.00 134,460 1.00 134,460 Asst Architectural Service Mgr 14A61 1.00 93,684 1.00 97,431 1.00 97,431 Facilities Projects Manager 72A88 2.00 205,704 2.00 205,704 Management Analyst II 14C30 1.00 79,860 1.00 69,075 1.00 69,075 Senior Secretary 80A32 1.00 47,294 1.00 46,846 1.00 46,846 SALARIES AND PERSONNEL SUBTOTAL 4.00 338,378 6.00 553,516 6.00 553,516 SALARY ADJUSTMENTS: Pay Differentials 1,096 1,096 SALARY ADJUSTMENTS SUBTOTAL 1,096 1,096 SALARIES AND PERSONNEL TOTAL 4.00 338,378 6.00 554,612 6.00 554,612 SUMMARY OF PERSONNEL CHANGES: Facilities Projects Manager 72A88 2.00 205,704 2.00 205,704 SUMMARY OF PERSONNEL CHANGES TOTAL 2.00 205,704 2.00 205,704 (THIS PAGE INTENTIONALLY LEFT BLANK)

FACILITIES MAINTENANCE PROJECTS (FUND 009)

Budget Unit 166

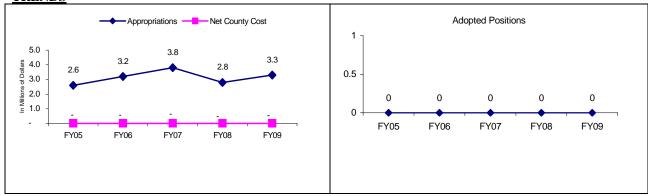
FISCAL SUMMARY

		2007	-08		2008-09					
	Ada	opted Budget	_	urrent Year Estimate		Request	R	ecommend	(Recommended Change from 07-08 Adopted
<u>Appropriations</u>	<u> </u>	pica Buager		<u> Listimute</u>		request	1.	ecommena	20	or oorkopica
Salaries & Benefits	\$	_	\$	_	\$	_	\$	_	\$	_
Services & Supplies	Ψ	2,761,566	Ψ	3,486,636	Ψ	5,930,034	Ψ	3,330,034	Ψ	568,468
Fixed Assets		2,701,800		-		-		-		-
Other Charges		_		_		_		_		_
Intra Fund Transfers		_		_		_		_		_
Other Financing Uses		_		_		_		_		-
TOTAL APPROPRIATIONS	\$	2,761,566	\$	3,486,636	\$	5,930,034	\$	3,330,034	\$	568,468
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		75,000		100,000		50,000		50,000		(25,000)
Other Financing Sources		1,485,000		2,385,000		2,585,000		1,485,000		-
Other Revenue		-		-		-		-		-
Available Fund Balance		1,201,566		2,796,670		3,295,034	_	1,795,034		593,468
TOTAL AVAILABLE FINANCING	\$	2,761,566	\$	5,281,670	\$	5,930,034	\$	3,330,034	\$	568,468
YEAR-END FUND BALANCE	\$	-	\$	1,795,034	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



FACILITIES MAINTENANCE PROJECTS (FUND 009)

BUDGET UNIT DESCRIPTION

The Facilities Maintenance Projects budget unit functions as a cost center for budgeting major maintenance projects, deferred maintenance and remodeling of County facilities. No positions are budgeted in this fund: all staffing costs are included in Budget Unit (BU) 106 - Facilities and Mail Operations under the umbrella of the Resource Management Agency. The level of funding is based on submitted projects and is budgeted from discretionary County revenues as prioritized and available.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$3,330,034 is a \$568,468 increase from the Fiscal Year (FY) 2007-08 Adopted Budget. This budget includes appropriations for maintenance and repair, engineering and architect services, and expenditures on deferred maintenance projects. This budget recommendation includes several "A" priority projects that were recommended for funding in the recently adopted Capital Improvement Plan (CIP) for Monterey County.

		Net Cost	<u>Positions</u>	
1. Increase in funding for major facility improvements due to funding transferred from the	he \$	568,468		
Capital Projects Fund and carried over to the current fiscal year.			-	
2. Decrease in Revenue from Money and Property due to lower fund balance.		25,000	-	
3. Increase in Available Fund Balance.	_	(593,468)	-	
TOTAL CHAN	GES \$	· -	_	

BUDGET IMPACTS

The Fiscal Year (FY) 2008-09 Recommended Budget for Facilities Maintenance Projects represents an increase in appropriations of \$568,468 over FY 2007-08. Jail Facility Showers, Men and Women's (Sheriff Office) original budget was \$1,000,000 and to complete the project may require an additional \$200,000. Roof Repairs for the Adult Rehab Facility (Sheriff's Office) was originally budgeted for \$375,000 and may require an additional \$87,000. Projects are prioritized as outlined in the CIP, which considers Health and Safety considerations one of the highest priorities. Major maintenance projects will be placed in priority order, consistent with the CIP, unless an emergency situation presents itself. Any changes will be documented and communicated to the Board of Supervisors.

2007-08 COMPLETED & WORK IN PROGRESS PROJECTS

Summarized below are projects completed during FY 2007-08:

Project Name	Tot	tal Expended
Completed		
1. Asbestos Abatement 1200 Aguajito Road, Monterey	\$	29,686
2. Dishwasher II Project - County Jail - 1410 Natividad Road, Salinas		74,026
3. HVAC Repair - 1422 Natividad Road, Probation Administration, Salinas		284,882
In-Progress		
4. Boiler Repair/Replacement - County Jail - 1410 Natividad Road, Salinas		52,230
5. Men's & Women's shower repair/replacment - County Jail - 1410 Natividad Road, Salinas		551,252
6. Refurbish Water Softener - County Jail - 1410 Natividad Road, Salinas		14,350
7. Upgrade Fire Alarm - Sheriff's Office - 1414 Natividad Road, Salinas		130,867
8. Relocate Printing Services to 1590 Moffett Street, Salinas		20,000
9. Upgrade Security System at 168 W. Alisal Street, Salinas		8,000
10. Fuel Stations at 855 E. Laurel and 2610 San Antonio, Salinas		25,000
11. New Radio Room at Mount Toro, Salinas		10,567
12. Upgrade County Jail Security System at 1410 Natividad Road, Salinas		301,833
13. Refurbish Kitchen at County Jail - 1410 Natividad Road, Salinas		97,000
14. Site Remediation of 855 E. Laurel Drive, Salinas		50,000
15. Roof Repairs to Jail Pods A - J 1410 Natividad Road, Salinas		100,000
16. Roof Repairs to Women's Jail Wing - 1410 Natividad Road, Salinas		50,000
17. Roof Repairs to Adult Rehabilitation Center - 1412 Natividad Road, Salinas		100,000
18. New Information Technology Tower located at 522 N. 2nd, King City		75,000
19. Unscheduled Emergency Maintenance under \$100,000		751,043
20. Emergency Repair to Gate Entry at Lake San Antonio		10,900
21. Scheduled Projects under \$100,000		750,000
	\$	3,486,636

FACILITIES MAINTENANCE PROJECTS (FUND 009)

2008-09 GOALS

The following projects were included as "A", or of the highest priority, in the Capital Improvement Program and have been initiated in fiscal year 2007-08, with work to continue in fiscal year 2008-09. The cost estimates below are preliminary and subject to revision based on design and bids awarded. Should funds remain available following completion of these projects, remaining funds shall be delegated to other priority projects.

		Tot	al Approved	Expended in	Budget for
		<u>Pro</u>	ject Budget	FY 2007-08	FY 2008-09
1.	Jail Facility Showers, Men's and Women's (Sheriff's Office)	\$	1,200,000	\$ 551,252	\$ 648,748
2.	Roof Main Jail Pods A-J (Sheriff's Office)		500,000	100,000	400,000
3.	Roof Repairs Jail Women's Wing (Sheriff's Office)		200,000	50,000	150,000
4.	Roof Repairs Adult Rehab Facility (Sheriff's Office-partially funded)		461,535	100,000	361,535
5.	1352 Natividad Feasibility Study		13,750	-	13,750
6.	Jail Boilers Repair/Replace (County Jail)		63,000	52,230	10,770
7.	Refurbish Water Softener (County Jail)		36,500	14,350	22,150
8	Upgrade Fire Alarm (Sheriff's Office)		133,149	130,867	2,282
9.	Re-Roof Cooperative Extension, 1432 Abbott Street, Salinas		50,000	-	50,000
10.	Relocate Printing Services to 1590 Moffett Street, Salinas		107,604	20,000	87,604
11.	Security Upgrade of 168 West Alisal Street, Salinas		37,000	8,000	29,000
12.	Fuel Stations at 855 E. Laurel and 2610 San Antonio, Salinas		58,500	25,000	33,500
13.	New Information Technology Radio Room - Mount Toro, Salinas		199,804	10,567	189,237
14.	Upgrade Jail Security System - 1410 Natividad Road, Salinas		600,000	312,783	287,217
15.	Upgrade Security Fencing - 1410 Natividad Road, Salinas		350,000	-	-
16.	Rehabilitate Fire Doors - 1410 Natividad Road, Salinas		150,000	-	-
17.	Upgrade B Wing Windows - 1410 Natividad Road, Salinas		150,000	-	-
18.	Refurbish Kitchen at County Jail - 1410 Natividad Road, Salinas		300,000	97,000	203,000
19.	Site Remediation at 855 E. Laurel Drive, Salinas		53,272	50,000	3,272
20.	New Information Technology Tower at 522 N. 2nd Street, King City		162,969	75,000	87,969
21.	Scheduled Maintenance Projects under \$100,000		750,000		750,000
		\$	5,577,083	\$ 1,597,049	\$ 3,330,034

PENDING ISSUES

Other priority projects will be placed on hold pending availability of funds. The projects may be generally described as affecting health, safety or avoidance of damage caused by water intrusion. Types of projects include HVAC system repair and maintenance, roof repairs or replacement, and hazardous material abatement.

The County receives State Criminal Alien Assistance Program (SCAAP) funds from the Federal government to help offset the significant costs incurred by county governments for incarcerating undocumented criminal aliens. In past years, awarded funds have been used for Sheriff's facility related projects. Based on new SCAAP program requirements of 2005, all FY 2006-07 and FY 2007-08 SCAAP funds must be used for correctional purposes only. Should SCAAP dollars not be included in the final Federal Budget, specific Sheriff's facility projects, which rely on this funding, may not be completed in FY 2008-09. FY 2007-08 SCAAP revenue is budgeted at \$735,000; the same amount budgeted in FY 2006-07. At this writing, the County has received \$673,078, or \$61,922 less than budgeted.

THERE ARE NO POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

ENTERPRISE RESOURCE PLANNING PROJECT (FUND 029)

Budget Unit 167

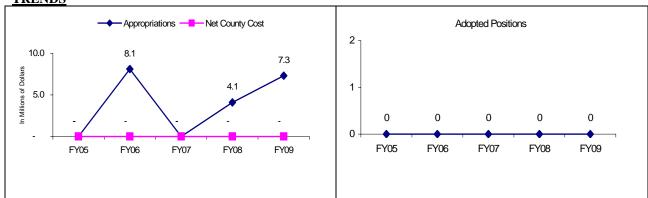
FISCAL SUMMARY

	2007-08					200	_			
	Ado	pted Budget	Current Year <u>oted Budget Estimate Request Recommen</u>		Recommend		C	ecommended Change from 07-08 Adopted		
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		3,893,459		3,996,445		7,287,595		7,287,595		3,394,136
Fixed Assets		200,000		-		-		-		(200,000)
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses						-				
TOTAL APPROPRIATIONS	\$	4,093,459	\$	3,996,445	\$	7,287,595	\$	7,287,595	\$	3,194,136
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		_		_		_		_
Revenue from Money & Property		-		452,939		150,000		150,000		150,000
Other Financing Sources		-				1,829,977		1,829,977		1,829,977
Other Revenue		-		-		-		-		-
Available Fund Balance		8,497,117		8,851,124		5,307,618		5,307,618		(3,189,499)
TOTAL AVAILABLE FINANCING	\$	8,497,117	\$	9,304,063	\$	7,287,595	\$	7,287,595	\$	(1,209,522)
Designations and Reserves										
Provisions for Designations/Reserves	\$	4,403,658	\$	_	\$	_	\$	_	\$	(4,403,658)
Cancellation of Designations	•	-		_	•	_		_	•	-
TOTAL DESIGNATIONS	\$	4,403,658	\$	-	\$	_	\$	-	\$	(4,403,658)
YEAR-END FUND BALANCE	\$	-	\$	5,307,618	\$	-	\$	_	\$	

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



ENTERPRISE RESOURCE PLANNING PROJECT (FUND 029)

BUDGET UNIT DESCRIPTION

Budget Unit (BU) 167 is used to budget non-capitalized and capitalized expenses during the Enterprise Resource Planning (ERP) Project which upgrades and replaces the County's Financial System, Budget Preparation System and Human Resource (HR)/Payroll System with a single, integrated system known as an ERP System.

The Office of the Auditor-Controller is charged with keeping track of total project costs associated with the ERP Project and reporting on this financial activity to the department head based Steering Committee and Board of Supervisors.

SUMMARY OF RECOMMENDATION

The Board of Supervisors authorized the County Administrative Office (CAO) to initiate direct negotiations with CGI, the County's existing Financial System vendor, to upgrade/replace the Financial, Budget Preparation and HR/Payroll system. The replacement product from CGI is a single, integrated system known as an Enterprise Resource Planning (ERP) system that uses modern technology and incorporates best business practices. On April 1, 2008, the Board of Supervisors approved the agreement with CGI. Subsequently, the County Administrative Office transferred the leadership of the ERP Project to the Office of the Auditor-Controller.

Staffing for support of the new ERP system and positions to backfill existing employees assigned as full time ERP Project Team Members include 24 permanent positions approved by the Board of Supervisors in May 2007. These positions are housed in several budget units including: BU 111, Auditor-Controller; BU 105, CAO Budget & Analysis Division; BU 119, CAO Contracty/Purchasing Division; BU 125, CAO Human Resources Division; BU 195, CAO Risk Management Division; and BU 193, Information Technology. Salaries and Benefits cost for the ERP team members are reimbursed from this budget unit.

The Recommended Budget includes an increase in appropriations of \$3,194,136 for the first full year of the ERP project. Estimated available financing decreased due to a reduction in fund balance of \$3,189,499 for FY 2007-08 project costs, partially offset by increased revenue and an operating transfer from the General Fund Automation System Designation totaling \$1,979,977.

	Net C	ost Positions
1. Decrease in Equipment and Furnishings for Project Office.	\$ (240,00	- 00)
2. Increase in Building Rent.	105,00	- 0
3. Increase in Services & Supplies for Inter Fund charges to reimburse departments for	1,123,64	-1
ERP Project Team Salaries & Benefits.		
4. Increase in Services & Supplies for outside consultants for CGI agreements.	2,346,10	9 -
5. Net increases / decreases in all other Services & Supplies accounts.	59,38	-
6. Decrease in Fixed Assets based on hardware needs.	(200,00	- 00)
7. Increase in Revenue from Money & Property for interest earnings.	(150,00	- 00)
8. Increase in Other Financing Uses for operating transfer in from General Fund	(1,829,97	
Automation System Designation to fund ERP project.		
9. Decrease in Available Fund Balance.	3,189,49	9 -
10. Decrease in Provisions for Designations; designation was not required in FY 2007-08.	(4,403,65	-
TOTAL CHANGES	\$	

2007-08 ACCOMPLISHMENTS

- In May 2007, the Board of Supervisors authorized 24 permanent positions for backfill and support associated with the ERP system.
- 2. In August 2007, the Board of Supervisors approved a Pre-implementation Services Agreement with CGI which further prepared the County for the ERP project and formed the foundation for creating the Software License, Master Services and Annual Maintenance Agreements, and Scope of Work (SOW) No. 1.
- 3. In January 2008, the Pre-implementation Services Agreement was completed, and in March 2008, negotiations for the Software License, Master Services and Annual Maintenance Agreements, and SOW No. 1 were completed.
- 4. ERP Project facility preparations were completed and the project was fully staffed for the Financial System implementation.

2008-09 GOALS

Critical milestones for the ERP project in FY 2008-09 are as follows:

<u>Project</u>	Start Date	Go Live Date
Debt Wave	07/01/08	08/01/08
Performance Budget Wave	04/07/08	11/14/08
Investment Wave	06/01/09	07/01/09
Financial Wave	04/07/08	07/09/09
HR/Payroll System Wave	10/01/08	01/04/10
Training Wave	10/01/08	08/26/09

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a BUDGET UNIT EXPENDITURE DETAIL Budget Unit: 167

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Unit Title: Automation Fund

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009

CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT

FIXED ASSETS:

6890 EQUIPMENT 200,000

> FIXED ASSETS TOTAL 200,000

(THIS PAGE INTENTIONALLY LEFT BLANK)

FACILITIES MASTER PLAN IMPLEMENTATION (FUND 030)

Budget Unit 172

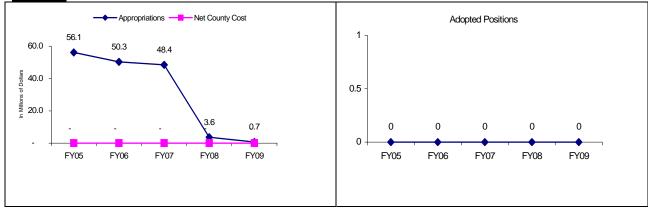
FISCAL SUMMARY

		2007	-08		2008-09							
									_	Recommended		
			C	urrent Year						Change from		
	Ado	pted Budget		<u>Estimate</u>		Request	<u>Recommend</u>		20	07-08 Adopted		
<u>Appropriations</u>												
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-		
Services & Supplies		100,000		99,888		900		900		(99,100)		
Fixed Assets		3,519,803		4,385,105		745,302		745,302		(2,774,501)		
Other Charges		-		-		-		-		-		
Intra Fund Transfers				-		-		-		-		
Other Financing Uses			_				_					
TOTAL APPROPRIATIONS	\$	3,619,803	\$	4,484,993	\$	746,202	\$	746,202	\$	(2,873,601)		
Available Financing												
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-		
Intergovernmental Revenues		-		-		-		-		-		
Charges, Current Services		-		-		-		-		-		
Fines, Forfeitures, Penalties		-		-		-		-		-		
Taxes		-		-		-		-		-		
Revenue from Money & Property		427,685		1,250,000		-		-		(427,685)		
Other Financing Sources		-		-		-		-		-		
Other Revenue		-		-		-		-		-		
Cancellation of Encumbrances		-		-		-		-		-		
Available Fund Balance		3,192,118		3,234,993		746,202		746,202		(2,445,916)		
TOTAL AVAILABLE FINANCING	\$	3,619,803	\$	4,484,993	\$	746,202	\$	746,202	\$	(2,873,601)		
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	-		

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



FACILITIES MASTER PLAN IMPLEMENTATION (FUND 030)

BUDGET UNIT DESCRIPTION

The Facilities Master Plan Implementation (Fund 030, Budget Unit (BU) 172) operates under the direction of the Department of Public Works within the Resource Management Agency. This budget unit, in conjunction with BU 174, 2007 Refund Construction Fund, houses expenses related to the Facilities Master Plan as approved by the Board of Supervisors.

SUMMARY OF RECOMMENDATION

Funding is recommended to continue work on the design and construction of Master Plan projects. The Recommended Budget includes Services and Supplies to cover the costs of consultants as well as charges from Architectural Services, Public Works, and the Resource Management Agency. The costs will be tracked and charged to specific projects utilizing Win-CAMS, a Windows-based Cost Accounting Management system.

As an enhancement to previous budgeting practice, the Fiscal Year (FY) 2008-09 budget reflects the level of effort expected to be completed within the current fiscal year rather than appropriating the entire available balance; funds not expected to be used in the current fiscal year will be maintained in a Reserve/Designation account and will be drawn to fund activities as needed. The expected level of effort to be completed is as follows:

		Estimated				
<u>Project</u>		<u>Amount</u>				
		\$	745,302			
Government Center pedestrian and Americans with Disabilities Act (ADA) access improvement	ents.					
	Total	\$	745,302			
Following are the major changes:						
		Net Cos	st Positions			
1. Decrease in Services & Supplies.	\$	(99,100	-			
Decrease in Fixed Assets due to the depletion of Master Plan Implementation Certificates of Participation (COPs) funds.	(2	2,774,501	-			
3. Decrease in Revenue from Money & Property: Interest earned on COPs (as funds are expended, the reduced balance will result in decreased interest earnings).		427,685	· -			
4. Decrease in Available Fund Balance (see 2 above).	2	2,445,916	<u> </u>			
TOTAL CHANGE	S \$	-	-			

WORKLOAD INFORMATION

There are no employees assigned to this budget unit. The staff in Architectural Services, Budget Unit 165, manages this budget unit under the general direction of the Department of Public Works.

BUDGET IMPACTS

Escalation of construction costs and emergency work related to unforeseen hazardous materials abatement impacted this budget significantly. In order to cover the unexpected increase in project costs, the Board approved the issuance of additional Certificates of Participation (COPs) in the amount of \$53.3 million. The proceeds from the 2007 COPs are being utilized to fund portions of the North Wing and East/West Wing Renovation Projects, the new Health Headquarters, and for construction of a new Parking Structure; the costs associated with these projects will be tracked primarily in BU 174, 2007 Refund Construction Fund, once BU 172 funds have been expended.

2007-08 ACCOMPLISHMENTS

1. Substantially complete construction of the North Wing Project.

Status:

- a. Awarded Project Management Services contract for construction activities;
- b. Awarded contract for Roof Replacement;
- c. Awarded contract for Window Replacement;
- d. Obtained plans and special provisions to furnish and install the electrical system; and
- e. Awarded a Professional Services Agreement to provide furniture and move management services for the Superior Court of California, County of Monterey.

Funds expended toward the project during the fiscal year are estimated at \$3,239,803.

2. Completed the design and construction of the Government Center Sidewalk and Pedestrian Circulation Improvements.

Status:

a. Replaced or repaired sidewalks around the perimeter of the Government Center and replaced trees adjacent to the street

Funds expended toward the project during the fiscal year are estimated at \$1,145,302.

FACILITIES MASTER PLAN IMPLEMENTATION (FUND 030)

2008-09 GOALS

Government Center Pedestrian and ADA access improvements: Construct internal campus sidewalks and ramps and install a traffic signal at Alisal and Capital.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a BUDGET UNIT EXPENDITURE DETAIL Budget Unit: 172

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Facilities Master Plan Impl

		ADOPTEI 2007-	BUDGET -2008	REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	INUOMA
FIXED ASSETS:							
6702 NEW COURTHOUSE - NORTH WING			3,239,803				
6705 ADMINISTRATION BUILDING			280,000				
6852 CONSTRUCTION IN PROGRESS					745,302		745,30
FIXED ASSETS TOTAL			3,519,803		745,302		745,302

CAPITAL PROJECTS FUND (FUND 010)

Budget Unit 173

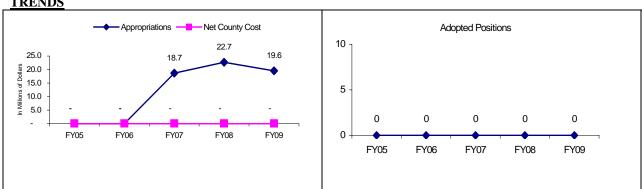
FISCAL SUMMARY

		2007	-08		 200	8-0	9		
	Ad	opted Budget	C	Current Year <u>Estimate</u>	Request	<u>F</u>	Recommend	C	ecommended Change from 07-08 Adopted
Appropriations									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		1,011,497		275,673	2,303,666		2,013,271		1,001,774
Fixed Assets		21,726,701		2,126,025	16,876,136		17,359,366		(4,367,335)
Other Charges		-		-	-		-		-
Intra Fund Transfers		-		-	-		(1,950,000)		(1,950,000)
Other Financing Uses				4,970,000	 _	_	2,137,166		2,137,166
TOTAL APPROPRIATIONS	\$	22,738,198	\$	7,371,698	\$ 19,179,802	\$	19,559,803	\$	(3,178,395)
Available Financing									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		_
Revenue from Money & Property		100,000		1,000,000	300,000		300,000		200,000
Other Financing Sources		-		-	-		-		_
Other Revenue		100		-	-		-		(100)
Other Adjustments		_		_	_		_		-
Available Fund Balance		22,638,098		25,631,501	11,967,595		19,259,803		(3,378,295)
TOTAL AVAILABLE FINANCING	\$	22,738,198	\$	26,631,501	\$ 12,267,595	\$	19,559,803	\$	(3,178,395)
Designations and Reserves									
Provisions for Designations	\$	-	\$	-	\$ -	\$	-	\$	_
Cancellation of Designations		-		_	_		-		_
TOTAL DESIGN. & RESERVES	\$	-	\$	-	\$ _	\$	-	\$	-
YEAR-END FUND BALANCE	\$	-	\$	19,259,803	\$ (6,912,207)	\$	-	\$	-

POSITION SUMMARY

There are no positions in this budget unit.

TRENDS



CAPITAL PROJECTS FUND (FUND 010)

BUDGET UNIT DESCRIPTION

The Capital Projects Fund, Budget Unit (BU) 173, Fund 010, operates under the direction of the Department of Public Works. This BU tracks all costs related to the construction of new facilities. Architectural Services, BU 165, staff manages project activities.

SUMMARY OF RECOMMENDATION

Funding is recommended to complete the construction of the Youth Center Educational Facility, design and begin construction of the Agricultural Commissioner projects, and continue preliminary work for other facility projects under consideration. The Recommended Budget includes Services and Supplies to cover the costs of consultants, as well as charges from Architectural Services, Public Works, and the Resource Management Agency (RMA). The costs will be tracked and charged utilizing Win-CAMS, a windows-based Cost Accounting Management System. In addition, this budget provides for \$2.1 million in fund transfers.

The expected level of effort to be completed in Fund 010 the next fiscal year is as follows:

<u>Project</u>	<u>Estir</u>	nated Amount
Admin. Building - Recorder's Security Project	\$	50,000
Probation Admin Office Space		30,000
Information Technology Records Retention Facility		80,000
Juvenile Hall		596,323
Youth Center		709,920
Old Jail		15,000
Jail Expansion		750,000
Ag Commissioner Complex		2,510,915
Total	\$	4,742,158

The following are the major changes:

	Net Cost	Positions
1. Increase in Services & Supplies to cover consultant costs and RMA charges.	\$ 1,001,774	-
2. Decrease in Fixed Assets to reflect the current project budgets.	(4,367,335)	-
3. Increase in Intra Fund Transfers for consultants' costs allocated to other funds.	(1,950,000)	-
4. Increase in Other Financing Uses for the transfer of funds to finance the projects listed below. *	2,137,166	-
5. Increase in revenue from interest returns on Fund Balance.	(200,000)	-
6. Decrease in other revenue from the sale of document copies.	100	-
7. Decrease in Fund Balance due to project costs to date.	3,378,295	
TOTAL CHANGES	\$ -	_

BUDGET IMPACTS

The County continues to address the overall facility needs of its operations. The County received tentative approval of Assembly Bill (AB) 900, the Public Safety and Offender Rehabilitation Services Act of 2007; grant application for \$80 million toward the construction of a \$130 million, 445-bed Monterey County Jail Expansion Project that is under review. The County will need to commit the balance of \$50 million and consider additional operational costs for the expansion and support departments, which is estimated in today's dollars at \$11.2 million. The Probation Department has conducted a needs assessment for an estimated \$55 million Juvenile Facility and will seek grant funding of approximately \$35 million. The County will have to develop funding strategies for financing the project, which includes additional operations costs estimated at approximately \$1 million. During the year the Youth Center required an additional \$0.5 million to complete the project. The Agricultural Commissioner Facility during FY 2007-08 required an additional \$1 million in funding and alternative use of the Old Jail is under consideration.

The schedule below identifies funds transferred in FY 2007-08 from Fund 010 to meet other funds needs:

	T	ransfers to
Project Name	<u>O</u>	ther Funds
San Jerardo Project - Fund 393-is to reimburse Fund 010 in FY 2008-09.	\$	1,000,000
Health Department to meet project cost overrun to Fund 030.		3,700,000
Diesel Particulate Filters to Fund 001 to meet State Mandate.		150,000
Equipment Upgrade to Fund 009 to replenish and upgrade maintenance equipment.		120,000
	\$	4,970,000

CAPITAL PROJECTS FUND (FUND 010)

The schedule below identifies the funds that will be transferred from Fund 010 in FY 2008-09 to meet other funds needs:

		Transfers to
Project Name		Other Funds
Big Sur Recycling Drop-Off Center to Fund 001, for a disposal site.	\$	97,000
Natividad Medical Center capital equipment requirement for 1st Quarter.		1,550,000
Diesel Particulate Filters to Fund 001 to meet State Mandate.		490,166
	Total \$	2,137,166

2007-08 ACCOMPLISHMENTS

Summarized below are projects completed during FY 2007-08:

Project Name	To	tal Expended
Completed:		
1. San Antonio Dam Facility-SS	\$	9,934
In-Progress:		
2. Administration Building		78,737
3. Juvenile Hall		435,500
4. Youth Center		1,000,000
5. Old Jail		195,230
6. Ag Commissioner Office-Abbott Street		156,624
7. Jail Expansion		250,000
	\$	2,126,025

2008-09 GOALS

- 1. Commence construction on the Youth Center Educational Facility.
- 2. Begin design for a new Juvenile Hall.
- 3. Complete design of the Agricultural Commissioner Complex.
- 4. Develop a strategy for the stabilization and re-use of the Old Jail.
- 5. Develop a strategy for expanding the existing County Jail.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

PERSONNEL / FIXED ASSETS
OR FISCAL YEAR 2008-2009 Unit Title: Capital Project Fund

Budget Unit: 173

CLASSIFICATION/DESCRIPTION			D BUDGET -2008	-	FED BUDGET 8-2009	RECOMMENDED BUDGET 2008-2009		
		NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
FIXED ASSETS:								
6701 UNSPECIFIED - NEED BRD APROVAL			19,426,208		12,026,208		12,617,208	
6705 ADMINISTRATION BUILDING								
6726 JUVENILE HALL			1,068,869					
6728 YOUTH CENTER			1,075,000					
6739 OLD JAIL								
6777 SAN ANTONIO DAM FACILITY - SS								
6782 AG COMM OFFICE - ABBOTT STREET			156,624					
6852 CONSTRUCTION IN PROGRESS					4,849,928		4,742,158	
FIXED ASSETS T	OTAL		21,726,701		16,876,136		17,359,366	

2007 REFUND CONSTRUCTION FUND (FUND 030)

Budget Unit 174

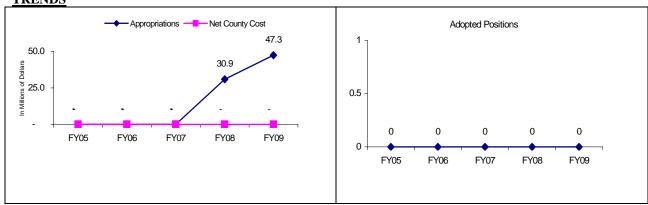
FISCAL SUMMARY

	2007-08				200					
	Ado	opted Budget	C	Current Year <u>Estimate</u>		Request	<u>I</u>	Recommend		Recommended Change from 07-08 Adopted
Appropriations	Φ		Φ		Ф		Φ		Ф	
Salaries & Benefits	\$	-	\$	- 00 221	\$	210.250	\$	210.250	\$	(00.750)
Services & Supplies		300,000		80,231		210,250		210,250		(89,750)
Fixed Assets		30,571,311		23,072,132		47,058,562		47,058,562		16,487,251
Other Charges		-		-		-		-		-
Intra Fund Transfers				-		-		-		-
Other Financing Uses	_	-	_		_	-	_	-	_	-
TOTAL APPROPRIATIONS	\$	30,871,311	\$	23,152,363	\$	47,268,812	\$	47,268,812	\$	16,397,501
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	_	\$	-	\$	-	\$	-
Intergovernmental Revenues		_		_		_		-		-
Charges, Current Services		_		_		_		-		-
Fines, Forfeitures, Penalties		-		_		_		-		-
Taxes		-		_		-		-		-
Revenue from Money & Property		2,858,500		917,000		2,164,269		2,164,269		(694,231)
Other Financing Sources		-		-		-		-		-
Other Revenue		-		_		-		-		-
Cancellation of Encumbrances		-		-		-		-		-
Available Fund Balance		28,012,811		22,235,363		45,104,543		45,104,543		17,091,732
TOTAL AVAILABLE FINANCING	\$	30,871,311	\$	23,152,363	\$	47,268,812	\$	47,268,812	\$	16,397,501
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



2007 REFUND CONSTRUCTION FUND (FUND 030)

BUDGET UNIT DESCRIPTION

Under the direction of the Department of Public Works, this Budget Unit provides funding for ongoing construction projects currently under the Facilities Master Plan Implementation Fund, Budget Unit (BU) 172 (North Wing & East/West Wing Renovation Projects; new Health Headquarters), and the construction of a new Government Center Parking Structure. The Board of Supervisors approved the issuance of additional Certificates of Participation (COPs) in the amount of \$53.3 million in late Fiscal Year (FY) 2006-07. The 2007 Refund Construction Fund, BU 174, was established to track the proceeds of the 2007 COP issue in order to meet reporting requirements and to insure accountability to the draw schedule.

In FY 2008-09, the reserved/designated fund balance not required for current year's expenditures is not appropriated. As needed, actions will be recommended to appropriate sufficient reserves/designations to fund the expected level of work for future periods

SUMMARY OF RECOMMENDATION

Funding is recommended to continue work on the North Wing Renovation Project, complete the design and begin the bidding process for the East/West Wing project, to complete the environmental and design phases of the Government Center Parking Structure, and to complete the construction of the New Health Headquarters. The Recommended Budget includes services and supplies to cover the costs of consultants as well as charges from Architectural Services, Public Works, and the Resource Management Agency. The costs will be tracked and charged to specific projects utilizing Win-CAMS, a Windows-based Cost Accounting Management system. The expected level of effort to be completed in FY 2008-09 is as follows:

<u>Project</u>		Estimated Amount
North Wing Project	:	\$ 17,081,924
East/West Wing Project		707,097
Government Center Parking Structure		10,277,302
New Health Headquarters		18,992,239
	Total	\$ 47,058,562

Summary of Changes:

		Net Cost	Positions
1. Decrease in Services & Supplies to reflect the expected level of service.	\$	(89,750)	-
2. Increase in Fixed Assets to reflect the FY 2008-09 expected level of work.	16	5,487,251	-
3. Decrease in Revenue from Money & Property, Interest earned on COPs, in accordance		694,231	-
with decrease of funds available due to monthly draws.			
4. Increase in Available Fund Balance due to the cancellation of designations.	(17	7,091,732)	
TOTAL CHANGE	S \$	_	_

WORKLOAD INFORMATION

There are no employees assigned to this budget unit. The staff in Architectural Services, Budget Unit 165, manages this budget unit under the general direction of the Department of Public Works.

BUDGET IMPACTS

The issuance of additional COPs in the amount of \$53.3 million was intended to fully fund the above Facilities Master Plan projects. BU 174 was created to track the proceeds and fiscal transactions related to these COPs. Projects have experienced cost overruns above budget and have required further budgetary adjustments for completion. The Health Building needed an additional \$5,200,000, where \$3,700,000 was transferred from the Capital Projects Fund and an additional \$1.5 million was provided by the Health Department. The North Wing Project may need an additional \$14,000,000 to complete based on change orders. The Parking Structure proposed site is being revisited through neighborhood feedback and feedback by the City of Salinas. Delays may impact the project budget. Budget impact for the East/West Wing Project has not been assessed to date. Continued project delays and cost overruns may result in other projects being postponed to help fund initiated projects.

2007-08 ACCOMPLISHMENTS

1. Substantially complete construction of the North Wing Project.

Status:

- a. Awarded Project Management Services contract for construction activities;
- b. Awarded contract for Roof Replacement;
- c. Awarded contract for Window Replacement;
- d. Obtained plans and special provisions to furnish and install the electrical system; and
- e. Awarded a Professional Services Agreement to provide furniture and move management services for the Superior Court of California, County of Monterey.

Funds expended toward the project during the fiscal year are estimated at \$5,769,865.

2007 REFUND CONSTRUCTION FUND (FUND 030)

2. Complete East/West Wing Project design and begin the bidding process.

Status: Estimated expenditures for the year are estimated at \$640,995.

3. Complete the environmental and design phases of the Government Center Parking Structure.

Status:

- a. Proposed a site for the Government Center Parking Structure.
- b. Negotiated a Professional Services Agreement to provide traffic engineering services.

Funds expended toward the project during the fiscal year are estimated at \$1,094,600.

4. Complete the design of the New Health Headquarters.

Status:

- a. Awarded a contract for construction management services and construction of the Health Department Building.
- b. Amended an Architectural Services Agreement to provide services to manage the furniture, fixture and equipment.

Funds expended toward the project during the fiscal year are estimated at \$15,566,672.

2008-09 GOALS

- 1. Substantially complete construction of the North Wing Project.
- 2. Complete East/West Wing Project design and begin the bidding process.
- 3. Complete the environmental and design phases of the Government Center Parking Structure.
- 4. Complete the construction of the New Health Headquarters.

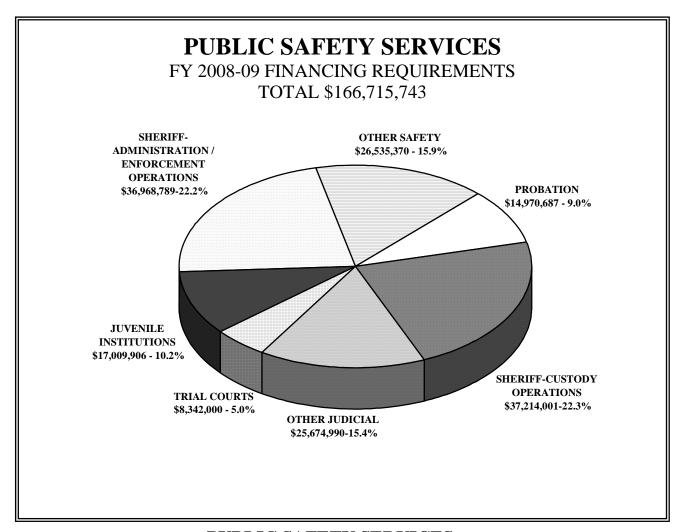
THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a BUDGET UNIT EXPENDITURE DETAIL Budget Unit: 174

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: 2007 Refund Constr Fund

		ADOPTED 2007-	BUDGET 2008	REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUN'
FIXED ASSETS:							
6702 NEW COURTHOUSE - NORTH WING			16,252,917				
6703 OLD COURTHOUSE - EAST WING			669,479				
6720 GOVT CENTER PARKING STRUCTURE			1,094,600				
6751 HEALTH HEADQUARTERS			12,554,315				
6852 CONSTRUCTION IN PROGRESS					47,058,562		47,058,56
FIXED ASSETS TOTA	L		30,571,311		47,058,562		47,058,56



PUBLIC SAFETY SERVICES

PROGRAM SUMMARY

The Public Safety Services functional area includes seven primary program areas: Sheriff's Administration and Enforcement Operations, Sheriff's Custody Operations, Probation, Juvenile Institutions and Alternative Programs, Trial Courts, Other Judicial, and Other Safety. Other Judicial Services includes budgets for the Grand Jury, Court Assigned Counsel, District Attorney, and Public Defender. Budgets within the Other Safety area include Sheriff-Coroner, Contributions-Proposition 172, Child Support Services, Emergency Communications, and the Joint Gang Task Force.

The Fiscal Year (FY) 2008-09 Recommended Budget includes total expenditures of \$166.7 million for Public Safety programs, a 3.7% increase of \$5.1 million over the FY 2007-08 Adopted Budget. Recommended revenue totals \$78.7 million, a decrease of \$2.8 million or 3.0%. The FY 2008-09 Net County Cost (NCC) or Discretionary County Financing (DCF) for the Public Safety Services functional area is \$88 million, an increase of \$7.9 million, or 9.9% more than the FY 2007-08 Adopted Budget.

Changes in recommended appropriations and staffing allocations for FY 2008-09 Public Safety programs are detailed in Figures 1 and 2.

Figure 1

Comparison of FY 2008-09 Recommended Budget to FY 2007-08 Adopted Budget

	Adopted		Recommended		Change from FY 2007-08	
	FY	2007-08	F	Y 2008-09	<u>Amount</u>	<u>Percent</u>
Trial Courts	\$	8.3	\$	8.3	\$ -	0%
Other Judicial		24.0		25.7	1.7	7.2%
Sheriff-Custody Operations		35.8		37.2	1.4	3.9%
Probation		15.1		15.0	(0.1)	-0.9%
Other Safety		26.4		26.5	0.2	0.7%
Sheriff-Admin./Enforcement		36.2		37.0	0.7	2.0%
Juvenile Institutions		15.8		17.0	 1.3	8.0%
TOTAL	\$	161.6	\$	166.7	\$ 5.1	3.2%

- 1. Dollars are in millions.
- 2. Detail may not add due to rounding.

Figure 2

Comparison of FY 2008-09 Recommended Positions to FY 2007-08 Adopted Budget

-	Adopted	Recommended	Change from FY 2007-08	
	FY 2007-08	FY 2008-09	<u>Amount</u>	Percent
Trial Courts	0.00	0.00	0.00	0.0%
Other Judicial	175.00	181.00	6.00	3.4%
Sheriff-Custody Operations	218.00	219.00	1.00	0.5%
Probation	143.50	144.50	1.00	0.7%
Other Safety	224.00	218.00	(6.00)	-2.7%
Sheriff-Admin./Enforcement	242.00	244.00	2.00	0.8%
Juvenile Institutions	154.00	167.00	13.00	8.4%
TOTAL	1,156.50	1,173.50	17.00	1.5%

In recognition of Countywide budgetary constraints placed upon all departments as a result of flat or declining revenue streams and continuing reductions in Federal and State funding, the Public Safety Services departments are maintaining prior year service levels, endeavoring to contain cost increases to areas of program priorities. Recommended increased expenditures are due mainly to negotiated salaries and benefits and inflationary costs for fuel, utilities, food and medical care. A high inmate population at the Jail continues to have immediate impacts on the costs for food and medical services.

The Recommended Budget also includes: four District Attorney positions funded with revenues and cost reductions, two Deputy Public Defenders added by the Board of Supervisors during FY 2007-08, one Deputy Sheriff, Operations was added for the new Castroville substation, and one Deputy Sheriff, Custody was added to Court Services Division with Court revenue, Probation increased 2.5 allocations, Juvenile Institutions and Alternative Programs increased 16 Juvenile Institution Officers and Probation Officers by means of revenues primarily from the State's Juvenile Justice Realignment actions as well as school districts, the Monterey County Office of Education funding and grant funding. The Department of Child Support Services eliminated six positions due to flat State funding.

As in prior years, Citizens' Options for Public Safety (COPS) positions are budgeted as partial unfunded in the District Attorney and Sheriff's Office budgets, pending receipt of State

financing for the Program. Due to grant parameters, COPS funds are historically distributed in late September. In compliance with State law, the Board of Supervisors must consider the allocation of COPS funds in a public hearing, separate and apart from regular budget hearings. Due to legislated funding changes beginning in FY 2000-01, and increased costs of operations, the funding received is insufficient to fully fund the entire program. The departments have been provided County discretionary funds to offset the funding gap for FY 2008-09, due to the programs non-restrictive guidelines, thereby allowing the departments to assign activities as core Public Safety Services.

Board of Supervisors' Goals and Objectives

The Public Safety Services departments are actively committed to achieving the goals and objectives identified by the Board of Supervisors as critical to the health, safety, and prosperity of Monterey County, its citizens and visitors. All Public Safety Services departments have established a high standard of multi-agency collaboration and communication, and continue to emphasize the Board of Supervisors' Goals and Objectives in the conduct of their daily operations and service delivery, as well as in budget planning and requests. Examples of how the Recommended Budget maintains service levels and addresses the Goals and Objectives within the Public Safety Services functional area are detailed below:

Assure a strong public safety system that protects the public and minimizes the fear of crime.

- The Public Safety departments continue commitments to improving the quality of life in Monterey County by working with the community to decrease crime through problem oriented policing and community-based programs, focusing on partnerships that promote safe schools, neighborhoods, and families.
- The Public Safety departments will continue to work collaboratively and cooperatively in an
 effort to develop new and innovative methods to address the issues of Public Safety for
 Monterey County residents.
- Continue the primary focus of the District Attorney's Office to vigorously prosecute persons charged with offenses, thereby protecting the citizens of Monterey County.
- Continue the Sheriff's focus on enforcing criminal law in the unincorporated County area by providing the best protection through uniformed patrol and support services; and to continue to act as the first line of defense, providing mutual aid and backup to any police department or other agency requesting our assistance.
- Focus on improving the quality of life through community partnerships that promote safe schools, neighborhoods and families.
- Maintain efforts to reduce drug manufacturing and trafficking, and continue to work toward eradication of gang activities, and to address juvenile and adult criminal activity in Monterey County communities and rural areas. To reduce agricultural theft, vandalism and related crime, the State's FY 2005-06 budget provided funding through the Central California Rural Crime Prevention (CCRCP) Program for planning and development of the Monterey County Agricultural Crime Task Force. The Agricultural Crime Task Force will continue to work together with the agricultural community to develop crime prevention and education, public outreach, problem solving, and crime control techniques and encourage timely reporting of crimes.

- Public Safety partner departments will maintain coordinated Restorative Justice Programs
 providing for offender restitution, and victim recognition and restoration. The Victim
 Offender Reconciliation Program offers mediation between offender and victim to foster
 understanding of the consequences of offender actions on victims of crime, and to reduce
 the potential for future offenses.
- Continue efforts to improve the quality of life for youth, seniors, and families by preventing and reducing frequency, severity, and impact of criminal and delinquent behavior among adults and juveniles. Included in such efforts, the Probation Department continues partnering with the Monterey County Office of Education and local school districts to focus on reducing and preventing violence and crime on campuses, and utilizing any opportunities for reducing the entry of minors into the juvenile justice system.
- Maintain the Probation Department's Silver Star Gang Prevention and Intervention (SSGPI) Program and its collaboration between the Courts, Monterey County Office of Education, Health Department, Department of Social and Employment Services, District Attorney and local community based organizations. The program combines supervision, schooling, counseling, job training, and after-school classes. Its primary goal is to discourage, reduce, or terminate gang associations, membership and activities among youth in Monterey County and improve their health and well being by reducing risk factors that contribute to criminal and violent behavior. The program combines supervision, education, counseling, job training and after school classes. The program has been tenuously funded since its inception through a blending of fluctuating Federal and other grant monies, as well as County Discretionary Financing.
- Public Safety Services departments will maintain collaborative efforts for activities related to Proposition 36, the Substance Abuse and Crime Prevention Act of 2000. Ongoing implementation continues to provide opportunities to reduce drug abuse, addiction and their effects, and helps return offenders to productive roles in the community, improving the quality of life for individuals and families. Public Safety Services departments and the Health Department continue to work together to provide planning and ongoing review of program functions that maximize the limited State funds and increase potential for success. Enhance and improve County services to assure an adequate safety net & quality of life for all County residents.
- The Monterey County Public Safety Services departments continue to work closely together to identify new technology, replace outdated data systems, and maintain partnerships that provide the highest degree of protection to the citizens and visitors of Monterey County.
- Convene regular meetings of the Courts and Public Safety Services Department Heads to discuss and coordinate mutual efforts for Public Safety Service programs.
- Regularly review existing standards, recruitment and retention issues, and identify training opportunities to ensure the highest professional policing standards, ethics, and customer service, and to attract the most qualified applicants to careers in Public Safety.
- The Probation Department will continue to enhance public safety programs throughout Monterey County through collaboration and cooperation with other departments and agencies and to develop new and innovative methods to address the issues of Public Safety.

- The Public Defender will enhance the quality, success and effectiveness of the County's
 critical therapeutic courts through meaningful reviews, quality treatment, imposition of
 graduated sanctions and incentives, substance abuse monitoring and access to a coordinated
 system of appropriate services.
- The Emergency Communications Department will continue implementation of key recommended actions from the Matrix staffing study as possible given current financial constraints.
- The Department of Child Support Services (CSS) will maintain a commitment to ongoing
 improvement in the quality and timeliness of provision of child support services, with a
 focus on providing courteous customer service that respects the dignity of all clients.
 Efforts will continue to also stabilize collections and to implement delinquency prevention
 processes utilizing best practices of other counties and states so that families and children
 are receiving the optimal amount of child support.
- The Sheriff's Office will continue efforts to address overcrowding in the jail, while providing an environment that is safe for incarcerated individuals and staff, in adherence with California Department of Corrections regulations.

Assure the financial stability of the County.

- The Child Support Services Department will work with the California Child Support Director's Association (CSDA), California Supervisor's Association (CSA) and State and local legislators to obtain stable, reliable and sufficient funding for its important programming.
- Monterey County Child Support Program recovers millions of dollars for the State General Fund, Federal Temporary Assistance for Needy Families (TANF) as well as recovery for the County in the County's share of remaining TANF amounts (Welfare recoupment) which in FY 2006-07 equaled \$467,785,
- The Public Defender's Office, with assistance of the Auditor-Controller is implementing a fee assessment program for collecting appropriate fees from capable clients.
- Public Safety departments are aggressively pursuing new grant funding opportunities and new funding partnerships in the face of declining revenues.

SIGNIFICANT CHANGES

Recommended significant changes in the Public Safety Services budgets are briefly outlined below:

<u>Sheriff's Office – Administration and Enforcement Operations Bureau</u>

Recommended appropriations in the Administration and Enforcement Operations Bureau have increased by \$740,809 over prior year's Adopted Budget. Increases include increased salaries costs of \$448,342 due to negotiated pay increases including the five percent "Difficult to Recruit" pay increase granted at the Board of Supervisors during FY 2007-08. Those costs are offset by some benefits costs reductions. The Recommended Budget contains the addition of one Deputy Sheriff as primary staff for the new Castroville community substation. Services and

Supplies have increased by \$510,250, mainly due to increased appropriations from the helicopter contract. However, the Sheriff's Office will bring in a combination of revenues in Federal Asset Forfeiture funds and Sheriff's Advisory Council donations to fully offset the cost of the helicopter contract.

Administration and Enforcement's overtime budget has increased by \$77,665. Analysis of the bureau's recent actual overtime expenditures would indicate that recommended overtime budget does not fully reflect overtime growth patterns. Overtime use is an inherent and unavoidable component of how a limited number of County departments conduct their functions. However, due to the costs of overtime use within these departments, the County Administrative Office (CAO) has budgeted overtime slightly below what overtime growth trends project. The CAO will work with the Department to analyze and understand overtime usage trends and practices, and will bring findings of this collaborative effort to the Board of Supervisors' Budget Committee during FY 2008-09.

Overall revenues have decreased \$180,920, due primarily to the fact that Public Safety Sales Tax (Proposition 172) revenues are budgeted to decrease by \$738,587 from last year's Adopted Budget.

Sheriff's Office – Custody Operations Bureau

The most significant change in the Custody Operations area is the creation of a new budget unit, Inmate Medical Services. Formerly, all Custody Operations were accounted for in Budget Unit 251, Custody Operations. This included all costs for providing medical services to inmates of the Monterey County Jail. Beginning in FY 2008-09, all costs of providing inmate medical services will now be paid from a new Sheriff's Office Budget Unit, BU 252, Inmate Medical Services. Removal of inmate medical services from the Custody Operations budget allows for establishment of clear, transparent and accurate accounting of each category of inmate medical services. Transfer of inmate medical services appropriations reduced the Custody Operations, BU 251 by approximately \$5.2 million.

Custody Operations' overtime budget has increased by \$869,307. Analysis of the bureau's recent actual overtime expenditures would indicate that recommended overtime budget does not fully reflect overtime growth patterns. Overtime use is an inherent and unavoidable component of how a limited number of County departments conduct their functions. However, due to the costs of overtime use within these departments, the CAO has budgeted overtime slightly below what overtime growth trends project. The CAO will work with the Department to analyze and understand overtime usage trends and practices, and will bring findings of this collaborative effort to the Board of Supervisors' Budget Committee during FY 2008-09.

Budget Unit 251, Custody Operations, salary appropriations increased by \$1,000,041 due to negotiated pay increases including the five percent "Difficult to Recruit" pay increase. Custody Operations revenues are decreased by \$916,172, due primarily to the fact that Public Safety Sales Tax (Proposition 172) revenues are budgeted to decrease from last year's Adopted Budget.

Other Judicial Programs

Other Judicial Programs include the District Attorney's Office, the Public Defender's Office and Alternate Defender's Office and the Grand Jury. Recommended appropriations for Salaries and Benefits in Other Judicial Programs include negotiated Salary and Benefits increases.

Recommended appropriations for the District Attorney's (DA) Office include increased Salaries and Benefits appropriations of \$643,580 and decreased Services and Supplies appropriations of (\$83,131). The DA added one Supervising Investigator position approved by the Board of Supervisors during FY 2007-08, and added an additional three positions during the FY 2008-09 budget process. These three new positions represent no increased Net County Cost as they bring new revenue and the Department also reduced some recommended appropriation amounts.

Recommended appropriations for the Public Defender (PD) reflect increased Salaries and Benefits appropriations of \$117,486 and increased Services and Supplies appropriations of \$147,060. Two Deputy Public Defender allocations were added by the Board of Supervisors during FY 2007-08. Additionally, beginning in FY 2008-09, two position allocations are transferred from the Public Defender's Budget Unit 227, to the Alternate Defender's Office (ADO) Budget Unit 228 to properly allocate costs.

Probation and Juvenile Institutions and Alternative Programs

Recommended appropriations for Probation (BU 255) and Juvenile Institutions and Alternative Programs (BU 256) represent a combined Salaries and Benefits increase of \$1,957,013. This increase is due to the addition of 2.5 positions in Probation and 16 positions in Juvenile Institutions and Alternative Programs and associated negotiated pay increases due in FY 2008-09. These positions are almost exclusively supported by reimbursement funding including Title IV-E Federal revenue and Memorandum of Understanding (MOU) with Monterey County School Districts.

The 16 positions added to Juvenile Institutions and Alternative Programs are a result of "DJJ Realignment". In June 2007, the State adopted a juvenile justice "realignment" plan to downsize its youth corrections system, the Division of Juvenile Justice (DJJ). The DJJ Realignment constitutes the most significant change in juvenile justice in California in the last 30 years. Effective September 1, 2007, only juvenile offenders adjudicated for serious and violent crimes (707(b) offenders), such as murder, rape or robbery, will continue to be committed to State custody. Non-707(b) offenders are no longer eligible for DJJ commitment. The responsibility for these non-violent juvenile offenders is now shifted from State to county control, with transfer of funding from State to counties through block grant funds to handle these high-need and high-risk population at the local level. Counties will reallocate local funding previously budgeted for DJJ commitments to assist in covering the cost of increased custody, supervision and support services. In Monterey County, funding is utilized to enhance in-custody services and specialized supervision, add required staff, as well as provide transportation, counseling and support services to participants.

The Recommended Budget reflects decreased revenues \$174,434 (BU 255) and \$157,795 (BU 256). This decrease is due primarily to the decrease in Proposition 172 Public Safety Sales Tax revenue of \$271,322 and \$247,455, respectively.

Trial Courts

Legislative actions in 2003 and 2004 established "buyout" of certain County revenues collected by the Courts, reducing the County's Maintenance of Effort (MOE) by \$0.7 million, effective in FY 2005-06. Payments by counties to the Courts for previously "undesignated fees" have also been reduced. These payments will continue to diminish at a Statewide level of \$5.0 million per year, with final year payments scheduled for FY 2008-09. The Recommended Budget estimates

that the buyout provisions and the stepped down reduction of undesignated fees payments, combined with collections remaining relatively flat will leave the Net County Cost in the Trial Courts budget at approximately the same level as FY 2007-08.

Other Safety Programs

Other Safety Programs include the Coroner's Office, Child Support Services, the Joint Gang Task Force, Proposition 172 Contributions and Emergency Communications.

The Department of Child Support Services' State funding has been unchanged since FY 2002-03, obligating the Department to reduce staff through attrition. The Department's FY 2008-09 Recommended Budget suffers a reduction of six position allocations. The Department's total recommended allocation is 126 employees, down from 159 employees just four years ago.

The Proposition 172 Contributions Budget Unit accounts for the portion of the County's Public Safety Sales Tax revenue that the County contributes to fire protection service providers in unincorporated areas. The Recommended Budget provides appropriations of \$2,390,121, an amount equal to 95% of the total anticipated FY 2008-09 Contribution revenue of \$2,515,917. This represents a reduction of Contribution revenue to the Fire Agencies of \$182,459 due to a decline in Proposition 172 revenues in FY 2007-08 and the forecast of a slight reduction in FY 2008-09.

Emergency Communications' overtime budget has increased by \$913,198 to more properly reflect actual overtime usage. Analysis of the Department's recent actual overtime expenditures would indicate that recommended overtime budget does not fully reflect overtime growth patterns. Overtime use is an inherent and unavoidable component of how a limited number of County departments conduct their functions. However, due to the costs of overtime use within these departments, the CAO has budgeted overtime slightly below what overtime growth trends project. The CAO will work with the Department to analyze and understand overtime usage trends and practices, and will bring findings of this collaborative effort to the Board of Supervisors' Budget Committee during FY 2008-09.

PENDING ISSUES

Due to the complexity and variety of pending issues, please see each budget unit's individual budget narrative for detailed explanation of Pending Issues.

POLICY CONSIDERATIONS

Emergency Communications

The Matrix Consulting Group's operations and staffing study and subsequent update report recommended the addition of two Shift Supervisors and one Account Clerk position. Due to the current budget constraints and the uncertainty of State and Federal budget impacts, the request for two Shift Supervisor positions has been deferred until FY 2009-10. However, the Department is still requesting the needed Account Clerk position funded for ten months in FY 2008-09 at a Net County Cost of \$11,637.

Child Support Services

Due to diminishing financial resources caused by a State revenue stream which has been flat

since FY 2002-03, the Department has had to reduce expenditures annually including reducing staff by means of attrition. The Department makes two requests for new discretionary General Fund funding to allow for hiring of vacant Child Support Officer positions. The requested amount totals \$181,832.

Public Defender

The Public Defender plans to make a request to the Board during FY 2008-09 Budget Hearings for appropriations above the level contained in the Recommended Budget. This request will be on six augmentation items totaling \$762,157. The requests are comprised primarily of additional appropriations for positions, as well as office and storage space. Details are outlined in the Budget Unit narrative.

Sheriff's Office – Administration and Enforcement Bureau

The Sheriff plans to make a request to the Board during FY 2008-09 Budget Hearings for appropriations above the level of funding contained in the Recommended Budget. The request is comprised of ten augmentation items totaling \$1.6 million including 14 new positions. Details are outlined in the Budget Unit narrative. The Sheriff believes these requests are essential for public safety services and that it is imperative to provide the Board of Supervisors with the aforementioned information for funding consideration. The Sheriff feels that an ongoing loss of Public Safety and professional positions will lead to a decline in service levels and most certainly impact the ability of the Sheriff's Office to protect the people of Monterey County. The Sheriff's Office will continue to implement its cost savings plan, which has streamlined the level of services provided to Monterey County.

Sheriff's Office - Custody Operations Bureau

The Sheriff plans to make a request to the Board during FY 2008-09 Budget Hearings for Custody Operations appropriations above the level of funding in the Recommended Budget. The request is comprised of fifteen augmentation items totaling \$3.4 million and one new position. Details are contained in the Budget Unit narrative. The Sheriff believes that it is imperative to provide the Board of Supervisors with the aforementioned information for funding consideration and that the requests are essential in ensuring the safety and security of inmates and staff and in addressing the issue of jail overcrowding. According to the Sheriff, the loss of Public Safety and professional positions in the Custody Operations Bureau most certainly impacts the ability of the Sheriff's Office to protect the people of Monterey County.

Sheriff's Office – Gang Task Force

The Sheriff plans to make a request to the Board during FY 2008-09 Budget Hearings on behalf of the Joint Gang Task Force for an additional \$745,270 in appropriations for Task Force operations and reimbursements to the District Attorney and Probation Department. It should be noted that the Sheriff's Office submitted a Budget Change Proposal (BCP) for \$993,695 for additional appropriations for the Task Force. The County Administrative Office recommended funding this BCP for the first quarter of FY 2008-09. Therefore, the Joint Gang Task budget already contains \$248,424 of the BCP discretionary funding request. The CAO believes this first quarter funding approach is required due to the great degree of uncertainty of State and Federal budget impacts on County operations.

Sheriff's Office – Coroner

The Sheriff plans to make a request to the Board during FY 2008-09 Budget Hearings for appropriations above the level included in the Recommended Budget. Specifically, the Sheriff requests \$75,000 to replace a broken x-ray machine. The manufacturer no longer supports the existing equipment and replacement parts are not available.

PUBLIC SAFETY SALES TAX REVENUES

Proposition 172 Public Safety Sales Tax (Proposition 172) provides for Statewide collection of a one-half cent sales tax specifically to fund Public Safety Services. Monterey County distribution of the funds is based on agreements approved by the Board of Supervisors. Ten percent of total annual revenue is dedicated to offset costs for Emergency Communications (911) dispatch services. County fire districts and volunteer fire companies share 9.13% of the total annual revenue. The remaining 80.87% is distributed through an agreed-upon formula to the Sheriff's Office, Probation Department, and District Attorney.

Monterey County's FY 2008-09 Recommended Budget includes estimated Proposition 172 revenue of \$27.6 million. This amount is an 11% decrease from the prior year's budgeted amount. The projected decrease is based on actual Public Safety Sales Tax revenue decreases received by the County over the prior year. The decreased revenues are due to the overall downturn of the economy and its effect on sales tax generation within Monterey County.

Counties receive their final Public Safety Sales Tax revenue payment on or around August 27, of each year. Based on revenue received to date and current regional sales tax reports, it is estimated that FY 2007-08 revenue will be approximately \$27,625,661. As year-end, Proposition 172 revenues vary from the budgeted amount, actual amounts will be distributed based on the Board-approved formulas.

In response to budget shortfalls, and in an effort to maintain core County services as departments addressed significant budget reductions beginning in FY 2003-04, the County negotiated a reduction in its Proposition 172 contributions to the fire agencies. Discussions with representatives of the Association of Monterey County Fire Districts and Volunteer Fire Companies resulted in an agreement to reduce Budget Unit 285 contributions by 25% in FY 2004-05 and FY 2005-06. Since FY 2005-06 the reduction has altered annually per discussion and agreement with the Fire Association. The FY 2008-09 agreement reduces the contribution by 5%. Therefore, the Recommended Budget provides appropriations of \$2.39 million, an amount equal to 95% of the total Contribution revenue of \$2.52 million.

The Recommended Budget also continues the County's participation in the Proposition 172 revenue that offsets costs for the user agencies of the Emergency Communications Department. Prior to FY 2003-04, user agencies were provided with an offset of 10% of the County's total Proposition 172 revenue against their service charges. In response to required budget reductions in FY 2003-04, the County negotiated an agreement with user agencies, to include a portion of the Prop 172 revenue as an offset to the County's share of Departmental costs. This agreement allowed Emergency Communications to retain service levels while still allowing for the Department to comply with Countywide Net County Cost reduction requirements. Due to additional reduction requirements in FY 2004-05, the County negotiated a three-year agreement to provide Proposition 172 offsetting revenue at a flat amount plus 3% per year through FY

2006-07. In recognition of the County's increasing expenditures and flat or declining revenues, and in order to assist the County in maintaining functions and services, the FY 2008-09 Recommended Budget continues the County's participation in the Proposition 172 revenue offset. The FY 2008-09 proposed offset to user agencies is equal to the amount budgeted in FY 2007-08 plus 5%, \$1,428,617.

Figure 3, shows the recommended distribution of the Public Safety Sales Tax estimated revenues. The allocation formula provides that revenue growth will be distributed to the Sheriff's Office at 61.2%, the District Attorney at 21.7%, and the Probation Department at 17.1%.

	Budget	Adopted	Recommended	
	Unit	FY 2007-08	FY 2008-09	Change
Emergency Communications*	152 ¹	\$ 3,130,802	2,755,660	\$ (375,142)
District Attorney	224	4,543,793	3,885,463	(658,330)
Sheriff-Administration/Enforcement	230	6,150,169	5,411,582	(738,587)
Sheriff-Custody Operations Bureau	251	9,309,612	8,191,527	(1,118,085)
Probation	255	2,779,992	2,508,670	(271,322)
Juvenile Hall/Youth Center	256	2,535,233	2,287,778	(247,455)
Fire Services	285^{2}	2,858,423	2,515,917	(342,506)
TOTAL	ı	\$31,308,024	\$27,556,597	\$(3,751,427)
Total Available		\$31,308,024	\$27,556,597	\$(3,751,427)
Total Uncommitted Funds		\$ -	\$ -	\$ -

^{*}Revenue offsets costs to local cities for Emergency Communications (911 dispatch) services.

PUBLIC SAFETY MAINTENANCE OF EFFORT AB 2788

Assembly Bill 2788, enacted in 1994, established a local government Maintenance of Effort (MOE) requirement for Public Safety Programs. The base year for purposes of calculating the MOE is the FY 1992-93 Adopted Budget. The MOE is either increased or decreased by the change in the Public Safety Sales Tax (PSST) revenues received each year. The law directs the County Auditor-Controller to determine whether or not the various local jurisdictions are meeting the MOE requirement. If a local agency does not meet the MOE requirement, it is not eligible to receive PSST revenues.

The County Auditor-Controller reports that Monterey County continues to significantly exceed required General Fund contributions to its Public Safety Services departments. In FY 2005-06, the County exceeded its MOE requirement by \$56.7 million. The FY 2006-07 Public Safety Services appropriations exceed MOE requirements by \$59.9 million. FY 2007-08 figures were not available as of publication of the Recommended Budget. It is expected that recommended appropriations for Public Safety Services in FY 2008-09 would continue to meet and exceed MOE requirements.

PENDING ISSUES – PUBLIC SAFETY SALES TAX

Should actual Public Safety Sales Tax revenues vary from the recommended amounts, the actual amounts will be distributed pursuant to negotiated agreements and formulas adopted by the Board of Supervisors.

^{1.} Pursuant to the FY 2008-09 Prop 172 revenue sharing agreement with user agencies, actual revenue offset to user agencies is estimated at \$1,428,617, a 5% increase from the FY 2007-08 agreement.

^{2.} Pursuant to the FY 2008-09 Prop 172 revenue sharing agreement with the Fire Association, actual revenue to fire agencies is estimated at \$2,390,121, equal to 95% of what would constitute the full contribution to fire agencies.

(THIS PAGE INTENTIONALLY LEFT BLANK)

EMERGENCY COMMUNICATIONS

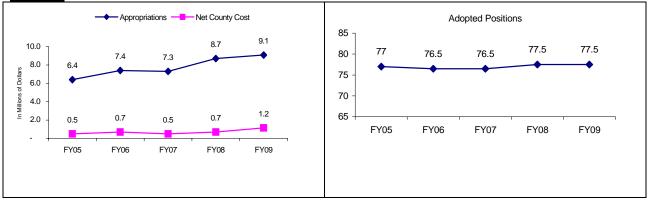
Budget Unit 152

FISCAL SUMMARY

		2007	-08		2008-09					
									Re	commended
			C	urrent Year					Cl	hange from
	Ado	pted Budget		Estimate		Request	R	ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	7,069,836	\$	7,017,070	\$	7,933,058	\$	7,741,958	\$	672,122
Services & Supplies		1,730,488		1,420,615		1,489,378		1,466,377		(264,111)
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(109,936)		(109,936)		(114,333)		(114,333)		(4,397)
Other Financing Uses						_				<u> </u>
TOTAL APPROPRIATIONS	\$	8,690,388	\$	8,327,749	\$	9,308,103	\$	9,094,002	\$	403,614
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		3,175,802		2,807,556		2,800,660		2,800,660		(375,142)
Charges, Current Services		4,738,606		4,536,012		5,202,665		5,022,528		283,922
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		50,000		80,000		50,000		50,000		
TOTAL REVENUES	\$	7,964,408	\$	7,423,568	\$	8,053,325	\$	7,873,188	\$	(91,220)
NET COUNTY COST	\$	725,980	\$	904,181	\$	1,254,778	\$	1,220,814	\$	494,834

POSITION SUMMARY

Total Positions		Adopted Budget 77.50	Current Year Estimate 77.50	<u>Request</u> 78.50	Recommend 77.50	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	75.50	0.00	0.00	0.00	0.00	75.50
Unfunded Positions	2.00	0.00	0.00	0.00	0.00	<u>2.00</u>
Total Positions	77.50	0.00	0.00	0.00	0.00	77.50



EMERGENCY COMMUNICATIONS

BUDGET UNIT DESCRIPTION

This budget unit provides for the operation and administration of a Countywide consolidated emergency communications system. Dispatch service is provided to the Monterey County Sheriff's Office, eleven of the twelve incorporated city police departments, fire agencies serving all 12 cities, five County fire districts, two volunteer fire brigades, Monterey Peninsula Airport District – police and fire, and California State University Monterey Bay (CSUMB) police department.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget provides \$9,094,002 for Emergency Communications expenditures. This is an increase of \$403,614 from FY 2007-08. Revenue totaling \$7,873,188 includes a decrease of \$375,142 in Proposition 172 funds and an increase of \$283,922 in Charges for Current Services - Dispatch Services, for a net decrease of \$91,220. The recommended Net County Cost is \$1,220,814, an increase of \$494,834 from the FY 2007-08 Adopted Budget.

	Net Cost	<u>Positions</u>
1. Increased Salaries & Benefits due primarily to negotiated salary increases.	\$ 672,122	-
2. Decreased Services & Supplies due primarily to decreased Telecommunication Charges,	(264,111)	-
General Liability insurance, Janitorial Services, and Utilities.		
3. Increase in Intra Fund Transfers for departmental services.	(4,397)	-
4. Decrease in Intergovernmental Revenue, primarily Public Safety Sales Tax (Prop. 172).	375,142	-
5. Increases in Charges, Current Services, Dispatch - Outside Customers.	(283,922)	
TOTAL CHANGES	\$ 494,834	_

WORKLOAD INFORMATION

In 2007, the Department handled approximately 650,000 911-emergency and non-emergency calls for service or information received at the Center, and over 500,000 Computer Aided Dispatch (CAD) system incidents were created to dispatch law enforcement and fire/rescue units to the thirty one public safety agencies served. As of February 2008, the Department was answering about 35% of all wireless E911 calls placed in the county, and continues to work with the California Highway Patrol (CHP) and State 911 Office to refine wireless call delivery and to directly answer a greater percentage of these calls.

BUDGET IMPACTS

1. The Information Technology Department (ITD) analyzed the demand for support service at the Dispatch Center against the current level of resources available. Due to the 24 hours, seven days a week nature of the Department's operation and need for 24/7 support, ITD recommended an additional resource to ensure availability of support staff for after-hours calls.

2007-08 ACCOMPLISHMENTS

- 1. Implement recommended actions from the Matrix staffing study, including consolidating some channels, cross training staff, adding two shift supervisor positions, and recruiting and hiring a new Operations Manager. Status: Cross training staff is ongoing; a new Operations Manager has been hired. The recommended addition of two shift supervisors has been deferred until FY 2009-10 due to the County's current financial situation. Full implementation of radio channel consolidation is anticipated in early FY 2008-09.
- 2. Reorganization of staffing will permit scheduling of one or two (per the Matrix recommendation) supervisors to be "off the boards" to provide direct supervision to staff, as well as provide immediately available assistance during emergency incidents. Status: This goal cannot be reached until channel consolidation is complete; target first quarter 2008-09.
- 3. Implementation of all staffing study recommendations will allow for a more efficient utilization of dispatch staff and eventual decrease in required overtime. Status: Most recommended actions are completed or in progress, however, the addition of two shift supervisors has been deferred for fiscal reasons until the FY 2009-10 budget.
- 4. Complete implementation of a formal Quality Assurance/Quality Improvement (QA/QI) program providing for routine review and feedback on the handling of priority one incidents. Status: The basic QA program will be implemented by the end of the current FY, and will be further expanded during FY 2008-09.

2008-09 GOALS

- 1. Complete Matrix recommended channel consolidations and reorganization of staffing, with one dedicated shift supervisor on duty 24/7.
- 2. Enhance QA/QI program to include regular review of all high-risk calls.
- 3. Enhance employee selection and training initiatives to reduce turnover from current 18%.

EMERGENCY COMMUNICATIONS

- 4. Work with State 911 Office to implement new mandate for wireless 911 call routing. The new "buffer routing" plan will result in more calls being routed away from CHP for direct answer by the County 911 Center.
- 5. Develop data set and format for measuring dispatch performance for presentation to user agencies, Board and public in an annual report.

PENDING ISSUES

Emergency Communications staff will continue to participate in Countywide projects such as: Next Generation (NGEN) Radio System, which is working to meet the Federal mandate for radio frequency narrowbanding and improved communications interoperability countywide; implementation and administration of a Telephone Emergency Notification System (TENS); participation with the Bay Area Super Urban Area Security Initiative (SUASI) on macro region disaster and homeland security initiatives; continue to work with the Office of Emergency Services (OES) on updating disaster communications and coordination; work with the County Emergency Medical Services (EMS) Agency, and Westmed Ambulance; and continue work with Santa Cruz, State 911 Office and ITD on alternate emergency communications plans and facilities.

The state of the economy, coupled with known and anticipated adverse impacts on the fiscal condition of the County, have dictated a challenging status quo budget. While the Recommended Budget is \$403,614 or 4.6% greater than FY 2007-08, the Department anticipates it may not cover all negotiated increases for salary and benefits, maintenance contracts, etc. The Department is concerned that when factoring in salary increases and Services and Supplies inflationary factors, the Recommended Budget represents a net reduction in operating appropriations for the Department over FY 2007-08.

The Recommended Budget continues the Public Safety Sales Tax (Prop. 172) revenue sharing to offset County costs. Prior to FY 2003-04, user agencies were provided with an offset of 10% of the County's total Proposition 172 revenue against their service charges. In response to required budget reductions in FY 2003-04, the County negotiated an agreement with user agencies, to include a portion of the Prop 172 revenue as an offset to the County's share of Departmental costs. This agreement allowed Emergency Communications to retain service levels while still allowing for the Department to comply with Countywide Net County Cost reduction requirements. Due to additional reduction requirements in FY 2004-05, the County negotiated a three-year agreement to provide Prop 172 offsetting revenue at a flat amount plus 3% per year through FY 2006-07.

In recognition of the County's increasing expenditures and flat or declining revenues, and in order to assist the County in maintaining functions and services, the FY 2008-09 Recommended Budget continues the County's participation in the Prop 172 revenue offset. The FY 2008-09 proposed offset to user agencies is equal to the amount budgeted in FY 2007-08 plus 5%, \$1,428,617. Additionally, the user agencies understand that even though severely constrained, with many Departmental needs unmet, this is an interim budget, as the County also prepares itself for anticipated additional impacts following adoption of the State Budget. Still to be determined are potential reductions based on approval of State and Federal budgets which may require appropriations adjustments to County budgets. In this case, recommended offset levels to outside agencies may also require reconsideration. The continued agreement and any revisions are subject to final approval by the Board of Supervisors.

The Recommended Budget for overtime appropriations is \$1,419,553. This is an increase of \$913,198 from prior year's adopted overtime budget, but \$313,471 less than the Department's current year estimated overtime usage. The Emergency Communications Department will work with the County Administrative Office to analyze and understand overtime usage, and will bring findings of this collaborative effort to the Board of Supervisors' Budget Committee during FY 2008-09.

POLICY CONSIDERATIONS

The Matrix Consulting Group's operations and staffing study and subsequent update report recommended the addition of two Shift Supervisors and one Account Clerk position. Due to the current budget constraints and the uncertainty of State and Federal budget impacts, the request for two Shift Supervisor positions has been deferred until FY 2009-10. However, the Department is still requesting the needed Account Clerk position funded for ten months in FY 2008-09 at a Net County Cost of \$11,637.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ERSONNEL / FIXED ASSETS
R FISCAL YEAR 2008-2009 Unit Title: Emergency Communications

Budget Unit: 152

			D BUDGET -2008		ED BUDGET -2009		DED BUDGET -2009
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Account Clerk	80Ј21			1.00	24,492		
Associate Personnel Analyst	14B21	1.00	80,163	1.00	96,476	1.00	84,172
Communications Dispatcher I	80s01	16.50	847,245	16.50	844,414	16.50	703,985
Communications Dispatcher I (unfunded)	80s01U	2.00				2.00	
Communications Dispatcher II	80S21	39.00	2,051,691	41.00	2,140,262	39.00	1,894,914
Communications Dispatcher III	80S22	10.00	655,717	10.00	808,562	10.00	673,800
Communications Systems Coordinator	80s23	1.00	64,601	1.00	71,570	1.00	71,002
Director of Emergency Communications	14A26	1.00	131,860	1.00	140,726	1.00	140,726
Emergency Comm Ops Manager	12C42	1.00	139,171	1.00	114,924	1.00	114,924
Management Analyst III	14C31	1.00	80,163	1.00	89,794	1.00	89,794
Senior Secretary	80A32	1.00	42,899	1.00	45,044	1.00	45,044
Supervising Communication Dispatcher	80S26	4.00	297,172	4.00	288,417	4.00	257,895
SALARIES AND PERSONNEL SUBTOTAL		77.50	4,390,682	78.50	4,664,681	77.50	4,076,256
SALARY ADJUSTMENTS:							
Salary Savings			<398,238>		<150,000>		
Pay Differentials			255,450		103,568		103,568
Standby Pay			41,548		39,516		39,516
SALARY ADJUSTMENTS SUBTOTAL			<101,240>		<6,916>		143,084
SALARIES AND PERSONNEL TOTAL		77.50	4,289,442	78.50	4,657,765	77.50	4,219,340
SUMMARY OF PERSONNEL CHANGES:							
Account Clerk	80J21			1.00	24,492		
Communications Dispatcher I (unfunded)	80s01U	2.00				2.00	
Communications Dispatcher II	80s21	39.00	2,051,691	41.00	2,140,262	39.00	1,894,914
SUMMARY OF PERSONNEL CHANGES TOTAL		41.00	2,051,691	42.00	2,164,754	41.00	1,894,914

TRIAL COURTS

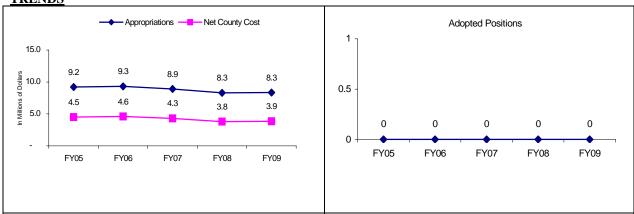
Budget Unit 207

FISCAL SUMMARY

		2007	-08		2008-09					
									R	tecommended
			C	urrent Year					(Change from
	Ado	pted Budget		<u>Estimate</u>		Request	R	ecommend	20	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		342,000		342,000		342,000		342,000		-
Fixed Assets		-		-		-		-		-
Other Charges		8,000,000		8,000,000		8,000,000		8,000,000		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										_
TOTAL APPROPRIATIONS	\$	8,342,000	\$	8,342,000	\$	8,342,000	\$	8,342,000	\$	-
D										
Revenues Liganosa Pormita Franchica	\$		\$		Φ		¢		\$	
Licenses, Permits, Franchise	Ф	-	Ф	-	Ф	- -	Ф	<i>5</i> 000	Ф	- - -
Intergovernmental Revenues		246,000		251.000		5,000		5,000		5,000
Charges, Current Services		346,000		351,000		201,000		201,000		(145,000)
Fines, Forfeitures, Penalties		4,150,000		4,265,000		4,265,000		4,265,000		115,000
Taxes		15,000		15.000		12 000		12 000		(2,000)
Revenue from Money & Property		15,000		15,000		12,000		12,000		(3,000)
Other Financing Sources		-		-		- -		- -		- 5.000
Other Revenue	Φ.	-	Φ.	-	Φ.	5,000	Φ.	5,000	Φ.	5,000
TOTAL REVENUES	\$	4,511,000	\$	4,631,000	\$	4,488,000	\$	4,488,000	\$	(23,000)
NET COUNTY COST	\$	3,831,000	\$	3,711,000	\$	3,854,000	\$	3,854,000	\$	23,000

POSITION SUMMARY

No positions are contained in this budget unit.



TRIAL COURTS

BUDGET UNIT DESCRIPTION

The Trial Court budget accounts for the County's obligations to the State on behalf of the Courts as outlined in Assembly Bill (AB) 233, the Lockyer-Isenberg Trial Court Funding Act of 1997. AB 233 authorized the transfer of responsibility for Trial Court funding from counties to the State, and established an expenditure and revenue Maintenance of Effort (MOE) obligation for each county. The county MOE is based on the amount of County General Funds expended for Trial Court operations and the amount of certain designated fine and forfeiture revenue distributed to the State in the base year, Fiscal Year (FY) 1994-95.

Budget Unit (BU) 207 provides for local Trial Court activities that affect County expenditures and revenue, including appropriations for: Trial Court Maintenance of Effort (MOE) payments; revenue collection-related costs for specified fines and fees; County-leased office space for a drug court in Salinas; and judicial benefits and other court collection costs as agreed to between the County and the Trial Courts. Revenues reflect all fines, forfeitures and fees currently collected on behalf of the County by both the local Trial Courts (Monterey Superior Court) and the County's Revenue Division, BU 115, of the Treasurer-Tax Collector's Office. The Revenue Division is responsible for the Criminal Court Collections Program (CCCP) for the County. Court facility costs under the responsibility of the County are budgeted in the County's Facilities Management and Mail Services, BU 106.

The Judicial Council of California through the Administrative Office of the Courts (AOC) and the California State Association of Counties (CSAC), representing the counties' interests, are responsible for assessing, guiding, and negotiating the ongoing transition and implementation of Trial Court operations.

SUMMARY OF RECOMMENDATION

The FY 2008-09 recommended expenditures of \$8,342,000, are unchanged from FY 2007-08. Recommended revenues are \$4,488,000, a decrease of \$23,000. The recommended Net County Cost totals \$3,854,000, an increase of \$23,000. Significant changes are detailed below:

		Net Cost	<u>Positions</u>
1. Increase in Intergovernmental Revenues.	\$	(5,000)	-
2. Decreasing trend in collections services costs.		30,000	
3. Decrease in Money and Property due to lower interest rate.		3,000	
4. Increase in Other Revenue.		(5,000)	
TOTAL CH.	ANGES \$	23,000	

SUMMARY - Monterey County Trial Court Obligation

The following provides a brief overview of the legislation defining the County's Trial Court Obligation.

AB 233 establishes the County's General Fund Trial Court Maintenance of Effort obligation for expenditure and revenue. This obligation is based on the amount of County General Funds expended for Trial Courts and an amount of designated fine and forfeiture revenue distributed to the State in the base year, FY 1994-95.

AB 139 (Stats. 2005, Ch. 74) establishes a "Buy-out" amount related to civil assessment revenues collected in the County. The impact of AB 139 is a reduction of the County's revenue MOE in exchange for a reduction in civil assessment revenue previously retained by the County. Buy-out and revenue adjustments are based on FY 2002-03 revenues. (CSAC memo dated 12/22/05).

AB 145 establishes a "Buyout" amount related to *County Portion of Fees* under Government Code Sec. 68085.2 (AB 233). The impact of AB 145 is an additional reduction of the County's revenue MOE in exchange for a reduction in revenues previously retained in the County General Fund for non-court purposes. Buy-out and revenue adjustments are based on FY 2003-04 revenues. (CSAC memo dated 4/7/06).

"Undesignated Fees," AB 139 also establishes a County payment due to the State in exchange for AB 139 MOE reduction. The County is required to contribute toward a stepped-down obligation payment to the State for at least four years (FY 2005-06 through FY 2008-09). The undesignated fees payment is scheduled to terminate in the fifth year unless extended by legislation. The temporary shift in revenue is based on the County's revenue MOE proportional share to the total revenue MOE paid by all counties with a revenue MOE.

Revenues in Excess of Revenue MOE. In order to assure the courts receive a portion of any growth in designated fine and forfeiture revenues collected, AB 233 includes a provision which requires the County to remit to the State 50% of the revenues (subject to the revenue MOE) in excess of the revenue MOE of \$3.3 million. Calculation and payment are completed at fiscal year end.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

GRAND JURY

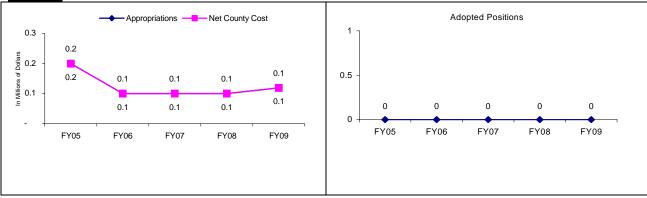
Budget Unit 222

FISCAL SUMMARY

		2007		 200	_				
	Adop	ted Budget		rrent Year Estimate	Request	Re	ecommend	Cł	commended nange from '-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		115,487		115,487	4,539		118,952		3,465
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		-		-	-		-		-
Other Financing Uses		_			 		-		_
TOTAL APPROPRIATIONS	\$	115,487	\$	115,487	\$ 4,539	\$	118,952	\$	3,465
Revenues									
Licenses, Permits, Franchise	\$	-	\$	_	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		_	-		-		-
Charges, Current Services		-		_	-		-		-
Fines, Forfeitures, Penalties		_		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		_		<u>-</u>	 		_		
TOTAL REVENUES	\$	-	\$	-	\$ -	\$	-	\$	-
NET COUNTY COST	\$	115,487	\$	115,487	\$ 4,539	\$	118,952	\$	3,465

POSITION SUMMARY

No positions are contained in this budget unit.



GRAND JURY

BUDGET UNIT DESCRIPTION

The Grand Jury budget unit provides funding for the Civil and the Criminal Grand Jury functions. The Civil Grand Jury is a constitutionally mandated body of citizens who volunteer for a one-year term of service. It is assembled annually to investigate the books, operations, and affairs of local cities, the County, and other local governmental agencies. Typical work products of the Civil Grand Jury include mid-year and final reports and recommendations.

The Criminal Grand Jury is selected randomly from the Court's qualified list of trial jurors to hear indictable criminal matters. Two Criminal Grand Juries are selected and impaneled during the year. Each panel serves a six-month term.

SUMMARY OF RECOMMENDATION

The Grand Jury Fiscal Year (FY) 2008-09 Recommended Budget reflects an appropriations increase of \$3,465. The increase is due to additional costs for administrative assistance to the Grand Jury and increased mileage/fuel and per diem charges. The Board of Supervisors, working with the Courts, has developed a procedural protocol to recognize and provide sufficient appropriations for special projects as requested by the Grand Jury.

		Net Cost	<u>Positions</u>
1. Increased expenditures based on inflation rate.	\$	3,465	-
	TOTAL CHANGES \$	3,465	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

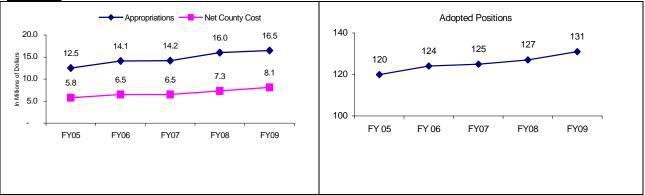
Budget Unit 224

FISCAL SUMMARY

		2007		2008-09						
	Ad	opted Budget	C	Current Year Estimate		Request	<u> </u>	Recommend	Cha	ommended ange from 08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	15,402,733	\$	14,620,440	\$	17,639,851	\$,,	\$	643,580
Services & Supplies		2,040,439		1,934,318		2,253,707		1,957,308		(83,131)
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(1,448,195)		(1,164,927)		(1,542,669)		(1,542,669)		(94,474)
Other Financing Uses								_		_
TOTAL APPROPRIATIONS	\$	15,994,977	\$	15,389,831	\$	18,350,889	\$	16,460,952	\$	465,975
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		6,873,079		6,443,939		6,263,679		6,278,222		(594,857)
Charges, Current Services		383,000		333,535		341,560		341,560		(41,440)
Fines, Forfeitures, Penalties		1,415,607		1,258,550		1,555,720		1,722,550		306,943
Taxes		-		-		-		_		-
Revenue from Money & Property		-		-		-		-		_
Other Financing Sources		-		-		-		-		_
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	8,671,686	\$	8,036,024	\$	8,160,959	\$	8,342,332	\$	(329,354)
NET COUNTY COST	\$	7,323,291	\$	7,353,807	\$	10,189,930	\$	8,118,620	\$	795,329

POSITION SUMMARY

Total Positions		Adopted Budget 127.00	Current Year Estimate 127.00	<u>Request</u> 140.00	Recommend 131.00	Recommended Change from 2007-08 Adopted 4.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	126.00	1.00	0.00	3.00	0.00	130.00
Unfunded Positions	1.00	0.00	0.00	0.00	0.00	<u>1.00</u>
Total Positions	127.00	1.00	0.00	3.00	0.00	131.00



BUDGET UNIT DESCRIPTION

The District Attorney (DA) as defined by Government Code Section 26500 is the public prosecutor whose responsibility it is to attend the courts and conduct all prosecutions on behalf of the People for public offenses. The DA is a State Constitutional Officer prosecuting crimes defined under State law.

Other prosecutorial functions of the DA include, but are not limited to, acting as legal advisor to the Grand Jury, both criminal and civil, and assisting that body in its investigations when requested; enforcing County ordinances; prosecuting Federal cases; investigating and prosecuting Brown Act violations; reviewing and responding to appeals; reviewing and filing writs and extraditions; investigating and prosecuting white collar crimes; conducting narcotic commitment and sanity proceedings as related to criminal prosecutions; confiscating and forfeiting narcotics proceeds, equipment, and property related to drug violations; and handling "conflict of interest" criminal investigations for law enforcement agencies.

This office provides legal advice in the day-to-day operations to law enforcement agencies and provides educational training programs for their personnel. Deputy District Attorneys (DDA) provide instruction to law enforcement agencies regarding new legislation, thus increasing the probability of successful prosecutions.

The DA provides extensive ongoing training to staff in the following areas: Mandatory Continuing Legal Education (MCLE); California Peace Officers Standard and Training (POST); information technology; policies and ordinances; conflict resolution; and customer service.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget of \$16,460,952 includes an increase in appropriations of \$465,975, and an increase in Net County Cost of \$795,329. Significant changes from FY 2007-08 are detailed below:

	Net Cost	Positions
1. Addition of one Supervising District Attorney Investigator position approved by the Board of	\$ 111,863	1.00
Supervisors during FY 2007-08 to enhance management of the Department's Investigative Unit.		
2. Addition of one Legal Assistant position to support the Consumer Protection/Environmental	60,844	1.00
Protection Unit.		
3. Addition of one Deputy District Attorney IV to be assigned to the Workers' Compensation	165,044	1.00
Insurance Fraud Unit.		
4. Addition of one Deputy District Attorney IV to be assigned to the Consumer	130,276	1.00
Protection/Environmental Protection/Financial Elder Abuse Unit.		
5. Increase in revenues attributable to the new positions above.	(441,515)	-
6. Decrease in Services & Supplies to partially fund new positions above.	(26,512)	-
7. Increase in salary and various benefit costs.	294,984	-
8. Decreased costs for General Liability and changes in various Services & Supplies accounts.	(64,187)	-
9. Increase in Departmental Cost Applied.	(94,474)	-
10. Increase in Fines & Penalties.	(72,847)	-
11. Decrease in Intergovernmental Revenue due to Proposition 172 decrease.	690,413	-
12. Decrease in Charges for Current Services Revenue (including mental health grants).	41,440	
TOTAL CHANGES	\$ 795,329	4.00

WORKLOAD INFORMATION

	FY 2004-05	FY 2005-06	FY 2006-07	3 Year Avg.	Est. FY 2007-08
Felonies reviewed	3,852	4,580	4,448	4,293	4,990
Misdemeanors reviewed	13,294	13,670	12,352	13,105	13,623
Juvenile Petitions filed	1,126	846	925	966	991
New Victims assisted	1,586	1,941	2,011	1,846	1,965
Truancy cases opened	1,504	1,393	1,761	1,553	2,289
Civil cases opened	231	253	291	258	288

BUDGET IMPACTS

County budget constraints during FY 2004-05 restricted spending and the County Fleet Program, which maintains the vehicles of the DA's Office, was suspended. As a result, vehicles have been retained for longer periods of time, resulting in increased mileage and potentially higher maintenance and repair expenses. During FY 2007-08, several vehicles were replaced and this continues to be an issue as the fleet is updated. The anticipated decrease in grant funding from both the State and Federal government will have an impact on various programs within the Department which may include gang prosecution, child abuse prosecution, truancy and victim assistance.

2007-08 ACCOMPLISHMENTS

- 1. Vigorously prosecuted persons charged with offenses, thereby, protecting the citizens of Monterey County. This particular goal is, and will continue to be, the primary focus of our Department.
- Evaluated all non-mandated services and made every attempt to continue making those services available to the citizens of Monterey County.
- 3. Provided technical and customer training to staff using the services of qualified internal trainers, Equal Opportunity Office, California District Attorney's Association; POST; Information Technology; and MCLE training for attorneys.
- 4. Resolved conflicts between staff and took immediate action to address and resolve the matter at the lowest possible level.
- 5. Provided a comfortable work environment for staff.
- 6. Continued to work closely with Information Technology and other criminal justice departments towards finding viable options to replace the antiquated Criminal Justice Information System (CJIS).
- Goal No. 1: Funding sources were routinely explored to enhance the services and protection afforded the citizens of Monterey County. This goal is ongoing.
- Goal No. 2: Every effort was made to maintain the services that are available to citizens. This is an ongoing goal.
- Goal No. 3: Training opportunities were carefully evaluated. Internal training is made available as the need arises and, whenever possible, staff is registered for training sponsored by other County departments. Rather than rely on outside agencies for training, the Department attempted to provide in-house training as much as possible. This is an ongoing goal.
- Goal No. 4: Any conflict, regardless of the circumstances or the degree of intensity, was addressed immediately. Every effort was made to resolve the conflict as quickly as possible and at the lowest possible level. This is an ongoing goal.
- Goal No. 5: Every effort was made to provide a comfortable and safe working environment for Department employees for the duration of the Courthouse remodeling project.

Goal No. 6: This goal is ongoing and has not been accomplished.

2008-09 GOALS

- 1. Vigorously prosecute persons charged with offenses, thereby, protecting the citizens of Monterey County.
- 2. Evaluate all non-mandated services and make every attempt to continue making those services available to the citizens of Monterey County.
- 3. To the extent funding is available, provide technical and customer training to staff using the services of qualified internal trainers, Equal Opportunity Office, California District Attorney's Association; POST; Information Technology; and MCLE training for attorneys.
- 4. Resolve conflicts between staff and take immediate action to address and resolve the matter at the lowest possible level.
- Provide a comfortable work environment for staff.
- 6. Continue to pursue replacement product(s) for the computer/information systems.
- Goal No. 1: This particular goal continues to be the primary focus of the Department, and funding sources will be routinely explored to enhance the services and protection afforded the citizens of Monterey County. This goal is ongoing.
- Goal No. 2: Every effort will be made to maintain the services that are available to citizens. This is an ongoing goal.
- Goal No. 3: Training opportunities will be carefully evaluated. Internal training will be made available as the need arises and, whenever possible, staff will be registered for training sponsored by other County departments. Rather than rely on outside agencies for training, the Department will attempt to provide in-house training as much as possible. This is an ongoing goal.
- Goal No. 4: Any conflict, regardless of the circumstances or the degree of intensity, will be addressed immediately. Every effort will be made to resolve the conflict as quickly as possible and at the lowest possible level. This is an ongoing goal.
- Goal No. 5: Until a definite completion date for the West Wing remodel is established, the office will continue to make every effort to provide a comfortable and safe working environment for Department employees.
- Goal No. 6: Through the collaborative efforts of Information Technology and other criminal justice departments, pursue the replacement of the current Criminal Justice Information System (CJIS). This is an ongoing goal.

PENDING ISSUES

Mental Health Court: In Fiscal Year 2006-07, with the collaborative efforts of the Courts, the Probation Department, the Public Defender, the Health Department, and the Sheriff's Office, it was determined that there was a need for the establishment of an Adult Mental Health Court and a Juvenile Mental Health Court. The available funding for both programs is 18 months. The

obligation of the DA's Office is to provide .25 of a DDA in each of these separate courts. It is our intention to meet our obligations in both courts by the hiring of a temporary DDA. Future funding for this program may be an issue.

NEUCOM Funding: An ongoing issue for the Narcotics Enforcement Unit County of Monterey (NEUCOM) continues to be the availability of funding. The program is supported by the Chiefs of Police as well as the Sheriff, DA, and Probation Department. The ongoing difficulties of obtaining funding and the allocation of available resources in order to ensure that NEUCOM can operate in the most effective manner possible, is proving to be a significant challenge. The partners will continue to seek funding to keep this valuable program operational. The Recommended Budget contains General Fund appropriations in the amount of \$130,276 for the DA's NEUCOM position, one Full Time Equivalent (FTE) DDA.

Joint Gang Task Force (JGTF) and Silver Star Gang Prevention and Intervention Funding (SSGPI): The JGTF and SSGPI are dedicated to providing prevention and intervention services to the youth in our community, as well as significant suppression efforts by the JGTF in order to make the community a safer place for all residents. The challenge has been that expected funding from Federal sources has not materialized to the extent that had been hoped. This has resulted in both programs seeking augmentations in order to cover the core parts of the program including salaries and benefits for personnel. The challenge of providing the resources for both of these valuable programs is a concern to all of the partners. The DA's Recommended Budget contains General Fund funding for the Department's JGTF position. The JGTF's Recommended Budget contains one quarter interdepartmental reimbursement of DA's \$179,460 share of JGTF expenses. Full reimbursement is pending the ability of the County to fund the JGTF additional funding request of \$745,271 in the final three quarters of FY 2008-09. Regarding SSGPI, the Recommended Budget for Juvenile Institutions and Alternative programs contains \$188,936 in General Fund appropriations for the DA's collaborative services as part of the program.

Criminal Justice Information System (CJIS)/SUSTAIN: In 2004, the Court implemented a new case tracking system (SUSTAIN). County justice agencies continue to maintain the current CJIS on the County's mainframe. Operating expenses continue to increase and will have a significant financial impact on our office. The criminal justice agencies continue to explore all options that will allow an interface for a more efficient and cost effective operation. In 2007, criminal justice agencies contracted with a consulting firm to explore options. The consulting firm recommended to the County that CJIS be replaced. Due to funding constraints this project has not moved forward. Departments continue to research products that may be available.

Relocation: The extensive remodel of the North Wing continues. The DA's Office continues to be housed in a number of locations including temporary modular units while the ongoing remodeling of the North Wing and the anticipated remodeling of the West Wing continues. Operational inefficiencies continue to be experienced by having staff assigned to different locations. It is hoped that efficiencies will result once the DA's Office is located in one building, i.e. the West Wing. There is concern whether the allocated space for the DA's Office in the West Wing will be sufficient to house the existing staff once the building has been remodeled. This matter should be addressed by re-examining whether the DA's Office should receive additional West Wing space. This would necessitate moving other agencies to spaces appropriate for their needs in the main Governmental Center complex.

Impact of County's Financial Difficulties on the Department: The DA's budget has an allocated strength of 131 employees which in our view is the bare minimum to fulfill our responsibilities and sustain our operations. By reducing the budget to the degree recommended, the flexibility of the Department to fulfill its obligations is in jeopardy. The Department will do everything possible to try to protect the citizens of this County; however, the Department is at risk with the Recommended Budget. The Department will monitor the budget carefully and if necessary, will request additional appropriations.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 224

Unit Title: District Attorney

			ED BUDGET 7-2008		TED BUDGET 3-2009	RECOMMENDED BUDGE 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Accounting Technician	80J30	2.00	83,494	2.00	101,354	2.00	101,354
Administrative Assistant to the District Attorne	14C75	1.00	69,058	1.00	80,567	1.00	80,567
Assistant District Attorney	12A04	2.00	294,158	2.00	333,192	2.00	333,192
Chief Assistant District Attorney	12A03	1.00	161,280	1.00	176,182	1.00	176,182
Chief District Attorney Inv	14K60	1.00	123,528	1.00	145,244	1.00	129,704
Deputy District Attorney IV	39D31	43.00	4,679,340	47.00	5,232,532	45.00	5,135,581
Deputy District Attorney IV (unfunded)	39D31U	1.00		1.00		1.00	
District Attorney	10B04	1.00	213,617	1.00	231,797	1.00	231,797
District Attorney Investigator I	34A20	5.00	343,142	5.00	392,250	5.00	343,142
District Attorney Investigator III	34A22	20.00	1,840,097	23.00	2,226,133	20.00	1,979,076
Finance Manager I	20B95	1.00	87,719				
Finance Manager II	20B93			1.00	100,694	1.00	100,694
Investigative Aide	34G10	4.00	165,181	6.00	234,659	4.00	173,440
Legal Assistant	39C01	1.00	47,408	2.00	91,064	2.00	90,668
Legal Secretary	80B22	22.00	929,668	23.00	986,824	22.00	930,329
Legal Typist	80B11	6.00	184,713	7.00	242,839	6.00	197,645
Management Analyst I	14G02	1.00	64,598	1.00	71,162	1.00	71,162
Managing Deputy District Attorney	39D32	3.00	401,973	3.00	423,252	3.00	401,973
Office Assistant II	80E21	1.00	28,464	1.00	31,247	1.00	30,454
Senior Legal Secretary	80B23	2.00	100,798	2.00	104,839	2.00	104,839
Supervising District Attorney Investigator	34A80	1.00	113,758	2.00	240,658	2.00	240,658
Supervising Legal Secretary	80B24	1.00	55,442	1.00	57,664	1.00	57,664
Victim Assistance Advocate	60K02	6.00	307,303	6.00	310,841	6.00	308,438
Victim/Witness Assistance Program Coordinator	60K03	1.00	62,255	1.00	64,750	1.00	64,750
SALARIES AND PERSONNEL SUBTOTAL		127.00	10,356,994	140.00	11,879,744	131.00	11,283,309
SALARY ADJUSTMENTS:							
Salary Savings							<472,163
Pay Differentials			176,618		215,507		215,507
Standby Pay			30,539		28,782		28,782
Terminations Benefits					166,000		
SALARY ADJUSTMENTS SUBTOTAL			207,157		410,289		<227,874
SALARIES AND PERSONNEL TOTAL		127.00	10,564,151	140.00	12,290,033	131.00	11,055,435

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

RSONNEL / FIXED ASSETS
FISCAL YEAR 2008-2009 Unit Title: District Attorney

Budget Unit: 224

			D BUDGET -2008	-	ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SUMMARY OF PERSONNEL CHANGES:							
Deputy District Attorney IV	39D31	43.00	4,679,340	47.00	5,232,532	45.00	5,135,581
District Attorney Investigator III	34A22	20.00	1,840,097	23.00	2,226,133	20.00	1,979,076
Finance Manager I	20B95	1.00	87,719				
Finance Manager II	20B93			1.00	100,694	1.00	100,694
Investigative Aide	34G10	4.00	165,181	6.00	234,659	4.00	173,440
Legal Assistant	39C01	1.00	47,408	2.00	91,064	2.00	90,668
Legal Secretary	80B22	22.00	929,668	23.00	986,824	22.00	930,329
Legal Typist	80B11	6.00	184,713	7.00	242,839	6.00	197,645
Supervising District Attorney Investigator	34A80	1.00	113,758	2.00	240,658	2.00	240,658
SUMMARY OF PERSONNEL CHANGES TO	TAL	98.00	8,047,884	111.00	9,355,403	102.00	8,848,091

CHILD SUPPORT SERVICES

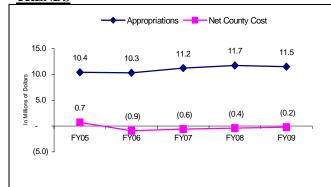
Budget Unit 225

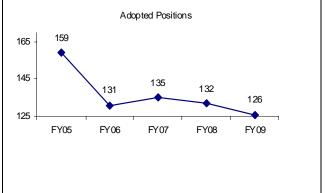
FISCAL SUMMARY

		2007-08			2008-09					
	Ad	opted Budget	C	Current Year <u>Estimate</u>		Request	<u>F</u>	Recommend	C	ecommended Change from 07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	9,513,950	\$	9,015,167	\$	9,388,899	\$	9,388,899	\$	(125,051)
Services & Supplies		2,179,544		2,023,470		2,143,502		2,143,502		(36,042)
Fixed Assets		-				-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		(58,984)		(58,984)		(58,984)
Other Financing Uses		<u>-</u>		<u>-</u>				<u>-</u>		<u>-</u>
TOTAL APPROPRIATIONS	\$	11,693,494	\$	11,038,637	\$	11,473,417	\$	11,473,417	\$	(220,077)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		11,836,982		11,424,134		11,426,008		11,426,008		(410,974)
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		222,359		241,832		262,981		262,981		40,622
TOTAL REVENUES	\$	12,059,341	\$	11,665,966	\$	11,688,989	\$	11,688,989	\$	(370,352)
NET COUNTY COST	\$	(365,847)	\$	(627,329)	\$	(215,572)	\$	(215,572)	\$	150,275

POSITION SUMMARY

		Adopted Budget	Current Year <u>Estimate</u>	Request	Recommend	Recommended Change from 2007-08 Adopted
Total Positions		132.00	128.00	126.00	126.00	(6.00)
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	132.00	0.00	0.00	0.00	(6.00)	126.00
Unfunded Positions	0.00	0.00	0.00	0.00	<u>0.00</u>	<u>0.00</u>
Total Positions	132.00	0.00	0.00	0.00	(6.00)	126.00





CHILD SUPPORT SERVICES

BUDGET UNIT DESCRIPTION

The primary purpose of the Department of Child Support Services (DCSS) is enforcement and collection of child support payments for custodial parents. A wide variety of activities are undertaken by the DCSS to achieve this objective, including locating absent parents and their assets; establishing paternity, including the genetic testing of parents and children; obtaining court-ordered child support and health insurance coverage; and enforcement of current and past due child support obligations. Services are available to families receiving assistance from the Temporary Assistance for Needy Families (TANF) program, as well as formerly assisted and never-assisted families. Child support payments collected on behalf of recipients under the TANF program are used to offset the State, County, and Federal costs of the program. Collections for current support made on behalf of never assisted and former assisted TANF families are distributed directly to those families. Primary Child Support activities include civil enforcement, as well as administrative enforcement remedies and criminal enforcement when necessary.

The Child Support Enforcement Program has been a Federally mandated program since 1975. The Federal program currently reimburses all direct and indirect program costs at a 66% Federal participation rate. This program also provides performance incentive funds to states based on Federally mandated specific outcome related measurements. These funds, however, are kept at the State level and are not shared with counties. The Child Support Enforcement Program in California is a State-supervised, county-administered program. The State funds the remaining 34% of local county program costs by means of providing a set allocation amount each year that includes the Federal program match.

The final local Child Support Services program allocations are pending completion of the State budget process; it is expected that the Department will receive the same allocation it has received from the State for the past six years. Receiving the same allocation year after year results in inability to fill critically needed positions and improve our overall collection totals.

SUMMARY OF RECOMMENDATION

The Department of Child Support Services budget is recommended at \$11,473,417, a decrease of \$220,077 from the Fiscal Year (FY) 2007-08 Adopted Budget. As required by legislation, effective January 1, 2000, this budget has been submitted to the State for approval. The Monterey County Child Support Program is funded with Federal and State funds and currently operates at no cost to the County. The Net County Cost reflected in the Fiscal Summary above is for administrative support activities charged to the program through the Countywide Cost Allocation Plan (COWCAP). The amount allocated to the COWCAP in FY 2008-09 represents a further decrease of \$150,275 due to reduced Treasurer's costs as a result of the implementation of the State Disbursement Unit (SDU).

	Net Cost	<u>Positions</u>
1. Due to insufficient funding from the State, deleted 6 vacant positions to include 1 Account \$	(125,051)	(6.00)
Clerk, 1 Civil Process Server, 3 Legal Process Clerks and 1 Child Support Attorney IV.		
2. Renewed contract with District Attorney's Office (DA).	43,133	-
3. Increased temporary help costs due to vacancies.	140,000	-
4. Increased Lease costs.	37,906	-
5. Increased Intra Fund Reimbursement from DA for shared Human Resources (HR) Analyst.	58,984	-
6. Decreased Data Processing Charges.	(4,697)	
TOTAL CHANGES \$	150,275	(6.00)

WORKLOAD INFORMATION

Monterey County Department of Child Support Services averages about 3,500 new cases per year, which demand the most attention by case managers and the attorney staff. The Department simultaneously closes older cases, pursuant to specifically defined Federal guidelines. Due to reduced staffing over the past six years the Department is currently working with a staffing level that is not conducive to providing proper services. The Department has reduced staffing in all areas, which impacts the Department's ability to perform as desired in providing immediate attention to those who need the Department's services.

The DCSS has also been required to convert to a very complex statewide computer system and staff is in the familiarization process with this challenging system. Defects and a design that is not as user friendly will impact our performance in the immediate future, but the State believes that defects will be fixed and that design improvements will eventually resolve many of the current production and customer service issues.

The Department's main concentration for the upcoming year is mastering the new statewide system and providing necessary input to the State to improve the current design. This will help optimize case worker effectiveness, better enabling staff to focus on providing quality services in a timely manner, and better meeting the needs of the children and families of Monterey County.

	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Amount of Collections:	\$ 35,202,391	\$ 36,438,489	\$ 37,254,753	\$36,679,553	\$35,245,575	\$34,057,929
Number of Cases:	21,280	21,370	20,266	19,572	19,429	19,639

BUDGET IMPACTS

The State Department of Child Support Services continues to hold allocation of funds at the same level as the previous year.
 This "flat allocation of funding" since FY 2002-03 has resulted in an inability to maintain services at previous levels and has resulted in a decrease in staffing every year. Six more positions are being eliminated in FY 2008-09.

CHILD SUPPORT SERVICES

- 2. The Department will experience a downward production output due to the new and very complex statewide system that will impact our efficiency. This will be due to learning this new system and working with a system that still has defects and a design that is not user friendly. Additionally, the State Office of Child Support Services is currently proposing to reduce funding based upon assumptions that the Department has less expenses associated with printing and mailing cost reductions and reduced maintenance and operations related to certain data processing recurring expenditures.
- 3. Monterey County Child Support Program recovers millions of dollars for the State General Fund each year. Recent information (FY 2006-07) shows that Monterey County DCSS recovered over \$3.658 million in the State-share of the welfare (TANF) grants that also helps offset the State share for operating the program. An additional recovery of \$3.632 million is forwarded to the Federal government for the Federal-share of the TANF recovery. The County share that is being recovered is \$.506 million.
- 4. Providing our Child Support Services to individuals that are current recipients or are borderline recipients of services from other agencies can save costs within those other agencies. Such cost avoidance is a result of DCSS providing a high-level of service to individuals who are owed child support, or are in need of health insurance coverage for their children.

2007-08 ACCOMPLISHMENTS

- 1. Monterey County Department of Child Support Services converted to the new single statewide automation system on January 1, 2008. The Department responded to any complaints associated with the newly implemented State Disbursement Center (distribution of child support payments on a centralized basis) and the new automated system.
- 2. Focused on continuous improvements and obtaining maximum efficiency within the Agency.
- 3. Obtained proper funding from the State of California to optimize the performance of the Child Support Enforcement Program.

2008-09 GOALS

- 1. Continue to provide a quality service to our customers and be a leader in the use of best practices and innovation so that families and children are receiving the optimal amount of child support and health insurance coverage.
- 2. Work with the California Child Support Director's Association (CSDA), California Supervisor's Association (CSA) and our legislators to obtain a stable, reliable and sufficient funding for this very important program.
- 3. Continue to provide input to the State and the business partners (vendors) to improve the usability of the new statewide automated system so that the Department can continue to be as effective as possible.
- 4. Be innovative and explore collaboration with others so that the Department optimizes its services in the most efficient manner possible, and helps other agencies obtain cost savings as a result of efforts.

POLICY CONSIDERATIONS

- 1. Due to reduced funding in FY 2002-03 of 5.5% and a basic flat funding allocation from the State each year thereafter, the Department continues to have to reduce staff, which has been accomplished through a forced attrition process. There is a direct correlation between staffing levels and overall collections/performance and the ability for us to obtain child support orders, and enforcing such is diminished greatly when the Department is not sufficiently funded. The families bear the consequences of not receiving the proper services from the Department when it does not have sufficient case managers to process new cases and to maintain the current caseload. Maintaining core-services is critical for the program and the Department is requesting the use of County General Fund money in the amount of \$86,000 to leverage against available Federal dollars of \$166,941. This total amount that would be available for our use would be \$252,941, which would provide funding for four out of six already allocated but vacant Child Support Officers.
- 2. Additional reductions for FY 2008-09 by the State of California in the amount of \$76,212 for transitioning the County to the statewide system is based upon the assumption that recurring electronic data processing costs have been reduced. Additional reduction of \$205,647 is based upon a formula of the percent of the total statewide caseload for reduction of specific batch document printing and mailing costs for local agencies. These reductions are not based on true reductions, but rather on general caseload formulas. This loss of funding will most likely result in the Department reducing additional staffing. The Department is requesting an additional \$95,832 of General Fund monies, which would represent new County discretionary financing contribution equal to 34% (this amount would be beyond the State's reimbursement ceiling) of the total State reductions of \$281,859. The remaining amount would be made up of the Federal government's share at the 66% sharing ratio.

THERE ARE NO PENDING ISSUES.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 225 Unit Title: Child Support Services REQUESTED BUDGET RECOMMENDED BUDGET

			ADOPTED BUDGET 2007-2008		ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Account Clerk	80J21	5.00	189,841	4.00	153,734	4.00	153,734	
Accountant I	20B10	1.00	55,117	1.00	57,528	1.00	57,528	
Accounting Clerical Supervisor	80J20	1.00	54,581	1.00	59,967	1.00	59,967	
Accounting Technician	80J30	5.00	227,248	5.00	257,699	5.00	257,699	
Administrative Secretary	80A33	1.00	53,485	1.00	55,824	1.00	55,824	
Associate Personnel Analyst	14B21	1.00	81,595	1.00	83,663	1.00	83,663	
Child Support Assistant	25C18	11.00	423,945	11.00	438,975	11.00	438,975	
Child Support Attorney IV	39D36	4.00	490,267	3.00	405,830	3.00	405,830	
Child Support Officer II	25C23	49.00	2,421,659	49.00	2,523,541	49.00	2,523,541	
Child Support Officer III	25C24	7.00	394,859	7.00	418,298	7.00	418,298	
Child Support Performance Specialist	25C82	4.00	253,640	4.00	239,021	4.00	239,021	
Civil Process Server	34G21	4.00	149,369	3.00	125,496	3.00	125,496	
Courier	70F21	1.00	41,039	1.00	42,834	1.00	42,834	
Departmental Information Systems Coordinator	4 3J05			1.00	69,189	1.00	69,189	
Deputy Director Child Support Svcs	14K62	1.00	102,059	1.00	109,887	1.00	109,887	
Director of Child Support Services	11A26	1.00	133,512	1.00	142,258	1.00	142,258	
Finance Manager I	20B95	1.00	92,410	1.00	94,793	1.00	94,793	
Legal Assistant	39C01	1.00	49,139	1.00	48,277	1.00	48,277	
Legal Process Clerk	80D23	8.00	283,138	5.00	198,810	5.00	198,810	
Legal Secretary	80B22	1.00	46,830	1.00	34,751	1.00	34,751	
Management Analyst I	14G02	1.00	70,966	1.00	72,765	1.00	72,765	
Management Analyst II	14C30	4.00	304,395	4.00	321,567	4.00	321,567	
Management Analyst III	14C31	2.00	153,430	2.00	159,458	2.00	159,458	
Managing Child Support Attorney	39D37	1.00	136,358	1.00	144,736	1.00	144,736	
Office Assistant II	80E21	3.00	101,544	3.00	109,001	3.00	109,001	
Personnel Technician - Confidential	14H03	1.00	57,324	1.00	59,830	1.00	59,830	
Principal Office Assistant	80E80	1.00	40,897	1.00	44,808	1.00	44,808	
Senior Account Clerk	80J22	2.00	84,679	2.00	90,416	2.00	90,416	
Senior Civil Process Server	34G22	1.00	46,303	1.00	48,329	1.00	48,329	
Senior Departmental Info Systems Coordinator	43J09	1.00	61,122					
Supervising Child Support Officer	25C81	6.00	364,599	6.00	400,465	6.00	400,465	
Supervising Departmental Info Sys Coordinator	43J15	1.00	86,124	1.00	66,189	1.00	66,189	

BUDGET UNIT EXPENDITURE DETAIL

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Unit Title: Child Support Services

Budget Unit: 225

			ADOPTED BUDGE 2007-2008				ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION		NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT		
Supervising Office Assistant I	80E81	1.00	46,263	1.00	37,967	1.00	37,967		
SALARIES AND PERSONNEL SUBTOTA	AL.	132.00	7,097,737	126.00	7,115,906	126.00	7,115,906		
SALARY ADJUSTMENTS:									
Salary Savings			<636,690>		<753,069>		<753,069>		
Pay Differentials									
SALARY ADJUSTMENTS SUBTOTA	AL.		<636,690>		<753,069>		<753,069>		
SALARIES AND PERSONNEL TOTA	ΔL	132.00	6,461,047	126.00	6,362,837	126.00	6,362,837		
SUMMARY OF PERSONNEL CHANGES:									
Account Clerk	80J21	5.00	189,841	4.00	153,734	4.00	153,734		
Child Support Attorney IV	39D36	4.00	490,267	3.00	405,830	3.00	405,830		
Civil Process Server	34G21	4.00	149,369	3.00	125,496	3.00	125,496		
Departmental Information Systems Coordinator	43J05			1.00	69,189	1.00	69,189		
Legal Process Clerk	80D23	8.00	283,138	5.00	198,810	5.00	198,810		
Senior Departmental Info Systems Coordinator	43J09	1.00	61,122						
SUMMARY OF PERSONNEL CHANGES TOTA	AL.	22.00	1,173,737	16.00	953,059	16.00	953,059		

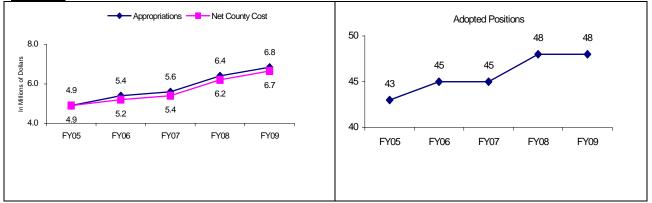
(THIS PAGE INTENTIONALLY LEFT BLANK)

Budget Unit 227

FISCAL SUMMARY

FISCAL SUMMARY	2007-08					200	9	_		
	Adopted Budget		Current Year <u>Estimate</u>		Request		Recommend		Recommended Change from 2007-08 Adopte	
Appropriations	d.	5.051.624	Φ	5 472 020	d.	0.545.005	Ф	5.060.110	¢.	117.406
Salaries & Benefits	\$	5,851,624	\$	5,472,029	\$	8,545,805	\$	5,969,110	\$	117,486
Services & Supplies		731,434		1,118,037		1,187,716		878,494		147,060
Fixed Assets		-				-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(206,371)		(38,051)		-		-		206,371
Other Financing Uses	Φ.	-	Φ.		Φ.	0.722.721	Φ.		Φ.	470.017
TOTAL APPROPRIATIONS	\$	6,376,687	\$	6,552,015	\$	9,733,521	\$	6,847,604	\$	470,917
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		75,510		50,000		131,382		131,382		55,872
Charges, Current Services		60,500		45,000		60,500		60,500		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue				<u>-</u>		_		<u>-</u>		-
TOTAL REVENUES	\$	136,010	\$	95,000	\$	191,882	\$	191,882	\$	55,872
NET COUNTY COST	\$	6,240,677	\$	6,457,015	\$	9,541,639	\$	6,655,722	\$	415,045
POSITION SUMMARY		Adopted	(Current Year					Cl	commended

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		48.00	49.25	65.00	48.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	48.00	2.00	(2.00)	0.00	0.00	48.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	48.00	2.00	(2.00)	0.00	0.00	48.00



BUDGET UNIT DESCRIPTION

The Law Office of the Public Defender (PD) provides legal representation to indigent adults and juveniles charged with crimes and violations of law in Monterey County. It also provides representation for mental health clients whose liberty is sought to be restricted due to mental disease or defect in civil courts. The function of the Department allows the County to meet the obligations imposed upon it by the Constitutions of the United States and California and other applicable statutes, such as California Government Code section 27706. The Public Defender has offices located in Salinas and King City.

The PD's Office is a State Bar certified provider of mandatory Continuing Legal Education. The Public Defender plays a critical role in the many therapeutic Courts of Monterey County, such as Adult and Juvenile Drug Courts, Proposition 36 (Prop. 36) Drug Treatment, Domestic Violence Court, Deferred Entry of Judgment (DEJ) Court, and the Mental Health Treatment Court.

The Public Defender also is a systemic participant in the collaborative aspects of the criminal justice system.

The Public Defender also has budgetary responsibility for the legal services provided by the Alternate Defender Office (ADO). These duties are administrative only and do not involve any direct operational supervision.

SUMMARY OF RECOMMENDATION

	Net Cost	<u>Positions</u>
1. Increase is Salaries & Benefits due to addition of two FTE Deputy Public Defender	\$ 117,486	2.00
positions approved by Board of Supervisors in Fiscal Year (FY) 2007-08.		
2. Transfer of two FTE dedicated to the Alternate Defender Office to BU 228 and	206,371	(2.00)
deletion of cost applied from Administration of Court Assigned Counsel (ADO) activities		
due to transfer of FTE positions from the Public Defender's Office, BU 227, to the ADO,		
BU 228.		
3. Increase in various Services & Supplies items.	147,060	
4. Increase in forecasted revenue from the Mentally Ill Offender Crime Reduction (MIOCR)	(55,872)	
Grant.		
TOTAL CHANGES	\$ 415,045	

WORKLOAD INFORMATION

The Public Defender has recently obtained a professional case management system which became operational in January 2008. Prior to that, the manner and process by which the data was collected and classified was effective for calendaring purposes but did not provide information required for this report. In lieu of presenting antiquated caseloads and workloads, the Public Defender will rely upon the Administrative Office of the Court's compilation released September 24, 2007 for FY 2005-06, which was submitted to the State. The State Bar and National Legal Aid and Defender Association conservatively approximate that Public Defenders Offices represent in excess of 70% of all criminal cases filed after excluding cases where the Public Defender is unavailable because of a conflict of interest.

<u>FILINGS</u>		JUVENILE FILINGS	
Felonies	3,852	Original	733
Non-Traffic Misdemeanors	7,068	Subsequent	600
Traffic Misdemeanors	13,906		
DISPOSITIONS		CONSERVATORSHIP	
Felonies	3,126	Filings	71
Non-Traffic Misdemeanors	6,126		
Traffic Misdemeanors	8,924		

(Figures do not include Probation Violations.)

BUDGET IMPACTS

Budget impacts provided by the Public Defender's Office are as follows:

The heavy caseload handled by attorneys, investigators and clerical staff has contributed to the recent departure of key senior defense staff as predicted in earlier budget narratives. Legal, ethical and budgetary requirements have mandated a reorganization of the PD's relationship with and supervision of the Alternate Defenders Office (ADO), which handles cases where the PD has a conflict of interest.

Budgetary allocations reflect demonstrable requirements as determined by cases and workloads. For instance, significant interpreter services are required owing to the substantial portion of clients who speak languages other than English. Ancillary services and expert witness availability need to correspond to the requirements of cases assigned to the Office for representation. Grant and County-funded special crime suppression collaborations have not included the PD, yet they have significantly impacted caseload and ability to provide services. Examples such as the County's Gang Task Force and Anti-Domestic Violence Collaborative provide important services for County residents, yet they also further strain stretched defense resources.

The PD will work with the CAO in review of the Auditor-Controller's Audit to address unmet needs as indicated and to the extent possible given the County's financial situation. The PD is aware that all necessary resources cannot be obtained at once.

2007-08 ACCOMPLISHMENTS

- 1. A formal separation between the PD and ADO was established which will enable the County to meet its indigent defense responsibilities in a lawful and ethical manner while realizing economic efficiency.
- The Office has initiated a professional case management system to process the large number of cases handled. The system, Defender Data, is electronically linked to the Monterey County Superior Court and is a powerful new tool, capable of managing day-to-day operations and generating a wide variety of reports and statistical analyses critical for management decisions.
- 3. Furniture, phones, computer and fax were acquired to support the PD's activities in the King City Courthouse.
- 4. The PD is working with the Court and County to address Ancillary defense costs ordered by the Court. A review process is being developed to provide for due process requirements of these serious financial obligations which may be imposed by the Court.
- A second defender was assigned to the Truancy Court to promote meaningful legal and educational assistance for charged minors and their families.
- 6. The PD's Office researched and provided third party Court statistical data which contributed to the in-depth study and review provided by the Auditor-Controller.
- A regular legal education program was started. Speakers on various topics were recruited to address PD attorneys. Some of
 the subjects included: preserving appellate rights and perfecting legal issues; Character Evidence and Gang Cases. State
 Bar continuing legal education credits were awarded.
- 8. The PD coordinated the presentation of an actual criminal trial at a local area high school. Criminal Justice partners and the Department of Education were brought together for a unique and efficient public service presentation.
- 9. Developed a cost-efficient quality system to coordinate and deliver competent legal services for eligible indigent persons whether represented by the PD, ADO, or subsequent levels of appointed counsel.
- 10. Enhanced the quality, success and effectiveness of the County's critical therapeutic courts through meaningful reviews, quality treatment, imposition of graduated sanctions and incentives, substance abuse monitoring and access to a coordinated system of appropriate treatment and life skills services.

2008-09 GOALS

- 1. To address heavy caseloads and workloads.
- 2. To complete and implement an efficient and effective process for determining and assessing PD fees from capable clients.
- To obtain adequate funding for clients involved in the Therapeutic Courts. This includes locating and obtaining potential non-County funding sources. The PD wrote a pending Federal drug court application for the benefit of the criminal justice system.
- Addressing bilingual and gender-appropriate investigation shortages. Many years have passed since any investigators were added to staff.
- 5. Provide critical writs and appeals capacity and serve clients with appropriate legal representation.
- Obtain and provide critical supervision necessary to promote quality, respond to Court needs and develop necessary attorney competencies.

PENDING ISSUES

Pending issues provided by the Public Defender's Office are as follows:

The Public Defender's Office and Alternate Defender's Office will be forced to reduce overall legal representation as a result of the Recommended Budget's appropriations. Caseloads and workloads have steadily risen for several years without corresponding growth in defense resources. In addition, new and significant responsibilities have been imposed by Court order without option, which must be met. The representation provided must meet professional standards in order to be constitutionally adequate. Challenges to the adequacy of representation provided by the County Public Defender and Alternate Defender's Offices are being made with increasing frequency. The PD's Office has conducted a verified benchmark study of similar California counties. It has also cooperated fully with the Auditor-Controller's Office in an operational audit. The report will be issued in the near future. The benchmark study reveals no similar county with caseloads as high as Monterey County. This situation developed over the course of many years. It cannot be corrected completely in one budget cycle but it must be considered and addressed in some fashion. Recommended resources will result in numerous consequences. For Example:

The Superior Court must exercise its discretion in the appointment of counsel in multi-level conflict cases and the provision of ancillary services such as investigation, expert witnesses and evaluation of evidence. This has grown incrementally as private counsel has petitioned the Court. Neither the Public Defender nor Alternate Defender's Office has any authority or control over this process. The Recommended Budget makes no allowance for this required process and reduces indigent defense resources.

State and Federal funding has allowed for needed prosecutors, police, Sheriff and Probation Officers, and has specially targeted programs without addressing their impact upon the constitutionally mandated defense counsel. A "weighted case" analysis should be done so that accurate forecasts can be made concerning personnel needs, budget requests, etc. Increases in staffing have not matched the escalation in case volume. A data analysis is essential to demonstrate how precarious the current staffing

The Public Defender's Law Office works diligently to provide a high quality of representation. Caseloads (the raw number of cases represented by the PD) and workloads (the weighted quantity and quality required to effectively represent each client) are an ongoing challenge. To provide verifiable facts for decisions concerning resource allocation a benchmark study of several similar counties has been completed in collaboration with the Office of the Auditor-Controller. The Public Defender is also working with the County Administrative Office (CAO) to address areas of critical need. Inadequate space is available in the PD's modular unit for professional offices, investigator and clerical positions. A dedicated writs and appeals attorney has not yet been retained for required casework.

The Public Defender's Office will work with County Administrative Office to address the pending issues outlined above to the extent possible given the County's financial situation. The Auditor/Controller's operational review and audit will provide important information for fact-based decisions. The Public Defender is committed to cooperating with the County Administrative Office as the County faces a fiscal crisis. At the same time, the Public Defender has a Constitutional Mandate, which it must honor first and foremost as its mission.

POLICY CONSIDERATIONS

The Public Defender plans to make a request during the FY 2008-09 Budget Hearings for appropriations above the level of funding recommended by the County Administrative Office. Requested policy considerations provided by the Public Defender's Office include the following:

- The Public Defender's Office is extremely challenged in its ability to provide supervision for legal and support staff. There is one Chief Defender and one Assistant. The Public Defender must have the ability and resources to administer and operate a significant law office. A reallocation of a Senior Attorney, Deputy Public Defender IV, to an Assistant Public Defender will focus on this issue, as well as provide critical writs and appeals representation. Cases have been reversed owing to this deficiency and administrative agencies are involved. Associated cost of \$78,015 is requested.
- Two additional Deputy Public Defender positions approved by the Board of Supervisors at mid-year, FY 2007-08. These positions are in the recruitment process, yet are not funded in the Recommended Budget. These lawyers are critically needed to provide required legal services and to enable the PD's Office to avoid declaring itself unavailable to accept additional cases. The increase in Salaries and Benefits recommended only covers the negotiated salary increases effective July 1, 2008. The requested amount is \$384,055.
- The Public Defender's Office is in need of two Public Defender Investigators to meet the investigative demands of the high Public Defender caseload. Cases cannot be handled without being investigated. PD investigative staff cannot keep up with current serious demands. In custody cases have been continued and speedy trial rights implicated. The requested amount is \$203,076 to address this requirement.
- Staff remains crowded in temporary modular units and storage impacts available work area. Hallways are crowded with boxes. Not all attorneys have offices, and all conference rooms have been eliminated. Additional professional office space is immediately needed. Associated cost is \$ 67,500.
- Work by the contract Writs and Appeals attorney, also approved at mid-year, to address the cases affected by the DUI State Lab oversight continues after June 30, 2008, but is not funded in the Recommended Budget. The requested amount is \$20,000.
- Additional funding is needed to fully fund the pay differentials for existing employees totaling \$22,195. Recommended Budget, \$12,684; requested amount is \$9,511.

Augmentation to reallocate a Deputy Public Defender IV position to an Assistant Public \$	Net Cost 78,015	<u>Positions</u>
Defender.	,	
2. Augmentation to fund two Deputy Public Defender IV positions approved by the Board of	384,055	
Supervisors at mid-year, FY 2007-08.		
3. Addition of two Public Defender Investigator positions to meet the investigative demands of	203,076	2.00
the high Public Defender caseload.		
 A budget for additional professional office space for all approved positions and necessary private conference rooms, client interview rooms, and storage space. 	67,500	
5. A budget for work by contract Writs and Appeals attorney approved by the Board of	20,000	
Supervisors at mid-year, FY 2007-08.		
6. Augmentation to fully fund pay differentials for existing employees.	9,511	
TOTAL POLICY CONSIDERATIONS: \$	762,157	2.00

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

SONNEL / FIXED ASSETS
FISCAL YEAR 2008-2009 Unit Title: Public Defender

Budget Unit: 227

			D BUDGET -2008		ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Administrative Secretary	80A33	1.00	52,513				
Allocation to be determined (for x unit)	99Z9X	1.00	100,000	1.00	141,468		
Assistant Public Defender	12C11	1.00	145,481	1.00	164,574	1.00	152,613
Deputy Public Defender IV	39P31	23.00	2,466,490	27.00	3,182,517	25.00	2,617,621
Finance Manager I	20B95	1.00	87,719	1.00	94,058	1.00	94,058
Investigative Aide	34G10			1.00	46,463		
Legal Assistant	39C01			1.00	51,112		
Legal Secretary	80B22	8.00	356,660	9.00	425,588	7.00	324,738
Legal Typist	80B11			1.00	40,350		
Management Analyst I	14G02			1.00	72,231	1.00	72,231
Managing Deputy District Attorney	39D32			2.00	287,351		
Office Assistant II	80E21	1.00	35,575	1.00	41,572	1.00	37,898
Psychiatric Social Worker II	60B21			2.00	146,544		
Public Defender	11A18	1.00	188,460	1.00	202,259	1.00	202,259
Public Defender Investigator II	34D23	4.00	282,296	6.00	439,028	4.00	293,676
Public Defender Investigator III	34D40	2.00	136,288	2.00	160,103	2.00	160,103
Secretarial Assistant	80A30			1.00	40,350		
Senior Account Clerk	80J22	1.00	47,536	2.00	89,608		
Senior Legal Secretary	80B23	2.00	121,277	3.00	156,750	3.00	149,750
Supervising Legal Secretary	80B24	1.00	55,442	1.00	57,664	1.00	57,664
Supervising Public Defender Investigator	34D80	1.00	84,924	1.00	88,345	1.00	88,345
SALARIES AND PERSONNEL SUBTO	TAL	48.00	4,160,661	65.00	5,927,935	48.00	4,250,956
SALARY ADJUSTMENTS:							
Salary Savings					40,346		<40,346>
Pay Differentials			64,883		30,435		12,684
Terminations Benefits					8,000		
SALARY ADJUSTMENTS SUBTO	TAL		64,883		78,781		<27,662>
SALARIES AND PERSONNEL TO	TAL	48.00	4,225,544	65.00	6,006,716	48.00	4,223,294
SUMMARY OF PERSONNEL CHANGES:							
Administrative Secretary	80A33	1.00	52,513				
Allocation to be determined (for x unit)	99Z9X	1.00	100,000	1.00	141,468		

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

FISCAL YEAR 2008-2009 Unit Title: Public Defender

Budget Unit: 227

			D BUDGET -2008	-	ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Deputy Public Defender IV	39P31	23.00	2,466,490	27.00	3,182,517	25.00	2,617,621
Investigative Aide	34G10			1.00	46,463		
Legal Assistant	39C01			1.00	51,112		
Legal Secretary	80B22	8.00	356,660	9.00	425,588	7.00	324,738
Legal Typist	80B11			1.00	40,350		
Management Analyst I	14G02			1.00	72,231	1.00	72,231
Managing Deputy District Attorney	39D32			2.00	287,351		
Psychiatric Social Worker II	60B21			2.00	146,544		
Public Defender Investigator II	34D23	4.00	282,296	6.00	439,028	4.00	293,676
Secretarial Assistant	80A30			1.00	40,350		
Senior Account Clerk	80J22	1.00	47,536	2.00	89,608		
Senior Legal Secretary	80B23	2.00	121,277	3.00	156,750	3.00	149,750
SUMMARY OF PERSONNEL CHANGES TO	TAL	40.00	3,426,772	57.00	5,119,360	40.00	3,458,016

COURT ASSIGNED COUNSEL

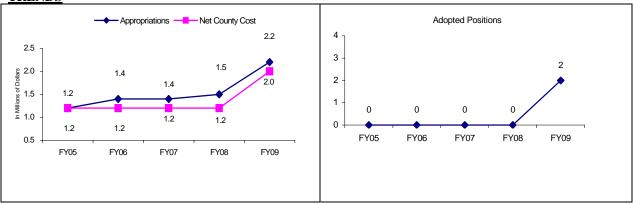
Budget Unit 228

FISCAL SUMMARY

	2007-08				2008-09					
									Red	commended
			C	urrent Year					Cł	nange from
	Ado	opted Budget		Estimate		Request	R	ecommend	2007	-08 Adopted
Appropriations										
Salaries & Benefits	\$	-	\$	_	\$	-	\$	303,330	\$	303,330
Services & Supplies		1,467,600		1,878,437		2,118,251		1,944,152		476,552
Fixed Assets		-		-		-		-		-
Other Charges		-		_		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses					_	<u>-</u>				
TOTAL APPROPRIATIONS	\$	1,467,600	\$	1,878,437	\$	2,118,251	\$	2,247,482	\$	779,882
P.										
Revenues	Φ		Φ		Φ		Φ		Φ	
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		250,000		175,000		200,000		200,000		(50,000)
Charges, Current Services				-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue			_				_			
TOTAL REVENUES	\$	250,000	\$	175,000	\$	200,000	\$	200,000	\$	(50,000)
NET COUNTY COST	\$	1,217,600	\$	1,703,437	\$	1,918,251	\$	2,047,482	\$	829,882

POSITION SUMMARY

Total Positions	_	Adopted Budget 0.00	Current Year Estimate 0.00	Request 0.00	Recommend 2.00	Recommended Change from 2007-08 Adopted 2.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	0.00	0.00	2.00	0.00	0.00	2.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	0.00	0.00	2.00	0.00	0.00	2.00



COURT ASSIGNED COUNSEL

BUDGET UNIT DESCRIPTION

The Court Assigned Counsel, referred to as the Alternate Defender's Office (ADO), Budget Unit (BU) provides funds for the cost of appointed counsel and related defense costs for indigent criminal defendants who are not represented by the Public Defender due to a conflict of interest or other appropriate reason. Conflict case services are provided under contract with private attorneys. This unit also represents juveniles charged in the Superior Court with delinquency violations when the Public Defender has a disqualifying conflict of interest. This unit has the responsibility to fund the Prison Defense Program administered by the Public Defender's Office (PD). The State reimburses counties for costs related to criminal defense of individuals incarcerated and charged with crimes described in Penal Code Section 4750. This budget unit also covers indigent defense costs not covered by the State Trial Court Funding Program. This budget unit may also be required to pay for certain defense ancillary fees as requested by private criminal defense counsel when ordered by the Presiding Judge of the Superior Court after a finding of necessity and the defendant's indigence. To date, the court has made only one such order which is currently the subject of a Petition for Writ of Mandamus to the Sixth District Court of Appeal. All such motions to date have been opposed by County Counsel's Office and will be until further clarification from the Court of Appeal. The Assigned Counsel unit also represents appellate cases assigned by the Sixth Circuit Appellate Court and misdemeanor appeals cases when appropriate before the Appellate Department of the Superior Court. The Department, with the assistance of the County Administrative Office (CAO) Budget and Analysis Division, has developed a budget for the ADO that will be independent from the PD's budget to maintain the strict separation required between the PD and ADO functions. The requested amount is \$14,635.

SUMMARY OF RECOMMENDATION

		Net Cost	Positions
1. Transfer of two ADO positions from the Public Defender BU 227.		\$ 303,330	2.00
2. Increase in miscellaneous Services & Supplies.		476,552	-
3. Decrease in forecasted revenue from reimbursements.	_	50,000	
	TOTAL CHANGES	\$ 829,882	2.00

WORKLOAD INFORMATION

The Public Defender has recently obtained a professional case management system which became operational in January 2008. Prior to that, the manner and process by which the data was collected and classified was effective for calendaring purposes but did not provide information required for this report. In lieu of presenting antiquated caseloads and workloads, the Public Defender will rely upon the Administrative Office of the Court's compilation released September 24, 2007 for fiscal year 2005-06, which was submitted to the State. The State Bar and National Legal Aid and Defender Association estimate that Public Defenders Offices represent in excess of 70% of all criminal cases filed after excluding cases where the Public Defender is unavailable because of a conflict of interest.

<u>2007 Court Statistics Report:</u> The figures below are drawn from the Administrative Office of the Courts' 2007 Court Statistics Report. Figures represent the Courts' count of total filings, not total cases that went to court or were represented by the Public Defender.

<u>FILINGS</u>		JUVENILE FILINGS	
Felonies	3,852	Original	733
Non-Traffic Misdemeanors	7,068	Subsequent	600
Traffic Misdemeanors	13,906		
DISPOSITIONS		CONSERVATORSHIP	
Felonies	3,126	Filings	71
	3,120	1 IIIIIgs	/ 1
Non-Traffic Misdemeanors	6,126	1 migs	71

2007-08 ACCOMPLISHMENTS

The Public Defender's Office has initiated a professional case management system to process the large number of cases handled by the PD and the ADO. The ADO portion was programmed independently from the PD system to maintain the separation required between the PD and the ADO. The system, defenderData, is electronically linked to the Monterey County Superior Court and is a powerful new tool, capable of managing day-to-day operations and generating a wide variety of reports and statistical analyses critical for management decisions.

New contracts that appropriately compensate experienced alternate defense counsel were awarded during the past fiscal year.

Human Resources staff is currently creating a new classification of Alternate Public Defender (APD). The position will implement the organizational structure as the means by which the County will meet its obligation to maintain a strict separation required between the Public Defender's Office and the alternate public defender function. The Alternate Public Defender will serve as Director of the ADO and will be the Attorney of Record. The position will be responsible for contract compliance, training, relations and contact with the Court and its administrative office on behalf of indigent conflict counsel; and carry a

COURT ASSIGNED COUNSEL

modified felony caseload within the ADO unit. The APD will make all decisions, policies, suggestions or directives regarding representation of clients and handling of cases. S/he will be responsible for ensuring that each law group is physically separate from the others and has independent files, computers, office space and clerical help, and that the administrative unit (Public Defender) has no role in handling individual cases and no access to confidential information. The Public Defender will be unable to influence the APD's discretion or that of attorneys in this group as to representation of clients or conduct of the group.

2008-09 GOALS

The Alternate Defense Office's ultimate and overriding obligation is to properly represent each individual client. All other loyalties and concerns are subordinate to best interests of each client. In order to provide effective representation in the upcoming year a primary goal is to increase the number of local attorneys who participate in the program. Contracting attorneys in adult felonies and misdemeanors, juvenile and dependency cases accept the majority of appointments. However a substantial number of ADO cases, due to conflicts of interest and those cases originating in the two prisons in Monterey County are assigned to attorneys willing to participate in the program. The pool of available, qualified contract counsel is diminishing. In order to provide service to the Courts and assure effective representation the goal is to continue to work on strategies to efficiently attract and maintain appropriate counsel for Monterey County indigent legal requirements.

PENDING ISSUES

The most difficult problem confronting the ADO is predicting costs and caseloads. The workload is dependent on cases filed and the concurrent ancillary expenses ordered by courts, and court appointments of private attorneys. The ADO will work to develop a model that will be useful in predicting workloads.

The Recommended Budget for rental of office building will allow the PD/ADO administration to continue to work with County Facilities Division to locate office space for the ADO unit. This move will meet the County's obligation to maintain a strict separation required between the Public Defender's Office and the alternate public defender function. It will also partially meet the PDO's office space shortage.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 228

Unit Title: Court Assigned Counsel

2.00

224,949

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

REQUESTED BUDGET ADOPTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT CODE PERSONNEL: Allocation to be determined (for x unit) 99Z9X 1.00 180,000 80J22 Senior Account Clerk 1.00 44,949 SALARIES AND PERSONNEL SUBTOTAL 224,949 2.00 SUMMARY OF PERSONNEL CHANGES: Allocation to be determined (for x unit) 99Z9X 1.00 180,000 80J22 Senior Account Clerk 1.00 44,949

SUMMARY OF PERSONNEL CHANGES TOTAL

SHERIFF - ADMINISTRATION AND ENFORCEMENT BUREAU

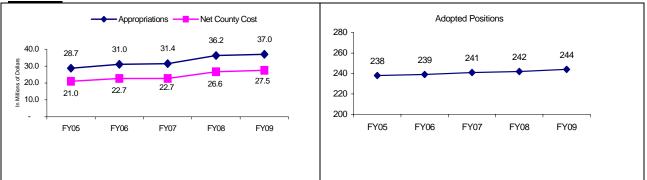
Budget Unit 230

FISCAL SUMMARY

	2007-08			2008-09						
				_					Red	commended
			(Current Year					Cl	nange from
	Ad	opted Budget		Estimate		Request	I	Recommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	29,884,976	\$	29,850,080	\$	33,755,184	\$	30,333,318	\$	448,342
Services & Supplies		5,942,812		6,220,492		7,286,061		6,270,471		327,659
Fixed Assets		461,192		443,487		840,000		500,000		38,808
Other Charges		-								-
Intra Fund Transfers		(161,000)		(161,000)		(235,000)		(235,000)		(74,000)
Other Financing Uses		100,000	_	100,000	_	100,000	_	100,000		
TOTAL APPROPRIATIONS	\$	36,227,980	\$	36,453,059	\$	41,746,245	\$	36,968,789	\$	740,809
Revenues										
Licenses, Permits, Franchise	\$	245,000	\$	245,000	\$	245,000	\$	245,000	\$	-
Intergovernmental Revenues		7,415,212		7,066,071		6,689,386		6,689,386		(725,826)
Charges, Current Services		1,919,062		1,919,062		1,938,968		1,938,968		19,906
Fines, Forfeitures, Penalties		10,000		10,000		10,000		10,000		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		12,300		273,625		537,300		537,300		525,000
TOTAL REVENUES	\$	9,601,574	\$	9,513,758	\$	9,420,654	\$	9,420,654	\$	(180,920)
NET COUNTY COST	\$	26,626,406	\$	26,939,301	\$	32,325,591	\$	27,548,135	\$	921,729

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		242.00	241.00	257.00	244.00	2.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	237.00	1.00	5.00	1.00	(5.00)	239.00
Unfunded Positions	<u>5.00</u>	0.00	(5.00)	<u>5.00</u>	0.00	<u>5.00</u>
Total Positions	242.00	1.00	0.00	6.00	(5.00)	244.00



SHERIFF – ADMINISTRATION AND ENFORCEMENT BUREAU

BUDGET UNIT DESCRIPTION

The Monterey County Sheriff's Office provides public safety services to the residents of Monterey County. Services include 24-hour uniformed patrol, investigation of crimes, narcotics and agriculture related investigation, records management, juvenile intervention and community policing.

ENFORCEMENT OPERATIONS BUREAU (EOB):

This Bureau provides uniformed patrol, emergency and critical incident response, criminal investigation, narcotics enforcement, homeland security integration, special event management and a range of specialized enforcement functions. It is comprised of the following divisions:

Patrol Division: Provides routine patrol and emergency response on a 24/7 basis. The Division operates from three stations: Monterey (Coastal Station), Salinas (Central Station), and King City (South County Station). This Division also includes Crime Prevention Specialists, the Canine Unit, the Search and Rescue/Dive Team, Mounted Unit, and the Sheriff's Emergency Assistance Team (SEAT).

Special Operations Division: Manages and oversees law enforcement functions at major/special events. This Division also includes the Vehicle Abatement program, the Auto Theft unit, SWAT/Hostage Negotiation, Special Enforcement detail, the Motor Squad and the Reserve Deputy Sheriff Program.

Investigations Division: Investigates major, complex and sensitive cases. Sub-units focus on person crimes (e.g. homicide, robbery), property crimes, sexual assault and domestic violence. This Division includes the Agricultural Crimes unit and the Forensics Unit. The Narcotics Division is part of this Division, and includes units focused on marijuana eradication and methamphetamine trafficking.

Homeland Security Division: Manages and oversees Homeland Security grants and associated activities related to homeland security, terrorism, mutual aid coordination, emergency management and disaster preparedness. This Division also includes vehicle fleet maintenance, the Sheriff's component of the Gang Task Force, Criminal Intelligence, the Bomb Squad and the Helicopter unit.

ADMINISTRATION BUREAU:

This Bureau serves as a support unit to the Enforcement Operations Bureau (EOB), Custody Operations Bureau (COB), and Coroner's Office. It is comprised of the following divisions and units:

Fiscal Division: Supports the executive staff with the management of the financial matters of the Sheriff's Office. It manages budgets, payroll and processes personnel related information, accounts payables/receivables, program billings, permits, alarms, special funds and grants. It also processes the purchasing of all items needed by the Sheriff's Office and administers the Inmate Welfare Fund for the COB.

Record Division: Provides supports to the Bureaus of the Sheriff's Office and to all law enforcement agencies in Monterey County. Functions and sections of this Division include Applicant Fingerprinting/Front Counter, Arrest Records, Automated Systems, Crime Reports and Warrants/Restraining Orders.

Professional Standards Division: Includes: Internal Affairs, Employee Testing, Human Resources, Workers' Compensation and Public Information Requests. The commander is also the Sheriff's Office Equal Employment Officer and the Loss Prevention Committee Chairman. Functions and sections include Volunteer Units, the Internal Affairs Unit, Human Resources and Workers' Compensation.

Training Division: Responsible for providing mandated training for all Sheriff's personnel and maintaining files of all completed training. Peace Officer Standards and Training (POST) requires that all EOB deputies attend a minimum of 24 hours of advanced training bi-annually. Standards and Training in Corrections (STC) mandates the training received by deputies assigned to the COB. STC requires that all COB deputies receive 24 hours of training annually.

Recruiting Division: Responsible for recruiting needed personnel for the Sheriff's Office, and for completing background investigations on all applicants.

Civil Unit: Performs the processing and serving of civil processes, includes small claims, real property levies, and bank levies and evictions. All these services are provided throughout the entire County including locations inside the incorporated cities.

Volunteer and Youth Units and Youth Services Unit: Assists the Sheriff's Office in advisory, supportive and service roles. Participants mentor leadership and life skills in youths to benefit the community. The Explorer Post Youth Program prepares youth for a future in law enforcement. They receive training in the duties of law enforcement and the functions of the Sheriff's Office, as well as working special events or community service projects.

The Sheriff's Advisory Council (SAC): Consists of 175 volunteers and is established to assist the Sheriff's Office with funding specialized equipment. SAC has raised over \$500,000 and committed to raise funds for the helicopter program.

SHERIFF – ADMINISTRATION AND ENFORCEMENT BUREAU

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 recommended appropriations for the Sheriff's Administration and Enforcement Operations Bureau total \$36,968,789. This is an increase of \$740,809 over FY 2007-08. Revenue is estimated at \$9,420,654, a \$180,920 decrease, and the recommended Net County Cost totals \$27,548,135, an increase of \$921,729 compared to FY 2007-08. Significant changes are detailed below:

	Net Cost	Positions
<u>Appropriations</u>		
1. Addition of one Deputy Sheriff position for Castroville substation.	\$ 120,502	1.00
2. Addition of one Accounting Clerical Supervisor position (FY 2007-08 mid year).	56,316	1.00
3. Increase to Salaries and Benefits due to negotiated salary increases.	975,949	
4. Decrease in recommended overtime appropriations.	(77,665)	
5. Decrease in Public Employee Retirement System (PERS) costs due to "414(H)(2)" program implementation.	(626,760)	
6. Removal of Pre-booking medical expenditure appropriations due to creation of new Budget Unit 252.	(466,665)	
7. Increase in County Motor Pool charges due largely to fuel costs.	199,453	
8. Increase in Professional & Special Services appropriations due largely to helicopter contract.	510,250	
9. Other miscellaneous increases in Services & Supplies due to cost increases.	84,621	
10. Increase in Fixed Assets for vehicles.	38,808	
11. Decrease in Intra Fund Transfers to other departments due to changing programs.	(74,000)	
Revenues		
12. Decrease in Proposition 172 Public Safety Sales Tax revenue.	738,587	
13. Increase in Seized-Forfeited Property restricted revenue - will be used primarily to pay helicopter		
contract.	(370,000)	
14. Increase in Other Contributions - donation from Sheriff's Advisory Counsel for helicopter program.	(150,000)	
15. Increase in Insurance Fraud revenue.	(59,152)	
16. Other miscellaneous decreases in revenues.	21,485	
TOTAL CHANGES	\$ 921,729	2.00

WORKLOAD INFORMATION

General activities of the Sheriff's Administration and Enforcement Bureau are shown in the following table:

		Act	ual		Estimated	Projected
	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Warrants Received	13,355	14,538	15,348	15,900	16,000	16,000
Felony Offenses Reported	2,625	2,756	2,895	2,900	2,950	2,950
Misdemeanor Offenses Reported	2,310	2,425	2,552	2,575	2,600	2,600
Number of Civil Services	7,534	7,400	7,261	7,762	7,800	7,800

BUDGET IMPACTS

The Sheriff's Office is concerned that the Recommended Budget will not contain sufficient appropriations to cover the full fiscal year's appropriations needs for salaries, benefits and overtime. Current Recommended Budget appropriations would not allow for any additional positions to be hired beyond current staffing levels.

SHERIFF'S OFFICE VISION

The Monterey County Office of the Sheriff is committed to improving the quality of life for everyone in Monterey County by working with the community to decrease crime through problem-oriented policing and community-based programs.

The Monterey County Office of the Sheriff will work towards eliminating gangs and gang violence, eliminating illegal drugs and drug traffickers, preventing school violence, and protecting Monterey County citizens and visitors from acts of terrorism.

The Sheriff's Office shall be fiscally responsible to the public's money, employing best business practices to deliver effective and efficient services.

2007-08 ACCOMPLISHMENTS

Goals established by the Monterey County Office of the Sheriff for FY 2007-08 are as follows:

1. The Sheriff will continue to enforce criminal law in the unincorporated County area. The Sheriff's Office will continue to provide public safety protection through uniformed patrol and support services; and to continue to act as the first line of defense, providing mutual aid and backup to any police department or other agency requesting our assistance.

SHERIFF – ADMINISTRATION AND ENFORCEMENT BUREAU

- 2. Improve the quality of life through community partnerships that promote safe schools, neighborhoods and families.
- 3. Strive to reduce drug manufacturing and trafficking within Monterey County.
- 4. Work to eradicate gang activities, as well as address juvenile and adult criminal activity in our communities and rural areas.
- 5. Provide quality law enforcement and detention services.
- 6. Respect and protect the worth, dignity, and rights of our employees and people of Monterey County.
- Continue to work collaboratively with all city and County governmental agencies, as well as the private sector; and continue community policing to better serve the citizens of Monterey County.
- 8. Collaborate with law enforcement agencies in Monterey and other counties, work to reduce the crime impact upon the agriculture industry.

2008-09 GOALS

Continued dedication to the goals outlined above.

PENDING ISSUES

- 1. The Sheriff's Office is concerned that the Recommended Budget does not contain sufficient appropriations to cover the full Fiscal Year's salaries, benefits and overtime needs necessary to maintain the current level of services. There would be no new hires beyond current staffing levels.
- 2. As with prior budgets, the FY 2008-09 Recommended Budget does not include appropriations from the State-funding portion for the five positions funded by the Citizens' Option for Public Safety (COPS) Program/Supplemental Law Enforcement Services Funds (SLESF). The law requires that the Board of Supervisors consider the allocation of these funds in a public hearing in September of each year, separate and apart from regular Budget Hearings.
- 3. The Recommended Budget for overtime appropriations is \$2,047,140. This is an increase of \$77,665 from prior year's adopted overtime budget, and \$593,665 less than the Department's current year estimated overtime usage. The Sheriff's Office will work with the County Administrative Office to analyze and understand overtime usage, and will bring findings of this collaborative effort to the Board of Supervisors' Budget Committee during FY 2008-09.

POLICY CONSIDERATIONS

The Sheriff's Office plans to make a request through the Board of Supervisors during Budget Hearings for appropriations above the FY 2008-09 Recommended Budget level. The policy considerations from the Sheriff's Office for the Board of Supervisors consideration during Budget Hearings are as follows:

- 1. Nine additional Deputy Sheriff positions to begin to rebuild prior years' budget reductions. The cost for this request is \$900,537. Restoring some of these positions will enable the Sheriff's Office to improve on the current level of service provided to the public in the unincorporated areas of Monterey County.
- 2. A budget augmentation of \$183,434 is needed to add one captain in the Administration Bureau. A captain position provides the managerial presence that would better meet the daily operations of the Sheriff's Office Administration Bureau Divisions.
- 3. One Department Information Systems Manager position is needed to coordinate and support information systems activities for all technology projects in the Sheriff's Office. The cost for this position is \$65,059.
- 4. Additional funding of \$12,303 is needed for reallocation of the Office's Finance Manager's position to Finance Manager III from Finance Manager II to properly compensate the position for the amount of works and the level of responsibilities.
- A budget augmentation of \$64,665 is needed to add one Office Assistant III for the Central Patrol Station to provide the
 clerical support to the station Commander, patrol Sergeants and deputies to ensure the safety of the residents of Monterey
 County and to provide backup to deputies in the field.
- 6. A budget augmentation of \$76,234 is needed to add one Building Maintenance Coordinator. The position will enable the Sheriff's Office to coordinate all preventive maintenance and repair of the Sheriff's Office buildings, including the Administration Building, and South County and Coastal Stations.
- 7. Three additional patrol vehicles and one patrol truck at an estimated additional cost of \$120,000 is needed. The Sheriff's Office vehicle fleet has been severely impacted by prior year reductions in vehicle funding. The Patrol Division currently has several vehicles with over 120,000 miles each that need to be replaced. By replacing high mileage vehicles, deputy safety is improved and services continue to be provided without interruption.

SHERIFF - ADMINISTRATION AND ENFORCEMENT BUREAU

- 8. A budget augmentation of \$40,000 is needed to purchase ammunition to sustain firearms training and qualification. Due to the war in Iraq, the cost of ammunition has increased.
- A budget augmentation of \$115,000 is needed for additional training supplies. Additional legislative and POST required training continues to increase training requirements. Costs for equipment continue to rise and deputies are required to respond to more situations that require additional training.
- 10. A budget augmentation of \$25,000 is needed to purchase supplies and safety equipment for the Helicopter Program. Most of these items requested will increase the safety of the crew, other County employees and the general public. The program has and will continue to increase the level of service to the public.

The total of the requests is \$1,602,233 and 14 new positions. The Sheriff believes these requests are essential for public safety services and that it is imperative to provide the Board of Supervisors with the aforementioned information for funding consideration. The Sheriff feels that an ongoing loss of public safety and professional positions will lead to a decline in service levels and most certainly impact the ability of the Sheriff's Office to protect the people of Monterey County. The Sheriff's Office will need to continue to implement its current cost savings plans, which have streamlined the level of services provided to Monterey County.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Sheriff

Budget Unit: 230

			D BUDGET -2008	-	FED BUDGET 8-2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Account Clerk	80J21	2.00	61,440	2.00	70,507	2.00	71,486
Accountant III	20B12	1.00	56,432	2.00	142,651	2.00	112,216
Accounting Clerical Supervisor	80Ј20	2.00	103,461	3.00	167,854	3.00	167,854
Accounting Technician	80J30	4.00	191,067	4.00	193,250	4.00	194,001
Administrative Secretary - Confidential	80A99	2.00	114,269	2.00	118,921	2.00	118,849
Administrative Services Assistant	14C70	1.00	67,363	1.00	72,509	1.00	69,720
Administrative Services Officer	14C71	1.00	68,496				
Associate Personnel Analyst	14B21	1.00	65,056	1.00	75,255	1.00	71,053
Building Maintenance Worker	72A23			1.00	51,222		
Chief Deputy Sheriff	12A10	2.00	292,056	2.00	334,827	2.00	319,115
Civil Process Server	34G21	1.00	30,256	1.00	36,801	1.00	37,712
Correctional Sergeant	36E23	1.00	90,168	1.00	101,917	1.00	101,870
Crime Prevention Specialist	60S21	1.00	137,670	1.00	142,856	1.00	136,400
Crime Prevention Specialist (unfunded)	60s21U	2.00		2.00		2.00	
Criminal Intelligence Specialist	14н33	2.00	110,696	2.00	105,559	2.00	100,473
Departmental Info Manager II	16F41			1.00	93,423		
Deputy Sheriff - Corrections	36E21	1.00	56,274	1.00	72,789	1.00	62,026
Deputy Sheriff - Operations	36A22	121.00	9,459,117	131.00	10,929,824	122.00	10,214,018
Deputy Sheriff - Operations (unfunded)	36A22U	3.00		3.00		3.00	
Finance Manager II	20B93	1.00	95,317			1.00	98,654
Finance Manager III	20B94			1.00	112,483		
Forensic Evidence Technician	34E22	3.00	168,028	3.00	187,348	3.00	181,678
Legal Secretary	80B22	1.00	45,614	1.00	47,469	1.00	47,441
Management Analyst II	14C30	1.00	77,452	1.00	71,671	1.00	58,694
Office Assistant III	80E22	3.00	115,583	4.00	160,910	3.00	118,642
Personnel Technician - Confidential	14н03	2.00	82,418	2.00	95,464	2.00	88,593
Public Works Investigator I	34P30	2.00	119,773				
Secretary	80A31	1.00	42,795	1.00	44,538	1.00	44,510
Senior Account Clerk	80Ј22	2.00	68,235	2.00	69,146	2.00	69,999
Senior Civil Clerk	80101	2.00	83,729	2.00	73,030	2.00	72,985
Senior Departmental Info Systems Coordinator	43J09	1.00	59,939	1.00	66,086	1.00	65,769
Senior Secretary - Confidential	80A34	1.00	47,294	1.00	49,218	1.00	49,187

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Sheriff

Budget Unit: 230

			ED BUDGET 7-2008		red BUDGET 8-2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
Senior Sheriff's Records Specialist	80117	5.00	241,601	5.00	234,212	5.00	230,014	
Sheriff	10B05	1.00	174,801	1.00	204,006	1.00	185,932	
Sheriff's Captain	36A81	1.00	125,604	2.00	291,816	1.00	147,709	
Sheriff's Commander	36A82	10.00	1,158,030	10.00	1,281,700	10.00	1,264,851	
Sheriff's Investigative Sergeant	36A24	3.00	285,761	3.00	339,145	3.00	294,018	
Sheriff's Property Technician	80106	2.00	92,714	2.00	96,485	2.00	93,000	
Sheriff's Records Director	36B03	1.00	88,005	1.00	95,866	1.00	96,425	
Sheriff's Records Specialist I	80115	4.00	151,300	4.00	154,780	4.00	153,103	
Sheriff's Records Specialist II	80116	20.00	841,342	20.00	869,209	20.00	885,046	
Sheriff's Records Supervisor	80120	2.00	103,709	2.00	109,828	2.00	110,577	
Sheriff's Sergeant	36A23	21.00	1,842,628	21.00	2,226,669	21.00	2,175,031	
Supervising Departmental Info Sys Coordinator	43J15	1.00	85,317	1.00	88,789	1.00	88,735	
Supervising Forensic Evidence Technician	34E30	1.00	86,717	1.00	90,244	1.00	90,190	
Undersheriff	12A13	1.00	165,574	1.00	174,796	1.00	175,954	
Vehicle Abatement Enforcement Officer	34P31			2.00	117,039	2.00	113,819	
Vehicle Maintenance Coordinator	72C25	1.00	31,323	1.00	44,528	1.00	44,500	
SALARIES AND PERSONNEL SUBTOTA	AL	242.00	17,384,424	257.00	20,106,640	244.00	18,821,849	
SALARY ADJUSTMENTS:								
Salary Savings			<677,764>		<1,685,511>		<1,487,407>	
Pay Differentials			816,300		1,400,183		1,232,620	
Standby Pay			158,077		174,348		164,228	
Terminations Benefits					300,000			
SALARY ADJUSTMENTS SUBTOTA			296,613		189,020		<90,559>	
SALARIES AND PERSONNEL TOTA	AL .	242.00	17,681,037	257.00	20,295,660	244.00	18,731,290	
SUMMARY OF PERSONNEL CHANGES:								
Accountant III	20B12	1.00	56,432	2.00	142,651	2.00	112,216	
Accounting Clerical Supervisor	80J20	2.00	103,461	3.00	167,854	3.00	167,854	
Administrative Services Officer	14C71	1.00	68,496					
Building Maintenance Worker	72A23			1.00	51,222			
Departmental Info Manager II	16F41			1.00	93,423			
Deputy Sheriff - Operations	36A22	121.00	9,459,117	131.00	10,929,824	122.00	10,214,018	
Finance Manager II	20B93	1.00	95,317			1.00	98,654	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Sheriff

Budget Unit: 230

			ED BUDGET 7-2008	-	FED BUDGET 8-2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Finance Manager III				1.00	112,483		
Office Assistant III	80E22	3.00	115,583	4.00	160,910	3.00	118,642
Public Works Investigator I Sheriff's Captain		2.00	119,773 125,604	2.00	291,816	1.00	
		1.00					147,709
Vehicle Abatement Enforcement Officer	34P31			2.00	117,039	2.00	113,819
SUMMARY OF PERSONNEL CHANGES TOT	CAL	132.00	10,143,783	147.00	12,067,222	134.00	10,972,912
FIXED ASSETS:							
6890 EQUIPMENT			461,192		840,000		500,000
VEHICLES				20.00	600,000	20.00	460,000
SWAT BEARCAT VAN				1.00	200,000	1.00	
MADCAT EQUIPMENT					40,000		40,000
FIXED ASSETS TOT	AL		461,192		840,000		500,000

SHERIFF – JOINT GANG TASK FORCE

Budget Unit 235

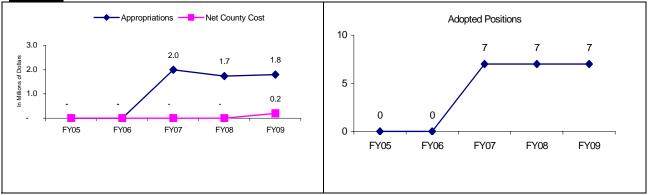
FISCAL SUMMARY

		2007	7-08		2008-09				_	
	Ado	pted Budget	C	urrent Year Estimate		Request	<u>R</u>	ecommend	Cl	commended hange from 7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	873,192	\$	830,071	\$	916,065	\$	532,752	\$	(340,440)
Services & Supplies		867,848		1,443,796		1,452,972		1,254,573		386,725
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										
TOTAL APPROPRIATIONS	\$	1,741,040	\$	2,273,867	\$	2,369,037	\$	1,787,325	\$	46,285
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		1,741,040		1,671,133		1,536,900		1,536,900		(204,140)
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		_		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		_		-		-		-
Other Revenue		-		-		2,000		2,000		2,000
TOTAL REVENUES	\$	1,741,040	\$	1,671,133	\$	1,538,900	\$	1,538,900	\$	(202,140)
NET COUNTY COST	\$	-	\$	602,734	\$	830,137	\$	248,425	\$	248,425

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		7.00	7.00	7.00	7.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	7.00	0.00	0.00	0.00	0.00	7.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	7.00	0.00	0.00	0.00	0.00	7.00

TRENDS



SHERIFF – JOINT GANG TASK FORCE

BUDGET UNIT DESCRIPTION

The Joint Gang Task Force (Task Force) was formed in March 2005 with a Fiscal Year (FY) 2005 Bureau of Justice Administration (BJA) Congressionally Mandated Award. The Task Force is a cooperative partnership involving the Sheriff's Office, District Attorney's Office, Probation Department, the City of Salinas Police Department, and the California Highway Patrol. The Task Force is flexible enough to work anywhere in the County, and of sufficient size that it alone can have an impact on crimes and other problems created by criminal gang activities. At the beginning of the FY 2008-09, one police officer each from the City of Seaside Police Department and City of Soledad Police Department will join the Task Force. The Task Force is a countywide collaborative effort with a mission of reducing gang violence throughout the County. It is supervised by a Commander and has two squads comprised of police officers and deputies at both the supervisory (sergeant) and line level. The Task Force also includes a prosecution element, Probation Officers, and a Criminal Intelligence Analyst. The Task Force does not supplant current patrols or other units currently engaged in such efforts, but work with and enhance the efforts of other law enforcement entities to combat community issues caused by gangs. As part of its function, the Task Force is visibly active within the community, and its members meet with local residents to discuss the impact of criminal gang activities. This allows the citizens and Task Force to collectively work to combat gang-related problems. By engaging the community in this manner, the resulting one-on-one approach provides valuable information and improves the communities' perception and acceptance of the need to work with law enforcement to address problems associated with gang violence and related criminal issues. The Task Force combines the application of law enforcement, intervention and prevention, and in working with all law enforcement agencies in Monterey County, has had an impact on violent crime since its inception in March 2005.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget for the Task Force includes appropriations at \$1,787,325, an increase of \$46,285 over FY 2007-08. This amount includes reimbursements to the cities of Seaside and Soledad for one police officer from each city and pro-rata amount for the City of Salinas. The recommended amount only provides approximately 57% of the expected County costs. The Recommended Budget's revenue decreased by \$202,140 for a total of \$1,538,900 and the recommended Net County Cost totals \$248,425, an increase of \$248,425 compared to FY 2007-08 Adopted Budget. The following chart provides details on changes from the prior year:

	Net Cost	<u>Positions</u>
1. Decreased Salaries & Benefits due to decrease in the grant funding.	\$ (340,440)	
2. Decrease in reimbursements to the GTF participating County departments.	(381,537)	
3. Increased reimbursements to the cities due to the participation of Seaside and Soledad.	785,095	
4. Various increases and decreases for other services and supplies.	(16,833)	
5. Decrease in Federal grant award amount.	204,140	
4. Increased GTF asset forfeiture revenue.	(2,000)	
TOTAL CHANGES	\$ 248,425	-

WORKLOAD INFORMATION

The following table provides currently available details related to the Task Force activities since its inception, including the number of arrests, many of which involved gang members and gang associates, community assessment surveys completed, and public outreach and/or gang awareness presentations provided:

		<u>Actual</u>		Estimated	Projected
	AprJun. 2005	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Felony Arrests - Adults	43	235	282	290	605
Felony Arrests - Juveniles	2	34	57	59	62
Misdemeanor Arrests - Adults	71	231	231	238	250
Misdemeanor Arrests - Juveniles	12	73	83	85	89
Task Force and/or Gang Awareness	3	24	55	55	58
Traffic Stop	423	2,247	2,930	3,017	3,168
Pedestrian Stop	225	1,425	1,313	1,352	1,420
Field Interview	433	1,226	1,127	1,160	1,218

BUDGET IMPACTS

Recommendations for the Task Force FY 2008-09 budget include the following positions: Four Sheriff's Deputies, one Sheriff's Sergeant, and one Criminal Intelligence Specialist positions. Recommendations also include \$1,254,573 in services and supplies to reimburse salaries and benefits costs to the District Attorney's Office for one Deputy District Attorney, the Probation Department for two Probation Officers and two and a half Juvenile Institutions Officers¹, and police officers' salaries and benefits from the cities of Salinas. Seaside and Soledad.

¹ It is recommended the positions be reassigned to the Probation Department.

SHERIFF - JOINT GANG TASK FORCE

One of the agreements included in conjunction with the unique multi-agency Joint Gang Task Force partnership is that Booking Fees are not assessed to arresting agencies for Task Force arrests. Due to the success of the Task Force, as of March 31, 2008, there were 104 Task Force bookings. Total bookings by fiscal year-end are estimated at 235. Of the arrests made in the current year, at this writing, 15 arrestees remain in custody in the County Jail, 5 arrestees have been sentenced to State Prison on their cases, eight have been sent to prison on Parole violations, and a number of arrestees have cases pending in Court or have adjudicated their case with a variety of outcomes. Additionally, the cost for housing the Task Force arrestees in the County Jail is estimated at \$238,700. The Federal funding does not cover these costs.

2007-08 ACCOMPLISHMENTS

Goals established by the Joint Gang Task Force for FY 2007-08 are as follows:

- 1. Be flexible enough to work anywhere in the County and be of sufficient size that the Task Force, on its own, can have an impact on crimes and other problems related to criminal gangs.
- 2. Identify, target, and investigate known criminal gangs and their members.
- 3. Collaborate and enhance Task Force efforts with other law enforcement agencies in the County, to combat gang problems and to enhance the collective intelligence regarding gang crimes and offenders.
- 4. Communicate the impact of the criminal gang activities with the County residents and improve the communities' perception and acceptance of working with law enforcement to address the problems associated with gang warfare and related criminal issues.

2008-09 GOALS

- 1. Continued dedication to the goals outlined for FY 2007-08.
- 2. The addition of one officer each from the cities of Soledad and Seaside to the Task Force, both of which are to be paid with federal earmarked funding for one year.

PENDING ISSUES

The first and the second year funding periods ended on December 31, 2006 and February 28, 2007, respectively. The FY 2006-07 Federal appropriations request for the third year funding was submitted in the amount of \$3.5 million, but none was received during FY 2007-08. At this writing, the fourth year funding is estimated at \$1.54 million out of \$4 million requested. Of this amount, the County's portion is estimated at \$750,000. Expenditures for the County to maintain current levels of involvement in the Task Force in FY 2008-09 are estimated at \$2.4 million, which leaves \$1.0 million of the Net County Cost (NCC).

At its meeting on February 13, 2007, the Board of Supervisors publicly recognized the value to the community of the Task Force activities, and expressed desire for ongoing support of the Task Force within the limits of County and Departmental resources.

The Task Force working group has committed to exploring and seeking options to preserve the program in the absence of Federal funding, but currently no other financing source or program alternative has been identified that would maintain Monterey County's Gang Task Force efforts should additional Federal funding not materialize.

The City of Salinas Police Department has pledged that it will maintain its portion of the Task Force even if Federal funding is not provided.

Given this current funding shortage, it is important that the Task Force and all participating agencies continue to discuss program options, alternatives, or short-term modifications in an effort to seek methods to maintain Task Force activities throughout FY 2008-09. Should no options or additional funding be identified, it is anticipated that the Board will be asked to review and reconsider whether or not there is an ability to fund all or a portion of the Task Force costs in FY 2008-09.

The Recommended Budget contains an additional \$248,424 in discretionary General Fund revenue, which is twenty five percent, or one fiscal quarter, of the Sheriff's Office budget change proposal request for an additional \$993,695 to "allow the Gang Task Force to maintain status quo service level." This funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from Federal, State and local activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this program's funding issue. The remaining unfunded portion of the Budget Change Proposal totals \$745,270.

SHERIFF – JOINT GANG TASK FORCE

POLICY CONSIDERATIONS

The Sheriff plans to make a request during FY 2008-09 Budget Hearings, on behalf of the Task Force, to keep supporting the Task Force to maintain the current service level throughout FY 2008-09. The requesting policy consideration amount below represents the estimated revenue shortfall.

	penditures that include \$ 745,270 position Department.	Positions	
1. Provide funds to maintain the program for estimated expenditures that include	\$	745,270	-
reimbursements to the District Attorney's Office and Probation Department.			
TOTAL POLICY CONSIDERATIONS:	\$	745,270	-

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL DEPSONNEL / FIXED ASSETS

Budget Unit: 235

Unit Title: Joint Gang Task Force

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 NUMBER CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT AMOUNT PERSONNEL: Criminal Intelligence Specialist 14H33 1.00 48,108 1.00 52,780 1.00 51,780 Deputy Sheriff - Operations 36A22 4.00 314,948 4.00 355,589 4.00 101,198 80116 33,804 35,020 Sheriff's Records Specialist II 1.00 1.00 35,020 1.00 Sheriff's Sergeant 36A23 100,986 106,889 106,889 1.00 1.00 1.00 SALARIES AND PERSONNEL SUBTOTAL 7.00 497,846 7.00 550,278 7.00 294,887 SALARY ADJUSTMENTS: Salary Savings Pay Differentials 42,658 60,072 60,072 SALARY ADJUSTMENTS SUBTOTAL 42,658 60,072 60,072 SALARIES AND PERSONNEL TOTAL 7.00 540,504 7.00 610,350 7.00 354,959

(THIS PAGE INTENTIONALLY LEFT BLANK)

Budget Unit 251

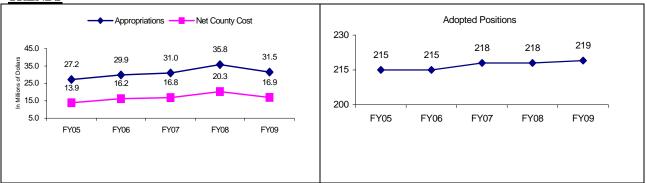
FISCAL SUMMARY

		2007		2008-09								
				_					F	Recommended		
			C	Current Year						Change from		
	Ad	Adopted Budget		Estimate		Request		Recommend	2007-08Adopted			
<u>Appropriations</u>												
Salaries & Benefits	\$	26,146,079	\$	26,431,302	\$	29,211,551	\$	27,292,364	\$	1,146,285		
Services & Supplies		9,397,428		9,384,216		10,087,072		4,229,796		(5,167,632)		
Fixed Assets		300,000		43,524		116,400		-		(300,000)		
Other Charges		-		-		-		-		-		
Intra Fund Transfers		(12,360)		(12,360)		(12,360)		(12,360)		-		
Other Financing Uses				<u>-</u>	_		_	_		_		
TOTAL APPROPRIATIONS	\$	35,831,147	\$	35,846,682	\$	39,402,663	\$	31,509,800	\$	(4,321,347)		
Revenues												
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	_		
Intergovernmental Revenues		9,440,132		9,094,720		8,874,164		8,874,164		(565,968)		
Charges, Current Services		6,083,388		5,239,042		5,733,184		5,733,184		(350,204)		
Fines, Forfeitures, Penalties										_		
Taxes		-		-		-		-		-		
Revenue from Money & Property		-		-		-		-		-		
Other Financing Sources		-		-		-		-		-		
Other Revenue		5,000		5,000		5,000		5,000				
TOTAL REVENUES	\$	15,528,520	\$	14,338,762	\$	14,612,348	\$	14,612,348	\$	(916,172)		
NET COUNTY COST	\$	20,302,627	\$	21,507,920	\$	24,790,315	\$	16,897,452	\$	(3,405,175)		

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		218.00	219.00	233.00	219.00	1.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2007-08
Funded Positions	216.00	3.00	0.00	(2.00)	0.00	217.00
Unfunded Positions	2.00	(2.00)	0.00	2.00	0.00	<u>2.00</u>
Total Positions	218.00	1.00	0.00	0.00	0.00	219.00

TRENDS



BUDGET UNIT DESCRIPTION

The Custody Operations Bureau is comprised of four divisions: Jail Operations Division, Support Services Division, Administration Division and Court Services Division. Operating a jail is like operating a small city. It requires a variety of resources, skills and personnel to run efficiently.

JAIL OPERATIONS

The Monterey County Jail houses both adult male and female adult persons who have been arrested by any police agency in Monterey County, by the Parole Division of the California Department of Corrections and Rehabilitation, and the Probation Department. The Jail is considered a Type II and Type III detention facility. This means the facility is used for the detention of adults who are pending arraignment, during trial and upon a sentence of commitment for local charges. The jail operates in accordance with Title 15 regulations and is inspected bi-annually by the California Corrections Standards Authority. Persons taken into custody and brought to the Jail are booked into custody. Arrest information and personal data are entered electronically into a criminal justice information system. Information from this system is linked to several County and State agencies.

Incarcerated individuals are fingerprinted using digital fingerprint and palm print scanning technology. This process ensures fast and precise identification of persons arrested by electronically transmitting fingerprints to the Department of Justice in Sacramento. Iris scan technology is used to confirm identity both upon entry into the Jail and upon release.

The jail has 31 separate housing units. Five units are for female inmates and the remaining units for male inmates. The sizes of the housing units vary from small (15-23 persons in single or double cells) to large open dormitories holding over 100 persons. Sentenced inmates reside in open dormitories and provide staffing for various work crews such as kitchen food worker, cleaning the facility, grounds keeping, and general maintenance. Crews may also be deployed for litter pick-up along highways and roads throughout Monterey County. Inmates awaiting trial or sentencing are held in a secured housing unit and do not participate in work crews.

Housing decisions are based upon the seriousness of the offense, level of criminal sophistication, gang membership and ability to co-exist peacefully with others. The Classification Unit evaluates and determines placement of inmates in housing areas in order to maintain the security of the facility and safety of inmates and staff. The unit is also responsible for developing gang intelligence, follow-up investigations, and assisting outside agencies as needed. Jail overcrowding makes appropriately housing inmates a challenging task. The facility has a rated capacity of 813, however, the average daily population is over 1,100. At least a third of the Jail population is affiliated with a major gang. Approximately 15% of the Jail population has a mental illness serious enough to require psychiatric medication.

A variety of educational, vocational and religious programs are offered to inmates incarcerated at the Jail. A full-time Jail Chaplain provides for religious programs through volunteers from various local churches. More than 250 volunteers support and work with the inmate population. Inmates who are sentenced are able to obtain their GED through the Salinas Adult School. The Salinas Adult School has also partnered to develop certified vocational programs. In addition, Alcoholics Anonymous and Narcotics Anonymous meetings are offered in many of the housing units.

A Custody Emergency Response Team (CERT) was developed to respond to major emergencies. The team is responsible for maintaining security and restoring order to the Custody Operations Bureau during emergencies or hazardous situations. CERT can be called upon to assist with custody related operations and to support the Department's other special units in details such as riots, strikes or courthouse security on high profile trials. CERT is also utilized by the Enforcement Operations Bureau and outside County agencies for crowd control.

The Custody Bureau has one canine assigned. The canine is a resource to the Jail in the detection of drugs and contraband. The canine may also be utilized in situations that need the use of a trained law enforcement dog and handler. This canine was purchased with funds donated by the Carmel Rotary service club. All general service dogs are owned by the County and trained by their handlers to meet annual certification.

COURT SERVICES

The Court Services Division includes the Transportation Unit, the Bailiff Unit and the Work Alternative Program. The Work Alternative Program provides an alternative to incarceration and reduces overcrowding in the Jail. Persons sentenced to 30 days or less are eligible to fulfill their sentence by performing community service work. The Transportation Unit is responsible for transporting inmates to and from court and other penal institutions in and outside the State of California. The Unit travels over 16,500 miles a month. The Bailiff Unit provides court security for the Superior Court of California in Monterey County. Bailiffs provide court security for judicial officers, courtroom staff and juries, maintain the decorum of the courts, and escort inmates to and from the Jail. The Courts have 18 Judicial Officers located at six different court locations including Salinas, Monterey, King City, Marina, and the Juvenile and Drug Courts. Video arraignment is utilized in King City to reduce security risks and costs for transporting inmates. This technology has the capacity for expansion to traffic court in Marina for additional cost-savings.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget for the Sheriff's Office Custody Operations Bureau includes appropriations at \$31,509,800, a decrease of \$4,321,347 over FY 2007-08, due to the redirection of \$5,190,432 in appropriations to a newly created budget unit for inmates' medical related costs. Revenue is recommended to decrease by \$916,172, for a total of \$14,612,348, mainly due to a decrease in Public Safety Sales Tax (Prop 172) revenues. The recommended Net County Cost totals

\$16,897,452, a decrease of \$3,405,175 over the FY 2007-08 Adopted Budget. The following chart provides details on significant changes from the prior year:

	Net Cost	Positions
<u>Appropriations</u>		
1. Addition of one Deputy Sheriff for Court Security.	126,841	1.00
2. Revenue from Courts for new Courts Deputy Sheriff.	(126,841)	
3. Increase in salaries due to negotiated increases.	1,000,041	
4. Increase in Custody Operations Emergency Overtime appropriations.	869,307	
5. Decrease in Public Employee Retirement System (PERS) costs due to 414(H)(2) program implementation.	(422,416)	
6. Decrease in employee Medical Insurance costs.	(236,410)	
7. Decrease in Workers' Compensation Insurance costs.	(159,141)	
8. Miscellaneous employee benefits costs increases.	94,904	
9. Decrease in Fixed Assets.	(300,000)	
10. Removal of Inmate Medical Outpatient Services expenses due to creation of new Budget Unit (BU) 252.	(4,790,437)	
11. Reduction in Professional Services due largely to transfer of inmate hospital security contract to BU 252.	(267,784)	
12. Reduced General Liability Insurance costs.	(166,441)	
13. Miscellaneous increases in Services & Supplies.	57,030	
Revenues		
14. Decrease in Proposition 172 Public Safety Sales Tax revenues.	1,118,085	
15. Increase in various Custody Operations revenues.	(201,913)	
TOTAL CHANGES	\$(3,405,175)	1.00

WORKLOAD INFORMATION

General activities of the Sheriff's Custody Operations Bureau are shown in the following table:

			Estimated	Projected			
	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Prisoners Booked	18,397	17,705	17,919	17,144	16,963	17,250	17,500
Average Daily Prisoner Pop.	930	1,000	1,100	1,153	1,152	1,100	1,150
Est. Avg. Length of Stay (# days)	N/A	N/A	N/A	30.10	30.10	30.10	30.10
Court Transportation	23,000	23,047	24,848	25,866	25,387	25,698	26,100

Note: "N/A" indicates that the data are not available for the period.

BUDGET IMPACTS

The Sheriff's Office is concerned that the Recommended Budget will not contain sufficient appropriations to cover the full fiscal year's appropriations needs for salaries, benefits and overtime. Current Recommended Budget appropriations would not allow for any additional positions to be hired beyond current staffing levels.

2007-08 ACCOMPLISHMENTS

It is the goal of the Sheriff's Custody Operations Bureau to continue to provide a safe and secure environment for incarcerated individuals and for staff. The Custody Operations Bureau will continue to address the issue of overcrowding and adhere to California Standards Authority's regulations. In addition, the Custody Operations Bureau will continue to effectively administer ongoing programs begun in prior years.

The Sheriff will continue to function as Ministerial Officer of the Courts and, as such, will continue to provide Bailiff services to the Superior Court by maintaining Court discipline and accountability for defendants.

The Sheriff will continue to be the keeper of the County Jail and, as such, will continue to maintain the County Jail, the Adult Rehabilitation Facility, and auxiliary services. The Jail will continue to accept any arrested person over the age of 18 and will hold that person in pretrial capacity until the case is properly disposed of in the Court. It is also the Sheriff's plan to maintain custody of inmates who have been sentenced as a result of a conviction and to continue operation of the Work Alternative Program.

2008-09 GOALS

- 1. Implement "best practice" inmate behavioral management programs to reduce violence and improve safety for inmates and staff.
- 2. Develop re-entry programs to better prepare incarcerated inmates for return to the community and reduce recidivism.

- 3. Subject to appropriate funding, repair areas of the facility that are deteriorating and in need of repairs.
- 4. Prepare for jail construction using state of the art design, technology and materials.

PENDING ISSUES

- 1. The Sheriff's Office is concerned that the Recommended Budget does not contain sufficient appropriations to cover the full fiscal year's salaries, benefits and overtime needs necessary to maintain the current level of services. There would be no new hires beyond current staffing levels.
- 2. The Recommended Budget overtime appropriations are \$2,991,566. This is an increase of \$869,307 from prior year's adopted overtime budget, and \$323,438 less than the Department's current year estimated overtime usage. The Sheriff's Office will work with the County Administrative Office to analyze and understand overtime usage, and will bring findings of this collaborative effort to the Board of Supervisors' Budget Committee during FY 2008-09.
- 3. As in prior years, the Recommended Budget does not include State funding for two Correctional Sergeant positions funded by the Citizens' Option for Public Safety (COPS) Program/Supplemental Law Enforcement Services Fund (SLESF). The law requires that the Board of Supervisors consider the allocation of these funds in a public hearing in September of each year, separate and apart from regular Budget Hearings.
- 4. The County received State Criminal Alien Assistance Program (SCAAP) funds from the Federal government to help offset the significant costs incurred by county governments for incarcerating undocumented criminal aliens. In past years, awarded funds have been used for Sheriff's facility related projects. Based on new SCAAP program requirements of 2005, all FY 2006-07 and FY 2007-08 SCAAP funds must be used for correctional purposes only. Should SCAAP dollars not be included in the final Federal budget, specific correctional facility projects, which rely on this funding, may not be completed in FY 2008-09. FY 2007-08 SCAAP revenue is budgeted at \$735,000; the same amount budgeted in FY 2006-07. At this writing, the County has received \$673,078 or \$61,922 less than budgeted.

POLICY CONSIDERATIONS

The Sheriff plans to make a request during FY 2008-09 Budget Hearings for appropriations above the level of funding recommended by the County Administrative Office. Requested policy considerations provided by the Sheriff's Office include the following:

- The Sheriff's Office is in need of ten additional Deputy Sheriff positions to meet the supervision requirements from the high inmate population. The additional staffing will have a direct impact on the level of overtime. The requesting amount is \$1,000,596.
- 2. A budget augmentation is needed to fund two Correctional Sergeant positions to supervise the deputies working the inmate housing areas at the Jail. With the issues associated with an overcrowded facility over the rated inmate capacity along with the increasingly more violent nature of the inmates and the constant influx of new staff and increased demands for supervision of less experienced deputies, the additional sergeants will be responsible for the welfare and safety of the inmates and deputies. The requesting amount is \$303,162.
- A budget augmentation of \$56,986 is needed to fund one Jail Cook position to prepare meals, train, and supervise inmates
 who work in the Jail kitchen.
- A budget augmentation of \$64,665 is needed to fund one Office Assistant III position to provide the clerical support to the Captain, Commanders and Sergeants.
- 5. Additional funding for one jail transportation van, security caging, and associated equipment to replace those with 150,000 miles or more. The requesting amount is \$45,700.
- 6. Additional funding for purchase of one king cab, long bed pickup with a Tommy lift to be used for transporting inmate workers, hauling equipment, and supplies. The requesting amount is \$25,000.

The total of the requests is \$1,496,109 and 14 new positions. The Sheriff believes that it is imperative to provide the Board of Supervisors with the aforementioned information for funding consideration. Due to prior year reductions, these requests are essential in ensuring the safety and security of inmates and staff and in addressing the issue of Jail overcrowding. The loss of public safety and professional positions in the Custody Operations Bureau most certainly impacts the ability of the Sheriff's Office to protect the people of Monterey County. The Sheriff's Office will need to continue to implement its current cost savings plans, which result in a decline in the service levels provided by the Custody Operations Bureau.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ERSONNEL / FIXED ASSETS

R FISCAL YEAR 2008-2009 Unit Title: Sheriff's Correctional Div

Budget Unit: 251

			ED BUDGET 7-2008		FED BUDGET 8-2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Administrative Secretary	80A33	1.00	50,046	1.00	54,647	1.00	54,614	
Chief Deputy Sheriff	12A10	1.00	148,020	1.00	160,974	1.00	157,025	
Correctional Sergeant	36E23	17.00	1,889,443	19.00	2,060,181	17.00	1,922,199	
Correctional Sergeant (unfunded)	36E23U	2.00		2.00		2.00		
Corrections Specialist	80107	14.00	541,890	14.00	568,254	14.00	560,139	
Deputy Sheriff - Corrections	36E21	146.00	11,407,716	157.00	11,998,786	147.00	10,536,419	
Inmate Services Specialist	70N10	7.00	247,304	7.00	266,783	7.00	266,930	
Office Assistant III	80E22	1.00	33,996	2.00	68,241	1.00	38,532	
Principal Office Assistant	80E80	1.00	43,778	1.00	45,884	1.00	45,856	
Senior Corrections Specialist	80108	4.00	208,622	4.00	204,047	4.00	203,840	
Senior Departmental Info Systems Coordinator	43J09	2.00	134,256	2.00	150,751	2.00	140,751	
Senior Inmate Services Spec	72A40	2.00	91,360	2.00	102,444	2.00	101,037	
Senior Storekeeper	70F80	1.00	33,592	1.00	38,876	1.00	35,876	
Sheriff's Captain	36A81	1.00	144,636	1.00	145,908	1.00	145,908	
Sheriff's Commander	36A82	5.00	604,719	5.00	643,970	5.00	643,970	
Sheriff's Correctional Cook II	70K92	6.00	276,361	7.00	334,959	6.00	297,959	
Sheriff's Records Supervisor	80120	3.00	166,503	3.00	173,164	3.00	173,060	
Work Furlough Program Assistant	60G32	4.00	202,969	4.00	211,089	4.00	210,964	
SALARIES AND PERSONNEL SUBTOTAL	ı	218.00	16,225,211	233.00	17,228,958	219.00	15,535,079	
SALARY ADJUSTMENTS:								
Salary Savings			<1,903,864>		<1,239,665>		<286,003>	
Pay Differentials			537,051		996,302		809,363	
Standby Pay								
Terminations Benefits			200,000		200,000			
SALARY ADJUSTMENTS SUBTOTAL	į		<1,166,813>		<43,363>		523,360	
SALARIES AND PERSONNEL TOTAL	ı	218.00	15,058,398	233.00	17,185,595	219.00	16,058,439	
SUMMARY OF PERSONNEL CHANGES:								
Correctional Sergeant	36E23	17.00	1,889,443	19.00	2,060,181	17.00	1,922,199	
Deputy Sheriff - Corrections	36E21	146.00	11,407,716	157.00	11,998,786	147.00	10,536,419	
Office Assistant III	80E22	1.00	33,996	2.00	68,241	1.00	38,532	
Sheriff's Correctional Cook II	70K92	6.00	276,361	7.00	334,959	6.00	297,959	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

FOR FISCAL YEAR 2008-2009

Budget Unit: 251

Unit Title: Sheriff's Correctional Div

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT SUMMARY OF PERSONNEL CHANGES TOTAL 170.00 13,607,516 185.00 14,462,167 171.00 12,795,109 FIXED ASSETS: 6890 EQUIPMENT 300,000 116,400 JAIL VEHICLES 3.00 116,400 FIXED ASSETS TOTAL 300,000 116,400

SHERIFF – INMATE MEDICAL SERVICES

Budget Unit 252

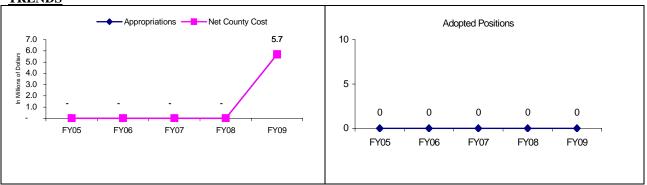
FISCAL SUMMARY

	2007	-08	200	08-09	_
					Recommended
		Current Year	_		Change from
	Adopted Budget	<u>Estimate</u>	Request	Recommend	2007-08 Adopted
<u>Appropriations</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	-	-	-	5,704,201	5,704,201
Fixed Assets	-	-	-	-	-
Other Charges	-	-	-	-	-
Intra Fund Transfers	-	-	-	-	-
Other Financing Uses	<u>-</u> _	<u> </u>		<u>-</u> _	<u>-</u> _
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 5,704,201	\$ 5,704,201
Revenues					
Licenses, Permits, Franchise	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Charges, Current Services	-	-		-	-
Fines, Forfeitures, Penalties	-	-	-	-	-
Taxes	-	_	-	-	-
Revenue from Money & Property	-	_	-	-	-
Other Financing Sources	_	_	-	-	-
Other Revenue	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
NET COUNTY COST	\$ -	\$ -	\$ -	\$ 5,704,201	\$ 5,704,201

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



SHERIFF – INMATE MEDICAL SERVICES

BUDGET UNIT DESCRIPTION

This Budget Unit (BU) is being established in the Fiscal Year (FY) 2008-09 to account for all costs of providing medical services to inmates of the Monterey County Jail. Penal Code Section 4015 (a) states: "The sheriff shall receive all persons committed to jail by competent authority. The board of supervisors shall provide the sheriff with necessary food, clothing, and bedding, for those prisoners, which shall be of a quality and quantity at least equal to the minimum standards and requirements prescribed by the Board of Corrections for the feeding, clothing, and care of prisoners in all county, city and other local jails and detention facilities."

The County has a contract with California Forensic Medical Group (CFMG) for the purpose of "furnishing medical, mental health, and dental services to inmates of the Monterey County Adult Detention Facilities". Under the terms of the contract, CFMG is responsible for payment of any inmate's medical expenses up to \$15,000 per medical episode. Inmate medical costs beyond \$15,000 per episode are paid by the Sheriff's Office to the billing hospital or medical clinic. This Budget Unit shall account for the costs of the CFMG contract, payment of medical services beyond the \$15,000 threshold, the costs of inmate security at hospitals, ambulance service charges for inmates already booked into the Monterey County Jail and other inmate medical services related costs. Previously, these costs had been accounted for and paid from the Sheriff's Office's Administration and Enforcement Bureau (BU 230) and Custody Operations Bureau (BU 251).

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget for inmate medical service costs includes appropriations at \$5,704,201. This includes the CFMG contract amount of approximately \$5 million, which is transferred from the Sheriff's Custody Operations Bureau BU 251, \$500,000 for medical costs not covered by the contract, as well as the security guard contract for hospitalized inmates. There is no revenue in this budget unit. The following chart provides details of the Recommended Budget:

	Net Cost \$5,105,432	Positions -
medical services contract and contract increase.	500 000	
2. Appropriations for inmate medical service costs in excess of \$15,000 per episode.	500,000 85,000	-
3. Transfer of appropriations from the Custody Operations Bureau, BU 251, for the First Alarm security contract to guard inmates at hospitals.	83,000	
 Transfer of and increase to appropriations from Enforcement Bureau, BU 230, for ambulance charges for transport of inmates already booked into the Monterey County 	10,969	
Jail.	2 000	
5. Transfer of appropriations from Enforcement Bureau, BU 230, for small lab costs.	2,800 5 704 201	

2008-09 GOALS

Goals established for the Inmate Medical Services Budget Unit for FY 2008-09 are as follows:

- 1. Establish clear, transparent and accurate accounting records for each cost category of inmate medical services.
- 2. Utilize this new Budget Unit tool to develop a clear understanding of the individual costs of inmate medical care services providing opportunity for analysis of cost factors and expense trends.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Budget Unit 255

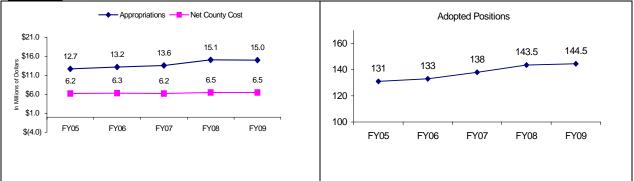
FISCAL SUMMARY

12,116,400 2,470,004 8,700 948,000 (432,235) 	\$	Estimate 12,207,828 2,513,600 - 948,000 (432,235) - 15,237,193	\$	Request 13,400,686 2,411,972 - 443,916 (432,235) - 15,824,339	\$	12,594,988 2,364,018 - 443,916 (432,235) - 14,970,687	Cl	478,588 (105,986) (8,700) (504,084)
2,470,004 8,700 948,000 (432,235)	_	2,513,600 - 948,000 (432,235)		2,411,972 - 443,916 (432,235)	_	2,364,018 - 443,916 (432,235)		(105,986) (8,700) (504,084)
2,470,004 8,700 948,000 (432,235)	_	2,513,600 - 948,000 (432,235)		2,411,972 - 443,916 (432,235)	_	2,364,018 - 443,916 (432,235)		(105,986) (8,700) (504,084)
8,700 948,000 (432,235)	\$	948,000 (432,235)	\$	443,916 (432,235)	\$	443,916 (432,235)	\$	(8,700) (504,084)
948,000 (432,235)	\$	(432,235)	\$	(432,235)	\$	(432,235)	\$	(504,084)
(432,235)	\$	(432,235)	\$	(432,235)	\$	(432,235)	\$	<u>-</u>
	\$	<u> </u>	\$	<u> </u>	\$		\$	(140,182)
15,110,869	\$	15,237,193	\$	15,824,339	\$	14,970,687	\$	(140,182)
15,110,869	\$	15,237,193	\$	15,824,339	\$	14,970,687	\$	(140,182)
-	\$	-	\$	-	\$	-	\$	-
7,706,866		7,767,358		7,767,358		7,496,036		(210,830)
897,500		897,626		933,896		933,896		36,396
6,572		6,572		6,572		6,572		_
-		, -		-		-		-
-		-		-		_		_
-		-		-		_		_
2,000		2,000		2,000		2,000		-
8,612,938	\$	8,673,556	\$	8,709,826	\$	8,438,504	\$	(174,434)
6,497,931	\$	6,563,637	\$	7,114,513	\$	6,532,183	\$	34,252
	897,500 6,572 - - 2,000 8,612,938	897,500 6,572 - - 2,000 8,612,938 \$	897,500 897,626 6,572 6,572 - - 2,000 2,000 8,612,938 \$ 8,673,556	897,500 897,626 6,572 6,572 - - 2,000 2,000 8,612,938 \$ 8,673,556	897,500 897,626 933,896 6,572 6,572 6,572 - - - 2,000 2,000 2,000 8,612,938 \$ 8,673,556 \$ 8,709,826	897,500 897,626 933,896 6,572 6,572 6,572 - - - 2,000 2,000 2,000 8,612,938 \$ 8,673,556 \$ 8,709,826	897,500 897,626 933,896 933,896 6,572 6,572 6,572 6,572 - - - - 2,000 2,000 2,000 2,000 8,612,938 \$ 8,673,556 \$ 8,709,826 \$ 8,438,504	897,500 897,626 933,896 933,896 6,572 6,572 6,572 6,572 - - - - 2,000 2,000 2,000 2,000 8,612,938 \$ 8,673,556 \$ 8,709,826 \$ 8,438,504

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		143.50	146.50	144.50	144.50	1.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	143.50	1.00	(1.00)	1.00	0.00	144.50
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	143.50	1.00	(1.00)	1.00	0.00	144.50

TRENDS



BUDGET UNIT DESCRIPTION

The Probation Department is responsible for the operation of all adult and juvenile probation services, including those of Institutions and Alternative Programs, Budget Unit (BU) 256. The Department is responsible to the Superior Court for overall policy and procedural matters and to the Board of Supervisors for funding and levels of services. Probation protects the public's interest by assisting victims, holding offenders accountable for compliance with court orders and by guiding willing probationers in making positive changes in their lives.

Budget Unit 255 includes all adult and juvenile court services and field supervision, including the campus-based Probation Officer program; adult special services, such as Supervised Home Confinement, Drug Treatment Court, Proposition 36 (the Substance Abuse and Crime Prevention Act of 2000), Family Violence Unit, Child Advocate Unit and Creating New Choices (CNC); and juvenile special services, such as Victim Restitution and Placement. In addition, it includes grant funding for the new juvenile and the enhanced adult Mentally Ill Offender Crime Reduction (MIOCR) programs.

SUMMARY OF RECOMMENDATION

Appropriations for the Fiscal Year (FY) 2008-09 Probation budget are recommended at \$14,970,687 a Net County Cost increase of \$34,252 from the FY 2007-08 Adopted Budget. The recommended Net County Cost increase reflects a very challenging status quo service level budget. Significant changes are listed below:

	Net Cost	<u>Positions</u>
1. Transfer of BU 256 Account Clerk I and reclassification to BU 255 Accountant I.	30,099	1.00
2. Reallocation of one Management Analyst II to Departmental Information Systems Manager.	16,802	-
3. Addition of Probation Aide funded through Hayes grant program.	37,044	1.00
4. Transfer one Probation Officer III to BU 256.	(22,733)	(1.00)
5. Additional Salaries & Benefits costs due to negotiated increases and various staff changes.	417,376	-
6. Various increased and decreased expenditures in Services & Supplies accounts.	22,546	-
7. Decrease General Liability Insurance.	(232,357)	-
8. Increased costs for Fleet Management services.	10,523	-
9. Increased costs for Information Technology services.	46,950	-
10. Decrease in Other Charges, transfer to BU 256 for Department of Juvenile Justice (DJJ)	(504,084)	-
realignment costs.		
11. Increased costs Rental Buildings.	29,594	-
12. Increased costs electronic monitoring equipment.	16,758	-
13. Decrease of MIOCR grant fixed asset.	(8,700)	-
14. Decreased Proposition 172 State revenue.	271,322	-
15. Increased Probation supervision fees.	(36,396)	-
16. Increased Intergovernmental Revenues Hayes grant program.	(60,492)	
TOTAL CHANGES	\$ 34,252	1.00

WORKLOAD INFORMATION

	Estimated	Projected
<u>Juvenile</u>	FY 2007-08	FY 2008-09
Referrals	3,153	3,153
Intake Diversion	1,784	1,872
Standard Reports	646	669
Supervision	2,924	3,215
Adult	FY 2007-08	FY 2008-09
Standard Reports	2,787	2,870
Supervision	6,705	6,906

BUDGET IMPACTS

The Recommended Budget for Probation includes an increase to Net County Cost of \$34,252 for additional Department charges primarily from increased labor costs.

Proposition 172, Public Safety Sales Tax anticipated revenue reduction of \$271,322 per County Administrative Office (CAO) projection.

2007-08 ACCOMPLISHMENTS

The Probation Department is dedicated to achieving and maintaining the following goals:

- To improve the quality of life for youth, seniors and families by preventing and reducing the frequency, severity, and impact
 of criminal and delinquent behavior among adults and juveniles who come within the jurisdiction of the Probation
 Department.
- To continue to enhance and improve the quality of services provided to the citizens of Monterey County by the Probation Department.
- 3. To enhance public safety programs throughout Monterey County by collaboration and cooperation with other departments and agencies and by the development of new and innovative methods to address the issues of public safety.
- 4. To expand services to the young adult population and address specific needs (e.g. mental health, substance abuse and vocational training).
- 5. To create more manageable caseloads for officers, particularly in the Domestic Violence Unit.
- 6. To enhance the collection of probation fees in collaboration with the Tax Collector's Revenue Division.

2008-09 GOALS

In addition to its broader public safety and offender rehabilitation missions, the Probation Department is dedicated to achieving and maintaining on-going and additional goals, including:

- 1. To improve the quality of life for youth, seniors and families by preventing and reducing the frequency, severity, and impact of criminal and delinquent behavior among adults and juveniles who come under the jurisdiction of the Probation Department. This goal is ongoing.
- 2. To continue to enhance and improve the quality of services provided to the citizens of Monterey County by the Probation Department. This goal is ongoing.
- 3. To enhance public safety programs throughout Monterey County through collaboration and cooperation with other departments and agencies and by the development of new and innovative methods to address the issues of public safety. This goal is ongoing.
- 4. To expand services to the young adult population and address specific needs (e.g. mental health, substance abuse and vocational training).
- 5. To create more manageable caseloads for officers, particularly in the Domestic Violence Unit.
- 6. To continue to enhance the collection of probation fees in collaboration with the Tax Collector's Revenue Division.
- 7. To provide specialized intervention for youth involved in sex offenses, and targeted supervision of juvenile sex offenders.

PENDING ISSUES

- 1. Impact of the County's financial difficulties on the Department: Probation's budget and allocated positions constitute the bare minimum to fulfill mandated responsibilities and sustain operations. By reducing the budget to the degree recommended, the flexibility of the Department to fulfill its obligations is severely compromised. The Department is committed to do everything possible to contribute to public safety and protection of the community; however, limited resources included in the Recommended Budget may be insufficient to maintain the necessary level of services. The Department will carefully and responsibly monitor expenses, and, if necessary, request additional appropriations.
- 2. The Probation Department is a partner in the Sheriff's Office Narcotics Enforcement Unit, County of Monterey (NEUCOM) program. This program continues to require finding alternate funding sources and will require a re-application process that may reflect a major reduction in the funding of services.
- 3. Proposition 172, Public Safety Sales Tax anticipated revenue reduction of \$271,322 per County Administrative Office (CAO) projection.
- 4. Proposition 36, Substance Abuse program, is at risk of significant funding reductions that could severely impact the delivery of services, or even eliminate them. In addition, it will continue to incur additional drug testing costs that are not reimbursed by the State.
- 5. State-funded initiatives, such as juvenile and adult MIOCR programs, are at risk of projected reductions, possibly 10% while the cost of providing services is increasing.

- 6. First Five funding for the Child Advocate Program, which deals with small children exposed to domestic violence, has been reduced by 50%, therefore significantly limiting supervision and accountability for perpetrators of domestic violence offenses.
- Proposition 69 requires DNA collection, mailing of samples and tracking of felony case DNA for adult population.
 Increased operations costs include additional staff time to manually collect samples. The Proposition does not provide funding for the additional mandated requirements.
- 8. Probation is a member of the Joint Gang Task Force (GTF), a partnership between the County of Monterey and the City of Salinas to enhance and coordinate gang suppression efforts. GTF was originally funded by congressional appropriations during its first two years of operations and will require ongoing funding for its continuation. The Gang Task Force's Recommended Budget contains an additional \$248,424 in discretionary General Fund revenue, which is one fiscal quarter of the Sheriff's Office budget change proposal request for an additional \$993,695 to "allow the Gang Task Force to maintain status quo service level." Some of this funding will reimburse the Probation Department for its portion of GTF support functions. This funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from Federal, State and local activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this program's funding issue.
- 9. The operational and financial impact of the State-mandated Static-99 assessment for adult sex offenders, effective July 1, 2008, is not yet quantified.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Probation

Budget Unit: 255

		ADOPTED BUDGET 2007-2008			ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Accountant I	20B10			1.00	30,099	1.00	30,099	
Accountant III	20B12	1.00	71,548	1.00	72,298	1.00	72,298	
Accounting Technician	80J30	4.00	172,774	4.00	197,962	4.00	179,000	
Administrative Secretary - Confidential	80A99	1.00	51,280	1.00	43,505	1.00	43,505	
Assistant Chief Probation Officer	12C35	1.00	101,126	1.00	113,309	1.00	108,309	
Associate Personnel Analyst	14B21	1.00	71,901	1.00	80,162	1.00	75,496	
Business Technology Analyst II	16C87	1.00	78,156	1.00	82,263	1.00	81,263	
Chief Probation Officer	11A06	1.00	132,791	1.00	165,609	1.00	165,609	
Departmental Info Manager I	16F40			1.00	75,496	1.00	75,496	
Finance Manager II	20B93	1.00	88,483	1.00	98,654	1.00	96,654	
Management Analyst II	14C30	4.00	242,410	3.00	183,716	3.00	183,716	
Office Assistant I	80E01	1.00	21,037	1.00	23,921	1.00	23,921	
Office Assistant II	80E21	15.00	422,382	15.00	518,028	15.00	450,000	
Office Assistant III	80E22	6.00	190,144	6.00	230,753	6.00	210,295	
Personnel Technician - Confidential	14H03	1.00	38,836	1.00	54,387	1.00	48,063	
Principal Office Assistant	80E80	1.00	38,409	1.00	36,890	1.00	36,890	
Probation Aide	60F02	4.00	120,071	5.00	184,633	5.00	130,159	
Probation Division Manager	60F85	2.00	158,072	2.00	218,091	2.00	170,091	
Probation Officer II	60F22	58.50	3,314,536	58.50	3,598,671	58.50	3,450,000	
Probation Officer III	60F23	20.00	1,328,252	19.00	1,412,610	19.00	1,401,297	
Probation Services Manager	60F84	9.00	539,445	9.00	835,096	9.00	655,096	
Senior Account Clerk	80J22	1.00	37,650	1.00	44,344	1.00	42,344	
Senior Departmental Info Systems Coordinator	43J09	2.00	102,498	2.00	131,854	2.00	118,854	
Supervising Office Assistant I	80E81	2.00	80,552	2.00	105,689	2.00	87,000	
Victim Assistance Advocate	60K02	2.00	73,995	2.00	84,829	2.00	77,421	
Word Processor	80W21	4.00	118,168	4.00	157,014	4.00	128,367	
SALARIES AND PERSONNEL SUBTOTA	AL	143.50	7,594,516	144.50	8,779,883	144.50	8,141,243	
SALARY ADJUSTMENTS:								
Pay Differentials			185,845		224,594		224,594	
Terminations Benefits			79,451					
SALARY ADJUSTMENTS SUBTOTA	AL		265,296		224,594		224,594	
SALARIES AND PERSONNEL TOTAL	AL	143.50	7,859,812	144.50	9,004,477	144.50	8,365,837	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Probation

8,700

Budget Unit: 255

			D BUDGET -2008	-	ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SUMMARY OF PERSONNEL CHANGES:							
Accountant I	20B10			1.00	30,099	1.00	30,099
Departmental Info Manager I	16F40			1.00	75,496	1.00	75,496
Management Analyst II	14C30	4.00	242,410	3.00	183,716	3.00	183,716
Probation Aide	60F02	4.00	120,071	5.00	184,633	5.00	130,159
Probation Officer III	60F23	20.00	1,328,252	19.00	1,412,610	19.00	1,401,297
SUMMARY OF PERSONNEL CHANGES	TOTAL	28.00	1,690,733	29.00	1,886,554	29.00	1,820,767
FIXED ASSETS:							
6890 EQUIPMENT			8,700				

FIXED ASSETS TOTAL

Budget Unit 256

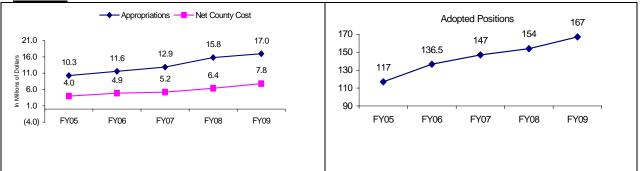
FISCAL SUMMARY

	2007-08				2008-09					
			C	Current Year					(ecommended Change from
	Ad	opted Budget		<u>Estimate</u>		<u>Request</u>	<u> </u>	Recommend	200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	12,258,048	\$	12,270,321	\$	14,985,252	\$	13,736,473	\$	1,478,425
Services & Supplies		3,732,365		3,808,422		4,144,616		3,488,641		(243,724)
Fixed Assets		-		-				24,968		24,968
Other Charges		-		-		-		-		-
Intra Fund Transfers		(240,176)		(240,176)		(240,176)		(240,176)		-
Other Financing Uses					_	_	_	_		
TOTAL APPROPRIATIONS	\$	15,750,237	\$	15,838,567	\$	18,889,692	\$	17,009,906	\$	1,259,669
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		9,059,605		8,880,629		9,934,265		8,901,810		(157,795)
Charges, Current Services		323,841		323,841		323,841		323,841		-
Fines, Forfeitures, Penalties		-		-		_		_		-
Taxes		-		-		-		_		-
Revenue from Money & Property		-		-		-		_		-
Other Financing Sources		-		-		-		_		-
Other Revenue		5,996		5,996		5,996		5,996		-
TOTAL REVENUES	\$	9,389,442	\$	9,210,466	\$	10,264,102	\$	9,231,647	\$	(157,795)
NET COUNTY COST	\$	6,360,795	\$	6,628,101	\$	8,625,590	\$	7,778,259	\$	1,417,464

POSITION SUMMARY

Total Positions	_	Adopted Budget 154.00	Current Year Estimate 151.50	<u>Request</u> 167.00	Recommend 167.00	Recommended Change from 2007-08 Adopted 13.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	154.00	1.00	(1.00)	13.00	0.00	167.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	154.00	1.00	(1.00)	13.00	0.00	167.00

TRENDS



BUDGET UNIT DESCRIPTION

This budget unit includes programming and operations at Juvenile Hall, the Youth Center, and a variety of alternative programs for at-risk and adjudicated youth. The Juvenile Hall facility houses children between the ages of eight and eighteen referred by law enforcement agencies, Probation, and Juvenile Court. The primary purpose is to provide temporary, secure custody of delinquent juveniles. The program endeavors to create a healthy custodial environment for juvenile offenders, while providing opportunity for staff to observe them and to report observations to the Court.

The Youth Center is a low-security, residential treatment facility that offers a variety of services to program residents. This budget unit also supports alternative programs including: Juvenile Justice Crime Prevention Act (JJCPA) Programs, such as the Silver Star Youth Program and the Repeat Offender Prevention Program; the Community Schools; High Risk grant programs and the Silver Star Gang Prevention and Intervention Program (SSGPI).

SUMMARY OF RECOMMENDATION

The Juvenile Institutions and Alternative Programs budget is recommended at \$17,009,906 for Fiscal Year (FY) 2008-09. This is an increase of \$1,417,464 in Net County Cost from FY 2007-08. The Recommended Budget includes grant funding and reimbursements for the alternative institutions programs at \$2,311,522. These programs include: the Youth Complex, Juvenile Justice Crime Prevention Act (JJCPA), Community Schools Program, Community Services Work Program, and High Risk Youth Education and Public Safety Program grants and Silver Star Gang Prevention and Intervention. In addition to Juvenile Hall functions, recommended funding provides for up to 60 court wards housed at the Youth Center. The dual-diagnosis Santa Lucia Bay Program at the Youth Center, which serves up to 15 female wards as alternative to out-of-county placement, is slated to move off-site in the latter part of fiscal year 07-08. Significant changes included in the Recommended Budget are listed below.

	Net Cost	Positions
1. Transfer of Account Clerk to Budget Unit (BU) 255.	\$ (30,099)	(1.00)
2. Addition of nine Juvenile Institutions Officers II for Department of Juvenile Justice (DJJ) realignment program.	270,797	9.00
3. Addition of two .5 FTE Probation Aides for DJJ realignment program.	15,777	1.00
4. Addition of one Probation Officer II and one Senior Juvenile Institution Officer-DJJ program.	110,868	2.00
5. Addition of one Probation Officer III for DJJ realignment program.	31,979	1.00
6. Reallocation of BU 255 Probation Officer III to BU 256 Probation Services Manager.	22,733	1.00
7. Additional Salary costs due to negotiated contract increases, and various staff changes.	748,977	-
8. Public Employees Retirement System (PERS) and Social Security decrease.	(11,564)	
9. Pretax and flex benefits increases and decreases.	318,957	-
10. Decreased appropriations for General Liability, Telecommunications and Data Processing	(91,854)	
11. Fleet management service increases.	18,244	-
12. Decrease Silver Star Gang Prevention and Intervention contract services pending funds.	(289,902)	
13. Increased transportation costs of juvenile wards.	3,000	
14. Additional expenditures to provide for food and medical services costs related to juvenile population.	146,282	
15. Building rent for Evening Reporting Center.	24,000	
16. Addition of Fixed Asset for DJJ van.	24,968	
17. Services & Supplies net decrease.	(53,494)	
18. Decrease Proposition 172 State revenue.	247,455	
19. Increase DJJ Youth Block grant revenue.	(621,561)	
20. Decreased Intergovernmental Revenue.	531,901	
TOTAL CHANGES	\$ 1,417,464	13.00

WORKLOAD INFORMATION

The workload of Juvenile Hall is shown in the following table:

	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Total Admissions	1,505	1,505	1,180	1,180	1,218	1,215
Average Daily Population	77	90	100	100	100	102

Note: Out-of-area placements were made during remodel of the Juvenile Hall, February 2003 through July 2004.

The workload of the Youth Center is shown in the following table:

	Actual	Actual	Estimated	Estimated	
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	
Total Admissions	104	105	84	108	
Average Daily Population	53	51	53	62	

BUDGET IMPACTS

The increased funding recommended in this budget will provide the Probation Department with resources to house up to 114 wards in Juvenile Hall and 60 wards in the Youth Center.

Proposition 172, Public Safety Sales Tax anticipated revenue reduction of \$247,455 per County Administrative Office (CAO projection.

2007-08 ACCOMPLISHMENTS

In addition to its broader public safety and offender rehabilitation missions, the Probation Department is dedicated to achieving the following goals on an on-going basis:

- 1. To improve the quality of life for youth and their families by preventing and reducing the frequency, severity, and impact of criminal and delinquent behavior among adults and juveniles who come under the jurisdiction of the Probation Department.
- To continue to enhance and improve the quality of services provided to the citizens of Monterey County by the Probation Department.
- 3. To enhance public safety programs throughout Monterey County through collaboration and cooperation with other departments and agencies and by the development of new and innovative methods to address the issues of public safety.
- 4. To serve as the lead agency to implement and expand the Silver Star Gang Prevention and Intervention programs.
- 5. To continue to participate in the process toward a new, more functional juvenile detention facility.

2008-09 GOALS

The Probation Department is dedicated to achieving and maintaining the following ongoing goals:

- To improve the quality of life for youth, seniors and families by preventing and reducing the frequency, severity, and impact
 of criminal and delinquent behavior among adults and juveniles who come under the jurisdiction of the Probation
 Department.
- To continue to enhance and improve the quality of services provided to the citizens of Monterey County by the Probation Department.
- 3. To enhance public safety programs throughout Monterey County through collaboration and cooperation with other departments and agencies and by the development of new and innovative methods to address the issues of public safety.

In addition to its broader public safety and offender rehabilitation missions, the Probation Department is further dedicated to achieving and maintaining the following:

- 1. To continue to serve as the lead agency for the Juvenile Justice Crime Prevention Act (JJCPA) programs.
- 2. To serve as the lead agency to continue and expand the Silver Star Gang Prevention and Intervention programs.
- To continue to participate in the process toward a new, more functional juvenile detention facility.
- 4. To continue to participate in the process toward a new educational facility at the Youth Center.

PENDING ISSUES

Impact of County's Financial Difficulties on the Department: Probation's budget and allocated positions constitute the bare
minimum to fulfill mandated responsibilities and sustain operations. By reducing the budget to the degree recommended, the
flexibility of the Department to fulfill its obligations is severely compromised. The Department is committed to do
everything possible to contribute to public safety and protection of the community; however, limited resources included in
the Recommended Budget may be insufficient to maintain the necessary level of services. The Department will carefully
and responsibly monitor expenses, and, if necessary, request additional appropriations.

- The Department is incurring additional costs for mandated core training required by Title 15 for part time and temporary Juvenile Institutions Officers. Increasing mandated Standard and Corrections Training costs challenge the Department's ability to cover all training costs and this will need to be addressed in the future.
- 3. Due to the implementation of Proposition 21, juveniles facing adult court proceedings continue to generate additional costs associated with extended detention in Juvenile Hall. Depending on the number of arrests and the court processes, the Department's budget may be strained to absorb these increased costs in FY 2008-09.
- 4. State-funded initiatives, such as JJCPA, are at risk of projected reductions, possibly 10%, while the cost of providing services is increasing.
- 5. The Probation Department, in partnership with the Department of Social and Employment Services, Behavioral Health, and District Attorney, received a grant in the amount of \$430,348 from the U.S. Department of Health and Human Services, Administration of Children and Families. The grant allows for the continuation of core functions for SSGPI to provide gang prevention and early intervention services. However, the funding is not sufficient to provide the needed level of services and intervention in the community, and the County will need to review the funding of the SSGPI collaborative program. The collaborative is also exploring and pursuing alternative funding streams to continue these vital programs.
- 6. The initial phase of DJJ Realignment with the transfer of responsibilities from State to local Probation departments for non-707 (b) offenders has been completed with the creation of transitional community supervision of those non-707(b) offenders released by DJJ, the reopening of Juvenile Hall's Echo Unit, the creation of the Evening Reporting Center, enhanced security at the Youth Center, and with enhanced counseling services at the Youth Center and Silver Star at Rancho Cielo. The full impact of DJJ Realignment is still undefined.
- 7. The County will experience a significant reduction of Federal, State and/or program revenue supporting the Silver Star Gang Prevention and Intervention Program (SSGPI). To support continuity of services and provide time to assess current and future financial and service level impacts, the Recommended Budget includes \$141,414 (\$103,664 in BU 256 and \$37,7500 for Office of Employment Training chargeable expenses) in discretionary funding to sustain this program operation through the first quarter of FY 2008-09. This funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from local, Federal, and State activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this program's funding issue.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

R FISCAL YEAR 2008-2009 Unit Title: Juvenile Hall

Budget Unit: 256

			D BUDGET		ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION		NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Account Clerk	80J21	1.00	30,099					
Accountant II	20B11	1.00	48,568	1.00	67,820	1.00	54,820	
Building Maintenance Worker	72A23	1.00	44,175	1.00	51,191	1.00	48,191	
Food Administrator - Probation	70K83	1.00	56,093	1.00	62,540	1.00	58,436	
Head Cook	70K80	1.00	41,592	1.00	50,713	1.00	44,713	
Juvenile Institutions Officer II	60F89	65.50	3,030,610	74.50	3,960,795	74.50	3,978,579	
Juvenile Institutions Supervisor	60F87	10.00	643,359	10.00	771,214	10.00	681,214	
Laundry Worker I	70L01	1.00	28,190	1.00	34,304	1.00	31,304	
Management Analyst III	14C31	1.00	77,484	1.00	86,391	1.00	80,391	
Office Assistant II	80E21	4.00	101,064	4.00	130,173	4.00	106,173	
Probation Aide	60F02	19.50	562,420	20.50	779,282	20.50	625,282	
Probation Division Manager	60F85	2.00	158,062	2.00	218,091	2.00	164,091	
Probation Officer II	60F22	19.00	1,084,408	20.00	1,353,710	20.00	1,276,710	
Probation Officer III	60F23	4.00	268,515	5.00	402,620	5.00	338,620	
Probation Services Manager	60F84	4.00	273,280	5.00	456,778	5.00	364,096	
Secretarial Assistant	80A30	2.00	64,690	2.00	82,187	2.00	66,187	
Senior Cook	70K25	4.00	146,922	4.00	167,954	4.00	152,954	
Senior Juvenile Institution Officer	60 F 90	13.00	739,620	14.00	925,685	14.00	824,685	
SALARIES AND PERSONNEL SUBTOTAL	L	154.00	7,399,151	167.00	9,601,448	167.00	8,896,446	
SALARY ADJUSTMENTS:								
Salary Savings							<357,388	
Pay Differentials			266,185		283,256		283,256	
SALARY ADJUSTMENTS SUBTOTAL	L		266,185		283,256		<74,132	
SALARIES AND PERSONNEL TOTAL	ւ	154.00	7,665,336	167.00	9,884,704	167.00	8,822,314	
SUMMARY OF PERSONNEL CHANGES:								
Account Clerk	80J21	1.00	30,099					
Juvenile Institutions Officer II	60F89	65.50	3,030,610	74.50	3,960,795	74.50	3,978,579	
Probation Aide	60F02	19.50	562,420	20.50	779,282	20.50	625,282	
Probation Officer II	60F22	19.00	1,084,408	20.00	1,353,710	20.00	1,276,710	
Probation Officer III	60F23	4.00	268,515	5.00	402,620	5.00	338,620	
Probation Services Manager	60F84	4.00	273,280	5.00				

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

OR FISCAL YEAR 2008-2009 Unit Title: Juvenile Hall

Budget Unit: 256

		ADOPTED BUDGET 2007-2008		-	ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Senior Juvenile Institution Officer	60F90	13.00	739,620	14.00	925,685	14.00	824,685
SUMMARY OF PERSONNEL CHANGES TOTAL		126.00	5,988,952	139.00	7,878,870	139.00	7,407,972
FIXED ASSETS:							
6890 EQUIPMENT							24,968
VEHICLE						1.00	24,968
FIXED ASSETS TOTAL							24,968

CONTRIBUTIONS – PROPOSITION 172

Budget Unit 285

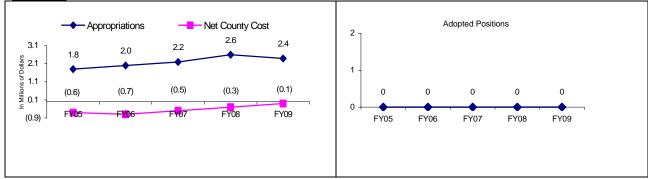
FISCAL SUMMARY

	2007-08				2008-09					
									Recommended	
		Current Year							(Change from
	Ado	pted Budget		<u>Estimate</u>		Request	<u>R</u>	<u>Recommend</u>	200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		-		-		-		-
Fixed Assets		-		-		-		-		-
Other Charges		2,572,580		2,270,001		2,390,121		2,390,121		(182,459)
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										_
TOTAL APPROPRIATIONS	\$	2,572,580	\$	2,270,001	\$	2,390,121	\$	2,390,121	\$	(182,459)
Revenues										
Licenses, Permits, Franchise	\$		\$		\$		\$		Φ	
Intergovernmental Revenues	φ	2,858,423	φ	2,522,223	φ	2,515,917	φ	2,515,917	Ф	(342,506)
Charges, Current Services		2,636,423		2,322,223		2,313,917		2,313,917		(342,300)
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
		-		-		-		-		-
Revenue from Money & Property Other Financing Sources		-		-		-		-		-
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	2 959 422	\$	2 522 222	\$	2.515.017	Φ.	2.515.017	\$	(242.506)
TOTAL REVENUES	Φ	2,858,423	Ф	2,522,223	ф	2,515,917	\$	2,515,917	Φ	(342,506)
NET COUNTY COST	\$	(285,843)	\$	(252,222)	\$	(125,796)	\$	(125,796)	\$	160,047

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



CONTRIBUTIONS – PROPOSITION 172

BUDGET UNIT DESCRIPTION

This budget unit accounts for the portion of the County's Public Safety Sales Tax (Proposition 172) revenue that the County contributes to fire protection service providers in unincorporated areas of the County. The Board of Supervisors' policy allocates 9.13% of the County's total annual Proposition 172 revenue for this purpose (the "Contribution").

SUMMARY OF RECOMMENDATION

Since 1997, the Board of Supervisors has approved an annual allocation of the County's Proposition 172 revenue to offset expenditures for provision of fire protection services within the County's unincorporated areas. The purpose of this contribution is to provide relief to county fire agencies in response to the State's 1992 Education Revenue Augmentation Funds (ERAF) property tax shift, which resulted in a significant loss of funding to these agencies. As negotiated, agencies received 8.02% of the County's Proposition 172 revenue in Fiscal Year (FY) 1997-98, 8.37% in FY 1998-99, and 8.72% in FY 1999-00. Effective FY 2000-01 and each year after, the Contribution is capped at 9.13%

In response to budget shortfalls, and in an effort to maintain core County services as departments addressed significant budget reductions beginning in FY 2003-04, the County negotiated a reduction in its Proposition 172 Contribution to the fire agencies. Discussions with representatives of the Association of Monterey County Fire Districts and Volunteer Fire Companies resulted in an agreement to reduce the dollar amount of Budget Unit 285 contributions by 25% in FY 2004-05 and FY 2005-06, and by 20% in FY 2006-07, if necessary. Due to ongoing financial difficulties, the 20% reduction was indeed retained by the County in FY 2006-07.

In April of 2007, based on review of the County's ongoing fiscal constraints, representatives of the County Administrative Office and the Association again agreed to recommend continuation of the agreement for the County to retain a portion of the 9.13% Contribution for an additional two years, with the expectation that the full 9.13% Contribution will be restored beginning FY 2009-10. The agreement for FY 2007-08 was a 10% retention of the Contribution and a 5% County Contribution retention in FY 2008-09. The County's Public Safety Sales Tax is estimated at \$27,556,597 for FY 2008-09.

The Recommended Budget provides appropriations of \$2,390,121, an amount equal to 95% of the total anticipated FY 2008-09 Contribution revenue of \$2,515,917. This represents a reduction of Contribution revenue to the Fire Agencies of \$182,459 due to the fact that Monterey County's overall Proposition 172 revenues actually fell in FY 2007-08 and are forecast to fall again slightly in FY 2008-09.

		Net Cost	Positions
1. Contribution to Fire Agencies, per negotiated agreement	\$	(182,459)	-
2. Decreased Proposition 172 revenue.		342,506	
	TOTAL CHANGES \$	160.047	_

PENDING ISSUES

The FY 2008-09 Recommended Budget for Contributions-Proposition 172 includes an agreement with the Association of Monterey County Fire Districts and Volunteer Fire Companies for the County to retain 5% of the Contribution revenue in order to provide the County with resources necessary to maintain levels of service in other public safety functions. Despite the lowered retention by the County, the Recommended Budget Proposition 172 revenue is actually \$182,459 less than the prior Fiscal Year due to declining Proposition 172 revenues. It is understood by all parties that any revisions to existing and future contribution agreements, either permanent or temporary, require final approval of the Board of Supervisors.

Additionally, the Fire Agencies understand that even though severely constrained, with many departmental needs unmet, this is an interim budget, as the County also prepares itself for anticipated additional impacts following adoption of the Sate Budget. Still to be determined potential reductions based on approval of State and Federal budgets which may require appropriations adjustments to County budgets. In this case, recommended contribution levels to outside agencies may also require reconsideration.

THERE ARE NO POLICY CONSIDERATIONS.

SHERIFF - CORONER

Budget Unit 292

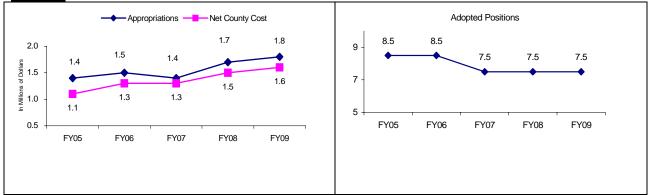
FISCAL SUMMARY

		2007	-08			2008-09					
									Re	ecommended	
			C	urrent Year						Change from	
	Ado	pted Budget		Estimate		Request	R	ecommend	200	7-08 Adopted	
<u>Appropriations</u>											
Salaries & Benefits	\$	1,108,424	\$	1,077,752	\$	1,172,748	\$	1,172,748	\$	64,324	
Services & Supplies		546,781		546,781		625,815		617,757		70,976	
Fixed Assets		-		-		75,000		-		-	
Other Charges		-		-		-		-		-	
Intra Fund Transfers		-		-		-		-		-	
Other Financing Uses					_						
TOTAL APPROPRIATIONS	\$	1,655,205	\$	1,624,533	\$	1,873,563	\$	1,790,505	\$	135,300	
Revenues											
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-	
Intergovernmental Revenues		17,500		17,500		17,500		17,500		-	
Charges, Current Services		135,650		135,650		146,300		146,300		10,650	
Fines, Forfeitures, Penalties		-		-		-		-		-	
Taxes		-		-		-		-		-	
Revenue from Money & Property		-		-				-		-	
Other Financing Sources		-		-		-		-		-	
Other Revenue		-		_				_		_	
TOTAL REVENUES	\$	153,150	\$	153,150	\$	163,800	\$	163,800	\$	10,650	
NET COUNTY COST	\$	1,502,055	\$	1,471,383	\$	1,709,763	\$	1,626,705	\$	124,650	

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		7.50	7.50	7.50	7.50	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	7.50	0.00	0.00	0.00	0.00	7.50
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	7.50	0.00	0.00	0.00	0.00	7.50

TRENDS



SHERIFF - CORONER

BUDGET UNIT DESCRIPTION

The Coroner's responsibility is to investigate all deaths reportable to the Coroner and determine the cause, manner, and circumstances surrounding reportable deaths. The Sheriff-Coroner is a County-elected officer acting under the authority of the California Government Code and Health and Safety Code. There are specific laws that define the Coroner's powers and which vest in that person, the right and duty to investigate certain classes of deaths.

Not all deaths are reportable to the Coroner. Reportable deaths fall into 24 categories. Government Code section 27491 and Health and Safety Code section 10250 directs the Coroner to inquire into and determine the circumstances, manner, and cause of any death, which falls into one of these categories. Monterey County, like 42 other counties in California, is a Sheriff-Coroner County that gives the investigator dual powers as a coroner and peace officer. A Division supervisor within the Coroner Division also chairs the County's Child Death Review Team.

In any death into which the Coroner is to inquire, the Coroner may take charge of any and all personal effects, valuables, and property of the deceased at the scene of the death or related to the inquiry and hold or safeguard them until lawful disposition thereof can be made. The Coroner's Division makes family death notifications for deaths occurring in Monterey County. When requested by other jurisdictions, Coroner personnel will also make death notifications to family members residing in Monterey County for people who have died in other states or other California counties. The Coroner's Division may also assist the people of the State, as appropriate, in the implementation of the Uniform Anatomical Gift Act.

A Sheriff's Commander is responsible for the management of the Coroner Division's function and reports to the Chief Deputy of Administration.

SUMMARY OF RECOMMENDATION

The Sheriff-Coroner's FY 2008-09 budget is recommended at \$1,790,505, an increase of \$135,300 from the FY 2007-08 Adopted Budget, primarily resulting from increases in Board approved salaries and benefits and a forensic pathology contract increase. Recommended revenue is \$163,800, an increase of \$10,650 from the prior year, due to agreed services with outside agencies. The recommended Net County Cost for the Sheriff-Coroner's budget totals \$1,626,705, an increase of \$124,650 from the FY 2007-08 Adopted Budget. Significant changes are outlined below:

	Net Cost	Positions
1. Increased salary costs due to negotiated increases.	\$ 66,566	-
2. Decreased overtime.	(26,601)	-
3. Increased and decreased costs in various other benefits.	24,359	-
4. Increased costs in forensic pathologist costs due to contract increase and agreed services with other agencies.	65,500	-
5. Increased costs in various services and supplies accounts.	5,476	-
6. Increase in revenue related to agreed services with other agencies.	(10,650)	
TOTAL CHANGES	\$124,650	_

WORKLOAD INFORMATION

General activities of the Sheriff-Coroner's Office are detailed below:

			Estimated	Projected			
	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Total Investigations	1,185	1,178	1,064	1,064	1,015	1,015	1,110
Coroner's Cases	345	388	348	287	279	279	329
Indigent Cremations	25	8	14	11	8	8	14

BUDGET IMPACTS

The FY 2007-08 Recommended Budget for the Sheriff-Coroner's Division includes estimated revenues and related expenditures for an agreement with Associated Pathology Medical Group, Inc. (APMG) to perform occasional postmortem autopsies of patients at its contract hospitals. It also includes estimated revenues for an agreement with Northern California Transplant Bank for the use of the Coroner's facilities to perform tissue recoveries from transplant donors.

2007-08 ACCOMPLISHMENTS

The Coroner's Office continues to provide Coroner death investigation services to the incorporated and unincorporated areas of Monterey County. Pursuant to an agreement with San Benito County, the Monterey County Coroner's Office also provides autopsy services for deaths occurring within their County. We look forward to continuing this agreement by providing excellent service at reasonable cost.

SHERIFF - CORONER

The Coroner strives to continue cooperation with tissue and organ recovery agencies. This directly benefits the citizens of Monterey County and increases donor awareness. Recovering tissue locally makes it possible for Monterey County residents and their doctors to receive the first right of refusal for tissue and organs recovered within Monterey County.

The Coroner Division continues to monitor expenses for autopsy equipment and supplies by utilizing the most cost effective and qualified vendors.

2008-09 GOALS

In addition to continued dedication to the goals outlined for FY 2007-08, the Coroner Division will need to purchase a Fluoroscope/X-ray machine to be in compliance with the National Association of Medical Examiners accepted standards for autopsies subjecting our autopsy results in certain death investigations to scrutiny.

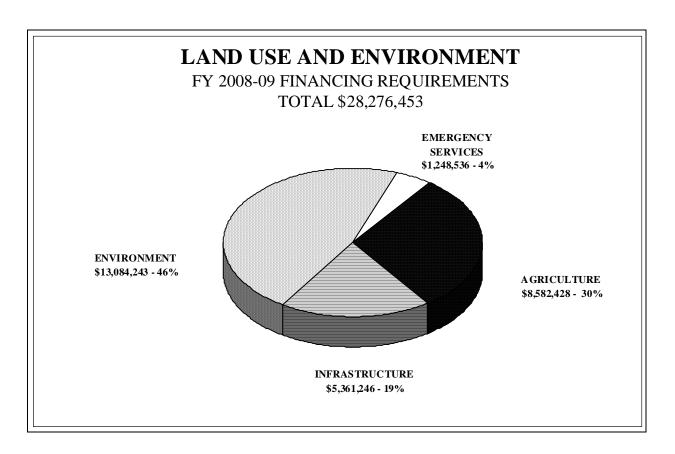
POLICY CONSIDERATIONS

The Sheriff plans to make a request during FY 2008-09 Budget Hearings for appropriations above the level recommended by the County Administrative Office. Specifically, the Sheriff requests \$75,000 to replace a broken x-ray machine. The manufacturer no longer supports the existing equipment and replacement parts are not available.

THERE ARE NO PENDING ISSUES.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Budget Unit: 292 Unit Title: Sheriff's Coroner

		ADOPTED 2007-	BUDGET 2008	REQUESTE 2008-	D BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Deputy Sheriff - Operations	36A22	4.00	307,458	4.00	356,000	4.00	356,000
Forensic Autopsy Technician	50s01	1.00	45,442	1.00	45,385	1.00	45,385
Medical Transcriptionist II	80H25	1.00	47,317	1.00	49,706	1.00	49,706
Office Assistant II	80E21	.50	13,960	.50	15,468	.50	15,468
Sheriff's Investigative Sergeant	36A24	1.00	145,620	1.00	113,048	1.00	113,048
SALARIES AND PERSONNEL SUBTOR	TAL	7.50	559,797	7.50	579,607	7.50	579,607
SALARY ADJUSTMENTS:							
Salary Savings							
Pay Differentials			35,195		101,991		101,991
Standby Pay			40,080		20,040		20,040
SALARY ADJUSTMENTS SUBTOR	ral .		75,275		122,031		122,031
SALARIES AND PERSONNEL TOT	ral .	7.50	635,072	7.50	701,638	7.50	701,638
FIXED ASSETS:							
6890 EQUIPMENT					75,000		
X-RAY MACHINE				1.00	75,000	1.00	
FIXED ASSETS TO	ral.				75,000		



LAND USE AND ENVIRONMENT (PUBLIC PROTECTION)

PROGRAM SUMMARY

This functional area encompasses four programs: Infrastructure, Environment, Agriculture, and Emergency Services.

The Fiscal Year (FY) 2008-09 Recommended Budget is \$28.3 million. Available financing is estimated at \$28.3 million. Fund Balance and Discretionary County Financing (DCF), or Net County Cost (NCC), for General Fund budget units within the Land Use and Environment (Public Protection) functional area is recommended at \$9.2 million, an increase of \$0.6 million from FY 2007-08 Adopted Budget.

Figure 1 shows Adopted Budget expenditures for FY 2007-08 and recommended expenditures for FY 2008-09 for the Infrastructure, Agriculture, Environment, and Emergency Services programs.

Figure 1

		Adopted		Recommended		Change from 2007-08		
		FY	2007-08	FY	2008-09	<u>Amount</u>		Percent
Agriculture		\$	8.4	\$	8.6	\$	0.1	1.7%
Emergency Services			1.2		1.2		0.1	5.2%
Environment			13.6		13.1		(0.5)	(3.5%)
Infrastructure			7.2		5.4		(1.8)	(25.6%)
	TOTALS	\$	30.4	\$	28.3	\$	(2.1)	(7.0%)

- 1. Dollars are in millions
- 2. Detail may not add due to rounding.

The Infrastructure Services program area includes specific departments within the Resource Management Agency, Budget Unit (BU) 194; Surveyor, BU 199; Nacimiento Hydroelectric Project, BU 270; Disaster Public Assistance, BU 286; Inclusionary Housing, BU 287; State Community Development, BU 570; Community Development Reuse, BU 574; Community Development Grants, BU 575; and Revolving Loan Program, BU 576.

The Environmental Services program area includes Fort Ord, BU 184; Planning, BU 293; Housing and Redevelopment, BU 294; Fish and Game Propagation, BU 297; Litter Control, BU 298; and Building Services, BU 299.

The Agricultural Services program area includes Agricultural Commissioner, BU 281, and Produce Inspection, BU 282.

The Emergency Services program area includes Office of Emergency Services, BU 295.

Board of Supervisors' Goals and Objectives

The Board of Supervisors' Goals and Objectives in this functional area are being met by the following activities:

Assure a sustainable and diversified economy that builds on our unique local assets.

- Focus on phytosanitary activities.
- Increase the level of service to keep pace with changing inspection demands.
- Adopt and implement an updated General Plan for the County.
- Begin the drafting of updated coastal plan elements and revised ordinances.

Enhance and improve County services to assure an adequate safety net & quality of life for all County residents.

- Protection of the County's residents, businesses, and visitors through fair and equitable enforcement of weights and measures laws.
- Continue involvement with the County's Illegal Dumping and Litter Abatement Task Force.
- Continue to improve processing times for all Planning & Building permit applications by refining permit review processes and streamlining interdepartmental coordination.

Assure a strong public safety system, which protects the public and minimizes the fear of crime.

- Develop and maintain comprehensive interacting, Operational Area emergency preparedness, response, support, and complimentary plans.
- Provide fair and timely Code Enforcement services.

Assure the financial stability of the County.

- Process requests for Over-the-Counter grant funding.
- Continue to promote and foster economic stability in the County.
- Secure additional State grant funds to promote balanced economic development.
- Continue to provide financial support for the small business community.

The following are significant changes in the Infrastructure, Environment, Agriculture, and Office of Emergency Services and Environmental Services areas:

INFRASTRUCTURE

The recommended Infrastructure budget is \$5.4 million, a decrease of \$1.8 million from the FY 2007-08 Adopted Budget. This decrease is primarily due to the lack of grant funds and the size, type and progress of implemented projects. In FY 2007-08, the County completed the Rippling River Rehabilitation Project in cooperation with the Housing Authority of Monterey County and the San Lucas Water System Project. The County continues to implement grants for rental assistance, first-time homebuyer programs, and specific facilities and housing projects funded by the California State Housing and Community Development Department.

The Resource Management Agency (RMA), Budget Unit (BU) 194, was created in FY 2005-06 to optimize the County's delivery of land use related services. The RMA provides executive direction, oversight, and coordination to several departments, including those departments that are considered Infrastructure, such as Planning, Building Services, Housing and Redevelopment, and Public Works, Capital Projects, Facilities Master Plan, Litter Control, County Disposal Sites, and 40 active County Service Areas.

Nacimiento Hydroelectric Project, BU 270, is a fund for debt service related to the operation and maintenance expenses for the Nacimiento Hydroelectric facility provided by the Monterey County Water Resources Agency. The project consists of two hydraulic turbine/generators capable of producing a total of 3,750 kilowatts of electrical energy. The Debt Service was paid off in November 2005 and due to an accounting change in recording Inter Fund revenue, revenues are now transferred to the Water Resources Agency's Hydroelectric Operations & Maintenance Fund 260.

Disaster Public Assistance, BU 286, is currently restricted to closeout and reimbursement of the County's March 1995 Flood, the Winter Storm of 1997, the Winter Storm of 1998, and the Las Lomas 1998 Landslide Hazard Mitigation Grant Project expenditures. The budget assumes that all disaster-related expenses were incurred or obligated prior to June 30, 2006. As a result of a recent Federal Emergency Management Agency (FEMA) audit on activities following the 1998 floods, the Federal government deobligated funds in Fiscal Year (FY) 2006-07, which must be repaid to FEMA. The final amount is estimated to be approximately \$0.13 million. This deobligation relates to the Office of Emergency Services and Department of Public Works for work done and equipment purchased following the 1998 disaster. Associated with the FEMA audit, the Department of Public Works received a transfer of funds in FY 2005-06 and this has decreased the fund balance and budget by an estimated \$86,720 from FY 2005-06. As of May 2008, there has been no financial

activity in this budget unit. Current fund balance is \$258,355.

Inclusionary Housing, BU 287, reflects a \$0.07 million increase from the FY 2007-08 Adopted Budget. The Inclusionary Housing Fund consists of in-lieu fees paid by developers of subdivision projects and repayment of loans to projects made from the Fund. Though In-Lieu Fee collections exceeded expectations, this is not expected to be a trend due to the expected continued slow-down in private housing development in the unincorporated areas, and a policy shift where developers provide inclusionary housing units on project sites instead of paying fees.

State Community Development, BU 570, has no Recommended Budget for FY 2008-09 since there are no open State grants. If new grant funds become available during FY 2008-09, recommended revisions will be sent to the Board of Supervisors for consideration.

Community Development Reuse, BU 574, includes funds repaid from prior loans. The funds are re-budgeted to assist low-income households in Monterey County. Budget Unit 574 Recommended Budget funding includes \$0.15 million for first-time homebuyer loans, \$0.1 million for the 2009 Notices of Funding Availability (NOFA) and emerging opportunities, and \$0.03 million in activity delivery costs to run the various programs and projects.

Community Development Grants, BU 575, Recommended Budget reflects a \$2.3 million decrease over FY 2007-08 Adopted Budget primarily due to an unavailability of grant funds. There are funds to continue a 2006 Community Development Block Grant (CDBG) for the San Jerardo Water Project, a 2007 CDBG for rental assistance related to the January 2007 freeze, and new grants providing additional sources of funding for first-time homebuyer assistance and planning activities. CDBG is anticipated for the Interim Casa del Sol project.

Revolving Loan Program, BU 576, FY 2008-09 Recommended Budget reflects income from loan repayments, interest, fees, and prior year Fund Balance. The funds will be used to cover administration, loan-packaging services and fund new loans. The County may only use income generated through fees and interest to pay for program administration. Repaid principal and income are also used to cover administration and to fund additional loans. The budget unit is realizing a \$0.1 million decrease in FY 2008-09.

PENDING ISSUES

There are no pending issues.

ENVIRONMENT

The Environment budget, recommended at \$13.1 million, reflects a decrease of \$0.5 million from the FY 2007-08 Adopted Budget. This decrease is a result of reduced planning and building permits and the associated revenue generated by that activity.

In late FY 2005-06, Planning and Building Inspection, BU 293, were reorganized, which resulted in the two functions becoming full-fledged independent departments in FY 2007-08. Each received separate budget unit numbers, BU 293 and BU 299, respectively.

The Planning Department (BU 293) regulates development activity in the unincorporated areas of Monterey County, implementing plans and development review in accordance with the County's land use regulations. Recommended Budget reflects a \$0.14 million decrease over FY 2007-08 Adopted Budget, however, due to declining revenues of \$.32 million, the Net County

Cost increased by \$0.17 million. The majority of revenue generated in this Department is from licenses and permits. The current housing slump resulted in an approximate \$0.6 million decline in FY 2007-08 Adopted Budget revenues, which is a 26% decline. A continued housing slump and slow economic conditions overall will continue to require the Department to promote efficiencies to achieve appropriate service levels.

The Housing and Redevelopment Office (BU 294) manages the County's affordable housing programs, community development grants and loans, and redevelopment efforts in the Castroville/Pajaro, Boronda and Fort Ord Redevelopment Project areas. The Recommended Budget is approximately \$1.9 million, an increase over FY 2007-08 Adopted Budget, by approximately \$0.3 million. Inter Fund transfers from other Housing and Redevelopment funds reimburses BU 294, resulting in no Net County Cost (NCC).

Building Services (BU 299) reviews proposed construction drawings, issues related permits and inspects ongoing construction to assure compliance with local and State laws and safety standards. The Recommended Budget reflects a \$0.4 million decrease over FY 2007-08 Adopted Budget, however, due to declining revenues of \$0.6 million, the Net County Cost increased by approximately \$0.18 million. The majority of revenue generated in this Department is from licenses and permits. The current housing slump saw an approximate \$1.3 million decline in FY 2007-08 Adopted Budget revenues, which is a 22% decline. The Department is in the process of installing new software to enhance efficiency, productivity and reporting capabilities.

The Fish and Game Propagation (BU 297, Fund 006) provides the administration of the County's Fish and Game Commission (Commission), which consists of fifteen members, three from each Supervisory District and are appointed in staggered terms. The Commission oversees the allocation of Fish and Game fine monies for grants to organizations and agencies, who undertake fish and game wildlife propagation or education projects. The Monterey County Parks Department acts as support staff to the Commission. FY 2008-09 Recommended Budget of \$0.33 million reflects a \$0.07 million decrease from the FY 2007-08 Adopted Budget.

Fort Ord Fund, (BU 184) provides for analysis, coordination, and professional services needed to implement the Fort Ord Reuse Plan. This budget unit allows for separate tracking of the County's efforts related to Fort Ord Reuse and East Garrison Public Financing Authority prebond-issuance and East Garrison Community Services District formation activities until separate funds and budget units are established. FY 2008-09 Recommended Budget of \$0.9 million reflects an increase of approximately \$0.09 million from the prior year due to increased activity in planning, auditing and inspection.

PENDING ISSUES

Appropriations are currently unknown for the adoption of a new Urban Storm Water and Code Enforcement ordinance and implementation of the final resolution of the General Plan.

AGRICULTURE

The FY 2008-09 Agricultural Commissioner (BU 281) provides pest detection, phytosanitary certification of commodities for export, pest management and prevention, pesticide use enforcement, seed and nursery inspection, fruit and vegetable quality standards, egg inspection, apiary inspection, crop statistics and registration and certification of organic producers and handlers. The Recommended Budget is \$7.1 million, an increase of \$0.1 million over FY

2007-08. The increase is primarily due to negotiated salary increases and increased vehicle maintenance and operations costs. There is a projected revenue decline of approximately \$0.2 million due to unclaimed gas tax.

Transferred \$2.71 million to the Capital Projects Fund, BU 173, Fund 010 for the Salinas Agricultural Center remodel with a forecast of an additional \$1 million to be contributed in FY 2008-09. It is projected that the project will have the total funding required in FY 2008-09.

The FY 2007-08 Produce Inspection (BU 282) conducts industry-funded activities, such as the Head Lettuce Inspection Program, which pursuant to County Ordinance, requires that all head lettuce be inspected for minimum State quality standards. The Unit is also responsible for conducting a commodity inspection program under contract with the California Department of Food and Agriculture. The Recommended Budget for FY 2008-09 is \$1.5 million, an increase of \$0.07 million from FY 2007-08.

PENDING ISSUES

There are no pending issues.

OFFICE OF EMERGENCY SERVICES

The Office of Emergency Services budget is recommended at \$1.2 million, which is an increase of \$0.06 million from Fiscal Year (FY) 2007-08, which includes an estimated \$0.1 million revenue increase. The revenue increase was sufficient to fund negotiated salaries and benefits and allow Net County Cost to be reduced by \$0.05 million.

The Office of Emergency Services has reviewed development of the State's application for the FY 2007-08 Homeland Security Grant Program (HSGP) and notes that the trend continues to place greater emphasis on funding the major urban areas at the expense of less populated areas. At the time of writing this recommendation, the 2008 HSGP award had not taken place.

FORT ORD (FUND 018)

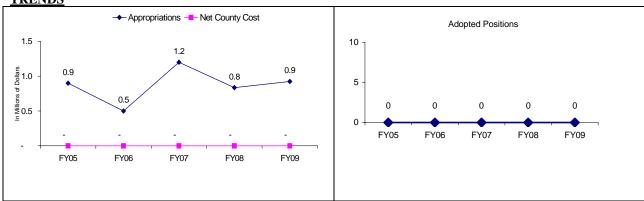
Budget Unit 184

FISCAL SUMMARY

		2007	-08		200				
								R	ecommended
			C	urrent Year				(Change from
	Ado	pted Budget		Estimate	Request	Re	ecommend		07-08 Adopted
Appropriations									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		764,576		949,008	853,550		853,550		88,974
Fixed Assets		-		-	-				-
Other Charges		42,000		42,000	42,000		42,000		-
Intra Fund Transfers		30,000		-	30,000		30,000		-
Other Financing Uses		_		25,555	 _				<u> </u>
TOTAL APPROPRIATIONS	\$	836,576	\$	1,016,563	\$ 925,550	\$	925,550	\$	88,974
Available Financing									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		1,000		1,000	1,000		1,000		-
Other Financing Sources		42,000		42,000	42,000		42,000		-
Other Revenue		718,300		872,732	822,352		822,352		104,052
Available Fund Balance		75,276	_	161,029	 60,198		60,198		(15,078)
TOTAL AVAILABLE FINANCING	\$	836,576	\$	1,076,761	\$ 925,550	\$	925,550	\$	88,974
YEAR-END FUND BALANCE	\$		\$	60,198	\$ 	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



FORT ORD (FUND 018)

BUDGET UNIT DESCRIPTION

Budget Unit (BU) 184 provides for analysis, coordination, and professional services needed to implement Fort Ord Reuse Plan. This budget unit allows for separate tracking of the County's efforts related to Fort Ord Reuse and the East Garrison Public Financing Authority pre-bond issuance and East Garrison Community Services District formation activities until separate funds and budget units are established.

In prior years, the General Fund provided funds to advance the Fort Ord reuse effort. In particular, BU 184 accounted for costs incurred and recovered from the developer, East Garrison Partners I, LLC, (EGP) prior to the land transfer of East Garrison. Beginning July 1, 2006, transactions relating to the Disposition and Development Agreement (DDA) and the Development Agreement (DA) with East Garrison Partners I, LLC are reported in a new group of funds for East Garrison Redevelopment.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$925,550 reflects an increase of \$88,974 from the prior year. The increase is due to higher reimbursements from EGP for inspection and plan checking services related to the East Garrison development and preparations to issue Mello-Roos bonds in early Fiscal Year (FY) 2009-10. It also provides for payment of Fort Ord Reuse Authority (FORA) dues of \$42,000.

1. Increase in Services & Supplies due to increased plan checking and inspection activity	\$	Net Cost 88,974	Positions -
reimbursed to EGP.			
2. Increase in Other Revenue.		(104,052)	
3. Decrease in Available Fund Balance.		15,078	
TOTAL CHANGE	S \$	-	-

2007-08 ACCOMPLISHMENTS

Initiated approval process for the first phase of Mello-Roos bonds (\$14 million).

The County has established the infrastructure necessary to sell these bonds consistent with applicable laws and County policies. However, based on the current financial market conditions, East Garrison Partners has requested that the County and East Garrison Community Services District delay selling the first tranche (portion of a specific class of bonds) of Mello-Roos bonds until 2010.

2008-09 GOALS

Negotiate EGP agreements necessary to advance the project in a way that reflects current market conditions.

• East Garrison Partners has requested a delay in project implementation due to current housing market conditions. Construction is expected to be delayed up to two years while the market undergoes a correction.

RESOURCE MANAGEMENT AGENCY

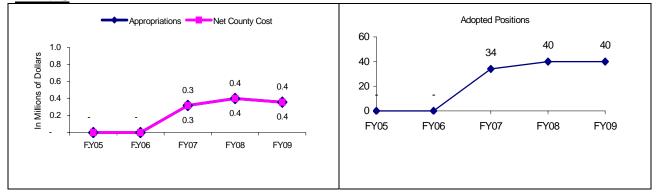
Budget Unit 194

FISCAL SUMMARY

		2007	-08		 200				
								Re	commended
			C	urrent Year				C	hange from
	Ado	opted Budget		Estimate	<u>Request</u>	R	Recommend	200	7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	3,401,625	\$	3,392,356	\$ 3,831,615	\$	3,831,615	\$	429,990
Services & Supplies		411,272		386,495	414,558		414,558		3,286
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		(3,395,218)		(3,438,106)	(3,888,390)		(3,888,390)		(493,172)
Other Financing Uses		_		_	 _		_		<u> </u>
TOTAL APPROPRIATIONS	\$	417,679	\$	340,745	\$ 357,783	\$	357,783	\$	(59,896)
Available Financing									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		_		-
Charges, Current Services		-		-					-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		_		-
Revenue from Money & Property		-		-	-		_		-
Other Financing Sources		-		-	-		_		-
Other Revenue		<u>-</u>		<u>-</u>	 <u>-</u>		<u>-</u>		_
TOTAL REVENUES	\$	-	\$	-	\$ -	\$	-	\$	-
NET COUNTY COST	\$	417,679	\$	340,745	\$ 357,783	\$	357,783	\$	(59,896)

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		40.00	40.00	40.00	40.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	40.00	0.00	0.00	0.00	0.00	40.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	40.00	0.00	0.00	0.00	0.00	40.00



RESOURCE MANAGEMENT AGENCY

BUDGET UNIT DESCRIPTION

The Resource Management Agency (RMA) was created in Fiscal Year (FY) 2005-06 to optimize the County's delivery of land use related services. In FY 2006-07, the Agency began providing centralized direction of four departments/offices: Planning, Building Services, Public Works, and Housing and Redevelopment. During FY 2006-07 responsibilities for Capital Projects Management and Facilities Master Plan budgets were transferred to RMA's Public Works Department. In FY 2007-08, the Facilities and Fleet Management Divisions of the former General Services Department were transferred to the RMA's Public Works Department for centralized direction. Total authorized positions for the Agency and its departments in FY 2008-09 will be 372 positions and expenditure budgets will be approximately \$194.7 million. Through the consolidation of these previously "stand-alone" departments, their respective missions and functions can be centrally directed and supported. It enables increased accountability, consolidated internal support structures and gained efficiencies to improve expected overall level of service. To this end, the Resource Management Agency will strive to provide the highest level of services in the following areas:

- 1. Planning (Budget Unit (BU) 293, 40 employees, \$5.4 million budget):
 - Development of comprehensive land use plans consistent with the County's goals for economic development, agriculture, housing, circulation, natural resources, conservation, open space, and the health, welfare and safety of the public.
 - Implementation of land use policies through environmental review and issuance of planning permits.
 - Coordination with State, regional and local agencies to promote the County's interest related to land use.
- 2. Building Services (Budget Unit 299, 68 employees, \$6.2 million budget):
 - Regulation of new developments through issuance of building and grading permits, plan checking, and inspection services.
 - Enforcement of ordinances that promote the health, safety and appearance of existing developments.
 - Management of land use related documents as needed for County operations and as requested by the public.
- Housing and Redevelopment (Budget Unit 294 and related funds, 14 employees, combined \$30.5 million budget):
 - Administration of County Affordable Housing Programs.
 - Planning and implementation of projects within designated Redevelopment Areas to eliminate blight, foster economic
 development and promote private investment.
 - Creation and support of new affordable housing.

4. Public Works:

- Budget Unit 300, 140 employees, \$49.9 million budget. Management of maintenance, construction, traffic engineering, and transportation planning services for the Monterey County roadway system.
- Provision of land survey services in support of County Subdivision, engineering, and safety and liability programs (Budget Unit 199-Surveyor, employees provided by Budget Unit 300, \$.6 million budget).
- Provision of Litter Control and pick-up on County Road System (Budget Unit 298-Litter Control, employees provided by Budget 300, \$0.5 million budget).
- Management of Closed County Landfills (Budget Unit 425-County Disposal Sites, employees provided by Budget 300, \$0.2 million budget).
- Management of 42 active County Service Areas which provide storm drain and surface water disposal, open space maintenance, extended flood control, street and sidewalk maintenance, street lighting, and wastewater collection and treatment. (Funds 101 through 173 and Fund 175, employees provided by Budget Unit 300, \$2.5 million budget).
- Management of three active County Sanitation Districts that provide wastewater collection services (Funds 382, 386, and 392) and one County Water District (Fund 393). Employees are provided by Budget Unit 300. (\$6.3 million budget).
- Management of the maintenance and refurbishment of all County facilities and mail and courier services through Facilities Management. (Fund 001, Budget Unit 106, 42 employees, \$8.2 million budget; and Fund 009, Budget Unit 166 Facilities Maintenance Projects, \$3.3 million budget.)
- Management of Fleet Operations (vehicle maintenance, acquisition, and loan vehicles) for the County. (Fund 1, Budget Unit 109, 22 employees, \$6.0 million budget; Budget Unit 107, 0 employees, \$2.0 million budget.)
- Management of Capital Improvements (Budget Unit 165, 6 employees, \$1.9 million budget), Facilities Master Plan Implementation (Fund 30, Budget Unit 172, 0 employees, \$0.7 million budget, and Budget Unit 174, 0 employees, \$47.3 million budget); and Capital Projects (Fund 010, Budget Unit 173, 0 employees, \$19.2 million budget).

The Resource Management Agency (Budget Unit 194) will provide executive direction, oversight, coordination and centralized administrative and financial staff support of the various departments that provide the above services. The Agency's staff will remain at 40 for Fiscal Year 2008-09.

SUMMARY OF RECOMMENDATION

The recommended FY 2007-08 Resource Management Agency (Budget Unit 194) includes \$3,831,615 in Salaries and Benefits and \$414,558 in Services and Supplies. Most of the budget expenditures will be charged back to the various agency department budgets by Intra Fund Transfers (\$3,888,390) for services provided to those departments leaving a Net County Cost of \$357,783.

RESOURCE MANAGEMENT AGENCY

Consolidation of effort, centralized focus, and improved coordination by the Agency departments and the centralization of the administrative and financial support of these departments will increase the efficiency and effectiveness of providing services.

]	Net Cost	Positions
1. Increase in Salaries & Benefits due mainly to a planned higher level of filled positions	\$	429,990	
than in FY 2007-08.			-
2. Increase in Services & Supplies supports the needs of the higher staffing level.		3,286	-
3. Increase in Intra Fund Transfers represents reimbursement by other Resource Management		(493,172)	
departments for services rendered by staff.			
TOTAL CHANGES	\$	(59,896)	_

2007-08 ACCOMPLISHMENTS

 Instituted the use of performance measure and accountability systems to improve the timeliness, quality and customer satisfaction of RMA core services.

Status: An outcome-based performance measurement was established for the 30 core services provided by the Agency. A quarterly reporting and evaluation system was initiated to assist in the management of resources. Senior management performance appraisals have been linked to the achievement of annual performance targets and the completion of special projects.

Developed initial phase of comprehensive employee development program to improve the capacity of RMA team members and work units.

Status: The first phase of a comprehensive employee development program is being implemented and consists of an Individual Performance Development Plan patterned after a Baldridge Award company, Granite Rock; an increase in Agency delivered training; and an inventory of training opportunities through the County and outside entities. The second phase of the comprehensive employee development program is the institution of the Career Development Plan in FY 2008-09 (see #2 below).

3. Met the FY 2007-08 performance targets for the core services delivered by the RMA departments, offices, and divisions.

Status: Through the 2^{nd} quarter of FY 2007-08 about $2/3^{rd}$ of the core services were on course to meet or exceed the performance targets for being timely. The remaining $1/3^{rd}$ were receiving the attention of management through process improvements, technology enhancements, and the filling of vacant positions to meet performance targets.

2008-09 GOALS

- 1. Continue to integrate the use of outcome-based performance measures into the accountability system of Agency managers.
- 2. Institute the Career Development Plan into the employee development program of the Agency.
- 3. Achieve the FY 2008-09 performance targets for the RMA core services and complete the special projects included in the Agency's Annual Work Plan. The FY 2008-09 RMA Annual Work Plan will include the performance targets for each of the core services, and a listing of special projects. The RMA Annual Work Plan reflects the available resources as provided for in the County's annual budget. The annual performance appraisals of managers will be linked to the achievement of the performance targets in the RMA Annual Work Plan.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

DR FISCAL YEAR 2008-2009 Unit Title: Resource Management Agency

Budget Unit: 194

			D BUDGET		ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Account Clerk	80J21	4.00	122,217	3.00	103,567	4.00	103,567	
Accountant II	20B11	2.00	107,757	3.00	168,239	2.00	168,239	
Accountant III	20B12	2.00	133,507	2.00	155,846	2.00	155,846	
Accounting Technician	80J30	3.00	134,479	3.00	146,160	3.00	146,160	
Administrative Operations Manager	14N05	1.00	104,091					
Administrative Secretary	80A33	1.00	45,086	1.00	54,615	1.00	54,615	
Allocation on Loan	99ZXX			1.00	107,736	1.00	107,736	
Allocation to be determined (for x unit)	99Z9X	1.00	77,484	1.00	77,734	1.00	77,734	
Associate Personnel Analyst	14B21	3.00	207,162	3.00	222,245	3.00	222,245	
Business Technology Analyst II	16C87			1.00	82,263	1.00	82,263	
Departmental Info Manager II	16F41	1.00	73,942	1.00	94,885	1.00	94,885	
Departmental Information Systems Coordinator	4 3J05	1.00	47,672	1.00	49,582	1.00	49,582	
Deputy Director R.M.A.	12C40	1.00	126,530	1.00	136,551	1.00	136,551	
Finance Manager I	20B95	2.00	128,528	2.00	167,862	2.00	167,862	
Finance Manager II	20B93	1.00	69,825	1.00	94,442	1.00	94,442	
Finance Manager III	20B94	2.00	223,285	1.00	113,562	1.00	113,562	
Management Analyst I	14G02	1.00	51,767	1.00	56,544	1.00	56,544	
Management Analyst II	14C30	2.00	130,406	2.00	133,909	2.00	133,909	
Personnel Technician - Confidential	14H03	2.00	86,390	2.00	94,959	2.00	94,959	
Planning Graphics Technician III	43E50	1.00	40,694	1.00	57,776	1.00	57,776	
Principal Office Assistant	80E80	1.00	38,189	1.00	35,544	1.00	35,544	
Public Works Safety Coordinator/Investigator	74K50	1.00	76,398	1.00	79,073	1.00	79,073	
Resource Management Agency Director	11A27	1.00	177,215	1.00	185,826	1.00	185,826	
Senior Account Clerk	80J22	5.00	166,093	5.00	179,690	5.00	179,690	
Senior Secretary	80A32	1.00	42,899	1.00	49,187	1.00	49,187	
SALARIES AND PERSONNEL SUBTOR	'AL	40.00	2,411,616	40.00	2,647,797	40.00	2,647,797	
SALARY ADJUSTMENTS:								
Salary Savings			<100,595>		<42,862>		<22,862	
Pay Differentials			22,000		30,000		30,000	
Terminations Benefits					20,000			
SALARY ADJUSTMENTS SUBTOR	'AL		<78,595>		7,138		7,138	
SALARIES AND PERSONNEL TOT	'AL	40.00	2,333,021	40.00	2,654,935	40.00	2,654,935	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Resource Management Agency

Budget Unit: 194

		ADOPTED 2007-		REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
SUMMARY OF PERSONNEL CHANGES:								
Account Clerk	80Ј21	4.00	122,217	3.00	103,567	4.00	103,567	
Accountant II	20B11	2.00	107,757	3.00	168,239	2.00	168,239	
Administrative Operations Manager	14N05	1.00	104,091					
Allocation on Loan	99ZXX			1.00	107,736	1.00	107,736	
Business Technology Analyst II	16C87			1.00	82,263	1.00	82,263	
Finance Manager III	20B94	2.00	223,285	1.00	113,562	1.00	113,562	
SUMMARY OF PERSONNEL CHANGES	TOTAL	9.00	557,350	9.00	575,367	9.00	575,367	

(THIS PAGE INTENTIONALLY LEFT BLANK)

SURVEYOR

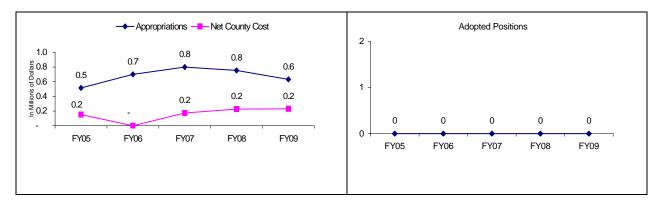
Budget Unit 199

FISCAL SUMMARY

		2007	-08			200	_			
	Adopt	ted Budget	Current Year <u>Estimate</u>		Request		Re	ecommend	Recommended Change from 2007-08 Adopted	
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		753,846		692,237		795,821		630,821		(123,025)
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		_								<u> </u>
TOTAL APPROPRIATIONS	\$	753,846	\$	692,237	\$	795,821	\$	630,821	\$	(123,025)
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		525,680		454,276		394,000		394,000		(131,680)
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		_
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		_
Other Revenue		2,500		230		1,000		1,000		(1,500)
TOTAL REVENUES	\$	528,180	\$	454,506	\$	395,000	\$	395,000	\$	(133,180)
NET COUNTY COST	\$	225,666	\$	237,731	\$	400,821	\$	235,821	\$	10,155

POSITION SUMMARY

No positions are contained in this budget unit. Staff is contained in Fund 002, Budget Unit (BU) 300, Public Works.



SURVEYOR

BUDGET UNIT DESCRIPTION

This budget unit is administered and staffed by Public Works Department of the Resource Management Agency and provides engineering services in support of the County Subdivision Program, Miscellaneous Engineering Program, and Safety and Liability Program.

The County Subdivision Program involves engineering review of major and minor subdivisions, improvement plans, surveys, and maps, and processing of final maps and parcel maps in accordance with the Subdivision Map Act, the Land Surveyor Act, and local ordinances. Revenue for this program is derived from fees and reimbursable service agreements for these various activities.

The Miscellaneous Engineering Program includes the technical review of boundary proposal maps for the Local Agency Formation Commission (LAFCO), the preparation of election and special district maps, administration of underground utility districts and franchises, the road-naming and house-numbering system, and initiation of assessment districts and other engineering requests by the Board of Supervisors. The road-naming and house-numbering program is the only Miscellaneous Engineering activity that generates revenue.

The Safety and Liability Program includes cattle guard maintenance, from which no revenue is derived. In an effort to heighten safety, the Public Works Department revived the sidewalk inspection component of this program in FY 2007-08. This program has significantly reduced risk exposure.

Generates digital map information from the Land Map Records (LMR) System to the public on CD-ROM and the Internet.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$630,821 reflects a decrease of \$123,025 in appropriations, which reflects the decreased level of effort on the East Garrison project due to the housing downturn, and a related decrease of \$133,180 in revenue. The impact is a net increase of \$10,155 in Net County Cost.

	Net Cost	Positions	
1. Reduced engineering support for land use functions (including work on East Garrison).	\$ (123,025)	-	
2. Reduced reimbursements for East Garrison engineering support and reduced fee revenue.	133,180		
TOTAL CHANGES	\$ 10,155	-	

2007-08 ACCOMPLISHMENTS

1. Complied with the Subdivision Map Act and the Land Surveyor Act; will review approximately 350 development applications, and will assign 200 house numbers.

Status: Complied with the Subdivision Map Act and the Land Surveyor Act by checking and processing 91 maps and surveys. Staff reviewed 128 development applications and assigned 311 house numbers to date. The reduced volume reflects the decreased level of staff effort related to the East Garrison Housing Development and reduced development activity overall.

2. Continued to support the Planning Department in the processing and implementation of the General Plan, the Rancho San Juan Specific Plan and the East Garrison Specific Plan.

Status: Staff provided ongoing support throughout the processing of the General Plan Update and the Rancho San Juan Specific Plan. East Garrison Specific Plan staff support was lower due to a reduced level of activity than initially anticipated by the Planning Department.

3. Updated Public Works' Sidewalk Inspection Program and perform inspections accordingly.

Status: Public Works is further developing the update of the Sidewalk Inspection Program, which is to be implemented in FY 2008-09.

2008-09 GOALS

- 1. Comply with the Subdivision Map Act and the Land Surveyor Act; will review approximately 350 development applications, and will assign 200 house numbers.
- 2. Continue to support the Planning Department in the processing and implementation of the General Plan, Rancho San Juan Specific Plan and the East Garrison Specific Plan.
- Complete implementation of the Public Works' Sidewalk Inspection Program and perform inspections accordingly. Plan to inspect 15 miles of sidewalk.

NACIMIENTO HYDROELECTRIC PROJECT

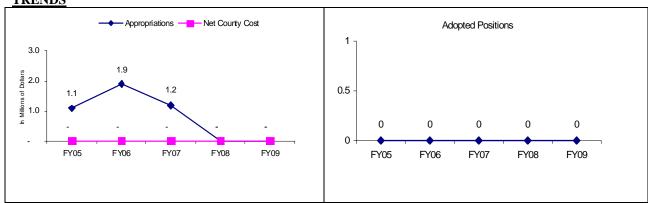
Budget Unit 270

FISCAL SUMMARY

TIB OIL BOILDING	2007	7-08		200	_	
	Adopted Budget	Current Yea <u>Estimate</u>	ar	Request	Recommend	Recommended Change from 2007-08 Adopted
<u>Appropriations</u>						
Salaries & Benefits	\$ -	\$	-	\$ -	\$ -	\$ -
Services & Supplies	-		-	-	-	-
Fixed Assets	-		-	-	-	-
Other Charges	-		-	-	-	-
Intra Fund Transfers	-		-	-	-	-
Other Financing Uses			_			<u>=</u>
TOTAL APPROPRIATIONS	\$ -	\$	-	\$ -	\$ -	\$ -
Available Financing						
Licenses, Permits, Franchise	\$ -	\$	-	\$ -	\$ -	\$ -
Intergovernmental Revenues	-		-	-	-	-
Charges, Current Services	-		-	-	-	-
Fines, Forfeitures, Penalties	-		-	-	-	-
Taxes	-		-	-	-	-
Revenue from Money & Property	-		-	-	-	-
Other Financing Sources	-		-	-	-	-
Other Revenue	-		-	-	-	-
TOTAL REVENUES	\$ -	\$	-	\$ -	\$ -	\$ -
NET COUNTY COST	\$ -	\$	-	\$ -	\$ -	\$ -

POSITION SUMMARY

No positions are contained in this budget unit.



NACIMIENTO HYDROELECTRIC PROJECT

BUDGET UNIT DESCRIPTION

Budget Unit (BU) 270 was developed to fund debt service related to the Nacimiento Hydroelectric Project and operations/maintenance provided by the Monterey County Water Resources Agency (the Agency) at the facility. The project consists of two hydraulic turbine/generators capable of producing a total of 3,750 kilowatts of electrical energy. Lease revenue bonds in the amount of \$4.9 million were sold to finance the project. These bonds were a special obligation of the Monterey County Power Authority, a joint exercise of power authority created by the County of Monterey and the Agency for the use of the hydroelectric facility. The lease payments were financed by revenue from the sale of electricity to Pacific Gas and Electric Company (PG&E).

SUMMARY OF RECOMMENDATION

The debt service for the Nacimiento Hydroelectric Project was fully retired in November 2005 and in April 2006; the Board of Supervisors authorized the transfer of revenues generated by the project into the Nacimiento Hydroelectric Operations and Maintenance Fund 260. The function of BU 270 is an administrative tool to track the revenues generated by the project. Operations and maintenance for the Nacimiento Hydroelectric Project will continue to be budgeted for in Fund 260.

WORKLOAD INFORMATION

The Nacimiento Hydroelectric Plant generates approximately 14,500,000 Kilowatt Hours annually.

AGRICULTURAL COMMISSIONER

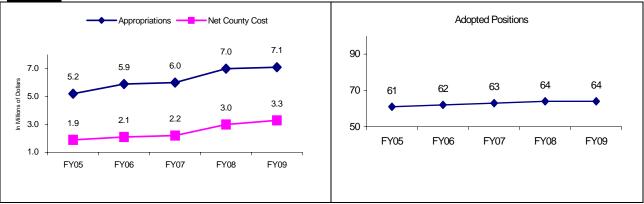
Budget Unit 281

FISCAL SUMMARY

		2007	-08		 200	_			
				_				Re	ecommended
			C	urrent Year				C	hange from
	Ado	opted Budget		Estimate	Request	R	<u>tecommend</u>	200	7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	5,521,035	\$	5,521,035	\$ 5,771,291	\$	5,597,959	\$	76,924
Services & Supplies		1,613,303		1,613,303	1,659,711		1,659,711		46,408
Fixed Assets									-
Other Charges									-
Intra Fund Transfers		(172,241)		(172,241)	(172,241)		(172,241)		-
Other Financing Uses					 				
TOTAL APPROPRIATIONS	\$	6,962,097	\$	6,962,097	\$ 7,258,761	\$	7,085,429	\$	123,332
Revenues									
Licenses, Permits, Franchise	\$	272,596	\$	272,596	\$ 272,596	\$	272,596	\$	-
Intergovernmental Revenues		3,049,121		3,049,121	2,854,121		2,863,350		(185,771)
Charges, Current Services		558,932		558,932	558,932		558,932		-
Fines, Forfeitures, Penalties		8,000		8,000	8,000		10,000		2,000
Taxes		-		-	-		-		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		58,000		58,000	58,000		58,000		-
TOTAL REVENUES	\$	3,946,649	\$	3,946,649	\$ 3,751,649	\$	3,762,878	\$	(183,771)
NET COUNTY COST	\$	3,015,448	\$	3,015,448	\$ 3,507,112	\$	3,322,551	\$	307,103

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		64.00	64.00	64.00	64.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	64.00	0.00	0.00	0.00	0.00	64.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	64.00	0.00	0.00	0.00	0.00	64.00



AGRICULTURAL COMMISSIONER

BUDGET UNIT DESCRIPTION

The Agricultural Commissioner conducts the following programs: pest detection, phytosanitary certification of commodities for export, pest management (vertebrate and noxious weed control), pest prevention, pesticide use enforcement, seed inspection, nursery inspection, fruit and vegetable quality standards, egg inspection, apiary inspection, crop statistics and registration and certification of organic producers and handlers.

The Weights and Measures Division is responsible for verifying the accuracy of weighing and measuring devices, quantity control of prepackaged commodities, weighmaster enforcement, and petroleum products enforcement.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$7,085,429 reflects a \$123,332 increase over prior year appropriations. Salaries and Benefits represent \$76,924 of the increase in costs.

Services and Supplies costs increased \$46,408; the total increase is associated with increased costs of maintaining current service levels.

Revenue decreased by \$183,771.

	Net Cost	Positions
1. Increase in Salaries & Benefits costs are due to negotiated increases.	\$ 76,924	-
2. Increase in Services & Supplies primarily due to increased vehicle maintenance and	46,408	-
operations costs.		
3. Decrease in revenue due to decrease in unclaimed gas tax.	183,771	-
TOTAL CHANGES	\$ 307,103	

WORKLOAD INFORMATION

Export phytosanitary inspection and certification workloads are expected to increase due to recent increases in quarantine requirements for exports due to Light Brown Apple Moth (LBAM). Quarantine requirements of Pacific Rim countries continue to result in increased workload.

Exclusion activities will remain at a high level due to the continuing threat of introduction invasive species, particularly the Glassy-Winged Sharpshooter and LBAM. Both are major threats to the agricultural industry and will remain an emphasis for the Department. The State/Federal LBAM quarantine and eradication project has substantially increased work load.

The Department will continue to monitor issues related to food safety and collaborate with industry and other departments as appropriate.

New State pesticide enforcement regulations, continued attention on fumigants and concerns regarding pesticide drift will place increased demands on Pesticide Use Enforcement staff.

The Countywide weed management area, authorized by the Board of Supervisors, is a collaborative effort with many agencies and the program will be a continuing focus of the Department. The Department will focus on enhancing collaborative efforts with Parks, Water Resources Agency and other agencies to combat weeds of mutual interest.

The Department will continue to develop and enhance collaborative efforts with other departments involving Geographical Information Systems, pest management and other intra-departmental issues.

BUDGET IMPACTS

The increased Net County Cost primarily reflects negotiated and Board authorized salary costs. The Department will hold two vacancies open to meet budget targets; this is not expected to have notable impacts to service levels.

2007-08 ACCOMPLISHMENTS

- 1. Issued a record number of Phytosanitary Certificates facilitating export of County products and dealt with new quarantine issues, e.g. the Light Brown Apple Moth (LBAM.).
- Closely monitored the establishment and activities of the Leafy Greens Marketing Agreement, worked closely with
 legislative and in-house consultants to monitor legislation and assisted in working with other departments, industry and
 other stakeholders to address resource conflicts with food safety practices.
- 3. Increased recruiting efforts resulted in the filling of most vacant, non-supervisory/mid-management positions.
- 4. Implemented new respiratory protection regulations in the area of Pesticide Use Enforcement.

AGRICULTURAL COMMISSIONER

- Procured State funding for an Arundo control pilot program for The County Weed Management Area (WMA). The WMA was very active in the past fiscal year collaborating with multiple stakeholders on many projects.
- 6. The Weights and Measures program met all inspection goals, was involved in significant statewide cases, as well as several local enforcement actions.

2008-09 GOALS

- 1. Continue focus on phytosanitary activities facilitating trade with other states and countries.
- 2. Monitor issues related to food safety and collaborate with industry, other departments and agencies as appropriate.
- 3. Emphasize recruitment and retention efforts for vacant positions, particularly at the supervisory and management levels.
- 4. Implement new regulations associated with Pesticide Use Enforcement; continue to focus on fumigation issues.
- Increase focus on pest exclusion and quarantine activities, particularly those related to the LBAM and Glassy-Winged Sharpshooter and prevent introduction of other exotic insects, pests and diseases.
- 6. Continue collaboration with other departments/agencies on education and resource availability together with pesticide outreach efforts.
- Focus available resources through the Monterey County War on Weeds Partnership to control noxious weeds in the County.
 Coordinate efforts of, and obtain funding for, existing weed management efforts. Collaborate specifically with Parks on weeds of mutual interest.
- 8. Increase protection of the County's residents, businesses and visitors through fair and equitable enforcement of weights and measures laws, and the passage of a price verification ordinance.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

R FISCAL YEAR 2008-2009 Unit Title: Agricultural Commissioner

Budget Unit: 281

		ADOPTED BUDGET F			ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Accounting Technician	80J30	1.00	43,215	1.00	44,944	1.00	44,944	
Administrative Secretary - Confidential	80A99	1.00	41,829	1.00	43,502	1.00	43,502	
Agricultural Aide	43s21	7.00	265,178	7.00	275,785	7.00	275,785	
Agricultural Commissioner	11A02	1.00	145,191	1.00	148,240	1.00	148,240	
Agricultural Inspector Aide	30N03	1.00	26,444	1.00	27,502	1.00	1	
Agricultural Inspector/Biologist III	30N22	23.00	1,146,769	23.00	1,402,431	23.00	1,402,431	
Assistant Agricultural Commissioner	12C01	1.00	103,414	1.00	105,586	1.00	105,586	
Associate Personnel Analyst	14B21	1.00	77,452					
Chief Deputy Agricultural Commissioner	30N81	2.00	116,874	2.00	143,759	2.00	143,759	
Data Entry Operator I	80G01	1.00	24,288	1.00	25,260	1.00	1	
Data Entry Operator II	80G21	2.00	66,271	2.00	68,922	2.00	68,922	
Deputy Agricultural Commissioner	30N80	6.00	388,793	6.00	508,345	6.00	508,345	
Finance Manager I	20B95	1.00	87,159	1.00	88,989	1.00	88,989	
GIS Analyst III	16G25	1.00	76,712	1.00	79,780	1.00	79,780	
Management Analyst III	14C31	1.00	74,839	1.00	76,411	1.00	76,411	
Office Assistant III	80E22	3.00	89,347	3.00	92,921	3.00	92,921	
Personnel Technician - Confidential	14H03	2.00	93,528	2.00	97,269	2.00	97,269	
Senior Account Clerk	80J22	2.00	80,414	2.00	83,631	2.00	83,631	
Senior Agricultural Aide	43511	1.00	41,122	1.00	42,767	1.00	42,767	
Senior Personnel Analyst	14B32			1.00	79,109	1.00	79,109	
Staff Biologist	30N50	1.00	71,904	1.00	84,140	1.00	84,140	
Supervising Departmental Info Sys Coordinator	43J15	1.00	85,317	1.00	88,730	1.00	88,730	
Weights & Measures Inspector III	30G22	4.00	178,948	4.00	192,708	4.00	192,708	
SALARIES AND PERSONNEL SUBTOTA	AL.	64.00	3,325,008	64.00	3,800,731	64.00	3,747,971	
SALARY ADJUSTMENTS:								
Salary Savings			341,000				<100,000>	
Pay Differentials			28,000		28,000		28,000	
Standby Pay			5,727		5,727		5,727	
SALARY ADJUSTMENTS SUBTOTA	AL.		374,727		33,727		<66,273>	
SALARIES AND PERSONNEL TOTA	AL.	64.00	3,699,735	64.00	3,834,458	64.00	3,681,698	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

SONNEL / FIXED ASSETS
FISCAL YEAR 2008-2009 Unit Title: Agricultural Commissioner

Budget Unit: 281

		ADOPTED 2007-		REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SUMMARY OF PERSONNEL CHANGES:							
Associate Personnel Analyst	14B21	1.00	77,452				
Senior Personnel Analyst	14B32			1.00	79,109	1.00	79,109
SUMMARY OF PERSONNEL CHANGES TOTAL	L	1.00	77,452	1.00	79,109	1.00	79,109

(THIS PAGE INTENTIONALLY LEFT BLANK)

PRODUCE INSPECTION

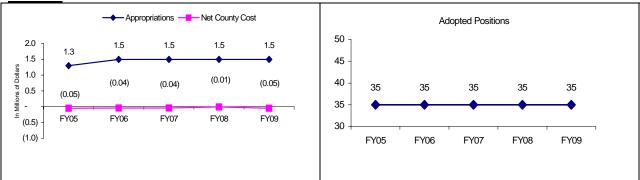
Budget Unit 282

FISCAL SUMMARY

	2007-08					200				
									Re	commended
			C	urrent Year					C	nange from
	Ado	opted Budget		Estimate		Request	R	ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	1,334,917	\$	1,334,917	\$	1,352,105	\$	1,352,105	\$	17,188
Services & Supplies		144,894		144,894		144,894		144,894		-
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				_						
TOTAL APPROPRIATIONS	\$	1,479,811	\$	1,479,811	\$	1,496,999	\$	1,496,999	\$	17,188
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	2,000	\$	2,000	\$	2,000
Intergovernmental Revenues		-		-		14,988		14,988		14,988
Charges, Current Services		1,493,505		1,493,505		1,526,009		1,526,009		32,504
Fines, Forfeitures, Penalties		-		_		100		100		100
Taxes		-		_		-		-		-
Revenue from Money & Property		-		_		-		-		-
Other Financing Sources		-		_		-		-		-
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	1,493,505	\$	1,493,505	\$	1,543,097	\$	1,543,097	\$	49,592
NET COUNTY COST	\$	(13,694)	\$	(13,694)	\$	(46,098)	\$	(46,098)	\$	(32,404)

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		35.00	35.00	35.00	35.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	35.00	0.00	0.00	0.00	0.00	35.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	35.00	0.00	0.00	0.00	0.00	35.00



PRODUCE INSPECTION

BUDGET UNIT DESCRIPTION

The primary function of the Produce Inspection Unit is to conduct industry-funded activities, including the Head Lettuce Inspection Program. Pursuant to County Ordinance, the Head Lettuce Inspection Program requires that all head lettuce be inspected for minimum State quality standards. The Unit is also responsible for conducting a commodity inspection program under a contract with the California Department of Food and Agriculture.

SUMMARY OF RECOMMENDATION

The Recommended Budget for Produce Inspection is \$1,496,999, an increase of \$17,188 from Fiscal Year (FY) 2007-08.

The Net County Cost of negative \$46,098 is excess revenues over the expenditures. This excess is the amount of revenue collected on behalf of the Countywide Cost Allocation Plan (COWCAP). Budget Unit 282 is primarily an industry-funded program.

		<u>N</u>	et Cost	Positions
1. Increase in Salaries & Benefits due to increase in costs.		\$	17,188	-
2. Increase in Revenue due to fee increase effective July 1, 2008.	_		(49,592)	-
	TOTAL CHANGES	\$	(32,404)	-

WORKLOAD INFORMATION

The Head Lettuce Inspection Program employs 25 seasonal produce inspectors who are instrumental in providing regulatory law enforcement. Inspections of 50 shippers, utilizing 250 crews, in over 100 field locations occur on a daily basis. Head Lettuce Inspection Program workloads are not expected to fluctuate from last season.

BUDGET IMPACTS

The Head Lettuce Inspection Program is an industry-funded unit. On April 1, 2008, the Board of Supervisors approved a fee increase from one and three quarter cents to two and a quarter cents per carton inspected. The fee increase is effective July 1, 2009, and will offset increased costs to operate the program.

2007-08 ACCOMPLISHMENTS

- 1. Increased the efficiency of the Head Lettuce Inspection Program by reducing hours and miles traveled while meeting all inspection goals.
- 2. Implemented better tracking of inspections, non-compliance, and work activities.

2008-09 GOALS

- Continue existing service level of Head Lettuce Inspection Program as well as other fruit and vegetable standardization activities.
- Increase focus on direct marketing activities.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

FISCAL YEAR 2008-2009 Unit Title: Produce Inspection

Budget Unit: 282

		ADOPTED 2007-		REQUESTE 2008-	ED BUDGET 2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Agricultural Inspector/Biologist III	30N22	1.00	44,214	1.00	54,379	1.00	54,379
Chief Deputy Agricultural Commissioner	30N81	1.00	92,586	1.00	96,157	1.00	96,157
Deputy Agricultural Commissioner	30N80	1.00	81,970	1.00	85,422	1.00	85,422
Office Assistant III	80E22	2.00	65,732	2.00	65,732	2.00	65,732
Produce Inspector I	30M21	21.00	385,690	21.00	385,690	21.00	385,690
Produce Inspector II	30M22	6.00	132,552	6.00	132,552	6.00	132,552
Produce Inspector III	30M25	3.00	67,140	3.00	67,140	3.00	67,140
SALARIES AND PERSONNEL SUBTOTAL		35.00	869,884	35.00	887,072	35.00	887,072
SALARY ADJUSTMENTS:							
Salary Savings							
Pay Differentials			2,714		2,714		2,714
SALARY ADJUSTMENTS SUBTOTAL			2,714		2,714		2,714
SALARIES AND PERSONNEL TOTAL		35.00	872,598	35.00	889,786	35.00	889,786

(THIS PAGE INTENTIONALLY LEFT BLANK)

DISASTER PUBLIC ASSISTANCE (FUND 012)

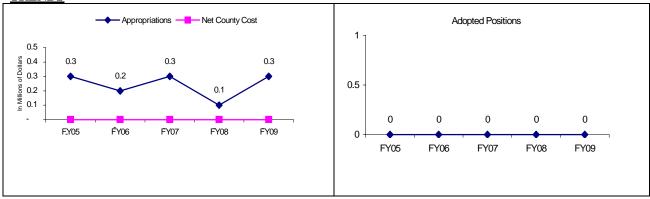
Budget Unit 286

FISCAL SUMMARY

I ISCALI SCHIMARY		2007	-08		 2008-09				
	Ador	oted Budget	C	urrent Year <u>Estimate</u>	Request	<u>R</u>	<u>ecommend</u>		Recommended Change from 07-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		130,635		-	-		258,355		127,720
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		-		-	-		-		-
Other Financing Uses				_	 				
TOTAL APPROPRIATIONS	\$	130,635	\$	-	\$ -	\$	258,355	\$	127,720
Available Financing									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		_		-	-		-		-
Charges, Current Services		-		-	-		_		-
Fines, Forfeitures, Penalties		-		_	-		-		-
Taxes		-		_	-		-		-
Revenue from Money & Property		_		_	-		-		-
Other Financing Sources		-		_	-		-		-
Other Revenue		_		_	-		-		-
Cancellation of Encumbrances		_			-		-		_
Available Fund Balance		130,635		258,355	127,720		258,355		127,720
TOTAL AVAILABLE FINANCING	\$	130,635	\$	258,355	\$ 127,720	\$	258,355	\$	127,720
YEAR-END FUND BALANCE	\$	-	\$	258,355	\$ 127,720	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



DISASTER PUBLIC ASSISTANCE (FUND 012)

BUDGET UNIT DESCRIPTION

This budget unit finances the County General Fund expenditures for Federal and State Public Assistance and Hazard Mitigation Grant Projects, and reflects the anticipated Federal and State reimbursements for emergency response and management activities.

SUMMARY OF RECOMMENDATION

Activity for this budget is restricted to closeout and reimbursement of the County's March 1995 Flood, the Winter Storm of 1997, the Winter Storm of 1998, and the Las Lomas 1998 Landslide Hazard Mitigation Grant Project expenditures. The budget assumes that all disaster-related expenses were incurred or obligated prior to June 30, 2005.

As a result of a recent Federal Emergency Management Agency (FEMA) audit on the County for activities following the 1998 floods, the Federal government will be deobligating funds in Fiscal Year (FY) 2006-07, which must be repaid to FEMA. The final amount is unknown at this time, but it is estimated to be approximately \$130,635. This deobligation relates to the Office of Emergency Services and Department of Public Works for work done and equipment purchased following the 1998 disaster. Related to this FEMA audit, the Department of Public Works received a transfer of funds in FY 2005-06 and this has decreased the fund balance and budget by an estimated \$86,720 from FY 2005-06. As of May 2008, there has been no financial activity in this budget unit. Current fund balance is \$258,355.

PENDING ISSUES

The County Administrative Office will investigate the status of obligations of this budget unit. If there is no closeout or reimbursement activity required in FY 2008-09, this budget unit will be reconciled and funds appropriately disbursed.

INCLUSIONARY HOUSING (FUND 011)

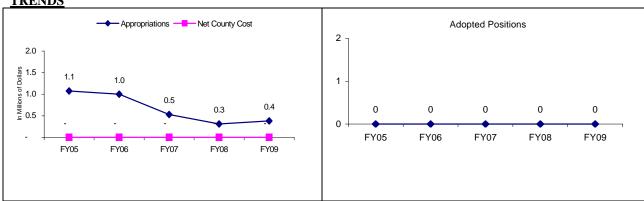
Budget Unit 287

FISCAL SUMMARY

		2007	-08		200				
								Re	commended
			C	urrent Year				C	hange from
	Ado	pted Budget		Estimate	Request	Re	ecommend		7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		310,089		1,044,329	283,469		283,469		(26,620)
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		-		6,000	-		-		-
Other Financing Uses		_		<u>-</u>	 100,000		100,000		100,000
TOTAL APPROPRIATIONS	\$	310,089	\$	1,050,329	\$ 383,469	\$	383,469	\$	73,380
Available Financing									
Licenses, Permits, Franchise	\$	50,000	\$	566,000	\$ 50,000	\$	50,000	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		10,000		58,000	6,000		6,000		(4,000)
Other Financing Sources		25,000		22,000	30,000		30,000		5,000
Other Revenue		-		1,500	-		-		-
Available Fund Balance		225,089		700,298	 297,469		297,469		72,380
TOTAL AVAILABLE FINANCING	\$	310,089	\$	1,347,798	\$ 383,469	\$	383,469	\$	73,380
YEAR-END FUND BALANCE	\$		\$	297,469	\$ 	\$		\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



INCLUSIONARY HOUSING (FUND 011)

BUDGET UNIT DESCRIPTION

The Inclusionary Housing Program was established through an Ordinance adopted by the Board of Supervisors in Fiscal Year (FY) 1979-80. The Ordinance has been amended several times, the latest in 2003. The purpose of the Inclusionary Housing Fund is to facilitate development of lower and moderate income housing throughout Monterey County. The Fund is capitalized through payment of in-lieu fees by developers of subdivision projects. Monies from the funds are distributed to eligible for-profit and non-profit developers to assist with the cost of providing affordable housing to households earning less than 120% of the County median income. The County Housing Advisory Committee reviews affordable housing proposals. The Fund also supports the cost of administering and monitoring the existing loan portfolio, monitoring inclusionary units, and administering and monitoring all other compliance matters relating to the Inclusionary Housing Ordinance, as well as the land entitlement process.

The Inclusionary Housing Fund consists of in-lieu fees paid by developers of subdivision projects and repayment of loans to projects made from the Fund. All revenue must be spent in accordance with the requirements of the adopted Inclusionary Housing Ordinance.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$383,469 provides for the Over-the-Counter Grant Program (\$50,000), the grants through the Notice of Funding Availability (NOFA) process (\$50,000), legal and professional services, and administrative expenses.

The Recommended Budget of \$383,469 is an increase of \$73,380 from last year's budget, and includes the following:

		Net Cost	POSITIONS
1. Decrease in Services & Supplies.	:	\$ (26,620)	-
2. Increase in Other Financing Uses.		100,000	
2. Decrease in Revenue from Money & Property.		4,000	
3. Increase in Other Financing Sources.		(5,000)	-
4. Increase in Available Fund Balance.		(72,380)	-
	TOTAL CHANGES	\$ -	-

Not Cost

Docitions

Increases in the Recommended Budget for FY 2008-09 from the prior year's Adopted Budget are due to In-Lieu Fee income exceeding the budget during FY 2007-08. This trend is not expected to continue due to the slow-down in private housing development in the unincorporated area, and a policy shift towards requiring developers' contributions of inclusionary housing units on project sites instead of paying fees. As revenues decrease, support for programs and projects are necessarily scaled back as reflected in Services and Supplies and Intra Fund Transfers.

WORKLOAD INFORMATION

Since its adoption, the Inclusionary Housing Program has provided over \$3 million to facilitate construction of approximately 1,732 affordable housing units in Monterey County. Under the current program requirements, Inclusionary Housing Units are deed restricted to income-qualified households in perpetuity. The program requires significant staff time to ensure that all development proposals are reviewed and have the appropriate conditions placed on them during the entitlement process. Once a development is built, additional staff resources are required to ensure a constant supply of income-qualified households, assist with marketing the new units to eligible households and explain the resale limits to the new homeowners. The ongoing support continues whenever a homeowner wishes to refinance or sell their home.

A comprehensive monitoring program was implemented for the Inclusionary Housing Program to help ensure maintenance of the affordable housing stock created pursuant to the Inclusionary Ordinance. The monitoring program involves contacting the 293 owners of Inclusionary Units to ensure that they are still owner occupied or rented to income-qualified households as required by the Inclusionary Agreement they signed when purchasing the unit. Significant staff time is also required to review development proposals, ensure compliance with the program during the land use entitlement process, manage the pool of applicants, and process requests to refinance units.

The County conducts an allocation process to promote achievement of the County's affordable housing objectives as part of the Annual Housing Report. The report includes a summary of the prior year's accomplishments, plans and objectives for the upcoming year and recommended funding program. The Recommended Budget conforms to the recommendations approved by the Board of Supervisors as part of the Annual Housing Report process.

Staff reviews residential development proposals and negotiates developer agreements as necessary to ensure that all new development complies with the County's Inclusionary Housing Ordinance prior to final development maps being granted. Compliance with the Ordinance may require developers to pay in–lieu fees or provide deed restricted housing units that are monitored by the County.

During FY 2007-08, twenty agreements (either subordination or new Inclusionary Agreements) were processed and required notarization and/or recordation. The Office of Redevelopment and Housing also worked very closely with the Union Square developer to identify interested, income-qualified homebuyers for three new units in Castroville.

INCLUSIONARY HOUSING (FUND 011)

In addition to work performed in direct support of the County's Inclusionary Housing program, the Inclusionary Housing Fund is also used to finance project development activities that advance the County's affordable housing goals without financial support from the General Fund. This support may include working with housing non-profits to prepare Community Development Block Grant (CDBG) and HOME grant applications, working with developers to assemble financing packages to enable a development to achieve deeper levels of affordability, or working with non-profit agencies to develop new strategies to help households at risk of forcelosure

2007-08 ACCOMPLISHMENTS

1. Completed monitoring of 75% of inclusionary units within 120 days of starting monitoring program.

The Office of Redevelopment and Housing attempted to monitor all Inclusionary Housing Units by directly contacting the owner to verify occupancy. Within 120-days of initiating the monitoring effort, more than 88% of the owner-occupied units had complied with the information request and 78% of the rental units had been monitored. Staff continues to work on verifying that income eligible households occupy the remaining units.

2. Negotiated inclusionary housing developer agreements within 30 days.

Two Inclusionary Housing agreements were negotiated with developers during Fiscal Year 2007-08.

3. Reviewed project applications and provided recommended conditions of development approval within 30 days of application submittal, 95% of the time.

The Redevelopment and Housing Office (RHO) has met this goal approximately 80% of the time. A large part of the delay in processing project applications is a lack of staff resources which the RHO hopes to rectify by filling the vacant senior housing analyst position.

4. Facilitated completion of the San Jerardo Water System improvement project.

The Redevelopment and Housing Office continues to monitor this project and provide as needed technical assistance to the Department of Public Works.

5. Processed requests and complete Over-the-Counter grant projects currently in process.

The Redevelopment and Housing Office processed one Over-the-Counter grant application. The proposal, from the Village Mobile Home Park will partially fund preliminary engineering related to the failing wastewater system.

6. Implemented the Affordable/Workforce Incentive Program.

The Planning Commission and the Board of Supervisors have conceptually endorsed the affordable/workforce incentive program. However, formal adoption of the program is on hold pending approval of General Plan Update 5.

2008-09 GOALS

- 1. Complete monitoring of 75% of inclusionary units within 120 days of starting monitoring program.
- 2. Negotiate inclusionary housing developer agreements within 30 days.
- 3. Review project applications and provide recommended conditions of development approval within 30 days of application submittal, 95% of the time.
- 4. Facilitate completion of the San Lucas Water System improvement project.
- 5. Process requests and complete Over-the-Counter grant projects currently in process.
- 6. Complete re-evaluation of the Affordable/Workforce Incentive Program.

PENDING ISSUES

The Board of Supervisors is scheduled to consider updating the existing In-Lieu Fee Schedule prior to the end of FY 2007-08.

THERE ARE NO POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

PLANNING

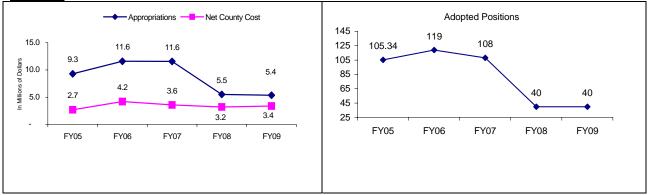
Budget Unit 293

FISCAL SUMMARY

		2007	-08		2008-09					
				·					Re	commended
			C	urrent Year					C	hange from
	Ado	pted Budget		<u>Estimate</u>		Request	<u>R</u>	<u>Recommend</u>	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	3,623,343	\$	2,918,323	\$	4,445,628	\$	3,841,126	\$	217,783
Services & Supplies		1,879,058		2,422,421		2,835,418		1,529,849		(349,209)
Fixed Assets		25,000		-		15,000		15,000		(10,000)
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		_		<u> </u>						<u> </u>
TOTAL APPROPRIATIONS	\$	5,527,401	\$	5,340,744	\$	7,296,046	\$	5,385,975	\$	(141,426)
Revenues										
Licenses, Permits, Franchise	\$	1,679,460	\$	1,325,000	\$	1,425,000	\$	1,425,000	\$	(254,460)
Intergovernmental Revenues		-		-		155,820		155,820		155,820
Charges, Current Services		628,296		340,200		420,336		420,336		(207,960)
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		10,673		51,800		1,800	_	1,800		(8,873)
TOTAL REVENUES	\$	2,318,429	\$	1,717,000	\$	2,002,956	\$	2,002,956	\$	(315,473)
NET COUNTY COST	\$	3,208,972	\$	3,623,744	\$	5,293,090	\$	3,383,019	\$	174,047

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		40.00	40.00	47.00	40.00	0.00
Position Count Changes		Positions	Net Positions			
_		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	40.00	0.00	0.00	0.00	0.00	40.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	40.00	0.00	0.00	0.00	0.00	40.00



PLANNING

BUDGET UNIT DESCRIPTION

In an effort to enhance the delivery of land use related services, the Planning and Building Inspection Department underwent a reorganization in late Fiscal Year (FY) 2005-06, which resulted in the two divisions, Planning, and Building Services, becoming full fledged departments with separate organizational structures and budget units. The split was the result of an extensive evaluation that included input from land use stakeholders, as well as County officials and staff, and was deemed the most effective course of action to achieve the desired results.

The Planning Department is primarily responsible for regulating development activity in the unincorporated areas of Monterey County, implementing plans and development review in accordance with the County's land use regulations governing planning, building construction, administrative permit process, and grading and erosion control. This includes coordinating inter-agency review of land development.

In addition, the Planning Department has responsibility for environmental review, discretionary land use permitting, and long range planning activities based on General Plan and Coastal Act guidelines. The Department also provides staff support to the Planning Commission, Zoning Administrator, Subdivision Committee, Inter-agency Review, Airport Land Use Commission, Advisory Land Use Committees, and coordinates responses on the Land Use programs of other jurisdictions.

SUMMARY OF RECOMMENDATION

	Net Cost	<u>Positions</u>	
1. Increase in Salaries & Benefits due to negotiated salary increases and benefits.	\$ 217,783		
2. Decrease in Services & Supplies reflects reduction in activity through lower revenue	(349,209)		
3. Decrease in Fixed Assets reflects reduction in activity through lower revenue.	(10,000)		
4. Decrease in revenue due to reduced permit activity.	315,473		
TOTAL CHANGES	\$ 174.047	_	_

WORKLOAD INFORMATION

	FY 2005-06	FY 2006-07	FY	FY 2007-08	FY 2008-09	FY
	<u>Actual</u>	Actual	% Change	Estimated	Forecast	% Change
Discretionary Permits Initiated	748	852	14%	804	691	-14%

BUDGET IMPACTS

Outstanding issues that may impact this budget include:

- 1. Determination if there is increased staff involvement above and beyond workload capacity where the Department is unable to absorb in the development of new land use ordinances.
- 2. Determination if there is increased staff involvement above and beyond workload capacity where the Department is unable to absorb in the resolution of litigation regarding the General Plan.
- 3. Determination if there is increased staff involvement above and beyond workload capacity where the Department is unable to absorb Board of Supervisors' decisions regarding the preparation for an update of the coastal plan elements and new ordinance preparation.
- 4. The Board of Supervisors on April 22, 2008, approved Article IX, among others, of the County Master Fee Resolution for Planning authorizing the revision of Land Use Fees. The fee revision allows fees to reflect actual costs of service and the Resolution included an automatic annual adjustment based on the Consumer Price Index (CPI) for the San Francisco-Oakland-San Jose area. The annual CPI adjustment was approved for a five-year period (through June 30, 2013) and allows fees to relatively remain current to actual costs. In the past, this adjustment did not exist and resulted in the County subsidizing costs.

2007-08 ACCOMPLISHMENTS

1. Improved processing timeframes for discretionary permits.

Status: Planning Permits (Goal 90% and Target 70%): Volumes realized for FY 2006-07 and FY 2007-08 are trending 12% and 3% higher, respectively. Increased volumes through the 2nd quarter of FY 2007-08 lowered the performance measure from a FY 2006-07 performance measure of 54% to a 41% measure. With all volumes remaining constant and with current staff productivity, the Department will beat the performance measurement target in FY 2008-09. Look toward training programs to result in increased quality, efficiency and productivity to consistently meet Performance Target and ultimately meet Performance Goal.

2. Enhanced staff training regarding all aspects of the work of the Department.

PLANNING

Status: The Department instituted a formalized training program and created a committee to arrange training sessions. In addition, a new employee training course was created specifically for new hires, but it is also available as a refresher to current staff. The outcome of the program is to increase quality of service, improved processes, and greater efficiency and productivity.

3. Began drafting of updated coastal plan elements and revised ordinances for the County.

Status: This goal will be addressed in FY 2008-09, please see item # 3 below. In the current fiscal year, staff was engaged in updating various County Code sections including parking, sign, truck parking, catering trucks, wireless communications, and hotel timeshare.

 Utilized data from the Cost Accounting Management System (Win-CAMS) as a means to update fee schedules and monitor staff efficiencies in processing permits.

Status: Information tracked in the Cost Accounting Management System (Win-CAMS) was utilized in the analysis of the recent fee increase proposal presented to the Board. Going forward, the Department will track information in the Accela Advantage permit software instead of Win-CAMS.

5. Filled vacant positions in the Department.

Status: Revenue levels drive the number of staff positions, which indicates to a major degree the volume of activity and the staffing levels required to meet performance expectations. The current economic housing climate has significantly impacted the Department's revenues and is a contributing factor in its ability to meet desired staffing levels. Shortage of experienced planners and cost of living in the area are additional contributing factors to recruiting efforts. As indicated above in #1, #2 and #4, the Department is striving to improve efficiency, processes and productivity to consistently exceed performance expectations. The Department is also conducting a pay study, analyzing information gathered from various counties and cities throughout the State to insure compensation is not a recruiting issue.

2008-09 GOALS

- 1. To maintain the improved processing timeframes for discretionary permits. Performance measures are as follows:
 - a. Planning Permits: Goal 90% and Target 70%: County's time in calendar days () to process application from receipt to completion Administrative and Coastal Administrative Permit (75); Minor Subdivision and Lot Line Adjustment (75); Coastal Development, Use, and Combined Development Permit (90); and Variance and Certificate of Compliance (90).
 - b. Advance Planning: Goal 90% and Target 85%: Timelines for projects are met.
 - c. Intergovernmental Coordination: Goal 90% and Target 85%: Requested or legally mandated deadlines are met.
 - d. Customer Information: Goal 90% and Target 80%: Percent of time performance standard achieved or exceeded in servicing customers greet, meet and direct customers (5 minutes); return telephone calls and respond to email inquires (1 day); and respond to written inquiries (10 working days).
- 2. To enhance staff training regarding all aspects of the work of the Department through a formalized training program.
- To begin the drafting of updated coastal plan elements and revised ordinances for the County.
- 4. To fill the appropriate vacant positions in the Department based on revenue levels, improved processes, efficiency and productivity.
- 5. To integrate the new Accela Automation software into the permit process to improve processes, efficiency and productivity. Implementation of the new software program is scheduled to be completed by the end of the fiscal year.

PENDING ISSUES

- 1. Appropriations for the adoption of the General Plan were encumbered in FY 2007-08, and the adoption is scheduled to be completed in October 2008. Appropriations for the implementation of the General Plan is unknown and may or may not be impacted by Board of Supervisors' direction.
- 2. Updating the Grading Ordinance and Title 19 (Subdivisions) of the Monterey County Code within current resources may prove difficult.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Planning

Budget Unit: 293

		ADOPTED BUDGET 2007-2008			ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Administrative Secretary - Confidential	80A99	1.00	50,011	1.00	54,615	1.00	54,615	
Assistant Director of Planning & Bldg Insp.	12C19	1.00	106,809	1.00	102,793	1.00	102,793	
Associate Planner	41F11	13.00	743,664	17.00	1,104,925	15.00	946,221	
Director of Planning	11A29	1.00	118,536	1.00	128,819	1.00	128,819	
Land Use Technician	43C01	5.00	231,379	7.00	318,774	2.00	267,832	
Office Assistant II	80E21	2.00	64,159	4.00	134,217	4.00	96,094	
Office Assistant III	80E22	1.00	38,070	1.00	37,800	1.00	37,800	
Planning & Building Services Manager	14K51	5.00	489,565	5.00	492,217	5.00	492,217	
Senior Planner	41F22	9.00	749,472	9.00	760,681	9.00	589,645	
Senior Secretary	80A32	1.00	43,441	1.00	47,447	1.00	47,447	
Supervising Office Assistant I	80E81	1.00	48,053					
SALARIES AND PERSONNEL SUBTOT	AL	40.00	2,683,159	47.00	3,182,288	40.00	2,763,483	
SALARY ADJUSTMENTS:								
Salary Savings			<300,000>		<200,000>		<200,000>	
Pay Differentials			4,917		2,469		2,469	
Terminations Benefits		15,000		15,000		<197,531>		
SALARY ADJUSTMENTS SUBTOT	SALARY ADJUSTMENTS SUBTOTAL		<280,083>		<182,531>			
SALARIES AND PERSONNEL TOT	AL	40.00	2,403,076	47.00	2,999,757	40.00	2,565,952	
SUMMARY OF PERSONNEL CHANGES:								
Associate Planner	41F11	13.00	743,664	17.00	1,104,925	15.00	946,221	
Land Use Technician	43C01	5.00	231,379	7.00	318,774	2.00	267,832	
Office Assistant II	80E21	2.00	64,159	4.00	134,217	4.00	96,094	
Supervising Office Assistant I	80E81	1.00	48,053					
SUMMARY OF PERSONNEL CHANGES TOT	AL	21.00	1,087,255	28.00	1,557,916	21.00	1,310,147	
FIXED ASSETS:								
6890 EQUIPMENT			25,000		15,000		15,000	
					15,000		15,000	
FIXED ASSETS TOT	AL		25,000		15,000		15,000	

HOUSING AND REDEVELOPMENT

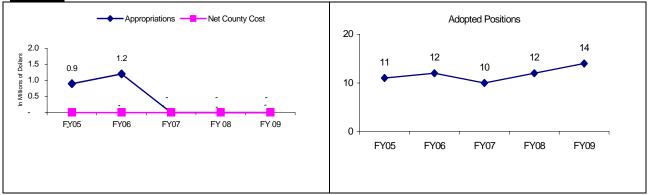
Budget Unit 294

FISCAL SUMMARY

	2007-08					200				
	Adopted Budget			Current Year <u>Estimate</u>		Request		ecommend	Recommended Change from 2007-08 Adopted	
<u>Appropriations</u>										
Salaries & Benefits	\$	1,313,315	\$	1,041,326	\$	1,539,294	\$	1,539,294	\$	225,979
Services & Supplies		283,058		316,816		311,083		311,083		28,025
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(1,596,373)		(1,358,142)		(1,850,377)		(1,850,377)		(254,004)
Other Financing Uses					_	_		_		
TOTAL APPROPRIATIONS	\$	-	\$	-	\$	-	\$	-	\$	-
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		_		_		-
Fines, Forfeitures, Penalties		-		-		_		-		-
Taxes		-		-		_		_		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		<u>-</u>		<u>-</u>		<u>-</u>		_		<u>-</u>
TOTAL REVENUES	\$	-	\$	-	\$	-	\$	-	\$	-
NET COUNTY COST	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

Total Positions	_	Adopted Budget 12.00	Current Year <u>Estimate</u> 12.00	Request 14.00	Recommend 14.00	Recommended Change from 2007-08 Adopted 2.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	12.00	0.00	0.00	2.00	0.00	14.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	12.00	0.00	0.00	2.00	0.00	14.00



HOUSING AND REDEVELOPMENT

BUDGET UNIT DESCRIPTION

Budget Unit (BU) 294 houses the staff and administrative costs of the Redevelopment and Housing Office. The Redevelopment and Housing Office is a business unit under the Resource Management Agency and is responsible for the County's affordable housing programs, community development grants and loans, and redevelopment efforts in the Castroville/Pajaro, Boronda and Fort Ord Redevelopment Project areas.

SUMMARY OF RECOMMENDATION

The combined Recommended Budget for Salaries & Benefits and Services & Supplies is \$1,850,377, an increase of \$254,004 over the Fiscal Year (FY) 2007-08 Adopted Budget. The Inter Fund transfers from other Housing and Redevelopment funds to fully reimburse BU 294 is estimated at \$1,850,377, resulting in no Net County Cost (NCC).

		Net Cost	Positions
1. Add 2 FTE Management Analyst III positions.	\$	91,735	2.00
2. Salaries & Benefits increases.		134,244	
3. Increased in Services & Supplies.		28,025	-
4. Increased Inter-Fund Transfers.		(254,004)	
	TOTAL CHANGES \$		2.00

BUDGET IMPACTS

The Recommended Budget adds two Management Analyst III positions and centralizes all administrative support for the County's Housing and Redevelopment Programs. The addition of these two positions decreases the expense associated with the use of outside consultants, and decreases the backlog of affordable housing projects. There is no Net County Cost.

WORKLOAD

BU 294 provides staff and is the source of administrative expenses for the Redevelopment and Housing Office of the Resource Management Agency. The Redevelopment and Housing Office is responsible for the Inclusionary Housing Program (Fund 011, BU 287), Community Development Grants and Loans (Fund 016, BU 575) and Program Income and Reuse (Fund 016, BU 574), and the Redevelopment Agency of the County of Monterey—composed of the Castroville/Pajaro project area (Funds 020, 400 and 405, BUs 941, 942 and 943), the Boronda project area (Funds 021, 401 and 406, BU 943), the Fort Ord project area (Funds 022, 403 and 407, BU 943), and the East Garrison project (Funds 404 and 408, BU 943).

The Redevelopment and Housing Office is also responsible for the Fort Ord Reuse Plan (Fund 018, BU 184) and other funds pertaining to the East Garrison Public Financing Authority (funds and budget units not yet assigned).

For information regarding workload information for specific programs/activities/project areas, please refer to the above referenced funds and budget units for detailed descriptions.

2007-08 ACCOMPLISHMENTS

Provide administrative and staff support to the County's housing program, community development, and redevelopment efforts. Over the past fiscal year, the Office of Housing and Redevelopment played a significant role in completing the following projects:

- 1. Boronda Community Plan and Owner Participation Agreement for Boronda Meadows Development.
 - The Redevelopment Agency entered into a Reimbursable Services Agreement with the Boronda Meadows developer to prepare one environmental document for the Boronda Community Plan and the Boronda Meadows Business Park. The Agency plans to retain a consultant to prepare the environmental review, which should be complete in FY 2008-09.
- 2. Local Coastal Plan Amendment necessary to implement the Castroville Community Plan.
 - The Redevelopment Agency continued to work with the California Coastal Commission to obtain certification of the Local Coastal Plan Amendment. The Coastal Commission has indicated that they will consider the Amendment in FY 2008-09.
- 3. Japanese Schoolhouse renovation in Castroville.
 - The Agency completed the design phase and secured the funding to renovate the Japanese Schoolhouse.
 Construction contracts will be presented to the Board for consideration in late FY 2007-08. Construction projected for completion in early FY 2009-10.
- 4. Boronda Storm Drain Master Plan.
 - The Agency has a Reimbursable Services Agreement with the County Department of Public Works to construct the Hyland Drive phase of the Boronda Storm Drain Master Plan.
- 5. Facilitated development of East Garrison (Phase I).
 - Agency staff continued to work with East Garrison Partners to facilitate the development of the East Garrison
 project. In addition to regular, ongoing construction management and coordination, the Agency negotiated the
 Historic District Development and Disposition Agreement during FY 2007-08.

HOUSING AND REDEVELOPMENT

- 6. Development Agreements for the Landfill Industrial and Commercial Projects.
 - The Agency issued a Request for Proposals to develop the Whispering Oaks Business Park on the Landfill
 property. Two consortia submitted proposals that are being evaluated by staff.

2008-09 GOALS

Provide administrative and staff support to the County's housing program, community development, and redevelopment efforts. During the next fiscal year, the Office of Housing and Redevelopment will play a significant role in completing the following projects:

- 1. Preparation of environmental document for the Boronda Community Plan and the Boronda Meadows Business Park.
- 2. Adoption by the California Coastal Commission of the Local Coastal Plan Amendment to implement the Castroville Community Plan.
- 3. Commence construction of the Japanese Schoolhouse renovation project in Castroville.
- 4. Implement the Boronda Storm Drain Master Plan by completing design of road and storm drain improvements for Calle Del Adobe, Virginia Avenue, and construction of the Hyland Drive storm drain and road improvement project.
- 5. Facilitate development of East Garrison (Phase I).
- 6. Execute development agreements for the Landfill Industrial and Commercial Projects.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

Budget Unit: 294

Unit Title: Housing and Redevelopment

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

		ADOPTED 2007-			ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Administrative Services Assistant	14C70	1.00	55,427	1.00	69,456	1.00	69,456	
Associate Administrative Analyst	14A20	1.00	77,452	1.00	69,456	1.00	69,456	
Asst Dir of Redvlopmnt & Housing	14M11			1.00	108,516	1.00	108,516	
Civil Engineer	41A20	1.00	80,000	1.00	112,548	1.00	112,548	
Management Analyst III	14C31	2.00	142,968	4.00	234,148	4.00	234,148	
Principal Administrative Analyst	14A23	1.00	104,091					
Redevelopment & Housing Director	14K34			1.00	116,628	1.00	116,628	
Secretary	80A31	1.00	42,000	1.00	42,660	1.00	42,660	
Senior Administrative Analyst	14A22	4.00	344,282	3.00	250,087	3.00	250,087	
Senior Secretary	80A32	1.00	44,836	1.00	47,148	1.00	47,148	
SALARIES AND PERSONNEL SUBTOTA	ь	12.00	891,056	14.00	1,050,647	14.00	1,050,647	
SALARY ADJUSTMENTS:								
Salary Savings			<20,774>					
Terminations Benefits								
SALARY ADJUSTMENTS SUBTOTA	L		<20,774>					
SALARIES AND PERSONNEL TOTA	L	12.00	870,282	14.00	1,050,647	14.00	1,050,647	
SUMMARY OF PERSONNEL CHANGES:								
Asst Dir of Redvlopmnt & Housing	14M11			1.00	108,516	1.00	108,516	
Management Analyst III	14C31	2.00	142,968	4.00	234,148	4.00	234,148	
Principal Administrative Analyst	14A23	1.00	104,091					
Redevelopment & Housing Director	14K34			1.00	116,628	1.00	116,628	
Senior Administrative Analyst	14A22	4.00	344,282	3.00	250,087	3.00	250,087	
SUMMARY OF PERSONNEL CHANGES TOTA	ь	7.00	591,341	9.00	709,379	9.00	709,379	

OFFICE OF EMERGENCY SERVICES

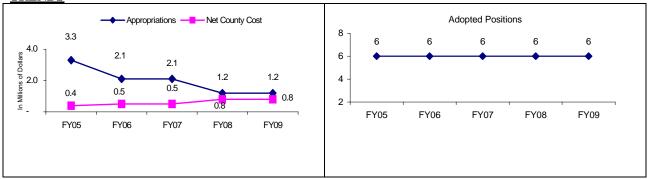
Budget Unit 295

FISCAL SUMMARY

		2007	-08			200	_			
	Ado	lopted Budget		Current Year <u>Estimate</u>		Request	<u>R</u>	ecommend	Cł	commended nange from -08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	545,930	\$	545,365	\$	606,557	\$	606,557	\$	60,627
Services & Supplies		640,398		640,445		641,984		641,979		1,581
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		_		_		_		_		<u> </u>
TOTAL APPROPRIATIONS	\$	1,186,328	\$	1,185,810	\$	1,248,541	\$	1,248,536	\$	62,208
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		372,623		510,513		480,513		480,513		107,890
Charges, Current Services		-		_		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>
TOTAL REVENUES	\$	372,623	\$	510,513	\$	480,513	\$	480,513	\$	107,890
NET COUNTY COST	\$	813,705	\$	675,297	\$	768,028	\$	768,023	\$	(45,682)

POSITION SUMMARY

Total Positions		Adopted Budget 6.00	Current Year <u>Estimate</u> 6.00	Request 6.00	Recommend 6.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	6.00	0.00	0.00	0.00	0.00	6.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	6.00	0.00	0.00	0.00	0.00	6.00



OFFICE OF EMERGENCY SERVICES

BUDGET UNIT DESCRIPTION

The Office of Emergency Services functions under the direction of the County Administrative Office. The mission of the Office of Emergency Services (OES) is to develop and maintain a state of readiness and preparation for the potential of a natural, technological, or human conflict related emergency that could adversely impact any segment of Monterey County.

Responsibilities include: Initiating and coordinating disaster and emergency preparation, response, recovery and mitigation operations within the County. To accomplish this task, the OES develops and maintains a wide variety of emergency plans, including incident response plans specific to certain incidents, and coordinated emergency response plans, specific to certain geographic threat areas. The OES is the lead agency of the Monterey County Operational Area. The OES operates the Monterey County and Operational Area Emergency Operations Center (EOC), which is activated during emergency conditions.

SUMMARY OF RECOMMENDATION

The Office of Emergency Services budget is recommended at \$1,248,536 which is an increase of \$62,208 from Fiscal Year (FY) 2007-08. Revenues are currently estimated to increase \$107,890 from the FY 2007-08 Adopted Budget, due to changes in the Homeland Security Grant resulting in a Net County Cost decrease of \$45,682.

	Net Cost	Positions
1. Increases in various Salaries & Benefits accounts due to negotiated increases.	\$ 60,627	
2. Increase in non-capital equipment, equipment and furnishings and utilities.	1,581	
3. Increase in Homeland Security Grant Revenue.	(107,890)	
TOTAL CHANGES	\$ (45,682)	-

BUDGET IMPACTS

The Recommended Budget provides for the same level of staffing as the current year. Services and Supplies budget is flat due to less program need.

2007-08 ACCOMPLISHMENTS

- 1. As the County's lead agency, develop and implement the County's first comprehensive Local Hazard Mitigation Plan, and achieve local, State and Federal approval of the plan. Completed.
- 2. Complete development and adopt a Tsunami Incident Response Plan and initiate action to integrate it with a comprehensive update and revision of the Coastal Incident Response Plan. Completed.
- 3. Working with the Local Area Emergency Communications Committee (LECC), update, revise, and implement a Local Area Emergency Alert System (EAS) Plan, a Federal Communications Commission (FCC) mandated document for the organization and implementation of the Emergency Alert System. The Local Area EAS Plan provides operational guidance for radio, television, and cable television operations with State/local governments and the National Weather Service. OES input to the goal is complete.
- 4. Develop and distribute program guidelines through community outreach to help neighborhood and communities who want to take the initiative in preparing themselves, for emergency response regardless of whether or not they are part of a larger Community Emergency Response Team (CERT), and program. Completed.
- 5. Maintain an integrated Operational Area emergency response capability for hazard identification, risk management and assessment, and prevention for the public and private sectors, and maximize availability of public and private resources devoted to hazard mitigation. Ongoing.
- 6. Maintain and enhance a state of readiness in preparation for the potential occurrence of any natural, technological, or human-conflict related emergency that may adversely impact any segment of Monterey County. Ongoing.
- 7. Employ existing technology in order to accelerate information processing during emergency response and recovery within the Operational Area and with the EOC. Ongoing.
- 8. Develop and maintain comprehensive interacting Operational Area emergency preparedness, response, support, and complimentary plans. Ongoing.
- 9. Maintain a fully functional readiness posture within the Emergency Operations Center. Ongoing.
- 10. Develop and implement an individual/unit/branch/section training program for the various individuals and elements that comprise the EOC staff during activation. Completed.
- 11. Revamp the Operational Area Emergency Operations Plan to bring it in compliance with the National Incident Management System. Ongoing.
- 12. Develop a continuity of government operations plan for the Emergency Operations Center to include conceptual alternatives or back-up facilities. This project will include research and analysis of all possible funding streams. Ongoing.

OFFICE OF EMERGENCY SERVICES

2008-09 GOALS

- 1. Maintain and enhance a state of readiness in preparation for the potential occurrence of any natural, technological, or human-conflict related emergency or disaster that may adversely impact any segment of Monterey County.
- Maintain an integrated Operational Area emergency response capability for hazard identification, risk management and assessment, and prevention for the public and private sectors, and maximize availability of public and private resources devoted to hazard mitigation.
- 3. Maintain a fully functional readiness posture within the Emergency Operations Center.
- 4. Develop and implement an individual/unit/branch/section training program for the various individuals and elements that comprise the EOC staff during activation.
- 5. Employ existing technology in order to accelerate information processing during emergency response and recovery within the Operational Area with the EOC.
- 6. Develop and maintain comprehensive interacting Operational Area emergency preparedness, response, support, and complimentary plans.
- 7. Revamp the Operational Area Emergency Operations Plan to bring it in compliance with the National Incident Management System.
- 8. Develop a continuity of government operations plan for the Emergency Operations Center to include conceptual alternatives or back-up facilities. This project will include research and analysis of all possible funding streams.

PENDING ISSUES

The Office of Emergency Services has reviewed development of the State's application for the FY 2007-08 Homeland Security Grant Program (HSGP) and notes the trend continues to place greater emphasis on funding the major urban areas at the expense of less populated areas. The 2008 HSGP award amount will not be announced to counties until July 28, 2008, therefore, the Recommended Budget does not reflect the Department's estimated FY 2007-08 HSGP award.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 295

Unit Title: Office of Emergency Services

			BUDGET 2008	REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Emergency Services Manager	14A25	1.00	103,447	1.00	107,328	1.00	107,328	
Emergency Services Planner	41G01	4.00	198,758	4.00	261,103	4.00	261,103	
Senior Secretary	80A32	1.00	49,186	1.00	49,187	1.00	49,187	
SALARIES AND PERSONNEL SUBTOTAL	L	6.00	351,391	6.00	417,618	6.00	417,618	
SALARY ADJUSTMENTS:								
Terminations Benefits								
SALARY ADJUSTMENTS SUBTOTAL	L							
SALARIES AND PERSONNEL TOTAL	L	6.00	351,391	6.00	417,618	6.00	417,618	

FISH AND GAME PROPAGATION (FUND 006)

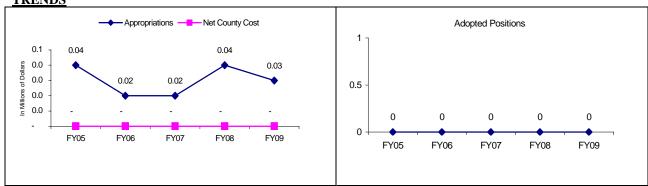
Budget Unit 297

FISCAL SUMMARY

	200′	7-08			200	8-09)	_	
	Adopted Budget	_	Current Year Estimate		Request	R	ecommend	Recommended Change from 2007-08 Adopted	
<u>Appropriations</u>									
Salaries & Benefits	\$ -	\$	-	\$	_	\$	-	\$	-
Services & Supplies	39,879		39,879		32,700		32,700		(7,179)
Fixed Assets	, -		, -		, <u>-</u>		-		-
Other Charges	_		-		_		-		-
Intra Fund Transfers	_		-		_		-		-
Other Financing Uses	-		-		-		-		-
TOTAL APPROPRIATIONS	\$ 39,879	\$	39,879	\$	32,700	\$	32,700	\$	(7,179)
Available Financing									
Licenses, Permits, Franchise	\$ -	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues	-		-		-		-		-
Charges, Current Services	-		-		-		-		-
Fines, Forfeitures, Penalties	12,000		12,000		2,000		2,000		(10,000)
Taxes	-		-		-		-		-
Revenue from Money & Property	700		700		700		700		-
Other Financing Sources	10,000		10,000		20,786		20,786		10,786
Other Revenue	-		-		-		-		-
Available Fund Balance	17,179	_	26,393		9,313		9,214		(7,965)
TOTAL AVAILABLE FINANCING	\$ 39,879	\$	49,093	\$	32,799	\$	32,700	\$	(7,179)
YEAR-END FUND BALANCE	\$ -	\$	9,214	\$	99	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



FISH AND GAME PROPAGATION (FUND 006)

BUDGET UNIT DESCRIPTION

This budget provides for the administration of the County's Fish and Game Commission, which consists of fifteen members, three from each supervisorial district, who are appointed for three staggered terms. The Commission oversees the allocation of Fish and Game fine monies for grants to organizations and agencies undertaking fish and game wildlife propagation or educational projects. The Monterey County Parks Department acts as a support staff to the Commission.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$32,700 is a decrease of \$7,179 from the previous Fiscal Year (FY) 2007-08 and includes an increased General Fund contribution of \$10,786. Decrease in Fine & Interest revenue in FY 2007-08 resulted in a decrease in Available Fund Balance for use by the Commission in FY 2008-09.

	<u>N</u>	let Cost	<u>Positions</u>
1. Decrease in appropriations due to decline in fine and interest revenue FY 2007-08.	\$	(7,179)	-
2. Decrease in Fine & Interest revenue in FY 2007-08.		10,000	
3. Decrease in Available Fund Balance due to spend out in Grant Gifting.		7,965	
4. Increases in contribution from General Fund.		(10,786)	-
TOTAL CHANGES	\$		

WORKLOAD INFORMATION

The Commission meets bi-monthly to discuss issues relating to fish and game enforcement, preservation and enhancement. Each April, the Commission meets to consider funding requests from organizations that promote projects to enhance fish and game conservation. The Commission generally receives five to eight grant requests annually for grants ranging from \$1,000 to \$8,000.

2007-08 ACCOMPLISHMENTS

The Commission considered eligible grant projects for the Board of Supervisors' approval, consistent with its goal of making recommendations for the preservation and propagation of fish and wildlife.

2008-09 GOALS

The Commission will consider eligible grant projects for the Board of Supervisors' approval, consistent with its goal of making recommendations for the preservation and propagation of fish and wildlife

POLICY CONSIDERATIONS

This budget is based upon a conservative estimate of revenues to be generated in FY 2008-09 from the collection of Fines, Forfeitures, and Penalties. In the event actual revenues for FY 2008-09 exceed recommended revenue, this budget may be adjusted and the County contribution reduced to maintain the specified fund level.

THERE ARE NO PENDING ISSUES.

LITTER CONTROL

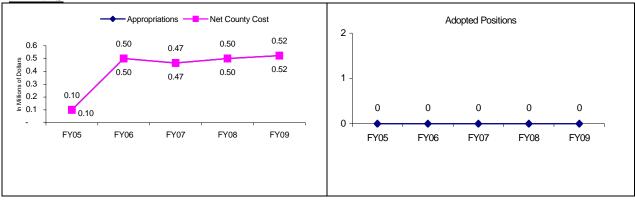
Budget Unit 298

FISCAL SUMMARY

TISCAL SUMMARI		2007	-08		 200				
	Adop	oted Budget		rrent Year Estimate	<u>Request</u>	Re	ecommend	Recommended Change from 2007-08 Adopte	
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		500,925		500,925	823,467		523,467		22,542
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		-		-	-		-		-
Other Financing Uses		_			 				_
TOTAL APPROPRIATIONS	\$	500,925	\$	500,925	\$ 823,467	\$	523,467	\$	22,542
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		-		-	-		-		-
TOTAL REVENUES	\$	-	\$	-	\$ -	\$	-	\$	-
NET COUNTY COST	\$	500,925	\$	500,925	\$ 823,467	\$	523,467	\$	22,542

POSITION SUMMARY

No positions are contained in this budget unit. Staff is contained in Fund 002, Budget 300, Public Works.



LITTER CONTROL

BUDGET UNIT DESCRIPTION

This budget unit provides for the collection and disposal of litter on County-maintained roads and other County property under the jurisdiction of the Board of Supervisors. This function is administered and staffed by the Public Works Department. This budget function will be staffed with three full-time Litter Guards.

Litter Control has a number of components, including education, enforcement, litter removal, strike force activities, and volunteerism.

<u>Education</u> – Development of promotional materials regarding litter control; supporting other environmental issues such as the elimination of illegal dumping; making presentations to area businesses, schools, local clubs, and public awareness campaigns.

<u>Litter Removal</u> – Litter clean up from County roads and property.

<u>Strike Force</u> – Support for the Monterey County Multi-Agency Environmental Strike Force on issues involving litter, illegal dumping, and other health and public safety hazards.

<u>Volunteerism</u> – Promoting volunteerism through:

- 1. The Adopt-A-Roadway Program and coordinating vouchers for tipping fees.
- 2. Providing plastic litterbags to communities that schedule and complete community clean-up days.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget for Litter Control is \$523,467, an increase of \$22,542 over the FY 2007-08 budget. This increase is a result of anticipated increased Salaries and Benefits costs in FY 2008-09.

	Net Cost	<u>Positions</u>
1. Increased Salaries & Benefits costs expected for the three full-time Guards in FY 2008-09.	\$ 22,542	-
TOTAL CHANGES	\$ 22,542	-

2007-08 ACCOMPLISHMENTS

The FY 2007-08 goal of the Litter Control program was to remove at least 8,000 cubic yards of refuse from illegal dumpsites on County rights-of-way and to continue to encourage and to gain citizen involvement in the Adopt-A-Road Program.

Following is a list of objectives and the level of achievements for FY 2007-08:

1. Coordinated with the various departments involved with similar environmental issues.

Status: Staff is working with Health Department and Litter Task Force committees to identify various locations that require litter pick-up. These entities are instructed to meet Public Works standards on the County right-of-ways as specified in the Adopt-A-Roadway Policy and follow best management practices (e.g., sweeping roads, cleaning gutters, containing hazardous waste, etc.).

2. Promoted Adopt-A-Roadway through contact with individuals, local businesses, and other organizations.

Status: Staff has approached an additional 6 people/organizations and adopted 8 more miles of County roads (for a total of 32 road adoptions (64 miles of County roads)). The total number of individuals/groups involved in our Adopt-A-Road program has grown to 300.

3. Worked with the County's Illegal Dumping and Litter Abatement Task Force, including dispense tipping fee vouchers.

Status: Staff found it more efficient for Public Works staff to collect the litterbags on the side of the road (as opposed to issuing tipping fee vouchers). Efforts to expand this program include the use of poster signs on County right-a-ways and the creation of a county video to inform the public of this program.

Coordinated scheduled litter pick-up in all unincorporated areas at least once every other week.

Status: Results of this coordination are captured in #7.

Utilized the Request for Service (RFS) System to maintain and document litter pick-up requests and to schedule litter pick-up in a timely manner.

Status: The RFS resulted in 73 litter pick-up requests. Results of this system are captured in #7.

LITTER CONTROL

6. Utilized Alternate Work Program personnel for weekend litter removal efforts.

Status: Results of this system are captured in #7.

- 7. Specific goals achieved (through March 17, 2008):
 - Miles of roads cleaned 4,102 miles (anticipate approximately 5,470 miles of roads will be cleaned by 6/30/08).
 - Yards of litter removed 4,031 cubic yards (anticipate approximately 5,400 cubic yards of refuse will be removed by 6/30/08).
 - Bulky items removed 610 large items (anticipate approximately 810 bulky items will be removed by 6/30/08)
 - Staff hours dedicated to litter control 4,036 hours (anticipate approximately 5,380 staff hours will be dedicated to litter control).

2008-09 GOALS

- 1. Coordinate with the various departments involved with similar environmental issues. Staff is working with Health Department and Litter Task committees to identify various locations to collect litter. These departments are instructed to meet Public Works standards on the County right-of-ways as specified in the Adopt-A-Roadway Policy and follow best management practices (e.g., sweeping roads, cleaning gutters, containing hazardous waste, etc.).
- 2. Promote Adopt-A-Roadway through contact with individuals, local businesses, and other organizations. Seek to make Road adoptability more available through the use of Internet.
- 3. Work with the County's Illegal Dumping and Litter Abatement Task Force, including dispensing tipping fee vouchers. Most of the litterbags are collected by use of Public Works Litter crews on a weekly schedule. Litter Disposal coupons are made available to program participants.
- Coordinate scheduled litter pick-up in all unincorporated areas at least once every other week.
- 5. Utilize the Request for Service (RFS) System to maintain and document litter pick-up requests and to schedule litter pick-up in a timely manner.
- 6. Utilize Alternate Work Program personnel for weekend litter removal efforts.
- Specific goals for FY 2008-09:
 - Miles of roads cleaned 5,470 miles.
 - Yards of litter removed 5,400 cubic yards.
 - Bulky items removed 815 large items.
 - Staff hours dedicated to letter control 5,380 hours.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

BUILDING SERVICES DEPARTMENT

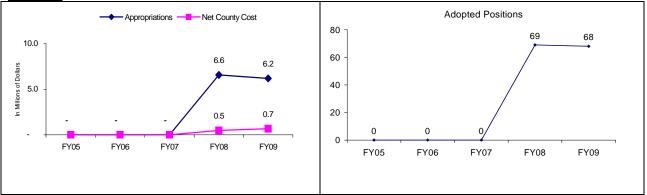
Budget Unit 299

FISCAL SUMMARY

	2007-08			2008-09						
								R	ecommended	
		Current Year							(Change from
	Ado	pted Budget	Estimate		<u>Request</u>		Recommend		200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	5,401,087	\$	4,844,850	\$	6,057,149	\$	4,831,536	\$	(569,551)
Services & Supplies		1,220,116		1,257,577		1,412,057		1,376,015		155,899
Fixed Assets		25,000		-		25,000		9,000		(16,000)
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										<u> </u>
TOTAL APPROPRIATIONS	\$	6,646,203	\$	6,102,427	\$	7,494,206	\$	6,216,551	\$	(429,652)
Revenues										
Licenses, Permits, Franchise	\$	5,784,540	\$	4,520,000	\$	5,428,850	\$	5,265,116	\$	(519,424)
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		370,176		283,536		283,536		283,536		(86,640)
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		<u>-</u>		5,300		150		150		150
TOTAL REVENUES	\$	6,154,716	\$	4,808,836	\$	5,712,536	\$	5,548,802	\$	(605,914)
NET COUNTY COST	\$	491,487	\$	1,293,591	\$	1,781,670	\$	667,749	\$	176,262

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		69.00	67.00	69.00	68.00	(1.00)
Position Count Changes		Positions	Net Positions			
_		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	69.00	(1.00)	0.00	0.00	0.00	68.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	69.00	(1.00)	0.00	0.00	0.00	68.00



BUILDING SERVICES DEPARTMENT

BUDGET UNIT DESCRIPTION

Building Services reviews proposed construction drawings, issues related permits and inspects ongoing construction to assure compliance with local and State laws and safety standards. The Department also coordinates the review and approval of permit applications by other related County agencies and fire protection districts. To receive permit applications and give informational assistance, the Department operates two Permit Centers: one in Salinas and one in Marina. These functions serve members of the public who wish to construct physical improvements to their property.

Building Services responds to citizen complaints about building, grading and zoning ordinance violations. The Department also maintains records of approved construction and responds to public records requests related to building and land use approvals.

SUMMARY OF RECOMMENDATION

	Net Cost	Positions
1. Decrease in Salaries & Benefits due to the transfer of aWord Processor position to the	\$ (46,072)	(1.00)
Resource Management Agency, Budget Unit 194.		
2. Decrease in Salaries & Benefits due to projected level of vacancies.	(523,479)	
3. Increase in Services & Supplies due to annual installment for new software (Accela	155,899	
Advantage System) to enhance efficiency, productivity and reporting capability.		
4. Decrease in Fixed Assets due to reduced activity.	(16,000)	
5. Decrease in Revenue due to projected diminished permitting activity. Partially offset by a	605,914	
6% surcharge on building permits to fund the Accela Advantage System.		
TOTAL CHANGES	\$ 176 262	(1.00)

POSITION REALLOCATED TO BUDGET UNIT 194

Position Title	<u>Number</u>
Word Processor	(1)

WORKLOAD INFORMATION

	FY 2006-07 FY 2007-08		FY 2008-09
	<u>ACTUAL</u>	ESTIMATED	ESTIMATED
Building Permits	3,010	2,672	2,404
Grading Permits	415	233	210
Plan Check	2,468	2,097	1,890
Building Inspection	20,901	17,475	15,725
Public Record Requests	720	870	785
Disclosure Requests	340	183	165
Public Complaints	1	1	0
New Code Enforcement Cases	440	475	428
Closed Enforcement Cases	346	312	281

BUDGET IMPACTS

This budget proposes a sustained level of staff vacancies to maintain a consistent relationship between expenditures and revenues. Revenues determine expenditure levels and currently due to the economy, revenues have significantly decreased, which required an adjustment in expenditures. However, a direct correlation was not maintained, which resulted in a higher County contribution. Service levels may be impacted if activity peaks or increases for inspection and plan review functions.

2007-08 ACCOMPLISHMENTS

1. To provide fair and timely Code Enforcement services that are consistent with the priorities of the Board of Supervisors, are responsive to the public, and are considerate of potential violators.

Status: The Department reorganized and created a new Code Enforcement Division to better align services with objectives. Performance measures were established for timeliness with quality (Goal 90% and Target 75%). Newly created supervisors for the Division perform routine performance reviews. Progress is measured monthly and evaluated for continuous improvement. A solid foundation for success has been established and will be built on and improved for the coming year.

2. To implement technological improvements where possible and improve staffing levels as available to enhance the Code Enforcement process.

Status: As part of the reorganization, the Department increased staff levels for code enforcement efforts. The Department also obtained approval for a new software system to improve code enforcement tracking and system performance.

BUILDING SERVICES DEPARTMENT

3. To continue to improve processing timeframes for all Planning, Building and Grading permit applications by refining permit review processes and streamlining interdepartmental coordination.

Status: The Department worked with stakeholders to initiate several changes and simplifications to the permit process. These changes include expanded use of less formal review processes for straight forward projects, single permit numbering systems for permits, reduced interagency reviews based on specific project content and clarified submittal requirements.

4. To continue to improve processing timeframes for Public Records Requests by using measurable data and refining protocols at the intake and research steps.

Status: The Department created performance standards for timeliness (Goal 90% and Target 70%). Performance through 2nd quarter was 59%. With staff training, clear performance standards for timeliness, look toward consistent improvement toward goal.

5. To enhance staff training regarding all aspects of the work of the Building Department.

Status: The Department initiated bi-weekly staff meetings to discuss operational problems and provide in-house training.

6. To reduce customer waiting timeframes in the permit centers.

Status: The Department instituted a customer wait time performance standard (Goal 90% and Target 90%) that was successfully met throughout the year with a 92% performance.

7. To continue to maintain the one-day response time for requests for inspections throughout Monterey County.

Status: Within available resources, the Department met the response times for the majority of the year (Goal 95% and Target 90%). Vacancies have impacted the Inspection Division's capacity, which resulted in a performance slightly below target at a rating of 85%.

8. To continue to utilize data from the Cost Accounting Management System (Win-CAMS) as a means to update fee schedules and monitor staff efficiencies in processing permits.

Status: To reduce duplicate reporting, goal was revised to capture information to measure performance and fee information in the Accela permit software instead of Win-CAMS. Information was obtained and analyzed for staff performance.

9. To fill all vacant positions in the Department.

Status: Revenues determine expenditure and activity levels. Due to current economic conditions, the Department has experienced significant revenue decreases, which has resulted in a reduction in expenditures and anticipated activity levels. Upon sustained revenue increases and associated activity levels, appropriate staffing levels will be pursued.

2008-09 GOALS

- 1. Use a partnering approach with designers, contractors, property owners and neighbors.
- Actively guide permit seekers from beginning to end of the permit process, with results measured as defined in FY 2007-08 goals.
- Empower and reward staff to find more efficient and effective ways of doing business, with results measured as defined in FY 2007-08 goals.
- Create effective code enforcement for resolution of land use and building code violations, with results measured as defined in FY 2007-08 goals.

PENDING ISSUES

- 1. Upon adoption of the new Urban Stormwater Ordinance, eventually there may be a need to add one building/grading inspector to enforce the new regulations and respond to reported violations, if activity returns. Initially the Department will absorb the function until activity levels for building/grading inspection warrants an addition.
- 2. Seek to adopt a new ordinance to improve effectiveness of code enforcement efforts. Code Enforcement needs to be at a level that reinforces the permit process through motivating compliance. To date, it has not functioned as effectively as it should, relying on a reactionary approach, instead of a proactive approach. Focus will be placed on adopting administration and civil enforcement methods to minimize any impact on staffing levels. The approach would save the need and cost of one code enforcement position.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Building Services

Budget Unit: 299

			D BUDGET -2008		ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Allocation on Loan	99zxx			1.00	142,443			
Branch Chief Code Enforcement	30J87	1.00	82,194	1.00	85,071	1.00	85,071	
Building Inspector II	30D21	7.00	441,590	7.00	470,350	7.00	400,912	
Building Inspector Supervisor	30D24	3.00	231,609	3.00	240,536	3.00	240,536	
Building Plans Examiner	41B21	4.00	284,857	4.00	323,412	4.00	237,320	
Code Enforcement Officer II	34P26	5.00	295,448	5.00	328,040	5.00	328,040	
Deputy Building Official	30D30	1.00	102,918	1.00	111,868	1.00	111,868	
Dir of Building Services	11A28	1.00	121,183	1.00	151,556	1.00	151,556	
Grading Inspector	30P01	4.00	242,421	5.00	341,007	4.00	270,138	
Land Use Technician	43C01	15.00	649,686	15.00	698,420	15.00	647,448	
Management Analyst I	14G02	1.00	54,181	1.00	59,173	1.00	59,173	
Office Assistant II	80E21	12.00	391,660	11.00	384,917	12.00	357,003	
Office Assistant III	80E22	1.00	29,362	1.00	35,622	1.00	35,622	
Planning & Building Services Manager	14K51	3.00	293,739	3.00	304,017	3.00	101,339	
Principal Office Assistant	80E80	2.00	77,438	2.00	85,420	2.00	85,420	
Senior Building Inspector	30D22	2.00	134,140	2.00	146,760	2.00	73,272	
Senior Building Plans Examiner	41B22	2.00	151,214	2.00	187,139	2.00	92,210	
Senior Planner	41F22	1.00	79,404	1.00	82,605	1.00	82,605	
Senior Secretary	80A32	1.00	36,020	1.00	49,216	1.00	1	
Supervising Grading Inspector	30P02	1.00	72,515	1.00	78,965	1.00	78,965	
Supervising Office Assistant I	80E81	1.00	49,826	1.00	51,829	1.00	51,829	
Word Processor	80W21	1.00	29,362					
SALARIES AND PERSONNEL	SUBTOTAL	69.00	3,850,767	69.00	4,358,366	68.00	3,490,328	
SALARY ADJUSTMENTS:								
Salary Savings			<200,000>		<100,000>		<100,000	
Pay Differentials			10,378		7,468		7,468	
Terminations Benefits			30,000		15,000			
SALARY ADJUSTMENTS	SUBTOTAL		<159,622>		<77,532>		<92,532	
SALARIES AND PERSON	IEL TOTAL	69.00	3,691,145	69.00	4,280,834	68.00	3,397,796	

Allocation on Loan 99ZXX 1.00 142,443 Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 299

Unit Title: Building Services

		ADOPTED 2007-		REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION CO	ODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
Grading Inspector 30	0P01	4.00	242,421	5.00	341,007	4.00 12.00	270,138	
Office Assistant II 80	0E21	12.00	391,660	11.00	384,917		357,003	
Word Processor 80	0W21	1.00	29,362					
SUMMARY OF PERSONNEL CHANGES TOTAL		17.00	663,443	17.00	868,367	16.00	627,141	
FIXED ASSETS:								
6890 EQUIPMENT			25,000		25,000		9,000	
					25,000		9,000	
FIXED ASSETS TOTAL			25,000		25,000		9,000	

(THIS PAGE INTENTIONALLY LEFT BLANK)

STATE COMMUNITY DEVELOPMENT

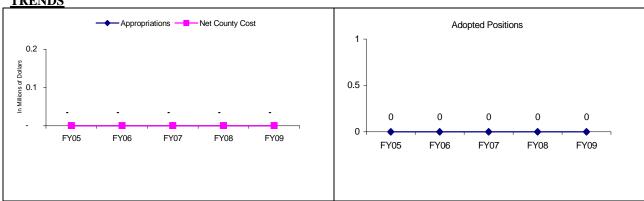
Budget Unit 570

FISCAL SUMMARY

	2007	-08	200	2008-09				
		Current Year			Change from			
	Adopted Budget	<u>Estimate</u>	Request	Recommend	2007-08 Adopted			
<u>Appropriations</u>								
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -			
Services & Supplies	-	-	-	-	-			
Fixed Assets	-	-	-	-	-			
Other Charges	-	-	-	-	-			
Intra Fund Transfers	-	-	-	-	-			
Other Financing Uses								
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ -	\$ -			
Revenues								
Licenses, Permits, Franchise	\$ -	\$ -	\$ -	\$ -	\$ -			
Intergovernmental Revenues	_	_	_	_	-			
Charges, Current Services	_	-	-	-	_			
Fines, Forfeitures, Penalties	_	-	-	-	_			
Taxes	_	-	-	-	_			
Revenue from Money & Property	-	-	-	-	-			
Other Financing Sources	_	-	-	-	-			
Other Revenue	-	-	-	-	-			
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -			
NET COUNTY COST	\$ -	\$ -	\$ -	\$ -	\$ -			

POSITION SUMMARY

No positions are contained in this budget unit.



STATE COMMUNITY DEVELOPMENT

BUDGET UNIT DESCRIPTION

Budget Unit 570 was developed to provide funds for the County's Economic Development Program, administered by the Intergovernmental Affairs Division of the County Administrative Office. Projects funded in this General Fund budget unit were offset by grant revenue received from State agencies that promoted economic development, including the Community Development Block Grant (CDBG) program. Monterey County had to annually apply and compete for the funds available through these grant programs. Past uses of State economic development grants have included the preparation of infrastructure master plans, environmental studies, and infrastructure construction.

SUMMARY OF RECOMMENDATION

There have been no open State grants for which the County could compete over the last several fiscal years and none expected to come open in FY 2008-09. As the new Enterprise Resource Planning (ERP) project is implemented in FY 2009-10, the County's account structure for managing these types of grant funds will alter. Therefore, since Budget Unit (BU) 570 has been inactive, it is recommended that it be closed out of the budget system effective July 1, 2008 and be replaced with an appropriate accounting method under the ERP project.

2007-08 ACCOMPLISHMENTS

There were no open State grants for FY 2007-08.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

COMMUNITY DEVELOPMENT REUSE PROGRAM (FUND 016)

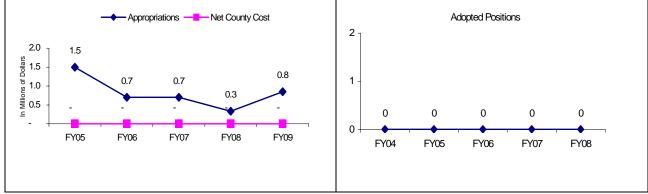
Budget Unit 574

FISCAL SUMMARY

	2007			-08		2008-09				
									Re	commended
			C	urrent Year					C	hange from
	Ador	oted Budget		<u>Estimate</u>		Request	Re	ecommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		48,600		294,534		451,419		451,419		402,819
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		284,500		416,305		395,000		395,000		110,500
TOTAL APPROPRIATIONS	\$	333,100	\$	710,839	\$	846,419	\$	846,419	\$	513,319
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	_	\$	_	\$	-
Intergovernmental Revenues		-		_		_		_		-
Charges, Current Services		-		-		-		-		_
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		14,500		42,000		30,000		30,000		15,500
Other Financing Sources		318,000		130,000		150,000		150,000		(168,000)
Other Revenue		600		89		-		-		(600)
Available Fund Balance				1,205,169		666,419		666,419		666,419
TOTAL AVAILABLE FINANCING	\$	333,100	\$	1,377,258	\$	846,419	\$	846,419	\$	513,319
YEAR-END FUND BALANCE	\$	-	\$	666,419	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



COMMUNITY DEVELOPMENT REUSE PROGRAM (FUND 016)

BUDGET UNIT DESCRIPTION

Budget Unit 574 provides for the reuse of Community Development Block Grant (CDBG), HOME Investment Partnership, and CalHOME program funds derived from the repayment of loans to low and very low-income households originally provided for housing rehabilitation and first-time homebuyer activities and from repayment of affordable housing project loans. All program income must be spent on eligible general and economic development activities, in accordance with State regulations, and adopted Program Income Reuse Plans.

SUMMARY OF RECOMMENDATION

The Community Development Reuse budget is \$846,419. The budget provides \$150,000 for first-time homebuyer loans, \$100,000 for the 2009 Notices of Funding Availability (NOFA) and emerging opportunities, and \$33,100 in activity delivery and administrative costs to run the various programs and projects.

		Net Cost	<u>Positions</u>
1. Increase in Services & Supplies due to increase in activity as a result of availability of for	und \$	402,819	-
balance.			
2. Increase in Other Financing Uses.		110,500	-
3. Increase in Revenue from Money & Property.		(15,500)	
4. Decrease in Other Financing Sources.		168,000	-
5. Decrease in Other Revenue.		600	
6. Increase in Available Fund Balance.		(666,419)	-
TOTAL CHANG	SES \$		-

Increases in Services and Supplies and Other Financing Uses reflect the general increased activities due to fund balance being available due to approved projects having not drawn down funding. The decrease in Revenue from Money and Property is the result of a decrease of funds earning interest in the County investment pool.

WORKLOAD INFORMATION

Program income is targeted to assist projects implemented by non-profit housing providers and fund first-time homebuyer loans Countywide. In Fiscal Year (FY) 2007-08, one home was rehabilitated outside of redevelopment project areas.

HOME program income funded two, first-time homebuyer loans.

2007-08 ACCOMPLISHMENTS

1. Facilitated implementation of the Pacific Meadows Rehabilitation Project.

The initial phase of the project is complete. The property owner and the Redevelopment Housing Office (RHO) is now focused on securing sufficient funding to implement the remaining portion of the project.

2. Continued to manage reuse income in accordance with State and Federal requirements.

The RHO continues to manage all program income in accordance with State and Federal Requirements.

2008-09 GOALS

- 1. Facilitate completion of the Pacific Meadows Rehabilitation Project.
- 2. Closeout all Owner Occupied Housing Rehabilitation activity.
- 3. Implement a larger First-Time Home Buyer program.
- 4. Support the County's economic development and general housing initiatives.
- 5. Continue to manage reuse income in accordance with State and Federal requirements.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

COMMUNITY DEVELOPMENT GRANTS (FUND 016)

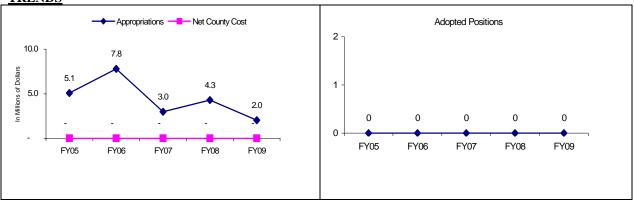
Budget Unit 575

FISCAL SUMMARY

	2007-08			 2008-09						
								F	Recommended	
	Current Year						Change from			
	Ado	opted Budget	get Estimate		Request		Recommend		2007-08 Adopted	
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-	
Services & Supplies		242,487		148,283	-		-		(242,487)	
Fixed Assets		-		-	-		-		-	
Other Charges		-		-	-		-		-	
Intra Fund Transfers		-		-	-		-		-	
Other Financing Uses		4,057,513		2,486,488	 2,035,000		2,035,000		(2,022,513)	
TOTAL APPROPRIATIONS	\$	4,300,000	\$	2,634,771	\$ 2,035,000	\$	2,035,000	\$	(2,265,000)	
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	_	\$ -	\$	-	\$	-	
Intergovernmental Revenues		4,300,000		2,854,340	2,035,000		2,035,000		(2,265,000)	
Charges, Current Services		-		-	-		-		-	
Fines, Forfeitures, Penalties		-		-	-		-		-	
Taxes		-		-	-		-		-	
Revenue from Money & Property		-		-	-		-		-	
Other Financing Sources		-		26,291	-		-		-	
Other Revenue		-		-	-		-		-	
Available Fund Balance					 -		_			
TOTAL AVAILABLE FINANCING	\$	4,300,000	\$	2,880,631	\$ 2,035,000	\$	2,035,000	\$	(2,265,000)	
YEAR-END FUND BALANCE	\$	-	\$	245,860	\$ -	\$		\$	-	

POSITION SUMMARY

No positions are contained in this budget unit.



COMMUNITY DEVELOPMENT GRANTS (FUND 016)

BUDGET UNIT DESCRIPTION

Community Development Grants, Budget Unit (BU) 575, provides for community and economic development projects funded through new Community Development Block Grants (CDBG), First-Time Homebuyers Programs (HOME) general allocation and planning, technical assistance, other program grants from the State Housing and Community Development Department, and other funding sources. This budget unit provides funding for public infrastructure, community facilities or housing projects for low and very low to moderate income households, depending on program regulations.

Funding must be utilized in accordance with source guidelines.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$2,035,000 includes funds from the following: continuing a 2006 CDBG for the San Jerardo Water Project, a 2007 CDBG for rental assistance related to the January 2007 freeze, and new grants providing additional sources of funding for first-time homebuyer assistance and planning activities. The recommended budget reflects the unexpended portion of the 2007 disaster assistance grant, continued funding for the San Jerardo Water System and the anticipated CDBG funding for the Interim Casa del Sol project.

	Net Cost	Positions	
1. Decrease in Services & Supplies due to allocation of eligible costs to grant-related activity.	\$ (242,487)	-	
2. Decrease in Other Financing Uses due to inavailability of grant funds.	(2,022,513)	-	
3. Decrease in Intergovernmental Revenue due to inavailability of grant funds.	2,265,000	-	
TOTAL CHANGES	\$ -		

In general, fluctuation of fiscal activity in this budget unit is a reflection of year-to-year variation of the availability of grant funds, and the size, type and progress of implemented projects. The increase in Available Fund Balance represents State grant reimbursements for activities for which the County advanced funds and is consumed in BU 574, Fund 016, Community Development Reuse Program. The decrease in Services and Supplies reflects allocation of a portion of staff and other eligible costs attributable to grant administrative and activity delivery costs that are grant restricted and activity related.

WORKLOAD INFORMATION

In Fiscal Year (FY) 2007-08, the County completed the Rippling River Rehabilitation Project in cooperation with the Housing Authority of Monterey County and the San Lucas Water System Improvement Project. These types of projects, which are undertaken in cooperation with other agencies typically do not require the County to actively manage procurement or construction activities and allow County staff to focus on the more resource-intensive owner-occupied rehabilitation projects.

The County continues to implement grants for rental assistance, first-time homebuyer programs, and specific facilities and housing projects funded by the California State Housing and Community Development Department.

2007-08 ACCOMPLISHMENTS

1. Facilitated implementation of Pacific Meadows Rehabilitation project.

This project is being completed in conjunction with the American Baptist Homes of the West (ABHOW). ABHOW is currently working to assemble an additional \$4 million in financing to complete the project. Until all financing is in place, the HOME program will not release the County's contribution to the project. ABHOW is working to have tax credit financing in place by June 2008.

2. Completed the Rippling River Rehabilitation project.

The Rippling River Rehabilitation project was completed in FY 2007-08.

3. Successfully completed Disaster Assistance Relief CDBG application.

The County was awarded a \$300,000 disaster assistance relief grant to provide rental assistance to households that were affected by the January 2007 freeze.

4. Finished closeout of rehabilitation and First-Time Homebuyer projects.

The County made two First Time Homebuyer loans during FY 2007-08.

2008-09 GOALS

- Work with Interim Inc. to use CDBG funding to facilitate the development of Casa Del Sol to provide supportive housing for people with psychiatric disabilities.
- 2. Successfully apply for additional grants to fund First Time Homebuyer loans.
- 3. Successfully apply for grant funding to assist homeowners with foreclosure education and counseling programs.
- 4. Complete the rental assistance program funded with the 2007 CDBG Disaster Assistance grant.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

REVOLVING LOAN PROGRAM (FUND 014)

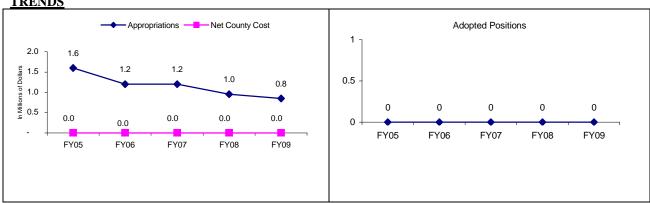
Budget Unit 576

FISCAL SUMMARY

	2007-08			2008-09						
									Re	ecommended
			C	urrent Year					C	hange from
	Ador	oted Budget		Estimate		Request		Recommend		7-08 Adopted
<u>Appropriations</u>		_				-				
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		155,000		155,000		155,000		155,000		-
Fixed Assets		-		-		-		-		-
Other Charges		100,000		100,000		100,000		100,000		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		701,160		701,160		594,399		594,399		(106,761)
TOTAL APPROPRIATIONS	\$	956,160	\$	956,160	\$	849,399	\$	849,399	\$	(106,761)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		5,000		5,000		5,000
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		160,500		160,500		161,000		161,000		500
Other Financing Sources		-		-		250,000		250,000		250,000
Other Revenue		400,000		400,000		5,000		5,000		(395,000)
Available Fund Balance		395,660		824,059		428,399		428,399		32,739
TOTAL AVAILABLE FINANCING	\$	956,160	\$	1,384,559	\$	849,399	\$	849,399	\$	(106,761)
YEAR-END FUND BALANCE	\$		\$	428,399	\$		\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



REVOLVING LOAN PROGRAM (FUND 014)

BUDGET UNIT DESCRIPTION

This budget unit was established for the County's Small Business Revolving Loan Fund (RLF). The RLF supports the expansion, retention, and attraction of industry, commerce and agriculture in Monterey County. The County currently has two RLF programs. The Rural RLF, which serves Gonzales, Soledad, Greenfield, King City, Castroville, Pajaro, Moss Landing and the unincorporated areas located south of the City of Salinas; and the Countywide RLF, which serves the entire County. All RLF programs are intended to help diversify and strengthen the economic base of the local area by assisting businesses that are unable to secure suitable private financing for start-up and expansion. RLF loans range in size from \$10,000 to \$250,000.

The County is responsible for reviewing each loan request to ensure that it is consistent with the objectives of the RLF program. The County contracts with California Coastal Rural Development Corporation (CCRDC) to provide fiscal and program administration for the County's RLF programs. In this capacity, CCRDC is responsible for the day-to-day marketing, packaging, and monitoring of loan programs. CCRDC also prepares monthly borrower statements and posts monthly loan payments.

SUMMARY OF RECOMMENDATION

The \$849,399 in revenues budgeted for Fiscal Year (FY) 2008-09 reflects income from loan repayments, interest, fees, and prior year Fund Balance. The funds will be used to cover administration and loan packaging services and fund new loans. The County may only use income generated through fees and interest to pay for program administration. Repaid principal and income are used to cover administration and to fund additional loans.

	<u>Net Cost</u>	Positions
1. Decrease in loans funded.	\$ (106,76)	1) -
2. Decrease in loan payments and fees.	139,500	-
3. Increase in Available Fund Balance.	(32,739	9) -
	Total Changes: \$	

D--:4:---

2007-08 ACCOMPLISHMENTS

Provide financial support for the small business community by issuing a minimum of four loans totaling at least \$400,000 leading to the creation or retention of at least 20 jobs.

Status: As of early April 2008, issued two loans totaling \$85,000 and creating six jobs. Two additional loans are in the pipeline.

2008-09 GOALS

Continue providing financial support for the small business community by issuing a minimum of four loans totaling at least \$400,000 leading to the creation or retention of at least 20 jobs.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Budget Unit 300

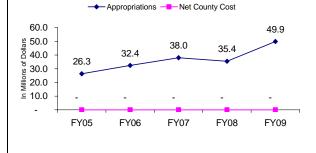
FISCAL SUMMARY

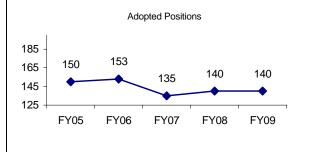
	2007-08				2008-09					
	Current Year Adopted Budget Estimate			Request Recommend				Recommended Change from 2007-08 Adopted		
<u>Appropriations</u>										
Salaries & Benefits	\$	11,245,722	\$	10,328,971	\$	11,540,009	\$	11,540,009	\$	294,287
Services & Supplies		23,282,517		20,395,732		44,554,159		37,554,159		14,271,642
Fixed Assets		600,000		600,000		600,000		600,000		-
Other Charges		2,000		2,000		2,000		2,000		-
Intra Fund Transfers		-		-		-		-		-
Provisions for Designations		250,000		250,000		250,000		250,000		-
Other Financing Uses					_	_	_			_
TOTAL APPROPRIATIONS	\$	35,380,239	\$	31,576,703	\$	56,946,168	\$	49,946,168	\$	14,565,929
Available Financing										
Licenses, Permits, Franchise	\$	2,717,266	\$	2,134,917	\$	4,069,176	\$	4,069,176	\$	1,351,910
Intergovernmental Revenues		20,420,520		20,591,942		34,879,995		34,879,995		14,459,475
Charges, Current Services		7,147,104		6,110,520		8,160,987		8,160,987		1,013,883
Fines, Forfeitures, Penalties		-		-		-		-		_
Taxes		-		-		-		-		-
Revenue from Money & Property		395,000		383,288		385,000		385,000		(10,000)
Other Financing Sources		2,000,000		2,000,000		9,000,000		2,000,000		-
Other Revenue		10,590		45,806		7,600		7,600		(2,990)
Cancellations of Designations		-		-		-		-		-
Available Fund Balance		2,689,759		753,640	_	443,410		443,410		(2,246,349)
TOTAL AVAILABLE FINANCING	\$	35,380,239	\$	32,020,113	\$	56,946,168	\$	49,946,168	\$	14,565,929
YEAR-END FUND BALANCE	\$	-	\$	443,410	\$	-	\$	-	\$	

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		140.00	140.00	140.00	140.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	140.00	0.00	0.00	0.00	0.00	140.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	140.00	0.00	0.00	0.00	0.00	140.00







BUDGET UNIT DESCRIPTION

This budget unit provides for the staffing and operation of the Public Works Department. Specific activities of the Department include traffic engineering, transportation planning, design and construction engineering of road improvements, development review, and maintenance and operation of County road, bridge, and utility infrastructure. The Department is organized into seven divisions: Road and Bridge Maintenance, Construction, Design Engineering, Transportation & Development, Traffic Engineering, Architectural and Facilities, and Fleet Maintenance operate from their own budgets. The administrative functions of Finance and Human Resources are provided by the Resource Management Agency. The Board of Supervisors approves the Annual Five-Year Capital Improvement Program, which sets the framework for the road and bridge construction projects to be budgeted in the Public Works Annual Work Program. All road, bridge, and infrastructure projects that are adopted as Priority "A" in the County's Five-Year Capital Improvement Program are included in this Recommended Budget. The Public Works Budget also provides administration and engineering staff support to other budget units, including the County Surveyor, Litter Control, Capital Projects, Facility Master Plan Implementation, Facilities Maintenance Projects, Fleet Management, County Disposal Sites, County Service Areas, and County Sanitation Districts. The Salaries & Benefits for staff support and indirect costs related to these budget units are reflected in the Public Works budget and are charged to the respective budgets as the costs are incurred.

Primary sources of revenue for road and bridge maintenance and construction activities include State Highway Users Tax (Gasoline Tax); State Local Transportation Fund (LTF); Federal Aid for Construction; Federal Bridge Replacement; and Federal Hazard Elimination monies. Beginning in Fiscal Year (FY) 2000-01, additional funds became available from the General Fund and Proposition 42, which provides funds for road construction and maintenance. Beginning in FY 2008-09 funds from Proposition 1B for use in road construction and maintenance will also be available. General Fund allocations have averaged \$2.0 million per fiscal year from FY 2000-01 through FY 2007-08. Proposition 42 allocations have averaged \$1.5 million from FY 2000-01 through FY 2006-07, but no funding was scheduled for FY 2007-08. The General Fund is expected to continue the allocation of \$2.0 million in FY 2008-09 in accordance with adopted Board of Supervisors budget priorities. Proposition 42 allocations are programmed to resume in FY 2008-09 with Monterey County receiving approximately \$3.7 million the first year. Proposition 1B funding of \$5.2 million has been received for use in approved overlay projects in FY 2008-09.

Sources of revenue for emergency repair and replacement of storm-damaged infrastructure include Emergency Repair funding from the Federal Highway Administration, Federal Emergency Management Agency (FEMA) funding, and State Office of Emergency Services funding. Bicycle path projects are funded by a variety of grants including Proposition 116, Congestion Mitigation, Air Quality (CMAQ), Regional Surface Transportation Program (RSTP), 2% Transportation Development Act (TDA), Transportation Enhancement Act (TEA), Bicycle Transportation Account (BTA), Safe Roads to Schools (SR2S), and County Local Transportation Fund (LTF).

SUMMARY OF RECOMMENDATION

The Recommended FY 2008-09 Budget of \$49,946,168 includes an operating budget of \$49,696,168 and an increase of \$250,000 in provisions for reserves. The total budget is an increase of \$14,565,929 over the FY 2007-08 Adopted Budget. This increase is due to a combination of factors including increased road and bridge construction projects (\$15,122,498), decreased general road and bridge maintenance (\$361,764), increased reimbursable work for others (\$1,073,887), decreased administration costs (\$292,943), increased General Engineering (\$387,326), decreased postings of interest to Mitigation Fees Account (\$247,500), and decreased Contingency Funds (\$1,115,575). Revenues supporting these work categories reflect similar changes from FY 2007-08.

Summary of Changes:

<u>R</u> i	ecommen	ded Budget	<u>Positions</u>
1. Increase in Salaries & Benefits to reflect the scheduled salary increase.	\$	294,287	-
2. Increase in Services & Supplies to reflect the increase in scheduled construction project	ets. 1	4,271,642	-
3. Increase in Licenses, Permits and Franchise Fees (Revenue) from an anticipated increase in developer-fee funded projects.	ise (1,351,910)	-
4. Increase in Intergovernmental Revenues from related increase in Caltrans-related projection	ects. (1	4,459,475)	-
5. Increases in Charges for Current Services (Revenue) from anticipated increase in non-projects and services.	road (1,013,883)	-
6. Decrease in Revenue from Money and Property and Other Revenue (mostly due to an anticipated decrease in interest earnings).		12,990	-
7. Decrease Available Fund Balance.		2,246,349	-
TOTAL CHAN	GES \$	-	-

WORKLOAD INFORMATION

The recommended Public Works budget finances maintenance and reconstruction of 1,241.74 miles of County maintained roads and 173 County maintained bridges. This infrastructure system serves a County population of over 416,000, and hundreds of thousands of visitors who use the road and bridge system each year. This population owns over 301,000 motor vehicles registered in Monterey County. These motor vehicles, along with thousands of tourist and commercial vehicles, utilize this infrastructure.

The Recommended Budget finances the following workload:

	J	Recommended	% of
		<u>Budget</u>	Budget
1. Fixed Assets - Equipment Acquisition and Facilities Improvement.	\$	600,000	1.2%
2. Fixed Assets - Public Works Facilities Improvement.		-	0.0%
3. Road Maintenance.		6,934,743	13.9%
4. Pavement Management.		2,000,000	4.0%
5. Road Construction.		18,109,256	36.3%
6. Bridge Construction.		10,579,013	21.2%
7. Bridge Maintenance.		487,782	1.0%
8. General Engineering (not specifically related to project, e.g., traffic engineering,		1,542,326	3.1%
transportation engineering, environmental engineering and preliminary studies).			
9. Administration.		1,282,057	2.6%
10. Other Non-Road Reimbursable Work (including County Service Areas, landfil		8,160,991	16.3%
maintenance, work performed for other County departments and non-County agencies			
sanitation, drainage projects and bike paths).			
11. Provision for Designations.		250,000	0.5%
TOTAL	\$	49,946,168	100.0%

BUDGET IMPACTS

- The Governor's Recommended FY 2008-09 State Budget includes provisions for allocations of approximately \$3.7 million of Proposition 42 funds. In addition, \$5.2 million of Proposition 1B funds, which were approved for allocation in late FY 2007-08 were received in February 2008 and will be used for approved projects included in the FY 2008-09 Proposed Public Works Budget and Work Program.
- 2. In order to help the State's cash flow problems, the Governor will suspend allocation of Highway Users Tax (HUT) to cities and counties beginning in April 2008 and continuing through September 2008. The total amount of suspended HUT funds (approximately \$3.4 million for Monterey County) may be repaid in full as early as October, but will depend on the cash flow situation of the State at that time. This could delay repayment if the State's cash flow situation has not been corrected by November. Even the suspended amount will be eventually repaid in full, the downside for the County will be that the cash balance of the Road Fund (Fund 300) will be reduced by the suspended HUT amount and interest that would have been earned on the suspended HUT for at least six months will be lost.

2007-08 ACCOMPLISHMENTS

- 1. Continue to provide a safe and efficient transportation infrastructure for the public of Monterey County.
 - a. Complete the construction of the following projects:
 - (1) Carmel Valley Road at Boronda Road Intersection Improvements.
 - (2) Carmel Valley Road at Country Club Road Intersection Improvements.
 - (3) Russell Road at Van Buren Avenue Traffic Signal.
 - (4) State Highway 68 at Laureles Grade Road.
 - (5) Abbott Street Rehabilitation/Overlay.
 - (6) Espinosa Road Pavement Rehabilitation/Overlay.
 - (7) San Jerardo Cooperative Water System Improvements.
 - (8) Hyland Drive and El Rancho Way.
 - (9) Moss Landing Road Phase 1.

Status:

- (1) Project in Preliminary Engineering and Environmental Documentation Phase.
- (2) Project in Preliminary Engineering and Environmental Documentation Phase.
- (3) Bid Opened April 24, 2008 and Construction Completion by February 2009.
- (4) Plans and Specs Complete. Utility Relocation at this time, Schedule of completion by Spring 2009
- (5) Construction completed on November 19, 2007.
- (6) Survey completed and working on the Plans and Specifications. Schedule completion Summer 2010
- (7) Test Well for water system under construction and project completion schedule Summer 2010.
- (8) Plans and Specs 95% complete; Right-of-way required; Schedule completion Spring 2009.
- (9) Under grounding of utilities project is holding this project due to PG&E schedule.
- Complete the construction of the Government Center Pedestrian and Americans with Disabilities Act (ADA) Circulation Improvements.

Status: The construction of improvements around the Government Center for Pedestrian and Americans with Disabilities Act (ADA) Circulation Phase 1 was completed on April 3, 2008. Phase 2 is under construction and anticipated to be completed by June 2008.

c. Chip seal at least 40 miles of County roadway.

Status: Chip seal was delayed until May. Areas to be covered are spread amongst the five supervisory districts of the County of Monterey.

- d. Complete the design and environmental phase of two bicycle projects:
 - (1) Carmel Valley Road Class I Bicycle Path.
 - (2) Las Lomas Drive Bicycle Lanes.

Status

- (1) The draft environmental documents are completed and will be presented to the Board for approval.
- (2) The Survey has been completed, environmental documents are being prepared and work on preliminary design has commenced.
- 2. Continue to compete for Federal, State, and other funds available for improvement of the road and bridge infrastructure.

Status: The following is the funding secured to date this fiscal year:

- (1) Blackie Road Safety Improvement Project.
- (2) North Monterey County Regional Bikeways Project.
- (3) San Miguel Canyon Road Traffic Signal Coordination Project.
- (4) Monterey County Commuter Vanpool Project.
- 3. Organizational Development: Continue department-wide training and mentoring programs to improve, develop, and encourage professional development of technical, administration, and operational personnel.

Status: Two staff members of the Department of Public Works have been appointed to the recently created Career Development Plan Committee by the Resource Management Agency (RMA). This committee is part of first phase of a comprehensive employee development program being implemented by the RMA and consists of a Career Development Plan for each employee (patterned after a Baldridge Award company, Granite Rock); an increase in Agency-delivered training; and an inventory of training opportunities through the County and outside entities.

4. Continue to work with the Transportation Agency for Monterey County (TAMC) to implement a Countywide Traffic Impact Fee program for regional and local transportation improvements.

Status: Results of the effort will be presented to the voters for approval in November 2008.

5. Develop, oversee, automate, implement, and complete the FY 2008-09 through FY 2012-13 Countywide Capital Improvement Program (CIP).

Status: CIP is scheduled to be presented to Board of Supervisors in July 2008.

2008-09 GOALS

- 1. Continue to provide a safe and efficient transportation infrastructure for the public of Monterey County.
 - a. Begin construction of the following projects:
 - (1) Russell Road at Van Buren Avenue Traffic Signal.
 - (2) State Highway 68 at Laureles Grade Road.
 - (3) San Jerardo Cooperative Water System Improvements.
 - (4) Hyland Drive and El Rancho Way.
 - (5) Thorne Road Bridge Replacement.
 - (6) Lonoak Road Bridge Replacement.
 - b. Construct the Government Center Pedestrian and ADA Circulation Improvements.
 - c. Chip seal 40-50 miles of various County roadways (Public Works is responsible for maintaining 1,241 miles of County roads). This is contingent on the receipt of funding from the General Fund in the amount of \$2 million and fiscal status of the Road Fund
 - d. Complete the design and environmental phase of two bicycle projects:
 - (1) Carmel Valley Road Class 1 Bicycle Path.
 - (2) Las Lomas Drive Bicycle Lanes.
- Continue to compete for Federal, State, and other funds available for improvement of the road and bridge infrastructure.
- Organizational Development: Continue department-wide training and mentoring programs to improve, develop, and encourage
 professional development of technical, administration, and operational personnel.
- 4. Continue to work with the Transportation Agency for Monterey County (TAMC) to implement a Countywide Traffic Impact Fee program for regional and local transportation improvements.
- 5. Develop, oversee, automate, implement, and complete the FY 2009-10 through FY 2013-14 Countywide Capital Improvement Program (CIP).

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

OR FISCAL YEAR 2008-2009 Unit Title: Public Works

Budget Unit: 300

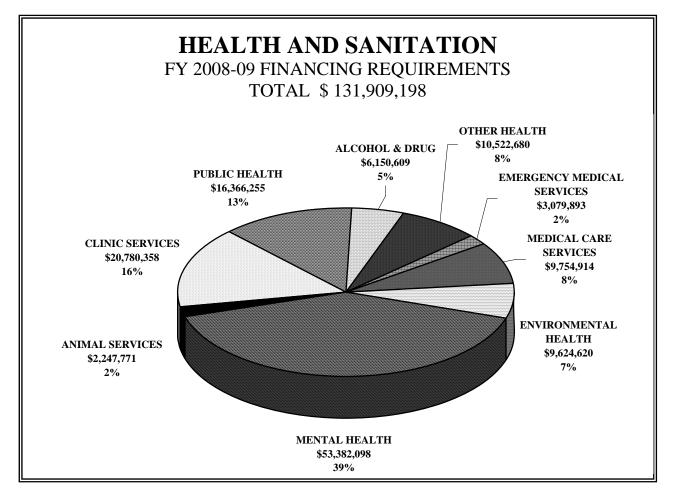
			ED BUDGET		REQUESTED BUDGET 2008-2009		DED BUDGET -2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Administrative Secretary - Confidential	80A99	1.00	56,145	1.00	59,425	1.00	59,425	
Assistant Bridge Superintendent	74E80	1.00	59,165	1.00	61,533	1.00	61,533	
Assistant Engineer	41A10	9.00	633,949	9.00	641,184	9.00	641,184	
Assistant Road Superintendent	74D81	4.00	189,112	4.00	246,588	4.00	246,588	
Asst Public Works Director	12C41	1.00	120,384	1.00	125,654	1.00	125,654	
Bridge Maintenance Worker	74E11	5.00	200,216	5.00	209,310	5.00	209,310	
Bridge Superintendent	74E81	1.00	67,235	1.00	73,080	1.00	73,080	
Chief of Surveys	41A87	1.00	84,675	1.00	66,165	1.00	66,165	
Civil Engineer	41A20	4.00	310,233	4.00	400,564	4.00	400,564	
Engineering Aide III	43A22	6.00	281,030	6.00	284,926	6.00	284,926	
Engineering Technician	43A23	14.00	762,480	14.00	793,526	14.00	793,526	
Guard	34X21	3.00	131,491	3.00	144,379	3.00	144,379	
Maintenance Inventory & Yard Clerk	80E91	1.00	40,302	1.00	41,921	1.00	41,921	
Maintenance Manager	74D85	1.00	81,411	1.00	81,667	1.00	81,667	
Maintenance Yard Clerk	80E90	4.00	116,037	4.00	145,615	4.00	145,615	
Management Analyst II	14C30	1.00	77,452	1.00	80,162	1.00	80,162	
Management Analyst III	14C31	1.00	61,110	1.00	83,964	1.00	83,964	
Office Assistant II	80E21	1.00	30,663	1.00	30,610	1.00	30,610	
Office Assistant III	80E22	1.00	39,181	1.00	30,540	1.00	30,540	
Public Works Director	11A19	1.00	163,192	1.00	178,196	1.00	178,196	
Road Maintenance Superintendent	74D84	1.00	58,316	1.00	78,469	1.00	78,469	
Road Maintenance Worker	74D12	32.00	1,304,567	32.00	1,319,265	32.00	1,319,265	
Road Superintendent	74D83	4.00	255,759	4.00	264,043	4.00	264,043	
Sanitation Treatment Plant Operator	74H41	2.00	115,464	2.00	122,319	2.00	122,319	
Sanitation Worker	74H24	2.00	110,147	2.00	98,312	2.00	98,312	
Secretary	80A31	5.00	186,671	5.00	191,349	5.00	191,349	
Senior Bridge Maintenance Worker	74E31	3.00	147,497	3.00	147,184	3.00	147,184	
Senior Civil Engineer	41A22	4.00	340,730	4.00	381,931	4.00	381,931	
Senior Road Maintenance Worker	74D13	12.00	621,481	12.00	638,397	12.00	638,397	
Senior Secretary	80A32	3.00	136,792	3.00	146,317	3.00	146,317	
Senior Traffic Maintenance Worker	74115	1.00	48,658	1.00	54,073	1.00	54,073	
Senior Tree Trimmer	74G22	1.00	54,338	1.00	50,147	1.00	50,147	

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

FOR FISCAL YEAR 2008-2009 Unit Title: Public Works

Budget Unit: 300

			D BUDGET -2008		ED BUDGET -2009		DED BUDGET -2009
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Supervising Sanitation Worker	74H27	1.00	69,042	1.00	73,054	1.00	73,054
Traffic Engineer	41A85	1.00	109,161	1.00	112,982	1.00	112,982
Traffic Maintenance Superintendent	74125	1.00	59,427	1.00	54,073	1.00	54,073
Traffic Maintenance Worker	74111	3.00	126,778	3.00	133,797	3.00	133,797
Tree Trimmer	74G21	3.00	138,392	3.00	136,125	3.00	136,125
SALARIES AND PERSONNEL SUBT	OTAL	140.00	7,388,683	140.00	7,780,846	140.00	7,780,846
SALARY ADJUSTMENTS:							
Salary Savings			<394,332>		<594,460>		<594,460>
Pay Differentials			6,029		6,746		6,746
Standby Pay			15,226		16,955		16,955
Terminations Benefits			25,000		25,000		25,000
SALARY ADJUSTMENTS SUBT	OTAL		<348,077>		<545,759>		<545,759>
SALARIES AND PERSONNEL T	OTAL	140.00	7,040,606	140.00	7,235,087	140.00	7,235,087
FIXED ASSETS:							
6890 EQUIPMENT			600,000		600,000		600,000
EQUIPMENT				1.00	600,000	1.00	600,000
FIXED ASSETS T	OTAL		600,000		600,000		600,000



HEALTH AND SANITATION

PROGRAM SUMMARY

Health Services encompasses nine programs: Animal Services, Public Health, Primary Health Care, Environmental Health, Mental Health, Alcohol & Drugs, Medical Care Services, Emergency Medical Services, and Other Health.

The Fiscal Year (FY) 2008-09 Recommended Budget includes appropriations of \$131.9 million, an increase of \$9.0 million or 7.2%. Available Financing of \$131.9 million includes revenues of \$108.0 million, fund balance of \$0.2 million, and Net County Cost (NCC) of \$23.7 million. The NCC of \$23.7 million represents a \$1.6 million increase from the FY 2007-08 Adopted Budget. Although the NCC for health-related services is \$23.7 million, a major portion has restrictive aspects, which do not allow the County full discretion in its allocation. For example, the \$23.7 million includes approximately \$14.0 million in Realignment Vehicle License Fees that are restricted to certain types of health programs.

The FY 2008-09 Recommended Budget includes 862.75 positions, which represents an increase of 14.75 positions compared to the FY 2007-08 Adopted Budget. Significant changes include: the addition of 5.25 positions to the Health Department's Behavioral Health Division for the new Soledad Safe Schools Grant; an increase of 8.0 positions to the Clinic Services Division for registration, pre-registration, and data gathering to meet operational and revenue collection needs; and a net increase of 1.5 positions to reflect various position changes in Environmental Health, Public Health, Mental Health, and Children's Medical Services.

Figure 1 compares the FY 2007-08 Adopted Budget and FY 2008-09 recommended expenditures for Health and Sanitation. Reflected in the expenditures are adjustments for negotiated salary and benefit changes.

Figure 1						Change from	n 2007-08
		Adopted		Reco	ommend		
		FY	<u>2007-08</u>	FY 2008-09		<u>Amount</u>	Percent
Animal Control		\$	2.1	\$	2.2	0.2	8%
Alcohol & Drugs			6.0		6.2	0.1	2%
Emergency Medical Services			3.4		3.1	(0.3)	(10)%
Environmental Health			8.1		9.6	1.5	18%
Medical Care Services			9.3		9.8	0.4	4%
Mental Health			49.1		53.4	4.3	9%
Other Health			9.9		10.5	0.7	7%
Clinic Services			18.4		20.8	2.4	13%
Public Health			16.6		16.4	(0.2)	(1)%
	TOTAL	\$	122.9	\$	131.9	9.0	7%

^{1.} Dollars are in millions.

Board of Supervisors' Goals and Objectives

The Board of Supervisors' Goals and Objectives in the Health Services area consist of the following and are met by this Recommended Budget, as indicated:

Assure a sustainable and diversified economy that builds on Monterey County's local assets.

- Food safety through inspection, monitoring and education activities, including cooperative efforts with United States Department of Agriculture (USDA), California Department of Public Health (CDPH), California Department of Food and Agriculture (CDFA), Agriculture Commissioner, Water Resources Agency, and the local food industry to assure the production, packing, shipping and sale of safe produce.
- Protect the health of the public by assuring sanitary and safe conditions for retail food facilities and reducing the risk of food borne illness through broad industry education, inspections of retail food establishments at least twice a year, and issuing the Public Notification Gold Seal to food facilities that consistently meet criteria.
- Ensure appropriate inspection frequencies for hazardous materials facilities (agriculture and non-agriculture related) in order to promote the safe handling, storage and disposal of hazardous materials and hazardous waste.
- Increase waste diversion in the unincorporated areas of the County through direct and indirect solid waste and recycling program efforts.

Enhance and improve County services to assure an adequate safety net and quality of life for all County residents.

• Increase immunization rates for two year olds living in Monterey County, enrolled in Medi-Cal managed care programs, to 90% or more by the end of FY 2008-09.

^{2.} Detail may not add due to rounding.

- Continuously expand access to primary medical care services for Medi-Cal eligible and indigent patients within the County's primary care clinic network, and maintain an appropriate patient payer mix to assure financial viability.
- Utilize available funding under the Mental Health Services Act (MHSA) to develop and implement a comprehensive restructuring and delivery of behavioral health services to Monterey County residents.
- Assure that ambulance and paramedic services provided through the Countywide franchise agreement are provided in accordance with the performance standards specified in the agreement.

Assure a strong public safety system, which protects the public and minimizes the fear of crime.

Work collaboratively with the Sheriff's Office, Probation Department, court system,
District Attorney (DA), and Public Defender's Office (PD) to ensure that behavioral
health resources (mental health and substance abuse services) are deployed appropriately
in order to support Countywide efforts to reduce criminal offenses, promote recovery,
and reduce recidivism.

Assure the financial stability of the County.

- Minimize use of County General Fund discretionary financing for Health activities to ensure that local discretionary funding does not exceed 7.5% of total appropriations.
- Maximize the capacity to earn State and Federal reimbursements through the use of Targeted Case Management (TCM) and Medi-Cal Administrative Activities (MAA) programs.
- Improve efficiency of all billing and collection activities in order to ensure that, to the extent possible, revenues offset actual cost of services.

The following sections describe significant changes in the Health and Sanitation functional area:

MEDICAL CARE SERVICES

The recommended funding to provide medical care to indigents is \$9.8 million, and is financed with \$7.8 million in State Local Program Realignment (SLPR) revenue dedicated for health services, and County General Funds of \$2.0 million. The County's responsibility under Welfare & Institutions Code Section 17000 is to provide medical care to all indigent persons lawfully residing in the County who are not otherwise supported and relieved by their relatives or friends or by some other means. Medical care for the indigent is provided primarily through Natividad Medical Center and the Health Department's Clinic Services Division. These departments utilize County General Funds and realignment revenue to help cover the cost of providing care to the indigent population.

PENDING ISSUES

There are no pending issues.

PUBLIC HEALTH

Recommended Public Health appropriations total \$16.4 million and reflect a decrease of \$0.2 million from the FY 2007-08 Adopted Budget. Revenues decreased by \$0.6 million, while NCC increased by \$0.4 million. Staffing changes to this program area include a net decrease of 2.0 positions.

PENDING ISSUES

There are no pending issues.

CLINIC SERVICES DIVISION

Recommended Clinic Services Division appropriations total \$20.8 million and reflect an increase of \$2.4 million from the FY 2007-08 Adopted Budget. Revenues also increased by approximately \$2.4 million and are due mainly to increased "per visit rates" for serving Medi-Cal patients. This results in a slight NCC increase of \$5,781. The FY 2008-09 Recommended Budget includes a net addition of 4.0 positions.

PENDING ISSUES

The Division operates a State funded program named Family Planning, Access, Care and Treatment (PACT). This program has been on month-to-month funding status since February 2007. It is unclear how long the State will continue to fund this program. If the program is discontinued, many of these patients will move to uninsured status, with a corresponding revenue loss.

The Governor's proposed health care budget has many facets that have the potential to affect clinic operations in FY 2008-09. Proposed statewide funding delays will affect the Division's cash flow. Medi-Cal payment reductions to private providers will likely increase the number of patients trying to access clinic services, as private providers drop out of the Medi-Cal network. Quarterly eligibility determination may affect eligibility of patients for Medi-Cal, and more patients may move to Healthy Families or uninsured status if this change is adopted.

The Division is working with the Health Resource Service Agency (HRSA) to respond to proposed changes in Health Professional Shortage Area (HPSA) designations. The proposed regulations will not affect existing clinic operations but may affect where any clinics may be located in the future, or which locations will be eligible to expand services.

The Division is working with Behavioral Health and the California Primary Care Association to support statewide legislation making it possible for Federally Qualified Health Centers to be reimbursed for two or more patient visits per day. This would allow a patient to see a family practice physician and a mental health provider in the same day, and both visits would be reimbursed making it more economically feasible. Additionally, this would result in improved access to health care services and facilitate patient case management.

MENTAL HEALTH

The Mental Health appropriations of \$53.4 million reflect an increase of \$4.3 million from the

FY 2007-08 Adopted Budget. Revenues increased by \$4.3 million and include one-time Federal financial participation revenue of \$2.4 million resulting from the FY 2005-06 cost report settlement with the California Department of Mental Health. The FY 2008-09 Recommended Budget also includes an increase of 5.25 positions to administer to the Soledad Safe Schools Grant.

PENDING ISSUES

The Behavioral Health Division has aggressively restructured, reshaped, and reassigned personnel and expenditures to meet operational demands with available funds. The Division has also continued to search for and effectively use grants and alternative Federal funding programs. Despite these efforts, flattening revenues and increasing cost of doing business (COB) is impacting the Division's ability to maintain current services: Sales tax has remained flat for the past five years with a small increase in FY 2007-08 and growth in Vehicle License Fee (VLF) revenues has been modest. Simultaneously, staffing costs have increased exponentially due to negotiated salary increases and cost of living adjustments for both County employees and contract providers of service. This contrast between increasing costs and flatness in revenues is creating a structural imbalance in the budget and is impacting services. The Division has depleted the Mental Health Trust Fund trying to mitigate these impacts. The Division submitted Budget Change Proposals (BCPs) requesting Discretionary County Funds for FY 2008-09. Given the County's financial constraints and the recent \$2.4 million one-time cost report settlement revenues, the Division withdrew the BCPs. However, the \$2.4 million in revenues is a one-time solution and does not address the Division's structural funding gap.

Another issue is related to cash flow delays and non-payment of obligations by the State. The State continues to owe the County an estimated \$14 million in SB 90 claims for the past five years. Additionally, payments for revenue generated in Medi-Cal services have been delayed considerably by the State. Early Periodic Screening, Diagnosis, and Treatment (EPSDT) revenue was not fully paid during FY 2003-04 through FY 2005-06. EPSDT Payments for the unpaid revenue earned in those years is scheduled for payment in equal payments over three years beginning in FY 2007-08 and continuing until FY 2009-10. One third of this revenue has been budgeted in the FY 2008-09 requested budget. Similarly, payments for Federal Financial Participation (FFP) revenue have been delayed by the State for up to five months. If this pattern continues, the amount of budgeted revenues received in FY 2008-09 may be short an estimated \$1.8 million.

A complication of the core revenue shortfall and expenditure increase is the addition of new Mental Health Services Act (MHSA) revenues, which only can be used for new programs. This dilemma has been presented to the Board's Health and Human Services and Budget Committees over the past several months. Again, the Division has aggressively sought restructuring and reprogramming approaches to mitigate the deficit, but there still remains a gap.

The Behavioral Health Division will continue to work with the State on repayment of the \$14 million in SB 90 claims for the period covered from 2001-2005 and \$3.1 million in EPSDT revenue from 2003-2006. There also remain several other challenges for Behavioral Health. One of these challenges is the success of corrections reform that is integrally tied to the expansion of alcohol drug and mental health treatment for parolees and there are currently no new funds to serve this population. Another challenge is serving the returning veterans who have a high degree of behavioral health issues and the Federal government is not increasing resources for this population. Finally, as the general population ages, so do those with mental illness but now

compounded with physical health issues associated with aging. These and other demands on the Behavioral Health Division further challenge the demand for service coupled with scarce new resources.

ALCOHOL AND DRUGS

The Alcohol and Drug Program appropriations of \$6.2 million reflect an increase of \$0.2 million from the FY 2007-08 Adopted Budget. Revenues decreased by \$0.1 million, resulting in an NCC increase of \$0.2 million.

PENDING ISSUES

The State proposes future reductions in Proposition 36 funds and this will impact Monterey County's alcohol and drug treatment programs by reducing the number of clients treated in substance abuse programs by 165. Similarly, the Probation Department will also be impacted through the increased numbers of probationers per probation officer by 27, and by increasing the probability of more drug-related offenses. Methamphetamine abuse and gang violence continue to plague our Monterey County communities. Substance abuse prevention and treatment has been shown to be effective methods for intervening in methamphetamine abuse and gang violence. The Health Department supports proactive efforts in renewing and increasing the Proposition 36 funding.

EMERGENCY MEDICAL SERVICES

Emergency Medical Services (EMS) programs are self-supporting and result in no financial impact on the County General Fund. Appropriations of \$3.1 million for this area reflect a decrease of \$0.3 million from the FY 2007-08 Adopted Budget.

PENDING ISSUES

The EMS Council may recommend changes to the EMS system that could impact EMS expenditures. EMS is currently involved in developing a new emergency ambulance contract through the County's Request for Proposals (RFP) process. This new contract may have direct impact on EMS expenditures and resources.

ENVIRONMENTAL HEALTH

The FY 2008-09 Recommended Budget for Environmental Health reflects appropriations of \$9.6 million, revenues of \$8.6 million, and NCC of \$1.0 million. Compared to the FY 2007-08 Adopted Budget, appropriations increased by \$1.5 million. This increase was covered by \$1.3 million in additional revenues and a \$0.2 million increase in NCC.

PENDING ISSUES

There are several areas of concern for the Environmental Health Division in the immediate future, which comes as a result of past and pending Federal and State legislation. For example, there is potential legislation at both the Federal and State levels that could potentially affect the scope of responsibility in the local food protection program due to the controversy surrounding E. Coli O157:H7 and local Agri-business. The Division has already implemented one new program as a result of the E. Coli issues. Also, the regulations pursuant to Assembly Bill (AB) 885 (Chapter 781, Statutes of 2000), have been delayed but are expected to be finalized in FY 2008-09. These stricter regulations for On-site Wastewater Treatment Systems (OWTS) could

mandate significant changes to our current OWTS program, as well as to the Drinking Water Protection Program. The magnitude of these changes is unknown at this time

The impact of implementing the County General Plan Update (GPU) may involve a significant amount of staff time to create and update ordinances and implement GPU policy. The fiscal impacts are unknown and may be significant.

ANIMAL SERVICES

The Animal Services budget of \$2.2 million reflects increased appropriations of \$0.1 million from the FY 2007-08 level. Revenues increased by \$3,088 and NCC increased by \$167,867.

PENDING ISSUES

The Commission on State Mandates voted that cities/counties are entitled to reimbursement for some of the increased costs incurred under Senate Bill (SB) 1785 (Hayden Bill) passed in 1998, including veterinary care and increased holding periods for stray animals. The Animal Services Division has filed claims and is awaiting receipt of the reimbursement for FY 2007-08. It is anticipated that claims will continue to be filed as long as the mandate is in effect; however, the recoveries are not budgeted due to funding uncertainties at the State level.

OTHER HEALTH

Other Health Program area funding is recommended at \$10.5 million. This is an increase of \$0.6 million from the FY 2007-08 level. The major reasons for the change are as follows:

Public Administrator/Public Guardian: The budget for FY 2008-09 is recommended at \$0.8 million, a decrease of \$0.3 million from FY 2007-08. The decrease is due to the economy, interest and money market rates, real estate market, and timing of cases. There is a significant variability and unpredictability of revenue received in this budget from year to year.

Children's Medical Services: The Children's Medical Services budget for FY 2008-09 recommends appropriations at \$8.9 million, an increase of \$0.7 million from FY 2007-08. The major reasons for the increase relate to increased negotiated salaries and lower salary savings projections, mostly offset by increases in realignment and grant funding.

Emergency Services Reimbursement: The Recommended Budget of \$1.6 million is a decrease of \$0.2 million from the FY 2007-08 Adopted Budget. The decrease in appropriations is due to a change in the timing of reimbursement to providers.

Contributions – Other Agencies: This budget contains funding for membership in the Association of Monterey Bay Area Governments (AMBAG), the Monterey Bay Unified Air Pollution Control District and the Pajaro River Watershed Flood Protection Authority. The funding for FY 2008-09 remains at the same level as FY 2007-08.

TOBACCO SETTLEMENT FUNDS

The Recommended Budget estimates there will be \$4.0 million of Tobacco Settlement Funds for use in FY 2008-09 and are recommended at levels identical to the 2007-08 Adopted Budget. Figure 2 below shows how the Tobacco Settlement Funds were used in FY 2007-08 and how the funds are to be used in the FY 2008-09 Recommended Budget.

Figure 2

Tobacco Settlement Fund Distribution

	Ad	lopted Budget	R	ecommended	
<u>Purpose</u>		<u>2007-08</u>		2008-09	<u>Change</u>
Health Department services	\$	2.29	\$	2.29	\$ -
Sexual Assault Response Team (SART)		0.21		0.21	-
Court Advocates for Children (CASA) Contract		0.05		0.05	-
Big Sur Clinic Contract *		0.01		0.01	-
Mee Memorial Clinic Contract *		0.05		0.05	-
Funding for Natividad Medical Center (NMC) related to					
uncompensated care to offset decreases in tobacco funding					
under Proposition 99 California Healthcare for Indigents					
Program (CHIP) Funding		0.89		0.89	_
County Health Facilities-Master Plan Debt Service		0.50		0.50	
Total Distribution	ı \$	4.00	\$	4.00	\$ -

^{*}In FY 2007-08, funding was provided through the Health Department's budget with the understanding that in FY 2008-09, funding would once again be provided from Tobacco Settlement funds as in past years.

ANIMAL SERVICES

Budget Unit 296

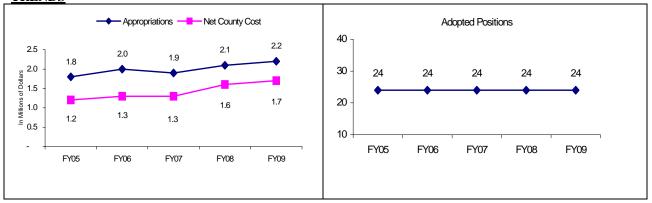
FISCAL SUMMARY

		2007-08				2008-09				_		
	Ado	pted Budget	_	urrent Year Estimate		Request	<u>R</u>	ecommend	C	commended hange from 7-08 Adopted		
<u>Appropriations</u>												
Salaries & Benefits	\$	1,435,628	\$	1,379,957	\$	1,644,904	\$	1,602,404	\$	166,776		
Services & Supplies		641,188		641,188		697,867		645,367		4,179		
Fixed Assets		-		-		-		-		-		
Other Charges		-		-		-		-		-		
Intra Fund Transfers		-		-		-		-		-		
Other Financing Uses		-		-		-		-		-		
TOTAL APPROPRIATIONS	\$	2,076,816	\$	2,021,145	\$	2,342,771	\$	2,247,771	\$	170,955		
Revenues												
Licenses, Permits, Franchise	\$	268,607	\$	204,042	\$	271,695	\$	271,695	\$	3,088		
Intergovernmental Revenues		-				-		-		-		
Charges, Current Services		226,175		225,175		226,175		226,175		-		
Fines, Forfeitures, Penalties		-		-		-		-		-		
Taxes		-		-		-		-		-		
Revenue from Money & Property		2,006		2,006		2,006		2,006		-		
Other Financing Sources		-		-		-		-		-		
Other Revenue		24,720		34,720		24,720		24,720		<u>-</u>		
TOTAL REVENUES	\$	521,508	\$	465,943	\$	524,596	\$	524,596	\$	3,088		
NET COUNTY COST	\$	1,555,308	\$	1,555,202	\$	1,818,175	\$	1,723,175	\$	167,867		

POSITION SUMMARY

Total Positions		Adopted Budget 24.00	Current Year Estimate 24.00	Request 24.00	Recommend 24.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
-		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	24.00	0.00	0.00	0.00	0.00	24.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	24.00	0.00	0.00	0.00	0.00	24.00

TRENDS



ANIMAL SERVICES

BUDGET UNIT DESCRIPTION

The Animal Services Division protects, promotes, and enhances the health, safety, and quality of life for companion animals and people within Monterey County through:

- Field services for unincorporated County and contracting jurisdictions including: stray animal pickup, 24-hour emergency services, rabies control, and enforcement of local ordinances/quarantine supervision.
- Licensing notification, renewal, and enforcement.
- Animal sheltering for stray animals from unincorporated areas and contracting jurisdictions including: veterinary care, placement, return to owners or adoption, euthanasia when necessary, and education.
- Operation of a spay/neuter clinic at the Animal Services Center.
- Educational outreach and volunteer services.

SUMMARY OF RECOMMENDATION

Recommended appropriations for the Animal Services Division budget for Fiscal Year (FY) 2008-09 is \$2,247,771, an increase of \$170,955 from the FY 2007-08 Adopted Budget. Revenues are recommended at \$524,596, an increase of \$3,088 from FY 2007-08. The recommendation includes a Net County Cost increase of \$167,867. The following are the major changes:

		Net Cost	Positions
1. Negotiated increase in Regular Employees salaries.	\$	55,499	
2. Increased Public Employees Retirement System (PERS) costs.		19,470	
3. Increase in Workers' Compensation insurance, medical benefits, and special benefits.		72,720	
4. Net other Salary & Benefit increase.		1,587	
5. Decrease in General Liability Insurance.		(59,878)	
6. Increase in Professional Services.		27,423	
7. Net other Services & Supplies increase.		54,134	
8. Net revenue increase.		(3,088)	
TOTAL CHAN	IGES \$	167.867	_

WORKLOAD INFORMATION

	2006-07	2007-08	2008-09
	Actual	Estimated	Projected
Number of animals picked up	2,165	2,200	2,200
Licenses sold	7,340	7,340	8,074
Citations issued	3,475	3,823	4,205
Bite cases	155	155	155
Service calls	7,450	7,500	7,500
Animals admitted to shelter *	3,947	4,000	4,000
Adoptions/animal rescue groups *	1,450	1,450	1,500
Animals returned to owners *	471	525	551

^{*} Includes unincorporated Monterey County and all contracting jurisdictions

2007-08 ACCOMPLISHMENTS

- 1. Increased licensing sales and revenue by 5% over FY 2006-07 to help offset animal-related programs, facilitated owner redemption and reduced shelter intakes. Due to unanticipated leaves and retirements, staffing was not available to generate budgeted licensing revenues.
- 2. Performed 1,600 spay/neuter surgeries. Completed.
- 3. Reduced euthanasia of adoptable animals by 5% over FY 2006-07. Completed.
- 4. Expanded adoption program to include supportive adoption follow-up component. Ongoing.
- 5. Trained and certified all animal control officers and animal care technicians to perform euthanasia. Ongoing.
- Continued to partner with other local shelters and rescue organizations to develop collaborative, innovative, communitywide approaches to reducing pet overpopulation and euthanasia of adoptable animals. Ongoing.

2008-09 GOALS

1. Increase licensing sales and revenue by 2% over the FY 2007-08 budgeted revenue to help offset animal related programs, facilitate owner redemption and reduce shelter intakes.

ANIMAL SERVICES

- 2. Perform 1,650 spay/neuter surgeries.
- 3. Reduce euthanasia of adoptable shelter animals by 5% over FY 2007-08.
- 4. Continue expanded adoption program which includes supportive adoption follow-up component.
- 5. Conduct a feasibility study on the use of alternative energy sources to reduce the Animal Services Center's current energy costs.
- 6. Continue to partner with other local shelters and rescue organizations to develop collaborative, innovative, community-wide approaches to reducing pet overpopulation and euthanasia of adoptable animals.

PENDING ISSUES

The Commission on State Mandates voted that cities/counties are entitled to reimbursement for some of the increased costs incurred under Senate Bill (SB) 1785 (Hayden Bill) passed in 1998, including veterinary care and increased holding periods for stray animals. The Animal Services Division has filed claims and is awaiting receipt of the reimbursement for FY 2007-08. It is anticipated that claims will continue to be filed as long as the mandate is in effect. However, the recoveries are not budgeted due to uncertainties at the State level. Past reimbursements have been applied to this budget unit.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Unit Title: Animal Services

Budget Unit: 296

			D BUDGET -2008		ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Account Clerk	80J21	1.00	28,755	1.00	30,492	1.00	30,492
Animal Care Technician	70B01	2.00	66,000	2.00	59,650	2.00	59,650
Animal Care Technician II	70B03			4.00	145,400	4.00	145,400
Animal Care Technician II	70B02	4.00	164,998				
Animal Control Officer	34C01	4.00	149,197	4.00	156,734	4.00	156,734
Animal Services Director	34C22	1.00	81,965	1.00	88,417	1.00	88,417
Educator and Volunteer Coordinator	14H24	1.00	56,746	1.00	45,500	1.00	45,500
Office Assistant II	80E21	4.00	109,954	4.00	152,025	4.00	152,025
Registered Veterinary Tech	50M21	1.00	32,576	1.00	36,055	1.00	36,055
Senior Animal Care Technician	70B04	1.00	39,400	1.00	40,000	1.00	40,000
Senior Animal Control Officer	34C02	1.00	39,400	1.00	49,542	1.00	49,542
Supervising Animal Control Officer	34C11	2.00	98,123	2.00	120,873	2.00	120,873
Supervising Office Assistant II	80E82	1.00	54,097	1.00	41,201	1.00	41,201
Veterinarian	50M80	1.00	81,209	1.00	87,359	1.00	87,359
SALARIES AND PERSONNEL SUBTOTA	AL.	24.00	1,002,420	24.00	1,053,248	24.00	1,053,248
SALARY ADJUSTMENTS:							
Salary Savings			<27,889>				<12,500>
Pay Differentials			6,796		4,735		4,735
Standby Pay			17,444		16,287		16,287
Terminations Benefits							
SALARY ADJUSTMENTS SUBTOTA	ъ.		<3,649>		21,022		8,522
SALARIES AND PERSONNEL TOTA	AL.	24.00	998,771	24.00	1,074,270	24.00	1,061,770
SUMMARY OF PERSONNEL CHANGES:							
Animal Care Technician II	70B03			4.00	145,400	4.00	145,400
Animal Care Technician II	70B02	4.00	164,998				
SUMMARY OF PERSONNEL CHANGES TOTAL	ıL.	4.00	164,998	4.00	145,400	4.00	145,400

Budget Unit 411

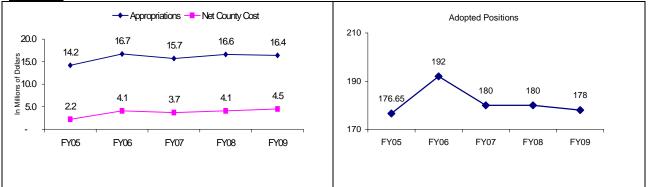
FISCAL SUMMARY

	2007-			7-08		2008-09				
	<u>Ad</u>	opted Budget	C	urrent Year <u>Estimate</u>		Request	<u>R</u>	Recommend	(ecommended Change from 07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	14,510,121	\$	13,522,845	\$	15,822,055	\$	15,089,044	\$	578,923
Services & Supplies		6,162,976		6,869,043		5,303,228		5,315,228		(847,748)
Fixed Assets		30,000		248,560		264,500		264,500		234,500
Other Charges		-		-		-		-		-
Intra Fund Transfers		(4,118,995)		(3,955,825)		(4,595,430)		(4,302,517)		(183,522)
Other Financing Uses		<u> </u>		_						<u> </u>
TOTAL APPROPRIATIONS	\$	16,584,102	\$	16,684,623	\$	16,794,353	\$	16,366,255	\$	(217,847)
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		11,620,495		11,592,297		10,691,286		10,891,286		(729,209)
Charges, Current Services		839,190		925,235		1,002,825		1,002,825		163,635
Fines, Forfeitures, Penalties		21,500		10,555		16,205		16,205		(5,295)
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	12,481,185	\$	12,528,087	\$	11,710,316	\$	11,910,316	\$	(570,869)
NET COUNTY COST	\$	4,102,917	\$	4,156,536	\$	5,084,037	\$	4,455,939	\$	353,022

POSITION SUMMARY

Total Positions		Adopted Budget 180.00	Current Year <u>Estimate</u> 180.00	<u>Request</u> 180.00	Recommend 178.00	Recommended Change from 2007-08 Adopted (2.00)
Position Count Changes	Adopted	Positions Change During	Net Positions Transferred In/Out	Positions Added	Positions Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	180.00	0.00	0.00	0.00	(2.00)	178.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	180.00	0.00	0.00	0.00	(2.00)	178.00

TRENDS



BUDGET UNIT DESCRIPTION

Health Budget Unit 411 consists of Community Health (CH), Office of the Health Officer (OHO), Administration, and includes County-funded, grant-supported, and fee-for-service programs.

Community Health provides Health Promotion, Community Regional Health Teams, and Nutrition Service programs that focus on improving the health status and reducing health disparities among all residents of Monterey County. These programs inform, educate and empower individuals and communities to take responsibility for their own health. This is accomplished by assisting communities in advocating for their health, collaborating with communities to reduce risky lifestyles, assisting in the adoption of policies conducive to good health, and assuring access to preventive health screening, case management, and medical care services. The Division also provides all administrative and fiscal support to budget unit (BU) 411 and BU 440.

Office of the Health Officer, through various surveillance techniques, monitors health and disease events in Monterey County, investigates these events, and develops intervention options and control strategies to help prevent future occurrence. The Division plays a significant role in preparing Monterey County for natural and manmade disasters; registers all birth and death certificates in Monterey County, maintaining the two most current years on file; conducts program evaluations and data analyses used for health policy and program development and monitoring; and provides critical laboratory analyses for communicable diseases and environmental health issues.

Administration provides administrative and fiscal oversight for all Health Department divisions and budget units: Animal Control, BU 296; Clinic Services, BU 413; Environmental Health, BU 414; Mental Health, BU 415; Public Guardian/Conservator, BU 416; Alcohol and Drug Program, BU 417; Emergency Medical Services, BUs 435 and 436 (CSA 74 Ambulance, Health Component); and Children's Medical Services Programs, BU 440. The Division also provides administrative and fiscal support to Emergency Communications, BU 152, and Office of Emergency Services, BU 295.

SUMMARY OF RECOMMENDATION

The Health Department budget for Fiscal Year (FY) 2008-09 has recommended appropriations at \$16,366,255, a decrease of \$217,847 from the FY 2007-08 Adopted Budget. Revenues are recommended at \$11,910,316, a decrease of \$570,869 from FY 2007-08. These changes result in a total Net County Cost for FY 2008-09 of \$4,455,939, an increase of \$353,022 from the FY 2007-08 Adopted Budget. Following are the major changes:

	Net Cost	Positions
1. Increased FY 2007-08 F, J, H, X & Y employee negotiated salaries, differential pay, related	\$ 396,467	
PERS and Social Security, and recommended Salary Savings increase.		
2. Salaries & Benefits for: reallocate 1.0 FTE Chronic Disease Prev Coord to 1.0 FTE Account	(9,670)	(2.00)
Technician, 1.0 FTE Sr Personnel Analyst to 1.0 FTE Dept Human Resources Manager, and		
1.0 FTE Public Health Nurse III to 1.0 FTE Business Tech Analyst III, and delete 2.0 FTE		
Office Assistant II.		
3. Salaries & Benefits for: reallocate 2.0 FTE Public Health Epidemiologist to 1.0 Suprvsng	14,719	
Public Health Epidemiologist and 1.0 FTE Public Health Program Manager II, 1.0 FTE		
Research Analyst to 1.0 FTE Public Health Epidemiologist I, 1.0 FTE Health Program Coord		
to 1.0 FTE Management Analyst I, and 3.0 FTE Account Technician to 3.0 FTE Accountant II.		
4. Salaries & Benefits for: add 1.0 FTE Nurse Practioner II and transfer of 1.0 FTE Community	79,195	
Service Aide III to the Environ Health Division.		
6. Increase in Flex Benefits, decreased Workers Comp, and other benefit increases and decreases.	98,212	
7. Decreases in Other Prf & Special Services and Advertising (corresponding to reduced	(1,042,020)	
Preparedness and Salud! Salinas Steps to Health (STEPS) grant funding).		
8. Other Service & Supply increases and decreases.	194,272	
9. Increase in Fixed Assets for hospital preparedness equipment (HRSA grant) purchases and	234,500	
nursing fleet vehicles.		
10. Increase in Intra Fund Transfers for Health Department Administration and Wellness.	(183,522)	
11. Decrease in Forfeitures & Penalties revenues.	5,295	
12. Increase in Immunization, AIDS Testing, AIDS Block Grant, and Nutrition funding.	(159,385)	
13. Increase in Nutrition Services funding (Women, Infant and Children (WIC) and Nutrition	(201,560)	
Network programs).		
14. Increase in Medi-Cal Administrative and Targeted Case Management revenue.	(558,385)	
15. Decrease in Public Health Preparedness (Bioterrorism) and STEPS grant funding	1,540,905	
(corresponding appropriations decreased).		
16. Other Intergovernmental revenue increases and decreases.	107,634	
17. Increase in Laboratory Fee-for-Service and Medi-Cal Fees, and other increases and decreases.	(91,635)	
18. Increase in Sexual Assault Response Team Fee-for-Service charges.	(72,000)	
TOTAL CHANGES	\$ 353,022	(2.00)

WORKLOAD INFORMATION

	Actual	Estimated	Projected
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Women, Infant, Children (WIC) Clients assisted	20,550	21,170	21,200
Public Health Nursing Home Visits	2,805	6,120	7,400
Communicable Diseases Reported	2,604	2,619	2,704
Vital Statistics (Calendar Year recordings)			
Births Registered	7,549	7,660	7,740
Deaths Registered	2,148	2,190	2,155
Burial and Crossfile Permits	2,607	2,650	2,605
Laboratory			
Public Health Laboratory Tests	9,374	11,800	12,000
Environmental Laboratory Tests	28,189	28,200	28,200
Vital Statistics (Calendar Year recordings) Births Registered Deaths Registered Burial and Crossfile Permits Laboratory Public Health Laboratory Tests	2,148 2,607 9,374	2,190 2,650 11,800	2,155 2,605 12,000

BUDGET IMPACTS

The most significant impacts to the FY 2008-09 request is the negotiated Salary and Benefit increases, and increased employee retention due to the current economic crisis.

The FY 2007-08 Budget Narrative addressed the possibility of a significant decrease in Public Health Laboratory revenues due to the awarding of the Medi-Cal Managed Care laboratory-testing contract to Stanford University under Pending Issues. The decrease in revenue was not as significant as anticipated as the medical community continues to utilize the Clinical Laboratory's services. The medical community is also showing a strong interest in the more effective QuantiFERON tuberculosis test being offered by the Clinical Laboratory. The Environmental Laboratory continues to generate significant fee-for-service revenue, including water testing for crop irrigation and processing of food product.

2007-08 ACCOMPLISHMENTS

- Complete the Regional Nursing Team restructure, and operationalize chronic disease services and case management into newly formed interdisciplinary teams. (CH) Completed
- 2. Maintain active tuberculosis case rate at 8.6 per 100,000 of population through effective case management (State average is 9 per 100,000 of population). (CH) Ongoing
- 3. Continue to implement the Immunization Registry in Monterey County with a focus on increasing the immunization rate in the age 0-2 populations. (CH) Completed
- 4. Implement Phase II of the campaign for Healthy Lifestyles to highlight specific preventative measures (e.g. Be Health, Be Active, Take Control) that can be taken to improve ones health. (CH) Completed
- 5. Continue to integrate ancillary services (e.g. screening for overweight, dental, up-to-date immunizations) to the WIC population. (CH) Ongoing
- 6. Develop an outcomes-based evaluation policy and procedure to assist Health Department and County programs to evaluate programs and submit applications for funding. (OHO) Completed
- Continue to provide outreach and education to area laboratories and physicians in order to fully implement the Visual Case Morbidity Reporting (VCMR) system. (OHO) Ongoing
- 8. Develop and maintain a syndromic surveillance system for daily reporting and analysis of hospital and clinic admissions in order to monitor and respond to developing disease issues. (OHO) Ongoing
- 9. Continue to develop and obtain State verification for Quantiferon (blood-based tuberculosis test), E. Coli and sub-types tests, and other molecular assays for infectious disease testing, particularly food safety pathogens. (OHO) Completed

2008-09 GOALS

The Department will continue innovative efforts from within each program to address public health issues in Monterey County with specific focus towards:

1. The tuberculosis rate in Monterey County will be reduced to less than 8.6 per 100,000 of population. (CH)

- 2. Fifty percent (50%) of the Community Regional Health Team's case management workload will consist of chronic disease cases, representing an increase from 5% June 30, 2007 level. (CH)
- 3. Fully implement the Community Regional Health Team countywide in order to address local needs and provide both chronic disease case management and prevention services. (CH)
- 4. Initiate a countywide outreach and education program to increase the number of residents prepared to use CPR, increase availability of external defibrillators, and reduce the fall injuries among the elderly. (CH & EMS)
- 5. Sixty-five percent (65%) of Women, Infant and Children (WIC) enrolled infants will be either exclusively breastfed or breastfed/formula fed the first six months of life. (CH)
- 6. Seventy percent (70%) of providers serving low-income 0-2 year olds will be utilizing the registry, and a total of 36,000 children ages 0-18 months will be entered into the registry. (CH)
- 7. Develop and maintain consultation to Health Department staff for Outcomes-Based Evaluation Policy and Procedures. (OHO)
- 8. Integrate pesticide illness reporting into the education of physicians as part of the full implementation of the Visual Confidential Morbidity Reporting (VCMR) system. (OHO)
- 9. Implement the Pandemic Influenza Preparedness Plan, including conducting appropriate exercises to determine operational effectiveness. (OHO)
- 10. The Public Health Laboratory will continue to develop and verify new molecular tests for food borne pathogens and emerging infectious diseases, such as the community acquired Methicillin Resistant Staph aureus. (OHO)
- 11. Develop and begin implementation of a comprehensive succession planning strategy for Department management. (HD Admin)
- 12. Evaluate the cost effectiveness of establishing a 501(c)(3) for the County's Sexual Assault Response Team (SART). (HD Admin)

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Health

Budget Unit: 411

		ADOPTED	BUDGET	REQUESTE	D BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Account Clerk	80J21	1.00	29,792	1.00	34,473	1.00	34,473	
Accountant I	20B10	1.00	54,148	1.00	52,844	1.00	52,844	
Accountant II	20B11			3.00	167,737	3.00	167,737	
Accounting Technician	80J30	5.00	216,947	3.00	133,355	3.00	133,355	
Administrative Secretary	80A33	1.00	50,043	1.00	54,647	1.00	54,647	
Administrative Services Officer	14C71	1.00	80,163	1.00	83,368	1.00	83,368	
Associate Personnel Analyst	14B21	3.00	229,220	3.00	250,104	3.00	250,104	
Building Maintenance Worker	72A23	2.00	91,588	2.00	97,675	2.00	97,675	
Business Technology Analyst II	16C87	1.00	79,144	1.00	82,311	1.00	82,311	
Business Technology Analyst III	16C88			1.00	86,608	1.00	86,608	
Chronic Disease Prevention Coordinator	50J21	12.00	676,009	12.00	541,554	12.00	541,554	
Chronic Disease Prevention Specialist I	50J01	3.00	137,798	3.00	145,558	3.00	145,558	
Chronic Disease Prevention Specialist II	50J11	14.00	777,174	13.00	774,375	13.00	774,375	
Community Health Director	14K53	1.00	130,160	1.00	135,365	1.00	135,365	
Community Service Aide III	60P22	23.00	717,971	22.00	807,711	22.00	807,711	
Community Service Aide IV	60P23	4.00	148,025	4.00	162,052	4.00	162,052	
Departmental HR Manager	14B66			1.00	112,044	1.00	112,044	
Departmental Info Manager II	16F41	1.00	99,494	1.00	108,647	1.00	108,647	
Departmental Information Systems Coordinator	43J05	1.00	62,025	1.00	67,731	1.00	67,731	
Deputy Health Officer	14K54	1.00	165,936	1.00	148,392	1.00	148,392	
Director of Health Services	11A09	1.00	182,942	1.00	190,259	1.00	190,259	
Director of Public Health Laboratory	50080	1.00	104,940	1.00	109,138	1.00	109,138	
Finance Manager I	20B95	1.00	90,789	1.00	94,419	1.00	94,419	
Finance Manager II	20B93	1.00	98,653	1.00	102,598	1.00	102,598	
Finance Manager III	20B94	1.00	97,653	1.00	112,481	1.00	112,481	
Health Education Assistant	50K19	2.00	95,153	2.00	103,221	2.00	103,221	
Health Education Clinic Assistant	52E01	7.00	354,361	7.00	367,983	7.00	367,983	
Health Officer	54B93	1.00	178,337	1.00	185,469	1.00	185,469	
Health Program Coordinator	50K18	3.00	147,124	2.00	157,209	2.00	157,209	
Health Services Manager	14C80	1.00	94,517	1.00	106,577	1.00	106,577	
Laboratory Assistant	50E23	2.00	75,972	2.00	88,720	2.00	88,720	
Laboratory Helper	50E21	1.00	33,619	1.00	37,995	1.00	37,995	

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Health

Budget Unit: 411

		ADOPTED 2007-	BUDGET -2008	REQUESTE 2008-	ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
Management Analyst I	14G02	2.00	132,879	3.00	200,611	3.00	200,611	
Management Analyst II	14C30	3.00	208,171	3.00	220,807	3.00	220,807	
Management Analyst III	14C31	1.00	86,391	1.00	89,847	1.00	89,847	
Management Specialist	14A30			2.00	211,258			
Nurse Practitioner II	52A97			1.00	100,056	1.00	100,056	
Office Assistant II	80E21	4.00	103,262	2.00	32,798	2.00	32,798	
Office Assistant III	80E22	11.00	413,713	11.00	428,130	11.00	428,130	
Personnel Technician - Confidential	14H03	3.00	166,270	3.00	175,704	3.00	175,704	
Principal Office Assistant	80E80	2.00	82,055	2.00	89,582	2.00	89,582	
Program Manager II	60102	1.00	94,999	1.00	98,798	1.00	98,798	
Psychiatric Social Worker II	60B21	2.00	133,378	2.00	145,626	2.00	145,626	
Public Health Chemist	50C81	1.00	76,085	1.00	79,127	1.00	79,127	
Public Health Epidemiologist	52E83	2.00	159,648					
Public Health Epidemiologist I	50N01			1.00	59,897			
Public Health Epidemiologist II	50N11					1.00	59,177	
Public Health Microbiologist II	50C22	2.00	128,726	2.00	140,568	2.00	140,568	
Public Health Nurse II	52E22	10.00	697,423	10.00	815,351	10.00	815,351	
Public Health Nurse III	52E23	3.00	243,099	2.00	72,228	2.00	72,228	
Public Health Nutritionist II	50L22	6.00	324,650	6.00	352,798	6.00	352,798	
Public Health Program Manager	14C48	2.00	205,201	3.00	325,314	3.00	325,314	
Public Health Program Supervisor	50K83	1.00	93,693	1.00	97,439	1.00	97,439	
Research Analyst	14C35	3.00	192,824	2.00	143,821	2.00	143,821	
Secretarial Assistant	80A30	1.00	35,327	1.00	38,576	1.00	38,576	
Secretary	80A31	1.00	42,823	1.00	44,537	1.00	44,537	
Senior Account Clerk	80J22	3.00	111,913	3.00	118,388	3.00	118,388	
Senior Building Maintenance Worker	72A29	1.00	54,159	1.00	56,324	1.00	56,324	
Senior Departmental Info Systems Coordinator	4 3J09	1.00	74,241	1.00	77,210	1.00	77,210	
Senior Health Educator	50K23	4.00	268,430	4.00	274,973	4.00	274,973	
Senior Personnel Analyst	14B32	1.00	86,391					
Senior Public Health Microbiologist	50C23	1.00	76,850	1.00	79,924	1.00	79,924	
Senior Secretary	80A32	1.00	47,325	1.00	49,218	1.00	49,218	
Supervising Office Assistant II	80E82	1.00	51,566	1.00	53,622	1.00	53,622	
Supervising Public Health Epidemiologist	50N22			1.00	76,451	1.00	76,451	

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

Budget Unit: 411

1.00 76,451 1.00 76,451

62.00 2,982,520 62.00 3,461,473 60.00 3,249,495

	PERSONNEL OR FISCAL			Unit Tit	le: Health		
			ED BUDGET 7-2008		FED BUDGET 8-2009		NDED BUDGET 3-2009
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Supervising Public Health Nurse	52E80	5.00	477,515	5.00	454,016	5.00	454,016
Supervising Public Health Nutritionist	50L80	3.00	201,318	3.00	212,368	3.00	212,368
Water Quality Specialist	43B02	1.00	62,477	1.00	68,553	1.00	68,553
SALARIES AND PERSONNEL SUBTOT	AL	180.00	10,432,499	180.00	11,186,540	178.00	10,974,562
SALARY ADJUSTMENTS:							
Salary Savings			<590,000>		<282,800>		<725,000>
Pay Differentials			121,000		125,270		125,270
Standby Pay			500		500		500
SALARY ADJUSTMENTS SUBTOT	AL		<468,500>		<157,030>		<599,230>
SALARIES AND PERSONNEL TOT	AL	180.00	9,963,999	180.00	11,029,510	178.00	10,375,332
SUMMARY OF PERSONNEL CHANGES:							
Accountant II	20B11			3.00	167,737	3.00	167,737
Accounting Technician	80J30	5.00	216,947	3.00	133,355	3.00	133,355
Business Technology Analyst III	16C88			1.00	86,608	1.00	86,608
Chronic Disease Prevention Specialist II	50J11	14.00	777,174	13.00	774,375	13.00	774,375
Community Service Aide III	60P22	23.00	717,971	22.00	807,711	22.00	807,711
Departmental HR Manager	14B66			1.00	112,044	1.00	112,044
Health Program Coordinator	50K18	3.00	147,124	2.00	157,209	2.00	157,209
Management Analyst I	14G02	2.00	132,879	3.00	200,611	3.00	200,611
Management Specialist	14A30			2.00	211,258		
Nurse Practitioner II	52A97			1.00	100,056	1.00	100,056
Office Assistant II	80E21	4.00	103,262	2.00	32,798	2.00	32,798
Public Health Epidemiologist	52E83	2.00	159,648				
Public Health Epidemiologist I	50N01			1.00	59,897		
Public Health Epidemiologist II	50N11					1.00	59,177
Public Health Nurse III	52E23	3.00	243,099	2.00	72,228	2.00	72,228
Public Health Program Manager	14C48	2.00	205,201	3.00	325,314	3.00	325,314
Research Analyst	14C35	3.00	192,824	2.00	143,821	2.00	143,821
Senior Personnel Analyst	14B32	1.00	86,391				

50N22

Supervising Public Health Epidemiologist

SUMMARY OF PERSONNEL CHANGES TOTAL

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Health

Budget Unit: 411

				ADOPTED 2007-		REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009	
CLASS	IFICATION/DESCRIPTION		CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
FIXED	ASSETS:				.			_	
6890	EQUIPMENT				30,000		264,500		264,500
	LABORATORY EQUIPMENT								
	HRSA EQUIPMENT						204,500		204,500
	VEHICLE						60,000		60,000
		FIXED ASSETS	TOTAL		30,000		264,500		264,500

CLINIC SERVICES

Budget Unit 413

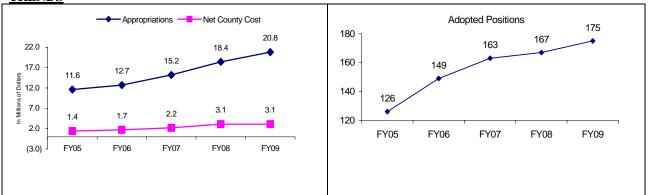
FISCAL SUMMARY

		2007	-08		 200	8-0	9		
	Ad	opted Budget	C	urrent Year Estimate	Request	F	Recommend	(ecommended Change from 07-08 Adopted
Appropriations						_			
Salaries & Benefits	\$	14,629,350	\$	14,492,282	\$ 16,400,647	\$	16,300,647	\$	1,671,297
Services & Supplies		6,433,519		6,628,024	7,037,488		7,037,488		603,969
Fixed Assets		-		130,000	-		-		-
Other Charges		-		, -	-		_		-
Intra Fund Transfers		(2,688,298)		(2,688,298)	(2,557,777)		(2,557,777)		130,521
Other Financing Uses			_	<u>-</u>	 				
TOTAL APPROPRIATIONS	\$	18,374,571	\$	18,562,008	\$ 20,880,358	\$	20,780,358	\$	2,405,787
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		15,109,947		15,628,998	17,417,932		17,417,932		2,307,985
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		7,000		7,887	8,124		8,124		1,124
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		137,103	_	168,355	 228,000		228,000		90,897
TOTAL REVENUES	\$	15,254,050	\$	15,805,240	\$ 17,654,056	\$	17,654,056	\$	2,400,006
NET COUNTY COST	\$	3,120,521	\$	2,756,768	\$ 3,226,302	\$	3,126,302	\$	5,781

POSITION SUMMARY

		Adopted	Current Year			Recommended Change from
		<u>Budget</u>	<u>Estimate</u>	<u>Request</u>	Recommend	2007-08 Adopted
Total Positions		167.00	171.00	175.00	175.00	8.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	166.00	5.00	0.00	4.00	0.00	175.00
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	0.00
Total Positions	166.00	5.00	0.00	4.00	0.00	175.00

TRENDS



CLINIC SERVICES

BUDGET UNIT DESCRIPTION

The Clinic Services Division provides comprehensive primary medical care, obstetrical care, internal medicine and disease prevention services so that every resident of Monterey County has access to healthcare and public health services regardless of ability to pay, and assures that high quality services are provided at the lowest possible cost. The clinics serve as providers of care to the medically underserved and medically indigent of Monterey County as required under Welfare and Institutions Code Section 17000.

Clinic Services operates seven facilities: the Seaside Family Health Center, Alisal Health Center in Salinas, the Monterey County Health Clinic in Marina, and the Laurel Health Clinics on the Natividad Medical Center campus which include the Laurel Women's Health Clinic, the Laurel Internal Medicine Clinic, the Laurel Pediatrics Clinic, and the Laurel Family Practice Clinic. The Division also provides traditional public health services at the Seaside and Alisal locations. Services at the clinics include general family practice, chronic disease screening, diagnosis and management, prenatal care, pediatrics, women's health services, immunizations, tuberculosis (TB), latent tuberculosis treatment, and sexually transmitted disease care. Diabetic education and antepartum counseling services are also available to patients.

All clinics are designated as Federally Qualified Health Center (FQHC) look-alikes, and are reimbursed for services provided to Medi-Cal patients based on a Prospective Payment System (PPS). The Prospective Payment System pays a specified amount per each eligible Medi-Cal visit. The PPS amount is based on an average of the total costs incurred and the eligible services provided during a base year. This amount is subject to a cost of living increase in October of each year. The Laurel Clinics are operating under Interim PPS rates provided by the Department of Health Services (DHS). Final cost information has been submitted to the Department of Health Services based on FY 2006-07 data. The Division hopes to receive final rates for these clinics in Spring 2008. These clinics will not receive a cost of living adjustment or file a Scope of Service change until their rates are finalized by DHS. The Division applied for and received a scope change and rate increase for the Alisal, Seaside and Marina clinics, based on 2006-07 year costs. This increased reimbursement will allow them to offer behavioral health services in house. In addition, the clinics receive fee-for-service reimbursement for patients not covered by the Medi-Cal program.

SUMMARY OF RECOMMENDATION

The Health Department Clinic Services Budget for Fiscal Year (FY) 2008-09 recommends appropriations at \$20,780,358, an increase of \$2,405,787 from the FY 2007-08 Adopted Budget. Revenues are recommended at \$17,654,056, an increase of \$2,400,006 from FY 2007-08. These changes result in a total Net County Cost for FY 2008-09 of \$3,126,302, an increase of \$5,781 from FY 2007-08. Following are the major changes:

	Net Cost	<u>Positions</u>
1. Negotiated Salary increases.	\$ 955,483	
2. Add three Patient Services Representatives and one Medical Assistant.	224,685	4.00
3. Increase in Public Employees Retirement System (PERS) and Social Security (FICA) due to salary negotiations and rate increase.	270,911	
4. Increase in various Salaries & Benefits accounts and positions added in FY 2007-08.	220,218	4.00
5. Increase in Malpractice Insurance due to rate increase and higher visit volume.	66,534	
6. Increase in occupancy costs due to cost of living adjustments in leases and security costs.	57,867	
7. Increase in Professional Services costs - negotiated salary increases for Contract Physicians.	116,853	
8. Increase in Information Technology costs - increased usage.	23,765	
9. Increase in Health Department overhead pass-through - negotiated salary increases.	112,554	
10. Increase in medicines and medical supplies costs.	113,000	
11. Net increase in all other service and supply accounts.	113,396	
12. Decrease in Inter Fund transfers - grant funded offsets.	130,521	
13. Net increase in all other revenue accounts.	(115,343)	
14. Increase in FQHC Medi-Cal revenues due to PPS rate increases, increased volume of Medi-	(2,284,663)	
Cal.		
TOTAL CHANGES	\$ 5,781	8.00

WORKLOAD INFORMATION

	Actual	Actual	Estimated	Budgeted
Primary Care Clinic Visits	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	2008-09
Seaside	29,208	30,000	30,000	33,500
Marina	8,800	8,340	8,600	9,000
Alisal	29,100	30,000	30,000	33,500
Laurel Pediatric	13,647	16,250	17,600	18,500
Laurel Women's Health	15,000	20,100	20,766	22,000
Laurel Internal Medicine	11,544	9,695	10,125	11,000
Laurel Family Practice	10,866	16,500	16,548	18,500
Public Health Clinics	12,096	10,000	10,028	10,028

CLINIC SERVICES

BUDGET IMPACTS

The Division is at capacity at all but two of its facilities. Many of the proposed State Health Budget items have the potential to bring additional patients to the clinics, potentially creating a situation where the clinics may be unable to adequately respond to all consumer needs.

2007-08 ACCOMPLISHMENTS

- 1. Replace existing underperforming electronic practice management system with a new electronic practice management system during this fiscal year. Completed.
- 2. Evaluate usage of an electronic health record and continue surveying vendors to find a suitable product for the clinics to increase access to patient records and improve patient health outcomes. Ongoing.
- 3. Continue to work towards establishing a Behavioral Health /Primary Care integration initiative. Ongoing.
- 4. Submit a Scope of Service change for Seaside, Alisal and Marina clinics to recoup increased costs and recognize additional services. Completed.
- Evaluate newly released vaccines, such as the Human Papilloma Virus vaccine and determine best practices for providing these vaccines to their targeted demographic groups. Completed.
- 6. Set up an equipment replacement program to replace and update aging medical equipment. Completed.
- 7. Expand specialty services to underserved populations. Completed.

2008-09 GOALS

- 1. Increase usage of Point of Service eligibility programs such as Presumptive Eligibility Medi-Cal and Child Health and Disability Prevention (CHDP) Gateway to ensure access to medical care for patients.
- 2. Determine the feasibility of implementing chronic disease and immunization registry programs to improve patient care.
- 3. In partnership with Natividad Medical Center (NMC), implement aspects of the NMC Strategic Plan with implications for the primary care network.
- 4. Continue current policy development, review and documentation efforts in financial, business, and patient care areas with the goal of all policies being completed/updated by June 2009.
- 5. Expand pediatric capacity at the Laurel clinics.
- 6. Implement integration of behavioral health services into primary care delivery.

PENDING ISSUES

The Division operates a State funded program named Family Planning, Access, Care and Treatment (PACT). This program has been on month-to-month funding status since February 2007. It is unclear how long the State will continue to fund this program. If the program is discontinued, many of these patients will move to uninsured status, with a corresponding revenue loss.

The Governor's proposed Health Care budget has many facets that have the potential to affect clinic operations in FY 2008-09. Proposed Statewide funding delays will affect the Division's cash flow. Medi-Cal payment reductions to private providers will likely increase the number of patients trying to access clinic services, as private providers drop out of the Medi-Cal network. Quarterly eligibility determination may affect eligibility of patients for Medi-Cal, and more patients may move to Healthy Families or uninsured status if this change is adopted.

The Division is working with the Health Resource Service Agency (HRSA) to respond to proposed changes in Health Professional Shortage Area (HPSA) designations. The proposed regulations will not affect existing clinic operations but may affect where clinics may be located in the future, or which locations will be eligible to expand services.

The Division is working with Behavioral Health and the California Primary Care Association to support Statewide legislation making it possible for Federally Qualified Health Centers to be reimbursed for two or more patient visits per day. This would allow a patient to see a family practice physician and a mental health provider in the same day, and both visits would be reimbursed making it more economically feasible. Additionally, this would result in improved access to health care services and facilitate patient case management.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 413 Unit Title: Primary Health Care

			ED BUDGET 7-2008	-	TED BUDGET 3-2009	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Accounting Technician	80J30	2.00	94,555	2.00	103,112	2.00	103,112	
Administrative Services Officer	14C71	1.00	61,363	1.00	56,603	1.00	56,603	
Clinic Nurse	52A21	4.00	437,637	4.00	455,142	4.00	455,142	
Clinic Office Supervisor	80K20	5.00	251,783	5.00	268,954	5.00	268,954	
Clinic Physician II	54B90	12.00	1,638,170	12.00	1,889,504	12.00	1,889,504	
Clinic Services Director	14K40	1.00	136,225	1.00	138,978	1.00	138,978	
Community Service Aide III	60P22	1.00	74,110					
Contract Physician	54B12	8.00	1,302,056	7.00	1,147,952	7.00	1,147,952	
Departmental Information Systems Coordinator	43J05	2.00	65,126	1.00	67,732	1.00	67,732	
Finance Manager II	20в93	1.00	98,653	1.00	100,726	1.00	100,726	
General Internist	54B04	4.00	634,342	5.00	741,087	5.00	741,087	
Health Education Assistant	50K19	4.00	194,082	4.00	205,537	4.00	205,537	
Management Analyst I	14G02	1.00	55,000	1.00	53,753	1.00	53,753	
Management Analyst II	14C30	1.00	68,705	1.00	73,664	1.00	73,664	
Medical Assistant	50U42	44.00	1,672,444	48.00	1,947,482	48.00	1,947,482	
Nurse Practitioner II	52A97			8.00	899,091	8.00	899,091	
Nurse Practitioner III	52A98			2.00	220,426	2.00	220,426	
OB/GYN Surgeon	54B07	1.00	253,600	1.00	1	1.00	1	
Outpatient Services Director	14H66	1.00	109,990	1.00	117,316	1.00	117,316	
Outpatient Services Manager I	14N10	1.00	68,899	1.00	71,921	1.00	71,921	
Outpatient Services Manager II	14N11	2.00	184,987	2.00	192,563	2.00	192,563	
Patient Account Representative II	80M02	9.00	376,569	9.00	389,140	9.00	389,140	
Patient Services Representative II	80L02	42.00	1,683,822	47.00	1,928,428	47.00	1,928,428	
Physician Assistant I	54C01			1.00	104,596	1.00	104,596	
Physician Assistant/Nurse Practitioner	52A85	11.00	1,114,835					
Senior Clinic Nurse	52A22	7.00	537,556	7.00	725,471	7.00	725,471	
Senior Departmental Info Systems Coordinator	43J09			1.00	62,931	1.00	62,931	
Senior Secretary	80A32	1.00	47,325	1.00	49,218	1.00	49,218	
Supervising Patient Accounts Representative	80M04	1.00	54,831	1.00	59,749	1.00	59,749	
SALARIES AND PERSONNEL SUBTOT.	AL	167.00	11,216,665	175.00	12,071,077	175.00	12,071,077	
SALARY ADJUSTMENTS:								
Salary Savings			<876,843>		<593,087>		<693,087	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

Budget Unit: 413

Unit Title: Primary Health Care

FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT Pay Differentials 42,000 42,000 Terminations Benefits SALARY ADJUSTMENTS SUBTOTAL <876,843> <551,087> <651,087> SALARIES AND PERSONNEL TOTAL 167.00 10,339,822 175.00 11,519,990 175.00 11,419,990 SUMMARY OF PERSONNEL CHANGES: Community Service Aide III 60P22 1.00 74,110 Contract Physician 54B12 1,302,056 7.00 1,147,952 7.00 1,147,952 8.00 67,732 Departmental Information Systems Coordinator 43J05 2.00 65,126 1.00 67,732 1.00 General Internist 54B04 4.00 634,342 5.00 741,087 5.00 741,087 Medical Assistant 50U42 44.00 1,672,444 48.00 1,947,482 48.00 1,947,482 Nurse Practitioner II 52A97 8.00 899,091 8.00 899,091 Nurse Practitioner III 52A98 2.00 220,426 2.00 220,426 Patient Services Representative II 80L02 42.00 1,683,822 47.00 1,928,428 47.00 1,928,428 Physician Assistant I 54C01 1.00 104,596 1.00 104,596

11.00

112.00

1,114,835

6,546,735

1.00

120.00

62,931

7,119,725

1.00

120.00

62,931

7,119,725

52A85

43J09

FIXED ASSETS:

6890 EQUIPMENT

2 COLPOSC,1 ULTRASOUN,1 HD FI

Physician Assistant/Nurse Practitioner

Senior Departmental Info Systems Coordinator

SUMMARY OF PERSONNEL CHANGES TOTAL

FIXED ASSETS TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)

Budget Unit 414

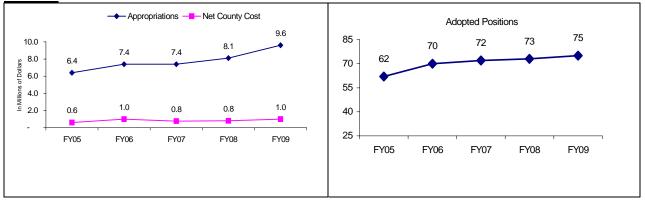
FISCAL SUMMARY

		2007	-08			200	8-09)		
									R	ecommended
			C	urrent Year					(Change from
	Ado	pted Budget		Estimate		Request	R	ecommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	6,009,783	\$	5,936,409	\$	7,001,787	\$	7,001,787	\$	992,004
Services & Supplies		2,141,299		2,741,299		2,728,833		2,698,833		557,534
Fixed Assets		50,000		50,000		65,000		65,000		15,000
Other Charges		-		-		-		-		-
Intra Fund Transfers		(60,000)		(60,000)		(141,000)		(141,000)		(81,000)
Other Financing Uses				_	_	_	_	_		<u>-</u>
TOTAL APPROPRIATIONS	\$	8,141,082	\$	8,667,708	\$	9,654,620	\$	9,624,620	\$	1,483,538
Revenues										
Licenses, Permits, Franchise	\$	5,591,820	\$	6,111,820	\$	5,538,000	\$	6,038,000	\$	446,180
Intergovernmental Revenues		615,000		615,000		765,000		765,000		150,000
Charges, Current Services		676,500		728,500		1,248,000		1,248,000		571,500
Fines, Forfeitures, Penalties		_		-		-		_		-
Taxes		_		-		-		_		-
Revenue from Money & Property		_		-		-		_		-
Other Financing Sources		_		-		-		_		-
Other Revenue		418,367		418,367		581,000		581,000		162,633
TOTAL REVENUES	\$	7,301,687	\$	7,873,687	\$	8,132,000	\$	8,632,000	\$	1,330,313
NET COUNTY COST	\$	839,395	\$	794,021	\$	1,522,620	\$	992,620	\$	153,225

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		73.00	74.00	75.00	75.00	2.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	73.00	1.00	0.00	1.00	0.00	75.00
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	<u>0.00</u>
Total Positions	73.00	1.00	0.00	1.00	0.00	75.00





BUDGET UNIT DESCRIPTION

The Environmental Health Division is an integrated team dedicated to safeguarding the health and safety of the residents and resources in Monterey County by way of education and enforcement of Federal, State, and local environmental statutes. This is accomplished through six service activities: Consumer Health Protection, Hazardous Materials Management, Solid Waste Management, Recycling and Resource Recovery, Drinking Water Protection and Environmental Health Review.

SUMMARY OF RECOMMENDATION

The Environmental Health budget for Fiscal Year (FY) 2008-09 recommends appropriations at \$9,624,620, an increase of \$1,483,538 from the FY 2007-08 Adopted Budget. Revenues are recommended at \$8,632,000, an increase of \$1,330,313. These changes result in an increase in Net County Cost of \$153,225. The following are the major changes:

		Net Cost	Positions
1. Negotiated Salaries & Benefits increases.	\$	584,005	
2. Increase in Emergency Overtime.		50,000	
3. Increase in Public Employees Retirement System (PERS) costs.		131,637	
4. Increase in Social Security costs.		51,336	
5. Additional Environmental Health Technician.		65,014	1.00
6. Addition of Business Techonology Analyst II.		89,452	1.00
7. Increase miscellaneous Salaries & Benefits costs.		20,560	
8. Decrease in General Liability Insurance and Pajaro Judgement.		(128,786)	
9. Increase in Intra-Departmental Charges.		50,457	
10. Increase in Data Processing charges for GIS.		13,604	
11. Increase in Professional Services for grant work.		499,958	
12. Increase in Fleet Charges.		47,983	
13. Miscellaneous increase in Services & Supplies.		74,234	
14 Decrease in Licenses and Permit revenue.		53,820	
15. Increase Intergovernmental Revenue in anticipation of a new grant.		(150,000)	
16. Increase in Current Services, through a trust transfer.		(480,000)	
17. Increase to land use revenue.		(91,500)	
18. Fee increases approved for FY 2008-09.		(500,000)	
19. Miscellaneous increases to revenue.		(162,549)	
20. Increase in Fixed Assets to adjust for departmental needs.		15,000	
21. Increase to Intra-Fund Transfers due to the Childhood Lead Poisoning Prevention Program	1	(81,000)	
(CLPPP) Grant increase.			
TOTAL CHANGES	\$	153,225	2.00

BUDGET IMPACTS

The fees for permits and services increased approximately 8% in order to keep pace with recent negotiated increases to Salaries and Benefits. This allows the Division to continue to minimize the use of Net County Cost and maintain an approximate 90% cost recovery.

2007-08 ACCOMPLISHMENTS

- Worked towards implementation of the newly approved National Pollutant Discharge Elimination System (NPDES) Phase II
 permits in affected areas of the County to regulate storm water run-off. In progress.
- 2. Continued to survey, collect and analyze water samples for 100% of the State and local small water systems. Ongoing.
- 3. Continued to work with stakeholders to consolidate impaired water systems. Ongoing.
- 4. Continued to work with stakeholders to reduce sewage spills into Monterey Bay and onto beaches. Ongoing.
- Continued to convert the bulk of the Environmental Health paper files to the Questys Archival System to create workflow
 efficiencies within the Division. Ongoing, in this past fiscal year the Division was able to convert 100% of the food, pool, and
 spa files.
- Continued the process to consolidate the current garbage franchises into a single franchise by the target date of 2010. In progress, completed the contract and request for proposal process.

- Continued to refine the current Data Management System to assist in developing effective annual time and fee studies.
 Ongoing.
- 8. Implemented an expanded field toilet inspection program to assist in preventing contamination of agricultural food crops grown in Monterey County. Completed.
- Worked with stakeholders such as the State Department of Health Services Vector Branch and the North Salinas Valley
 Mosquito Abatement District to identify the infrastructure costs and staffing needs for an expanded vector control program.
 Ongoing.
- 10. Established a position within Environmental Health dedicated to oversight of the garbage franchise. Completed.
- 11. Reviewed and update as necessary the Monterey County Code to meet mandates of the new General Plan Update. Ongoing.
- 12. Continued to expand and refine educational outreach to local businesses using hazardous materials and generating hazardous waste. The FY 2007-08 goals were completed with three highly successful workshops. However, this effort is ongoing.
- 13. Implemented the new retail food inspection program. Retrain staff to perform inspections and provide training to retail food facilities on the new code. Completed.

2008-09 GOALS

- 1. Finalize and continue the implementation of the National Pollutant Discharge Elimination System (NPDES) Phase II permitees in affected areas of the County to regulate storm water run-off.
- 2. Continue to survey, collect, and analyze water samples for 100% of the State and Local Small water systems.
- 3. The Division will continue to work with stakeholders to consolidate impaired water systems.
- 4. Continue to convert the bulk of the Environmental Health paper files to the Questys Archival System to create workflow efficiencies within the Division. In the coming year, the Division will work toward entering the Land Use onsite wastewater files, water system and well files, Hazardous Materials files and the Solid Waste files.
- 5. The Division will continue to refine the current Data Management System to assist in developing effective annual time and fee studies.
- 6. Review, and update as necessary, the Monterey County Code to meet mandates of the new General Plan Update.
- Continue to expand and refine educational outreach to local businesses that use hazardous materials and generate hazardous waste.
- 8. Establish a position (Business Technology Analyst II) to help with the EnvisionConnect Database conversion, Questys archival system workflows, Geographical Information System (GIS) support, field inspection system implementation, and improvement to technology that provide more efficient and better customer service.
- 9. By the end of FY 2008-09, complete Federal Food and Drug Administration (FDA) voluntary food standards training program for all Consumer Health Protection staff. Staff will be designated as Food Safety Inspection Officers per FDA guidelines.
- 10. Evaluate the need for a hotel/motel inspection program. This may enable the Division to consolidate inspections for greater efficiencies and economy.
- 11. Continue to develop a Countywide land use mitigation ordinance to protect the public from the hazards of landfill gas and groundwater contamination adjacent to these facilities.
- 12. Implement a pharmaceutical take back program to protect groundwater.
- 13. Continue the expansion of the Green Business Program.
- 14. Continue to develop recycling opportunities for the Big Sur Area.
- 15. Implement an online food inspection website so that the public will have access to the latest restaurant inspections.
- 16. Provide basic training to all Environmental Health staff in "All Hazardous Preparedness" to respond to natural disasters and ensure rapid and expert response to protect the public.

- 17. Complete an area wide On-site Wastewater Treatment System (OWTS) study in a portion of the Carmel Highlands and determine the feasibility of performing additional studies in other areas of the County affected by the Regional Water Quality Control Board basin plan.
- 18. Implement a risk based retail food program to increase inspection frequency to ensure maximum public health protection.

PENDING ISSUES

There are several areas of concern for the Environmental Health Division in the immediate future, which comes as a result of past and pending Federal and State legislation. For example there is potential legislation at both the Federal and State levels that could potentially affect the scope of responsibility in the local food protection program due to the controversy surrounding E. Coli O157:H7 and local Agri-business. The Division has already implemented one new program as a result of the E. Coli issues. Also, the regulations pursuant to Assembly Bill (AB) 885 (Chapter 781, Statutes of 2000), have been delayed but are expected to be finalized in FY 2008-09. These stricter regulations for On-site Wastewater Treatment Systems (OWTS) could mandate significant changes to our current OWTS program, as well as to the Drinking Water Protection Program. The magnitude of these changes is unknown at this time

The impact of implementing the impending County General Plan (GPU) may involve a significant amount of staff time to create and update ordinances and implement GPU policy. The fiscal impacts are unknown at this time.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

R FISCAL YEAR 2008-2009 Unit Title: Environmental Health

Budget Unit: 414

			ED BUDGET -2008	-	TED BUDGET		IDED BUDGET 3-2009
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Accounting Technician	80J30			1.00	48,263	1.00	48,263
Business Technology Analyst II	16C87			1.00	67,037	1.00	67,037
Departmental Information Systems Coordinator	43J05	1.00	65,083	1.00	67,690	1.00	67,690
Director of Environmental Health	14K24	1.00	124,596	1.00	140,932	1.00	140,932
Environmental Health Specialist II	30J21	27.00	1,537,037	27.00	1,783,080	27.00	1,783,080
Environmental Health Specialist III	30J31	13.00	839,689	14.00	1,078,835	14.00	1,078,835
Environmental Health Specialist IV	30Ј84	7.00	603,785	7.00	633,032	7.00	633,032
Environmental Health Technician	30J01	2.00	83,983	3.00	130,878	3.00	130,878
Environmental Hlth Prog Mgr	14K61	2.00	201,801	2.00	217,087	2.00	217,087
Finance Manager I	20B95	1.00	87,719	1.00	94,364	1.00	94,364
Management Analyst I	14G02	1.00	51,664	1.00	65,284	1.00	65,284
Management Analyst II	14C30	1.00	63,116	1.00	66,895	1.00	66,895
Office Assistant II	80E21	3.00	91,373	3.00	100,125	3.00	100,125
Office Assistant III	80E22	5.00	147,555	5.00	198,696	5.00	198,696
Principal Office Assistant	80E80	3.00	132,055	4.00	180,893	4.00	180,893
Recycling and Resource Recovery Specialist	30J81	2.00	118,708	1.00	68,034	1.00	68,034
Secretary	80A31	2.00	75,220	1.00	37,546	1.00	37,546
Senior Account Clerk	80J22	2.00	86,430	1.00	44,949	1.00	44,949
SALARIES AND PERSONNEL SUBTO	TAL	73.00	4,309,814	75.00	5,023,620	75.00	5,023,620
SALARY ADJUSTMENTS:							
Salary Savings			<129,294>		<125,591>		<125,591>
Pay Differentials			16,022		16,711		16,711
Standby Pay			26,306		24,164		24,164
SALARY ADJUSTMENTS SUBTO	TAL		<86,966>		<84,716>		<84,716>
SALARIES AND PERSONNEL TO	TAL	73.00	4,222,848	75.00	4,938,904	75.00	4,938,904
SUMMARY OF PERSONNEL CHANGES:							
Accounting Technician	80J30			1.00	48,263	1.00	48,263
Business Technology Analyst II	16C87			1.00	67,037	1.00	67,037
Environmental Health Specialist III	30J31	13.00	839,689	14.00	1,078,835	14.00	1,078,835
Environmental Health Technician	30J01	2.00	83,983	3.00	130,878	3.00	130,878
Principal Office Assistant	80E80	3.00	132,055	4.00	180,893	4.00	180,893

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 414

Unit Title: Environmental Health

			D BUDGET -2008	-	ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Recycling and Resource Recovery Specialist	30J81	2.00	118,708	1.00	68,034	1.00	68,034
Secretary	80A31	2.00	75,220	1.00	37,546	1.00	37,546
Senior Account Clerk	80J22	2.00	86,430	1.00	44,949	1.00	44,949
SUMMARY OF PERSONNEL CHANGES TO	TAL	24.00	1,336,085	26.00	1,656,435	26.00	1,656,435
FIXED ASSETS:							
6890 EQUIPMENT			50,000		65,000		65,000
EQUIPMENT-VEHICLES					65,000		65,000
FIXED ASSETS TO	TAL		50,000		65,000		65,000

Budget Unit 415

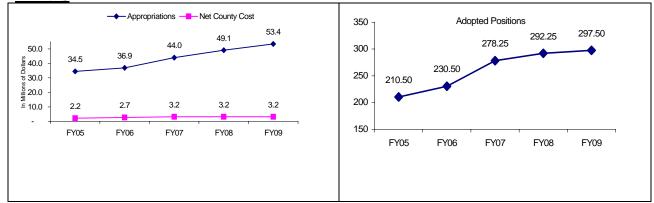
FISCAL SUMMARY

·	2007-08				2008-09					
									Re	commended
			C	Current Year					C	hange from
	Ad	opted Budget		Estimate		Request	1	Recommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	24,309,177	\$	24,928,741	\$	28,112,026	\$	27,998,838	\$	3,689,661
Services & Supplies		23,463,004		25,905,834		25,373,412		25,373,412		1,910,408
Fixed Assets		800,000		-		50,000		50,000		(750,000)
Other Charges		1,048,900		810,000		810,000		810,000		(238,900)
Intra Fund Transfers		(504,801)		(700,000)		(907,902)		(907,902)		(403,101)
Other Financing Uses		_		57,750	_	57,750		57,750		57,750
TOTAL APPROPRIATIONS	\$	49,116,280	\$	51,002,325	\$	53,495,286	\$	53,382,098	\$	4,265,818
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		45,624,853		47,363,185		47,811,320		49,829,684		4,204,831
Charges, Current Services		264,259		348,360		348,361		348,361		84,102
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		35,040	_	744		744		744		(34,296)
TOTAL REVENUES	\$	45,924,152	\$	47,712,289	\$	48,160,425	\$	50,178,789	\$	4,254,637
NET COUNTY COST	\$	3,192,128	\$	3,290,036	\$	5,334,861	\$	3,203,309	\$	11,181

POSITION SUMMARY

Total Positions	_	Adopted Budget 292.25	Current Year Estimate 297.50	Request 298.50	Recommend 297.50	Recommended Change from 2007-08 Adopted 5.25
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	292.25	5.25	0.00	0.00	0.00	297.50
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	292.25	5.25	0.00	0.00	0.00	297.50

TRENDS



BUDGET UNIT DESCRIPTION

The Behavioral Health Division's Mental Health Program, pursuant to Welfare and Institutions Code Section 5600, provides a continuum of County operated and community-based mental health services. The program provides a range of inpatient, social rehabilitation, supportive housing, and outpatient services to Monterey County Medi-Cal beneficiaries who meet the State Department of Mental Health's medical necessity definition. In addition, the program serves non-Medi-Cal eligible adults who have a severe and persistent mental illness and youth who are severely emotionally disturbed. The Mental Health Services Act (Proposition 63) passed in 2004, raises expectations that all persons with mental illness will have access to mental health treatment. The Behavioral Health Division is attempting to meet this challenge, while continuing to provide the core services to seriously mentally ill and emotionally disturbed.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Budget is recommended at an appropriation level of \$53,382,098 and a revenue level of \$50,178,789. The Recommended Budget provides for a County match requirement of \$1,109,187. Of this, \$532,678 corresponds to the required maintenance of effort and \$576,509 corresponds to new Net County Cost (NCC) to be used as a match to draw down Federal financial participation dollars for the County A-87 overhead. This budget also reflects this program's share of the Vehicle License Fee (VLF) Realignment Revenues to be received by the County as non-program revenue, but designated for the Mental Health Program. These VLF funds in the amount of \$3,143,763 are "passed through" to this budget unit and reflected as additional NCC. The specific changes to this budget are contained in the table below:

 Increase in Salaries & Benefits due to addition of new positions for implementation of new Soledad Safe Schools Grant. Also, increase of 0.25 FTE positions with no increase in Salaries & Benefits due to reallocation of 1.0 FTE Occupational Therapist and 1.45 FTE Psychiatrists to 2.0 FTE Behavioral Health Unit Supervisors and 0.70 FTE Contract 	Net Cost \$ 280,640	Positions 3.25
Physicians.		
 Increase in Salaries & Benefits for the addition of new positions for the realignment of Probation duties. 	207,902	2.00
3. Increase in Salaries & Benefits due to negotiated bargaining unit increases and step increases.	3,201,119	-
 Increase in Services & Supplies due to increases in contract services provided by community-based organizations. 	1,910,408	-
5. Decrease in the use of fixed assets as renovations. Purchase of new equipment will not be needed at the same level as prior year.	(750,000)	-
6. Increase in Intra Fund Transfers due to the development of new partnerships with Probation Department and Department of Social and Employment Services.	(403,101)	-
7. Decrease in Other Charges due to reduction in utilization of State hospital bed days to 6 per year.	(238,900)	
8. Increases in Intergovernmental Revenues due to increases in Federal Financial Participation (FFP), Early Periodic Screening Diagnosis and Treatment, and Mental Health Services Act (MHSA) revenues.	(4,204,831)	
 Increase in Charges for Current Services due to the increase in the collection rate of private insurance and patient fees. 	(84,102)	-
10. Decrease in Other Revenue due to decreases in rebates for pharmaceutical products.	34,296	-
11. Increase in Other Financing Uses due to change in accounting practice to account for transfer to the Department of Social and Employment Services (DSES).	57,750	
TOTAL CHANGES	\$ 11,181	5.25

WORKLOAD INFORMATION

WORKEOAD INFORMATIO	<u> </u>			
	Actual	Estimated	Projected	Percent
	FY 2006-07	FY 2007-08	FY 2008-09	Change from
<u>Services</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>	FY 2007-08
ENTIRE SYSTEM				
Inpatient Services (days)	2,663	2,663	2,700	1%
Locked Facilities (days)	12,042	12,042	12,100	0%
Case Management (minutes)	2,897,978	2,897,978	3,000,000	4%
Outpatient Services (minutes)	13,242,289	14,000,000	14,500,000	4%

BUDGET IMPACTS

The Department began the implementation of one new grant in Soledad to serve children in a school setting using an evidence-based practice approach. This implementation resulted in increased revenues and appropriations of \$280,640. Additionally, the Department continued the implementation of the Mental Health Services Act (MHSA), Community Services and Supports (CSS) component and entered into new partnerships with Probation and DSES. These new partnerships resulted in new budgeted costs applied. The most significant changes in the budget are (1) the increased Salaries and Benefits due to negotiated salary increases and step increases; and (2) increases in demand for services provided by community-based organizations. These two factors combined an increase of \$5,600,069 in costs. Although some of these costs are offset by additional revenue, the overall increase in revenue is not sufficient to cover the entire cost. Additionally, the flatness in sales tax and vehicle license fees growth creates a structural imbalance in the budget, as dollars that can be matched to draw down Federal dollars have not increased.

2007-08 ACCOMPLISHMENTS

In addition to the MHSA implementation of the CSS component, the Behavioral Health Division has submitted other remaining components of the MHSA, such as Workforce Education and Training. Also, MHSA plans have been submitted for: prevention and early intervention, capital and IT projects, enhanced Community Support Services, and supportive housing.

2008-09 GOALS

- 1. Open access to services for persons with less severe mental health problems.
- Continue to work with California State University, Monterey Bay (CSUMB) on the development of a Graduate Program in Social Work.
- 3. Implement new prevention and early intervention programs.
- 4. Implement workforce, education, and training programs.
- 5. Continue to integrate primary care and behavioral health services.
- 6. Create new opportunities for supportive housing.
- 7. Implement an electronic health records system.
- 8. Continue collaborative working relationships with public agency partners such as Probation, DSES, Monterey County Office of Education (MCOE), Superior Courts, Public Defender, District Attorney, and community-based agencies such as California Health Services (CHS), Interim, and Drake House.

PENDING ISSUES

The Behavioral Health Division has aggressively restructured, reshaped, and reassigned personnel and expenditures to meet operational demands with available funds. The Division has also continued to search for and effectively use grants and alternative Federal funding programs. Despite these efforts, the cost of doing business (COB) has resulted in a deficit in current services; the Department submitted a Budget Change Proposal to mitigate these deficits. This impact has presented several challenges to the FY 2008-09 budget. The first issue is related to the budgeted revenue level. Sales tax has remained flat for the past five years with a small increase in FY 2007-08 and VLF revenues have increased modestly over the past years. Simultaneously, staffing costs have increased exponentially due to negotiated salary increases and cost of living adjustments for both County employees and contract providers of service. This contrast between increasing costs and flatness in revenues creates a structural imbalance in the budget and is clearly reflected this year. Additionally, the increased COB over the past few years and the flatness of revenues has resulted in the depletion of the Mental Health Trust Fund.

The second issue is related to cash flow delays and non-payment of obligations by the State. The State continues to owe the County an estimated \$14 million in SB 90 claims for the past five years. Additionally, payments for revenue generated in Medi-Cal services have been delayed considerably by the State. Early Periodic Screening, Diagnosis, and Treatment (EPSDT) revenue was not fully paid during FY 2003-04 through FY 2005-06. EPSDT Payments for the unpaid revenue earned in those years is scheduled for payment in equal payments over three years beginning in FY 2007-08 and continuing until FY 2009-10. One third of this revenue has been budgeted in the FY 2008-09 requested budget. Similarly, payments for FFP revenue have been delayed by the State for up to five months. If this pattern continues, the amount of budgeted revenues received in FY 2008-09 will be short an estimated \$1.8 million by the end of the fiscal year.

A complication of the core revenue shortfall and expenditure increase is the addition of new MHSA revenues, which only can be used for new programs. This dilemma has been presented to the Board's Health and Human Service and Budget Committees over the past several months. Again, the Division has aggressively sought restructuring and reprogramming approaches to mitigate the deficit, but there still remains a gap.

The Behavioral Health Division will continue to work with the State on repayment of the \$14 million in SB 90 claims for the period covered from 2001-2005 and \$3.1 million in EPSDT revenue from 2003-2006. There also remain several other challenges for Behavioral Health. One of these challenges is the success of corrections reform that is integrally tied to the expansion of alcohol drug and mental health treatment for parolees and there are currently no new funds to serve this population. Another challenge is serving the returning veterans who have a high degree of behavioral health issues and the Federal government is not increasing resources for this population. Finally, as the general population ages, so do those with mental illness but now compounded with physical health issues associated with aging. These and other demands on the Behavioral Health Division further challenge the demand for service coupled with scarce new resources.

The FY 2008-09 Recommended Budget includes \$576,509 in new Net County Cost (NCC) as a match to draw down Federal financial participation for County A-87 overhead. This increase in NCC will be repaid to the General Fund from the Health Department as SB 90 claims are paid by the State.

POLICY CONSIDERATIONS

Given the different challenges of increasing costs at the local level and cash flow issues caused by the State, the Department believes there needs to be a change to the long standing position of not funding Mental Health services with additional Net County Cost. The County's investment in Behavioral Health saves law enforcement, welfare, health, and education costs now and in the future.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

R FISCAL YEAR 2008-2009 Unit Title: Behavioral Health

Budget Unit: 415

			ED BUDGET -2008		ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Accountant I	20B10	1.00	39,617	1.00	41,203	1.00	41,203
Accountant III	20B12	1.00	50,000	2.00	151,944	1.00	75,972
Accounting Technician	80J30	2.00	92,345	2.00	99,474	2.00	99,474
Allocation to be determined (for x unit)	99Z9X	1.00	100,010				
Asst Dir of Behavioral Health	14K66			1.00	120,012	1.00	120,012
Behavioral Health Aide	50 U 16	31.00	879,973	31.00	1,063,315	31.00	1,063,315
Behavioral Health Director	14K30	1.00	141,362	1.00	146,310	1.00	146,310
Behavioral Health Group Counselor II	60V11	5.00	251,857	5.00	267,921	5.00	267,921
Behavioral Health Program Manager	14K32	3.00	266,111	4.00	382,794	4.00	382,794
Behavioral Health Unit Supervisor	60B23	12.00	962,660	13.00	1,209,959	14.00	1,209,959
Behavioral Hlth Prog Mangr II	14K41	6.00	576,432	6.00	592,573	5.00	592,573
Clinical Psychologist	60A21	10.00	785,431	10.00	809,867	10.00	809,867
Contract Physician	54B12	13.50	2,677,666	14.20	3,516,487	14.20	3,516,487
Crisis Intervention Specialist II	60B26	5.00	255,037	5.00	324,679	5.00	324,679
Departmental Information Systems Coordinator	43J05	1.00	49,341	1.00	49,582	1.00	49,582
Deputy Dir Behavioral Health	60110	2.00	232,036	2.00	233,729	2.00	233,729
Finance Manager I	20B95	1.00	76,020	1.00	76,020	1.00	76,020
Finance Manager II	20B93	1.00	95,317	1.00	98,654	1.00	98,654
Health Education Clinic Assistant	52E01	1.00	52,821	1.00	56,779	1.00	56,779
Management Analyst I	14G02	2.00	52,093	2.00	136,591	2.00	136,591
Management Analyst II	14C30	7.00	472,478	6.00	423,699	6.00	423,699
Management Analyst III	14C31	1.00	71,025	2.00	162,231	2.00	162,231
Medical Record Technician II	50 T11	1.00	34,628	1.00	39,166	1.00	39,166
Nurse Practitioner III	52A98			1.00	117,103	1.00	117,103
Occupational Therapist	50F20	3.00	246,660	2.00	168,225	2.00	168,225
Office Assistant II	80E21	3.00	95,386	3.00	103,904	3.00	103,904
Patient Account Representative II	80M02	5.00	197,822	5.00	219,934	5.00	219,934
Patient Rights Advocate	60L01	1.00	63,177	1.00	65,729	1.00	65,729
Patient Services Representative II	80L02	15.00	575,342	15.00	614,398	15.00	614,398
Physician Assistant/Nurse Practitioner	52A85	1.00	70,386				
Psychiatric Social Worker II	60B21	110.50	6,866,027	115.50	7,465,018	115.50	7,465,018
Psychiatrist	54B23	4.25	641,855	2.80	460,012	2.80	460,012

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

OR FISCAL YEAR 2008-2009 Unit Title: Behavioral Health

Budget Unit: 415

			ED BUDGET 7-2008			RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
Public Health Nurse II	52E22	1.00	78,367	1.00	90,803	1.00	90,803	
Secretary	80A31	1.00	43,782	1.00	42,391	1.00	42,391	
Senior Account Clerk	80J22	1.00	29,183	1.00	35,584	1.00	35,584	
Senior Health Educator	50K23	1.00	83,470	1.00	59,764	1.00	59,764	
Senior Psychiatric Social Worker	60B25	8.00	510,551	8.00	565,015	8.00	565,015	
Senior Secretary	80A32	2.00	90,073	2.00	86,082	2.00	86,082	
Social Worker III	60C22	24.00	1,237,988	24.00	1,305,582	24.00	1,305,582	
Supervising Departmental Info Sys Coordinator	43J15	1.00	85,317	1.00	88,736	1.00	88,736	
Supervising Patient Accounts Representative	80M04	1.00	49,800	1.00	43,601	1.00	43,601	
Supervising Patient Services Representative	80L04	1.00	55,830	1.00	56,944	1.00	56,944	
SALARIES AND PERSONNEL SUBTOR	'AL	292.25	19,235,276	298.50	21,591,814	297.50	21,515,842	
SALARY ADJUSTMENTS:								
Salary Savings			<2,594,180>		<2,044,419>		<2,044,419	
Pay Differentials			93,499		200,827		200,827	
Standby Pay			74,799		131,336		131,336	
SALARY ADJUSTMENTS SUBTOT	'AL		<2,425,882>		<1,712,256>		<1,712,256	
SALARIES AND PERSONNEL TOT	'AL	292.25	16,809,394	298.50	19,879,558	297.50	19,803,586	
SUMMARY OF PERSONNEL CHANGES:								
Accountant III	20B12	1.00	50,000	2.00	151,944	1.00	75,972	
Allocation to be determined (for x unit)	99Z9X	1.00	100,010					
Asst Dir of Behavioral Health	14K66			1.00	120,012	1.00	120,012	
Behavioral Health Program Manager	14K32	3.00	266,111	4.00	382,794	4.00	382,794	
Behavioral Health Unit Supervisor	60B23	12.00	962,660	13.00	1,209,959	14.00	1,209,959	
Behavioral Hlth Prog Mangr II	14K41	6.00	576,432	6.00	592,573	5.00	592,573	
Contract Physician	54B12	13.50	2,677,666	14.20	3,516,487	14.20	3,516,487	
Management Analyst II	14C30	7.00	472,478	6.00	423,699	6.00	423,699	
Management Analyst III	14C31	1.00	71,025	2.00	162,231	2.00	162,231	
Nurse Practitioner III	52A98			1.00	117,103	1.00	117,103	
Occupational Therapist	50F20	3.00	246,660	2.00	168,225	2.00	168,225	
Physician Assistant/Nurse Practitioner	52A85	1.00	70,386					
Psychiatric Social Worker II	60B21	110.50	6,866,027	115.50	7,465,018	115.50	7,465,018	
Psychiatrist	54B23	4.25	641,855	2.80	460,012	2.80	460,012	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

OR FISCAL YEAR 2008-2009 Unit Title: Behavioral Health

Budget Unit: 415

		ED BUDGET 7-2008		FED BUDGET 8-2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION CO	DDE NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SUMMARY OF PERSONNEL CHANGES TOTAL	163.25	13,001,310	169.50	14,770,057	168.50	14,694,085
FIXED ASSETS:						
6890 EQUIPMENT		800,000		50,000		50,000
BUILDING 400				50,000		50,000
FIXED ASSETS TOTAL		800,000		50,000		50,000

(THIS PAGE INTENTIONALLY LEFT BLANK)

PUBLIC GUARDIAN/ADMINISTRATOR

Budget Unit 416

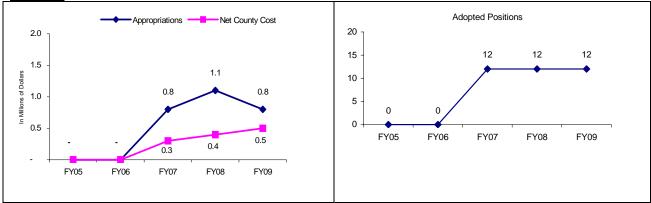
FISCAL SUMMARY

		2007	-08		2008-09					_		
									Red	commended		
			C	urrent Year					Cł	ange from		
	Ado	pted Budget		<u>Estimate</u>		Request	Re	ecommend	2007	-08 Adopted		
<u>Appropriations</u>												
Salaries & Benefits	\$	931,719	\$	781,060	\$	917,964	\$	547,247	\$	(384,472)		
Services & Supplies		245,799		238,819		272,287		272,287		26,488		
Fixed Assets		-		-		-		-		-		
Other Charges		-		-		-		-		-		
Intra Fund Transfers		(91,119)		(7,500)		-		-		91,119		
Other Financing Uses		_				_				<u>-</u>		
TOTAL APPROPRIATIONS	\$	1,086,399	\$	1,012,379	\$	1,190,251	\$	819,534	\$	(266,865)		
Revenues												
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-		
Intergovernmental Revenues		55,338		61,294		61,294		-		(55,338)		
Charges, Current Services		364,800		379,592		189,796		189,796		(175,004)		
Fines, Forfeitures, Penalties		-		-		-		-		-		
Taxes		-		-		-		-		-		
Revenue from Money & Property		221,500		221,500		110,750		110,750		(110,750)		
Other Financing Sources		-		-		-		-		-		
Other Revenue		49,365		<u>-</u>		<u>-</u>		<u> </u>		(49,365)		
TOTAL REVENUES	\$	691,003	\$	662,386	\$	361,840	\$	300,546	\$	(390,457)		
NET COUNTY COST	\$	395,396	\$	349,993	\$	828,411	\$	518,988	\$	123,592		

POSITION SUMMARY

Total Positions	_	Adopted Budget 12.00	Current Year Estimate 12.00	Request 12.00	Recommend 12.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	12.00	0.00	0.00	0.00	0.00	12.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	12.00	0.00	0.00	0.00	0.00	12.00

TRENDS



PUBLIC GUARDIAN/ADMINISTRATOR

BUDGET UNIT DESCRIPTION

The Public Administrator/Public Guardian Division provides services in four major functional areas: 1) the Public Administrator is required by law to take charge of the property of persons who have died when no executor or estate administrator exists or is willing or able to act; 2) the Public Guardian acts as conservator of any individuals found to be gravely disabled due to mental disorder pursuant to Welfare and Institutions Code 5000 et seq.; 3) the Public Guardian acts as conservator for cognitively impaired individuals with no available family or third parties who are substantially unable to manage personal or financial affairs or resist fraud or undue influence pursuant to Probate Code Sections 1800 et seq.; and; 4) the Public Guardian serves as Public Representative Payee pursuant to Board Resolution 82-43 for Monterey County residents deemed incapable of managing public entitlement benefits.

SUMMARY OF RECOMMENDATION

Historically, appropriations and revenues for the Public Guardian/Conservator function were divided into two cost centers: 40% funded by Mental Health Realignment Revenues for provision of a Conservatorship program mandated pursuant to Welfare and Institutions Code Section 5000 et seq.; and 60% funded by County General Funds partially offset by various revenue sources. Budget Unit (BU) 416 will contain three cost centers identified as 6120 – Public Administrator, 6130 – Public Conservator (Mental Health Conservatorships), and 6140 – Public Guardian (Probate Conservatorships & Rep-payee service). The budget for FY 2008-09 is recommended at \$819,534 in appropriations and \$300,546 in revenues with a Net County Cost of \$518,988.

	Net Cost	Positions
1. Decrease in Salaries & Benefits due to salary savings for approximately three positions due	\$ (384,472)	-
to reduction of revenues and the corresponding reduction of staffing.		
Increase in Services & Supplies mainly due to the increase in Health Department's overhead costs, postage, and vehicle maintenance.	26,488	-
3. Decrease in anticipated costs applied from Budget Unit 415 (Mental Health Budget) due to offsetting costs already incurred by Budget Unit 415.	91,119	-
4. Decrease in Intergovernmental Revenues due to elimination of Targeted Case Management (TCM) revenue by the Department of Health Care Services.	55,338	-
5. Decrease in Charges for Current Services as a result of projected decrease in estate closures and property values due to soft real estate market.	175,004	-
6. Projected decreases in Revenue from Money and Property due to decrease in pooled investments as a result of the decrease in Charges for Current Services.	110,750	-
7. Decrease in Other Revenue due to the decrease in transportation reimbursement from clients.	49,365	
TOTAL CHANGES	\$ 123,592	-

WORKLOAD INFORMATION

	Projected	Estimated FY
Description	FY 2007-08	2008-09
Open L-P-S Conservatorship cases	110	110
Open Probate Conservatorship cases	130	130
Open Public Administrator - full probates	20	20
Open Public Administrator - summary probates	22	22
Open Public Administrator - small estates	30	30
Open Representative Payee cases	381	381
Open Information Referral	20	20

BUDGET IMPACTS

There is a Net County Cost of \$518,988 for this budget unit. This level of Net County Cost will mean a reduction of staff by approximately three positions. This reduction would require reorganization with remaining resources concentrated on statutorily required activities and elimination of discretionary Public Representative Payee Service.

2007-08 ACCOMPLISHMENTS

- 1. Referrals for Probate Conservatorship services will be assigned in less than 10 working days of the receipt of the referral packet. Completed and ongoing.
- 2. The percentage of Public Guardian clients who are homeless will be less than 1% during FY 2007-08. Completed and ongoing.
- All deputy level staff will complete on-line basic Public Administrator training offered through the California State Association of Public Administrators/Public Guardians/and Public Conservators during FY 2007-08. Completed.

PUBLIC GUARDIAN/ADMINISTRATOR

4. Computer software system will be upgraded to the available windows based system during FY 2007-08. The upgrade will allow for more efficient utilization of case management data system which will greatly reduce or eliminate current duplication of data entry and retrieval processes. Completed.

2008-09 GOALS

- 1. Continue to fully integrate the Public Administrator and Public Guardian functions, develop and implement policy and procedures, cross train deputy level staff to increase capacity and create efficiencies.
- 2. Identify and implement changes in practice as required by the Omnibus Conservatorship Reformation Act of 2006.
- 3. All deputy level staff will receive training and certification of competence from the California State Association of Public Administrators/Public Guardians/Public Conservators in accordance with applicable sections of the Omnibus Conservatorship Reformation Act of 2006 and the California Probate Code.
- 4. Ensure that the percentage of Public Guardian clients who are homeless will be less than 1%.
- 5. Fully implement computer software electronic case management.

PENDING ISSUES

- 1. Request for Board approval to increase Net County Cost by \$433,015. The main reason for request is to prevent layoffs. Public Guardian/Public Administrator is anticipating loss of unstable revenues in FY 2008-09. The main revenue source of this budget derives from decedent estate/conservator fees. This revenue is greatly dependent on real estate market. The current softness in the real estate market is affecting Monterey County home sales and will greatly affect revenues in the coming fiscal year. Another factor to consider is the unusual revenue generated in FY 2006-07. Real estate market was at its peak in FY 2006-07 that multiple cases closed during this fiscal year that resulted in significant and unusual increase in revenues. With the estimated level of workload, this budget unit cannot afford to lose any position, as this will greatly affect the delivery of vital services offered to the public.
- 2. Services to conserved Mental Health clients are mandated according to Welfare and Institutions Code. Historically, Mental Health and the Public Guardian functions were combined in one budget unit and the Net County Cost was also combined. As of FY 2006-07 Public Guardian and Mental Health functions were split into the two budget units of 416 (Public Guardian/Administrator) and 415 (Mental Health). After the clear delineation of duties and expenditures in the two separate budget units; negotiations for use of realignment revenue to cover services provided to conserve Mental Health clients is under way. Impacts to both budget units are being considered.
- 3. The County will experience a significant reduction of Federal, State and/or program revenue supporting the Public Guardian Program. To support continuity of services and provide time to assess current and future financial and service level impacts, the Recommended Budget includes discretionary funding to sustain this program operation through the first quarter of FY 2008-09. This funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on Countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from local, Federal, and State activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this program's funding issue.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

Budget Unit: 416

Unit Title: Public Guardian/Administrator

<69,655>

613,402

12.00

<440,372>

242,685

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 NUMBER CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT AMOUNT PERSONNEL: Account Clerk 80J21 1.00 32,692 1.00 35,888 1.00 35,888 Accountant II 20B11 1.00 48,133 1.00 55,114 1.00 55,114 34H34 397,325 397,325 Deputy Pub Adm/Grdn/Consvtr II 7.00 406,168 7.00 7.00 14G02 49,321 Management Analyst I 1.00 1.00 54,610 1.00 54,610 Office Assistant II 80E21 1.00 36,651 1.00 35,620 1.00 35,620 1.00 Public Admin/Grdn/Conservator 34H81 91,580 1.00 104,500 1.00 104,500 SALARIES AND PERSONNEL SUBTOTAL 12.00 664,545 12.00 683,057 12.00 683,057 SALARY ADJUSTMENTS: Salary Savings <70,751> <441,468> Pay Differentials 987 1,096 1,096 Standby Pay

12.00

987

665,532

12.00

SALARY ADJUSTMENTS SUBTOTAL

SALARIES AND PERSONNEL TOTAL

ALCOHOL AND DRUG PROGRAMS

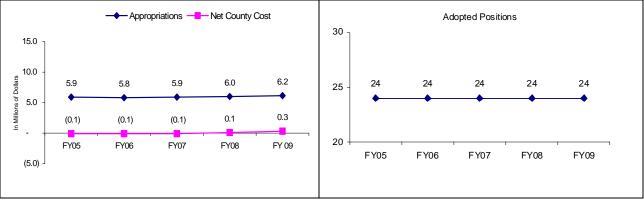
Budget Unit 417

FISCAL SUMMARY

FISCAL SUMMARY	2007-08				2008-09					
	Ado	opted Budget	С	urrent Year Estimate		Request	R	ecommend	C	commended hange from 7-08 Adopted
Appropriations Salaries & Benefits Services & Supplies Fixed Assets	\$	1,750,932 4,949,806	\$	1,582,696 5,162,287	\$	1,630,614 5,291,946	\$	1,630,614 5,183,115	\$	(120,318) 233,309
Other Charges Intra Fund Transfers Other Financing Uses		23,778 (686,898)		1,227 (686,898) 22,561		1,227 (686,898) 22,551		1,227 (686,898) 22,551		(22,551) - 22,551
TOTAL APPROPRIATIONS	\$	6,037,618	\$	6,081,873	\$	6,259,440	\$	6,150,609	\$	112,991
Revenues Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	_	\$	_
Intergovernmental Revenues	Ψ	5,197,752	Ψ	5,668,988	Ψ	4,873,661	Ψ	4,873,661	Ψ	(324,091)
Charges, Current Services		111,966		139,346		183,564		183,564		71,598
Fines, Forfeitures, Penalties		649,766		211,788		767,139		767,139		117,373
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	5,959,484	\$	6,020,122	\$	5,824,364	\$	5,824,364	\$	(135,120)
NET COUNTY COST	\$	78,134	\$	61,751	\$	435,076	\$	326,245	\$	248,111
POSITION SUMMARY									Rec	ommended
		Adopted <u>Budget</u>	C	Current Year <u>Estimate</u>	_	<u>Request</u>	Red	commend	Ch	ange from -08 Adopted
Total Positions		24.00		24.00		24.00		24.00		0.00

Total Positions		Adopted Budget 24.00	Current Year <u>Estimate</u> 24.00	Request 24.00	Recommend 24.00	Change from 2007-08 Adopted 0.00
Position Count Changes		Positions Change	Net Positions Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	24.00	0.00	0.00	0.00	0.00	24.00
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	0.00
Total Positions	24.00	0.00	0.00	0.00	0.00	24.00





ALCOHOL AND DRUG PROGRAMS

BUDGET UNIT DESCRIPTION

Alcohol and Drug Programs provide a range of prevention and recovery services through contracts with non-profit agencies and in collaboration with County Probation, Department of Social and Employment Services, Consolidated Trial Courts, Public Defender, District Attorney, and State Parole offices. Non-profit agencies providing services include: Community Human Services, Door to Hope, Sun Street Centers, Sunrise House, and Valley Health Associates. Services provided include: residential, transitional, perinatal residential, perinatal outpatient, prevention, prevention-early intervention, adult and adolescent outpatient, narcotic replacement, drinking driver programs, drug court, Proposition 36, and drug diversion Penal Code (PC) 1000.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 budget is recommended at an appropriation level of \$6,150,609 and a revenue level of \$5,824,364 resulting in a Net County Cost of \$326,245. The State grant funds provided to the Alcohol and Drug Programs (AOD) require a 10% County match on funds not used to attract Federal Drug Medi-Cal. Statham Alcohol Program revenues, County General Fund, and the Countywide Cost Allocation Plan, which apply to the Alcohol and Drug Programs, are utilized to meet the minimal match requirement.

		Net Cost	<u>Positions</u>
1.	Net decrease in Salaries & Benefits due to increase in salary savings under Safe and Drug	(120,318)	-
	Free Schools grant and decision not to fill Social Worker III position to achieve lower		
	costs in the Proposition 36 program.		
2.	Net increase in Services & Supplies due to increased costs of Health Department overhead,	233,309	-
	telecommunication services, increases to treatment contracts, and changes in accounting		
	policy.		
3.	Decrease in Intergovernmental Revenues due to lower Proposition 36 and Offender	324,091	-
	Treatment Program fund availability, reduction in Drug Medi-Cal rates and cuts in State		
	General Funds not used to attract Federal Drug Medi-Cal.		
4.	Increase in Charges for Current Services due to expected higher revenue received from	(71,598)	-
	Driving Under the Influence offender fees.		
5.	Increase in Fines, Forfeitures, and Penalties due to reduction of revenue in other areas.	(117,373)	_
	TOTAL CHANGES	\$ 248,111	_

WORKLOAD INFORMATION

				Percent
				Change
	Actual	Estimated	Projected	from
MODALITY	FY 2006-07	FY 2007-08	FY 2008-09	FY 2006-07
Methadone Maintenance Dosing	49,825	52,016	52,016	4%
Narcotic Treatment Program Counseling	24,338	23,976	23,976	-1%
Outpatient Drug Free	9,837	22,875	22,875	133%
Residential Bed Days	54,521	51,774	51,774	-5%

BUDGET IMPACTS

The Department phased out the Safe and Drug Free Schools grant during FY 2007-08 and the revenue levels reflect that decrease under Salaries and Benefits as salary savings. In addition, the Department also identified a second position under the Proposition 36 program as salary savings due to reductions in funding in this program. Accordingly, revenues for the Proposition 36 program have also been reduced. Finally, current charges are anticipated to increase as reflected in revenue collection patterns observed during FY 2006-07 and FY 2007-08.

2007-08 ACCOMPLISHMENTS

- 1. Continue to identify Mental Health Service Act opportunities in prevention and early intervention, as well as workforce, education, and training funds that will increase services for Alcohol and Drug clients with co-occurring mental health and substance abuse problems. Ongoing.
- Assure that any California Health Care reform includes funding for the treatment and prevention of alcohol and drug addiction. Ongoing.
- Work with local and statewide agencies in finding effective interventions to mitigate the deleterious health, safety and economic consequences of methamphetamine use. Ongoing.

ALCOHOL AND DRUG PROGRAMS

2008-09 GOALS

- 1. Integrate alcohol, drug, and mental health services with physical health care to reduce the social, legal, and health consequences of substance abuse.
- Fully fund Proposition 36 assessment, supervision, and treatment services in coordination with Superior Court and other justice partners.
- 3. Identify substance abuse prevention, early intervention, and treatment opportunities to reduce violence in Monterey County.

PENDING ISSUES

The County will experience a significant reduction of Federal, State and/or program revenue supporting the substance abuse prevention and treatment program. To support continuity of services and provide time to assess current and future financial and service level impacts, the Recommended Budget includes discretionary funding to sustain this program operation through the first quarter of FY 2008-09. This funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on Countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from local, Federal, and State activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this program's funding issue.

In addition, the proposed State reduction in Proposition 36 funds will impact Monterey County alcohol and drug treatment programs by reducing the number of clients treated in substance abuse programs by 165. Similarly, the Probation Department will also be impacted through the increased number of probationers per probation officer by 27, and through the increasing probability of more drug-related offenses. Methamphetamine abuse and gang violence continue to plague our Monterey County communities. Substance abuse prevention and treatment has been shown to be effective methods for intervening in methamphetamine abuse and gang violence. The Health Department supports proactive efforts in renewing and increasing the Proposition 36 funding.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 417

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Alcohol and Drug Programs ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Accountant III 20B12 1.00 60,835 1.00 66,448 1.00 66,448

Behavioral Health Program Manager	14K32	1.00	83,470				
Behavioral Hlth Prog Mangr II	14K41			1.00	104,430	1.00	104,430
Contract Physician	54B12	1.00	90,740	1.00	90,740	1.00	90,740
Departmental Information Systems Coordinator	43J05	1.00	54,809	1.00	60,118	1.00	60,118
Management Analyst II	14C30	1.00	60,279	1.00	80,162	1.00	80,162
Office Assistant II	80E21	1.00	36,651	1.00	38,123	1.00	38,123
Patient Account Representative II	80M02	1.00	44,206	1.00	46,110	1.00	46,110
Patient Services Representative II	80L02	3.00	110,319	3.00	102,165	3.00	102,165
Psychiatric Social Worker II	60B21	8.00	481,069	8.00	473,345	8.00	473,345
Senior Account Clerk	80J22	1.00	44,037	1.00	46,045	1.00	46,045
Senior Psychiatric Social Worker	60B25	1.00	67,349	1.00	80,158	1.00	80,158
Social Worker III	60C22	2.00	104,329	2.00	113,089	2.00	113,089
Supervising Patient Services Representative	80L04	2.00	111,660	2.00	110,859	2.00	110,859
SALARIES AND PERSONNEL SUBTOTAL	ı	24.00	1,349,753	24.00	1,411,792	24.00	1,411,792
SALARY ADJUSTMENTS:							
Salary Savings			<171,974>		<278,260>		<278,260>
Pay Differentials			20,268		23,093		23,093
SALARY ADJUSTMENTS SUBTOTAL	ı		<151,706>		<255,167>		<255,167>
SALARIES AND PERSONNEL TOTAL	ı	24.00	1,198,047	24.00	1,156,625	24.00	1,156,625
SUMMARY OF PERSONNEL CHANGES:							
Behavioral Health Program Manager	14K32	1.00	83,470				
Behavioral Hlth Prog Mangr II	14K41			1.00	104,430	1.00	104,430
SUMMARY OF PERSONNEL CHANGES TOTAL	ı	1.00	83,470	1.00	104,430	1.00	104,430

<u>CONTRIBUTIONS – OTHER AGENCIES</u>

Budget Unit 420

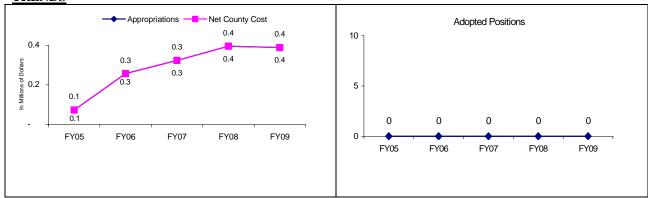
FISCAL SUMMARY

		2007	-08		 200	8-09		_	
	Ador	oted Budget		rrent Year Estimate	<u>Request</u>	<u>Re</u>	ecommend	Ch	ommended ange from 08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		-		-	-		-		-
Fixed Assets		-		-	-		-		-
Other Charges		395,440		395,440	388,100		388,644		(6,796)
Intra Fund Transfers		-		-	-		-		-
Other Financing Uses		-		-	-		-		-
TOTAL APPROPRIATIONS	\$	395,440	\$	395,440	\$ 388,100	\$	388,644	\$	(6,796)
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	_		-		-
Charges, Current Services		-		-	_		-		-
Fines, Forfeitures, Penalties		-		-	-		_		-
Taxes		-		-	_		-		-
Revenue from Money & Property		-		-	-		_		-
Other Financing Sources		-		_	_		_		_
Other Revenue		-		-	_		_		-
TOTAL REVENUES	\$	-	\$	-	\$ -	\$	-	\$	-
NET COUNTY COST	\$	395,440	\$	395,440	\$ 388,100	\$	388,644	\$	(6,796)

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



CONTRIBUTIONS – OTHER AGENCIES

BUDGET UNIT DESCRIPTION

This budget unit is used to identify and isolate contributions to the following governmental agencies:

Monterey Bay Unified Air Pollution Control District: controls and monitors polluted discharge into the air. This contribution is calculated based on \$.23/capita of the unincorporated areas of the County (\$25,600).

Association of Monterey Bay Area Governments (AMBAG): conducts area-wide planning and provides a forum for discussion on matters of mutual concern to its members. This Association provides a clearinghouse review of Federal and State project applications from within the counties of Monterey, Santa Cruz and San Benito. This contribution is calculated based on population and assessed valuation of the unincorporated areas of the County (\$34,644).

The Pajaro River Watershed Flood Prevention Authority was created by California State legislation in 1999. It is responsible for identification, evaluation, funding, and implementation of environmentally sound flood prevention and control strategies in the Pajaro River Watershed on an intergovernmental, cooperative basis. Its responsibility is a four-county effort with various agencies from Monterey, Santa Clara, Santa Cruz and San Benito. Regional Analysis & Planning Services, Inc. (RAPS), a non-profit corporation chartered by AMBAG, provides the administration of the project. The County's contribution helps fund the AMBAG staff and legal costs. This cost is divided amongst eight participating agencies (\$8,400).

The Local Agency Formation Commission (LAFCO) is a State-mandated agency responsible for encouraging the orderly and logical formation of local government agencies, preserving agricultural and open space land, and discouraging urban sprawl in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. This contribution is derived based on the representation on the governing commission of LAFCO. Referenced in the Cortese-Knox-Hertzberg Local Government Reorganization Act, Section 56381 (b)(1), "In counties in which there is city and independent special district representation on the commission, the county, cities, and independent special districts shall each provide a one-third share of the commission's operational costs" (\$315,000).

Fishnet 4C is a coalition of Central Coast counties collaborating on a regional effort to address salmon and steelhead habitat concerns. Participants work together to improve water quality and riparian habitat through policy and legislative efforts, education and communication (\$5,000).

SUMMARY OF RECOMMENDATION

The proposed budget of \$388,644 is a decrease of \$6,796. The decrease is due to lower than anticipated dues and fees in FY 2007-08 that were used to project costs for FY 2008-09.

		Net Cost	Positions
1. Add Fishnet 4C contribution.	\$	5,000	
2. Reduction due to lower than expected dues and fees in prior year.		(11,796)	-
	TOTAL CHANGES \$	(6,796)	-

PENDING ISSUES

This budget is population-driven for AMBAG and Monterey Regional Air Pollution Control District, and is dependent upon the final approved budget for LAFCO. This budget may require adjustment at mid-year should the contributions change due to population or budget increases or decreases.

THERE ARE NO POLICY CONSIDERATIONS.

COUNTY DISPOSAL SITES

Budget Unit 425

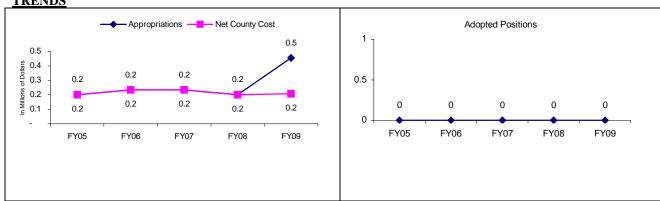
FISCAL SUMMARY

	2007-08					200		-		
	Adop	ted Budget		rrent Year Estimate		<u>Request</u>	Re	ecommend	C	commended hange from 7-08 Adopted
Appropriations	Φ.		Φ.		Φ.		Φ.		Φ.	
Salaries & Benefits	\$	100.055	\$	-	\$	205.040	\$	-	\$	255.002
Services & Supplies		199,855		126,165		305,848		455,848		255,993
Fixed Assets		-		-		-		-		-
Other Charges		145		53		145		145		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		-								
TOTAL APPROPRIATIONS	\$	200,000	\$	126,218	\$	305,993	\$	455,993	\$	255,993
Revenues	Ф		Φ.		Φ.		Ф		Ф	
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		150,000		150,000
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		375		375		375		375		-
Other Financing Sources		-		-		-		97,000		97,000
Other Revenue						_				
TOTAL REVENUES	\$	375	\$	375	\$	375	\$	247,375	\$	247,000
NET COUNTY COST	\$	199,625	\$	125,843	\$	305,618	\$	208,618	\$	8,993

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



COUNTY DISPOSAL SITES

BUDGET UNIT DESCRIPTION

The County Disposal Site Program provides for the administration and monitoring of two transfer stations and ten closed landfill disposal sites. This program is administered by the County's Public Works Department. It provides for consulting and engineering contracts to comply with mandated Federal and State requirements regarding the monitoring of groundwater and air quality, which may be affected by possible landfill contamination.

SUMMARY OF RECOMMENDATION

The Recommended Budget is for a total of \$455,993. This includes \$208,993 in expenditures for the administration and engineering of the ten closed disposal sites in order to remain in compliance with both Federal and State regulations. This includes issuing contracts for monitoring at three of the closed disposal sites to provide for the early detection of possible public health hazards. The budget also provides for the State mandated reports of Waste Discharge and depending upon the results of the reports, additional cover material for the San Antonio Disposal site.

In addition to the above, the budget includes provisions for constructing a recycling center in Big Sur in response to the closure of a site on State property. A State grant of \$150,000, with a matching County contribution of \$97,000, will fund the project at a total cost of \$247,000. This is a one-time cost to be realized in Fiscal Year (FY) 2008-09. The summary of changes is as follows:

	Net Cost	<u>Positions</u>
1. Increase in Services & Supplies for Other Charges.	\$ 8,993	-
2. Increase in Services & Supplies for the Big Sur Recycling Center.	247,000	-
3. Other Financing Sources.	(97,000)	
4. Increase in Intergovernmental Revenues (State Grant) for the Big Sur Recycling Center.	(150,000)	
TOTAL CHANGES	\$ 8,993	-

WORKLOAD INFORMATION

The workload is distributed among Public Works Department administrative and engineering personnel. The administrative workload consists of: creating and monitoring budgets, initiating professional service agreements, working with contractors to ensure compliance with State regulations, issuing purchase orders, defining scopes of services and reviewing reports. The engineering workload consists of identifying deficiencies in landfill cover material, road crew repairs, and maintenance of the solid waste transfer stations located in Bradley and San Ardo.

BUDGET IMPACTS

The County's Disposal Site Program receives no funding from the State, and will not be directly impacted by the State Budget. However, the State Water Resources Control Board and other agencies may increase their permit fees to cover funding shortfalls within their budgets. The Big Sur Recycling Project has received a \$97,000 matching contribution from the County. The matching contribution allows the County to receive a State grant of \$150,000 which provides sufficient funding to complete the project.

2007-08 ACCOMPLISHMENTS

- 1. Completed Annual Reports of Waste Discharge.
- 2. Ensured landfills were in compliance with Federal and State regulations.

2008-09 GOALS

- 1. Complete Annual Reports of Waste Discharge.
- 2. Monitor and ensure all closed landfills are in compliance with Federal and State regulations.
- 3. Construct the Big Sur Recycling Center.

PENDING ISSUES

This budget unit faces the following pending issues, which individually or collectively may require additional funding in order to meet Federal and State requirements:

- Proposed State Water Quality Control Board Waste Discharge Requirements may impose fees on the ten closed landfills.
- There may be a requirement for new monitoring wells.
- Additional cover requirements at the Lake San Antonio disposal site.

THERE ARE NO POLICY CONSIDERATIONS.

MEDICAL CARE SERVICES

Budget Unit 430

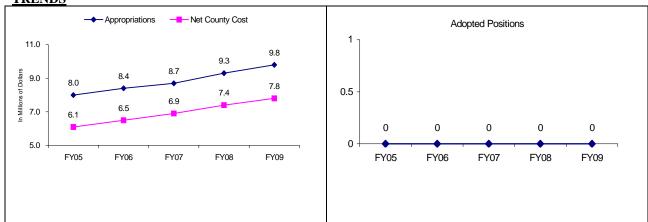
FISCAL SUMMARY

		2007			200)	-			
									Re	ecommended
			C	urrent Year					C	hange from
	Ado	pted Budget		Estimate		Request	R	ecommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		2,688,298		2,559,228		2,500,000		2,500,000		(188,298)
Fixed Assets		-		-						-
Other Charges		6,616,771		6,616,771		167,207		167,207		(6,449,564)
Intra Fund Transfers		-								-
Other Financing Uses			_			7,087,707	_	7,087,707		7,087,707
TOTAL APPROPRIATIONS	\$	9,305,069	\$	9,175,999	\$	9,754,914	\$	9,754,914	\$	449,845
Revenues	Φ.		Φ.		Φ.		Φ.		Φ.	
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		1,923,506		1,794,436		1,923,506		1,923,506		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue			_				_	<u>-</u>		
TOTAL REVENUES	\$	1,923,506	\$	1,794,436	\$	1,923,506	\$	1,923,506	\$	-
NET COUNTY COST	\$	7,381,563	\$	7,381,563	\$	7,831,408	\$	7,831,408	\$	449,845

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



MEDICAL CARE SERVICES

BUDGET UNIT DESCRIPTION

Pursuant to Welfare and Institutions Code Section 17000, counties are required to relieve and support all indigent persons lawfully residing in the County, when such persons are not supported and relieved by their relatives, friends or by some other means. Counties are charged with the duty of providing medical care to indigent residents who are not otherwise supported, when medical care is required. Medical care can be provided through contracts or through County-operated facilities. The County's Section 17000 mandate is provided primarily through Natividad Medical Center (NMC) and a network of Health Department Outpatient Clinics.

This budget unit provides a General Fund payment to Natividad Medical Center and the Health Department to cover the cost of indigent medical care. In addition, the State Local Program Realignment that occurred in 1991-92 replaced the Medically Indigent Services Program (MISP) annual allocation of State General Funds with Realignment Trust Funds-Health Account (the addition of the one-half cent sales tax and increased County General Fund revenues attributable to additional Vehicle License Fees designated for health care). This budget unit provides the mechanism by which these realignment revenues are appropriated.

SUMMARY OF RECOMMENDATION

In May of 2004, the Board of Supervisors approved a transfer of several Natividad Medical Center Outpatient Clinics from the hospital to the Health Department. As a part of this transfer, it was agreed that \$3,938,000 of funds previously budgeted for NMC would be allocated to cover the additional Net County Cost in the Primary Health Clinics, Budget Unit (BU) 413. In Fiscal Year (FY) 2006-07, \$1,438,000 was reallocated reducing the Health Clinics transfers to \$2,500,000. FY 2008-09 recommends maintaining the \$2,500,000 allocation to the Primary Health Clinics. The remaining \$7,254,914 is reserved for costs associated with other Medically Indigent Adults (MIA) County expenditures.

BU 430 is financed with \$7,712,712 in Realignment Revenues: \$5,789,206 Vehicle License Fees; \$1,923,506, in Health Realignment Sales Tax, BU 430; and County General Funds required match of \$2,042,202. The County General Fund contribution is to meet the State Maintenance of Effort requirement for indigent health services and utilizes Tobacco Settlement Funds.

	Net Cost	<u>Positions</u>
1. Decrease in Services & Supplies for Medically Indigent Adults (MIA) Clinic Services.	\$ (188,298)	-
2. Decrease in Other Charges to correct for transfers to Other Financing Uses.	(6,449,564)	
3. Increase in Other Financing Uses to account for transfers.	6,200,011	
4. Increase in Other Financing Uses to account for Tobacco Settlement Funds.	887,696	
TOTAL CHANGES	\$ 449,845	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

EMERGENCY SERVICES REIMBURSEMENT (FUND 019)

Budget Unit 435

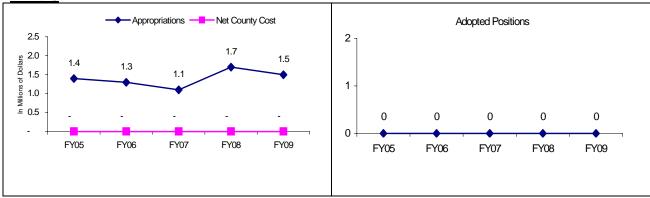
FISCAL SUMMARY

		2007	-08		2008-09					
									R	ecommended
			C	urrent Year					(Change from
	Ado	pted Budget		Estimate		Request	R	ecommend	200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		1,374,721		1,374,721		1,472,966		1,472,966		98,245
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		290,000		290,000		_				(290,000)
TOTAL APPROPRIATIONS	\$	1,664,721	\$	1,664,721	\$	1,472,966	\$	1,472,966	\$	(191,755)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-						-		-
Charges, Current Services		-		-		_		-		-
Fines, Forfeitures, Penalties		888,806		888,806		950,000		950,000		61,194
Taxes		-		-		-		-		-
Revenue from Money & Property		20,000		20,000		20,000		20,000		_
Other Financing Sources				-		-		-		_
Other Revenue						288,806		288,806		288,806
Available Fund Balance		755,915		970,075		620,076		214,160		(541,755)
TOTAL AVAILABLE FINANCING	\$	1,664,721	\$	1,878,881	\$	1,878,882	\$	1,472,966	\$	(191,755)
YEAR-END FUND BALANCE	\$	-	\$	214,160	\$	405,916	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



EMERGENCY SERVICES REIMBURSEMENT (FUND 019)

BUDGET UNIT DESCRIPTION

This budget unit was established at the beginning of 1989 to provide for collection and distribution of fine proceeds authorized by the California State Legislature's adoption of Senate Bill 612. This law provides that counties may levy an assessment of \$4 per \$10 of fines for specified traffic violations. Pursuant to State law, the money in the fund shall be disbursed and utilized in the following manner:

- 1. Up to 10% of the proceeds are available to fund the program's administration.
- 2. The remaining 90% is distributed to physicians and hospitals for patients who do not make payments for emergency medical services and for other emergency medical services as follows:
 - 58% (or 52.2% of total collections) to reimburse physicians for a portion of unreimbursed indigent services/bad debt costs:
 - 25% (or 22.5% of total collections) to reimburse hospitals which provide a disproportionate share of unreimbursed emergency medical care; and
 - 17% (or 15.3% of total collections) to support the Health Department's Emergency Medical Services Division activities.

The distributions from the fund to hospitals and the Health Department are made during the current fiscal year. Distributions of the physician reimbursement are made on a quarterly basis. The balance of revenue is retained in the fund at year-end for payment in the following fiscal year in accordance with Health and Safety Code Div. 2.5.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$1,472,966 is a decrease of \$191,755 from the Fiscal Year (FY) 2007-08 Adopted Budget. Changes to this budget are identified in the table below.

		Net Cost	<u>Positions</u>
1. Decrease in appropriations for provider reimbursements due to change in timing of	\$	(191,755)	-
distributions.			
2. Increase in Fines, Forfeitures, Penalties and Other Revenue.		(350,000)	-
3. Decrease in Available Fund Balance.		541,755	
TOTAL CHANG	GES \$	-	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Budget Unit 436

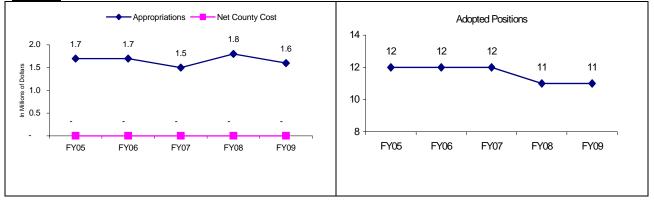
FISCAL SUMMARY

1 IS COLLEGE SOLVENING	2007-08				2008-09					
			C	urrent Year						commended hange from
	Ado	pted Budget		Estimate		Request	R	<u>ecommend</u>	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	932,005	\$	736,290	\$	954,837	\$	954,837	\$	22,832
Services & Supplies		745,910		692,923		692,090		692,090		(53,820)
Fixed Assets		-		-		-		-		-
Other Charges		80,000		80,000		80,000		80,000		-
Intra Fund Transfers		-		(120,000)		(120,000)		(120,000)		(120,000)
Other Financing Uses		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>
TOTAL APPROPRIATIONS	\$	1,757,915	\$	1,389,213	\$	1,606,927	\$	1,606,927	\$	(150,988)
Revenues										
Licenses, Permits, Franchise	\$	1,900	\$	1,900	\$	1,900	\$	1,900	\$	-
Intergovernmental Revenues		55,000		-		_		_		(55,000)
Charges, Current Services		1,525,965		1,387,263		1,186,872		1,604,977		79,012
Fines, Forfeitures, Penalties		-		-		_		_		· -
Taxes		-		-		_		_		-
Revenue from Money & Property		-		-		_		_		-
Other Financing Sources		175,000		-		_		_		(175,000)
Other Revenue		50		50		50		50		_
TOTAL REVENUES	\$	1,757,915	\$	1,389,213	\$	1,188,822	\$	1,606,927	\$	(150,988)
NET COUNTY COST	\$	-	\$	-	\$	418,105	\$	-	\$	-

POSITION SUMMARY

Total Positions		Adopted Budget 11.00	Current Year <u>Estimate</u> 11.00	<u>Request</u> 11.00	Recommend 11.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	11.00	0.00	0.00	0.00	0.00	11.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	11.00	0.00	0.00	0.00	0.00	11.00





BUDGET UNIT DESCRIPTION

The role of the Emergency Medical Services (EMS) Agency is to plan, coordinate, and evaluate the countywide EMS System. This includes maintaining county-wide advance-life support services, contracting for ambulance and pre-hospital care services, monitoring and administering EMS training programs, planning for disaster medical response, and coordinating public information and education. The County's EMS System has over 100 participating agencies. These include ground and air ambulance providers, hospitals, law enforcement and fire agencies, the community colleges, American Red Cross, and the American Heart Association.

In addition, the EMS Agency provides training in various aspects of pre-hospital emergency medical care. The EMS Agency tests, certifies, and accredits First Responders, Emergency Medical Technician (EMT) (Basic), Paramedics, Mobile Intensive Care Nurses, and Early Defibrillation Technicians. This ensures that such training reflects the medical standards for pre-hospital care established by the local medical community.

SUMMARY OF RECOMMENDATION

The EMS budget is recommended at \$1,606,927 a decrease of \$150,988 from the Fiscal Year (FY) 2007-08 Adopted Budget. Revenues are recommended at \$1,606,927 a decrease of \$150,988. The Net County Cost of the budget unit is zero dollars.

The accounting on transfers from the Maddy Fund for the Administrative cost has been changed to be within compliance of GASB 34. The estimated \$120,000 transfer has historically been recorded in a Revenue account but is now reflected as an Inter Fund transfer. The net effect of this change has no impact on the General Fund.

The EMS Council continues to advise the Director of Health and the Board of Supervisors on the utilization of the special tax as well as the one-time funds that were accumulated over the last few years in County Service Area (CSA) 74.

	Net Cost	<u>Positions</u>
1. Increase in Salaries & Benefits due to negotiated increases and associated costs.	\$ 22,832	-
2. Intra Fund Transfer from Fund 019 for administrative costs of Maddy Fund.	(120,000)	-
3. General Liability Insurance decrease.	(18,082)	-
4. Net other Services & Supplies decreases.	(35,738)	-
5. Net decrease in revenue transferred from CSA 74.	150,988	
TOTAL CHANGES	\$ 	-

Emergency Medical Services System Program Budget Plan Fiscal Year 2008-09

Available Financing		Total
Emergency Medical Services - Budget Unit 436		
Licenses/Permits, EMS Training Fees, Grants, Other	\$69,950	
Administrative Services Reimbursement - Fund 019	120,000	\$189,950
CSA 74 Ambulance		
EMS Special Tax	\$1,597,991	
Interest Income	15,000	
Estimated Available Fund Balance	993,517	2,606,508
Total Available Financing		\$2,796,458
Financing Uses		
Emergency Medical Services - Budget Unit 436		
First Responder/EMT Training Program	\$691,197	
Equipment Funding	80,000	
EMS Medical Director	75,000	
EMS Programs	898,755	\$1,744,952
CSA 74 Ambulance		
Countywide Cost Allocation Plan (COWCAP)	\$57,989	
Estimated Available Fund Balance	993,517	1,051,506
Total Available Financing Uses		\$2,796,458

In addition to the Total Available Financing, CSA 74 has a General Reserve of \$166,325.

2007-08 ACCOMPLISHMENTS

- 1. Administratively supported the Medical Advisory Committee, EMS Operation Committee, and the EMS Council. Ongoing.
- 2. Participated in community outreach, special events, and disaster preparedness activities. Ongoing.
- 3. Integrated the findings of the EMS Assessment with the 39 recommendations from the EMS Task Force White Paper and developed a plan of action and milestones to effectively implement those recommendations with the EMS System. Ongoing.
- 4. In accordance with the EMS Assessment, executed a new organization for the EMS Agency that includes new/adjusted staffing, realignment of responsibilities, and prudent resource allocation. Completed.
- 5. Continued service and support in the following areas of the local EMS system: CSA 74 Administration, Communications, Public Information and Education, Quality Assurance, System Management and Development, Training, Ambulance Services, EMS Equipment for First Responders, Disaster Planning, and Special Projects. Ongoing.
- 6. Continued to improve the existing system for the collection and analysis of EMS System data. Ongoing,
- In conjunction with the EMS Council, continued the ongoing review and annual update of the Monterey County EMS Plan. Ongoing.
- 8. Incorporated the Department of Justice's LIVESCAN background program into the certification process for Emergency Medical Technicians (Basic). Partially complete.
- 9. Conducted a comprehensive revision of the Monterey County EMS Policy and Procedure Manual, and develop an EMS Field Manual for pre-hospital care personnel. Ongoing.
- 10. In concert with the EMS Council Task Force, evaluated the response requirements and performance criteria for the EMS system and provided recommendations to the Board of Supervisors for consideration. Ongoing.
- 11. Supported the EMS Director's continuing education programs, distant learning initiatives, trauma care audit, quality improvement and patient care, expanded scope of practices, and other professional enhancements. Ongoing.
- 12. Completed the implementation of the Monterey County Trauma Care System Plan and develop a written service agreement with Santa Clara County's trauma facilities. Ongoing.
- 13. Met with local hospital administrators to evaluate the need for "guidelines" to identify patients to be considered for transfer to facilities of higher capability. Revise the EMS policies and procedures as necessary. Ongoing.
- 14. Continued to engage in medical mutual aid planning with other counties within the region, and the State of California. Ongoing.

2008-09 GOALS

- 1. Administratively support the Medical Advisory Committee, EMS Operation Committee, and the EMS Council.
- 2. Participate in community outreach, special events, and disaster preparedness activities.
- 3. Continue service and support in the following areas of the local EMS system: CSA 74 Administration, Communications, Public Information and Education, Quality Assurance, System Management and Development, Training, Ambulance Services, EMS Equipment for First Responders, Disaster Planning, and Special Projects.
- 4. Continue to improve the existing system for the collection and analysis of EMS System data.
- 5. In conjunction with the EMS Council, continue the ongoing review and annual update of the Monterey County EMS Plan.
- 6. Complete the incorporation of the Department of Justice's LIVESCAN background program into the certification process for Emergency Medical Technicians (Basic).
- 7. Complete the comprehensive revision of the Monterey County EMS Policy and Procedure Manual, and develop an EMS Field Manual for pre-hospital care personnel.
- 8. In concert with the EMS Council Task Force, evaluate the response requirements and performance criteria for the EMS system and provide recommendations to the Board of Supervisors for consideration.

- Support the EMS Director's continuing education programs, distant learning initiatives, trauma care audit, quality improvement and patient care, expanded scope of practices, and other professional requirements.
- 10. Complete the implementation of the Monterey County Trauma Care System Plan and develop a written service agreement with Santa Clara County's trauma facilities.
- 11. Meet with local hospital administrators to evaluate the need for "guidelines" to identify patients to be considered for transfer to facilities of higher capability. Revise the EMS policies and procedures as necessary.
- 12. Continue to engage in medical mutual aid planning with other counties within the region, and the State of California.
- 13. Establish an ambulance strike team for mutual aid that includes a Deployable Ambulance Support Unit (DASU).
- 14. Expand the County's Cardiopulmonary Resuscitation (CPR) Program with the goal of having twenty percent of the population CPR certified.
- 15. Develop an Elderly Injury Prevention Program that will reduce home injuries by fifteen percent.
- 16. Manage the County's Medical Marijuana Identification Card Program.

PENDING ISSUES

- 1. The EMS Council may recommend changes to the EMS system that may impact EMS expenditures.
- 2. EMS is currently involved in developing a new emergency ambulance contract through the County's Request for Proposals (RFP) process. This new contract may or may not have direct impact on EMS expenditures and resources.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 436

Unit Title: Emergency Medical Services Sys

		ADOPTED 2007-		REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Data Entry Operator II	80G21	1.00	59,643	1.00	59,643	1.00	59,643	
EMS Analyst	50B12	2.00	167,998	2.00	139,000	2.00	139,000	
EMS Director	14K64	1.00	96,212	1.00	116,268	1.00	116,268	
EMS Instructor	50B01	3.00	126,884	3.00	126,884	3.00	126,884	
Management Analyst III	14C31	1.00	71,500	1.00	89,560	1.00	89,560	
Principal Office Assistant	80E80	2.00	72,300	2.00	93,000	2.00	93,000	
Secretary	80A31	1.00	44,479	1.00	45,000	1.00	45,000	
SALARIES AND PERSONNEL SUBTOTA	AL	11.00	639,016	11.00	669,355	11.00	669,355	
SALARY ADJUSTMENTS:								
Pay Differentials								
SALARY ADJUSTMENTS SUBTOTA	AL							
SALARIES AND PERSONNEL TOTAL	AL	11.00	639,016	11.00	669,355	11.00	669,355	

(THIS PAGE INTENTIONALLY LEFT BLANK)

CHILDREN'S MEDICAL SERVICES

Budget Unit 440

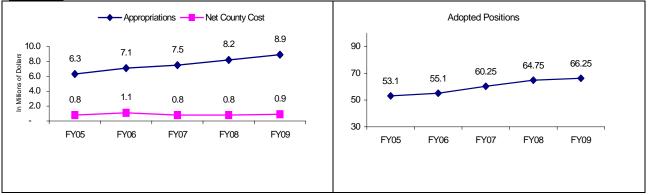
FISCAL SUMMARY

		2007	-08		200				
				_				Re	ecommended
			C	urrent Year				Change from	
	Ado	pted Budget		Estimate	Request	R	ecommend	200	7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	5,755,986	\$	5,671,090	\$ 6,404,999	\$	6,369,999	\$	614,013
Services & Supplies		1,443,632		1,495,245	1,499,240		1,499,240		55,608
Fixed Assets		-		-	23,000		23,000		23,000
Other Charges		1,030,000		1,030,000	1,030,000		1,030,000		-
Intra Fund Transfers		(59,500)		(71,950)	(63,730)		(63,730)		(4,230)
Other Financing Uses		_			 				-
TOTAL APPROPRIATIONS	\$	8,170,118	\$	8,124,385	\$ 8,893,509	\$	8,858,509	\$	688,391
Revenues									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		7,317,376		7,271,643	7,902,466		7,902,466		585,090
Charges, Current Services		46,500		46,500	40,500		40,500		(6,000)
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		<u>-</u>		<u>-</u>	 <u>-</u>		_		<u>-</u>
TOTAL REVENUES	\$	7,363,876	\$	7,318,143	\$ 7,942,966	\$	7,942,966	\$	579,090
NET COUNTY COST	\$	806,242	\$	806,242	\$ 950,543	\$	915,543	\$	109,301

POSITION SUMMARY

		A domtod	Current Year			Recommended
		Adopted		-		Change from
		<u>Budget</u>	<u>Estimate</u>	Request	Recommend	2007-08 Adopted
Total Positions		64.75	66.25	66.25	66.25	1.50
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	64.75	1.50	0.00	0.00	0.00	66.25
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	0.00
Total Positions	64.75	1.50	0.00	0.00	0.00	66.25

TRENDS



CHILDREN'S MEDICAL SERVICES

BUDGET UNIT DESCRIPTION

Children's Medical Services of the Community Health Division provides services to improve the health status and reduce health disparities among all children in Monterey County. These services assist communities in adopting policies conducive to good health and assure access to preventive health screening, case management, and medical care services.

California Children's Services (CCS) and the Child Health and Disability Prevention (CHDP) Program are State-mandated programs. CCS provides medical case management and treatment authorization for a variety of medical conditions in children up to age 21 who meet medical, financial, and residential eligibility criteria. The program funds specialized treatment for eligible medical conditions based on criteria approved by the State legislature, and treatment services are delivered through a network of State-approved physicians and hospitals. CCS is a direct provider of physical and occupational therapy for children with certain orthopedic and neurological problems.

Child Health and Disability Prevention (CHDP) provides no-cost health and dental check-ups for Medi-Cal eligible children up to age 21 and for children under 200% of the poverty level up to age 19. Public Health Nurses (PHNs) provide training and technical assistance to CHDP-enrolled providers and assure that follow-up occurs when the need for further screening or treatment is identified during the CHDP exam. CHDP Foster Care PHNs work in conjunction with the Child and Family Services Division of the Department of Social and Employment Services (DSES) to assure health care for children in foster care.

The Childhood Lead Poisoning Prevention Program (CLPPP) goals are educating medical providers of their role in detecting and preventing lead poisoning in children, improving lead poisoning detection by assuring that all at-risk children receive blood lead screening tests, assuring case management of lead-poisoned children, and maintaining a surveillance system that enables the collection, analysis and dissemination of information on childhood lead poisoning that can be used for program planning, evaluation and epidemiology.

SUMMARY OF RECOMMENDATION

The Children's Medical Services budget for Fiscal Year (FY) 2008-09 recommends appropriations at \$8,858,509, an increase of \$688,391 from the FY 2007-08 Adopted Budget. Revenues are recommended at \$7,942,966, an increase of \$579,090. These changes result in a total Net County Cost for FY 2008-09 of \$915,543, an increase of \$109,301 from the FY 2007-08 Adopted Budget. Following are the major changes:

		Net Cost	Positions
1	. Increased FY 2007-08 J, H, K, & X employee negotiated salaries, differential pay, and	\$ 204,542	
	related Public Employees Retirement System (PERS) and Social Security.		
2	. Salaries & Benefits change for: deleted 1.0 FTE Office Assistant III; added .50 FTE Physical	203,592	1.50
	Therapist-PHC, 1.0 FTE Principal Office Assistant, and 1.0 FTE Public Health Nutritionist		
	II; reallocated 1.0 FTE Accounting Technician to 1.0 FTE Office Assistant III.		
3	. Increased employee retention creating reduced salary savings.	150,000	
4	. Increase in Flex Benefits, and other benefit increases and decreases.	55,879	
5	. Increase in Rental of Bldgs; decreases in Equip & Furnishings, Rental of Disability	55,608	
	Prevention Equip, Other Prof & Special Services, Other Spec Dept Expenses; and other		
	increases and decreases.		
6	. Purchase of CLPPP lead testing machine, offset by increased CLPPP grant funding.	23,000	
7	. Increase in Intra Fund Transfers for foster care nursing reimbursement.	(4,230)	
8	. Increase in CHDP and Early Periodic Screening, Diagnosis and Treatment (EPSDT), offset of	(195,010)	
	increased positions.		
9	. Increase in CCS revenue, offset for increased positions.	(269,570)	
10	. Increase in CLPPP, Maternal and Child Health (MCH) revenue, offset for increased	(120,510)	
	subcontract with Environmental Health and purchase of Lead Testing Machine.		
11	. Decrease in Charges for Current Services.	6,000	
	TOTAL CHANGES	\$ 109,301	1.50

CHILDREN'S MEDICAL SERVICES

WORKLOAD INFORMATION

		Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Projected <u>2008-09</u>
CCS:	Referrals Reviewed for Medical Eligibility	4,641	4,700	4,750
	Referrals Opened for Medical Services	1,296	1,309	1,310
	Annual Eligibility Reviews	1,848	1,850	1,850
CHDP:	Review Preventive Health Screens	15,450	15,000	15,000
	Patient Tracking for Follow-up Treatment	3,561	3,200	3,200
	Provider Groups Enrolled	32	33	33
	Santa Cruz Providers serving North County (Quality Assurance/Technical Assistance)	13	13	13
CLPPP:	Lead affected children receiving case management services	72	72	72

BUDGET IMPACTS

The most significant impacts to the requested FY 2008-09 budget are the negotiated Salaries and Benefits increases, and budgeted salary savings as the budget is experiencing increased employee retention due to the current economic crisis.

2007-08 ACCOMPLISHMENTS

- 1. The number of days from referral to the California Children's Services (CCS) to authorization for services will decrease from the current 74 days. Completed
- 2. The number of children screened for obesity risk factors during preventive Child Health and Disability Prevention (CHDP) will increase from the current 10%. Completed
- 3. Fully integrate dietitian services into the case management of CCS diabetic children age 0 to 21. Completed

2008-09 GOALS

- Increase the number of Child Health Disability Prevention (CHDP) eligible children receiving a CHDP health assessment to 60%.
- 2. Fully implement the California Children's Services (CCS) transition component into case management to assure children between the ages of 18 and 21 are prepared to move from pediatric to adult health care services.
- 3. Fully implement the CCS Pediatric Palliative Care Medi-Cal Waiver program in Monterey County.

PENDING ISSUES

Children's Medical Services may face a significant cost increase due to increased California Children's Services (CCS) Diagnostic, Treatment and Therapy (DT&T) costs. Should this occur, the County will be required to allocate additional funding to cover the FY 2008-09 excess expenditures in FY 2009-10 for the County's DT&T required maintenance of effort (MOE) expenditures to support the program.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

Budget Unit: 440

Children's Medical Services

Unit Title:

FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT CLASSIFICATION/DESCRIPTION CODE PERSONNEL: Accounting Technician 80J30 1.00 48,755 CA Children Services Case Worker II 7.00 332,749 7.00 332,749 25G21 7.00 312,900 CA Children Services Case Worker III 25G30 50,407 1.00 52,891 52,891 1.00 1.00 Community Service Aide III 60P22 2.00 71,914 2.00 66,286 2.00 66,286 Contract Physician 54B12 118,552 .75 118.552 .75 .75 118.552 Health Education Assistant 50K19 2.00 105,156 2.00 111.961 2.00 111.961 Health Education Clinic Assistant 52E01 1.00 48.567 1.00 50,073 1.00 50,073 Occupational Therapist - Phys. Hand. Children 50F23 5.00 444,988 5.00 467,969 5.00 467,969 Office Assistant II 80E21 9.00 272,237 9.00 299,000 9.00 299,000 80E22 110,254 Office Assistant III 3.00 3.00 111,628 3.00 111,628 Patient Account Representative II 80M02 2.00 88,618 2.00 90,130 2.00 90,130 Physical Therapist - Phys. Hand. Children 524,194 50G23 5.50 6.00 594.714 6.00 594.714 Principal Office Assistant 80E80 1.00 45.884 1.00 45,884 Public Health Nurse II 52E22 11.00 896.480 11.00 930,985 11.00 930,985 Public Health Nurse III 52E23 347.284 338.569 4.00 4.00 338.569 4.00 Public Health Nutritionist II 50L22 .50 33,517 1.50 102.914 1.50 102,914 Public Health Program Manager 14C48 1.00 107,602 1.00 111,906 1.00 111,906 Senior Departmental Info Systems Coordinator 43J09 1.00 74,241 1.00 77,210 1.00 77,210 Senior Therapist - Phys. Hand. Children 50G25 2.00 196,312 2.00 204.164 2.00 204.164 Social Worker V 60C24 1.00 66,129 1.00 72.813 1.00 72.813 Supervising Office Assistant I 80E81 1.00 47,976 51.860 1.00 1.00 51,860 Supervising Public Health Nurse 52E80 2.00 191.006 2.00 198.632 2.00 198,632 Supvg CA Children's Serv Wkr 25G31 51.872 1.00 1.00 59.475 1.00 59.475 Supvg Therapist-Med Ther Prog 50G31 1.00 93.282 1.00 97.012 1.00 97.012 SALARIES AND PERSONNEL SUBTOTAL 64.75 4,302,243 66.25 4,587,377 66.25 4,587,377 SALARY ADJUSTMENTS:

<275,000> <90,000> <125,000> Salary Savings Pay Differentials 55,700 68,380 68,380 SALARY ADJUSTMENTS SUBTOTAL <219,300> <21,620> <56,620> 64.75 SALARIES AND PERSONNEL TOTAL 4.082.943 66.25 4,565,757 66.25 4.530.757

Schedule 9a

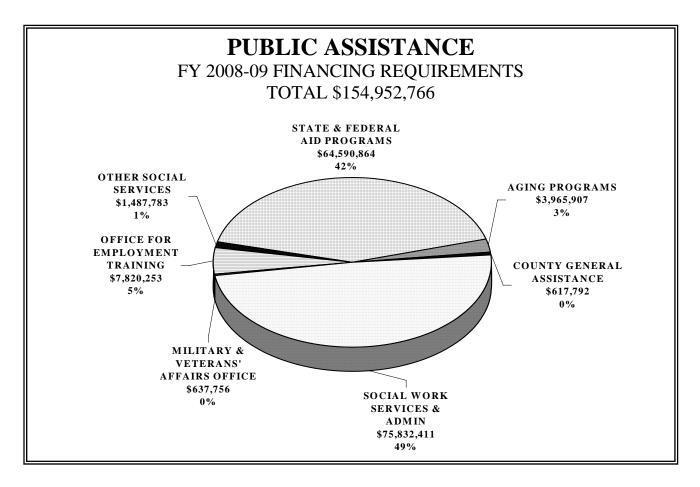
BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 440

Unit Title: Children's Medical Services

		ADOPTED BUDGET 2007-2008		REQUESTED BUDGET 2008-2009		RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SUMMARY OF PERSONNEL CHANGES:							
Accounting Technician	80J30	1.00	48,755				
Physical Therapist - Phys. Hand. Children	50G23	5.50	524,194	6.00	594,714	6.00	594,714
Principal Office Assistant	80E80			1.00	45,884	1.00	45,884
Public Health Nutritionist II	50L22	.50	33,517	1.50	102,914	1.50	102,914
SUMMARY OF PERSONNEL CHANGES TO)TAL	7.00	606,466	8.50	743,512	8.50	743,512
FIXED ASSETS:							
6890 EQUIPMENT					23,000		23,000
XRF MACHINE FOR CLPPP				1.00	23,000	1.00	23,000
FIXED ASSETS TO	OTAL				23,000		23,000

(THIS PAGE INTENTIONALLY LEFT BLANK)



PUBLIC ASSISTANCE

PROGRAM SUMMARY

The Public Assistance functional area is comprised of the Department of Social and Employment Services. There are three main programs: Social Services (DSS), Office for Employment Training (OET), and Military and Veterans' Affairs Office (MVAO).

The Recommended Budget for Fiscal Year (FY) 2008-09 is \$155.0 million, which represents an increase of \$4.3 million or 2.8% over the FY 2007-08 levels. The increase in expenditures is due to adjustments in State and Federal programs and negotiated wage changes. The available financing of \$155 million includes revenues of \$143.6 million and Net County Cost (NCC) of \$11.4 million. The \$11.4 million recommended NCC is an increase of \$1.0 million from FY 2007-08.

Figure 1 displays budgeted expenditures based on the FY 2007-08 Adopted Budget and FY 2008-09 Recommended Budget for the Public Assistance area, and indicates the changes from the prior year.

Figure 1				Cha	inge	from F	Y 2008-09
		(million				ons)	
	Adopted FY 2007-08		Recommended				
			FY	FY 2008-09		nount	Percent
Social Services	\$	141.1	\$	146.5	\$	5.4	3.8%
Office for Employment Training		9.0		7.8		(1.2)	-13.1%
Military & Veterans' Affairs	0.6		0.6			0.0	6.2%
	\$	150.7	\$	155.0	\$	4.3	2.8%

- 1. Dollars are in millions.
- 2. Details may not add due to rounding.

Total recommended positions for Social and Employment Services include 755 for Social Services, 56 for OET and six for MVAO, totaling 817 positions. This is a net decrease of nine positions over the FY 2007-08 Adopted Budget.

COMPARISON OF POSITIONS

		Adopted	Recommended	
		FY 2007-08	FY 2008-09	Change
DSS		753	755	2
OET		67	56	(11)
MVAO		6	6	0
	Total:	826	817	(9)

Board of Supervisors' Goals and Objectives

Assure a sustainable and diversified economy that builds on our local assets.

- Implement the vouchering process for the recently announced Salinas Valley Enterprise Zone when it becomes effective.
- Continue pursuing increased work participation rates in the CalWORKs employment program.

Enhance and improve County services to assure an adequate safety net and quality of life for all County residents.

- Work with California Department of Corrections and Rehabilitation staff to develop a consistent, statewide program of assistance to incarcerated veterans.
- Continue to promote MC-CHOICE Outreach efforts to promote participation by eligible families in Food Stamps and Medi-Cal.
- Continue to work on Monterey County Family and Children's Services' Systems Improvement Plan goals. Focus areas include: promoting foster youth educational success, strengthening caregiver training and support, working to reduce the time it takes to achieve safe family reunification, and recruiting more concurrent foster homes that can adopt children when reunification is not possible.
- Continue to develop and implement strategies to ensure that In-Home Support Services
 (IHSS) cases are processed in compliance with a number of new requirements mandated by
 the IHSS Plus Medicaid Waiver and in compliance with mandated timeframes for
 applications and annual re-determinations.

SOCIAL SERVICES PROGRAMS

Programs and services provided by Social Services encompass five functions: Social Work Services and Administration, State and Federal Aid, County General Assistance, Other Social Services, and Aging. Social Services includes: delivery of social work services to meet the

needs of children, families, indigents, senior citizens, and disabled individuals; disbursement of Federal, State, and private grant funds, which include Community Services Block Grant and grants from the California Department of Aging; and Departmental Administration.

Figure 2 compares the FY 2007-08 Adopted Budget and FY 2008-09 Recommended Budget for Social Services programs, and the percent of change from the prior year.

Figure 2	Change from FY 2007-08						
			(million				ons)
	Adopted		Recommended				
	FY 2	2007-08	FY 2008-09		Amount		Percent
Social Work Services & Administration	\$	73.4	\$	75.8	\$	2.4	3.3%
Aging Programs		4.1		4.0		(0.1)	-2.4%
State & Federal Aid Programs		60.7		64.6		3.9	6.4%
General Assistance		0.4		0.6		0.2	50.0%
Other Social Services		2.4		1.5		(0.9)	<u>-37.5%</u>
	\$	141.0	\$	146.5	\$	5.5	3.9%

- 1. Dollars are in millions.
- 2. Detail may not add due to rounding.

These changes in funding are discussed in the following program sections.

ADMINISTRATION

Social Work Services and Administration costs are included in Budget Unit 501. The Recommended Budget of \$75.8 million is an increase of \$2.4 million over the FY 2007-08 Adopted Budget. Revenues increased by \$2.0 million, while NCC increased by \$0.4 million. The recommended changes are due primarily to increased appropriations for negotiated salary and benefit changes and to maintain client services.

PENDING ISSUES

- Child Welfare Services the Governor proposed an 11.4% reduction. If this proposal is enacted, local funding would be reduced by \$885,000. A reduction of this magnitude would severely damage the County's ability to continue pursuing discretionary services to prevent child abuse and neglect. It would also fray the County's capacity to address the impact of child abuse and neglect, and provide abused and neglected children with safe alternatives.
- In-Home Support Services the Governor proposed a 10% reduction. If this proposal is enacted local funding for assessment of needs and eligibility for disabled individuals and frail seniors would be reduced by \$237,000.
- Adult Protective Services the Governor proposed a 10% reduction. If this proposal is enacted, local funding would be reduced by \$113,000 resulting in further erosion of the County's ability to prevent and address elder physical, emotional, and financial abuse.
- Medi-Cal Eligibility the Governor proposed a 2.5% reduction in base funding for Medi-Cal eligibility and is not recommending new funds to address growing Medi-Cal caseload and growth in local costs. These recommendations could result in a local loss of \$1.1 million for determining and maintaining Medi-Cal eligibility.

- Food Stamps Eligibility the Governor proposed a 4% reduction for Food Stamp eligibility determination funding. However, estimated funding for caseload growth would result in net increased funding of \$362,000. It should be noted that with the impact to local cost pressures and growing caseloads, this funding is insufficient to address increased workload.
- CalWORKs Eligibility the Governor proposes several program changes (see Pending Issues for Budget Unit 531 CalWORKs/Temporary Assistance for Need Families (TANF)).
 These program changes would result in many families losing all cash assistance. As a result, the Governor proposes to reduce funding for eligibility determination. The local impact of this assumed caseload decline is \$430,000 in reduced funding to determine CalWORKs eligibility.

STATE AND FEDERAL AID PROGRAMS

State and Federal Aid Programs are recommended at \$64.6 million, an increase of \$3.9 million compared to the FY 2007-08 Adopted Budget. Revenues and available fund balances increased by \$3.2 million, for a NCC increase of \$0.7 million. The increase in financing requirements is due to the projected growth in Out-of-Home Care, CalWORKs/TANF, and IHSS programs. The increase in NCC reflects the County's share of this growth.

GENERAL ASSISTANCE

General Assistance (GA) funding requirements are recommended to increase from \$0.4 million in FY 2007-08 to \$0.6 million in FY 2008-09. This aid category serves an erratic population and is subject to unpredictable changes year to year. Interim Assistance (IA) provides temporary income for individuals who are waiting for Supplemental Security Income (SSI) approval as a secure alternate income for the disabled population.

OTHER SOCIAL SERVICES

Other Social Services programs include administration and funding of community services contracts with providers, administration of funding from the Community Services Block Grant (Fund 008), and administration of the Child Care Planning Council. The program funding requirements are recommended at \$1.5 million representing a \$0.9 million decrease from FY 2007-08. This represents a decrease to the childcare incentive program (C.A.R.E.S.), a decrease in the Community Services Block Grant, and an increase to community services.

AGING PROGRAMS

Aging Programs include administration of the Area Agency on Aging (AAA), the Linkages Program, the Multipurpose Senior Services Program (MSSP), and the administration of IHSS Public Authority (Fund 005). The funding requirements are recommended at \$4.0 million.

OFFICE FOR EMPLOYMENT TRAINING

The Office for Employment Training and the Monterey County Workforce Investment Board (WIB) are divisions of the Department of Social and Employment Services. The 56 member staff is totally funded through the Federal Workforce Investment Act (WIA) and other grant

funds. These programs are subject to detailed regulations by State and Federal agencies. The OET provides for the operation of the Title I-B WIA programs providing employment and training services to Disadvantaged Adults and Youth, as well as Dislocated Workers through the One-Stop Career Center System. Specialized services for the hardest to serve, including the homeless, ex-offenders, court-involved youth, and the disabled, are provided through subcontractors. The WIB, a Council appointed by the Board of Supervisors, provides strategic direction, oversight and fund development. Included in this role is oversight of the One-Stop Career Center System, monitoring of WIA Title I programs, and negotiation of performance standards. Staff support to the WIB and OET are separately managed divisions within the Department of Social and Employment Services.

PENDING ISSUES

Federal reauthorization of the WIA has been pending in Congress for several years. If Congress acts on proposals to reauthorize the Act prior to the end of FY 2007-08, changes in the program's regulatory requirements may affect service levels and the budget. Additionally, the Department of Labor is instituting several changes in methods to assess program performance that alter the focus of service delivery. This change in methodology is called "Common Measures." The new measures focus efforts of the OET on long-term employment outcomes for adults and on graduation and/or long-term employment for youth. They make it much more difficult to serve younger youth and those not actively preparing for a degree or equivalent.

MILITARY AND VETERANS' AFFAIRS OFFICE

The MVAO is a discretionary program that provides assistance with Veterans' Administration claims, discharge upgrades, and access to job counseling and placement services, drug and alcohol recovery programs, and Social Security and Small Business Administration applications. The recommended funding requirements for these programs remain stable at \$0.6 million, including six positions.

PENDING ISSUES

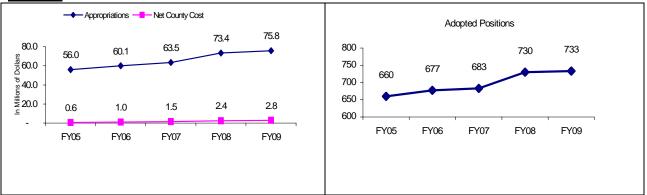
Federal funding for WIA programs continues to be unstable. In FY 2007-08 Federal funding rescissions have reduced resources to serve Monterey County job seekers and businesses by at least \$77,000. While there are some indications that these funding reductions will be offset by a greater share of total funds for California in Federal FY 2008-09 as a result of demographic changes and unemployment challenges in the State, the extent to which this will stabilize local funding is unknown. It should be noted that local costs are increasing due to the Countywide cost allocation plan and inflationary pressures (salaries, benefits, and facilities). Without new grants and/or local revenues, these cost increases will result in decreased service capacity to address workforce development services, economic decline and gang violence.

(THIS PAGE INTENTIONALLY LEFT BLANK)

Budget Unit 501

FISCAL SUMMARY	2007-08				2008-09					
	Adopted Budget		Current Year Estimate		Request		Recommend		Recommended Change from 2007-08 Adopted	
Appropriations Salaries & Benefits Services & Supplies Fixed Assets Other Charges Intra Fund Transfers Other Financing Uses TOTAL APPROPRIATIONS	\$	52,915,985 21,005,392 90,000 263,980 (847,311) - 73,428,046		51,935,650 21,404,487 90,000 257,475 (544,209) - 73,143,403	_	55,882,832 21,982,035 90,000 252,312 (529,426) 77,677,753		54,037,448 21,982,077 90,000 252,312 (529,426) - 75,832,411	\$	1,121,463 976,685 - (11,668) 317,885 - 2,404,365
Revenues Licenses, Permits, Franchise Intergovernmental Revenues Charges, Current Services Fines, Forfeitures, Penalties Taxes Revenue from Money & Property Other Financing Sources Other Revenue TOTAL REVENUES NET COUNTY COST	\$ \$ \$	70,583,727 - - - 430,772 71,014,499 2,413,547	\$ \$ \$	70,417,507 - - - - - 626,696 71,044,203 2,099,200	\$ \$	74,095,976 - - - - 231,515 74,327,491 3,350,262	\$ \$ \$	72,822,304 - - - - 231,515 73,053,819 2,778,592	\$ \$	2,238,577 - - - (199,257) 2,039,320 365,045
POSITION SUMMARY Total Positions		Adopted Budget 730.00		Current Year <u>Estimate</u> 734.00		Request 732.00	R	ecommend 733.00	C	ecommended Change from 07-08 Adopted 3.00

		Adopted	Current Year			Recommended Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		730.00	734.00	732.00	733.00	3.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	730.00	3.00	1.00	0.00	(1.00)	733.00
Unfunded Positions	0.00	0.00	0.00	<u>0.00</u>	0.00	<u>0.00</u>
Total Positions	730.00	3.00	1.00	0.00	(1.00)	733.00



BUDGET UNIT DESCRIPTION

The Department of Social Services administers a variety of benefit payments, employment services, medical assistance, and social work service programs under the general supervision of the California Department of Social Services and the California Department of Health Services. State and Federal governments contribute to the funding of most of these programs under sharing formulas, which vary from program to program. Generally, the State cost reimbursements are capped while most Federal funding, with the exception of the CalWORKs single allocation, is open-ended. The operation of the various programs is subject to detailed regulation by State and Federal agencies, which may impose fiscal or other sanctions for non-compliance. Budget Unit 501 provides for the operation and administration of the following programs:

- COMMUNITY BENEFITS: Food Stamps, Medi-Cal, CalWORKs/Temporary Assistance for Needy Families (TANF)
 Eligibility, Foster Care Eligibility, General Assistance, Quality Control and Fraud Prevention;
- FAMILY AND CHILDREN'S SERVICES: Child Protective Services, Emergency Response, Family Maintenance, Family Reunification, Permanent Foster Care Placement, Adoptions, Foster Family Home Licensing, and Promoting Safe and Stable Families Program;
- AGING AND ADULT SERVICES: In-Home Support Services Assessments, Adult Protective Services, Supplemental Security Income (SSI) Advocacy, Information and Referral, AIDS Case Management, and management and oversight of joint efforts with the Area Agency on Aging (AAA);
- CALWORKS EMPLOYMENT SERVICES: Welfare to Work Services for CalWORKs recipients, oversight of joint efforts with the Community Action Partnership, and Department-wide Staff Development;
- HUMAN RESOURCES: Employee relations, recruitment, retention, payroll, complaint investigations, civil rights compliance and safety; and
- ADMINISTRATION SERVICES: Financial planning, revenue maximization, accounting, statistical reporting, information systems, procurement, records retention, copying and mail distribution center.

The table below displays the projected administrative funding for major program groups within the Department (totals include funding offset by the Countywide Cost Allocation Plan (COWCAP) that is not appropriated).

<u>Program</u>	Projected			
	(Mi	illions)		
Adult Protection & In-Home Care	\$	5.8		
Child Welfare	\$	21.1		
Community Benefits Eligibility	\$	41.6		
Employment Services	\$	11.2		

SUMMARY OF RECOMMENDATION

Appropriations are recommended at \$75,832,411 and revenues are estimated at \$73,053,819. The resulting change in Net County Cost between Fiscal Year (FY) 2007-08 and FY 2008-09 is an increase of \$365,045. Significant changes to this budget unit include:

	Ne	et Cost	Positions
1. Add a net increase of 3.0 positions at a cost of \$363,907 to reflect FY 2007-08 position	\$ 363	3,907	3.00
reallocations and meet various operational needs.			
2. Increase appropriations for negotiated changes in wages and benefits.	75'	7,556	
3. Increase appropriations for Services & Supplies, Other Charges and Intra Fund Transfer to	1,28	2,902	
maintain services to clients and other County departments.			
4. Increase Intergovernmental Revenues and Other Revenues to offset expenditures.	(2,039	9,320)	-
TOTAL CHANGES	\$ 365	5.045	3.00

WORKLOAD INFORMATION

Average Monthly Caseload

-	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
	Actual	Actual	Actual	Estimate	Projected
Food Stamps					
Intake	938	926	1,017	1,185	1,134
Ongoing	5,687	6,017	6,338	6,630	7,025
Medi-Cal					
Intake	2,330	2,521	2,816	2,925	3,021
Ongoing	22,077	23,183	23,575	25,394	27,352
Child Welfare Services					
Emergency Response Assessment	309	247	265	220	250
Emergency Response In-Person	251	312	159	213	242
Family Maintenance	162	154	151	202	218
Family Reunification	183	183	204	179	197
Permanent Placement	306	303	328	296	280
Adult Social Services					
In-Home Supportive Services (IHSS)	2,694	2,809	2,997	3,335	3,735
Adult Protective Services	110	123	111	129	137

2007-08 ACCOMPLISHMENTS

- Continue to enhance Department-wide employee recruitment and retention activities to improve the stability of staffing. Specific focal areas include eligibility workers, social workers and office assistants.
 - <u>Current Status</u>: The Department implemented referral bonuses for several hard to fill classifications to encourage recruitment efforts. Human Resources participated in 6 job fairs at local educational institutions and regional job fairs. Several television ads were produced to promote County employment (these ads are on hold due to financial constraints).
- 2. Accomplish the goals of the Monterey County Family and Children's Services' 2007–2008 System Improvement Plan (SIP) update. This update includes recommendations from the Peer Quality Case Review, State Department of Social Services review recommendations, and continued work on the original SIP. Specifically, the SIP update goals include: completing a new Child Welfare/Probation Self Assessment during FY 2007-08; establishing a quality assurance and review system for child welfare; implementing Differential Response; improving outcomes for emancipating foster youth by increasing interagency investments in the Independent Living Program; and increasing the number of foster parents and resource families available for children in foster care.
 - <u>Current Status</u>: The new Child Welfare/Probation Self Assessment was completed. A Quality Outcomes Supervisor position was established to act as a quality assurance evaluator for the Family and Children's Services Branch. The findings of the reviewer will improve the practices of each unit in the branch. Differential Response was established and re-named "Pathways to Safety." "Pathways to Safety" received 1,247 referrals for child abuse prevention and early intervention services during the 12-month period between April 2007 and March 2008. A new Transitional Housing Plus (THP+) program was established for emancipating foster youth aged 18 to 24. By April 2008, 18 recently emancipated young adults were served THP+. The Young Adult Resource Collaborative continued to meet regularly to ensure coordination and collaboration between the public and private entities serving teens in foster care eligible for Independent Living Services.
- 3. Increase Medi-Cal and Food Stamp participation through enhanced outreach and coordination efforts. This goal will be challenging with new Federal requirements for citizenship and identity verification in the Medi-Cal program.
 - <u>Current Status:</u> The Department implemented the MC-CHOICE outreach effort for Medi-Cal and Food Stamps at the end of FY 2006-07. Unfortunately, the Governor vetoed anticipated funding for this project in the State's FY 2007-08 Budget. As a result, the Department only funded scaled back community based outreach contracts. However, departmental outreach efforts were sustained and MC-CHOICE remains an important outreach effort for our community. This effort has increased community awareness of Medi-Cal, Healthy Families and Food Stamp programs throughout the County. Even in light of funding challenges, the Department is continuing to prioritize the MC-CHOICE collaborative and is working to bring together health care advocates and service providers.
- 4. Continue to focus efforts of the Compensation and Retention Encourages Stability (CARES) program to target outreach to First Five Commission School Readiness communities and to communities with a low supply of licensed child care to increase participation of licensed and unlicensed family child care providers. Incentive stipends encourage the child care workforce to become licensed, participate in professional development, complete college level coursework, and remain at their worksite, which is essential for the development of healthy relationships with children.
 - <u>Current Status:</u> The Department fully implemented the expanded CARES contract with the First Five Commission. With growth in the contract, new challenges were experienced with the documentation being submitted by applicants for the CARES stipends. These challenges were confronted and appropriately addressed.
- 5. Continue pursuing increased work participation rates in the CalWORKs employment program.
 - <u>Current Status:</u> Several strategies were implemented to assure faster referral of new and returning CalWORKs customers to welfare to work services. Enhanced outreach to sanctioned customers was also implemented to promote re-engagement of

customers who are not participating in welfare to work programs. SSI Advocacy was initiated for disabled CalWORKs recipients so they could better access Federal disability support rather than temporary assistance through CalWORKs. However, due to Countywide economic challenges (high unemployment rate) and barriers faced by individual CalWORKs recipients, Monterey County is still challenged with a work participation rate of 26.35% for Federal Fiscal Year 2007 - slightly higher than the Statewide rate of 25.85%, but still well below the required 50% Federal mandate.

- 6. Develop and implement strategies to ensure In-Home Support Services (IHSS) cases are processed in compliance with new requirements by the IHSS Plus Medicaid Waiver and within application and annual re-determinations mandated timeframes.
 - <u>Current Status:</u> IHSS Social Workers, Supervisors and Managers completed State Phase III IHSS training on new requirements of the IHSS, Personal Care Services Program (PCSP), and Independence Plus Waiver programs. Several strategies were implemented to promote processing of IHSS cases in compliance with new requirements mandated by the IHSS Plus Medicaid Waiver. However, as a result of caseload increases and cost pressures from the State's refusal to fund actual local costs of doing business, the Department has been challenged in fully complying with mandated timeframes for annual re-determinations.
- 7. Provide training to financial institutions on their responsibility for reporting elder and dependent adult financial abuse as required by Senate Bill (SB) 1018, which established financial institutions as mandated reporters of suspected financial abuse.
 - <u>Current Status</u>: Adult Protective Services staff developed curriculum in a Power Point Presentation to train financial institutions regarding their responsibility for identifying and reporting elder and dependent adult financial abuse as required by enactment of SB 1018. Training was provided to several local financial institutions on identifying and reporting suspected financial abuse. A DVD of the curriculum was also mailed to all financial institutions in the County.
- 8. Develop and implement disaster response plans with AAA contractors.

<u>Current Status</u>: The Department has begun to participate in the Citizen's Corp for Disaster Preparedness – Monterey County. The Department is working with AAA contractors to engage their participation. Development of a formal disaster response plan with AAA contractors has been hampered due to funding challenges and remains a work in progress. Staff from the AAA continues to seek resources to pursue this planning effort.

2008-09 GOALS

- 1. Continue MC-CHOICE Outreach efforts to promote participation by eligible families in Food Stamps and Medi-Cal. This effort will be critical with local operationalization of Medi-Cal Citizenship and Identity Verification requirements in the Spring of 2008 and the potential re-introduction of Medi-Cal Quarterly Status Reports as proposed by the Governor.
- 2. Continue pursuing increased work participation rates in the CalWORKs employment program.
- 3. Continue to work on Monterey County Family and Children's Services' Systems Improvement Plan goals. Focus areas include: promoting foster youth educational success, strengthening caregiver training and support, reducing the time it takes for safe family reunification, and recruiting more foster homes that can adopt children when reunification is not possible.
- 4. Continue to develop and implement strategies to ensure IHSS cases are processed in compliance with new requirements mandated by the IHSS Plus Medicaid Waiver and within mandated application and annual re-determinations timeframes.
- 5. Continue to develop and implement disaster response plans with AAA contractors.
- Continue to achieve a balanced budget while minimizing customer service disruptions in the face of growing workload and fewer resources for meeting customer needs.

PENDING ISSUES

The Governor's Budget proposes reductions to funding for human services operations in multiple programs:

- Child Welfare Services the Governor proposed an 11.4% reduction. If this proposal were enacted local funding would be reduced by \$885,000. A reduction of this magnitude would severely damage the County's ability to continue pursuing discretionary services to prevent child abuse and neglect. It would also fray the County's capacity to address the impact of child abuse and neglect and provide abused and neglected children with safe alternatives.
- In-Home Support Services the Governor proposed a 10% reduction. If this proposal were enacted local funding for assessment of needs and eligibility for disabled individuals and frail seniors would be reduced by \$237,000.
- Adult Protective Services the Governor proposed a 10% reduction. If this proposal were enacted local funding would be reduced by \$113,000 resulting in a further erosion of the County's ability to prevent and address elder abuse.
- Medi-Cal Eligibility the Governor proposed a 2.5% reduction in base funding for Medi-Cal eligibility and is not recommending new funds to address the growing Medi-Cal caseload and growth in local costs. These recommendations could result in a local loss of \$1.1 million for determining and maintaining Medi-Cal eligibility.
- Food Stamps Eligibility the Governor proposed a 4% reduction in funds for Food Stamp eligibility determination funding. However, estimated funding for caseload growth would result in net increased funding of \$362,000. It should be noted that with the impact to local cost pressures and growing caseloads, this funding is insufficient to address the increased workload.
- CalWORKs Eligibility the Governor proposes several program changes (see Pending Issues for Budget Unit 531 CalWORKs/TANF). These program changes would result in many families losing all cash assistance. As a result, the Governor proposes to reduce funding for eligibility determination. The local impact of this assumed caseload decline is \$430,000 in reduced funding to determine CalWORKs eligibility.

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 501 PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Unit Title: Social Services ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET

		ADOPTED BUDGET 2007-2008			ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Account Clerk	80J21	3.00	131,048	1.00	29,675	1.00	29,675	
Accountant I	20B10	2.00	84,665	2.00	98,252	2.00	98,252	
Accountant II	20B11	3.00	167,380	3.00	183,704	3.00	183,704	
Accountant III	20B12	1.00	72,265	1.00	78,549	1.00	78,549	
Accounting Clerical Supervisor	80J20	2.00	105,739	2.00	109,975	2.00	109,975	
Accounting Technician	80J30	3.00	146,170	3.00	152,032	3.00	152,032	
Administrative Secretary - Confidential	80A99	1.00	54,068	1.00	59,058	1.00	59,058	
Administrative Services Assistant	14C70	4.00	251,410	3.00	190,488	3.00	190,488	
Administrative Services Officer	14C71	1.00	77,452	1.00	80,162	1.00	80,162	
Associate Personnel Analyst	14B21			3.00	229,184	3.00	229,184	
Business Technology Analyst II	16C87	1.00	57,911	1.00	64,709	1.00	64,709	
Community Affiliation Manager	60X01	1.00	87,719	1.00	148,271	1.00	148,271	
Custodian	70A21	1.00	32,673	1.00	39,246	1.00	39,246	
Departmental Info Manager II	16F41	1.00	93,061	1.00	101,152	1.00	101,152	
Departmental Information Systems Coordinator	4 3J05	6.00	365,540	7.00	436,825	7.00	436,825	
Deputy Director - Social Services	60101	4.00	438,889	4.00	454,249	4.00	454,249	
Director of Social Services	11A12	1.00	156,865	1.00	162,389	1.00	162,389	
Eligibility Supervisor	25E80	31.00	1,719,786	31.00	1,778,737	31.00	1,778,737	
Eligibility Worker II	25E21	123.00	4,707,725	124.00	4,977,555	124.00	4,977,555	
Eligibility Worker III	25E22	88.00	3,956,485	88.00	4,168,986	88.00	4,168,986	
Employment & Training Supervisor	60Н31	7.00	463,227	7.00	494,746	7.00	494,746	
Employment & Training Worker II	60H11	5.00	238,411	5.00	259,756	5.00	259,756	
Employment & Training Worker III	60H21	38.00	1,975,155	38.00	2,032,889	38.00	2,032,889	
Finance Manager I	20B95	1.00	87,719	1.00	90,788	1.00	90,788	
Finance Manager II	20B93	1.00	76,841	1.00	83,910	1.00	83,910	
Finance Manager III	20B94	1.00	109,722	1.00	113,562	1.00	113,562	
Management Analyst II	14C30	20.00	1,532,348	18.00	1,394,436	18.00	1,394,436	
Management Analyst III	14C31	13.00	1,049,948	12.00	1,036,692	12.00	1,036,692	
Office Assistant II	80E21	94.00	3,045,479	95.00	3,175,025	95.00	3,175,025	
Office Assistant III	80E22	27.00	1,045,138	29.00	1,177,279	29.00	1,177,279	
Office Maintenance Worker	70N01	2.00	65,556	2.00	80,639	2.00	80,639	
Personnel Technician - Confidential	14Н03	4.00	217,596	4.00	231,566	4.00	231,566	

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

FOR FISCAL YEAR 2008-2009 Unit Title: Social Services

Budget Unit: 501

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT CODE Principal Clerk - Confidential 80E98 3.00 132,805 3.00 143,601 3.00 143,601 Principal Office Assistant 80E80 8.00 381,602 10.00 443,649 10.00 443,649 60102 1,059,336 Program Manager II 12.00 12.00 1,126,216 12.00 1,126,216 Public Health Nurse II 52E22 3.00 215,862 147,234 147,234 2.00 2.00 80A31 13.00 506,481 13.00 523,484 13.00 523,484 Secretary Senior Account Clerk 80J22 7.00 272.364 7.00 282.413 7.00 282,413 Senior Departmental Info Systems Coordinator 43J09 5.00 370,492 5.00 377.701 377,701 5.00 172,782 Senior Personnel Analyst 14B32 2.00 2.00 172.782 2.00 Senior Secretary 80A32 86,455 4.00 162,048 4.00 162,048 Senior Secretary - Confidential 80A34 2.00 87,212 70F83 1.00 34,910 1.00 34,910 Senior Warehouse Worker 1.00 45,817 Senior Word Processor 80W22 1.00 44,978 1.00 46,785 46,785 1.00 Social Services Aide II 60D11 30.00 916.647 30.00 1.069.044 30.00 1.069.044 Social Services Personnel Manager 14B51 1.00 91.786 1.00 107,735 1.00 107,735 Social Work Supervisor II 60C81 19.00 1.368.206 19.00 1,489,741 19.00 1.489.741 Social Worker II 60C21 301.174 351.508 8.00 8.00 351.508 8.00 Social Worker III 60C22 16.00 866,357 16.00 846.408 16.00 846.408 Social Worker IV 60C23 1.00 56,814 1.00 58,802 1.00 58,802 Social Worker V 60C24 77.00 4,798,661 74.00 4,584,464 75.00 4,584,464 Staff Trainer II 14H70 10.00 554.762 10.00 665.769 10.00 665.769 Supervising Departmental Info Sys Coordinator 176,761 43J15 2.00 170,634 2.00 176.761 2.00 Supervising Office Assistant I 14.00 14.00 683.026 80E81 654,620 14.00 683.026 Supervising Office Assistant II 80E82 1.00 51.579 1.00 56.270 1.00 56.270 Supervising Staff Trainer 60H32 1.00 66.175 1.00 76.678 76.678 1.00 Supervising Warehouse Worker 70F82 1.00 43.248 1.00 47.460 1.00 47.460 70F79 1.00 38,474 1.00 42,024 1.00 Warehouse Worker 42,024 Word Processor 80W21 40.096 41,706 41,706 1.00 1.00 1.00 SALARIES AND PERSONNEL SUBTOTAL 730.00 35,836,628 732.00 37,472,705 733.00 37,472,705 SALARY ADJUSTMENTS: <1,732,318> <1,500,000> <2,360,535> Salary Savings Pay Differentials 560,452 622,412 622,412 Standby Pay 52.635 65.318 65,318 Terminations Benefits 250.000 250.000

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

FOR FISCAL YEAR 2008-2009

Budget Unit: 501

Unit Title: Social Services

90,000

90.000

90,000

90,000

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER NUMBER AMOUNT AMOUNT SALARY ADJUSTMENTS SUBTOTAL <869,231> <562,270> <1,672,805> SALARIES AND PERSONNEL TOTAL 732.00 733.00 35,799,900 730.00 34,967,397 36,910,435 SUMMARY OF PERSONNEL CHANGES: Account Clerk 80J21 3.00 131,048 1.00 29,675 1.00 29,675 Administrative Services Assistant 14C70 251,410 190,488 3.00 190,488 4.00 3.00 Associate Personnel Analyst 14B21 3.00 229,184 3.00 229.184 Departmental Information Systems Coordinator 43J05 365,540 436,825 436,825 6.00 7.00 7.00 Eligibility Worker II 25E21 123.00 4,707,725 124.00 4,977,555 124.00 4,977,555 Management Analyst II 14C30 20.00 1,532,348 18.00 1,394,436 18.00 1,394,436 Management Analyst III 14C31 13.00 1,049,948 12.00 1,036,692 12.00 1,036,692 Office Assistant II 80E21 94.00 3,045,479 95.00 3,175,025 95.00 3,175,025 Office Assistant III 80E22 29.00 1,177,279 29.00 1,177,279 27.00 1,045,138 Principal Office Assistant 80E80 8.00 381,602 10.00 443,649 10.00 443,649 Public Health Nurse II 52E22 3.00 215.862 2.00 147.234 2.00 147.234 14B32 2.00 172.782 172.782 Senior Personnel Analyst 2.00 2.00 Senior Secretary 80A32 86,455 4.00 162,048 4.00 162,048 Senior Secretary - Confidential 80A34 2.00 87,212 Social Worker V 60C24 77.00 4,798,661 74.00 4,584,464 75.00 4,584,464 SUMMARY OF PERSONNEL CHANGES TOTAL 382.00 17,698,428 384.00 18,157,336 385.00 18,157,336 FIXED ASSETS: 6890 EQUIPMENT 90.000 90,000 90,000

90,000

FIXED ASSETS TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)

COMMUNITY ACTION PARTNERSHIP (FUND 008)

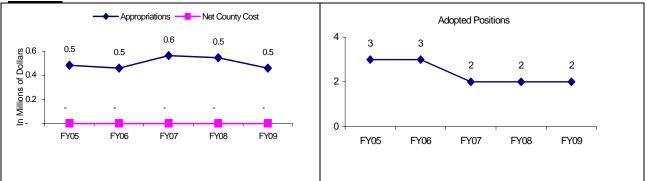
Budget Unit 510

FISCAL SUMMARY

		2007	-08		2008-09					
	Current Year									commended lange from
	Adop	ted Budget		<u>Estimate</u>		Request	R	ecommend	2007	-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	192,173	\$	196,606	\$	203,124	\$	203,124	\$	10,951
Services & Supplies		385,387		651,166		348,596		348,596		(36,791)
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(31,355)		(79,253)		(92,548)		(92,548)		(61,193)
Other Financing Uses		_		_	_					_
TOTAL APPROPRIATIONS	\$	546,205	\$	768,519	\$	459,172	\$	459,172	\$	(87,033)
Available Financing										
Licenses, Permits, Franchise	\$	_	\$	_	\$	-	\$	-		_
Intergovernmental Revenues		541,205		541,205		450,804		450,804		(90,401)
Charges, Current Services		-		_		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		5,000		5,000		8,000		8,000		3,000
Other Financing Sources		-		-		368		368		368
Other Revenue		-		-						-
Available Fund Balance		_		222,314						_
TOTAL AVAILABLE FINANCING	\$	546,205	\$	768,519	\$	459,172	\$	459,172	\$	(87,033)
YEAR-END FUND BALANCE	\$		\$		\$	-	\$	-	\$	

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		2.00	2.00	2.00	2.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferre d	Positio ns	Positions	
	A dopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	2.00	0.00	0.00	0.00	0.00	2.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	0.00	0.00	0.00	2.00



COMMUNITY ACTION PARTNERSHIP (FUND 008)

BUDGET UNIT DESCRIPTION

This budget unit provides for the administration of the Community Services Block Grant (CSBG) for the provision of specified programs to advance and advocate for low-income and vulnerable populations. Priority program areas include Children and Youth, Family Services, Food Access, and Homeless/Housing services. Services are primarily purchased by contract with private, nonprofit community-based agencies. This program combines its CSBG-funded efforts with programs budgeted in Budget Unit 592 (Social Services-Other Assistance). This combination of efforts and funding amplifies the impact of limited resources.

The basic CSBG grant for calendar year 2008 is \$450,804. The Fiscal Year (FY) 2008-09 Recommended Budget reflects this level of grant funding and assumes that the pertinent grants will not change significantly from calendar year 2008 to calendar year 2009. After estimating the Salaries and Benefits and Services and Supplies costs based on current staffing and spending experience, the residual is appropriated for community services. This program funding is planned on a calendar year basis; therefore, spending from two different program years falls in the County fiscal year.

SUMMARY OF RECOMMENDATION

Recommended appropriations and revenues for Community Action Partnership are budgeted at \$459,172. The FY 2008-09 Recommended Budget includes the following changes:

		Net cost	Positions
1. Increased Salaries & Benefits due to negotiated Cost of Living Allowance (Co	OLA) and \$	10,951	-
health benefits costs.			
2. Decreased Services & Supplies to meet administrative needs.		(36,791)	
3. Increased Intra Fund Transfers to Budget Unit 501 and 593.		(61,193)	
4. Decreased Intergovernmental Revenues and Fund Balance.		90,401	-
5. Increased revenue - Interest on Pooled Investments.		(3,000)	
6. Increased Operating Transfer to Budget Unit 592.		(368)	-
TOTA	L CHANGES \$		

PENDING ISSUES

Federal funding decisions will not be known until a Federal budget is passed later in the year. If CSBG funding is eliminated or substantially changed, the Department will return to the Board of Supervisors with impacts and further recommendations.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 510

Unit Title: Community Action Partnership

		ADOPTED 2007-		REQUESTE 2008-		RECOMMENDED BUDGE:		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Community Affiliation Manager	60X01	1.00	90,730	1.00	90,788	1.00	90,788	
Office Assistant III	80E22	1.00	35,551	1.00	39,258	1.00	39,258	
SALARIES AND PERSONNEL SUBTOTAL		2.00	126,281	2.00	130,046	2.00	130,046	
SALARY ADJUSTMENTS:								
Salary Savings					3,571		3,571	
Pay Differentials			1,618		1,618		1,618	
SALARY ADJUSTMENTS SUBTOTAL			1,618		5,189		5,189	
SALARIES AND PERSONNEL TOTAL		2.00	127,899	2.00	135,235	2.00	135,235	

(THIS PAGE INTENTIONALLY LEFT BLANK)

CalWORKs/TANF BENEFITS

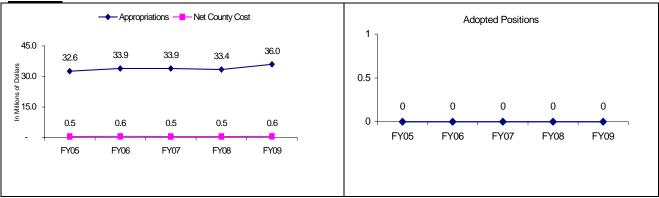
Budget Unit 531

FISCAL SUMMARY

	2007-08					200				
	Ad	opted Budget	C	Current Year <u>Estimate</u>		Request	Ī	Recommend	C	ecommended Change from 07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		-		-		-		-
Fixed Assets		-		-		-		-		-
Other Charges		33,398,667		32,776,283		35,910,610		35,910,610		2,511,943
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		_				_		_		
TOTAL APPROPRIATIONS	\$	33,398,667	\$	32,776,283	\$	35,910,610	\$	35,910,610	\$	2,511,943
Revenues Licenses, Permits, Franchise Intergovernmental Revenues Charges, Current Services Fines, Forfeitures, Penalties Taxes Revenue from Money & Property Other Financing Sources Other Revenue TOTAL REVENUES	\$	32,854,670 - - - - - 32,854,670	\$	32,253,087	\$	35,322,579 - - - - - - 35,322,579	\$	35,322,579 - - - - - - 35,322,579	\$	2,467,909 - - - - - - 2,467,909
NET COUNTY COST	\$	543,997	\$	523,196	\$	588,031	\$	588,031	\$	44,034

POSITION SUMMARY

No positions are contained in this budget unit.



CalWORKs/TANF BENEFITS

BUDGET UNIT DESCRIPTION

This budget unit includes appropriations for the California Work Opportunity and Responsibility to Kids (CalWORKs) program, and the State's implementation of Federal Temporary Assistance for Needy Families (TANF). The cash assistance and supportive services provided through CalWORKs provide a family income safety net and assistance for families in efforts toward attaining self-sufficiency.

The client population is similar to those in the former Aid to Families with Dependent Children (AFDC) program, but is subject to significant limits on aid. Adults coming on aid must have a welfare-to-work plan in place within 90 days of completing job search, as long as job search starts within the first 30 days of receiving CalWORKs aid. If job search is not initiated in that first month, then the welfare to work plan must be in place earlier. Single parent families are required to participate in welfare-to-work activities for 32 hours per week. Two parent families must work 35 hours per week between both parents. Parents can be exempted from welfare-to-work activities if they are disabled, caring for a disabled household member, caring for an infant less than one year old, caring for a foster child, volunteering with the Volunteers In Services To America (VISTA) program, 60 or more years old, or involved in a domestic abuse situation that makes it unsafe to participate in work activities. There is also a five-year lifetime limit for adults receiving this assistance. The first adults reaching the time limit on aid occurred at the end of December 2002. Once eligibility is established, CalWORKs aid payments are entitlements and expenditures are caseload-driven.

This budget also includes appropriations for supportive services required in the transition from aid to employment and includes: \$4.8 million for child care and \$1.8 million for items such as transportation and ancillary expenses connected with training, education, and tools required for work.

No positions are authorized in this budget unit. The staff positions that administer the CalWORKs/TANF Programs are included in Social Services Budget Unit 501.

SUMMARY OF RECOMMENDATION

The recommended appropriation of \$35,910,610 represents a increase of \$2,511,943 from the Adopted Budget for Fiscal Year (FY) 2007-08. The increase is a result of increased TANF and Other Support Services aid payments including subsidized childcare. Major changes in this budget unit are summarized below.

	Net Cost	<u>Positions</u>
1. Increased aid payments for families needing support and assistance.	\$ 2,511,943	-
2. Increased Intergovernmental revenue.	(2,467,909)	
	TOTAL CHANGES \$ 44.034	

WORKLOAD INFORMATION

Average Monthly Caseload

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
	<u>Actual</u>	<u>Actual</u>	Actual	Estimated	Projected
Intake	599	628	679	661	621
Ongoing	4,359	4,518	4,389	4,487	4,534
Employment Services	2,762	2,653	2,436	2,432	2,470
Childcare Services	273	247	334	403	427

PENDING ISSUES

Program Changes: The Governor's Proposed Budget for FY 2008-09 includes changes to policy that would impact the benefits of CalWORKs/TANF recipients:

- Imposes a graduated full-family sanction, with the grant reduced to 50 percent of the child-only grant after an accumulated total of six months of noncompliance, and a full sanction after a second accumulated six months of noncompliance. It is estimated that 500 families in Monterey County could lose benefits.
- Eliminates safety-net benefits for timed-out families not meeting Federal work participation requirements. It is estimated that 340 children in Monterey County could lose benefits.
- Imposes a 60-month time limit for certain child-only cases (i.e. children of undocumented parents, drug felons or fleeing felons). Under current law child-only cases do not have an imposed limit on receiving aid. It is estimated that 750 children in Monterey County could lose benefits

The Governor's Budget proposed providing CalWORKs families a 4.25% Cost of Living Allowance (COLA) effective July 2008 as required under current law. However, mid-year legislative action delayed implementation of the COLA until October 2008. Absent the caseload reductions described above, the COLA proposed in the Governor's Budget would result in additional benefits for aided families of approximately \$1.3 million with a Net County Cost of \$33,000. The Recommended Budget does not reflect these potential costs, and given the legislature's actions thus far, it is not anticipated that the COLA will be sustained.

THERE ARE NO POLICY CONSIDERATIONS.

OUT-OF-HOME CARE

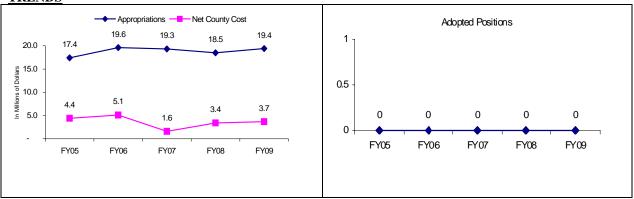
Budget Unit 535

FISCAL SUMMARY

	2007-08				200					
	Ado	opted Budget	C	Current Year <u>Estimate</u>		Request	<u> </u>	Recommend	Cha	ommended inge from 08 Adopted
Appropriations	Φ.		Ф		Ф		Φ		Ф	
Salaries & Benefits	\$	2 002 625	\$	-	\$	2.550.510	\$	- 2.550.710	\$	-
Services & Supplies		2,002,625		2,074,606		2,550,718		2,550,718		548,093
Fixed Assets		-		-		-		-		-
Other Charges		16,503,757		16,821,051		17,670,422		16,817,230		313,473
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		-		-	_		_			-
TOTAL APPROPRIATIONS	\$	18,506,382	\$	18,895,657	\$	20,221,140	\$	19,367,948	\$	861,566
Revenues Licenses, Permits, Franchise Intergovernmental Revenues Charges, Current Services Fines, Forfeitures, Penalties Taxes Revenue from Money & Property Other Financing Sources Other Revenue	\$	15,103,860	\$	15,219,620	\$	16,349,613	\$	15,622,471	\$	518,611
TOTAL REVENUES	\$	15,103,860	\$	15,219,620	\$	16,349,613	\$	15,622,471	\$	518,611
NET COUNTY COST	\$	3,402,522	\$	3,676,037	\$	3,871,527	\$	3,745,477	\$	342,955

POSITION SUMMARY

No positions are contained in this budget unit.



OUT-OF-HOME CARE

BUDGET UNIT DESCRIPTION

This budget unit provides funding for the following programs:

Aid to Families with Dependent Children (AFDC) Foster Care (FC): Provides direct aid payments on behalf of children placed in foster homes or institutions because the courts have revoked parental custody. Department of Social and Employment Services (DSES) Social Workers and Probation Officers provide case management. Aid payments and related administrative costs in DSES and Probation are funded with Federal, State and County funds.

<u>Court Dependency - County:</u> Provides direct aid payments on behalf of children placed in foster care by court orders that are not eligible under AFDC-FC program. This aid is funded from the County General Fund.

Aid to Adoptions: Provides aid to families adopting children with special needs. Aid payments, as well as the related administrative costs, are funded with Federal, State and County funds.

<u>Severely Emotionally Disturbed:</u> Provides services for eligible children requiring out-of-home care, primarily in Group Homes. Children are identified by the Monterey County Office of Education, and placements are made by the Behavioral Health Division of the Health Department. Funding is provided by State and County General Fund.

<u>Emergency Beds:</u> Provides monthly per diem payments to children in short-term emergency situations. This is funded with Federal, State and County funds.

"Wraparound Program" delivers comprehensive supportive social services to foster and adopted children and their families to maintain the family unit or reduce the level of care required. The Foster Care component of the program was implemented in Fiscal Year (FY) 2001-02 and is now serving 36 families. The Aid to Adoption component was added in FY 2003-04 and is stabilizing service to an average of four families.

<u>Transitional Housing Program-Plus (THP-Plus):</u> Provides transitional housing services to eligible emancipated foster youth, ages 18 to 24. This program was implemented in FY 2007-08.

No positions are authorized in this budget unit. The staff positions that administer the Out-of-Home Care program are included in Social Services Budget Unit 501.

SUMMARY OF RECOMMENDATION

Appropriations are recommended at \$19,367,948 and revenues are estimated at \$15,622,471. The Net County Cost is \$3,745,477, an increase of \$342,955. Significant changes to this budget unit include:

Not Cost Desitions

	<u>Net Cost</u> <u>Posit</u>	<u>ions</u>
 Increased Wraparound and THP-Plus services. 	\$ 206,856	
2. Increased aid payments to County Dependent Children.	654,710	
3. Increased Intergovernmental Revenue.	(518,611)	
	TOTAL CHANGES \$ 342,955	

WORKLOAD INFORMATION

Average Monthly Caseload

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	Estimated	Projected
Foster Care-Intake	26	30	26	25	26
Foster Care-Ongoing	462	535	504	492	495
Court Dependent Children	4	4	4	4	5
Aid to Adoptions	578	609	644	666	703
Severely Emotionally Disturbed	8	8	7	6	6

PENDING ISSUES

The Governor's FY 2008-09 Proposed Budget includes a 10% rate reduction for Foster Family Homes and Group Homes, and a 5% rate reduction for Foster Family Agencies. Foster Family Homes and Group Homes received a 5% rate increase in January 2008. These reductions would make the challenge of recruiting foster and adoptive parents extremely difficult. It would also make it more difficult to arrange placement for children in group homes when they cannot be cared for in a home environment because of behavioral and emotional crisis. This could result in increased need for crisis mental health services and children's mental health hospitalization.

THERE ARE NO POLICY CONSIDERATIONS.

IN-HOME SUPPORT SERVICES - CLIENT SERVICES

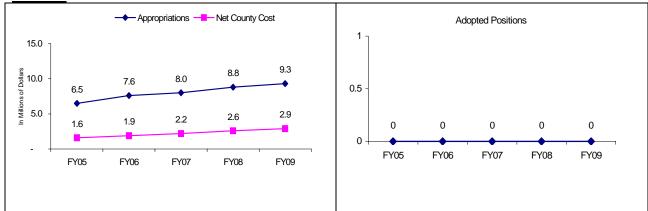
Budget Unit 548

FISCAL SUMMARY

	2007-08					2008-09				
				_					R	ecommended
			C	urrent Year					(Change from
	Ado	pted Budged		<u>Estimate</u>		Request	R	ecommend	200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		-		-		-		-
Fixed Assets		-		-		-		-		-
Other Charges		8,657,633		8,711,707		9,192,698		9,192,698		535,065
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		111,011		102,385	_	119,608		119,608		8,597
TOTAL APPROPRIATIONS	\$	8,768,644	\$	8,814,092	\$	9,312,306	\$	9,312,306	\$	543,662
Revenues										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	-	\$	-
Intergovernmental Revenues		6,126,402		6,147,364		6,365,677		6,365,677		239,275
Charges, Current Services		_		_		_		_		_
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		-		-		-		-		-
TOTAL REVENUES	\$	6,126,402	\$	6,147,364	\$	6,365,677	\$	6,365,677	\$	239,275
NET COUNTY COST	\$	2,642,242	\$	2,666,728	\$	2,946,629	\$	2,946,629	\$	304,387

POSITION SUMMARY

No positions are contained in this budget unit.



IN-HOME SUPPORT SERVICES - CLIENT SERVICES

BUDGET UNIT DESCRIPTION

The In-Home Support Services (IHSS) program provides various services to eligible aged, blind, and disabled persons who are unable to remain safely in their own homes without assistance. Individuals are eligible for IHSS if they live in their own home or are capable of safely doing so if IHSS is provided and meet specific criteria relating to eligibility for the Supplemental Security Income/State Supplementary Program (SSI/SSP). The appropriations are for the County-funded share of service provider wages and the total costs of health benefits.

The State successfully pursued a Federal waiver that changed the funding structure to increase the Federal Financial Participation. The largest program, Personal Care Services Program (PCSP), has a County share of cost of 17.5%. The former Residual Program did not receive Federal revenue and the County's share of cost was 35%. The Federal waiver replaces the Residual Program and provides the same funding structure as the PCSP program so the County's share of cost decreased from 35% to 17.5%.

No positions are authorized in this budget unit. The staff positions that administer the IHSS program are included in Social Services Budget Unit 501.

SUMMARY OF RECOMMENDATION

Appropriations are recommended at \$9,312,306 and revenues are budgeted at \$6,365,677. The Net County Cost of the budget unit is \$2,946,629. The Net County Cost includes \$119,608 in support of the Public Authority in Budget Unit 591, Fund 005.

		Net Cost	Positions
1. Increased appropriations for wages and taxes to reflect the increase in the number of	\$	535,065	-
authorized and paid service hours.			
2. Increased operating transfer for Public Authority (Fund 005).		8,597	
3. Increased Intergovernmental Revenues.		(239,275)	-
TOTAL CHANGE	s s	304.387	_

WORKLOAD INFORMATION

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Paid Cases	<u>Actual</u>	<u>Actual</u>	Actual	Estimated	Projected
Personal Care Services Program	2,112	2,418	2,615	2,886	3,164
Residual /Waiver Plus	<u>579</u>	<u>391</u>	<u>382</u>	<u>384</u>	<u>383</u>
Total	2,691	2,809	2,997	3,270	3,547

PENDING ISSUES

The Governor's Budget proposes to implement an 18% reduction in non-medical domestic and housekeeping services (e.g. meal preparation and clean-up, laundry, food shopping and errands) to help seniors and individuals living with disability remain in the community and reduce the need for more costly medical interventions. The local impact of an 18% reduction is a \$10.2 million decrease in the IHSS payroll and a net County savings of \$1.8 million. The Governor's Proposed Budget allows for customers to request fair hearing and re-granting of aid if it was determined that the reduction would have a harmful impact on health.

Additionally, the current wage for an IHSS provider is \$10.50/hour and there is \$0.60/hour set aside for health benefits. As part of the FY 2007-08 State budget process, the legislature allowed for State participation in an additional dollar of wages and benefits up to \$12.10/hour. The Department is currently meeting with IHSS homecare providers to assess the impact of this additional State participation in wages and the impact of increasing costs for health benefits. The current Memorandum of Understanding (MOU) with IHSS homecare providers runs through February 2009.

THERE ARE NO POLICY CONSIDERATIONS.

AID TO INDIGENTS

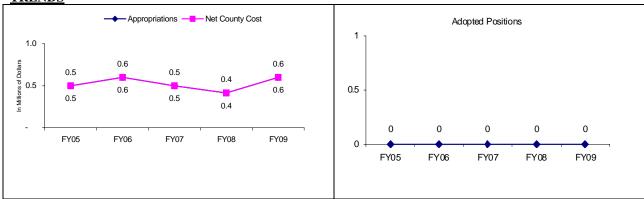
Budget Unit 551

FISCAL SUMMARY

		2007	-08		_	2008-09				
	Adop	oted Budget		rrent Year Estimate		<u>Request</u>	Re	ecommend	C	commended hange from 7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		-		-		-		-
Fixed Assets		-		-		-		-		-
Other Charges		414,729		548,473		617,792		617,792		203,063
Intra Fund Transfers		_		-		-		-		_
Other Financing Uses		_		-		-		-		-
TOTAL APPROPRIATIONS	\$	414,729	\$	548,473	\$	617,792	\$	617,792	\$	203,063
Revenues										
Licenses, Permits, Franchise	\$	_	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		_		-		-		-		-
Taxes		_		-		-		-		-
Revenue from Money & Property		_		-		-		-		-
Other Financing Sources		_		-		-		-		_
Other Revenue		_		-		-		-		-
TOTAL REVENUES	\$	-	\$	-	\$	-	\$	-	\$	-
NET COUNTY COST	\$	414,729	\$	548,473	\$	617,792	\$	617,792	\$	203,063

POSITION SUMMARY

No positions are contained in this budget unit.



AID TO INDIGENTS

BUDGET UNIT DESCRIPTION

This budget unit provides cash and "in-kind" assistance to needy persons, usually single adults, who are not eligible for any other public assistance program because of exclusionary eligibility requirements. There are two parts to this aid program: 1) Regular General Assistance payments for indigents who are able-bodied; and 2) Interim Assistance which is paid to persons who are applying to the Social Security Administration for Supplemental Security Income (SSI) because of a disability. Adults who are able to work are required to participate in the Work Experience Program that secures work with government or non-profit agencies. The persons receiving Interim Assistance will have the amount of aid received deducted from their SSI award.

No positions are authorized in this budget unit. The staff positions that administer the Aid to Indigents program are included in Social Services, Budget Unit 501.

SUMMARY OF RECOMMENDATION

The requested appropriation of \$617,792 represents a projected increase in caseload resulting in an increase in General Assistance's cash and in-kind assistance.

	Net Cost	<u>Positions</u>
1. Net increase in cost of service due to a projected increase in the number of grants and SSI \$	203,063	-
reimbursements.		
TOTAL CHANGES \$\sqrt{s}\$	203 063	

WORKLOAD INFORMATION

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	Estimated	Projected
Regular General Assistance	148	110	125	140	133
Interim General Assistance	<u>185</u>	<u>129</u>	<u>103</u>	<u>115</u>	<u>110</u>
Total Cases:	333	239	228	255	243

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

MILITARY AND VETERANS AFFAIRS

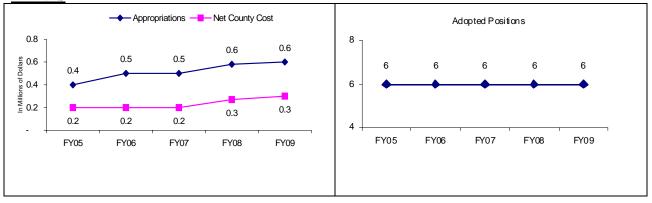
Budget Unit 559

FISCAL SUMMARY

	2007-08				2008-09				_		
	Ador	oted Budget		rrent Year Estimate		Request	Re	ecommend	Ch	ommended ange from 08 Adopted	
Appropriations											
Salaries & Benefits	\$	484,900	\$	493,664	\$	539,174	\$	539,174	\$	54,274	
Services & Supplies		103,709		94,945		98,582		98,582		(5,127)	
Fixed Assets		-		-		-		-		-	
Other Charges		-		-		-		-		-	
Intra Fund Transfers		-		-		-		-		-	
Other Financing Uses				_		_		_			
TOTAL APPROPRIATIONS	\$	588,609	\$	588,609	\$	637,756	\$	637,756	\$	49,147	
Revenues											
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-	
Intergovernmental Revenues		258,386		258,386		277,080		277,080		18,694	
Charges, Current Services		60,000		60,000		60,000		60,000		-	
Fines, Forfeitures, Penalties		-		-		-		-		-	
Taxes		-		-		-		-		-	
Revenue from Money & Property		-		-		-		-		-	
Other Financing Sources		-		-		-		-		-	
Other Revenue											
TOTAL REVENUES	\$	318,386	\$	318,386	\$	337,080	\$	337,080	\$	18,694	
NET COUNTY COST	\$	270,223	\$	270,223	\$	300,676	\$	300,676	\$	30,453	

POSITION SUMMARY

Total Positions		Adopted Budget 6.00	Current Year <u>Estimate</u> 6.00	Request 6.00	Recommend 6.00	Recommended Change from 2007-08 Adopted 0.00
1000110000		0.00	0.00	0.00	0.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	6.00	0.00	0.00	0.00	0.00	6.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	6.00	0.00	0.00	0.00	0.00	6.00



MILITARY AND VETERANS AFFAIRS

BUDGET UNIT DESCRIPTION

The Military and Veterans Affairs Office (MVAO) provides information and assistance to veterans, their dependents and survivors, including counseling, claims preparation, advocacy and access to medical and other services in three locations (Salinas, Monterey and the VA Medical Clinic at Ft. Ord). The Department also operates passenger van service for local veterans to the Department of Veterans Affairs (VA) Medical Center in Palo Alto, assists with placement in VA and State medical and domiciliary facilities, and approves waiver of tuition and fees at State funded colleges and universities for children of disabled veterans. Other activities include survivor assistance for the families of military personnel, verification of benefit payments for Medi-Cal and other programs. The MVAO also provides administrative support to the County of Monterey Military & Veterans Affairs Advisory Commission, the Fort Ord Veterans' Cemetery Citizens' Advisory Committee, the County volunteer program and the Central Coast State Veterans Cemetery Foundation.

SUMMARY OF RECOMMENDATION

Appropriations for the Military and Veterans Affairs Office are recommended at \$637,756, which includes a Net County Cost of \$300,676. Significant changes to this budget unit include:

		Net Cost	<u>Positions</u>
1. Increased Salaries & Benefits due to negotiated Cost of Living Allowance (COLA),	\$	54,274	-
benefits, and filled vacancies.			
3. Decreased Services & Supplies to assist in offsetting increases in Salaries & Benefits.		(5,127)	
3. Increased Intergovernmental Revenues.		(18,694)	-
TOTAL CHANGE	s \$	30,453	-

WORKLOAD INFORMATION

	2002	2004	2005	2006	2007
	2003	2004	2005	2006	<u>2007</u>
CASELOAD ITEM					
Claims Filed	2,641	2,191	1,878	1,745	1,793
Veterans Transported to VA Medical	1,545	2,790	884	1,350	1,612
Claims for VA Health Care (Vets)	516	722	460	343	46
Survivors Assistance Requests	202	201	126	195	229
New VA Benefit Award Value (M&VAO generated claims)					
One-time payments	\$ 4,481,165	\$ 2,575,251	\$ 2,733,243	\$ 2,006,895	\$ 3,775,269
Recurring (monthly) payments	352,340	271,601	274,223	188,451	281,384

The above reduced caseload in Claims for VA Health Care (Vets) was due to a change in Federal regulations restricting eligibility and a smaller pool of eligible applicants.

2007-08 ACCOMPLISHMENTS

- Assist with the efforts from the Veterans Cemetery Citizens' Advisory Commission, Central Coast Veterans' Cemetery
 Foundation and other interested parties to develop strategies to raise the \$3.4 million necessary to make the State cemetery
 endowment fund viable.
 - <u>Current Status</u>: A consultant firm has been hired to develop both a plan for the cemetery and for acquiring the funding needed to make the State endowment fund viable. The plan is scheduled to be completed in June 2008.
- Continue to support efforts to develop a joint VA/Department of Defense medical clinic at Fort Ord.
 <u>Current Status</u>: This project has moved from a community based proposal to a feasibility study that is currently underway.
 U.S. Department of Veterans Affairs funding for the construction of a new, joint VA/Department of Defense clinic is available.
- Resolve software issues preventing links to VA database and have all claims staff complete training required for database access authorization.
 - <u>Current Status</u>: Firewall issues are a technical barrier. Finding a means of financing a way to work around the firewall problem is being explored.
- Expand outreach to incarcerated veterans including inmates of Salinas Valley State Prison (SVSP).
 <u>Current Status</u>: Lack of organizational resources at Salinas Valley State Prison have slowed down this effort, but it is still being pursued.
- 5. Find a means to provide services in the south part of the County on a regular, ongoing basis.

 <u>Current Status</u>: Current staff resources and workload demand in existing sites have prevented expansion of services.

MILITARY AND VETERANS AFFAIRS

2008-09 GOALS

- 1. Work to implement the funding strategies approved by the Veterans Cemetery Citizens' Advisory Commission in the project master plan.
- 2. Continue to seek ways to overcome technical barriers to accessing the VA client database.
- 3. Work with California Department of Corrections and Rehabilitation staff to develop a consistent, Statewide program of assistance to incarcerated veterans.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 559

Unit Title: Military & Veterans Affairs

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 NUMBER AMOUNT CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Management Analyst II 14C30 1.00 56,708 1.00 79,080 1.00 79,080 Military & Veterans Rep III 60U21 3.00 142,757 3.00 157,446 3.00 157,446 Military & Veterans' Affairs Officer 60U20 101,182 101,182 1.00 92,663 1.00 1.00 Office Assistant II 80E21 1.00 36,651 1.00 38,123 1.00 38,123 SALARIES AND PERSONNEL SUBTOTAL 6.00 328,779 6.00 375,831 6.00 375,831 SALARY ADJUSTMENTS: Pay Differentials 669 669 669 SALARY ADJUSTMENTS SUBTOTAL 669 669 669 SALARIES AND PERSONNEL TOTAL 6.00 329,448 6.00 376,500 6.00 376,500

OFFICE FOR EMPLOYMENT TRAINING (FUND 007)

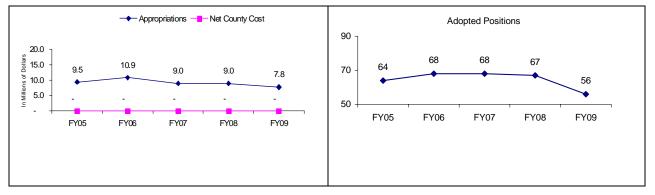
Budget Unit 565

FISCAL SUMMARY

	2007-08					200	_			
	Ado	opted Budget	С	Current Year <u>Estimate</u> Request Recommend		Recommended Change from 2007-08 Adopted				
<u>Appropriations</u>										
Salaries & Benefits	\$	5,459,335	\$	4,684,614	\$	5,003,487	\$	5,003,487	\$	(455,848)
Services & Supplies		1,500,699		1,600,699		1,200,000		1,200,000		(300,699)
Fixed Assets		-		-		-		-		-
Other Charges		2,079,266		2,399,834		1,616,766		1,616,766		(462,500)
Intra Fund Transfers		(39,300)		(39,300)				-		39,300
Other Financing Uses							_			
TOTAL APPROPRIATIONS	\$	9,000,000	\$	8,645,847	\$	7,820,253	\$	7,820,253	\$	(1,179,747)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		9,000,000		8,645,847		7,808,000		7,808,000		(1,192,000)
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		12,253		12,253		12,253
Other Revenue		-		-		-		-		-
Available Fund Balance								_		<u>-</u>
TOTAL AVAILABLE FINANCING	\$	9,000,000	\$	8,645,847	\$	7,820,253	\$	7,820,253	\$	(1,179,747)
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		67.00	67.00	57.00	56.00	(11.00)
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	67.00	0.00	0.00	0.00	(11.00)	56.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	67.00	0.00	0.00	0.00	(11.00)	56.00



OFFICE FOR EMPLOYMENT TRAINING (FUND 007)

BUDGET UNIT DESCRIPTION

The Monterey County Office for Employment Training (OET) and the Monterey County Workforce Investment Board (WIB) are Divisions of the Department of Social and Employment Services (DSES). Most of the WIB and OET staff are funded through the Federal Workforce Investment Act (WIA). These programs are governed by and subject to detailed regulations by State and Federal Agencies. The OET operates the Title I WIA programs providing employment and training services to disadvantaged adults and youth as well as dislocated workers through the One-Stop Career Centers. Specialized services for the hardest to serve including the homeless, ex-offenders, court-involved youth and the disabled, are available through the One-Stop Career Centers and the WIB's subcontractors. The Workforce Investment Board, a 40-member Board appointed by the Board of Supervisors, provides strategic direction, policy development, oversight, and grant development. Included in this role is oversight of the One-Stop Career Center System, monitoring of WIA Title I programs, and negotiation of legislated performance standards with the State of California. A 17-member Youth Council advises the WIB regarding services to youth ages 14 to 21. Staff support to the WIB and OET are separately managed divisions within DSES.

SUMMARY OF RECOMMENDATION

The recommended appropriation of \$7,820,253 reflects an anticipated decrease in Federal funding appropriations for the coming year. This funding level is approximate at this time, as unspent funds from prior years become new dollars each year for County budget purposes.

The Recommended Budget includes the following:

	Net Cost	<u>Positions</u>
1. Decrease Salaries & Benefits due to reduction of 11 unfilled positions.	\$ (455,848)	(11.00)
2. Decrease in Services & Supplies due to reduction of positions.	(300,699)	
3. Decrease Other Charges for community support and care due to reduction in revenues.	(462,500)	
4. Decrease in Intra Fund Transfers to reflect change in accounting methodology for the	39,300	
Pajaro Debt Settlement.		
5. Decrease in Intergovernmental Revenues.	1,192,000	
6. Increase in Other Financing Sources to reflect change in accounting methodology for the	(12,253)	
Pajaro Debt Settlement.	 	
TOTAL CHANGES	\$ 	(11.00)

WORKLOAD INFORMATION

Services to disadvantaged and dislocated adults include assessment, resume development, job counseling and placement, case management, retraining, skills upgrade and on-the-job experience. Services to youth include assessment and counseling services as well as access to vocational training, leadership, tutoring, and work experience opportunities. The OET estimates that services will be provided to 6,000 new customers this coming year at the One-Stop Career Centers.

The WIB, its nine subcommittees, and Youth Council, aggressively pursue funding opportunities through grants, build employer relations, engage the local community to improve delivery of services to those in need, collaborate with regional partners to maximize and leverage funding opportunities, perform and publish labor market studies, work with a variety of local partners through memoranda of understanding, engage local business and economic development sectors, and market the One-Stop Career Center System to local businesses and individuals in the community.

2007-08 ACCOMPLISHMENTS

- Continue to improve the performance in services and delivery at the One-Stop Career Centers.
 <u>Current Status:</u> The OET and its partners continues to improve the performance in services and delivery at the One Stop Career Centers and was able to achieve over 100% of all required performance outcomes for the year.
- 2. Implement the requirements of the State Workforce Plan to include the creation of a Lifelong Learning policy for the County of Monterey.
 - <u>Current Status:</u> The WIB continues to implement the requirements of the State Workforce Plan and has created a Lifelong Learning policy for the County of Monterey.
- 3. Continue to improve services through specialized grants for veterans, ex-offenders, foster care youth, healthcare professionals and disabled individuals.
 - <u>Current Status:</u> Both the WIB and the OET have applied for and received discretionary grant funds to serve veterans, exoffenders, foster care youth, healthcare professionals and disabled individuals.
- Continue to develop programs and services that assist access for individuals with disabilities.
 <u>Current Status</u>: The WIB and the OET continue to receive Disability Navigator Funding to enhance services to the disabled and provide outreach to employers.
- Continue to convene roundtables which support workforce development to meet emerging needs in the construction and healthcare industries.
 - <u>Current Status</u>: The WIB continues to support workforce development roundtables covering various targeted occupations in the County.

OFFICE FOR EMPLOYMENT TRAINING (FUND 007)

2008-09 GOALS

- 1. Sustain service delivery at the One-Stop Career Centers and achieve performance goals.
- 2. Implement the vouchering process for the recently announced Salinas Valley Enterprise Zone when it becomes effective.
- 3. Continue participating with the Silver Star Gang Prevention and Intervention program to provide employment services to atrisk youth.
- 4. Continue to pursue specialized grants for target populations including veterans, ex-offenders; foster care youth, healthcare professionals and disabled individuals.

PENDING ISSUES

Federal reauthorization of the Workforce Investment Act has been pending in Congress for several years. If Congress acts on proposals to reauthorize the Act prior to the end of FY 2007-08, changes in the program's regulatory requirements may affect service levels and the budget. Additionally, the Department of Labor is instituting several changes in methods to assess program performance that alter the focus of service delivery. This change in methodology is called "Common Measures." The new measures focus efforts of the OET on long-term employment outcomes for adults and on graduation and/or long-term employment for youth. They make it much more difficult to serve younger youth and those not actively preparing for a degree or equivalent.

Federal funding for Workforce Investment Act programs continues to be unstable. In FY 2007-08 Federal funding rescissions have reduced resources to serve Monterey County job seekers and businesses by at least \$77,000. While there are some indications that these funding reductions will be offset by a greater share of total funds for California in Federal FY 2008-09 as a result of demographic changes and unemployment challenges in the State, the extent to which this will stabilize local funding is unknown. It should be noted that local costs are increasing due to the Countywide Cost Allocation Plan and inflation pressures (salaries, benefits, and facilities). These increased costs decrease service capacity. The only alternatives for sustaining or expanding workforce development services to address economic decline and gang violence issues are grant writing and/or new local resources.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 565

Unit Title: Office for Employment Training

			D BUDGET		ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Accountant III	20B12	1.00	74,332	1.00	79,772	1.00	79,772	
Accounting Technician	80J30	1.00	34,357	1.00	40,379	1.00	40,379	
Deputy Director - Social Services	60101	1.00	114,770	1.00	114,770	1.00	114,770	
Finance Manager II	20B93	1.00	88,336	1.00	95,342	1.00	95,342	
Management Analyst I	14G02	1.00	67,622					
Management Analyst II	14C30	9.00	591,422	7.00	474,343	7.00	474,343	
Management Spec - Limited Term	14A31			1.00	107,586			
Office Assistant II	80E21	2.00	50,181	2.00	61,032	2.00	61,032	
Office Assistant III	80E22	4.00	137,000	3.00	106,242	3.00	106,242	
Office Maintenance Worker	70N01	2.00	70,603	2.00	77,098	2.00	77,098	
Program Manager II	60102	1.00	100,070	1.00	109,276	1.00	109,276	
Secretary	80A31	1.00	37,000	1.00	44,317	1.00	44,317	
Senior Account Clerk	80J22	1.00	43,215	1.00	47,191	1.00	47,191	
Senior Departmental Info Systems Coordinator	43J09	1.00	71,500	1.00	77,165	1.00	77,165	
Senior Secretary	80A32	1.00	35,072	1.00	36,013	1.00	36,013	
Senior Storekeeper	70F80	1.00	42,051	1.00	45,919	1.00	45,919	
Supervising Departmental Info Sys Coordinator	43J15	1.00	82,328	1.00	88,736	1.00	88,736	
WIB Employment Program Representative II	60G21	24.00	1,103,558	22.00	1,096,221	22.00	1,096,221	
WIB Employment Program Representative III	60G33	6.00	332,112	5.00	301,559	5.00	301,559	
WIB Employment Programs Supervisor	60G43	4.00	254,739	3.00	200,000	3.00	200,000	
WIB Executive Director	12E16	1.00	113,470	1.00	117,442	1.00	117,442	
WIB Staff Support Coord II	14H09	3.00	147,962					
SALARIES AND PERSONNEL SUBTOT	AL	67.00	3,591,700	57.00	3,320,403	56.00	3,212,817	
SALARY ADJUSTMENTS:								
Salary Savings							107,586	
Pay Differentials			25,535		21,811		21,811	
SALARY ADJUSTMENTS SUBTOT	AL		25,535		21,811		129,397	
SALARIES AND PERSONNEL TOT	AL	67.00	3,617,235	57.00	3,342,214	56.00	3,342,214	
SUMMARY OF PERSONNEL CHANGES:								
Management Analyst I	14G02	1.00	67,622					
Management Analyst II	14C30	9.00	591,422	7.00	474,343	7.00	474,343	

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 565

Unit Title: Office for Employment Training

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT Management Spec - Limited Term 14A31 1.00 107,586 Office Assistant III 80E22 4.00 137,000 3.00 106,242 3.00 106,242 WIB Employment Program Representative II 60G21 24.00 1,103,558 22.00 1,096,221 22.00 1,096,221 WIB Employment Program Representative III 60G33 6.00 332,112 5.00 301,559 5.00 301,559 WIB Employment Programs Supervisor 60G43 4.00 254,739 3.00 200,000 3.00 200,000 WIB Staff Support Coord II 14H09 3.00 147,962 SUMMARY OF PERSONNEL CHANGES TOTAL 51.00 2,634,415 41.00 2,285,951 40.00 2,178,365

(THIS PAGE INTENTIONALLY LEFT BLANK)

<u>IN-HOME SUPPORT SERVICES - PUBLIC AUTHORITY (FUND 005)</u>

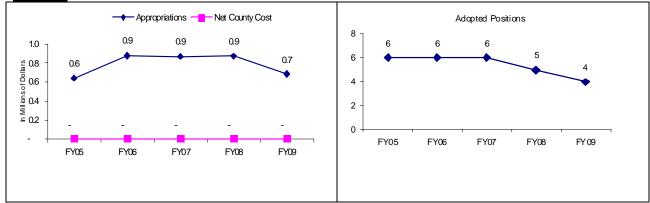
Budget Unit 591

FISCAL SUMMARY

	2007-08					200	_			
									Re	commended
	Current Year							Change from		
	Ado	pted Budget	:	Estimate		Request	R	ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	376,563	\$	315,472	\$	331,545	\$	331,545	\$	(45,018)
Services & Supplies		551,634		509,707		350,747		350,747		(200,887)
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(58,281)		(3,623)		-		-		58,281
Other Financing Uses				<u> </u>						
TOTAL APPROPRIATIONS	\$	869,916	\$	821,556	\$	682,292	\$	682,292	\$	(187,624)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		523,336		482,670		562,891		562,891		39,555
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		111,011		102,385		119,401		119,401		8,390
Other Revenue		-		-		-		-		-
Available Fund Balance		235,569		236,501		-		-		(235,569)
TOTAL AVAILABLE FINANCING	\$	869,916	\$	821,556	\$	682,292	\$	682,292	\$	(187,624)
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		5.00	5.00	4.00	4.00	(1.00)
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	5.00	0.00	(1.00)	0.00	0.00	4.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	5.00	0.00	(1.00)	0.00	0.00	4.00



IN-HOME SUPPORT SERVICES - PUBLIC AUTHORITY (FUND 005)

BUDGET UNIT DESCRIPTION

The In-Home Supportive Services (IHSS) program provides various services to eligible aged, blind, and disabled persons who are unable to remain safely in their own homes without assistance. Individuals are eligible for IHSS if they live in their own home—or are capable of safely doing so if IHSS is provided—and meet specific criteria relating to eligibility for the Supplemental Security Income/State Supplementary Program (SSI/SSP). This budget unit accounts for the administrative cost of the IHSS Public Authority. IHSS Client Services are funded in Budget Unit (BU) 548.

The Board of Supervisors enacted Ordinance No. 04036 on August 24, 1999, to establish the independent Monterey County Authority for IHSS governed by an appointed 11-member Board. On July 24, 2003, the Board of Supervisors passed Resolution 03-257 to adopt an ordinance to repeal and add Chapter 2.65 to Monterey County Code to change the governance of the Public Authority to the Board of Supervisors and establish an IHSS Advisory Committee consisting of 11 members appointed by the Board of Supervisors.

The IHSS Public Authority Registry assists IHSS recipients in finding providers by recruiting, screening, and maintaining availability lists from which the recipients can hire providers. The Public Authority assists providers in accessing training opportunities to enhance their caregiver skills.

SUMMARY OF RECOMMENDATION

This recommendation includes equal appropriations and revenues of \$682,292. The Other Financing Sources includes funding from County General Fund BU 548 (IHSS Client Services) in the amount of \$118,349 and BU 592 (Social Services – Other Assistance) for share of the Pajaro Debt Settlement in the amount of \$1,052. The Fiscal Year (FY) 2008-09 Recommended Budget includes the following changes:

		Net Cost	<u>Positions</u>
1. Transfer one Office Assistant position to Budget Unit 501.	\$	-	(1.00)
2. Decrease Salaries & Benefits due to transfer of staff.		(45,018)	
3. Decreased Services & Supplies to meet administrative needs.		(200,887)	-
5. Delete Intra Fund Transfers.		58,281	
6. Increase Intergovernmental Revenues.		(39,555)	
7. Increase Operating Transfer to BU 548.		(8,390)	
8. Decrease Available Fund Balance.		235,569	
	TOTAL CHANGES \$	-	(1.00)

THERE ARE NO PENDING OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: IHSS PA-Administration

Budget Unit: 591

		ADOPTED BUDGET 2007-2008		REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Management Analyst II	14C30	1.00	75,517	1.00	80,162	1.00	80,162	
Office Assistant II	80E21	1.00	36,683					
Principal Office Assistant	80E80	2.00	82,026	2.00	85,419	2.00	85,419	
Social Worker V	60C24	1.00	56,814	1.00	56,916	1.00	56,916	
SALARIES AND PERSONNEL SUBTOTA	AL	5.00	251,040	4.00	222,497	4.00	222,497	
SALARY ADJUSTMENTS:								
Salary Savings					<12,520>		<12,520>	
Pay Differentials			5,376		3,539		3,539	
SALARY ADJUSTMENTS SUBTOTA	AL		5,376		<8,981>		<8,981>	
SALARIES AND PERSONNEL TOTA	AL	5.00	256,416	4.00	213,516	4.00	213,516	
SUMMARY OF PERSONNEL CHANGES:								
Office Assistant II	80E21	1.00	36,683					
SUMMARY OF PERSONNEL CHANGES TOTAL	AL	1.00	36,683					

(THIS PAGE INTENTIONALLY LEFT BLANK)

SOCIAL SERVICES-OTHER ASSISTANCE

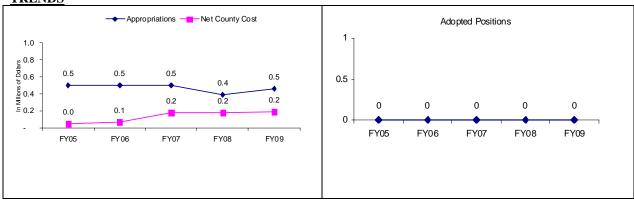
Budget Unit 592

FISCAL SUMMARY

	2007-08					200	-			
	Adon	oted Budget		rrent Year Estimate		Request	Re	ecommend	Cł	commended nange from '-08 Adopted
Appropriations Appropriations	11400	tea Baaget	=			request				
Salaries & Benefits	\$	_	\$	_	\$	-	\$	_	\$	-
Services & Supplies		390,558		427,519		695,186		445,186		54,628
Fixed Assets		_		-		_		_		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				<u>-</u>		13,673		13,673		13,673
TOTAL APPROPRIATIONS	\$	390,558	\$	427,519	\$	708,859	\$	458,859	\$	68,301
Revenues										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	_	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		167,000		203,961		305,945		265,945		98,945
TOTAL REVENUES	\$	167,000	\$	203,961	\$	305,945	\$	265,945	\$	98,945
NET COUNTY COST	\$	223,558	\$	223,558	\$	402,914	\$	192,914	\$	(30,644)

POSITION SUMMARY

No positions are contained in this budget unit.



SOCIAL SERVICES-OTHER ASSISTANCE

BUDGET UNIT DESCRIPTION

This budget unit provides for special contract services and programs administered by the Department of Social and Employment Services. The contracts are primarily with private nonprofit community-based organizations to purchase services such as child care, respite care, sexual assault counseling, homeless shelter and conflict resolution. In addition, an appropriation for the Commission on the Status of Women, Outstanding Women's Awards event, is also included in this budget. The services and programs in this budget are financed by Restricted Trust Funds and General Fund Discretionary Revenues (Net County Cost).

Restricted Revenues that support contracts in this budget unit include: 1) The Domestic Violence Trust Fund, which provides for battered women shelters located in Salinas and the Monterey Peninsula; 2) The Dispute Resolution Trust Fund, which provides conflict resolution and mediation services; and 3) Homeless Trust Funds, which provide homeless services.

General Fund discretionary revenues support the Commission on the Status of Women, and various homeless food and shelter services. The County's commitment to homeless services was established by Board of Supervisors' action in Fiscal Year (FY) 1987-88.

SUMMARY OF RECOMMENDATION

Appropriations are recommended at \$458,859 with expected available revenues of \$265,945. The \$192,914 in Net County Cost includes \$44,741 "Maintenance of Effort" required for child care services for families receiving Child Welfare Services, \$14,500 for the Commission on the Status of Women, \$120,000 for the continuation of homeless services, and \$13,673 for Pajaro Debt Settlement for Funds 005, 007, and 008. The significant changes are as follows:

	Net Cost	<u>Positions</u>
1. Increased appropriations for the Homeless and Domestic Violence service contracts.	\$ 54,628	
2. Increased Operating Transfer Out for the Pajaro Debt Settlement from Funds 005, 007, and	13,673	-
008.		
3. Increase Restricted Revenues - Homeless and Domestic Violence Trust Fund.	(98,945)	
TOTAL CHANGES	\$ (30,644)	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

CHILD CARE PLANNING COUNCIL

Budget Unit 593

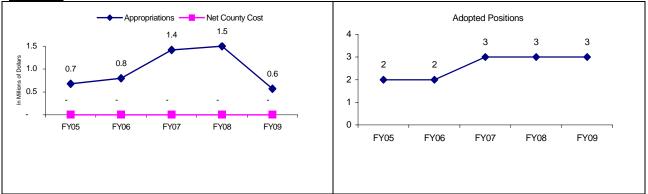
FISCAL SUMMARY

	2007-08					200		_		
	Adopted Budget		Current Year <u>Estimate</u>			<u>Request</u>	Re	ecommend	C	commended hange from 7-08 Adopted
Appropriations					_					
Salaries & Benefits	\$	267,960	\$	279,965	\$	303,317	\$	303,317	\$	35,357
Services & Supplies		1,236,166		1,509,281		266,435		266,435		(969,731)
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		_		-		-		-
Other Financing Uses										
TOTAL APPROPRIATIONS	\$	1,504,126	\$	1,789,246	\$	569,752	\$	569,752	\$	(934,374)
Revenues										
Licenses, Permits, Franchise	\$	-	\$	_	\$	-	\$	-	\$	-
Intergovernmental Revenues		392,635		681,833		400,374		400,374		7,739
Charges, Current Services		-		_		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		_		-		-		-
Revenue from Money & Property		-		_		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		1,110,097		1,106,019		168,800		168,800		(941,297)
TOTAL REVENUES	\$	1,502,732	\$	1,787,852	\$	569,174	\$	569,174	\$	(933,558)
NET COUNTY COST	\$	1,394	\$	1,394	\$	578	\$	578	\$	(816)

POSITION SUMMARY

		Adopted	Current Year			Recommended Change from
		Budget	<u>Estimate</u>	Request	Recommend	2007-08 Adopted
Total Positions		3.00	3.00	3.00	3.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	3.00	0.00	0.00	0.00	0.00	3.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	3.00	0.00	0.00	0.00	0.00	3.00

TRENDS



CHILD CARE PLANNING COUNCIL

BUDGET UNIT DESCRIPTION

This budget unit supports childcare planning efforts funded through State contracts and other grant sources. The central component includes the Monterey County Child Care Planning Council (CCPC) that was established by the Board of Supervisors in June 1991, in accordance with mandates outlined in the California Education Code, Section 8499.3. The CCPC is comprised of up to 30 volunteer members who represent consumers, childcare providers, public agency representatives, community representatives and discretionary appointments. The purpose of the CCPC is to research, prioritize, and communicate child care needs in Monterey County to the Board of Supervisors, the Superintendent of Schools, and to the State Department of Education for their use in allocation of Federal and State funds in Monterey County.

In Fiscal Year (FY) 2001-02, the CCPC became responsible for the allocation of funds authorized through the passing of Assembly Bill 212, California Compensation and Retention Encourage Stability (C.A.R.E.S.), designed to promote the retention of child care professionals. The annual allocation is administered through the California Department of Education; however, a collaborative approach at the local level translates the specific program details within Monterey County. Contributions for C.A.R.E.S. are also provided with a grant from Monterey County First 5 Commission. Additional funds included in this budget unit are attained through various grant monies specific to the support of childcare. This includes goals to enhance childcare in Monterey County, improve leadership qualities in childcare professionals, encourage communication, reduce duplication of effort, and provide training.

SUMMARY OF RECOMMENDATION

Recommended appropriations total \$569,752 and revenues are budgeted at \$569,174. There is no required match of County funds. The Net County Cost is \$578, which is this budget unit's share of the Pajaro Debt Settlement. Significant changes to the budget unit include:

	Net Cost	<u>Positions</u>
1. Increase appropriations in negotiated Salaries & Benefits.	\$ 35,357	-
2. Decrease Services & Supplies due to decline in revenues.	(969,731)	-
3. Net decrease in Intergovernmental and Other Revenue for C.A.R.E.S. program.	933,558	
TOTAL CHANGES	\$ (816)	_

PENDING ISSUES

Based on the current allocation letters, State and Federal funding is assumed to be at the levels recommended. Any adjustments made during the State or Federal budget approval process will affect program levels.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ERSONNEL / FIXED ASSETS

R FISCAL YEAR 2008-2009 Unit Title: Child Care Planning Council

Budget Unit: 593

		ADOPTED 2007-		REQUESTE 2008-	D BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Management Analyst II	14C30	1.00	71,949	1.00	78,203	1.00	78,203
Management Analyst III	14C31	1.00	83,469	1.00	86,391	1.00	86,391
Office Assistant III	80E22	1.00	32,700	1.00	34,042	1.00	34,042
SALARIES AND PERSONNEL SUBT	TOTAL	3.00	188,118	3.00	198,636	3.00	198,636
SALARY ADJUSTMENTS:							
Salary Savings					8,535		8,535
Pay Differentials					1,096		1,096
SALARY ADJUSTMENTS SUBT	TOTAL				9,631		9,631

3.00

188,118 3.00

208,267 3.00

208,267

SALARIES AND PERSONNEL TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)

AREA AGENCY ON AGING

Budget Unit 594

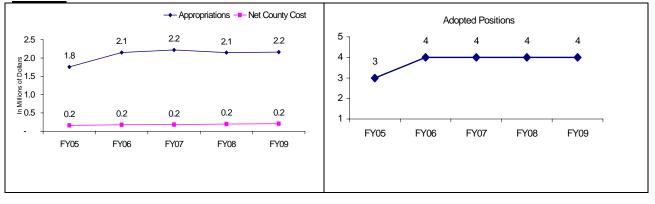
FISCAL SUMMARY

	2007-08					200)			
		pted Budget	Current Year <u>Estimate</u>			Request	<u>R</u>	ecommend	C	ecommended Change from 7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	390,396	\$	285,293	\$	356,105	\$	356,105	\$	(34,291)
Services & Supplies		1,809,824		1,938,787		1,909,611		1,909,611		99,787
Fixed Assets		-		-		-		_		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		(53,115)		(65,258)		(105,600)		(105,600)		(52,485)
Other Financing Uses				<u> </u>		_		=		<u>-</u>
TOTAL APPROPRIATIONS	\$	2,147,105	\$	2,158,822	\$	2,160,116	\$	2,160,116	\$	13,011
Revenues										
Licenses, Permits, Franchise	\$	_	\$	-	\$	_	\$	_	\$	_
Intergovernmental Revenues		1,949,260		1,953,326		1,953,326		1,953,326		4,066
Charges, Current Services		_		-		_		_		_
Fines, Forfeitures, Penalties		_		-		_		_		_
Taxes		_		-		_		_		_
Revenue from Money & Property		_		-		_		_		_
Other Financing Sources		-		-		-		-		-
Other Revenue				<u> </u>		_		=		<u>-</u>
TOTAL REVENUES	\$	1,949,260	\$	1,953,326	\$	1,953,326	\$	1,953,326	\$	4,066
NET COUNTY COST	\$	197,845	\$	205,496	\$	206,790	\$	206,790	\$	8,945

POSITION SUMMARY

						Recommended
		Ado pted	Current Year			Change from
		Budget	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		4.00	4.00	4.00	4.00	0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferre d	Positio ns	Positions	
	A dopted	During	In/Out	Ad ded	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	4.00	0.00	0.00	0.00	0.00	4.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	4.00	0.00	0.00	0.00	0.00	$\overline{4.00}$

TRENDS



AREA AGENCY ON AGING

BUDGET UNIT DESCRIPTION

This budget unit contains funding for the administration of the Area Agency on Aging (AAA) and provides for services to elder citizens of the County, with the objective of improving their physical and social well-being. Among the program services provided through contracts with various agencies are Health Insurance Counseling and Advocacy Program (HICAP), Alzheimer's Day Care, Ombudsman, family caregiver support, home-delivered and congregate meals, information and referral, legal assistance, adult day care, and respite. These activities are funded with State and Federal revenues, supplemented by a County match for administrative costs of \$206,790.

All of the purchased services, plus a small amount of administration expenses, are offset with \$2.0 million in anticipated grants from the California Department of Aging (Older Americans Act/Older Californians Act).

SUMMARY OF RECOMMENDATION

The recommended appropriation of \$2,160,116 includes the California Department of Aging grants for the AAA, and a County match of \$206,790 for administrative costs. The AAA Advisory Council will determine Fiscal Year (FY) 2008-09 contract allocations for community-based organizations based on Federal and State funding levels. Significant changes to this budget unit include:

	Net Cost	<u>Positions</u>
1. Decreased Salaries & Benefits due to vacancy of one Senior Secretary.	\$ (34,291)	
2. Increased Services & Supplies for community-based contracts.	99,787	
3. Increased Inter Fund Transfers to reflect reimbursement of Salaries & Benefits from other	(52,485)	
budget units.		
4. Increased grant revenue.	(4,066)	
TOTAL CHANGES	\$ 8.945	_

PENDING ISSUES

Based on the current allocation letters, State and Federal funding is assumed to be at the levels recommended. Any adjustments made during the State or Federal budget approval process will affect program levels and/or recommended Net County Cost.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 594

Unit Title: Area Agency on Aging

		ADOPTED 2007-	BUDGET 2008	REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Accountant II	20B11	1.00	55,105	1.00	60,476	1.00	60,476
Management Analyst III	14C31	1.00	83,470	1.00	63,248	1.00	63,248
Program Manager II	60102	1.00	91,786	1.00	95,000	1.00	95,000
Senior Secretary	80A32	1.00	38,863	1.00	36,013	1.00	36,013
SALARIES AND PERSONNEL SUBT	TOTAL	4.00	269,224	4.00	254,737	4.00	254,737
SALARY ADJUSTMENTS:							
Salary Savings					<10,434>		<10,434>
Pay Differentials			522				
SALARY ADJUSTMENTS SUBT	TOTAL		522		<10,434>		<10,434>

4.00

269,746

4.00

244,303

4.00

244,303

SALARIES AND PERSONNEL TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)

LINKAGES

Budget Unit 595

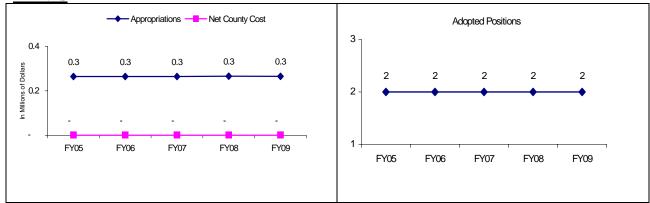
FISCAL SUMMARY

<u> </u>	2007-08					200				
	Ador	oted Budget	-	urrent Year Estimate		Request	Re	ecommend	Ch	ommended ange from -08 Adopted
Appropriations										
Salaries & Benefits	\$	154,087	\$	146,058	\$	171,998	\$	171,998	\$	17,911
Services & Supplies		103,630		85,245		58,279		58,279		(45,351)
Fixed Assets		-		, -		-		· -		-
Other Charges		34,802		34,802		34,802		34,802		-
Intra Fund Transfers		(26,414)		_		-		-		26,414
Other Financing Uses		<u> </u>		<u>-</u>		<u>-</u>				<u>-</u>
TOTAL APPROPRIATIONS	\$	266,105	\$	266,105	\$	265,079	\$	265,079	\$	(1,026)
Revenues										
Licenses, Permits, Franchise	\$	_	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		264,711		264,711		264,711		264,711		-
Charges, Current Services		_		-		-				-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		_		-		-		-		-
Revenue from Money & Property		_		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		<u>-</u>		<u>-</u>						
TOTAL REVENUES	\$	264,711	\$	264,711	\$	264,711	\$	264,711	\$	-
NET COUNTY COST	\$	1,394	\$	1,394	\$	368	\$	368	\$	(1,026)

POSITION SUMMARY

Total Positions		Adopted Budget 2.00	Current Year Estimate 2.00	Request 2.00	Recommend 2.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Po sitions Chan ge	Net Positions Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	2.00	0.00	0.00	0.00	0.00	2.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	0.00	0.00	0.00	2.00

TRENDS



LINKAGES

BUDGET UNIT DESCRIPTION

Budget Unit 595 funds the Linkages Program, which provides information and arranges services for adults at risk of institutionalization. Services most often involve assessing client needs and linking the client to programs and services that can fill those needs.

SUMMARY OF RECOMMENDATION

Appropriations are recommended at \$265,079 and revenues are budgeted at \$264,711. The Net County Cost is \$368, which is this budget unit's share of the Pajaro Debt Settlement. Significant changes to the budget unit include:

	Net Cost	Positions
1. Increase in Salaries & Benefits due to negotiated Cost of Living Allowance (COLA) and	\$ 17,911	-
health benefits costs.		
2. Decrease in Services & Supplies for general administration.	(45,351)	
3. Decrease in Other Financing Uses due to reduction in funding for case management	26,414	-
services.		
TOTAL CHANGES	\$ (1,026)	-

PENDING ISSUES

Based on the current allocation letters, State and Federal funding is assumed to be at the levels recommended. Any adjustments made during the State or Federal budget approval process would affect program levels.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Linkages

Budget Unit: 595

		ADOPTED 2007-	BUDGET	REQUESTE 2008-	D BUDGET 2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Social Worker V	60C24	2.00	109,585	2.00	122,378	2.00	122,378
SALARIES AND PERSONNEL SUBTOTAL		2.00	109,585	2.00	122,378	2.00	122,378
SALARY ADJUSTMENTS:							
Salary Savings							
Pay Differentials					2,940		2,940
SALARY ADJUSTMENTS SUBTOTAL					2,940		2,940
SALARIES AND PERSONNEL TOTAL		2.00	109,585	2.00	125,318	2.00	125,318

(THIS PAGE INTENTIONALLY LEFT BLANK)

MULTIPURPOSE SENIOR SERVICES PROGRAM

Budget Unit 596

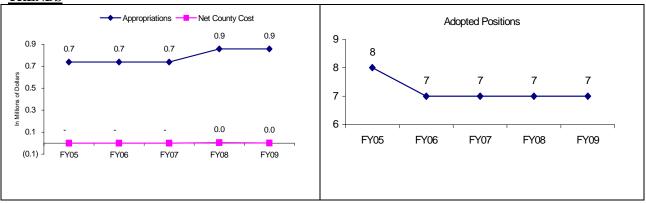
FISCAL SUMMARY

	2007-08					200				
									Re	commended
	Current Year							Cl	nange from	
	Adopted Budget]	Estimate		Request		ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	672,191	\$	610,708	\$	685,934	\$	685,934	\$	13,743
Services & Supplies		74,908		136,391		59,997		59,997		(14,911)
Fixed Assets		-		-		-		-		-
Other Charges		145,690		145,690		145,690		145,690		-
Intra Fund Transfers		(31,051)		(31,051)		(33,201)		(33,201)		(2,150)
Other Financing Uses					_					_
TOTAL APPROPRIATIONS	\$	861,738	\$	861,738	\$	858,420	\$	858,420	\$	(3,318)
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		857,000		857,000		857,000		857,000		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue		_		<u> </u>		_		_		_
TOTAL REVENUES	\$	857,000	\$	857,000	\$	857,000	\$	857,000	\$	-
NET COUNTY COST	\$	4,738	\$	4,738	\$	1,420	\$	1,420	\$	(3,318)

POSITION SUMMARY

		Adopted Budget	Current Year <u>Estimate</u>	Request	Recommend	Recommended Change from 2007-08 Adopted
Total Positions		7.00	7.00	7.00	7.00	0.00
D		5				
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	7.00	0.00	0.00	0.00	0.00	7.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	7.00	0.00	0.00	0.00	0.00	7.00

TRENDS



MULTIPURPOSE SENIOR SERVICES PROGRAM

BUDGET UNIT DESCRIPTION

This budget unit funds the Multipurpose Senior Services Program (MSSP), which is in its sixth year of operation in Monterey County. MSSP is designed to prevent or delay long-term care institutionalization of the frail elderly. Participants must be over 65, receiving Medi-Cal, and eligible for skilled nursing or intermediate care. The program provides case management and service arrangements for elderly persons requiring long-term care services. A team of health and social services professionals assesses each participant's needs and together they develop a personalized care plan. Service plans include informal support, publicly funded services, and services purchased by MSSP.

SUMMARY OF RECOMMENDATION

Appropriations are recommended at \$858,420 and revenues are budgeted at \$857,000. Program revenue for MSSP is generated by a fixed "per capita" rate for each participant. Currently, this amount is approximately \$312 per month. The budget assumes that the maximum number of participants, 200, will be achieved for Fiscal Year (FY) 2008-09. Should client levels fall, expenditure levels would be adjusted accordingly. The Net County Cost of the budget unit is \$1,420, which is Budget Unit 596's share of the Pajaro Debt Settlement. There is no County "match" requirement for this program. Significant changes to this budget unit include:

	Net Cost	<u>Positions</u>
1. Add 1 Social Worker V and delete 1 Public Health Nurse II by Board of Supervisors	\$ -	-
action on February 5, 2008 for position reallocation (#07/08-118).		
2. Increased Salaries & Benefits due to negotiated Cost of Living Allowance (COLA) and	13,743	
health benefit costs.		
3. Decrease in Services & Supplies for general administration.	(14,911)	
4. Increase in Intra Fund Transfers due to an increase in Salaries & Benefits.	(2,150)	
TOTAL CHANGES	\$ (3,318)	-

PENDING ISSUES

Funding for this program is dependent on appropriations from the State legislature and continuation of a Medicaid (Federal Title XIX) waiver that permits funding for community-based health and social services.

THERE ARE NO POLICY CONSIDERATIONS.

Social Worker V

BUDGET UNIT EXPENDITURE DETAIL DEPSONNET, / FIXED ASSETS

Budget Unit: 596

Unit Title: Multipurpose Senior Svcs Prog

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Accountant I 20B10 1.00 50,362 1.00 56,282 1.00 56,282 Public Health Nurse II 52E22 2.00 150,067 1.00 76,558 1.00 76,558 60C81 Social Work Supervisor II 1.00 77,308 1.00 81,975 1.00 81,975 Social Worker III 60C22 58,765 1.00 1.00 61,117 1.00 61,117 Social Worker V 60C24 2.00 132,047 3.00 206,304 3.00 206,304 SALARIES AND PERSONNEL SUBTOTAL 7.00 468,549 7.00 482,236 7.00 482,236 SALARY ADJUSTMENTS: Salary Savings Pay Differentials 2,818 3,561 3,561 SALARY ADJUSTMENTS SUBTOTAL 3,561 2,818 3,561 SALARIES AND PERSONNEL TOTAL 7.00 471,367 7.00 485,797 7.00 485,797 SUMMARY OF PERSONNEL CHANGES: Public Health Nurse II 52E22 2.00 150,067 1.00 76,558 1.00 76,558

2.00

4.00

132,047

282,114

3.00

4.00

206,304

282,862

3.00

4.00

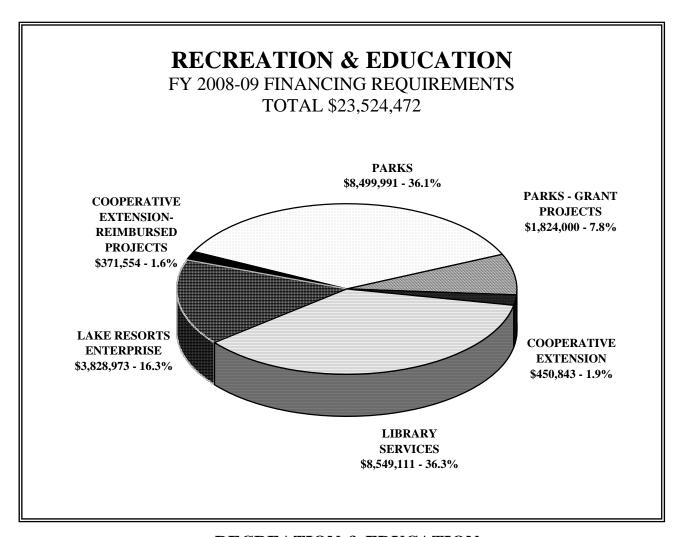
206,304

282,862

60C24

SUMMARY OF PERSONNEL CHANGES TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)



RECREATION & EDUCATION

PROGRAM SUMMARY

The Recreation and Education functional area includes Library Services, Parks and Recreation, and Cooperative Extension programs. This functional area also includes the new Lake Resorts Enterprise Fund 004 beginning in FY 2008-09.

The Fiscal Year (FY) 2008-09 Recommended Budget for Recreation and Education Services includes expenditures of \$23.5 million, revenues of \$20.0 million, Available Fund Balance of \$1.1 million, for a Net County Cost (NCC) or Discretionary County Financing (DCF) of \$2.3 million. Recommended appropriations and staffing allocations for Recreation and Education Services are detailed in Figures 1 and 2 below.

Comparison of FY 2008-09 Recommended Budget to FY 2007-08 Adopted Budget

Figure 1	Adopted	Recommended	Change from	FY 2007-08
	FY 2007-08	FY 2008-09	Amount	Percent
Education	\$ 8.6	\$ 9.4	\$ 0.8	9.3%
Recreation	9.6	10.3	0.7	7.3%
Lake Resorts Enterprise		3.8	3.8	-
TOTAL	\$ 18.2	\$ 23.5	\$ 5.3	29.1%

Comparison of FY 2008-09 Recommended Budget Positions to FY 2007-08 Adopted Budget

Figure 2	Adopted	Recommend	Change from l	FY 2007-08
	FY 2007-08	FY 2008-09	<u>Amount</u>	Percent
Education	83.00	87.75	4.75	5.7%
Recreation	69.60	70.00	0.40	0.6%
Lake Resorts Enterprise	0.00	11.00	11.00	-
TOTAL	152.60	168.75	16.15	10.6%

Board of Supervisors' Goals and Objectives

Departmental staff in the Recreation and Education functional area are committed to achieving the highest standards of service delivery, as established through the Board's Goals and Objectives. The following services and activities that represent these commitments have been identified:

Assure a Sustainable and Diversified Economy that Builds on our Unique Local Assets

- Maintain and enhance the resources of the region by working with the University of California researchers to identify the causes of, and develop preventions of Sudden Oak Death Syndrome.
- Provide information through classes, workshops, newsletters, personal consultation and websites to promote alternatives to chemical pest control. Such programs provide farmers and policy-makers with unbiased, research information regarding: water usage, practices that decrease nitrogen leaching, and cleaner water run-off.
- Conduct marine research that protects the fish population. Distribute information to recreational users of the Monterey Bay on ways to enjoy the Bay without causing harm to the waters, local water habitats, plants and animals.
- Provide a safe and friendly recreation environment for visitors and County residents by maintaining and improving the Parks system infrastructure.
- Promote economic stability of the agricultural industry in Monterey County through pest
 research (i.e. Vine Mealy Bug Disease) and work with appropriate groups and agencies to
 prevent local pest outbreaks. Provide diagnostic services to identify/halt the proliferation of
 new pests and diseases. Provide anti-bio-terrorism diagnostic services to the agricultural
 industry. Conduct food safety (E. Coli) research for local growing conditions and
 collaborate with other agencies on Light Brown Apple Moth control strategies.
- Market the County Parks system and Lake Resorts (Lake San Antonio and Lake Nacimiento)
 to achieve increased revenue levels, expand information and tools available on the Parks
 website, and utilize modern and collaborative strategies to promote park use and attendance.
- Continue to collaborate with the Big Sur Land Trust to acquire the Marks Ranch property as part of the County Parks system.
- Research and obtain grant funding and identify other revenue sources to maintain and improve infrastructure throughout the Parks system.

Enhance and Improve County Services to Assure an Adequate Safety Net and Quality of Life for All County Residents

- Educate heads of low-income households on consumer awareness, food stamp nutrition, child/adolescent obesity, and food safety to better use their financial resources and lead healthier lifestyles. Train teachers to incorporate nutritional information in the general curriculum to promote healthy eating habits for children. Disseminate the latest research in health and family well-being through workshops, newsletters and websites to health care professionals and to Master Gardener volunteers who conduct community service projects.
- Train adult volunteers to work directly with youth in the local agriculture industry and create opportunities for youth to become engaged in positive, research-based activities which develop leadership skills through community service.
- Collaborate with the City of Seaside as the City plans and builds a new Seaside branch library as part of its downtown redevelopment plan, and move the Gonzales branch into a larger, leased facility to resolve overcrowding and heavy use of the branch.
- Develop and evaluate a plan to replace the integrated library system and fully refurbish/update the Library's website/Virtual Branch.

The following are significant changes in the Recreation and Education area:

EDUCATION

County Library

The mission of the Monterey County Free Libraries (MCFL or "the Library") to serve the diverse communities of Monterey County by offering opportunities for all to succeed in school, work and in their personal lives. MCFL fulfills its mission by offering various services and programs to the public via a network of information centers.

Library services appropriations for FY 2008-09 are recommended at \$8.5 million, an increase of \$551,932 over the FY 2007-08 Adopted Budget. To finance these services, revenues are recommended at \$7.4 million, in addition to the Available Fund Balance of \$1.1 million.

Salary and benefit costs decreased overall by \$0.1 million, primarily due to not funding vacant positions and converting temporary Library Page positions to permanent positions. Services & Supplies costs increased by \$0.7 million, primarily due to increases in Cost Plan Charges, building rent, property insurance rates, data processing fees, information technology services, equipment maintenance, and other operational costs. The County Library's revenues are projected to increase based on an estimated increase in Property Tax revenues. The number of allocated positions increased from 77 to 81.75 as a result of converting temporary Library Page positions to permanent Library Page positions.

Cooperative Extension

Cooperative Extension is a part of the Statewide educational arm of the University of California, Division of Agriculture and Natural Resources, and is jointly supported by Monterey County, the University of California, and the United States Department of Agriculture. In Monterey County, this Department conducts research and educational programs in four principal areas: agriculture, 4-H youth development and leadership training, nutrition, and marine issues. The Department

has operated in the State of California since 1915, and in Monterey County since 1918. All expenditures for the Cooperative Extension-Reimbursed Projects are completely reimbursed by University of California contracts and grant funds donated from the agricultural industry, commodity boards and State agencies. University of California grant funds support research and education programs in vegetable diseases, plant nutrition and cultural practices, weed science, viticulture, insect control, irrigation, water quality, and water policy.

Fiscal Year 2008-09 appropriations are recommended at \$0.45 million for the Cooperative Extension, an increase of \$0.05 million from the FY 2007-08 Adopted Budget. The Cooperative Extension-Reimbursed Projects appropriations are recommended at \$0.4 million, an increase of \$0.15 million from the prior budget year.

RECREATION

The Recreation program involves the administration, maintenance, and operation of nine regional parks including: Lake San Antonio North and South Shore, Lake Nacimiento, Royal Oaks, Jacks Peak, San Lorenzo, Laguna Seca, Toro and Manzanita. The Parks Department markets and advertises County Parks' special events, develops and offers interpretive programs, and facilitates the restoration of historic properties associated with park operations.

The recommended appropriations for the Parks Department is \$8.5 million, a \$0.4 million increase over FY 2007-08. Revenue overall increased by \$0.3 million primarily due to increased park and event fees. Increased expenditures are due to negotiated salary increases and filling vacant positions.

Grant-funded projects are recommended at \$1.8 million. All eligible grant costs are 100% reimbursable and there is no cost to the General Fund.

LAKE RESORTS ENTERPRISE

Prior to FY 2007-08, the resort and recreational facilities of Lake San Antonio, Budget Unit 758 and Lake Nacimiento, Budget Unit 759 (collectively, the "Lake Resorts") were operated under long-term lease by a concessionaire. In July 2007, the County purchased the Lake Resorts' assets from the former concessionaire and the Board of Supervisors authorized the Parks Department to operate the Lake Resorts as an Enterprise Fund.

The Parks Department has entered into a short-term agreement (the "Interim Agreement") with Forever Resorts to operate the Lake Resorts, excluding the camping, day use, and Ranger security which the Parks Department will provide. Specifically, Forever Resorts will operate the marinas, stores, service station, lodging, and restaurants at both locations. The purpose of the Interim Agreement is to provide for a trial operating period of approximately one year, and establish a working relationship with Forever Resorts. At the expiration of the Interim Agreement, Forever Resorts' performance will be evaluated to determine whether it would be in the best interests of the County to modify, extend, or terminate the agreement.

Under the Interim Agreement, the County reimburses Forever Resorts the annual actual operating expenses required to manage both lake resorts, plus a management fee not to exceed 4.9% of annual gross revenues. The annual operating expenses and management fee for the Lake Resorts are offset by forecasted annual revenue.

The total recommended FY 2008-09 budget for the Lake Resorts Fund 004 is \$3.8 million in expenditures and anticipated revenues of \$3.8 million. Both expenditures and revenues include Forever Resorts' operations and profit.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

Budget Unit 611

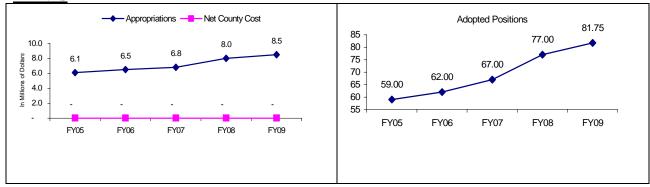
FISCAL SUMMARY

	2007-08					200	_			
	Current Year								_	Recommended Change from
	Ado	opted Budget		Estimate		Request		ecommend		07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	5,019,836	\$	4,107,025	\$	4,897,879	\$	4,897,879	\$	(121,957)
Services & Supplies		2,976,843		3,257,450		3,335,594		3,650,732		673,889
Fixed Assets		-		-		-		-		-
Other Charges		500		500		500		500		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses					_					
TOTAL APPROPRIATIONS	\$	7,997,179	\$	7,364,975	\$	8,233,973	\$	8,549,111	\$	551,932
Available Financing										
Licenses, Permits, Franchise	\$	_	\$	_			\$	_	\$	_
Intergovernmental Revenues	Ψ	265,765	Ψ	150,706		156.626	Ψ.	156,626	Ψ	(109,139)
Charges, Current Services		115,000		125,000		120,000		120,000		5,000
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		6,204,419		6,132,172		6,580,023		6,580,023		375,604
Revenue from Money & Property		15,000		50,000		17.500		17,500		2,500
Other Financing Sources		239,497		239,497		239,497		239,497		-
Other Revenue		85,150		219,806		305,150		305,150		220,000
Available Fund Balance		1,072,348		1,578,109		1,050,396		1,130,315		57,967
TOTAL AVAILABLE FINANCING	\$	7,997,179	\$	8,495,290	\$	8,469,192	\$	8,549,111	\$	551,932
YEAR-END FUND BALANCE	\$	-	\$	1,130,315	\$	235,219	\$	-	\$	-

POSITION SUMMARY

Total Positions		Adopted Budget 77.00	Current Year Estimate 81.25	Request 81.75	Recommend 81.75	Recommended Change from 2007-08 Adopted 4.75
Total Positions		77.00	61.23	01.73	01.73	4.73
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	77.00	0.00	0.00	0.00	0.00	77.00
Unfunded Positions	0.00	4.75	0.00	0.00	0.00	<u>4.75</u>
Total Positions	77.00	4.75	0.00	0.00	0.00	81.75

TRENDS



BUDGET UNIT DESCRIPTION

The Monterey County Free Libraries (MCFL or "the Library") is a network of information centers serving the diverse communities of Monterey County by offering opportunities for all to succeed in school, work and in their personal lives. This is the mission of MCFL, which it fulfills by offering various services and programs to the public. Details of these services and programs are available at montereycountyfreelibraries.org/services.html.

MCFL is a special taxing authority under the County Library Law of 1911 and its operations are funded primarily through a portion of collected property taxes.

<u>Public Services</u> (80%) includes circulation of library materials, reference and reader advisory, children's and teen services, programs for adults and youth, homework assistance for K-12 students, literacy programs for adults and families, library-by-mail services, and free access to computers, the Internet and several subscription databases.

<u>Support Services</u> (14%) includes selection, acquisition, cataloging, physical preparation, and distribution of library materials, as well as database management, interlibrary loans, and maintenance/management of both the Library's automated information system and the public access computers.

Administrative Services (6%) includes planning, policymaking and implementation, fiscal/personnel/organizational management, staff development and training, public information, community relations, and participation in the Monterey Bay Area Cooperative Library System (MOBAC) local library consortium, and library system infrastructure/facilities management.

SUMMARY OF RECOMMENDATION

The Recommended Budget for MCFL of \$8,549,111 is an increase of \$551,932 or 6.9% from Fiscal Year (FY) 2007-08.

Salaries and Benefits decreased overall by \$121,957 primarily due to the decision not to fund a vacant Managing Librarian and two Librarian positions. Services and Supplies increased overall by \$673,889 primarily due to increases in: Cost Plan Charges, building rent, property insurance, data processing, information technology services, equipment maintenance, and other operational costs

Revenues to the Library Fund are projected to increase overall by \$493,965 and the year-end fund balance is projected to increase by \$57,967.

The number of allocated positions increased from 77 to 81.75 during FY 2007-08. The MCFL added 4.75 full time equivalent (FTE), permanent Library Page positions that were previously filled and funded as temporary positions. Estimated increased revenue fully offset additional costs, and there was no impact to the General Fund.

	Net Cost	Positions
 Addition of 4.75 FTE permanent Library Page positions offset by temporary help expenditures. 	\$ -	4.75
1		
2. Decrease in various Salaries & Benefits accounts.	(121,957)	-
3. Increased costs for Cost Plan Charges.	385,309	-
4. Increased costs for Building Rental, Alarm Services, Maintenance and Property Insurance.	67,157	-
5. Increased costs for Data Processing, Communications and related Equipment Maintenance.	65,144	-
6. Increased costs for Vehicle Maintenance, Operation and Usage.	20,544	-
7. Increased costs for Postage and Shipping, Courier Service and Copy Machine charges.	17,869	-
8. Decreased Professional & Specialized Services, Equipment, Furnishings, Computers, and	(218,941)	-
General Liability Insurance.		
9. Increases and decreases in various Services & Supplies accounts.	336,807	-
10. Increase in tax revenue based upon projected growth of 7.5%.	(375,604)	-
11. Decrease in Intergovernmental Revenue and Charges, Current Services.	104,139	-
12. Increase in small amounts of revenue from various sources.	(222,500)	-
13. Increase in Available Fund Balance.	 (57,967)	
TOTAL CHANGES	\$ -	4.75

WORKLOAD INFORMATION

	<u>Actual</u>	Estimated	% Estimated	Projected
Program: Public Services				
Customers visiting the library	826,716	899,799	9	990,000
Items borrowed by library customers	801,287	1,239,276	55	1,370,000
Information requests filled for library customers	108,230	112,658	4	123,500
Children and adults attending library programs	12,981	17,868	38	19,500
Students receiving homework assistance	11,287	14,917	32	16,500
School classes visiting the library	302	372	23	200
Customers using library computers	229,676	232,630	1	256,000
Adults tutored through Literacy Program	77	110	43	140
Number of registered library card holders	89,357	100,865	13	110,000
Program: Technical Support Services				
Items processed and added to the library collection	46,630	45,292	(3)	50,000
Items borrowed from other libraries for County residents	2,071	2,580	25	2,850
Items loaned to residents of other library jurisdictions	3,079	3,897	27	4,300
Items for County customers transferred between branches	74,219	98,958	33	108,000

MANDATED COST INFORMATION

MCFL is legally mandated to provide State income tax materials through the branch libraries. The Library projects the cost to satisfy the State mandate is approximately \$50,000.

BUDGET IMPACTS

Educational Revenue Augmentation Fund (ERAF) shifts by the State continue to take over \$1 million annually in local tax revenue from Library Fund 003. MCFL received a General Fund allocation of \$239,497 in FY 2007-08. The FY 2008-09 Recommended Budget includes this same allocation from the County General Fund. The Recommended Budget includes 4.75 additional positions and changes in allocations with no impact to the General Fund.

2007-08 ACCOMPLISHMENTS

- MCFL experienced a tremendous growth in usage during FY 2007-08. 'Opening day collections' for two new branches added
 to the MCFL network of libraries, decreasing the number of items added to the overall collection. MCFL continued to
 endorse, support and practice the County's values and guiding principles of respect, innovation, customer service and
 honesty/integrity. MCFL also upheld its values by expanding and improving programs and services that serve the mission of
 MCFL and ensure a better future for all Monterey County residents.
- MCFL continued to seek, and acquired, supplemental funding sources primarily in the areas of homework centers, and youth and literacy programs.
- 3. MCFL increased the availability of free computer and Internet services for all Monterey County residents.
- 4. MCFL completed the move of the Marina Branch Library and the MCFL Administrative Offices into the new facilities in the City of Marina under a 50-year lease with one 50-year option to extend.

2008-09 GOALS

- 1. During FY 2008-09, MCFL will continue to endorse, support and practice the County's values and guiding principles of respect, innovation, customer service and honesty/integrity. MCFL will also uphold its values by expanding and improving programs and services that serve the mission of MCFL and ensure a better future for all Monterey County residents.
- 2. MCFL will continue to collaborate with the City of Seaside as it plans and builds a new Seaside branch library as part of its Downtown Redevelopment Plan.
- 3. Move the Gonzales branch into a larger, leased facility to resolve overcrowding and heavy use of the branch.
- 4. Evaluate and develop a plan to replace the integrated library system and fully refurbish/update the Library's website/Virtual Branch.
- 5. Study MCFL's organizational structure and develop strategies to manage hiring and retention challenges.

PENDING ISSUES

- 1. The new Administrative Offices in Marina were built by the City of Marina with the understanding that the old administrative building at 26 Central Avenue in Salinas would be sold and that the funds resulting from that sale, less County costs, would be transferred to the City of Marina. However, the faltering real estate market has meant that the building is yet to be sold and the City of Marina is yet to receive any money from the County for the project.
- 2. The City of Seaside is planning to construct a new library building and groundbreaking for this project is tentatively set at Spring of 2009.
- 3. The City of Gonzales is actively planning a community center that will include a new library building. This project is tentatively seen as a 5-year project and the Gonzales library will be moved, temporarily, into a larger location that can accommodate the branch's heavy use.
- 4. The East Garrison Branch Library project continues, but is progressing slowly because of the slow down in the real estate market. This project is tentatively expected to be completed by FY 2011-12.
- 5. The Library continues to improve its facilities whenever possible, but also seeks alternative and low-cost ways of serving County residents by expanding its bookmobile and library-by-mail services.

THERE ARE NO POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

FOR FISCAL YEAR 2008-2009 Unit Title: County Library

Budget Unit: 611

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Account Clerk 80J21 32,677 1.00 1.00 32,677 Administrative Services Assistant 14C70 1.00 72,125 1.00 71,185 1.00 71,185 County Librarian 11A05 1.00 124,626 1.00 116,587 1.00 116,587 43J04 57,024 57,305 57,305 Departmental Information System Specialist 1.00 1.00 1.00 3.00 117,284 3.00 39,192 3.00 39,192 Librarian 65A31 Library Assistant I 80C01 15.00 453,902 15.00 461,887 15.00 461,887 Library Assistant II 80C21 24.00 894,114 24.00 878,690 24.00 878,690 Library Assistant III 80C22 11.00 446,421 11.00 417,500 11.00 417,500 80C24 Library Page 4.75 111,670 4.75 111,670 Literacy Program Assistant 65A10 1.00 32,832 1.00 33,927 1.00 33,927 41,735 Literacy Program Specialist 65A11 1.00 44,685 1.00 41,735 1.00 Managing Librarian 65A85 4.00 231,576 4.00 209,908 4.00 209,908 80E21 1.00 32,624 Office Assistant II Principal Librarian 65A40 3.00 167,375 3.00 175,220 3.00 175,220 Senior Account Clerk 80J22 1.00 38,108 1.00 40,008 1.00 40,008 Supervising Librarian 65A33 10.00 502,844 10.00 531,461 10.00 531,461 SALARIES AND PERSONNEL SUBTOTAL 77.00 3,215,540 81.75 3,218,952 81.75 3,218,952 SALARY ADJUSTMENTS: Pay Differentials 17,265 19,430 19,430 Terminations Benefits 20,000 SALARY ADJUSTMENTS SUBTOTAL 19,430 37,265 19,430 SALARIES AND PERSONNEL TOTAL 77.00 3,252,805 81.75 3,238,382 81.75 3,238,382 SUMMARY OF PERSONNEL CHANGES: Account Clerk 80J21 1.00 32,677 1.00 32,677 Library Page 80C24 4.75 111,670 4.75 111,670 Office Assistant II 80E21 1.00 32,624 SUMMARY OF PERSONNEL CHANGES TOTAL 1.00 32,624 5.75 144.347 5.75 144,347

(THIS PAGE INTENTIONALLY LEFT BLANK)

Budget Unit 621

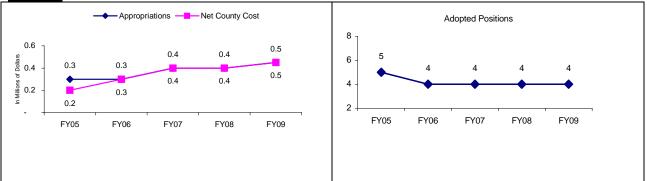
FISCAL SUMMARY

	2007-08				2008-09					
									Rec	ommended
	Current Year						Ch	ange from		
	Adop	Adopted Budget		<u>Estimate</u>		Request	Re	ecommend	2007	-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	301,103	\$	276,408	\$	318,192	\$	318,192	\$	17,089
Services & Supplies		104,735		117,644		141,651		132,651		27,916
Fixed Assets		-		-		57,166		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				-		-				
TOTAL APPROPRIATIONS	\$	405,838	\$	394,052	\$	517,009	\$	450,843	\$	45,005
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		100		100		100		100		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue				<u> </u>						
TOTAL REVENUES	\$	100	\$	100	\$	100	\$	100	\$	-
NET COUNTY COST	\$	405,738	\$	393,952	\$	516,909	\$	450,743	\$	45,005

POSITION SUMMARY

Total Positions	_	Adopted Budget 4.00	Current Year <u>Estimate</u> 4.00	Request 4.00	Recommend 4.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	4.00	0.00	0.00	0.00	0.00	4.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	4.00	0.00	0.00	0.00	0.00	4.00

TRENDS



BUDGET UNIT DESCRIPTION

Cooperative Extension (Agricultural Extension) is a department that is jointly supported by Monterey County, the University of California and the United States Department of Agriculture. It is considered a part of the statewide educational arm of the University of California, Division of Agriculture and Natural Resources. The Department in Monterey County conducts research and educational programs in five principal areas: agriculture, 4-H youth development and leadership training, nutrition, natural resources, and marine issues. It has been in operation in the State of California since 1915 and in Monterey County since 1918.

<u>Nutrition Program</u>: The County Director and the Nutrition Education Program representative work closely with schools and other public agencies, as well as the general public. The program focuses on training trainers regarding nutrition, healthy lifestyles, consumer awareness, Adult and Youth Food Stamp Nutrition Education, child and adolescent obesity, and food safety. The program focuses on low income and minority populations. The program brings the latest research that promotes well-being and healthy lifestyles, especially for those at risk. Changing to beneficial eating habits has a direct impact on County health care costs.

4-H Youth Program: The 4-H Youth Program, consisting of 20 clubs in Monterey County, reached 776 young people, ages 5 through 19, with updated and dynamic projects in areas such as health and leisure, family and consumer science, engineering, computer science, and resource science, as well as the ever-popular animal science and plant science programs, enabling youth to reach their fullest potential through development of leadership, citizenship, and life skills. Approximately 379 adult volunteer leaders assist the University-staffed Youth Development Advisor. The program is open to all children and offers diverse programs to meet different needs and interests. University-backed research and publications provide the curriculum for the 4-H projects. The Youth Development Advisor provides research-based programs and training to schools and youth-serving agencies to promote youth resiliency, leadership, and environmental and science learning.

Agricultural Program: The Agricultural Program is conducted by the Farm Advisors who were chosen because of their expertise and degrees in their disciplines, in addition to their abilities to teach and work with people. Their mission is to provide local applied research and education that is geared to protecting and promoting America's food supply and farm-based economy and specifically the economic stability of Monterey County. Over the years, the Advisors and their areas of expertise have changed in response to the changing needs of the agricultural industry. The Agricultural Program has five Farm Advisors with programs in Entomology; Irrigation, Water Quality and Water Policy; Plant Pathology; Viticulture; Weed Science and Vegetable Crops and cross-county assignments in Strawberries, Ornamental Horticulture, Economics, Livestock and Natural Resources, Pomology and Rangeland Management. The advisors have commodity assignments so that virtually every type of crop grown in Monterey County is covered. The programs promote the economic viability of the agricultural industry and the protection of environmental resources.

<u>Marine Science Program</u>: The Marine Advisor serves Monterey Bay from the Moss Landing office. The Advisor applies and transfers information to solve practical problems in the areas of aquaculture, commercial and recreational fishing, environmental policy and conservation, marine education, harbor management, marine pollution and marine research. The position works closely with the Monterey Bay National Marine Sanctuary Research Advisory Committee and helps coordinate Bay Area researchers and needs assessment.

<u>Natural Resources Program</u>: Advisors work to solve local issues such as pine pitch canker, Sudden Oak Death (SOD), rangeland management, water quality, soil conservation, and land use. Cross-county Advisors add to the in-County expertise.

SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 Recommended Budget includes appropriations of \$450,843, a \$45,005 increase over FY 2007-08. Revenue is estimated at \$100. Significant changes include:

1. Increase in Salaries & Benefits due to higher insurance costs, step and negotiated salary	\$ Net Cost 17,089	Positions -
increases.2. Increase in Services & Supplies, primarily for Information Technology services, increased costs for General Liability, and increased fleet charges.	27,916	
TOTAL CHANGES	\$ 45,005	-

WORKLOAD INFORMATION EDUCATION	FY 2005-06	FY 2006-07	FY 2007-08
Seminars Organized			
Entomology	4	4	2
Irrigation/Water Quality & Policy	8	13	6
Nutrition	8	7	4
Plant Pathology	2	3	2
Viticulture	3	2	2
Weed Science/Vegetable Crops	3	13	4
TOTAL	28	42	20
Presentations		- <u>-</u>	20
County Director	6	10	7
Entomology	25	26	35
Irrigation/Water Quality & Policy	38	35	32
Nutrition	58	41	18
Plant Pathology	15	12	13
Viticulture	12	11	14
Weed Science/Vegetable Crops	17	20	32
TOTAL	171	155	151
UC RESEARCH PROJECTS/GRANTS			
County Director	6	5	13
Entomology	10	10	12
Irrigation/Water Quality & Policy	5	4	7
Nutrition	2	2	1
Plant Pathology	14	12	9
Viticulture	4	7	4
Weed Science/Vegetable Crops	26	21	10
TOTAL	67	61	56
DOLLAR AMOUNT	\$1,658,273	\$2,487,336	\$2,422,845
DOLLAR AMOUNT NEWSLETTERS/PUBLICATIONS		\$2,487,336	\$2,422,845
NEWSLETTERS/PUBLICATIONS Crop Notes		\$2,487,336 3,492	\$2,422,845 3,744
NEWSLETTERS/PUBLICATIONS	\$1,658,273		
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express	\$1,658,273 3,437	3,492	3,744
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food	\$1,658,273 3,437 7,080 1,500 1,472	3,492 7,524 1,500 1,700	3,744 5,147
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express	\$1,658,273 3,437 7,080 1,500 1,472 838	3,492 7,524 1,500 1,700 830	3,744 5,147 1,591 2,365 848
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229	3,492 7,524 1,500 1,700 830 80,871	3,744 5,147 1,591 2,365 848 80,500
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL	\$1,658,273 3,437 7,080 1,500 1,472 838	3,492 7,524 1,500 1,700 830	3,744 5,147 1,591 2,365 848
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556	3,492 7,524 1,500 1,700 830 80,871 95,917	3,744 5,147 1,591 2,365 848 80,500 94,195
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556	3,492 7,524 1,500 1,700 830 80,871 95,917	3,744 5,147 1,591 2,365 848 80,500 94,195
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556	3,492 7,524 1,500 1,700 830 80,871 95,917	3,744 5,147 1,591 2,365 848 80,500 94,195
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14	3,744 5,147 1,591 2,365 848 80,500 94,195
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556	3,492 7,524 1,500 1,700 830 80,871 95,917	3,744 5,147 1,591 2,365 848 80,500 94,195
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth)	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95 75	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98 77	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67 21
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations TOTAL	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations TOTAL ADMINISTRATIVE/CLERICAL SUPPORT	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95 75 5,845	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98 77 6,020	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67 21 4,663
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations TOTAL ADMINISTRATIVE/CLERICAL SUPPORT # Budget Units (developed/managed)	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95 75 5,845	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98 77 6,020	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67 21 4,663
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations TOTAL ADMINISTRATIVE/CLERICAL SUPPORT # Budget Units (developed/managed) # Contracts & Grants supported	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95 75 5,845	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98 77 6,020	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67 21 4,663
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations TOTAL ADMINISTRATIVE/CLERICAL SUPPORT # Budget Units (developed/managed) # Contracts & Grants supported Telephone calls	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95 75 5,845	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98 77 6,020	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67 21 4,663
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations TOTAL ADMINISTRATIVE/CLERICAL SUPPORT # Budget Units (developed/managed) # Contracts & Grants supported Telephone calls Counter calls	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95 75 5,845 2 66 52,800 16,000	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98 77 6,020 2 63 54,000 18,500	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67 21 4,663 2 56 53,600 18,325
NEWSLETTERS/PUBLICATIONS Crop Notes 4-H News Notes Edible Express Favorite Family Food Central Coast Vineyard News U.C. publications TOTAL CONSULTATIONS County Director Farm Advisors Nutrition 5,196 youth, 161 teachers, 30 public TOTAL 4-H YOUTH DEVELOPMENT Activities (# youth) Consultations Events Visitations TOTAL ADMINISTRATIVE/CLERICAL SUPPORT # Budget Units (developed/managed) # Contracts & Grants supported Telephone calls	\$1,658,273 3,437 7,080 1,500 1,472 838 75,229 89,556 48 6,075 8 6,131 5,500 175 95 75 5,845	3,492 7,524 1,500 1,700 830 80,871 95,917 95 6,350 14 6,459 5,665 180 98 77 6,020	3,744 5,147 1,591 2,365 848 80,500 94,195 134 5,145 5,387 10,666 4,500 75 67 21 4,663

BUDGET IMPACTS

The FY 2008-09 Recommended Budget for Cooperative Extension Services provides for FY 2007-08 levels of service.

FY 2007-08 ACCOMPLISHMENTS

E. Coli and Food Safety

Cooperative Extension Services acted rapidly and proactively in response to recent concerns about food borne pathogens on leafy vegetables. Resources and personnel were diverted to research projects on the survival and management of E. coli. The Department collaborated with other research agencies in setting up field experiments and developing information that may contribute to a better understanding of the E. coli situation. Cooperative Extension Services provide science–based information on E. coli to the agricultural industry, regulatory agencies and the public.

Light Brown Apple Moth

The light brown apple moth (LBAM) is an exotic and invasive leafroller moth species that could possibly cause economic damage to a number of vegetable and fruit commodities. When LBAM was detected in Central Coast nurseries, Cooperative Extension Services quickly organized a Task Force with the Ag Commissioner, Farm Bureau, and nurseries to strategize control tactics. University specialists, California Department of Food & Ag, and staff collaborated to develop informational materials to inform growers, nursery workers, pest control advisors, and the public about this pest.

FY 2008-09 GOALS

Efforts related to the following goals remain ongoing.

- 1. Promote economic sustainability of the agricultural industry by:
 - a. Conducting research to solve current pest problems.
 - b. Providing the latest research information on the vine mealy bug and working with appropriate groups and agencies to prevent local outbreaks.
 - c. Providing diagnostic services that lead to the discovery of new diseases that can be stopped before they spread.
 - d. Developing economic data that promote good business decisions.
 - e. Provide anti-bioterrorism diagnostic services for the agricultural industry. The Monterey County lab is the only County-based facility participating in this program.
 - f. Maintain and enhance the resources of the region by conducting Food Safety (E. coli) research for local growing conditions, providing much needed answers to questions from industry and policy makers.
- 2. Improve the water quantity and quality by:
 - a. Conducting research on irrigation efficiency, developing and promoting best management practices to prevent run-off.
 - Coordinating with other agencies to provide information and to conduct collaborative projects that address on-farm water quality management.
- 3. Improve the quality of life for youth, seniors and families by:
 - a. Training adult volunteers to work directly with youth.
 - b. Providing opportunities for youth to become engaged in positive, research-based activities and to develop responsibility and leadership through community service.
 - c. Teaching low-income households to better use their available monetary resources and how to lead healthier lifestyles.
 - d. Training teachers to incorporate nutritional information in the general curriculum to promote healthy eating patterns in children.
 - e. Channeling the latest research in health and family well-being through workshops, newsletters and web-site to health care professionals.
 - f. Train Master Gardener volunteers who conduct community service projects.
- 4. Maintain and enhance the resources of the region by:
 - a. Working with the University of California researchers to find the causes of Sudden Oak Death syndrome and to develop preventions.
 - b. Providing information through classes, workshops, newsletters, personal consultation and web-site that leads to the use of softer or less chemicals for pest control or effective alternatives to chemical controls.
 - Providing farmers and policy makers unbiased, research-based information regarding water usage.
 - d. Extending information to farmers about practices that can lead to decreased nitrogen leaching and cleaner water runoff.
 - e. Conducting marine research that leads to protection of fish populations through the adoption of fish refugia.
 - f. Distributing information to recreational users of Monterey Bay on ways to enjoy the Bay without causing harm.
 - g. Develop alternatives to pesticides that might degrade water quality.
 - h. Working with University of California researchers to prevent human pathogens from contaminating fresh produce.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 621

Unit Title: Cooperative Extension Service

		ADOPTED 2007-		REQUESTE 2008-	D BUDGET	RECOMMEND 2008-	ED BUDGET
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Accounting Technician	80J30	1.00	38,244	1.00	50,549	1.00	50,549
Administrative Services Assistant	14C70	1.00	70,021	1.00	72,392	1.00	72,392
Agricultural Aide	43S21	1.00	41,122				
Farm Advisor Assistant III	43T23			1.00	37,431	1.00	37,431
Secretary	80A31	1.00	42,795	1.00	34,143	1.00	34,143
SALARIES AND PERSONNEL SU	4.00	192,182	4.00	194,515	4.00	194,515	
SUMMARY OF PERSONNEL CHANGES:							
Agricultural Aide	43S21	1.00	41,122				
Farm Advisor Assistant III	43T23			1.00	37,431	1.00	37,431
SUMMARY OF PERSONNEL CHANGES	TOTAL	1.00	41,122	1.00	37,431	1.00	37,431
FIXED ASSETS:							
6890 EQUIPMENT					57,166		
FOOD SAFETY LAB EQUIPMENT				1.00	28,704		
MINI VAN				1.00	28,462		
FIXED ASSETS	TOTAL				57,166		

(THIS PAGE INTENTIONALLY LEFT BLANK)

COOPERATIVE EXTENSION – REIMBURSED PROJECTS

Budget Unit 622

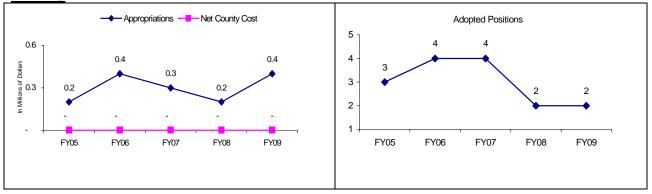
FISCAL SUMMARY

	2007-08			2008-09						
	Current Year Adopted Budget Estimate			Request Recommend			Ch	commended ange from -08 Adopted		
<u>Appropriations</u>										
Salaries & Benefits	\$	207,938	\$	219,213	\$	352,278	\$	352,278	\$	144,340
Services & Supplies		14,962		13,470		19,276		19,276		4,314
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		_								_
TOTAL APPROPRIATIONS	\$	222,900	\$	232,683	\$	371,554	\$	371,554	\$	148,654
Revenues										
Licenses, Permits, Franchise	\$	_	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		218,440		229,695		371,554		371,554		153,114
Charges, Current Services		_		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue								-		_
TOTAL REVENUES	\$	218,440	\$	229,695	\$	371,554	\$	371,554	\$	153,114
NET COUNTY COST	\$	4,460	\$	2,988	\$	-	\$	-	\$	(4,460)

POSITION SUMMARY

Total Positions	-	Adopted Budget 2.00	Current Year Estimate 2.00	Request 2.00	Recommend 2.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	2.00	0.00	0.00	0.00	0.00	2.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	0.00	0.00	0.00	2.00

TRENDS



COOPERATIVE EXTENSION – REIMBURSED PROJECTS

BUDGET UNIT DESCRIPTION

Expenditures for this budget unit are generally reimbursed by the University of California through contracts and grant funds donated from the agricultural industry, commodity boards and State agencies. The University of California (UC) grant funds support research and education programs in vegetable diseases, plant nutrition and cultural practices, weed science, viticulture, insect control, natural resources, irrigation, water quality, and water policy.

SUMMARY OF RECOMMENDATION

	Net Cost	<u>Positions</u>
1. Increase in Salaries & Benefits due to higher insurance costs, step and negotiated salary	\$ 144,340	-
increases, and need for additional temporary employees.		
2. Increase in Services & Supplies, primarily for Information Technology services and	4,314	-
increased fleet charges.		
3. Increase in revenue due to reimbursement from the University of California.	(153,114)	
TOTAL CHANGES	\$ (4.460)	

WORKLOAD INFORMATION

UC RESEARCH PROJECTS/GRANTS	FY 2005-06	FY 2006-07	FY 2007-08
County Director	6	5	13
Entomology	10	10	12
Irrigation/Water Quality & Policy	5	4	7
Nutrition	2	2	1
Plant Pathology	14	12	9
Viticulture	4	7	4
Weed Science/Vegetable Crops	<u>26</u>	<u>21</u>	<u>10</u>
TOTA	L 67	61	56

BUDGET IMPACTS

This budget is reimbursed by the University of California.

FY 2007-08 ACCOMPLISHMENTS

E. Coli and Food Safety

Cooperative Extension Services acted rapidly and proactively in response to recent concerns about food borne pathogens on leafy vegetables. Resources and personnel were diverted to research projects on the survival and management of E. Coli. The Department collaborated with other research agencies in setting up field experiments and developing information that may contribute to a better understanding of the E. coli situation. Cooperative Extension Service provides science—based information on E. coli to the agricultural industry, regulatory agencies and the public.

Light Brown Apple Moth

The light brown apple moth (LBAM) is an exotic and invasive leaf roller moth species that could possibly cause economic damage to a number of vegetable and fruit commodities. When LBAM was detected in Central Coast nurseries, Cooperative Extension Services quickly organized a Task Force with the Ag Commissioner, Farm Bureau, and nurseries to strategize control tactics. University specialists, California Department of Food & Ag, and staff collaborated to develop informational materials to inform growers, nursery workers, pest control advisors, and the public about this pest.

FY 2008-09 GOALS

Efforts related to the following goals remain ongoing.

- 1. Promote economic sustainability of the agricultural industry by:
 - a. Conducting research to solve current pest problems.
 - b. Providing the latest research information on the vine mealy bug and working with appropriate groups and agencies to prevent local outbreaks.
 - c. Providing diagnostic services that lead to the discovery of new diseases and pests that can be stopped before they spread.
 - d. Developing economic data that promotes good business decisions.
 - e. Providing anti-bioterrorism diagnostic services for the agricultural industry. The Monterey County lab is the only County-based facility participating in this program.
 - f. Conducting Food Safety (E. Coli) research for local growing conditions, providing much needed answers to questions from industry and policy makers.

COOPERATIVE EXTENSION – REIMBURSED PROJECTS

- 2. Improve the water quantity and quality by:
 - a. Conducting research on irrigation efficiency, developing and promoting best management practices to prevent run-off.
 - b. Coordinating with other agencies to provide information and to conduct collaborative projects that address on-farm water quality management.
- 3. Improve the quality of life for youth, seniors and families by:
 - a. Training adult volunteers to work directly with youth.
 - Providing opportunities for youth to become engaged in positive, research-based activities and to develop responsibility and leadership through community service.
 - Teaching heads of low-income households to better use their available monetary resources and how to lead healthier lifestyles.
 - d. Training teachers to incorporate nutritional information in the general curriculum to promote healthy eating patterns in children.
 - e. Channeling the latest research in health and family well-being through workshops, newsletters and website to health care professionals.
 - f. Train Master Gardener volunteers who conduct community service projects.
- 4. Maintain and enhance the resources of the region by:
 - a. Working with the University of California researchers to find the causes and host plants of Sudden Oak Death syndrome and to develop preventions.
 - b. Providing information through classes, workshops, newsletters, personal consultation and website that leads to the use of softer or less chemicals for pest control or effective alternatives to chemical controls.
 - c. Providing farmers and policy makers unbiased, research-based information regarding water usage.
 - d. Extending information to farmers about practices that can lead to decreased amounts of nitrogen leaching and cleaner water runoff.
 - e. Conducting marine research that leads to protection of fish populations through the adoption of fish refugia.
 - f. Distributing information to recreational users of Monterey Bay on ways to enjoy the Bay without causing harm.
 - g. Develop alternatives to pesticides that might degrade water quality.
 - h. Working with University of California researchers to prevent human pathogens from contaminating fresh produce.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL
PERSONNEL / FIXED ASSETS

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Budget Unit: 622

Unit Title: Coop Ext - Reimbursed Projects

		ADOPTED BUDGET 2007-2008		REQUESTE:		RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Farm Advisor Assistant III	43T23	2.00	91,399	2.00	97,381	2.00	97,381
SALARIES AND PERSONNEL SUBTO	TAL	2.00	91,399	2.00	97,381	2.00	97,381

PARKS

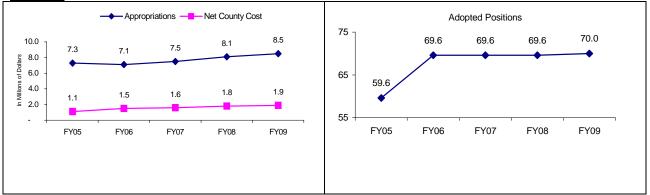
Budget Unit 750

FISCAL SUMMARY

	2007-08					2008-09				
									Re	commended
			C	urrent Year					C	hange from
	Ado	pted Budget		Estimate		Request	<u>R</u>	ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	4,877,639	\$	4,788,789	\$	6,654,219	\$	5,427,334	\$	549,695
Services & Supplies		2,210,843		2,106,693		2,236,475		2,125,055		(85,788)
Fixed Assets		959,000		899,000		927,000		927,000		(32,000)
Other Charges		20,602		20,602		20,602		20,602		-
Intra Fund Transfers		-		-		(874,151)		-		-
Other Financing Uses		_	_				_	_		
TOTAL APPROPRIATIONS	\$	8,068,084	\$	7,815,084	\$	8,964,145	\$	8,499,991	\$	431,907
Revenues										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		5,434,241		5,341,241		5,391,241		5,884,241		450,000
Fines, Forfeitures, Penalties		900		900		900		900		-
Taxes		-		-		-		-		-
Revenue from Money & Property		848,996		688,996		688,996		688,996		(160,000)
Other Financing Sources		-		-		-		-		-
Other Revenue		20,515		20,515		20,515		20,515		-
TOTAL REVENUES	\$	6,304,652	\$	6,051,652	\$	6,101,652	\$	6,594,652	\$	290,000
NET COUNTY COST	\$	1,763,432	\$	1,763,432	\$	2,862,493	\$	1,905,339	\$	141,907

POSITION SUMMARY

						Recommended
		Adopted	Current Year			Change from
		<u>Budget</u>	Estimate	Request	Recommend	2007-08 Adopted
Total Positions		69.60	70.00	80.00	70.00	0.40
Position Count Changes		Positions	Net Positions			
		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	69.60	0.40	0.00	0.00	0.00	70.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	69.60	0.40	0.00	0.00	0.00	70.00



PARKS

BUDGET UNIT DESCRIPTION

The Parks Department administers, maintains and operates a 12,500 acre County park system, including the following nine parks: Lake San Antonio North Shore, Lake San Antonio South Shore, Lake Nacimiento, Royal Oaks, Jacks Peak, San Lorenzo, Laguna Seca, Toro and Manzanita. The Department markets and advertises the County Parks and its special events, develops and runs interpretive programs, completes park planning, and facilitates the restoration of historic properties associated with park operations and development.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$8,499,991 is an increase of \$431,907 from FY 2007-08 budgeted expenditures. Revenues have also been increased by \$290,000. Significant changes are listed below:

	Net Cost	<u>Positions</u>
1. Increased salaries due to Union negotiated salary increases (Barg Units J, Q, & V) and \$	220,695	0.40
filling vacancies toward goal of minimum service levels. Additional 0.4 FTE to bring one		
Office Asst. II and one Park Ranger II from 0.8 to a full FTE each.		
2. Net for Public Employees Retirement System (PERS), life insurance, social security and	329,000	-
Workers' Compensation.		
3. Net decrease in Services & Supplies primarily due to decrease in General Liability	(85,788)	-
Insurance.		
4. Decrease in Fixed Assets.	(32,000)	-
5. Decrease in revenues for loss of concession agreement.	160,000	
6. Anticipated increase in revenue due to fee increases for Charges for Current Services.	(450,000)	
TOTAL CHANGES \$	141,907	0.40

WORKLOAD INFORMATION

In FY 2008-09, total attendance at the nine parks is estimated to be approximately 1,400,000 visitors. This is similar to visitor attendance in FY 2007-08.

MAJOR DEPARTMENT PROGRAMS/DIVISIONS

NORTH COUNTY PARKS:

Toro Regional, Jacks Peak, Royal Oaks and Manzanita Parks

The four, day-use parks cover 6,900 acres and are located near Salinas. The parks include: over 52 miles of riding, hiking and biking trails, family picnic areas, playgrounds, horseshoe pits, tennis courts, basketball and volleyball courts, and ball fields. Group picnic areas can accommodate company and family gatherings of up to 500 people. The parks also have popular youth camping areas. These areas host various youth activities, including school field trips, high school league and division cross country meets, Scout day camps, nature study classes, BMX track, and others.

Laguna Seca Recreation Area

Located between Monterey and Salinas on Monterey-Salinas Highway 68 is Laguna Seca Recreation Area, home of the world famous Mazda Raceway at Laguna Seca. This unique 500-acre park also includes a campground with 175 developed sites, large group picnic areas, group meeting rooms, festival area and rifle and pistol range. The Parks Department coordinates both major and minor events, such as the automobile racing events in conjunction with the Sports Car Racing Association of the Monterey Peninsula, Cherry's Jubilee, Sea Otter Classic Sports Festival, Spirit West Coast, and 24 Hours of Adrenalin.

SOUTH COUNTY PARKS AND LAKES:

San Lorenzo Park

San Lorenzo Park is located just outside King City along the Salinas River and is the home of the Monterey County Agricultural and Rural Life Museum. The historic museum includes antique farm equipment, a working blacksmith shop, Spreckels Farmhouse, La Gloria (a one room, 19th century schoolhouse), King City train depot, exhibit barn and the Salinas Valley irrigation museum. The 200-acre park also has a campground with 99 developed sites, group picnic areas, and developed day-use facilities including playgrounds, horseshoe pits, volleyball courts, soccer and other ball fields. Several group meeting rooms are available along with a Victorian-style gazebo. The Department coordinates the Monterey County Heritage Education Program and Valley Heritage Days in conjunction with the Monterey County Agricultural and Rural Life Museum.

PARKS

Lake San Antonio North Shore and South Shore, Lake Nacimiento

At the southernmost end of the County is Lake San Antonio North Shore and South Shore, and across the border in San Luis Obispo County is Lake Nacimiento. These three parks offer camping, fishing, hiking, equestrian trails, swimming, picnicking, boating and water skiing. North Shore has shoreline camping, an activity area, boat launching facilities and an outdoor amphitheater. Group facilities are maintained for family reunions, retreats and equestrian outings. The South Shore has three developed campgrounds with 482 improved and 500 unimproved campsites, two marinas, a museum, a visitor center, a youth activity area, a group building and barbecue areas. The Parks Department coordinates special events including the Wildflower Festival/Triathlon and Eagle Watch Tours. The Parks Department conducts boat patrol and lake navigation maintenance on both lakes to maintain safe boating operating conditions.

2007-08 ACCOMPLISHMENTS

- 1. Continued aggressive marketing campaign to spotlight parks and lakes attaining FY 2006-07 revenue levels. Target audience was County residents as well as tourists and visitors to Monterey County. Marketing included expansion of information and tools on Parks Department website and more modern and collaborative strategies.
- Maintained standards and continued to implement improvements that provided top quality customer service throughout the Parks system. Ensured that the County values were incorporated into all aspects of the Departmental policies, procedures and employee training.
- 3. Collaborated with the Big Sur Land Trust & Ventana Wilderness Society during the Big Sur Land Trust acquisition of Marks Ranch property adjacent to Toro Park for potential incorporation into the County Parks system.
- 4. Continued major maintenance and infrastructure improvements throughout the Parks system. The majority of these improvements were funded with grant money at minimal or no cost to the County General Fund. Completed projects for FY 2007-08 included architectural and engineering work for the Lake Nacimiento parking lot and ranger kiosk, replacement of RV electrical pedestals at Laguna Seca and at Lake San Antonio, upgrades to electrical sewage lift stations, and new American with Disabilities Act (ADA) restroom buildings.
- 5. Continued to research and obtain grant sources to help fund infrastructure improvements. Developed a strategy to complete projects in which funds have been awarded.
- 6. Investigated and developed new revenue resources to further reduce the Department's dependency on the County General Fund.
- Finalized departmental re-organization to structure positions in a manner that best met required service level demands and addressed deferred maintenance issues.

2008-09 GOALS

- 1. Continue aggressive marketing campaign to spotlight parks and lakes to attain increased revenue levels. Target audience is County residents as well as tourists and visitors to Monterey County. Marketing will include expansion of information and tools on website and more modern and collaborative strategies.
- Maintain standards and continue to implement improvements that provide top quality customer service throughout the Parks system and ensure that the County values are incorporated in all aspects of Departmental policies, procedures and employee training.
- Continue to collaborate with the Big Sur Land Trust to acquire the Marks Ranch property adjacent to Toro Park, as part of the County Parks system.
- 4. Continue major maintenance and infrastructure improvements throughout the Parks system. The majority of these improvements will be funded with grant money at minimal or no cost to the County General Fund.
- 5. Continue to research and obtain grant sources to help fund infrastructure improvements.
- 6. Investigate and develop new revenue resources to further reduce the Department's dependency on the County General Fund.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Parks

Budget Unit: 750

		ADOPTED 2007-	BUDGET 2008	REQUESTE 2008-	ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
PERSONNEL:							
Account Clerk	80J21	1.00	38,531	1.00	39,950	1.00	39,950
Accountant I	20B10			2.00	106,858	2.00	106,858
Accounting Technician	80J30	2.00	97,446				
Administrative Secretary	80A33	1.00	52,513				
Associate Personnel Analyst	14B21			1.00	65,517		
Chief Ranger/Parks Director	11 A 11			1.00	139,545	1.00	139,545
County Park Ranger II	68 A4 1			20.00	968,560	15.00	757,994
County Park Ranger III	68A42			5.00	296,502	5.00	296,502
County Park Ranger Manager	68E01			1.00	74,858	1.00	74,858
County Park Ranger Supervisor	68A43			6.00	395,283	5.00	334,017
Deputy Chief Ranger/Parks Ops Manager	68E21			2.00	206,685	2.00	206,685
Director of Parks	11A10	1.00	133,846				
Finance Manager I	20B95	1.00	70,295	1.00	83,756	1.00	83,756
Groundskeeper	70C21	2.00	34,871				
Historic and Cultural Affairs Manager	65C23	1.00	77,081	1.00	85,198	1.00	85,198
Maintenance Carpenter	72A25	1.00	55,265				
Mechanic II	72C23	1.00	55,813	1.00	57,876	1.00	57,876
Mechanic III	72C26	1.00	60,150	1.00	62,372	1.00	62,372
Office Assistant II	80E21	1.80	26,749	2.00	68,971	2.00	68,971
Office Assistant III	80E22	1.00	40,096	1.00	41,572	1.00	41,572
Park Ranger II	68A21	21.80	970,701				
Park Services Aide III	68C23	13.00	266,077	3.00	88,806	3.00	88,806
Park Utilities Worker	72B21	1.00	54,222				
Parks Area Manager	68A81	2.00	156,185				
Parks Building & Grounds Worker II	72B31			20.00	692,293	19.00	662,138
Parks Builing & Grounds Worker Supervisor	72B32			1.00	49,284	1.00	49,284
Parks Museum Assistant	65C10			1.00	37,408	1.00	37,408
Parks Operations Manager	12C02	1.00	85,577				
Parks Planning Manager	41F85	1.00	66,761	1.00	81,142	1.00	81,142
Parks Utilities & Water Sys Spec	72B40			2.00	85,568	1.00	42,784
Range Aide	68C02	1.00	23,934	1.00	24,814	1.00	24,814
Range Master	68A30	1.00	45,883	1.00	34,834	1.00	34,834

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Parks

Budget Unit: 750

			D BUDGET		ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Secretary	80A31			1.00	44,367	1.00	44,367
Senior Account Clerk	80J22	1.00	39,197	1.00	38,001		
Senior Park Ranger	68A23	5.00	260,668				
Senior Park Utilities Worker	72B22	1.00	65,159	1.00	74,317	1.00	74,317
Special Events Manager	68B02	1.00	67,363	1.00	78,003	1.00	78,003
Supervising Park Ranger	68A84	5.00	302,659				
SALARIES AND PERSONNEL SUI	BTOTAL	69.60	3,147,042	80.00	4,022,340	70.00	3,574,051
SALARY ADJUSTMENTS:							
Salary Savings			<238,932>		<95,799>		<382,349
Pay Differentials			54,791		98,902		98,902
Standby Pay			276				
Terminations Benefits							
SALARY ADJUSTMENTS SUBTOTAL			<183,865>		3,103		<283,447
SALARIES AND PERSONNEL	TOTAL	69.60	2,963,177	80.00	4,025,443	70.00	3,290,604
SUMMARY OF PERSONNEL CHANGES:							
Accountant I	20B10			2.00	106,858	2.00	106,858
Accounting Technician	80J30	2.00	97,446				
Administrative Secretary	80A33	1.00	52,513				
Associate Personnel Analyst	14B21			1.00	65,517		
Chief Ranger/Parks Director	11A11			1.00	139,545	1.00	139,545
County Park Ranger II	68A41			20.00	968,560	15.00	757,994
County Park Ranger III	68A42			5.00	296,502	5.00	296,502
County Park Ranger Manager	68E01			1.00	74,858	1.00	74,858
County Park Ranger Supervisor	68A43			6.00	395,283	5.00	334,017
Deputy Chief Ranger/Parks Ops Manager	68E21			2.00	206,685	2.00	206,685
Director of Parks	11A10	1.00	133,846				
Groundskeeper	70C21	2.00	34,871				
Maintenance Carpenter	72A25	1.00	55,265				
Office Assistant II	80E21	1.80	26,749	2.00	68,971	2.00	68,971
Park Ranger II	68A21	21.80	970,701				
Park Services Aide III	68C23	13.00	266,077	3.00	88,806	3.00	88,806
Park Utilities Worker	72B21	1.00	54,222				

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Parks

Budget Unit: 750

			D BUDGET -2008		ED BUDGET -2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Parks Area Manager	68A81	2.00	156,185				
Parks Building & Grounds Worker II	72B31			20.00	692,293	19.00	662,138
Parks Builing & Grounds Worker Supervisor	72B32			1.00	49,284	1.00	49,284
Parks Museum Assistant	65C10			1.00	37,408	1.00	37,408
Parks Operations Manager	12C02	1.00	85,577				
Parks Utilities & Water Sys Spec	72B40			2.00	85,568	1.00	42,784
Secretary	80A31			1.00	44,367	1.00	44,367
Senior Account Clerk	80J22	1.00	39,197	1.00	38,001		
Senior Park Ranger	68A23	5.00	260,668				
Supervising Park Ranger	68A84	5.00	302,659				
SUMMARY OF PERSONNEL CHANGES TOTA	AL	58.60	2,535,976	69.00	3,358,506	59.00	2,910,217
FIXED ASSETS:							
6780 LAGUNA SECA TRACK			909,000		857,000		857,000
6891 CAPITAL LEASES			50,000		70,000		70,000
FIXED ASSETS TOTAL	AL		959,000		927,000		927,000

PARKS – GRANT PROJECTS

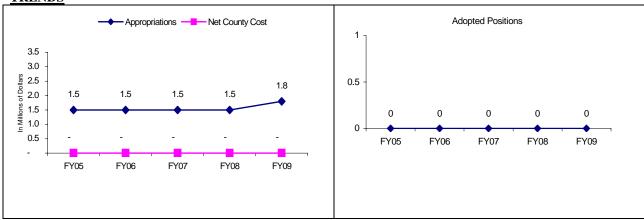
Budget Unit 755

FISCAL SUMMARY

		2007	-08			200	8-09)	_	
				_					Re	commended
			Cu	rrent Year					C	hange from
	Ado	pted Budget]	<u>Estimate</u>		Request	<u>R</u>	ecommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		290,000		177,000		177,000		177,000
Fixed Assets		1,508,766		270,000		1,647,000		1,647,000		138,234
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				_						_
TOTAL APPROPRIATIONS	\$	1,508,766	\$	560,000	\$	1,824,000	\$	1,824,000	\$	315,234
D										
Revenues	Φ		Ф		Φ		Φ		Φ	
Licenses, Permits, Franchise	\$	1 500 566	\$	-	\$	1 02 1 000	\$	1 024 000	\$	-
Intergovernmental Revenues		1,508,766		560,000		1,824,000		1,824,000		315,234
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
Revenue from Money & Property		-		-		-		-		-
Other Financing Sources		-		-		-		-		-
Other Revenue										
TOTAL REVENUES	\$	1,508,766	\$	560,000	\$	1,824,000	\$	1,824,000	\$	315,234
NET COUNTY COST	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



PARKS – GRANT PROJECTS

BUDGET UNIT DESCRIPTION

Budget Unit 755 is the Parks Department's Grant-In-Aid Program for park acquisition and development projects that are financed by funding sources other than the Monterey County General Fund. Typical grant programs are State Bond Acts, Urban Grant Programs, Land and Water Grant Funds, Boating and Waterways and State Fish and Game Grants. Projects include day use park improvements, structures, roadways, landscaping, water systems, launch ramps and group areas. Grant funds can also provide for the acquisition of parkland for recreational purposes.

SUMMARY OF RECOMMENDATION

Based on expected implementation of grant-funded projects, the FY 2008-09 budget is recommended at \$1,824,000. This is an increase of \$315,234 over the prior Fiscal Year (FY) 2007-08 budget.

2007-08 ACCOMPLISHMENTS

Continued major maintenance and infrastructure improvements throughout the Parks system:

- Completed architectural and engineering work for the Lake Nacimiento parking lot and ranger kiosk.
- Replaced RV electrical pedestals at Laguna Seca and Lake San Antonio.
- Upgraded electrical sewage lift stations.
- Constructed new Americans with Disabilities Act (ADA) restroom buildings.

Continued to research and obtain grant sources to help fund infrastructure improvements.

Developed a strategy to complete projects for which funds have been awarded.

Purchased Boulton Patrol Boat and Trailer for safety patrol of Lake San Antonio and Lake Nacimiento.

Enrolled Park Rangers in Boating Officer Training School for specialized training in boating law enforcement.

2008-09 GOALS

Continuing projects: American Disabilities Act (ADA) campground development, campsite grading/paving and water system improvements at North and South Shores – Lake San Antonio and Laguna Seca Park. Also, the completion of parking lot improvements at Nacimiento Lake from State Boating and Waterways funding, including Ranger Kiosk and Entry Gate.

PENDING ISSUES

This budget reflects grant receipts and expenditures that are projected to be complete during the fiscal year. If staff determines that more projects can be completed during the year, the budget appropriation will be adjusted accordingly.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Budget Unit: 755

Unit Title: Parks - Grant Projects

			ADOPTED 2007-		REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION		CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
FIXED	ASSETS:							
6770	SAN ANTONIO DAM FACILITY - NS			253,249		95,000		95,000
6771	TORO PARK			19,091		38,000		38,000
6772	JACK'S PEAK PARK			4,851				
6774	MANZANITA PARK			30,000				
6775	LAGUNA SECA PARK			18,515		21,000		21,000
6776	SAN LORENZO REGIONAL PARK			20,000		25,000		25,000
6777	SAN ANTONIO DAM FACILITY - SS			417,650				
6778	NACIMIENTO DAM FACILITIES			745,410		1,468,000		1,468,000
	FIXED ASSETS TOTAL			1,508,766		1,647,000		1,647,000

(THIS PAGE INTENTIONALLY LEFT BLANK)

LAKE SAN ANTONIO (FUND 004)

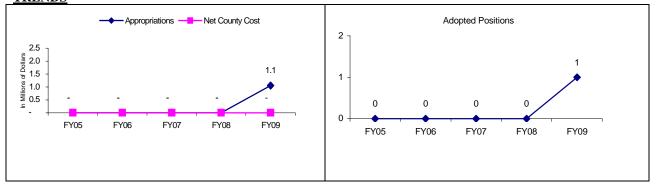
Budget Unit 758

FISCAL SUMMARY

I ISCHE SCHWIMMI	2007-08			2008-09				
•	Adopted Budget	Current Year Estimate		Request	D	ecommend	C	commended Change from 07-08 Adopted
Appropriations	Adopted Dudget	Estimate		Request	17	ccommena	200	77-08 Auopicu
Appropriations Salaries & Benefits	\$ -	\$ -	9	46,076	\$	46,076	\$	46,076
~ ······	Ф -	ъ -	4	*	Ф	,	Ф	*
Services & Supplies	-	-		1,009,859		1,009,859		1,009,859
Fixed Assets	-	-		-		= 000		-
Other Charges	-	-		5,000		5,000		5,000
Intra Fund Transfers	-	-		-		-		-
Other Financing Uses			_					_
TOTAL APPROPRIATIONS	\$ -	\$ -	9	1,060,935	\$	1,060,935	\$	1,060,935
Available Financing								
Licenses, Permits, Franchise	\$ -	\$ -	9	-	\$	_	\$	_
Intergovernmental Revenues	· _	· _		<u>-</u>		_		_
Charges, Current Services	_	_		_		_		_
Fines, Forfeitures, Penalties	_	_		_		_		_
Taxes	_	_		_		_		_
Revenue from Money & Property				1,132,917		1,132,917		1,132,917
Other Financing Sources	_	_		1,132,717		1,132,717		1,132,717
Other Revenue	-	-		-		-		-
Available Fund Balance	-	-		-		-		-
		<u>-</u>	4	1 122 017	Φ.	1 122 017	Φ.	1 122 017
TOTAL AVAILABLE FINANCING	5 -	\$ -	9	5 1,132,917	\$	1,132,917	\$	1,132,917
YEAR-END FUND BALANCE	\$ -	\$ -	\$	71,982	\$	71,982	\$	71,982

POSITION SUMMARY

Total Positions		Adopted Budget 0.00	Current Year <u>Estimate</u> 0.00	Request 1.00	Recommend 1.00	Recommended Change from 2007-08 Adopted 1.00
Position Count Changes		Positions Change	Net Positions Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	0.00	1.00	0.00	0.00	0.00	1.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	0.00	1.00	0.00	0.00	0.00	1.00



LAKE SAN ANTONIO (FUND 004)

BUDGET UNIT DESCRIPTION

Lake San Antonio Dam began operating in 1967. When full (elevation 780 feet), Lake San Antonio is 16 miles long and has approximately 100 miles of shoreline. The lake is located 16 miles north of the town of Paso Robles, in a highly attractive rural setting. With over 2,000 sites, Lake San Antonio features one of the State's largest camping facilities. The lake is a major recreational attraction and the facilities are open year-round. Visitation is concentrated during a 100-day season beginning Memorial Day and extending to Labor Day. Facilities available to visitors include camping, fishing, furnished lodging, boat launch, boating and water sport rentals, general store, café, and ancillary services. Lake San Antonio offers visitors excellent bass fishing, shoreline camping on the North Shore, and an absence of intrusions of man-made structures into the view shed. The lake's operations are contingent upon the annual weather cycle, water conservation and flood protection in the Salinas Valley, maintenance of the Salinas River, and compliance with state and federal regulations.

Until FY 2007-08, the resort and recreational facilities of both Lake San Antonio, Budget Unit (BU) 758, and Lake Nacimiento, BU 759 (collectively, the "Lake Resorts") were operated under long-term lease by a concessionaire. In July 2007, the County purchased the Lake Resorts assets from the former concessionaire and the Board of Supervisors authorized the Parks Department to operate the Lake Resorts as an Enterprise Fund 004.

The Parks Department has entered into a short-term agreement (the "Interim Agreement") with Forever Resorts to operate the Lake Resorts, excluding the camping, day use, and Ranger security which the Parks Department will provide. Specifically, Forever Resorts will operate the South Shore marina, general store, and 16 mobile home rental units. The purpose of the Interim Agreement is to provide for a trial operating period of approximately one year, and establish a working relationship with Forever Resorts. At the expiration of the Interim Agreement, Forever Resorts' performance will be evaluated to determine whether it would be in the best interest of the County to modify, extend, or terminate the Agreement.

Under the proposed Interim Agreement, the County reimburses Forever Resorts the annual actual operating expenses required to manage the Lake Resorts, plus a management fee equivalent to 4.9% of annual gross revenues. The annual operating expenses and management fee for the Lake Resorts are offset by forecasted annual revenue.

SUMMARY OF RECOMMENDATION

The recommended Fiscal Year (FY) 2008-09 budget of \$1,060,935 in expenditures and anticipated revenues of \$1,132,917 establishes a new Enterprise Fund 004 for FY 2008-09. Both expenditures and revenues include Forever Resorts' operations and profit. Significant items are listed below:

	<u>Proposed Budget</u>	<u>Positions</u>
1. Salaries & Benefits for one Parks Department maintenance posi	tion. \$ (46,076)	1.00
2. Management Firm Net Operating Expenses.	(1,009,859)	-
3. Other Charges - License & Property Tax.	(5,000)	-
4. Revenues for Management Firm Operations.	1,132,917	
	TOTAL CHANGES \$ 71.982	1.00

WORKLOAD INFORMATION

In FY 2008-09, annual attendance at Lake San Antonio is estimated at approximately 380,000 persons (visitor days). The market area for the lake, that accounts for approximately 70% of the visitors, includes Monterey, San Luis Obispo, San Benito, and Santa Barbara counties. As of 2006, the population of the market area was 1.1 million people.

MAJOR DEPARTMENT PROGRAMS/DIVISIONS

MANAGEMENT FIRM OPERATIONS:

North and South Shore Facilities

Marina

Full service marina at South Shore that provides boating and marine supplies, fuel service, boat and Jet Ski rentals, food, and sundries.

Rental Mobile Homes

16 mobile home rental units at South Shore and four at North Shore feature comfortable vacation quarters, completely stocked kitchens, and outside barbeques and tables. All units include full housekeeping and laundry services.

General Stores

Two general stores provide basic grocery items, beverages, ice, firewood, camping supplies, swimwear, and water-related merchandise. One store is located at the North Shore and one is located at the South Shore of the lake.

LAKE SAN ANTONIO (FUND 004)

2007-08 ACCOMPLISHMENTS

- 1. Assumed Lake San Antonio Resort operation from previous concessionaire on October 1, 2007. Created a seamless transition for public and employees and maintained customary levels of service.
- Maintained standards and continued to implement improvements that provided top quality customer service throughout the Parks System. Ensured that County values were incorporated into all aspects of the Department policies, procedures and employee training.
- 3. Investigated and developed new revenue resources to ensure financial self-sustainability.
- 4. Published Request for Interest to prospective management firms resulting in an Interim Agreement with Forever Resorts to operate the resort marina, stores, mobile rental units and restaurant.

2008-09 GOALS

- Continue aggressive marketing campaign to spotlight resort and attain increased revenue levels. Target audience is County residents, as well as tourists and visitors to Monterey County. Marketing will include collaboration with Forever Resorts marketing team.
- Maintain standards and continue to implement improvements that provide top quality customer service throughout the Parks System and ensure that County values are incorporated into all aspects of Departmental policies, procedures and employee training.
- 3. Prioritize major maintenance and infrastructure improvements throughout the resort system.
- Research and obtain grant sources to help fund infrastructure improvements as well as Investigate and develop new revenue resources.

PENDING ISSUE

The Auditor-Controller is in the process of establishing the current value of the resorts in order to establish the acquisition cost of the asset. Once established, the debt service to pay the acquisition cost will be paid from operational revenue from Parks South County Lakes Fund 004.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 9a BUDGET UNIT EXPENDITURE DETAIL Budget Unit: 758

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Unit Title: Lake San Antonio

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009

CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT

FIXED ASSETS:

6890 EQUIPMENT

REPAIRS

FIXED ASSETS TOTAL

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL

Budget Unit: 758

1.00

Unit Title: Lake San Antonio

28,935

1.00

28,935

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 AMOUNT NUMBER NUMBER NUMBER AMOUNT CLASSIFICATION/DESCRIPTION CODE AMOUNT PERSONNEL: Parks Building & Grounds Worker II 72B31 1.00 28,935 1.00 28,935 SALARIES AND PERSONNEL SUBTOTAL 1.00 28,935 1.00 28,935 SUMMARY OF PERSONNEL CHANGES: Parks Building & Grounds Worker II 72B31 1.00 28,935 1.00 28,935

SUMMARY OF PERSONNEL CHANGES TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)

LAKE NACIMIENTO (FUND 004)

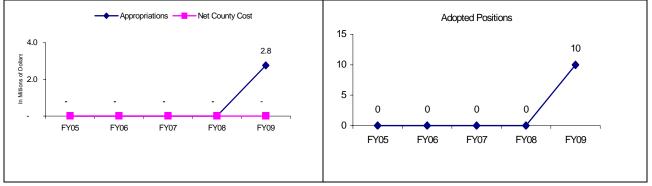
Budget Unit 759

FISCAL SUMMARY

	2007-08			2008-09					
									commended
		Current Y							hange from
	Adopted Budget	Estimat	<u>e</u>		<u>Request</u>	<u>R</u>	ecommend	200	7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$ -	\$	-	\$	866,243	\$	866,243	\$	866,243
Services & Supplies	-		-		1,386,080		1,386,080		1,386,080
Fixed Assets	-		-		1,500,000		493,715		493,715
Other Charges	-		-		22,000		22,000		22,000
Intra Fund Transfers	-		-		-		-		-
Other Financing Uses				_					_
TOTAL APPROPRIATIONS	\$ -	\$	-	\$	3,774,323	\$	2,768,038	\$	2,768,038
Available Financing									
Licenses, Permits, Franchise	\$ -	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues	-		-		-		-		-
Charges, Current Services	-		-		922,000		922,000		922,000
Fines, Forfeitures, Penalties	-		-		-		-		-
Taxes	-		-		-		-		-
Revenue from Money & Property	-		-		1,774,056		1,774,056		1,774,056
Other Financing Sources	-		-		-		-		-
Other Revenue	-		-		-		-		-
Available Fund Balance				_					
TOTAL AVAILABLE FINANCING	\$ -	\$	-	\$	2,696,056	\$	2,696,056	\$	2,696,056
YEAR-END FUND BALANCE	\$ -	\$	-	\$	1,078,267	\$	(71,982)	\$	(71,982)

POSITION SUMMARY

Total Positions		Adopted Budget 0.00	Current Year <u>Estimate</u> 0.00	<u>Request</u> 10.00	Recommend 10.00	Recommended Change from 2007-08 Adopted 10.00
Position Count Changes		Positions	Net Positions			
_		Change	Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	0.00	4.00	0.00	6.00	0.00	10.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>
Total Positions	0.00	4.00	0.00	6.00	0.00	10.00



LAKE NACIMIENTO (FUND 004)

BUDGET UNIT DESCRIPTION

Nacimiento Dam was completed in 1957. When full (elevation 800 feet), the lake is 18 miles long and has approximately 165 miles of shoreline. Lake Nacimiento is also a multi-use facility operated for flood control, water conservation, and recreation.

Until this past fiscal year, the resort and recreational facilities of both Lake Nacimiento, Budget Unit (BU) 759 and Lake San Antonio, BU 758 (collectively, the "Lake Resorts") were operated under long-term lease by a concessionaire. In July 2007, the County purchased the Lake Resorts assets from the former concessionaire and the Board of Supervisors authorized the Parks Department to operate the Lake Resorts as an Enterprise Fund 004.

The Parks Department has entered into a short-term agreement (the "Interim Agreement") with Forever Resorts to operate the Lake Resorts, excluding the camping, day use, and Ranger security which the Parks Department will provide. Specifically, Forever Resorts will operate the marina, store, service station, and 19 upscale lodging condominium units (Lakeview Lodges). A restaurant overlooking the lake, that has been shuttered since the County's purchase of the Lake Resorts, will be reopened for the 2008-09 Summer Season. The purpose of the Interim Agreement is to provide for a trial operating period of approximately one year, and establish a working relationship with Forever Resorts. At the expiration of the Interim Agreement, Forever Resorts' performance will be evaluated to determine whether it would be in the best interest of the County to modify, extend, or terminate the Agreement.

Under the proposed Interim Agreement, the County reimburses Forever Resorts the annual actual operating expenses required to manage both lake resorts, plus a management fee equivalent to 4.9% of annual gross revenues. The annual operating expenses and management fee for the Lake Resorts are offset by forecasted annual revenue.

SUMMARY OF RECOMMENDATION

The recommended Fiscal Year (FY) 2008-09 budget of \$2,768,038 in expenditures, and anticipated revenues of \$2,696,056 establishes a new Enterprise Fund 004 for FY 2008-09. Both expenditures and revenues include Forever Resorts' operations and profit. Significant items are listed below:

	Prop	osed Budget	<u>Positions</u>
1. Add estimated Salaries & Benefits for Parks Department staff take-over of camping, day-	\$	(866,243)	10.00
use, Ranger Security, and maintenance.			
2. Estimate of Forever Resorts' Net Operating Expenses.		(1,214,080)	-
3. Estimate of Parks Department Operating Expense.		(172,000)	-
4. Fixed Assets - Resort Improvements.		(493,715)	-
5. Other Charges - San Luis Obispo License & Property Tax.		(22,000)	-
6. Revenue for Camping & Day-Use.		922,000	-
7. Anticipated revenues for Forever Resorts' Operations.		1,774,056	-
TOTAL CHANG	ES \$	(71,982)	10.00

WORKLOAD INFORMATION

In FY 2008-09, annual attendance at Lake Nacimiento is estimated at approximately 180,000 persons. The market area for the lake, that accounts for approximately 70% of the visitors, includes Monterey, San Luis Obispo, San Benito, Santa Barbara, Fresno, Kings, Tulare, Kern, Los Angeles, and Ventura counties.

MAJOR DEPARTMENT/DIVISIONS

MANAGEMENT FIRM OPERATED BUSINESS UNITS:

Administration Building

The Administration building, recently completed in 2004, houses the main reception and check-in area for park visitors, Parks Department employees, and Forever Resorts' administrative staff.

Rental Condos

A total of 19 rental condos were built in the late 1980's on a ridge above and to the south of the main parking area with views of the lake. The Lakeview Lodges feature comfortable living rooms, completely stocked kitchens, and outside barbeques and tables. All units include full housekeeping and laundry services.

General Store and Restaurant

The General Store and Restaurant are land based and located above the lake just east of the Marina. The general store provides basic grocery items, beverages, ice, firewood, camping supplies, swimwear, and water related items. The restaurant is a full service facility serving breakfast, lunch, and dinner. The facility has the capacity to serve approximately 400 - 500 meals a day.

LAKE NACIMIENTO (FUND 004)

Marina and Fuel Operation

Full service marina that provides boating and marine supplies, fuel service, boat and jet ski rentals, beverages, snacks, and ice.

PARKS DEPARTMENT OPERATED:

Campgrounds:

The campgrounds contain 360 campsites as well as showers and restrooms, a swimming pool, a self-serve laundry, a basketball court, and a day beach along the lakeshore. Eight portable RV trailers and 3 mobile homes add to the total available campsites. The campsites are provided with vehicle parking, picnic tables, barbecue pits, and hose bibs for domestic water. The RV trailers are equipped with full hookups to power, water, and sanitary sewer. The mobile homes have permanent wiring and plumbing along with concrete sidewalks and wood framed porches and stairs. Two bathhouses serve the campground.

2007-08 ACCOMPLISHMENTS

- 1. Assumed Lake Nacimiento Resort operations from previous concessionaire on October 1, 2007. Created a seamless transition for public and employees and maintained customary levels of service.
- Maintained standards and continued to implement improvements that provided top quality customer service throughout the Parks System. Ensured that County values were incorporated into all aspects of Departmental policies, procedures and employee training.
- 3. Investigated and developed new revenue resources to ensure financial self-sustainability.
- Published Request for Interest for prospective management firms resulting in an Interim Agreement with Forever Resorts to operate the marina, store, lodging and restaurant.

2008-09 GOALS

- Continue aggressive marketing campaign to spotlight resort and attain increased revenue levels. Target audience is County residents, as well as tourists and visitors to Monterey County. Marketing will include collaboration with Forever Resorts marketing team.
- Maintain standards and continue to implement improvements that provide top quality customer service throughout the Parks System and ensure that County values are incorporated into all aspects of Departmental policies, procedures and employee training.
- 3. Prioritize major maintenance and infrastructure improvements throughout the resort system. The majority of these improvements will be funded from the Productivity Improvement Fund and revenue generated from operations.
- 4. Research and obtain grant sources to help fund infrastructure improvements, as well as investigate and develop new revenue resources.

PENDING ISSUE

The Auditor-Controller is in the process of establishing the current value of the resorts in order to establish the acquisition cost of the asset. Once established, the debt service to pay the acquisition cost will be paid from operational revenue from Parks South County Lakes Fund 004.

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS

FOR FISCAL YEAR 2008-2009 Unit Title: Lake Nacimiento

Budget Unit: 759

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Associate Personnel Analyst 14B21 1.00 65,517 1.00 65,517 County Park Ranger II 68A41 5.00 210,566 5.00 210,566 County Park Ranger Supervisor 68A43 1.00 61,266 1.00 61,266 Parks Building & Grounds Worker II 72B31 2.00 66,696 2.00 66,696 Senior Account Clerk 80J22 1.00 38,001 1.00 38,001 SALARIES AND PERSONNEL SUBTOTAL 10.00 442,046 10.00 442,046 SUMMARY OF PERSONNEL CHANGES: Associate Personnel Analyst 14B21 1.00 65,517 1.00 65,517 County Park Ranger II 68A41 5.00 210,566 5.00 210,566 68A43 61,266 61,266 County Park Ranger Supervisor 1.00 1.00 Parks Building & Grounds Worker II 72B31 2.00 66,696 2.00 66,696 Senior Account Clerk 80J22 1.00 38,001 1.00 38,001 SUMMARY OF PERSONNEL CHANGES TOTAL 10.00 442,046 10.00 442,046 FIXED ASSETS: 6851 LEASEHOLD IMPROVEMENTS 1,500,000 493,715 6890 EQUIPMENT FIXED ASSETS TOTAL 1,500,000 493,715

Schedule 9a

BUDGET UNIT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

NUMBER

Budget Unit: 759

Unit Title: Lake Nacimiento

ADOPTED BUDGET 2007-2008

REQUESTED BUDGET 2008-2009

RECOMMENDED BUDGET

2008-2009

CLASSIFICATION/DESCRIPTION

CODE

AMOUNT

NUMBER

AMOUNT

NUMBER AMOUNT

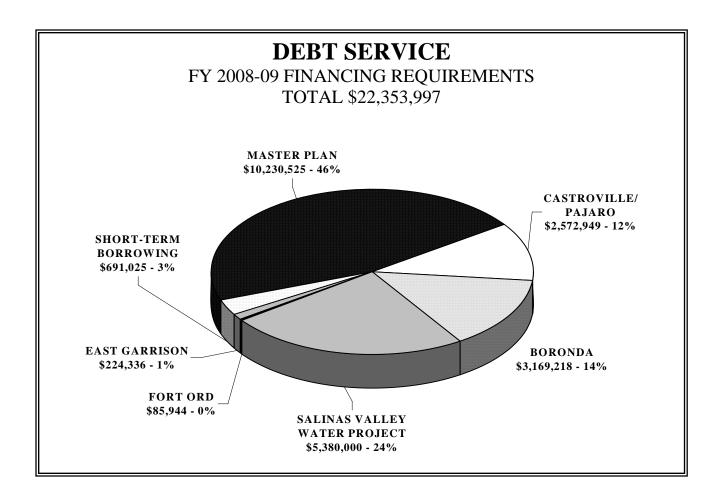
FIXED ASSETS:

6890 EQUIPMENT

EQUIPMENT

FIXED ASSETS TOTAL

(THIS PAGE INTENTIONALLY LEFT BLANK)



DEBT SERVICE

The Debt Service functional area includes budget units that provide for the repayment of debt for Certificates of Participation (COP), short-term borrowing and the Redevelopment Agency. The budget units include principal and interest payments for COP issuances, funding for the costs of issuing Tax Revenue Anticipation Notes (TRANs), and funding for Redevelopment Agency project area obligations and debt.

The Fiscal Year (FY) 2008-09 Recommended Budget includes appropriations and estimated revenues of \$22.4 million, a \$7.7 million increase over the FY 2007-08 Adopted Budget. Significant changes from FY 2007-08 include the addition of \$5.4 million in anticipated debt service for the Salinas Valley Water Project (SVWP), a \$0.7 million increase for short-term borrowing costs, a \$1.7 million increase in debt service for redevelopment projects, and a \$0.1 million decrease in debt service due to the refunding of COP for the Sheriff's Facility.

Board of Supervisors' Goals and Objectives

The Board of Supervisors' Goals and Objectives for Debt Service are met by this Recommended Budget and consist of the following:

Assure the financial stability of the County.

• To provide for the payment of interest and principal associated with the County's short-term and long-term debt.

- To ensure the Board's requirement to meet debt service obligations in connection with the County's adopted public finance policies and State statutes so that the County's credit rating worthiness is preserved.
- To provide for Redevelopment Agency payments to agencies, the housing set-aside funds, and other obligations and debt.

The following are program summaries, budget recommendations and appropriate pending issues in the Debt Service area.

CERTIFICATES OF PARTICIPATION – MASTER REFUNDING AND FACILITIES FINANCING (BUDGET UNIT 804, FUND 028)

In May 2007, the County issued COPs which refunded the 1993 refinancing of the 1985 Sheriff's Facility Project, the 1996 Natividad Medical Center Improvement (Series D), and the 2001 Master Facilities COPs. The May 2007 COPs also raised \$53.3 million of new funding to complete the North, East, and West Wing renovations, construct the Health Department building, and build an employee parking structure at the Government Center.

Principal and interest payments for the May 2007 COPs are paid from Budget Unit (BU) 804, Fund 028. The FY 2008-09 Recommended Budget for BU 804 is \$10.2 million, which is unchanged from the FY 2007-08 Adopted Budget. As of July 2008, the total principal amount of the COP is \$147.5 million. The appropriation is offset by a combination of funds from the General Fund, Courthouse Construction Fund, Criminal Justice Facility revenue, Tobacco Settlement Fund, interest earnings, and Facility Master Plan Designation.

RETIRE CERTIFICATES OF PARTICIPATION – SHERIFF'S FACILITY (BUDGET UNIT 803, FUND 023)

Debt repayment for the Sheriff's Facility was eliminated during FY 2007-08 as part of the 2007 Refunding and Public Facilities Financing described above. Principal and interest payments for this refinancing is now reflected in Budget Unit 804, Fund 028.

CERTIFICATES OF PARTICIPATION – MASTER PLAN (BUDGET UNIT 808, FUND 028)

Budget Unit (BU) 808 was established in FY 2001-02 to retire COP issued to finance the Facilities Master Plan. In May 2007, the County issued new COP as part of the 2007 Refunding and Public Facilities Financing described above. Proceeds from the sale of the certificates were used to refinance lease payment obligations for the Facilities Master Plan Implementation. Based on the refinancing of lease payment obligations, BU 808 was eliminated and the principal and interest payments for the 2007 Refunding and Public Facilities Financing are now included in BU 804 (Fund 028).

NACIMIENTO HYDROELECTRIC PROJECT (BUDGET UNIT 270)

Budget Unit (BU) 270 was developed to fund debt service related to the Nacimiento Hydroelectric Project and operations/maintenance provided by the Monterey County Water

Resources Agency (WRA) at the facility. The debt service for the Nacimiento Hydroelectric Project was fully retired in November 2005 and in April 2006, the Board of Supervisors authorized the transfer of revenues generated by the project into the Nacimiento Hydroelectric Operations and Maintenance Fund (Fund 260). BU 270 is used only as an administrative tool to track the revenues generated by the project.

JUDGMENT OBLIGATION BOND

Budget Unit (BU) 185, General Liability Insurance, is a self-supporting Internal Service Fund (ISF) that includes, among other expenses, the appropriation for the FY 2008-09 payment of the Pajaro Judgment Obligation Bond. The Judgment Obligation Bond for the Pajaro settlement was issued in FY 2003-04 in the amount of \$7.5 million. Debt Service costs related to the Pajaro settlement is included in BU 185. The FY 2008-09 Recommended Budget appropriates \$0.9 million for principal and interest costs for the Bond, which is unchanged from the FY 2007-08 Adopted Budget amount.

SHORT-TERM BORROWING (BUDGET UNIT 830)

Budget Unit 830 provides funding for the cost of issuing taxable or tax-exempt loans. As an example, the County has in the past issued TRANs to provide the General Fund with necessary cash until property taxes have been received. Due to potential delays in State funding and other budgetary shortfalls, the County will issue a TRAN of approximately \$30.6 million for FY 2008-09. This will result in a \$0.7 million increase in appropriations compared to the FY 2007-08 Adopted Budget. This increase in appropriations will be offset by interest earnings.

DEBT SERVICE FOR CASTROVILLE/PAJARO, BORONDA, AND FORT ORD (BUDGET UNITS 941-943, FUNDS 020, 21, AND 22)

These budget units and funds are administered by the Monterey County Redevelopment Agency. The fund is a planning and finance tool used to eliminate blight and revitalize deteriorated areas within the project area community. The Agency established Debt Service Funds for each redevelopment project area to conform the Agency's accounting to the requirements of the State Controller's Office. The County Auditor-Controller deposits tax increment revenues due to the Redevelopment Agency into the Debt Service Fund from which Agency debts are paid. Such Agency debts include: payments to agencies receiving pass-through, 20% of the gross tax increment associated with the housing set-aside fund, and other payments or transfers related to the obligations and debt of the redevelopment project area. The FY 2008-09 Recommended Budget reflects a \$1.7 million increase in debt service for these projects compared to the FY 2007-08 Adopted Budget. Funding for this debt service is derived from anticipated property tax increment revenue.

EAST GARRISON DEBT SERVICE (BUDGET UNIT 943, FUND 024)

Budget Unit 943 is administered by the Monterey County Redevelopment Agency. The East Garrison Project is within the Fort Ord Project Area and Fund 24 is used to track the Agency's

tax increment commitment under the East Garrison Development and Disposition Agreement (DDA). The DDA allows the Agency to retain the first \$300,000 of tax increment to fund general Agency administrative costs and is not restricted to supporting East Garrison. Any work being performed in East Garrison related to the horizontal development or the Community Services District is reimbursable to the County under an agreement with East Garrison Partners and is reflected in Fund 018 (Fort Ord Reuse and Land Use). The FY 2008-09 Recommended Budget is \$0.2 million.

SALINAS VALLEY WATER PROJECT DEBT SERVICE (BUDGET UNIT 940, FUND 465)

Budget Unit 940 supports debt service for the construction of the Salinas Valley Water Project. The SVWP will help the County meet important water resource management goals, including:

- Ensuring and enhancing sustainable water supplies;
- Protecting and enhancing ground and surface water supplies; and
- Maintaining and enhancing flood protection and providing storm water management.

Construction of the SVWP is planned to begin in July 2008 with an expected completion of October 2009. Financing for the construction will be generated through the sale of bonds totaling \$38 million, as well as a \$5.4 million Proposition 50 grant from the State of California. Project staff anticipates issuance of the bonds by June 30, 2008. The FY 2008-09 Recommended Budget includes appropriations and estimated revenue of \$5.4 million for debt payment.

RETIRE CERTIFICATES OF PARTICIPATION – SHERIFF'S FACILITY (FUND 023)

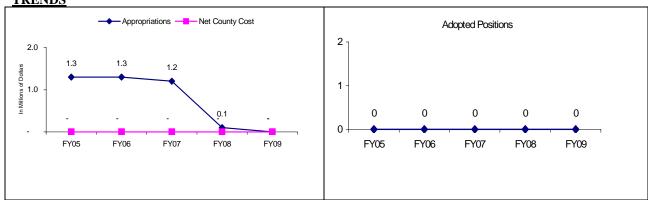
Budget Unit 803

FISCAL SUMMARY

		2007	-08		200	8-09			
								Re	ecommended
			C	urrent Year				C	Change from
	Ador	oted Budget		Estimate	Request	Re	ecommend	200	7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		-		-	-		-		-
Fixed Assets		-		-	-		-		-
Other Charges		-		-	-		-		-
Intra Fund Transfers		-		-	-		-		-
Other Financing Uses		125,822		458	 <u>-</u>		_		(125,822)
TOTAL APPROPRIATIONS	\$	125,822	\$	458	\$ -	\$	-	\$	(125,822)
Available Financing									
Licenses, Permits, Franchise	\$	_	\$	_	\$ -	\$	_	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	_		_		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		-		-	-		-		-
Other Revenue		-		-	-		-		-
Available Fund Balance		125,822		458	 -		_		(125,822)
TOTAL AVAILABLE FINANCING	\$	125,822	\$	458	\$ -	\$	-	\$	(125,822)
YEAR-END FUND BALANCE	\$	-	\$	-	\$ -	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



RETIRE CERTIFICATES OF PARTICIPATION – SHERIFF'S FACILITY (FUND 023)

BUDGET UNIT DESCRIPTION

This budget unit previously provided for the repayment of debt in the form of Certificates of Participation (COPs) for the Sheriff's Public Safety Building. Certificates of Participation are a long-term financial commitment whereby the County desiring to construct a new facility enters into an agreement with a leasing corporation for the project. The leasing corporation sells "Certificates of Participation" to investors to finance the project.

In May 2007, the County issued new COPs as part of the 2007 Refunding and Public Facilities Financing. The new COPs refunded the debt related to the 1985 Sheriff's Facility Project, Natividad Medical Center Improvement Series D, and the 2001 Master Facilities. The new COPs also raised \$53.3 million in new funding for renovation of the North, East, and West Wings of the Monterey County Superior Court and construction of the Health Department Building and new parking structure for the Government Center. Principal and interest payments for the 2007 Refunding and Public Facilities Financing are included in Budget Unit 804, Fund 028.

SUMMARY OF RECOMMENDATION

Budget Unit 803 has been eliminated due to the refunding of the COPs for the 1985 Sheriff's Facility Project.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

<u>CERTIFICATES OF PARTICIPATION – 2007 REFUNDING AND PUBLIC FACILITIES</u> <u>FINANCING (FUND 028)</u>

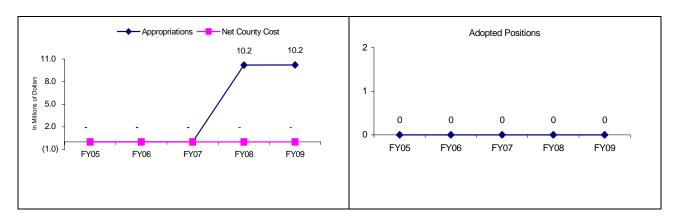
Budget Unit 804

FISCAL SUMMARY

	2007-08				2008-09					
									R	ecommended
			C	urrent Year					(Change from
	Ad	opted Budget		<u>Estimate</u>		<u>Request</u>	<u>F</u>	Recommend	200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		10,000		10,000		10,000		10,000		-
Fixed Assets		-		-		-		-		-
Other Charges		10,221,294		10,221,294		10,220,525		10,220,525		(769)
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										
TOTAL APPROPRIATIONS	\$	10,231,294	\$	10,231,294	\$	10,230,525	\$	10,230,525	\$	(769)
A 2111 E										
Available Financing	Ф		Ф		¢.		Ф		Ф	
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-				-
Fines, Forfeitures, Penalties		-		-		-		1,500,000		1,500,000
Taxes		-		-		-		-		-
Revenue from Money & Property		300,000		300,000		300,000		238,330		(61,670)
Other Financing Sources		9,931,294		9,931,294		9,930,525		8,492,195		(1,439,099)
Other Revenue		-		-		-		-		-
Available Fund Balance				<u>-</u>			_			<u> </u>
TOTAL AVAILABLE FINANCING	\$	10,231,294	\$	10,231,294	\$	10,230,525	\$	10,230,525	\$	(769)
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



<u>CERTIFICATES OF PARTICIPATION – 2007 REFUNDING AND PUBLIC FACILITIES</u> <u>FINANCING (FUND 028)</u>

BUDGET UNIT DESCRIPTION

This budget unit (BU) provides for the repayment of debt in the form of Certificates of Participation for the 2007 Refunding and Public Facilities Financing. Certificates of Participation (COPs) are a long-term financial commitment whereby the County desiring to refinance lease payment obligations and/or construct a new facility enters into an agreement with a leasing corporation for the project. The leasing corporation sells "Certificates of Participation" to investors to finance the project.

Annual principal and interest payments for the 2007 Refunding and Public Facilities Financing are included in this budget. A principal and interest payment of \$6.9 million is due August 1, 2008, and a second interest only payment totaling \$3.3 million is due February 1, 2009. The principal amount of the certificates totals \$147.5 million as of July 2008. A total of \$9.6 million is held in a trust account as a condition of the COPs.

SUMMARY OF RECOMMENDATION

This budget unit is to retire Certificates of Participation issued to finance the 2007 Refunding and Public Facilities Financing. The Recommended Budget of \$10,230,525 reflects a decrease of \$769 in principal and interest payments for FY 2008-09. Changes are listed below.

	Net Cost	<u>Positions</u>
1. Decrease in principal and interest.	\$ (769)	-
2. Increase to reflect additional revenue from fines transferred from BU 850, Other Financing	(1,500,000)	
Uses.		
3. Expect decrease in interest earnings.	61,670	
4. Reduced operating transfers from BU 850 due to direct revenue deposits from Courthouse	1,439,099	-
Construction Fund and Criminal Justice Facility Revenue.		
TOTAL CHANGES	\$ -	-

BUDGET IMPACTS

The Recommended Budget provides the funding to make the necessary appropriations to meet debt service payment as agreed to by the County. The repayment is funded as follows:

General Fund (consolidation of old and new debt service).		\$ 7,401,440
Courthouse Construction Fund (CCF) and Criminal Justice Facility		1,500,000
Revenue (amount could vary depending on revenue deposited in		
CCF).		
Tobacco Settlement Revenue.		500,000
Interest Earnings from New Money Refunding.		238,330
Transfer-In (NMC Refunded Debt Obligation).		590,755
Tota	ıl:	\$ 10,230,525

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

<u>CERTIFICATES OF PARTICIPATION – MASTER PLAN (FUND 028)</u>

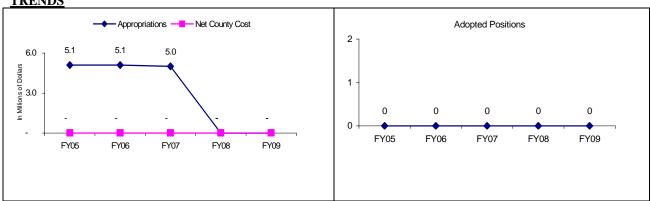
Budget Unit 808

FISCAL SUMMARY

	2007-08			200		
						Recommended
		Current Yea	r			Change from
	Adopted Budget	Estimate		Request	Recommend	2007-08 Adopted
<u>Appropriations</u>						
Salaries & Benefits	\$ -	\$	-	\$ -	\$ -	\$ -
Services & Supplies	-		-	-	-	-
Fixed Assets	-		-	-	-	-
Other Charges	-		-	-	-	-
Intra Fund Transfers	-		-	-	-	-
Other Financing Uses			_			
TOTAL APPROPRIATIONS	\$ -	\$	-	\$ -	\$ -	\$ -
Available Financing						
Licenses, Permits, Franchise	\$ -	\$	-	\$ -	\$ -	\$ -
Intergovernmental Revenues	-		-	-	-	-
Charges, Current Services	-		-	-	-	-
Fines, Forfeitures, Penalties	-		-	-	-	-
Taxes	-		-	-	-	-
Revenue from Money & Property	-		-	-	-	-
Other Financing Sources	-		-	-	-	-
Other Revenue	-		-	-	-	-
Available Fund Balance			_			<u> </u>
TOTAL AVAILABLE FINANCING	\$ -	\$	-	\$ -	\$ -	\$ -
YEAR-END FUND BALANCE	\$ -	\$	-	\$ -	\$ -	\$ -

POSITION SUMMARY

No positions are contained in this budget unit.



CERTIFICATES OF PARTICIPATION – MASTER PLAN (FUND 028)

BUDGET UNIT DESCRIPTION

This budget unit previously provided for the repayment of debt in the form of Certificates of Participation for the Facilities Master Plan Implementation. Certificates of Participation (COPs) are a long-term financial commitment whereby the County desiring to construct a new facility enters into an agreement with a leasing corporation for the project. The leasing corporation sells "Certificates of Participation" to investors to finance the project.

In May 2007, the County issued new COPs as part of the 2007 Refunding and Public Facilities Financing. The new COPs refunded the debt related to the 2001 Master Facilities, 1985 Sheriff's Facility Project, and Natividad Medical Center Improvement Series D. The new COPs also raised \$53.3 million in new funding for renovation of the North, East, and West Wings of the Monterey County Superior Court and construction of the Health Department Building and new parking structure for the Government Center. Principal and interest payments for the 2007 Refunding and Public Facilities Financing are included in Budget Unit 804, Fund 028.

SUMMARY OF RECOMMENDATION

Budget Unit 808 has been eliminated due to the refunding of the COPs for the Facilities Master Plan.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

SHORT -TERM BORROWING

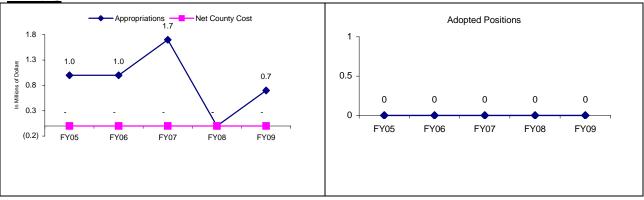
Budget Unit 830

FISCAL SUMMARY

	2007	7-08	 200	_	
					Recommended
		Current Year			Change from
	Adopted Budget	Estimate	Request	Recommend	2007-08 Adopted
<u>Appropriations</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	-	-	50,000	50,000	50,000
Fixed Assets	-	-	-	-	-
Other Charges	-	-	641,025	641,025	641,025
Intra Fund Transfers	-	-	-	-	-
Other Financing Uses			 		
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ 691,025	\$ 691,025	\$ 691,025
Revenues					
Licenses, Permits, Franchise	\$ -	\$ -	\$ _	\$ -	\$ -
Intergovernmental Revenues	_	-	_	-	-
Charges, Current Services	_	-	-	-	-
Fines, Forfeitures, Penalties	-	-	-	-	-
Taxes	-	-	-	-	-
Revenue from Money & Property	-	-	691,025	691,025	691,025
Other Financing Sources	-	-	-	-	-
Other Revenue	<u>-</u> _	<u> </u>	 _		<u>-</u> _
TOTAL REVENUES	\$ -	\$ -	\$ 691,025	\$ 691,025	\$ 691,025
NET COUNTY COST	\$ -	\$ -	\$ -	\$ -	\$ -

POSITION SUMMARY

No positions are contained in this budget unit.



SHORT - TERM BORROWING

BUDGET UNIT DESCRIPTION

The Short-Term Borrowing budget provides funding for the cost of issuing taxable or tax-exempt loans. As an example, the County has, in the past, issued Tax and Revenue Anticipation Notes (TRAN) to provide the General Fund with an infusion of cash until property taxes have been received. A TRAN includes costs for interest expenses, trustee fees, remarketing costs, letter of credit costs, legal expenses and other miscellaneous costs associated with executing the loan.

SUMMARY OF RECOMMENDATION

The County will participate in the California Statewide Community Development Authority (CSCDA) pooled TRAN issue for Fiscal Year (FY) 2008-09, borrowing \$30,595,000 to cover anticipated delays in payments from the State of California and other cash shortages. The FY 2008-09 Recommended Budget includes appropriations and estimated revenues of \$691,025. Changes are summarized below:

		Net Cost	Positions
1. Increase in Services & Supplies for loan execution costs.	:	\$ 50,000	-
2. Principal and interest payments.		641,025	-
3. Interest earnings.		(691,025)	-
	TOTAL CHANGES	s -	

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

WRA - SALINAS VALLEY WATER PROJECT DEBT SERVICE (FUND 465)

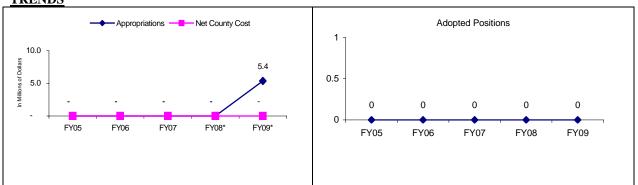
Budget Unit 940

FISCAL SUMMARY

	2007-08			2008-09					
	Adopted Budget	_	urrent Year <u>Estimate</u>		Request	<u>R</u>	ecommend	(ecommended Change from 07-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$ -	\$	-	\$	-	\$	-	\$	-
Services & Supplies	-		-		2,710,000		2,710,000		2,710,000
Fixed Assets	-		-		-		-		-
Other Charges	-		-		2,670,000		2,670,000		2,670,000
Intra Fund Transfers	-		-		-		-		-
Other Financing Uses									
TOTAL APPROPRIATIONS	\$ -	\$	-	\$	5,380,000	\$	5,380,000	\$	5,380,000
Available Financing									
Licenses, Permits, Franchise	\$ -	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues	-		-		-		-		-
Charges, Current Services	-		-		1,090,468		1,090,468		1,090,468
Fines, Forfeitures, Penalties	-		-		-		-		-
Taxes	-		-		1,489,532		1,489,532		1,489,532
Revenue from Money & Property	-		-		260,000		260,000		260,000
Other Financing Sources	-		5,340,000		-		-		-
Other Revenue	-		-		-		-		-
Available Fund Balance	<u> </u>		<u> </u>		2,540,000		2,540,000		2,540,000
TOTAL AVAILABLE FINANCING	\$ -	\$	5,340,000	\$	5,380,000	\$	5,380,000	\$	5,380,000
Designations and Reserves									
Provisions for Designations/Reserves	\$ -	\$	2,800,000	\$	-	\$	_	\$	_
Cancellation of Designations	-		-		-		-		_
TOTAL DESIGNATIONS	\$ -	\$	2,800,000	\$	_	\$	_	\$	-
YEAR-END FUND BALANCE	\$ -	\$	2,540,000	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions contained in this budget unit.



WRA - SALINAS VALLEY WATER PROJECT DEBT SERVICE (FUND 465)

BUDGET UNIT DESCRIPTION

Budget Unit 940 is a new budget unit to support debt service for the construction of the Salinas Valley Water Project (SVWP). The SVWP will help the County meet important water resource management goals, including:

- Ensuring and enhancing sustainable water supplies; and
- Protecting and enhancing ground and surface water quality.

Construction of the SVWP began in April 2008, with an expected completion in October 2009. Financing for the construction will be generated through the sale of bonds totaling \$38.0 million, as well as a \$5.5 million Proposition 50 grant from the State of California. Project staff anticipates issuance of the bonds by June 30, 2008. A \$2.8 million debt service reserve will be set up in Fiscal Year (FY) 2007-08 from the bond proceeds. Revenue to pay debt service will include ad valorem taxes, Zone 2C construction assessments, and hydroelectric revenues when required.

SUMMARY OF RECOMMENDATION

The FY 2008-09 Recommended Budget includes appropriations and revenues of \$5,380,000. Significant changes from the FY 2007-08 Adopted Budget include:

	Net Cost	<u>Positions</u>
1. Increase in Services & Supplies mainly due to projected year-end fund balance of	\$ 2,710,000	-
\$2,670,000 for future year debt payments.		
2. Increase in Other Charges due to estimated debt service.	2,670,000	-
3. Increase in Charges for Current Services are assessement fees to be used for debt service.	(1,090,468)	-
4. Increase in Taxes due to ad valorem taxes to be used for debt service.	(1,489,532)	-
5. Increase in revenue from Money and Property for interest income.	(260,000)	-
6. Increase in July 1, 2008, Available Fund Balance.	(2,540,000)	-
	\$ -	-

THERE ARE NO POLICY CONSIDERATIONS.

CASTROVILLE/PAJARO DEBT SERVICE (FUND 020)

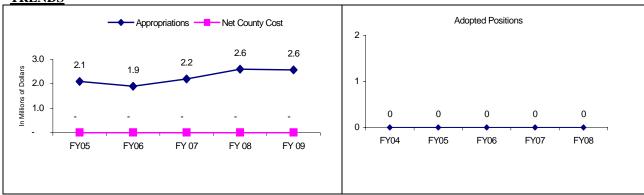
Budget Units 941-943

FISCAL SUMMARY

	2007-08				2008-09					
									Re	commended
			C	urrent Year					C	hange from
	Add	opted Budget		Estimate		Request	R	ecommend	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		65,200		35,000		-		-		(65,200)
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		2,570,690	_	2,770,086		2,572,949		2,572,949		2,259
TOTAL APPROPRIATIONS	\$	2,635,890	\$	2,805,086	\$	2,572,949	\$	2,572,949	\$	(62,941)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	_
Intergovernmental Revenues		15,865		-		-		-		(15,865)
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		2,605,025		2,800,086		2,572,949		2,572,949		(32,076)
Revenue from Money & Property		15,000		5,000		-		-		(15,000)
Other Financing Sources		-		-		-		-		-
Other Revenue		-		-		-		-		-
Available Fund Balance										
TOTAL AVAILABLE FINANCING	\$	2,635,890	\$	2,805,086	\$	2,572,949	\$	2,572,949	\$	(62,941)
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



CASTROVILLE/PAJARO DEBT SERVICE (FUND 020)

BUDGET UNIT DESCRIPTION

Fund 20 provides for the implementation of the Castroville-Pajaro Project Area Debt Service Fund.

The Agency established Debt Service Funds for each of the Redevelopment project areas to conform the Agency's accounting to the requirements of the State Controller's Office. The County Auditor-Controller deposits tax increment revenues due to the Redevelopment Agency to the Debt Service Fund. Agency debts are paid from the Debt Service Fund, including the mandated 20% housing set-aside and other payments or transfers related to the obligations and debt of the Redevelopment project area.

SUMMARY OF RECOMMENDATION

Funding is derived from anticipated tax increment. Recommended expenditures and transfers of funds reflect Agency debt and other Agency obligations.

Net Cost

Positions

The Recommended Budget of \$2,572,949 includes the following significant changes:

		Net Cost	r ositions
 Decrease in Services & Supplies for transfer to the Capital Fund (Fund 400) to fund redevelopment projects. 	\$	(65,200)	-
3. Increase in Other Financing Uses due to increase in transfers to Capital Fund.		2,259	-
4. Decrease in Intergovernmental Revenues		15,865	
4. Decrease in Revenue from Property & Money due to smaller balances being held in this fund.		15,000	-
Decrease in project area tax revenues due to methodology changes by the Auditor- Controller's Office.		32,076	
TOTAL CHANGE	S \$	-	-

Significant changes in Fund performance reflect increase in tax increment revenues and allocations and transfers from the Debt Service Fund. Operating Transfers Out to the Capital Fund (Fund 400) of \$2,572,949 is reflected in Other Financing Uses.

WORKLOAD INFORMATION

The majority of the workload entailed with the Debt Service Fund is the tracking of the appropriate distribution of the payments of debts and obligations of the Agency, and the proper accounting of the Tax Increment receipts.

2007-08 ACCOMPLISHMENTS

1. To ensure that tax increment revenue and disbursements are properly recorded.

An operational audit conducted by Diehl Evens and Company completed in FY 2007-08 identified no issues with the methodology used by the Agency to track and disburse funds.

2. To ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

The operational audit discussed above did not identify any deficiencies in the way pass-through payment obligations and housing set-aside allocations are made.

2008-09 GOALS

- 1. To ensure that tax increment revenue and disbursements are properly recorded.
- 2. To ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

BORONDA DEBT SERVICE (FUND 021)

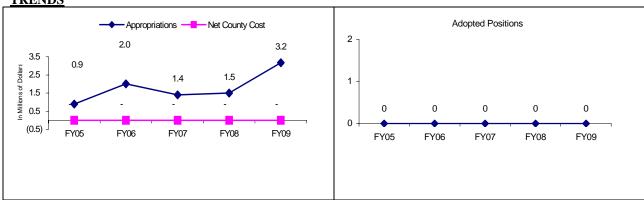
Budget Unit 943

FISCAL SUMMARY

	2007-08			2008-09						
									R	ecommended
			C	urrent Year						Change from
	Ado	opted Budget		Estimate		Request	R	ecommend	200	07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		20,000		20,000		-		-		(20,000)
Fixed Assets		-		-		-		-		-
Other Charges		-		-				-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		1,483,341		1,483,341	_	3,169,218		3,169,218		1,685,877
TOTAL APPROPRIATIONS	\$	1,503,341	\$	1,503,341	\$	3,169,218	\$	3,169,218	\$	1,665,877
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		8,351		-		-		-		(8,351)
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		1,468,990		2,515,307		2,120,770		2,120,770		651,780
Revenue from Money & Property		4,000		4,000		-		-		(4,000)
Other Financing Sources		22,000		22,000		-		-		(22,000)
Other Revenue		-		-		-		-		-
Available Fund Balance				10,482		1,048,448		1,048,448		1,048,448
TOTAL AVAILABLE FINANCING	\$	1,503,341	\$	2,551,789	\$	3,169,218	\$	3,169,218	\$	1,665,877
YEAR-END FUND BALANCE	\$	-	\$	1,048,448	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



BORONDA DEBT SERVICE (FUND 021)

BUDGET UNIT DESCRIPTION

Fund 21 provides for the implementation of the Boronda Project Area Debt Service Fund. The creation of the Debt Service Fund for each of the redevelopment project areas was implemented to conform the Agency's accounting to the requirements of the State Controller's Office. The Auditor-Controller deposits tax increment revenues into the Debt Service Fund. The Agency's debts are paid from the Debt Service Fund, including payments to agencies receiving pass-through payments, 20% of the gross tax increment to the related housing set-aside fund, and other payments or transfers related to the obligations and debt of the Redevelopment Project Area.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$3,169,218 in revenues is \$1,665,877 more than last year's budget primarily due to the increase in anticipated tax increment revenues. Expenditures and transfers of funds are to satisfy Agency debt and other Agency obligations, including operating/project costs, pass through payments and housing set-aside obligations, and other debt service of the Agency.

The Recommended Budget of \$3,169,218 includes the following significant changes:

	Net Cost	<u>Positions</u>
1. Increase in Other Financing Uses to reflect operating transfer to the Boronda Capital Fund	\$ 1,685,877	
for redevelopment projects.		-
2. Decrease in Services & Supplies for transfer to the Boronda Capital Fund.	(20,000)	
3. Decrease in Intergovermental Revenues.	8,351	-
4. Increase in Taxes due to higher property tax increment.	(651,780)	-
5. Decrease in Revenue from Money & Property due to higher transfers to the Boronda	4,000	
Capital Fund (Fund 401).		-
6. Decrease in Other Financing Sources.	22,000	
7. Increase in Available Fund Balance due to lower transfers to Capital Fund in FY 2007-08.	(1,048,448)	
TOTAL CHANGES	\$ -	-

The key impacts on the fund include: an anticipated increase in tax increment (\$651,780), increases the available funding that is used by the Boronda Redevelopment Project (Fund 401) to finance projects. Because projects were in the planning stages during FY 2007-08 more funding was retained in the Debt Service Fund. The Available Fund Balance will be transferred to the Capital Fund in FY 2008-09 for projects and consequently reduce interest earnings.

WORKLOAD INFORMATION

The Debt Service Fund requires detailed tracking and accountability in the appropriation and distribution of debt payments and obligations, with strict adherence to proper accounting procedures in the handling of tax increment receipts.

2007-08 ACCOMPLISHMENTS

1. To ensure that tax increment revenue and disbursements are properly recorded.

An operational audit conducted by Diehl Evens and Company completed in FY 2007-08 identified no issues with the methodology used by the Agency to track and disburse funds.

2. To ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

The operational audit discussed above did not identify any deficiencies in the way pass-through payment obligations and housing set-aside allocations are made.

2008-09 GOALS

- 1. To ensure that tax increment revenue and disbursements are properly recorded.
- 2. To ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

FORT ORD DEBT SERVICE (FUND 022)

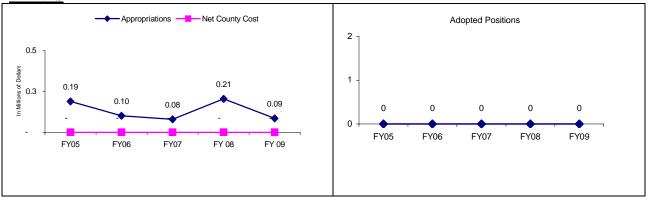
Budget Unit 943

FISCAL SUMMARY

	2007-08				2008-09					
										commended
				ırrent Year						nange from
	Ado	pted Budget]	Estimate		Request	Re	ecommend	2007	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		10,000		7,500		-		-		(10,000)
Fixed Assets		-		-		-		-		-
Other Charges		770		-		-		-		(770)
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		194,323		143,023		85,944		85,944		(108,379)
TOTAL APPROPRIATIONS	\$	205,093	\$	150,523	\$	85,944	\$	85,944	\$	(119,149)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		636		-		-		-		(636)
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		196,040		142,575		85,944		85,944		(110,096)
Revenue from Money & Property		1,000		200		_		_		(1,000)
Other Financing Sources		-		-		_		-		-
Other Revenue		-		-		_		-		_
Available Fund Balance		7,417		7,748		-		-		(7,417)
TOTAL AVAILABLE FINANCING	\$	205,093	\$	150,523	\$	85,944	\$	85,944	\$	(119,149)
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



FORT ORD DEBT SERVICE (FUND 022)

BUDGET UNIT DESCRIPTION

Fund 022 provides for the implementation of the Fort Ord Redevelopment Project Area Debt Service Fund. Funding is provided by tax increment from the Fort Ord Redevelopment Project Area. Tax increment produced by the Redevelopment Project Area is deposited into the Debt Service Fund. Payments for any pass-through agreements and the allocation of 20% of the gross tax increment are transferred to the Fort Ord Redevelopment Area Housing Set-Aside Fund (Fund 407). The creation of the Debt Service Fund for each of the Redevelopment project areas conforms the Agency's accounting to the requirements of the State Controller's Office.

SUMMARY OF RECOMMENDATION

Funding for this budget unit will come from anticipated Tax Increment Revenues in future years. Tax Increment allocations to the Fort Ord Redevelopment Project Area began on January 1, 2004.

The Recommended Budget of \$85,944 includes the following significant changes:

	Net Cost	<u>Positions</u>
1. Decrease in appropriations to reflect a reduction in property taxes (a portion of these	(119,149)	-
revenues is now captured in Fund 024, East Garrison Debt Service.		
2. Decrease in Intergovernmental Revenue.	636	-
3. Decrease in taxes to reflect a reduction in property taxes (a portion of these revenues is	110,096	-
now captured in Fund 024, East Garrison Debt Service.		
4. Decrease in Revenue from Property & Money due to lower interest earnings on cash held	1,000	-
in this Fund.		
5. Decrease in Available Fund Balance due to transfer of funds to Fund 403, Fort Ord Capital	7,417	-
Fund.		
TOTAL CHANGES S	-	-

Any work being performed in East Garrison is reimbursable to the County under an agreement with East Garrison Partners and is reflected in activity in Fund 018 (Fort Ord Reuse and Land Use), Fund 404 (East Garrison) or Fund 408 (East Garrison Housing Set-Aside) depending on the type of work being performed. Certain activities, such as the Ord Market, are reflected in Fund 403 from Fiscal Year (FY) 2006-07 forward, as will any activities that are wholly Fort Ord Redevelopment projects and programs and that are not subject to the East Garrison reimbursable agreement.

WORKLOAD INFORMATION

The majority of the workload entailed with the Debt Service Fund is the tracking of the appropriate distribution of the payments of debts and obligations of the Agency and the proper accounting of the tax increment receipts.

2007-08 ACCOMPLISHMENTS

An audit of the County property tax allocation and pass through obligation was completed in FY 2006-07 to ensure that Tax Increment Revenue and disbursements are properly recorded and to ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

2008-09 GOALS

- 1. To ensure that tax increment revenue and disbursements are properly recorded.
- 2. To ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

EAST GARRISON DEBT SERVICE (FUND 024)

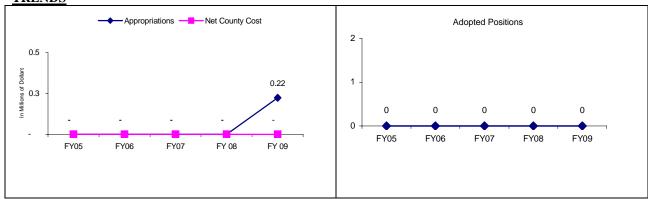
Budget Unit 943

FISCAL SUMMARY

<u> </u>	2007	7-08		2008-09					
									ecommended
		Cı	urrent Year						hange from
	Adopted Budget		<u>Estimate</u>		Request	Re	ecommend	200	7-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$ -	\$	-	\$	-	\$	-	\$	-
Services & Supplies	-		-		-		-		-
Fixed Assets	-		-		-		-		-
Other Charges	-		-		-		-		-
Intra Fund Transfers	-		-		-		-		-
Other Financing Uses					224,336		224,336		224,336
TOTAL APPROPRIATIONS	\$ -	\$	-	\$	224,336	\$	224,336	\$	224,336
Available Financing									
Licenses, Permits, Franchise	\$ -	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues	-		-		-		-		-
Charges, Current Services	-		-		_		-		_
Fines, Forfeitures, Penalties	-		-		_		-		_
Taxes	-		-		224,336		224,336		224,336
Revenue from Money & Property	-		-		_		_		- -
Other Financing Sources	-		-		_		_		_
Other Revenue	-		-		_		-		_
Available Fund Balance	-		-		-		-		-
TOTAL AVAILABLE FINANCING	\$ -	\$	_	\$	224,336	\$	224,336	\$	224,336
YEAR-END FUND BALANCE	\$ -	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



EAST GARRISON DEBT SERVICE (FUND 024)

BUDGET UNIT DESCRIPTION

Fund 024 provides for the implementation of the Fort Ord Redevelopment Project Area Debt Service Fund. Funding is provided by tax increment from the Fort Ord Redevelopment Project Area. Tax increment produced by the Redevelopment Project Area is deposited into the Debt Service Fund. Payments for any pass-through agreements and the allocation of 20% of the gross tax increment are transferred to the Fort Ord Redevelopment Area Housing Set-Aside Fund (Fund 407). The creation of the Debt Service Fund for each of the Redevelopment project areas conforms the Agency's accounting to the requirements of the State Controller's Office.

SUMMARY OF RECOMMENDATION

Funding for this budget unit will come from anticipated Tax Increment Revenues generated by the East Garrison Project. The project began generating tax increment on February 1, 2007 when the property was transferred to East Garrison Partners to initiate development. The Fund allows the Agency to track its tax increment commitment under the East Garrison Development and Disposition Agreement (DDA).

The Recommended Budget of \$224,336 includes the following significant changes:

	Net Cost	Positions	
1. Increase in Other Financing Uses for transfer of Tax Increment Revenues to the East	224,336		
Garrison Capital Fund (Fund 404) for redevelopment activities.			
2. Increase in Taxes to reflect higher Tax Increment Revenue generated by the East Garrison	(224,336)	-	
Project.			
TOTAL CHANGES	\$ -	_	

Mat Cost

Danitiana

Any work being performed in East Garrison related to the horizontal development or the Community Services District is reimbursable to the County under an agreement with East Garrison Partners and is reflected in activity in Fund 018 (Fort Ord Reuse and Land Use). The DDA allows the Agency to retain the first \$300,000 of tax increment to fund general Agency administrative costs and is not restricted to supporting East Garrison.

WORKLOAD INFORMATION

The increase in appropriations is necessary to handle the administrative needs of the project area for the coming fiscal year. Future Tax Increment Revenue will be used to finance infrastructure and affordable housing. The majority of the workload entailed with the Debt Service Fund is the tracking of the appropriate distribution of the payments of debts and obligations of the Agency and the proper accounting of the tax increment receipts.

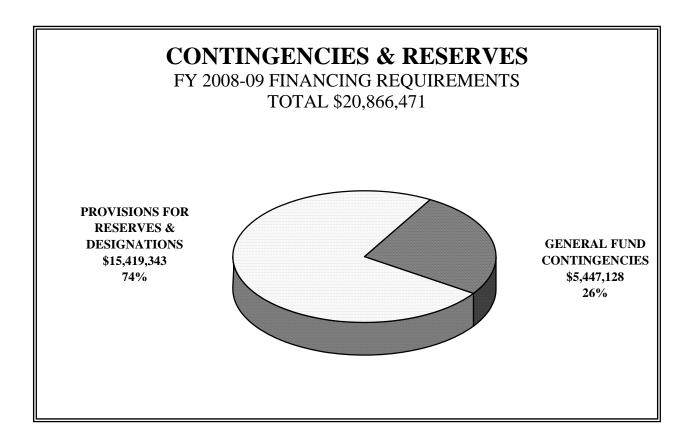
2007-08 ACCOMPLISHMENTS

An audit of the County property tax allocation and pass-through obligation was completed in FY 2006-07 to ensure that Tax Increment Revenue and disbursements are properly recorded and to ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

2008-09 GOALS

- 1. To ensure that tax increment revenue and disbursements are properly recorded.
- 2. To ensure that pass-through payment obligations and housing set-aside allocations are appropriate and correct.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.



CONTINGENCIES & RESERVES

PROGRAM SUMMARY

Contingencies and Reserves encompass three programs: General Fund Contingencies, General Fund Reserves, and Other Fund Reserves. Other Fund Reserves includes County Special Revenue Funds such as the Road Fund, the Library Fund, and the County Debt Service Funds.

Board of Supervisors' Goals and Objectives

Develop and Implement Strategies for Achieving and Maintaining Financial Stability for Monterey County.

• The General Fund Contingencies appropriations are recommended at \$5.4 million for Fiscal Year (FY) 2008-09 to meet the goal of maintaining financial stability.

The following are significant changes in the Contingencies and Reserves area:

GENERAL FUND CONTINGENCIES

• The General Fund Contingencies are recommended at \$5.4 million, a \$0.1 million increase from the FY 2007-08 Adopted Budget. In January 2005, the Board of Supervisors adopted a budget policy that establishes the General Fund Contingencies appropriation at 1% of General Fund revenues. The Recommended Budget complies with this policy. By law, each contingency account may not exceed 15% of the total appropriations for that fund. The General Fund Contingency is recommended at 1% of the General Fund revenues, which totals \$548.9 million.

PROVISIONS FOR RESERVES/DESIGNATIONS

The following amounts are recommended to be added to County reserves and designations.

- \$1.0 million for employee termination and retirement benefit buyouts. The designation was established to provide General Fund departments with a financial resource to fund the costs of upcoming retirements when it is determined that they would adversely impact service delivery levels. The County Administrative Office will take requests in June of each fiscal year to access these funds and will work with each department to determine if retirements are at a level to require use of this designation. This designation should be the last source utilized to fund termination/retirement benefits.
- Due to multiple departments' inability to fund ongoing operations, annual funding for the General Fund Strategic Reserve is not contained in the FY 2008-09 Recommended Budget. This recommendation is a policy change from the Board of Supervisors' Strategic Reserve Policy of funding 10% of estimated revenues within eight years. It is expected that this will only be a policy change for FY 2008-09 and annual funding will be reinstated in the FY 2009-10 Recommended Budget.
- \$0.25 million is recommended for the Road Fund Designation for emergency road projects.

The following table shows the County Service Areas and Sanitation Districts Provisions for Reserves/Designations:

		Provisions for			Provisions for
		Reserves /			Reserves /
Fund	Fund Name	Designations	Fund	Fund Name	Designations
101	Carmel Point	\$ 30,000	151	High Meadows	15,350
109	Bolsa Knolls	35,757	152	Carmel Valley Village	7,600
115	Toro Park	20,000	153	Arroyo Seco	1,061
120	Royal Estates	6,435	154	Manzanita Subdivision	2,962
125	Carmel Valley Golf	32,000	155	Robles Del Rio	9,900
134	Carmel Knolls	10,000	156	Del Mesa Carmel	18,000
135	Paradise Park	7,200	162	Rancho Del Monte	9,020
137	Colonial Oaks	5,683	167	Corral De Tierra Oaks	109,000
145	Oak Hills	10,000	207	MCWRA Zone 2C	50,000
147	Carmel Views	16,000	390	Carmel Valley Sanitation Zone	19,660
	•			Total	\$ 415,628

CANCELLATION OF RESERVES/DESIGNATION

The following amounts are recommended to be cancelled (i.e. expended) from County reserves and designations.

- \$0.8 million from the General Fund Vehicle Replacement Designation. These funds will be used by the Public Works Department Fleet Management Division to replace 97 vehicles.
- \$2.0 million from the General Fund Designation for the Automation System. The funds will be used to fund backfill staffing and other non-capitalizable costs related to the Enterprise Resource Planning (ERP) Project.

• \$3.5 million from the Water Resources Agency from the Castroville Saltwater Intrusion Project debt service for project cash flow (Fund 424).

Balances in Reserves/Designations

The table below shows the estimated balances in the County's reserve/designation accounts where funds are recommended to be used and/or increased. For a complete listing of all reserves and designations, please go to the tab entitled Budget Schedules and see County Budget Schedule 3 and District Budget Schedule 15.

		Estimated Balance June 30, 2008	Cancellation of Reserves/ Designations FY 2008-09	Provisions for Reserves/ Designations FY 2008-09	Estimated Balance June 30, 2009
Fund	Description				
001	Vehicle Replacement Designation (General Fund)	\$ 2,928,864	\$ (826,639)	\$ -	\$ 2,102,225
001	Facilities Master Plan (General Fund)	-	-	-	-
001	Strategic Reserve Designation (General Fund)	37,291,395	-	-	37,291,395
001	Automation System Designation (General Fund)	8,167,971	(1,979,977)	-	6,187,994
001	General Fund (Designations)	804,166	-	1,000,000	1,804,166
002	Road Fund Designation	1,000,000	-	250,000	1,250,000
030	Facilities Master Plan Designation	23,501,981	-	13,753,715	37,255,696
101	Carmel Point County Service Area (CSA)	104,313	-	30,000	134,313
109	Bolsa Knolls CSA	64,243	-	35,757	100,000
115	Toro Park CSA	25,275	-	20,000	45,275
120	Royal Estates CSA	23,565	-	6,435	30,000
125	Carmel Valley Golf CSA	262,124	-	32,000	294,124
134	Carmel Knolls CSA	-	-	10,000	10,000
135	Paradise Park CSA	12,800	-	7,200	20,000
137	Colonial Oaks CSA	9,317	-	5,683	15,000
145	Oak Hills	39,999	-	10,000	49,999
147	Carmel Views	99,000	-	16,000	115,000
151	High Meadows CSA	44,650	-	15,350	60,000
152	Carmel Valley Village CSA	92,399	-	7,600	99,999
153	Arroyo Seco CSA	63,939	-	1,061	65,000
154	Manzanita Subdivision CSA	7,038	-	2,962	10,000
155	Robles Del Rio CSA	60,100	-	9,900	70,000
156	Del Mesa Carmel CSA	61,999	-	18,000	79,999
162	Rancho Del Monte CSA	105,980	-	9,020	115,000
167	Corral De Tierra Oaks CSA	1,507,731	-	109,000	1,616,731
207	MCWRA Zone 2C	719,071	-	50,000	769,071
390	Carmel Valley CSD	-	-	19,660	19,660
424	CSIP Debt Service Fund	3,500,000	(3,500,000)	-	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

CONTINGENCIES

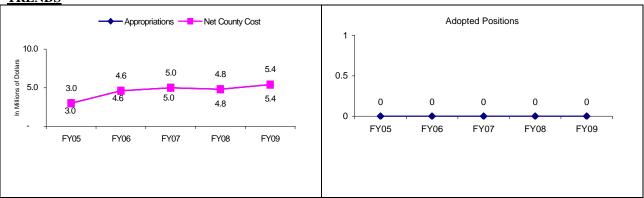
Budget Unit 990

FISCAL SUMMARY

		2007	-08			200	8-09)	-	
	Ado	pted Budget	_	urrent Year Estimate		Request	<u>R</u>	ecommend	(ecommended Change from 07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		-		-		-		-		-
Fixed Assets		-		-		-		-		-
Contingencies		4,817,317		-		5,447,128		5,447,128		629,811
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				<u> </u>						
TOTAL APPROPRIATIONS	\$	4,817,317	\$	-	\$	5,447,128	\$	5,447,128	\$	629,811
Revenues										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	_	\$	_
Intergovernmental Revenues	-	_	_	_	-	_	_	_	-	_
Charges, Current Services		_		_		_		_		_
Fines, Forfeitures, Penalties		_		_		_		_		_
Taxes		_		_		_		_		_
Revenue from Money & Property		_		_		_		_		_
Other Financing Sources		_		_		_		_		_
Other Revenue		_		_		_		_		_
TOTAL REVENUES	\$	-	\$	-	\$		\$		\$	-
NET COUNTY COST	\$	4,817,317	\$	-	\$	5,447,128	\$	5,447,128	\$	629,811

POSITION SUMMARY

No positions are contained in this budget unit.



CONTINGENCIES

BUDGET UNIT DESCRIPTION

This budget unit provides funds for unanticipated expenditure requirements arising during the year for such reasons as natural disasters, significant revenue shortfalls, or program changes. By law (Section 29084 of the State of California Government Code), the amount set aside in a contingency account in the County's General Fund may not exceed 15% of the total appropriations exclusive of the amount of the appropriations for contingencies.

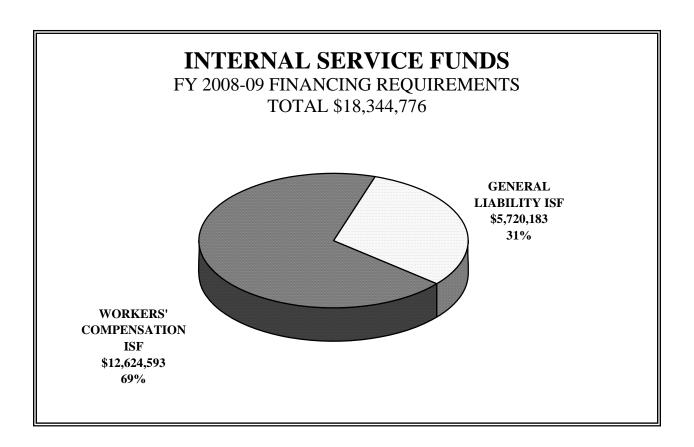
SUMMARY OF RECOMMENDATION

The Fiscal Year (FY) 2008-09 General Fund Contingencies are recommended at \$5,447,128, an increase of \$629,811 from FY 2007-08 Adopted Budget. The increased funding is needed to comply with the Board of Supervisors' Contingencies Budget Policy. On January 25, 2005, the Board of Supervisors approved a budget policy that established the General Fund Contingencies appropriation at 1% of the estimated revenues. The estimated General Fund revenues in the Recommended Budget for FY 2008-09 are \$548 million.

	Net Cost	<u>Positions</u>
1. Increase General Fund Contingencies appropriations in accordance with Board of	\$ 629,811	-
Supervisors' Budget Policy.		
TOTAL CHANGES	\$ 629,811	-

PENDING ISSUES & POLICY CONSIDERATIONS

This budget may require adjustment prior to the adoption of the FY 2008-09 Adopted Budget based on decisions reached by the Board of Supervisors during the FY 2008-09 budget hearings.



INTERNAL SERVICE FUNDS

PROGRAM SUMMARY

The Risk Management Division of the County Administrative Office manages the County of Monterey's self-insurance programs. Prior to Fiscal Year (FY) 2004-05, expenditures relating to Workers' Compensation and General Liability were charged directly to Fund 040 (Insurance Reserves). In FY 2004-05, Internal Service Funds (ISFs) were created to capture and accurately account for all costs related to each of these programs. Expenses charged to these funds include all judgments, settlements and claims against the County, loss adjustment and prevention expenses and premiums for General Liability and Workers Compensation insurance coverage.

Financing requirements for the ISFs are based upon actuarial studies that estimate the ultimate development of losses in each program. The Board of Supervisors has adopted policies to fund each ISF at the 70% confidence level and to restore reserves for unfunded liabilities over a tenyear period for Workers' Compensation and a five-year period for General Liability. Each County department and fund contributes revenue to the ISFs in proportion to the department's loss history and exposure to risk.

Budgets for the ISFs are presented as a plan, and are not constrained by appropriation limits.

Board of Supervisors' Goals and Objectives

The Board of Supervisors' Goals and Objectives addressed by the FY 2008-09 Recommended Budget for the Internal Service Fund programs are as follows:

Assure the Financial Stability of the County

- Continued funding of the Workers' Compensation unfunded liability at the 70% confidence level as per the Board-approved ten-year funding plan.
- Continued funding of the General Liability unfunded liability at the 70% confidence level as per the Board-approved five-year funding plan.
- Implement the Workers' Compensation Return-to-Work program.

The following are significant changes in the Internal Service Fund functional area:

WORKERS' COMPENSATION

Workers' Compensation Program costs are requested at \$12.6 million, an increase of \$1.4 million over FY 2007-08. This increase funds short-term loss payments and staff to prevent, control and administer Workers' Compensation losses.

The latest actuarial report estimates the unfunded liability in the Workers' Compensation ISF at \$8.3 million as of June 30, 2008. This represents a decrease of \$1.2 million from the estimated \$9.5 million liability as of June 30, 2007, primarily due to FY 2007-08 cost recovery allocations to County departments/funds. FY 2008-09 cost recovery allocations to departments/funds of \$11.6 million include \$1.5 million for the fifth year of the Board of Supervisors' ten-year funding plan to address the unfunded liability.

GENERAL LIABILITY

General Liability Program costs are estimated at \$5.7 million in FY 2008-09, \$161,000 more than FY 2007-08. The increase will fund short-term loss and loss adjustment expenses. All liability judgments, settlements, and claims against the County are paid from the General Liability ISF, including claims that are not covered by the County's excess insurance policy. Recoveries from external entities, including the County's excess insurance provider, are recorded as offsetting revenues in this ISF.

The latest actuarial report estimates the unfunded liability for the excess insurance program at \$512,000 as of June 30, 2008, a decrease of \$4.2 million from the estimate as of June 30, 2007. The remaining \$512,000 is charged to departments/funds because FY 2008-09 is the final year of the Board of Supervisors' adopted five-year plan to address the estimated unfunded liability.

During FY 2006-07, it was determined that debt service costs for Judgment Obligation Bonds related to the 1999 floods of the Pajaro River should be allocated separately due to implications of Federal regulations. The \$6.1 million in cost recovery allocations to departments for FY 2008-09 includes \$4.7 million in loss development, \$886,000 to repay the ISF for Pajaro Judgment Obligation Bond debt service, and \$512,000 for the estimated unfunded liability

described above.

PENDING ISSUES

The County Administrative Office will be developing a strategy to continuously improve its efforts to estimate reserve requirements for future claims covered either by external insurance providers or the County's own self-insurance liabilities such as judgments and settlements not covered by external insurance agencies.

Beginning November 1, 2007, the County began paying monthly principal and interest in the amount of \$89,478 on a settlement to Water World Resorts, Inc. and \$33,094 on a settlement to Lake San Antonio Resorts, Inc. The term of debt service for both settlements is 15 years. The County is in the process of obtaining appraisals of the real property value being acquired through the settlement cost. The remaining value (settlement less real property value) will represent the settlement cost to the County and will be paid from the General Liability ISF.

THERE ARE NO POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

GENERAL LIABILITY INSURANCE (FUND 095)

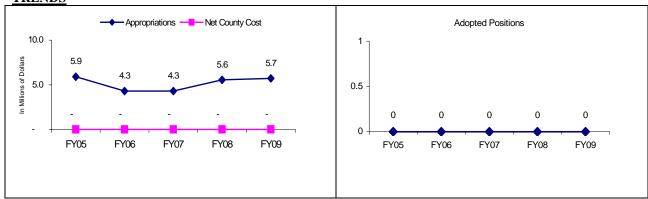
Budget Unit 185

FISCAL SUMMARY

		2007	-08			200	8-09)	_	
	Ado	opted Budget	C	Current Year Estimate		Request	R	tecommend	-	Recommended Change from 07-08 Adopted
<u>Appropriations</u>							_			
Salaries & Benefits	\$	-	\$	-	\$	-	\$	_	\$	-
Services & Supplies		1,667,100		(20,520)		1,539,686		1,439,686		(227,414)
Fixed Assets		-		-		-		-		-
Other Charges		2,692,475		16,644,550		3,080,497		3,080,497		388,022
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		1,200,000		1,200,000		1,200,000		1,200,000		<u>-</u>
TOTAL APPROPRIATIONS	\$	5,559,575	\$	17,824,030	\$	5,820,183	\$	5,720,183	\$	160,608
Financing										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	_	\$	_
Intergovernmental Revenues	_	_	-	_	-	_	-	_	-	_
Charges, Current Services		6,923,415		9,172,255		6,133,318		6,133,318		(790,097)
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		_		-		-		_		-
Revenue from Money & Property		20,000		369,554		370,000		370,000		350,000
Other Financing Sources		2,248,840		-		-		_		(2,248,840)
Other Revenue		-		2,500,000		-		_		-
Available Fund Balance		(9,476,957)		(2,388,247)		(8,170,468)		(8,170,468)		1,306,489
TOTAL AVAILABLE FINANCING	\$	(284,702)	\$	9,653,562	\$	(1,667,150)	\$	(1,667,150)	\$	(1,382,448)
YEAR-END FUND BALANCE	\$	(5,844,277)	\$	(8,170,468)	\$	(7,487,333)	\$	(7,387,333)	\$	(1,543,056)

POSITION SUMMARY

No positions are contained in this budget unit.



GENERAL LIABILITY INSURANCE (FUND 095)

BUDGET UNIT DESCRIPTION

This is a self-supporting Internal Service Fund (ISF) that contains expenses related to claims, settlements, judgments, administration, legal defense costs and excess insurance premiums. All liability judgments, settlements, and claims against the County are paid from the General Liability ISF, including claims that are not covered by the County's excess insurance policy. Recoveries from external entities, including the County's excess insurance provider, are recorded as offsetting revenues in the ISF. Budgets for ISFs are provided as a plan, and do not represent legal limits or boundaries. General Liability Insurance expenditures were accrued directly to Fund 40 (Insurance Reserves) prior to Fiscal Year (FY) 2004-05. Debt Service costs for the judgment obligation bonds related to the Pajaro settlement and a portion of debt service associated with settlement of the Lakes litigation are included in this budget unit.

Support contributions to this fund are calculated based on cost recovery through charges apportioned to departments and funds based on experience and exposure. A given department's allocation may change from year to year due to the following factors: change in payroll and number of employees, change in the department's percentage of total claims paid out over the last six years, or change in the actuarially-determined total allocation.

The County maintains a self-insured retention (SIR) of \$1.0 million per occurrence and excess coverage with limits of \$50 million through excess insurance providers. The County self-insures events that are not covered by external insurance providers.

Unfunded Liability Status:

In FY 2003-04, the Board of Supervisors adopted a five-year funding plan to fund the County's estimated ultimate net losses at a 70% confidence level. The Actuarial Report for FY 2002-03 is the base year to measure the progress made toward addressing the unfunded liability. The latest Actuarial Report projects an unfunded liability of \$512,000 in the County's General Liability Fund as of June 30, 2008, a decrease of \$4.2 million since June 30, 2007. Following is a history of Estimated Unfunded General Liability claims based on actuarial reports:

General Liability Fund Unfunded Liability	
June 30, 2004 Estimated Unfunded Liability	\$ 2,194,000
Increase during FY 2004-05	2,813,000
June 30, 2005 Estimated Unfunded Liability	\$ 5,007,000
Decrease during FY 2005-06	(1,190,000)
June 30, 2006 Estimated Unfunded Liability	\$ 3,817,000
Increase during FY 2006-07	928,000
June 30, 2007 Estimated Unfunded Liability	\$ 4,745,000
Decrease during FY 2007-08 (estimated)	(4,233,000)
June 30, 2008 Estimated Unfunded Liability	\$ 512,000

The unfunded liability is based upon future projections of loss development. Cash on hand for short-term payment of insurance premiums and claims settlement is approximately \$6.7 million.

In FY 2007-08, the County transferred \$2.5 million in General Fund into the General Liability ISF to cover unanticipated costs related to settlements. The County Administrative Office, in cooperation with County Counsel, is continuously improving its efforts in estimating potential liability costs and building reserves sufficient to cover these costs.

SUMMARY OF RECOMMENDATION

The recommended appropriations for the General Liability Insurance Fund are \$5,720,183. In FY 2007-08, cost recoveries from departments included approximately \$2 million in repayment for prior years' debt service costs for the Pajaro Judgment Obligation Bond (JOB). This repayment and an increase in available resources contributed to a reduction in contributions of approximately \$3 million for FY 2008-09. The FY 2008-09 cost recovery of \$6,133,318 is made up of \$4,734,995 in discounted loss and loss adjusting expense, \$886,323 in JOB debt service, and \$512,000 for the final year of the Board of Supervisors' adopted five-year funding plan to address the current estimated unfunded liability discussed above.

	Fund Balance	Positions
1. Estimated interest expense for Lakes settlements	\$ 398,289	-
2. Decrease in provision for loss contingency	(200,000)	-
3. Decrease in reimbursement to other funds and departments for services	(83,800)	-
4. Increase in other operating expenses	56,386	
Total Expense Change	170,875	-
5. Decreased cost recovery from departments and funds.	(3,038,937)	-
6. Increase in Available Fund Balance.	1,306,489	-
7. Net increase in interest earnings	360,267	
Total Financing Change	(1,372,181)	-
Total Change in Year-End Fund Balance	\$ (1,543,056)	-

GENERAL LIABILITY INSURANCE (FUND 095)

PENDING ISSUES

The County Administrative Office will be developing a strategy to continuously improve its efforts to estimate reserve requirements for future claims covered either by external insurance providers or the County's own self-insurance.

Beginning November 1, 2007, the County began paying monthly principal and interest in the amount of \$89,478 on a judgment to Water World Resorts, Inc. and \$33,094 on a judgment to Lake San Antonio Resorts, Inc. The term of debt service for both judgments is 15 years. The County is in the process of obtaining appraisals of the real property value being acquired through the judgment. The remaining value (judgment less real property value) will represent the liability to the County and will be paid from the General Liability ISF.

THERE ARE NO POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

WORKERS' COMPENSATION INSURANCE (FUND 096)

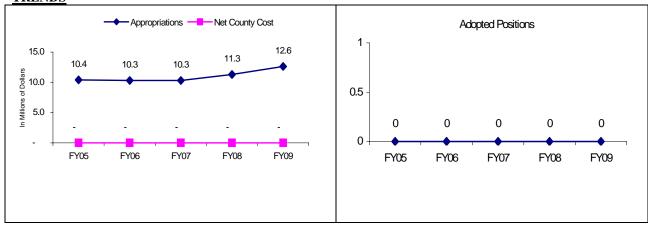
Budget Unit 186

FISCAL SUMMARY

		2007	'-08			200	8-0	9	_,	
				_						ecommended
			C	Current Year		_	_			hange from
	Ade	opted Budget		<u>Estimate</u>		Request	F	Recommend	200	7-08 Adopted
Appropriations										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		1,607,300		663,952		1,953,985		1,453,985		(153,315)
Fixed Assets		-		-		-		-		-
Other Charges		9,000,000		10,300,000		10,500,000		10,500,000		1,500,000
Intra Fund Transfers		_				-		-		-
Other Financing Uses		649,470	_	412,122	_	670,608	_	670,608		21,138
TOTAL APPROPRIATIONS	\$	11,256,770	\$	11,376,074	\$	13,124,593	\$	12,624,593	\$	1,367,823
<u>Financing</u>										
	\$	-	\$	-	\$	-	\$	-	\$	-
_		-		-		-		-		-
		8,983,798		11,702,000		11,572,000		11,572,000		2,588,202
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		-
		250,000		1,500,000		1,500,000		1,500,000		1,250,000
Other Financing Sources		2,818,202		-						(2,818,202)
Other Revenue		1,000						-		(1,000)
Available Fund Balance		(6,855,758)		(4,372,232)		(2,546,306)		(2,546,306)		4,309,452
TOTAL AVAILABLE FINANCING	\$	5,197,242	\$	8,829,768	\$	10,525,694	\$	10,525,694	\$	5,328,452
YEAR-END FUND BALANCE	\$	(6,059,528)	\$	(2,546,306)	\$	(2,598,899)	\$	(2,098,899)	\$	3,960,629
Licenses, Permits, Franchise Intergovernmental Revenues Charges, Current Services Fines, Forfeitures, Penalties Taxes Revenue from Money & Property Other Financing Sources Other Revenue Available Fund Balance TOTAL AVAILABLE FINANCING		2,818,202 1,000 (6,855,758) 5,197,242	\$	(4,372,232) 8,829,768		(2,546,306) 10,525,694	\$	(2,546,306) 10,525,694		(2,818,202) (1,000) 4,309,452 5,328,452

POSITION SUMMARY

No positions are contained in this budget unit.



WORKERS' COMPENSATION INSURANCE (FUND 096)

BUDGET UNIT DESCRIPTION

This is a self-supporting Internal Service Fund (ISF) that accounts for the expenses related to the Excess Workers' Compensation Self-Insurance Program, including claims, administration, legal costs, and excess insurance premiums. Budgets for ISFs are provided as a plan, and do not represent legal limits or boundaries. Prior to Fiscal Year (FY) 2004-05, Workers' Compensation expenses were charged directly to Fund 40 (Insurance Reserves). The County participates in the California State Association of Counties (CSAC) Excess Insurance Authority and maintains a self-insured retention of \$400,000 per occurrence and excess coverage with limits of \$5.0 million of pooled retention and \$95.0 million for each occurrence in excess of the pooled retention.

This ISF is funded by contributions from County departments. Annual contributions are based on actuarial estimates of the County's ultimate liability for Workers' Compensation claims and are apportioned to departments based on experience and accrual assessed exposure. A given department's allocation may change from year to year due to change in payroll and employee count, change in the department's percentage of total claims paid out over the last six years, or change in the actuarially determined total allocation.

Unfunded Liability Status:

The Board of Supervisors adopted a ten-year funding plan to address the estimated unfunded liability beginning in FY 2003-04 and using the actuarial report for FY 2002-03 as the baseline. The unfunded liability is based on a 70% confidence level in accordance with Board of Supervisors' policy. According to the latest actuarial report, the County's Workers' Compensation Fund will have an estimated unfunded liability of \$8.3 million as of June 30, 2008. This is a reduction of an estimated \$16.3 million since June 30, 2003, as indicated in the chart based on actuarial reports below.

Workers' Compensation Fund Unfunded Liability

June 30, 2003 Unfunded Liability	\$ 24,591,000
Decrease during FY 2003-04 and FY 2004-05	(91,000)
June 30, 2005 Unfunded Liability	\$ 24,500,000
Decrease during FY 2005-06	(11,204,000)
June 30, 2006 Estimated Unfunded Liability	\$ 13,296,000
Decrease during FY 2006-07	(3,792,000)
June 30, 2007 Estimated Unfunded Liability	\$ 9,504,000
Decrease during FY 2007-08 (estimated)	(1,240,000)
June 30, 2008 Estimated Unfunded Liability	\$ 8,264,000

The unfunded liability is based upon future projections of loss development. Cash on hand for short-term payment of insurance premiums and claims settlement is approximately \$34.0 million.

SUMMARY OF RECOMMENDATION

The recommended appropriations for the Workers' Compensation Insurance Fund are \$12,624,593. Included in the cost recovery allocations to departments/funds of \$11,572,000 is \$1,515,000 for the fifth year funding of the Board of Supervisors' adopted ten-year funding plan to address the current estimated unfunded liability described above.

	Fund Balance	Positions
1. Increase in estimated claims payments, net of decrease for estimated loss contingency.	\$ (1,300,000)	-
2. Increase in insurance premiums and fees.	(40,285)	-
3. Increase in reimbursement to other funds and departments for staff time.	(21,138)	
4. Net increase in other expenses.	(6,400)	
TOTAL EXPENSE CHANGE	(1,367,823)	-
5. Increase in interest earnings.	1,250,000	-
6. Decreased cost recovery from departments and funds.	(130,000)	-
7. Decrease in estimated recoveries/revenue.	(101,000)	
8. Increase in available fund balance.	4,309,452	-
TOTAL FINANCING CHANGE	5,328,452	-
TOTAL CHANGE IN YEAR-END FUND BALANCE	\$ 3,960,629	-

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS

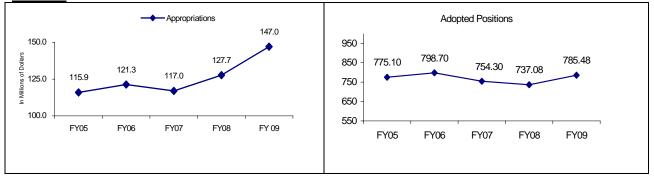
Budget Unit 960

FISCAL SUMMARY

	2007-08				 200	_			
	A	dopted Budget	(Current Year Estimate	Request	j	Recommend	(ecommended Change from 07-08 Adopted
Appropriations					 _	-			
Salaries & Benefits	\$	68,717,558	\$	70,322,094	\$ 84,452,357	\$	83,060,450	\$	14,342,887
Services & Supplies		48,230,910		54,614,545	50,092,846		50,092,846		1,861,936
Depreciation/Amoritization		-		-	-		-		-
Intra Fund Transfers		-		-	-		-		-
Principal Payments		3,329,573		3,329,573	3,324,813		3,324,813		(4,760)
Fixed Assets		3,000,000		5,000,000	7,000,000		7,000,000		4,000,000
Other Financing Uses		4,470,179		3,789,756	 3,516,200		3,516,200		(953,979)
TOTAL APPROPRIATIONS	\$	127,748,220	\$	137,055,968	\$ 148,386,216	\$	146,994,309	\$	19,246,084
Available Financing									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Transfer & Grant Agreement		5,500,000		1,500,000	2,000,000		2,000,000		(3,500,000)
Charges, Current Services		72,766,721		96,520,803	100,381,350		100,381,350		27,614,629
Fines, Forfeitures, Penalties		-		-	-		-		-
Revenue from Money & Property		-		-	-		-		-
Other Financing Sources		31,785,506		33,156,849	32,100,000		32,100,000		314,494
Other Revenue		4,936,962		5,983,273	7,896,140		7,896,140		2,959,178
Equity Transfers		-		6,200,000	6,200,000		1,550,000		1,550,000
Available Fund Balance	_	3,900,000		8,707,454	 15,012,411		15,012,411		11,112,411
TOTAL AVAILABLE FINANCING	\$	118,889,189	\$	152,068,379	\$ 163,589,901	\$	158,939,901	\$	40,050,712
FUND BALANCE	\$	(8,859,031)	\$	15,012,411	\$ 15,203,685	\$	11,945,592	\$	20,804,628

POSITION SUMMARY

Total Positions		Adopted Budget 737.08	Current Year Estimate 744.08	<u>Request</u> 799.98	Recommend 785.48	Recommended Change from 2007-08 Adopted 48.40
Position Count Changes		Positions Change	Net Positions Transferred	Positions	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	737.08	7.00	0.00	41.40	0.00	785.48
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	737.08	7.00	0.00	41.40	0.00	785.48



BUDGET UNIT DESCRIPTION

The mission of Natividad Medical Center (NMC) is to provide high-quality, cost-effective health care to residents of the community. Founded in 1886, Natividad Medical Center is a 172-bed, acute-care teaching hospital specializing in family medicine and affiliated with the University of California at San Francisco Medical School. A wide range of medical surgical obstetrics (OB), rehabilitation, psychiatric, diagnostic and treatment services are provided, including laboratory, imaging, pharmacy, physical therapy, occupational and speech therapies, audiology, various cardiopulmonary services, dietetic counseling, financial services, social services, and referrals to other health care and social services agencies.

NMC operates six specialty medical/surgical services as part of its medical campus. NMC also networks with a variety of community providers and public health primary care clinics.

The Natividad Medical Foundation (NMF), a separate non-profit fundraising organization also supports Natividad Medical Center. The Foundation seeks both public and private funding sources for equipment and capital needs, as well as program support for the activities of NMC.

The majority of patients receive services under various Federal, State, or County health services programs. The principal funding sources include:

	FY 2007-08	FY 2008-09
Public Assistance Programs (Medi-Cal & Central Coast Alliance for		
Health (CCAH)	51.4%	49.6%
Medicare	16.7%	18.0%
Private and Insurance	26.9%	28.4%
Special Federal and State Grants for Uncompensated Care	5.0%	4.0%
TOTAL:	100.0%	100.0%

ASSUMPTIONS:

Enterprise Fund Expense Assumptions (FY 2007-08 estimated actual to FY 2008-09 Recommended Budget):

- Expenses for Fiscal Year (FY) 2008-09, are being budgeted based on current fiscal year activity through December 2007
 annualized for the twelve month fiscal year and zero base inflated. This activity is also being normalized by excluding onetime amounts that would distort this activity. Positive changes are expected during the year in all categories, as productivity
 improvements and cost savings are approved and implemented by management.
- 2. Salaries and Benefits are budgeted at \$83.1 million and are \$12.7 million higher than estimated actual for FY 2007-08. This is 18.1% greater than current year estimates, but includes costs of step increases of 5% and cost of living increases of 4%. Salaries and Benefits include 26.5 Residents full time equivalents (FTEs) and 26.2 Contract Physician FTE's. Specific to NMC adopted positions do not represent a similar number of full time paid employees. Many of these adopted positions are very small portions or half portions of a FTE employee. The increase in adopted positions does not represent an actual increase in paid FTEs, however add flexibility to insure productivity and complement a 24/7-hospital operation. This year NMC has developed a zero based employee tracking/management system for quantity and workload units by department, to enable reporting on productivity. There are several positions, which are in the mid-stream of the approval process and will be presented to the Board of Supervisors in early FY 2008-09 so that productivity and quality improvements can be optimized.
- 3. Agency cost is expected to decrease from FY 2007-08 expenditures of \$5.8 million down to \$2.9 million. This decrease is due to increasing the compensation levels more in line with other facilities in the area, hence part of the increase in Salaries and Benefits. The labor demands for nursing at present appear more stable, but there are future risks that may impact the ability to retain and attract sufficient levels of staffing, potentially causing future contract labor needs.
- 4. Supply costs are expected to increase compared to FY 2007-08. Supply costs are projected to be \$9.9 million for FY 2007-08 and will increase by \$0.6 million to \$10.5 million for FY 2008-09.
- 5. Contracted Physician costs are expected to decrease in FY 2008-09. Our estimated expenditures for FY 2007-08 are \$9.1 million and will decrease by (\$1.7) million to \$7.4 million for FY 2008-09. Natividad will be hiring physicians to fill critical specialties during the fiscal year. As with other positions, the Physicians will be submitted to senior leadership with reasonable justification.
- 6. Malpractice premiums are expected to increase over the current year by \$0.3 million or 33% from \$0.9 million presently to \$1.2 million for FY 2008-09. General Liability and other insurance are expected to decrease by \$ (0.3) million or 15 % from \$2.0 million to \$1.7 million for FY 2008-09.
- 7. The Countywide Cost Allocation Plan (COWCAP) charge, as calculated by the Auditor-Controller's Office, will increase by \$1.8 million or 67 % from \$2.7 million for the current year to \$4.5 million for FY 2008-09. COWCAP increased \$1.7 million in FY 2007-08 compared to FY 2006-07.

Enterprise Fund Revenue Assumptions

- 1. Net Patient Revenues for FY 2008-09 budget are estimated at \$100.4 million, this is 4.0% higher that the current year estimate. The assumptions in the budget model include a 2% net patient revenue benefit for Medicare, a 7% net patient revenue benefit for managed care contracts. No increase was included in Medi-Cal net patient revenue, as the State of California still has not settled the budget amounts for FY 2008-09.
- 2. The hospital expects to maintain the same level of government funding of \$34.6 million.
- 3. Other Operating revenue is expected to increase by \$1.9 million to \$7.9 million. The main components continue to be the rent income from the Medical Office Building, leased space to the Health Department and purchased physician services and supplies. There will be reductions in interest income and contributions

		FY 2008	F	Y 2009
Government Funding:		<u>Estimate</u>	<u>I</u>	<u>Budget</u>
Medi-Cal Disporportionate Share Hospital (DSH) Waiver	\$	25.10	\$	24.60
AB 915-Unreimbursed Outpatient Cost		0.60		0.75
County /Medically Indigent Adults (MIA) & TTAX		6.20		6.20
California Healthcare for Indigents Program (CHIP) 2008		0.33		0.15
SB 1732		2.06		2.60
Salinas Valley Memorial Hospital (SVMH) Contribution		1.50		2.00
MIA Outside Purchased Services		(1.63)		(1.70)
	Total: \$	34.16	\$	34.60

SUMMARY OF RECOMMENDATIONS:

	Net Cost	Positions
1. Increase in salaries due to labor negotiations, step increases and hiring of doctors.	\$ 11,401,432	48.40
2. Increase in benefit costs.	2,940,857	
3. Decrease in agency costs, mainly nursing staff.	(1,818,050)	
4. Decrease in contracted Physician costs.	(919,618)	
5. Overall decrease in Insurance costs.	(389,301)	
6. Increase in COWCAP.	1,821,923	
7. Increase in management service costs.	2,629,173	
8. Decrease in purchased services & Utilities.	(1,274,607)	
9. Increase in Fixed Assets.	4,000,000	
6. Increase in contract and other miscellaneous costs.	854,275	
Total Appropriation Change	19,246,084	48.40
7. Increase in net revenue due to Change Description Master (CDM) review and adj.	4,700,000	
8. Increase in Other Financing Sources.	314,494	
9. Increase in volume/reimbursement - Medi-Cal.	13,809,336	
10. Increase in volume/reimbursement - Medicare.	5,290,074	
11. Increase in volume/reimbursement - Managed Care.	3,815,219	
12. Increase in other revenue, mainly rents received.	2,959,178	
13. Transfer & Grant Agreement Revenue.	(3,500,000)	
14. County Contribution reflecting 1/4 of requested amount (see Pending Issues for more	1,550,000	
details).		
15. Available Fund Balance.	11,112,411	
Total Financing _	40,050,712	
Net Gain (Loss) over prior year	\$ 20,804,628	48.40

WORKLOAD INFORMATION

TOTAL OTTO	1111111					
UTILIZATION DATA		Actual	Actual	Actual	Estimated	Budget
		FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Patient Days						
Acute		32,119	31,067	30,183	32,300	32,300
Extended Care		0	0	0	0	0
	TOTAL:	32,119	31,067	30,183	32,300	32,300
Admissions						
Acute		8,142	7,498	7,407	7,328	7,328
Extended Care		0	0	0	0	0
	TOTAL:	8,142	7,498	7,407	7,328	7,328
<u>Births</u>		3,001	2,524	2,541	2,518	2,518
Outpatient Visits Clinics & Emergency Roo	nm.	51,646	54,222	53,410	53,420	53,420
Chines & Emergency Roc	/111	31,040	34,222	33,410	33,420	33,420

NMC OPERATING BUDGET

(In Millions)	Adopted FY 2007-08		Estimated FY 2007-08		Requested FY 2008-09		Recommended FY 2008-09	
Income				<u> </u>				
Net Patient Revenue	\$	72.8	\$	96.5	\$	100.4	\$	100.4
Other Revenues		37.6		40.6		42.0		42.0
Total Revenue	\$	110.4	\$	137.1	\$	142.4	\$	142.4
Expenses								
Salaries, Wages & Benefits	\$	68.7	\$	70.3	\$	84.5	\$	83.1
Services and Supplies		48.2		54.6		50.1		50.1
Interest & Depreciation		11.7		11.2		11.1		11.1
Total Expenses	\$	128.6	\$	136.1	\$	145.7	\$	144.3
Net Income (Loss)	\$	(18.2)	\$	1.0	\$	(3.3)	\$	(1.9)

<u>CASH REQUIREMENTS</u> (In Millions)	Adopted Y 2007-08	Estimated FY 2007-08		1		Recommend FY 2008-09	
Beginning Cash Balance	\$ 7.5	\$	12.5	\$	18.3	\$	18.3
Sources of Cash							
Patient Revenue	72.8		96.5		100.4		100.4
Government Funding	37.3		33.1		34.6		34.6
Other Sources	4.9		6.4		7.9		7.9
Total Cash Sources:	\$ 115.0	\$	136.0	\$	142.9	\$	142.9
Operational Use of Cash							
Payroll	\$ (68.7)	\$	(70.3)	\$	(83.1)	\$	(83.1)
Warrants Paid	(45.2)		(46.0)		(41.6)		(41.6)
County Services	(6.6)		(6.6)		(7.2)		(7.2)
Debt Payments	(7.8)		(7.5)		(7.8)		(7.8)
Total Use of Cash:	\$ (128.4)	\$	(130.4)	\$	(139.7)	\$	(139.7)
Capital Expenditures	\$ (3.0)	\$	(6.0)	\$	(7.0)	\$	(7.0)
Equity Transfer	\$ 6.2	\$	6.2	\$	6.2	\$	1.6
Ending Cash Balance	\$ (2.7)	\$	18.3	\$	20.7	\$	16.1
Other funding Sources:							
Additional Huron Operational Improvements	\$ 2.7	includ	led above	\$	-	\$	-
	\$ 2.7	\$	-	\$	-	\$	-
Final Ending Cash	\$ (0.0)	\$	18.3	\$	20.7	\$	16.1

BUDGET IMPACT NOTES

A County General Fund contribution of \$1.6 million is budgeted, this represents a quarter of the requested contribution of \$6.2 million. Due to the State fiscal crisis the County is delaying action on the full subsidy until the full impact of State fiscal crisis are known, which is expected to be after the first quarter of FY 2008-09.

2007-08 ACCOMPLISHMENTS

- 1. NMC was able to hire two key Physician Service Chiefs in Surgery and in the OB/Gyn area during FY 2007-08.
- 2. Two senior management individuals were hired during FY 2007-08.
- 3. Three new key department managers were hired during FY 2007-08.
- 4. NMC conducted its first employee satisfaction survey in many years during FY 2007-08.
- 5. Many quality initiatives are underway-yielding material early stage improvements.

- 6. The Gross Days in Accounts Receivable dropped from 69 days to slightly below 60 at April 30, 2008.
- 7. Average monthly patient cash has grown from \$5.9 million per month to \$7.8 million per month as of April 30, 2008.

2008-09 GOALS

NMC continues to show strong improvements in its financial performance in FY 2007-08 vs. FY 2006-07, which is evident in the Income Statement and Balance Sheet. In FY 2008-09, several important strategies are planned for further operational improvements.

- 1. NMC has recently completed a Strategic Plan which includes new collaboration with the County's Health Department. This Plan focuses on 4 Core Goals: Delivery System Realignment, Patient Care Quality and Service Excellence, Program and Service Development, and Professional Staff Development. The outcomes of this Strategic Plan when fully implemented will be very positive for all residents of Monterey County.
- 2. NMC has been able to recruit new physician leadership, senior leadership and departmental leadership, which will continue to provide strong benefits throughout FY 2008-09.
- 3. NMC is working to timely activate new operational efficiencies and delegations of authority as permitted by law in the areas of Information Technology, Human Resources and Procurement.
- 4. NMC will activate in FY 2008-09 a new scanning and archiving process for medical records and business records, greatly improving timely access to critical information along with new operational efficiencies.
- 5. NMC has many continuing initiatives in FY 2008-09 most notably in its physician services area and in non labor areas while also continuing a strong focus on retaining the progress made to date in revenue cycle areas.
- NMC continues to create new vital management reports to assist in labor management and other key aspects of managing a complex healthcare provider organization.
- 7. NMC has several operational improvements under way with Wellspring Partners and will continue to work on physician services and in non-labor areas. One new non-labor initiative is a new Group Purchasing Organization arrangement allowing it to purchase quality products at lower prices in the future.
- 8. NMC is activating a new electronic time and attendance system.
- NMC is committed to continuing to develop mutually beneficial and efficient fiscal processes with all departments of the County of Monterey.

PENDING ISSUES

Continuing State budget deficits and Federal budget deficits do present material financial and operational risks to NMC in FY 2008-09 and beyond.

The County will experience a significant reduction of Federal, State and/or program revenue supporting various programs. To support continuity of services and provide time to assess current and future financial and service level impacts, the Recommended Budget includes \$1.6 million of the \$6.2 million requested contribution, to supplement program operations through the first quarter of FY 2008-09. In order to attain this level of funding, the Recommended Budget includes a transfer from the Capital Projects Fund (Fund 010), this is recommended as NMC is expected to utilize this funding for capital repair and replacement purposes. This quarter funding approach is recommended due to the great degree of uncertainty with Federal and State budget impacts on countywide operations. The County Administrative Office will report back to the Board of Supervisors with a strategic plan to address all financial impacts resulting from local, Federal, and State activities. In the event the State has not adopted a budget within the first quarter timeframe, the County Administrative Office may in part or in whole bring additional recommendations to address this program's funding issue.

THERE ARE NO POLICY CONSIDERATIONS.

OPERATION OF ENTERPRISE FUND BUDGET 960 PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

		ADOPTED BUDGET 2007-2008			ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
PERSONNEL:								
Accountant III	20B12	2.00	152,053	2.00	158,691	2.00	158,691	
Accounting Technician	80J30	2.00	93,173	2.00	96,238	2.00	96,238	
Administrative Nurse/House Supervisor	52A89	5.30	607,100	5.30	638,097	5.30	638,097	
Administrative Secretary	80A33	1.00	45,175	1.00	44,384	1.00	44,384	
Allocation on Loan	99ZWC			1.00	49,803			
Allocation to be determined (for f unit)	99Z9F			3.00	312,353			
Allocation to be determined (for x unit)	99Z9X			6.00	495,002	7.00	666,220	
Associate Personnel Analyst	14B21	2.00	134,273	2.00	151,624	2.00	151,624	
Asst Director FP Residency Program	54B92	1.00	190,078	1.00	193,325	1.00	193,325	
Building Maintenance Worker	72A23	1.00	39,930	1.00	42,204	1.00	42,204	
Business Technology Analyst II	16C87	2.00	158,290	7.00	573,973	2.00	163,993	
Buyer II	14E20	1.00	52,145	1.00	56,881	1.00	56,881	
Cardiopulmonary Technician II	50P21	12.30	901,860	12.30	885,100	12.30	885,100	
Case Management Nurse	52A33	4.50	414,740	4.50	244,174	4.50	244,174	
Chief Hospital Accountant	20B91	1.00	92,196	1.00	101,384	1.00	101,384	
Chief OB/GYN Surgeon	54B10			1.00	348,629	1.00	348,629	
Chief of Surgery	54B82			1.00	413,831	1.00	413,831	
Chief Pathologist	54B83	1.00	209,495	1.00	213,075	1.00	213,075	
Clinical Lab Scientist	50D21	16.90	1,259,627	16.90	982,869	16.90	982,869	
Clinical Laboratory Assistant	50D12	12.50	479,087	12.50	394,244	12.50	394,244	
Clinical Laboratory Manager	50D80	1.00	114,810	1.00	122,154	1.00	122,154	
Contract Physician	54B12	16.28	4,268,393	21.28	4,787,911	21.28	4,787,911	
Cook	70K23	2.00	63,458	2.00	78,709	2.00	78,709	
Courier	70F21	3.00	120,958	3.00	83,543	3.00	83,543	
Custodial Supervisor	70A80	1.00	44,484	1.00	46,889	1.00	46,889	
Custodian	70A21	43.00	1,536,995	43.00	1,403,298	43.00	1,403,298	
Departmental Information Systems Coordinator	43J05	1.00	65,126	1.00	1	1.00	1	
Dietitian	50Y21	2.00	126,464	3.00	190,251	3.00	190,251	
Dietitian Aide	50U30	3.00	121,360	3.00	130,638	3.00	130,638	
Dir Marketing, Community Relations	14H60	1.00	104,944	2.00	112,003	2.00	112,003	
Director of Cardiopulmonary Services	50P80	1.00	101,897	1.00	109,497	1.00	109,497	
Director of Family Practice Residency Program	54B84	1.00	187,076	1.00	190,273	1.00	190,273	

		ADOPTED BUDGET 2007-2008		REQUESTE	ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
Director of Health Info Management	50T41	1.00	86,603	1.00	105,743	1.00	105,743	
Director of Material Management	14E90	1.00	109,766	1.00	111,642	1.00	111,642	
Director of Nursing	52A91			1.00	120,000			
Director of Surgical Services	52A96	1.00	124,426	1.00	155,822	1.00	155,822	
Facilities Projects Specialist	72A90	1.00	64,670					
Food Service Worker II	70K21	13.00	426,622	13.00	433,815	13.00	433,815	
Groundskeeper	70C21	1.00	39,930	1.00	42,204	1.00	42,204	
Head Cook	70K80	1.00	47,762	1.00	50,550	1.00	50,550	
Health Care Technician	50U22	26.00	1,120,031	26.00	985,151	26.00	985,151	
Health Education Assistant	50K19	5.00	258,936	5.00	267,001	5.00	267,001	
Health Info Management Coder II	50T03	4.00	201,387	4.00	104,201	4.00	104,201	
Health Info Management Coding Supervisor	50T22	1.00	55,382	1.00	64,165	1.00	64,165	
Hospital Controller	20B92	1.00	112,773	1.00	133,902	1.00	133,902	
Hospital Director of Food Services	70K84	1.00	93,158	1.00	95,162	1.00	95,162	
Hospital Maintenance Mechanic	72C19	6.00	312,778	7.00	326,525	7.00	326,525	
Hospital Maintenance Supervisor	72A80	1.00	58,950	1.00	61,074	1.00	61,074	
Hospital Patient Admitting Manager	14N30			1.00	84,326	1.00	84,326	
Infection Control Nurse	52A31	1.00	81,477	1.00	102,250	1.00	102,250	
Laundry Worker II	70L21	2.00	72,481	2.00	78,344	2.00	78,344	
Licensed Vocational Nurse	52A02	10.60	549,296	10.60	450,495	10.60	450,495	
Managed Care Operations Manager	14K26	1.00	94,997	1.00	99,303	1.00	99,303	
Management Analyst I	14G02	1.00	56,533	1.00	64,246	1.00	64,246	
Management Analyst II	14C30	1.00	56,077	1.00	66,370	1.00	66,370	
Management Analyst III	14C31	1.00	82,277	2.00	233,605	1.00	87,781	
Manager of Diagnostic Imaging Services	14K31	1.00	104,944	1.00	131,817	1.00	131,817	
Medical Assistant	50U42	1.00	39,885	1.00	34,362	1.00	34,362	
Medical Librarian	65A22	.90	57,081	.90	67,546	.90	67,546	
Medical Staff Coordinator	14H65	1.00	61,772	1.00	99,789	1.00	99,789	
Medical Transcriptionist II	80H25	4.00	189,267	3.00	37,137	3.00	37,137	
Medical Unit Clerk	80K21	22.00	800,968	22.00	591,543	22.00	591,543	
NMC Assistant Administrator	12C29	3.00	439,240	3.00	340,814	2.00	340,814	
NMC Chief Executive Officer	11A25	1.00	1	1.00	1	1.00	1	
NMC Chief Financial Officer	14C60	1.00	1	1.00	1	1.00	1	

		ADOPTED BUDGET 2007-2008			ED BUDGET	RECOMMENDED BUDGET 2008-2009		
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
NMC Chief Nursing Officer	12C28			1.00	200,730	1.00	194,244	
NMC Facilities and Construction Manager	14K33	1.00	94,431	1.00	111,697	1.00	111,697	
NMC Human Resources Administrator	14K35	1.00	106,932	1.00	138,039	1.00	138,039	
Nuclear Medicine Technologist	50R41	2.00	179,517	2.00	92,992	2.00	92,992	
Nurse Manager	52A25	1.00	110,930	1.00	112,827	1.00	112,827	
Nursing Assistant	50U20	59.40	2,232,634	59.40	2,332,188	59.40	2,332,188	
Nursing Services Division Mgr	52A88	4.00	481,476	4.00	617,770	4.00	617,770	
Occupational Therapist	50F20	3.80	334,228	3.80	271,321	3.80	271,321	
Office Assistant II	80E21	14.00	492,750	13.00	490,200	13.00	490,200	
Office Assistant III	80E22	11.10	424,398	13.10	530,415	11.10	462,651	
Outpatient Services Manager II	14N11	1.00	94,523	1.00	96,139	1.00	96,139	
Patient Account Representative II	80M02	24.50	998,151	27.50	1,031,694	27.50	1,031,694	
Patient Accounts Manager	80M05	1.00	74,849	1.00	66,783	1.00	66,783	
Patient Financial Services Dir	14C52	1.00	105,474	1.00	107,276	1.00	107,276	
Patient Services Representative II	80L02	26.50	987,759	27.50	922,226	27.50	922,226	
Pediatrician	54B03	1.00	170,254	1.00	173,163	1.00	173,163	
Personnel Technician - Confidential	14H03	3.00	161,946	4.00	219,857	4.00	219,857	
Pharmacist I	50A21	5.60	733,700	5.60	624,487	5.60	624,487	
Pharmacy Director	50A23			1.00	174,970	1.00	174,970	
Pharmacy Technician	50U18	6.80	295,187	6.80	301,473	6.80	301,473	
Physical Plant Manager	72A87	1.00	82,199	1.00	83,603	1.00	83,603	
Physical Therapist	50G11	2.00	182,432	2.00	193,877	2.00	193,877	
Physical Therapist Assistant	50U17	.50	20,070	.50	27,415	.50	27,415	
Physical Therapist Helper	50U19	1.00	39,301	1.00	40,718	1.00	40,718	
Principal Office Assistant	80E80	4.00	162,090	8.50	203,158	5.00	207,299	
Psychiatric Technician	50U24	1.00	50,375	1.00	51,236	1.00	51,236	
Quality/Compliance Administrator	52A84	1.00	132,671	1.00	134,939	1.00	134,939	
Radiologic Technologist	50R21	11.00	775,135	11.00	802,435	11.00	802,435	
Resident Physician III	54A03	25.00	1,293,785	26.50	1,403,202	29.00	1,403,202	
Secretary - Confidential	80A96	1.00	46,595	1.00	48,274	1.00	48,274	
Senior Account Clerk	80J22	3.00	112,435	3.00	116,775	3.00	116,775	
Senior Cardiopulmonary Technician	50P22	1.00	81,533	1.00	84,469	1.00	84,469	
Senior Clinic Nurse	52A22			3.00	291,610	3.00	283,752	

OPERATION OF ENTERPRISE FUND BUDGET 960 PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

			ED BUDGET 7-2008		red BUDGET 3-2009		NDED BUDGET 3-2009
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Senior Clinical Lab Asst	50D13	1.00	42,173	1.00	48,301	1.00	48,301
Senior Clinical Lab. Scientist	50D22	5.50	503,255	6.00	570,592	5.50	502,722
Senior Cook	70K25	2.00	74,255	2.00	86,185	2.00	86,185
Senior Custodian	70A22	2.00	80,250	2.00	42,381	2.00	42,381
Senior Health Care Technician	50U35	1.00	54,062	1.00	57,262	1.00	57,262
Senior Patient Account Representative	80M03	4.00	194,981	4.00	204,254	4.00	204,254
Senior Personnel Analyst	14B32			1.00	87,867	1.00	87,867
Senior Pharmacy Technician	50U28			1.00	1	1.00	1
Senior Radiologic Technologist	50R22	4.00	311,042	4.00	253,406	4.00	253,406
Senior Secretary	80A32	8.00	358,406	9.00	380,631	9.00	380,631
Senior Telephone Operator	80U22	1.00	39,725	1.00	41,572	1.00	41,572
Social Worker V	60C24	1.00	66,129	4.00	71,209	4.00	71,209
Sonographer	50R31	6.40	517,196	6.40	541,844	6.40	541,844
Staff Nurse II	52A19	166.60	14,469,429	180.00	16,503,050	180.00	16,552,853
Staff Nurse III	52A20	30.00	2,790,127	30.00	2,137,480	30.00	2,137,480
Storekeeper	70F23	6.00	223,834	6.00	238,770	6.00	238,770
Supervising Clinical Lab Scientist	50D23	1.00	100,929	1.00	104,565	1.00	104,565
Supervising Nurse I	52A16	9.00	897,286	9.00	808,555	9.00	808,555
Supervising Nurse II	52A17	2.00	229,239	2.00	239,721	2.00	239,721
Supervising Office Assistant II	80E82	2.00	101,345	2.00	112,331	2.00	112,331
Supervising Storekeeper	70F81	1.00	44,406	1.00	48,438	1.00	48,438
Telephone Operator	80U21	6.10	194,110	6.10	191,329	6.10	191,329
Utilization Management Coordinator	52A34	1.00	105,041	1.00	117,170	1.00	117,170
SALARIES AND PERSONNEL SUBTOTAL	ь	737.08	49,939,638	799.98	54,174,826	785.48	53,212,050
SALARY ADJUSTMENTS:							
Salary Savings			<3,757,197>				
Pay Differentials			1,304,214		4,074,985		4,074,985
Standby Pay			528,909		658,816		658,816
Terminations Benefits			400,000				
SALARY ADJUSTMENTS SUBTOTAL	L		<1,524,074>		4,733,801		4,733,801
SALARIES AND PERSONNEL TOTAL	L	737.08	48,415,564	799.98	58,908,627	785.48	57,945,851

OPERATION OF ENTERPRISE FUND BUDGET 960 PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

			ADOPTED BUDGET REQUESTED BUDGET RE 2007-2008 2008-2009				DED BUDGET
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
SUMMARY OF PERSONNEL CHANGES:							
Allocation on Loan	99ZWC			1.00	49,803		
Allocation to be determined (for f unit)	99Z9F			3.00	312,353		
Allocation to be determined (for x unit)	99Z9X			6.00	495,002	7.00	666,220
Business Technology Analyst II	16C87	2.00	158,290	7.00	573,973	2.00	163,993
Chief OB/GYN Surgeon	54B10			1.00	348,629	1.00	348,629
Chief of Surgery	54B82			1.00	413,831	1.00	413,831
Contract Physician	54B12	16.28	4,268,393	21.28	4,787,911	21.28	4,787,911
Dietitian	50Y21	2.00	126,464	3.00	190,251	3.00	190,251
Dir Marketing, Community Relations	14H60	1.00	104,944	2.00	112,003	2.00	112,003
Director of Nursing	52A91			1.00	120,000		
Facilities Projects Specialist	72A90	1.00	64,670				
Hospital Maintenance Mechanic	72C19	6.00	312,778	7.00	326,525	7.00	326,525
Hospital Patient Admitting Manager	14N30			1.00	84,326	1.00	84,326
Management Analyst III	14C31	1.00	82,277	2.00	233,605	1.00	87,781
Medical Transcriptionist II	80H25	4.00	189,267	3.00	37,137	3.00	37,137
NMC Assistant Administrator	12C29	3.00	439,240	3.00	340,814	2.00	340,814
NMC Chief Nursing Officer	12C28			1.00	200,730	1.00	194,244
Office Assistant II	80E21	14.00	492,750	13.00	490,200	13.00	490,200
Office Assistant III	80E22	11.10	424,398	13.10	530,415	11.10	462,651
Patient Account Representative II	80M02	24.50	998,151	27.50	1,031,694	27.50	1,031,694
Patient Services Representative II	80L02	26.50	987,759	27.50	922,226	27.50	922,226
Personnel Technician - Confidential	14H03	3.00	161,946	4.00	219,857	4.00	219,857
Pharmacy Director	50A23			1.00	174,970	1.00	174,970
Principal Office Assistant	80E80	4.00	162,090	8.50	203,158	5.00	207,299
Resident Physician III	54A03	25.00	1,293,785	26.50	1,403,202	29.00	1,403,202
Senior Clinic Nurse	52A22			3.00	291,610	3.00	283,752
Senior Clinical Lab. Scientist	50D22	5.50	503,255	6.00	570,592	5.50	502,722
Senior Personnel Analyst	14B32			1.00	87,867	1.00	87,867
Senior Pharmacy Technician	50U28			1.00	1	1.00	1
Senior Secretary	80A32	8.00	358,406	9.00	380,631	9.00	380,631
Social Worker V	60C24	1.00	66,129	4.00	71,209	4.00	71,209

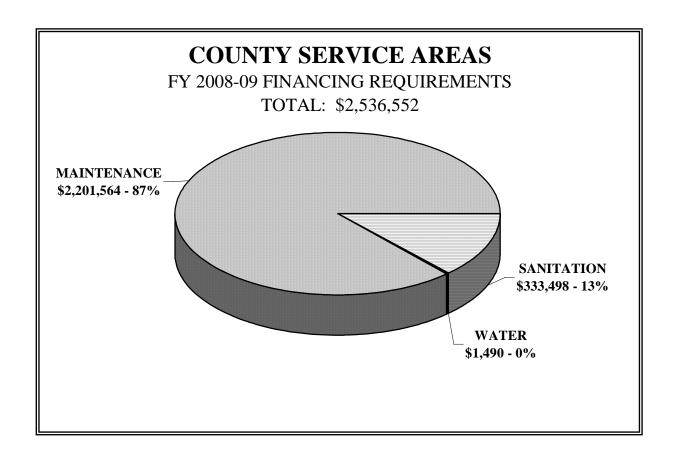
STATE CONTROLLER COUNTY BUDGET ACT 1985

OPERATION OF ENTERPRISE FUND BUDGET 960 PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Schedule 11A NATIVIDAD MEDICAL CENTER

		ED BUDGET 7-2008	-	TED BUDGET 8-2009	RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
Staff Nurse II 52A19	166.60	14,469,429	180.00	16,503,050	180.00	16,552,853
SUMMARY OF PERSONNEL CHANGES TOTAL	325.48	25,664,421	388.38	31,507,575	373.88	30,544,799
FIXED ASSETS:						
6891 CAPITAL LEASES		3,000,000		7,000,000		7,000,000
FIXED ASSETS TOTAL		3,000,000		7,000,000		7,000,000

(THIS PAGE INTENTIONALLY LEFT BLANK)



COUNTY SERVICE AREAS

PROGRAM SUMMARY

The County Service Areas, (CSAs), provide a variety of urban services to multiple unincorporated communities within the County. These services include storm drain and surface water disposal, street maintenance, street lighting, wastewater collection and treatment, open space maintenance, and extended flood control. Street lighting is provided through agreements with P.G.& E., flood control is provided through Public Works activities and through agreements with the Water Resources Agency, open space maintenance and other extended services are provided by contract with outside vendors and Public Works staff, and all the other services are provided by Public Works. The Board of Supervisors acts as the governing body on behalf of the CSAs, and Public Works administers and provides for the maintenance and operation of the services. There are currently 39 active County Service Areas, three of which include multiple budget units.

BUDGET IMPACTS

There are currently no pending State actions that will impact the budgets of the County Service Areas.

Board of Supervisors' Goals and Objectives

This Recommended Budget as indicated meets the Board's Goals and Objectives regarding County Service Areas:

Develop and Implement Strategies for Achieving and Maintaining Financial Stability for Monterey County

- Minimize direct and indirect costs charged to the CSAs.
- Reduce the cost of public street drainage maintenance by including those costs within the Public Works road maintenance work orders and limit charges to CSAs for drainage maintenance services where service charges have been specifically collected.
- Recommend rate increases where required and continue to restructure services to reduce operational costs.

Improve Quality of Services Provided by Monterey County

- Involve CSA community residents in citizens advisory committee meetings for CSAs without formal citizens advisory committees or homeowner association groups.
- Improve customer service by decreasing administrative and field response times to citizen concerns.

There are no outstanding Grand Jury issues in the CSA functional program area.

2007-08 GOALS

- 1. Successfully conclude ownership transfer of CSA 75 Chualar, wastewater treatment facility to California American Water (Cal-Am). As part of achieving this goal, a long-term revenue plan to support lighting services is required.
 - <u>Status:</u> Contract terms and conditions have been developed and are under consideration for the provision of sanitation maintenance services to County Service Area No. 75 Chualar.
- 2. Successfully reach an agreement with Cal-Am to distribute the funds of CSA 10 Laguna Seca, to its constituents.
 - <u>Status:</u> Negotiations continue with Cal-Am, County Counsel and the constituents on the best methodology in handling distribution of funds. Cal-Am has agreed in principle to a distribution.
- 3. Dissolution of CSA 14 Castroville and the transfer of all of its assets, liabilities, rights and responsibilities to the newly formed Castroville Community Services District.
 - <u>Status:</u> On April 2008, the Board of Supervisors and the Local Agency Formation Commission approved the dissolution of CSA 14, and the transfer of all of its assets, liabilities, rights and responsibilities to the newly formed Castroville Community Services District.

2008-09 GOALS

- 1. Continue to provide quality services and responsiveness to constituent concerns.
- 2. Conclude ownership transfer of CSA 75 Chualar, wastewater treatment facility.
- 3. Distribute the funds of CSA 10 Laguna Seca to its constituents.
- 4. Continue to make every effort to minimize direct and indirect costs charged to the CSAs.
- 5. Continue to involve CSA community residents through citizens advisory committee meetings, or in CSAs without formal advisory committees, involve homeowner association groups.
- 6. Staff will conclude the transfer of all remaining assets of CSA 14 to the newly formed District.

PENDING ISSUES

CSA 75 Chualar street-lighting and wastewater collection expenses are twice its revenue. Service charges should be raised to a level to meet anticipated expenses; which will require Board of Supervisors' action. Based on current expenditures, revenues and fund balance there is enough to maintain current service levels through Fiscal Year (FY) 2013-14.

THERE ARE NO POLICY CONSIDERATIONS.

135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,759 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22				ESTIMATED		CANCELLATION		PROVISIONS
10 1 Carmel Point \$ 42,460 \$ 22,905 \$ - \$ 35,365 \$ 30,000 109 9 Bolsa Knoills 75,161 46,440 - 88,844 35,757 101 10 Laguna Seca 154,782 6,000 - 160,782 113 14 Moro Cojo 6,032 - 6,032 114 14 Castroville 88,768 258,225 - 346,993 115 15 Toro Park 58,839 142,205 - 181,104 20,000 117 17 Rancho Grande 33,499 14,225 - 47,724 119 19 Carmel Meadows 5,550 905 - 6,455 120 20 Royal Estates 15,391 8,305 - 17,261 6,435 123 23 Carmel Rancho 37,412 19,425 - 56,837 124 24 Petrazzi Subdivision 18,880 8,445 - 27,325 125 25 Carmel Valley Colf 78,149 43,500 - 89,649 32,000 126 26 New Mess Landing 11,402 5,665 - 17,067 130 30 Rancho Mar Monte 8,479 2,135 - 10,614 131 31 Arorras Hills 7,246 2,220 - 9,466 132 32 Green Valley Acres 14,568 10,210 - 24,778 133 33 Coast Ridge 11,586 3,145 - 14,731 134 34 Carmel Knoils 13,822 2,095 - 5,917 10,000 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 144 44 Corral De Tierra 15,718 7,655 - 2,3759 - 144 44 Corral De Tierra 15,718 7,655 - 2,3759 - 145 45 Oak Hills Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 41,000 - 149 44 Corral De Tierra 15,718 7,655 - 2,2888 13,350 150 150 Lower Carmel River 23,4451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,888 13,350 153 37 Corral De Tierra 15,718 7,655 - 2,903 18,000 153 55 Robles Del Rio 23,994 8,200 - 22,888 13,350 153 57 Los Tulares 10,046 1,620 - 11,666 - 154 54 Marranita Subdivision 8,514 2,000 - 7,552 2,990		OG 4	LOCATION					
109 9 Bolsa Knolls 75,161 46,440 - 85,844 35,757 110 10 Laguma Seca 154,782 6,000 - 160,782 - 160,782 - 160,782 - 160,782 - 160,782 - 160,782 - 160,782 - 160,782 - 160,782 - 160,782 - 160,782 - 17,741 - 17 7 Rancho Grande 33,499 142,205 - 181,044 20,000 117 17 Rancho Grande 33,499 142,205 - 181,044 20,000 17 17 Rancho Grande 33,499 142,205 - 6,455 - 17,041 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 17,261 6,435 - 12,225 - 20,200 - 20,466 - 20,200 - 20								
110						\$ -		
113				*		-		
114			-	,	6,000	-		
115 15 Toro Park 58,839 142,205 - 181,044 20,000 117 17 Rancho Grande 33,499 14,225 - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,724 - 47,724 - - 47,724 - - 47,724 - - 47,724 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,725 - - 47,726 - 47,726 - 47,726 - 47,726 - 47,726 - 47,726 - 47,726 - 47,728			•		-	-		-
117						-		-
119						-	*	
120 20 Royal Estates 15,391 8,305 - 17,261 6,435 123 23 Carmel Rancho 37,412 19,425 - 56,837 - 56,837 - 124 24 Pedrazzi Subdivision 18,880 8,445 - 27,325 - 27,325 - 28,649 32,000 126 26 New Moss Landing 11,402 5,665 - 17,067 - 130 30 Rancho Mar Monte 8,479 2,135 - 10,614 - 3,407 -						-		-
123 23 Carmel Rancho 37,412 19,425 - 56,837 - 124 24 Pedrazzi Subdivision 18,880 8,445 - 27,325 - 27,325 - 125 25 Carmel Valley Golf 78,149 43,500 - 89,649 32,000 - 126 26 New Moss Landing 11,402 5,665 - 17,067 - 130 30 Rancho Mar Monte 8,479 2,135 - 10,614 - 131 31 Aromas Hills 7,246 2,220 - 9,466 - 132 32 Green Valley Acres 14,568 10,210 - 24,778 - 14,731 - 134 34 Carmel Knolls 13,822 2,095 - 14,731 - 14,731 - 134 34 Carmel Knolls 13,822 2,095 - 5,917 10,000 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 13,838 Paradise Lake 10,504 3,255 - 13,759 - 13,759 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 140 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 140 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 150 50 Lower Carmel River 33,568 12,245 - 29,903 18,000 15,666 Las Lomas - Montera 19,151 16,100 - 35,251 - 666 Las Lomas - Montera 19,151 16,100 - 15,851 - 666 Las Lomas - Montera 19,151 16,100 - 15,851 - 666 Las Lomas - Montera 19,151 16,100 - 15,851 - 666 Las Lomas - Montera 19,151 16,100 - 15,851 - 666 Las Lomas - Montera 19,151 16,100 - 15,851 - 666 Las Lomas - Montera 19,151 16,100 - 15,851 - 666 Las Lomas - Montera 19,151 16,100 - 15,851 - 666 Las Lomas - Montera 19,151 16						-		-
124 24 Pedrazzi Subdivision 18,880 8,445 - 27,325 - 125 25 Carmel Valley Golf 78,149 43,500 - 89,649 32,000 126 26 New Moss Landing 11,402 5,665 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 17,067 - 18,000 - 19,466 - 19,466 - 19,466 - 19,466 - 19,466 - 19,466 - 19,478 - 19,478 - 14,731 - 14,730 7,200 13,822 2,095 - 17,309 7,200 13,333 2,200 - 14,454 2,445			•			-		6,435
125 25 Carmel Valley Golf 78,149 43,500 - 89,649 32,000 126 26 New Moss Landing 11,402 5,665 - 17,067 130 30 Rancho Mar Monte 8,479 2,135 - 10,614 - 131 31 Aromas Hills 7,246 2,220 - 9,466 - 132 32 Green Valley Acres 14,568 10,210 - 24,778 - 133 33 Coast Ridge 11,586 3,145 - 14,731 - 134 34 Carmel Knolls 13,822 2,095 - 5,917 10,000 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,759 - 141 41 Cabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills 31,438 30,820 - 32,255 10,000 146 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills 31,438 30,820 - 52,258 10,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 35,495 9,020 166 66 Las Lornas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Carryon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 179,836 - 1,490 - 179,836 - 1,490						-		-
126						-		
130 30 Rancho Mar Monte 8,479 2,135 - 10,614 - 131 31 Aromas Hills 7,246 2,220 - 9,466 - 132 32 Green Valley Acres 14,568 10,210 - 24,778 - -			· ·			-		32,000
131 31 Aromas Hills 7,246 2,220 - 9,466 - 132 32 Green Valley Acres 14,568 10,210 - 24,778 - 133 33 Coast Ridge 11,586 3,145 - 14,731 - 134 34 Carmel Knolls 13,822 2,095 - 5,917 10,000 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,759 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 <td></td> <td></td> <td>_</td> <td></td> <td></td> <td>-</td> <td></td> <td>-</td>			_			-		-
132 32 Green Valley Acres 14,568 10,210 - 24,778 - 133 33 Coast Ridge 11,586 3,145 - 14,731 - 134 34 Carmel Knolls 13,822 2,095 - 5,917 10,000 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,759 - 144 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 42 Corral De Tierra 15,718 7,655 - 23,373 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills-Open Space 18,824 25,125 - 43,949 -	130	30		8,479	2,135	-	10,614	-
133 33 Coast Ridge 11,586 3,145 - 14,731 - 134 34 Carmel Knolls 13,822 2,095 - 5,917 10,000 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,759 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 42 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000		31		7,246		-	9,466	-
134 34 Carmel Knolls 13,822 2,095 - 5,917 10,000 135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,7799 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 42 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills 31,438 30,820 - 52,258 10,000 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 -		32	•	14,568	10,210	-	24,778	-
135 35 Paradise Park 14,549 9,960 - 17,309 7,200 137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,759 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 <	133	33	Coast Ridge	11,586	3,145	-	14,731	-
137 37 Colonial Oaks 7,720 1,445 - 3,482 5,683 138 38 Paradise Lake 10,504 3,255 - 13,759 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 23,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 <td>134</td> <td>34</td> <td>Carmel Knolls</td> <td>13,822</td> <td>2,095</td> <td>-</td> <td>5,917</td> <td>10,000</td>	134	34	Carmel Knolls	13,822	2,095	-	5,917	10,000
138 38 Paradise Lake 10,504 3,255 - 13,759 - 141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 <td>135</td> <td>35</td> <td>Paradise Park</td> <td>14,549</td> <td>9,960</td> <td>-</td> <td>17,309</td> <td>7,200</td>	135	35	Paradise Park	14,549	9,960	-	17,309	7,200
141 41 Gabilan Acres 20,290 20,730 - 41,020 - 144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 -	137	37	Colonial Oaks	7,720	1,445	-	3,482	5,683
144 44 Corral De Tierra 15,718 7,655 - 23,373 - 145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900	138	38	Paradise Lake	10,504	3,255	-	13,759	-
145 45 Oak Hills 31,438 30,820 - 52,258 10,000 146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 1	141	41	Gabilan Acres	20,290	20,730	-	41,020	-
146 45 Oak Hills-Open Space 18,824 25,125 - 43,949 - 147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666	144	44	Corral De Tierra	15,718	7,655	-	23,373	-
147 47 Carmel Views 35,311 23,700 - 43,011 16,000 150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 -	145	45	Oak Hills	31,438	30,820	-	52,258	10,000
150 50 Lower Carmel River 234,451 127,320 - 361,771 - 151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - </td <td>146</td> <td>45</td> <td>Oak Hills-Open Space</td> <td>18,824</td> <td>25,125</td> <td>-</td> <td>43,949</td> <td>-</td>	146	45	Oak Hills-Open Space	18,824	25,125	-	43,949	-
151 51 High Meadows 27,568 16,640 - 28,858 15,350 152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - <td>147</td> <td>47</td> <td>Carmel Views</td> <td>35,311</td> <td>23,700</td> <td>-</td> <td>43,011</td> <td>16,000</td>	147	47	Carmel Views	35,311	23,700	-	43,011	16,000
152 52 Carmel Valley Village 22,290 8,065 - 22,755 7,600 153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 -	150	50	Lower Carmel River	234,451	127,320	-	361,771	-
153 53 Arroyo Seco 7,588 8,965 - 15,492 1,061 154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1	151	51	High Meadows	27,568	16,640	-	28,858	15,350
154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125	152	52	Carmel Valley Village	22,290	8,065	-	22,755	7,600
154 54 Manzanita Subdivision 8,514 2,000 - 7,552 2,962 155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125	153	53	Arroyo Seco	7,588	8,965	-	15,492	1,061
155 55 Robles Del Rio 23,994 8,720 - 22,814 9,900 156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 <t< td=""><td>154</td><td>54</td><td>Manzanita Subdivision</td><td>8,514</td><td>2,000</td><td>_</td><td>7,552</td><td>2,962</td></t<>	154	54	Manzanita Subdivision	8,514	2,000	_	7,552	2,962
156 56 Del Mesa Carmel 35,658 12,245 - 29,903 18,000 157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -	155	55	Robles Del Rio			-		
157 57 Los Tulares 10,046 1,620 - 11,666 - 158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -	156	56	Del Mesa Carmel	35,658	12,245	-	29,903	18,000
158 58 Vista Dorado 10,538 4,490 - 15,028 - 162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -	157	57	Los Tulares	10,046		-		
162 62 Rancho Del Monte 30,545 13,970 - 35,495 9,020 166 66 Las Lomas - Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -	158	58	Vista Dorado	10,538	4,490	-		
166 66 Las Lomas – Monterra 19,151 16,100 - 35,251 - 167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -		62				_		
167 67 Corral De Tierra Oaks 296,020 144,600 - 331,620 109,000 168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -						_		-
168 68 Vierra Canyon 11,751 4,100 - 15,851 - 169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -						_		109.000
169 69 Ralph Lane 1,430 60 - 1,490 - 172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -						_		,
172 72 Las Palmas 30,730 8,395 - 39,125 - 175 75 Chualar 97,966 81,870 - 179,836 -			•			_		_
175 75 Chualar 97,966 81,870 - 179,836 -			_			_		_
						_		
	-10					\$ -		

PARAMEDIC EMERGENCY MEDICAL SERVICE (FUND 174) FY 2008-09 FINANCING REQUIREMENTS

FISCAL SUMMARY

		2007	-08		 200	8-09)	_	
	Ado	opted Budget	_	urrent Year Estimate	Request	R	ecommend	(ecommended Change from 07-08 Adopted
Appropriations				·					
Salaries & Benefits	\$	_	\$	_	\$ _	\$	-	\$	_
Services & Supplies		2,238,417		2,238,417	1,662,966		2,756,221		517,804
Fixed Assets		-		=	_		_		-
Other Charges		-		_	_		_		-
Intra Fund Transfers		-		_	-		-		-
Other Financing Uses		_		_	 <u>-</u>				<u>-</u>
TOTAL APPROPRIATIONS	\$	2,238,417	\$	2,238,417	\$ 1,662,966	\$	2,756,221	\$	517,804
Available Financing									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		1,523,696		1,523,696	1,597,991		1,597,991		74,295
Revenue from Money & Property		15,000		15,000	15,000		15,000		-
Other Financing Sources				-	-		-		-
Other Revenue		-			-		-		-
Available Fund Balance		699,721		1,842,951	 998,859		1,143,230		443,509
TOTAL AVAILABLE FINANCING	\$	2,238,417	\$	3,381,647	\$ 2,611,850	\$	2,756,221	\$	517,804
YEAR-END FUND BALANCE	\$	-	\$	1,143,230	\$ 948,884	\$	_	\$	_

PROGRAM SUMMARY

The Director of Health administers County Service Area (CSA) No. 74, Emergency Medical Services (EMS). This CSA was created to finance a Countywide Paramedic EMS program. On March 7, 2000, Monterey County voters approved replacing the former CSA 74 benefit assessment with an equivalent special tax, in compliance with Proposition 218.

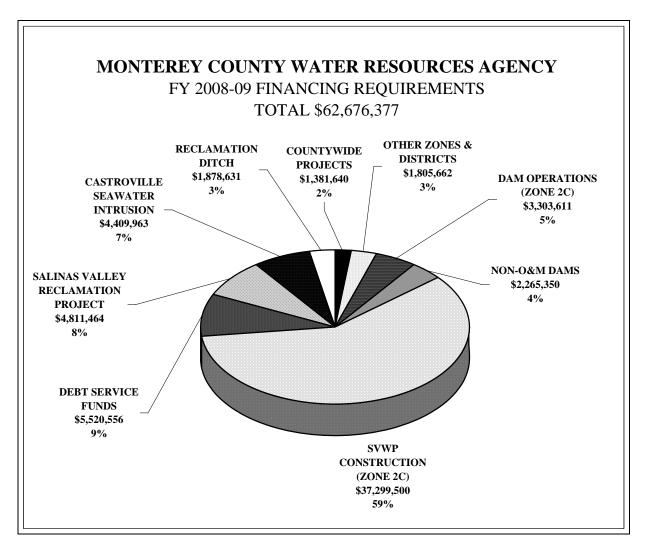
The total budget for Fiscal Year (FY) 2008-09 is \$2,756,221, which is an increase of \$517,804 from the FY 2007-08 Adopted Budget. The majority of this increase is from anticipated increases in transfers to the Emergency Medical Services System (Budget Unit 436) budget to pay for operating costs, training, and ambulance service. In addition, there continues to be a \$166,325 designation in the CSA Fund that was established as a reserve.

The special tax is collected and administered by the Emergency Medical Services Agency and is used "for the purpose of funding the Countywide Paramedic EMS system, which will provide advanced life-saving support to victims in response to emergency calls" (Monterey County Measure A, approved by the voters on March 7, 2000).

PENDING ISSUES AND POLICY CONSIDERATIONS

On January 23, 2007, the County approved an amendment to the ambulance/paramedic franchise agreement with Westmed Ambulance, Inc. to provide up to \$1 million in financial assistance to continue local franchise operations. Subsequent approved amendments added \$991,356 to this subsidy to maintain coverage in the Big Sur area and ensure the financial viability of franchise operations. Of this amount, \$910,904 has been

spent in FY 2007-08. The terms of these agreements expire in FY 2007-08, with the exception of the Big Sur agreement, which provides an annual subsidy of \$150,000 and runs continuously with the Westmed contract. No new subsidies have been approved for FY 2008-09. EMS is currently involved in developing a new emergency ambulance contract through the County's Request for Proposals (RFP) process. Any significant changes in budget appropriations and/or policy issues will be brought to the Board of Supervisors for approval.



MONTEREY COUNTY WATER RESOURCES AGENCY

PROGRAM SUMMARY

The Monterey County Water Resources Agency (MCWRA) is responsible for the management of groundwater resources and flood control protection in Monterey County. The Agency's budget includes 25 funds that provide for:

- The administration of the Agency, Fund 201, which is funded by staff and overhead charges in each of the zones and districts.
- Countywide projects, Fund 203.
- Fifteen zones of benefit, Funds 202 and 205 through 237.
- Two maintenance districts, Funds 251 and 252.
- Maintenance of the hydroelectric power plant, Fund 260.
- Operation and maintenance of the Castroville Seawater Intrusion Project (CSIP), Fund 256.
- Operation and maintenance of the Salinas Valley Reclamation Project (SVRP), Fund 257.
- Two construction funds for the Salinas Valley Water Project (SVWP), Funds 278 and 279.
- Castroville Seawater Intrusion Project (CSIP) Service Fund 424.

The Recommended Budget for the MCWRA programs is approximately \$62.7 million. Anticipated revenues of \$18.9 million, a transfer from reserves \$3.5 million, and \$40.3 million in fund balance will cover expenditures.

Total staffing levels are recommended to remain the same.

Figure 1 below provides a summary of the Fiscal Year (FY) 2007-08 Adopted Budget and recommended expenditures for FY 2008-09 for the major programs of the Agency.

Figure 1

	Adop	oted Budget	Recor	nmended	Cha	nge from	n 2007-08	
	FY	2007-08	FY 2	2008-09	Amou	ınt	Percent	
Administration	\$	0.0	\$	0.1	\$	0.1	100%	
Countywide Projects		1.8		1.4		(0.4)	(22%)	
Reclamation Ditch		1.7		1.9		0.2	12%	
Nacimiento Dam Non-O&M		1.0		1.0		0.0	0%	
San Antonio Dam Non-O&M		1.3		1.3		0.0	0%	
Dam Operations Zone 2C		3.7		3.3		(0.4)	(11%)	
SVWP Construction		32.1		37.3		5.2	16%	
Castroville Seawater Intrusion		4.4		4.4		0.0	0%	
Salinas Valley Recycling Projects		5.1		4.8		(0.3)	(6%)	
CSIP Debt Service Fund		2.2		5.5		3.3	150%	
All Other Programs		2.3		1.8		(0.5)	(22%)	
TOTAL	\$	55.5	\$	62.7		7.2	13%	

^{1.} Dollars are in millions.

Board of Supervisors' Goals and Objectives

Goal 1 – Assure a sustainable and diversified economy that builds on our local assets.

Priority – Make meaningful progress on solving the water shortages throughout the County.

- The Castroville Seawater Intrusion Project and the Salinas Valley Reclamation Project have been in operation for 10 years and are maximizing production of reclaimed water to agricultural areas in North Monterey County.
- Construction on the Salinas Valley Water Project commenced in the spring of 2008 utilizing Zone 2C assessments approved in FY 2002-03 and ad valorem taxes from Funds 203, 205, 206, and 217.
- The Agency received in the Spring of 2008 \$5.5 million to fund construction for a portion of the Salinas Valley Water Project from a Proposition 50, Chapter 8, California State Department of Water Resources grant. The Integrated Water Management Plan grant of \$487,400 will be fully expended with anticipated revenues of \$100,000 in FY 2008-09. Environmental Protection Agency (EPA) grants totaling \$386,800 to be used for urban water planning and fish screen design.

^{2.} Detail may not add due to rounding.

Grand Jury Recommendations

The 2006 Grand Jury Report did not include the Water Resources Agency or related issues.

ADMINISTRATION

Expenditures in the Administrative fund, before inter-fund expense allocations, are recommended to increase by approximately \$0.4 million or 5% due to the following: Salaries and benefits increased by \$0.25 million (4%) due to increases in salary rates, promotions, and flex benefits. Cost plan charges increased by \$0.25 million and liability insurance decreased by \$0.1 million. Due to the change in the accounting method of recording inter-fund revenue, the net expenditures of this fund are only \$60,000 in the FY 2008-09 Recommended Budget.

COUNTYWIDE PROJECTS

The Countywide Projects Fund is recommended to decrease by approximately \$0.4 million or 22% primarily due to lower labor charges of approximately \$0.2 million and a decrease in total available funds resulting in a decrease to year-end fund balance of \$0.2 million. Ad valorem taxes of \$0.46 million will now be used for the Salinas Valley Water Project debt service. This shortfall of revenue will be partially offset by anticipated hydroelectric revenue of \$0.25 million.

ZONE 9 RECLAMATION DITCH

The Reclamation Ditch fund is recommended to increase by \$0.2 million or 12%. This is primarily due to consultant costs relating to the proposed Proposition 218 ballot.

NACIMIENTO DAM NON-OPERATIONS AND MAINTENANCE (O&M)

The Nacimiento Dam Non-O&M Fund is recommended to remain the same. Increased consultant costs of \$0.2 million for Proposition 218 fish monitoring assessments are offset by a decrease in total available funds which will result in a decrease in year-end fund balance of \$0.2 million. Ad valorem taxes of \$0.6 million will now be used for the Salinas Valley Water Project debt service. This reduction in revenue will be partially offset by \$0.3 million in one-time revenue from the sale of land and \$0.25 million from hydroelectric revenue.

SAN ANTIONIO DAM NON-OPERATIONS AND MAINTENANCE (O&M)

The budget for the San Antonio Dam Non-O&M is recommended to remain the same. Ad valorem taxes of \$0.3 million will now be used for the Salinas Valley Water Project debt service. This revenue reduction will be offset by \$0.25 million from hydroelectric revenue.

NACIMIENTO & SAN ANTONIO DAM OPERATIONS AND SVWP CONSTRUCTION ZONE 2C FUND 207

This is a benefit assessment zone established to collect assessments for O&M, zone administration, and construction of the Salinas Valley Water Project.

Budget Unit 930 Funds O&M of Nacimiento and San Antonio Dams

Funding for the operations and maintenance of the two dams is recommended to decrease by \$0.4 million or 11%, primarily due to lower Integrated Water Management Plan grant-related expenditures of \$0.3 million and decreased equipment expenditures of \$0.1 million.

Budget Unit 934 Funds Nacimiento and San Antonio Capital Asset Management Plan (CAMP)

The budget for the Nacimiento and San Antonio Capital Asset Management Plan is recommended to remain approximately the same. It is anticipated that no hydroelectric revenue will be available for capital assets in FY 2008-09.

Budget Unit 935 Funds Zone 2C Administration

The budget for the Zone 2C administration is recommended to remain the same.

Fund 278 Capital Project Fund for the Nacimiento Spillway Modification

The budget for the Nacimiento Spillway Construction is recommended to decrease approximately \$2.2 million or 19%. This is primarily due to changes in the construction schedule. It is now anticipated that \$4.8 million will be spent in FY 2007-08 and \$9.4 million in FY 2008-09.

Fund 279 Capital Project Fund for the SVWP Diversion Facility

The budget for the Salinas Valley Water Project Diversion Facility Construction is recommended to increase approximately \$7.4 million or 36%. This is due to National Oceanic and Atmospheric Administration (NOAA) permitting requirements, increased water quality requirements, necessary location changes, and increases in the cost of steel. It is now anticipated that \$1.9 million will be spent in FY 2007-08 and \$25.5 million in FY 2008-09.

CASTROVILLE SEAWATER INTRUSION PROJECT (CSIP)

The expenditure budget for the Castroville Seawater Intrusion Project is recommended to remain the same.

SALINAS VALLEY RECYCLING PROJECTS (SVRP)

The budget for the Salinas Valley Recycling Projects is recommended to decrease approximately \$0.3 million or 6%. This is due to a decrease in total available funds resulting in a decrease to year-end fund balance.

SALINAS VALLEY WATER PROJECT DEBT SERVICE FUND

The budget for the new Salinas Valley Water Project Debt Service Fund is recommended to be \$5.4 million. This is for estimated FY 2008-09 debt payments of \$2.7 million and a year-end fund balance of \$2.7 million needed for debt payments due early FY 2009-10.

ALL OTHER PROGRAMS

The total costs of all other programs are recommended to decrease by approximately \$0.5 million or 22%. This is primarily due to the Hydroelectric Plant operations & maintenance, which is proposed to decrease by \$0.5 million mainly due to no capital expenditures in FY 2008-09. The balance is primarily due to minor changes in various funds.

RECOMMENDED BUDGET -- MONTEREY COUNTY WATER RESOURCESFISCAL YEAR 2008-09

		Fund		Total Available	
		<u>Balance</u>	Revenues	<u>Financing</u>	<u>Expenditures</u>
Water Resources Administration	\$	60,000	\$ 5,000	\$ 65,000	\$ 65,000
Water Resources – Zone # 1		74,265	402,492	476,757	476,757
Countywide Services		490,729	890,911	1,381,640	1,381,640
Water Resources – Zone # 2		358,934	639,940	998,874	998,874
Water Resources – Zone # 2A		353,113	913,363	1,266,476	1,266,476
Water Resources – Zone # 2C Operations		468,806	2,834,805	3,303,611	3,303,611
Budget Unit 930 – Operations *				3,015,360	3,015,360
Budget Unit 934 – CAMP				1,631	1,631
Budget Unit 935 – Administration				286,620	286,620
Water Resources - Zone # 2C Nac. Spillway		9,605,783	-	9,605,783	9,605,783
Water Resources - Zone # 2C Div. Fac. Const.	2	23,768,717	3,925,000	27,693,717	27,693,717
Water Resources - Zone # 3		49,428	28,226	77,654	77,654
Water Resources - Zone # 5		18,351	32,047	50,398	50,398
Water Resources - Zone # 6		388,131	737,073	1,125,204	1,125,204
Water Resources - Zone # 7		26,975	8,239	35,214	35,214
Water Resources - Zone # 8		80,003	70,840	150,843	150,843
Water Resources - Zone # 9		568,679	1,309,952	1,878,631	1,878,631
Water Resources - Zone # 11		14,405	47,175	61,580	61,580
Water Resources - Zone # 12		34,376	34,648	69,024	69,024
Water Resources - Zone # 14		2,362	2,129	4,491	4,491
Water Resources - Zone # 15		28,280	5,835	34,115	34,115
Water Resources - Zone # 17		38,413	89,000	127,413	127,413
Storm Drain Maintenance # 2		7,213	18,238	25,451	25,451
Gonzales Slough Maintenance		8,837	3,044	11,881	11,881
CSIP Operating Fund		1,467,515	1,817,244	3,284,759	3,284,759
SVRP Operating Fund		1,648,234	3,163,230	4,811,464	4,811,464
CSIP Debt Service Fund **		395,556	5,125,000	5,520,556	5,520,556
Nacimiento Hydroelectric		365,841	250,000	615,841	615,841
TOTAL WATER RESOURCES	S: \$ 4	40,322,946	\$ 22,353,431	\$ 62,676,377	\$ 62,676,377

^{*} Zone 2C Operations expenditures include \$50,000 transferred to a reserve.

PENDING ISSUES

Development of appropriate funding mechanisms for existing programs and proposed projects for Zones 1/1A Pajaro River, North Monterey County, Zone 9 Reclamation Ditch, and urban water supplies remain as outstanding issues. Agency Flood Control assessments are static and will require a Proposition 218 process to keep pace with inflation.

THERE ARE NO POLICY CONSIDERATIONS

^{**} CSIP Debt service fund revenue includes \$3,500,000 transferred from a reserve.

(THIS PAGE INTENTIONALLY LEFT BLANK)

WATER RESOURCES AGENCY (FUND 201)

Budget Unit 930

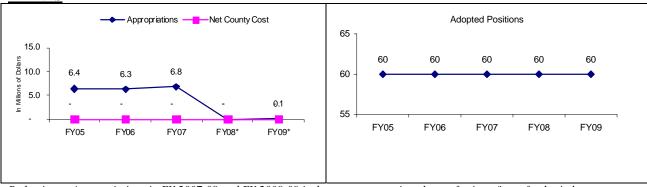
FISCAL SUMMARY

		2007	-08		200	8-0	9		
	Ade	opted Budget	C	Current Year <u>Estimate</u>	Request	<u>F</u>	Recommend	C	commended Change from 7-08 Adopted
Appropriations									
Salaries & Benefits	\$	5,587,986	\$	5,213,255	\$ 5,835,611	\$	5,835,611	\$	247,625
Services & Supplies		1,644,950		1,692,371	1,754,327		1,754,327		109,377
Fixed Assets		155,800		175,800	178,710		178,710		22,910
Other Charges		-		-	-		-		-
Intra Fund Transfers		(7,385,536)		(7,068,336)	(7,703,648)		(7,703,648)		(318,112)
Other Financing Uses			_		 				_
TOTAL APPROPRIATIONS	\$	3,200	\$	13,090	\$ 65,000	\$	65,000	\$	61,800
Available Financing									
Licenses, Permits, Franchise	\$	-	\$	-	\$ -	\$	-	\$	-
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		200		200	-		-		(200)
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		-		-	-		-		-
Revenue from Money & Property		3,000		13,000	5,000		5,000		2,000
Other Financing Sources		-		-	-		-		-
Other Revenue		-		50,000	-		-		-
Available Fund Balance		<u>-</u>		9,890	60,000		60,000		60,000
TOTAL AVAILABLE FINANCING	\$	3,200	\$	73,090	\$ 65,000	\$	65,000	\$	61,800
YEAR-END FUND BALANCE	\$	-	\$	60,000	\$ -	\$	-	\$	-

POSITION SUMMARY

Total Positions		Adopted Budget 60.00	Current Year Estimate 60.00	Request 60.00	Recommend 60.00	Recommended Change from 2007-08 Adopted 0.00
Position Count Changes		Po sitions Chan ge	Net Positions Transferred	Positio ns	Positions	
	Adopted	During	In/Out	Added	Deleted	Recommended
	FY 2007-08	FY 2007-08	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09
Funded Positions	60.00	0.00	0.00	1.50	(1.50)	60.00
Unfunded Positions	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	60.00	0.00	0.00	1.50	(1.50)	60.00

TRENDS



Reduction to Appropriations in FY 2007-08 and FY 2008-09 is due to an accounting change for intra/inter-fund reimbursements.

WATER RESOURCES AGENCY (FUND 201)

BUDGET UNIT DESCRIPTION

Budget Unit 930 supports the functions of the Monterey County Water Resources Agency (the Agency). The Agency is governed by the Monterey County Water Resources Agency Board of Supervisors, which appoints a nine-member Board of Directors to govern the regular affairs of the Agency and to make recommendations to the County Board of Supervisors. The Agency is responsible for the collection and evaluation of Countywide water resources data, coordination/implementation of prudent flood plain and water resources management practices, emergency flood-related preparedness, and completion of special projects and studies necessary to establish more effective use of County water resources.

Monterey County Water Resources Agency Act provides the means to form improvement zones and benefit areas within the Agency to finance the preparation of special studies, improvements, and related maintenance. Seventeen active zones, a Countywide zone, and two maintenance districts have been formed to support specific improvement projects.

The Agency budget includes a total of 26 funds. The costs for administrative/maintenance staffing, services and supplies, and equipment acquisition are incurred in Fund 201 and billed for reimbursement to the zone, district, and Countywide budgets (Funds 202-252). Fund 260 also incurs maintenance and operation service costs for operation of the Nacimiento Hydroelectric Power Plant, which are reimbursed from revenues passed through the Nacimiento Hydroelectric Project, Budget Unit 270. Funds 256, 257, and 424 account for the financing of the Castroville Seawater Intrusion Project and the Salinas Valley Reclamation Project. Funds 278, 279 and 465 are for the construction of the Salinas Valley Water Project.

SUMMARY OF RECOMMENDATION

Total staffing positions for the Agency will remain unchanged for Fiscal Year (FY) 2008-09. The Agency's budgeted services for FY 2008-09 is status quo.

The recommended expenditure budget of \$65,000 includes an Intra Fund transfer offset of \$7,703,648, as well as the following significant changes:

	Net Cost	Positions
1. Salaries & Benefits increase due to annual increases, promotions and step increases.	\$ 247,625	-
2. Decrease in General Liability Insurance.	(118,744)	-
3. Increase in County Cost Plan charges.	246,673	-
4. Decrease in consultants due to lower legal costs.	(77,450)	-
5. Increase cost for diesel particulate retrofit.	73,000	-
6. Decrease in all other Services & Supplies.	(14,102)	-
7. Increase in Fixed Assets for computer server and excavator purchases.	22,910	-
8. Increase in Inter Fund Transfers due to staff and vehicle costs charged to other funds.	(318,112)	-
9. Increase in total available financing primarily due to fund balance.	 (61,800)	
	\$ _	_

WORKLOAD INFORMATION

The following are Monterey County Water Recycling Projects water deliveries for the past three years:

	FY 2004-05	FY 2005-06	FY 2006-07
Water Pumped from Wells	6,817	5,798	7,084
Reclaimed Water	10,937	10,865	14,165
	17,754 AcFt*	16,663 AcFt	21,249 AcFt

*Acre feet

In FY 2006-07, the Agency's Development Review Section reviewed and acted on:

- 584 Building/Grading Permits
- 327 Discretionary Permits
- 351 Water Release Forms

Expectations are that there will be a moderate decrease in these totals for FY 2007-08 and FY 2008-09.

BUDGET IMPACTS

Overall, this Recommended Budget would allow the Agency to continue providing a level of service essentially unchanged in the areas of planning, maintenance of dams, other Agency facilities, and water resource management and operations.

2007-08 ACCOMPLISHMENTS

1. Ensured and enhanced sustainable water supplies through the planning and implementation of the Salinas Valley Water Project. Status: Ongoing.

WATER RESOURCES AGENCY (FUND 201)

- Protected and enhanced ground and surface water through the ongoing operations of the Castroville Seawater Intrusion Project and the Salinas Valley Reclamation Project which reduces the pumping of groundwater and slows down seawater intrusion. Status: Ongoing.
- 3. Maintained and enhanced flood protection and provided storm water management via enforcement of the floodplain management ordinance. Status: Ongoing.
- 4. Evaluated, maintained and enhanced capital assets by commencing modifications to the Nacimiento Dam spillway and construction of a diversion facility on the Salinas River. Status: Ongoing.
- Identified and obtained sustainable funding, respectively, in the form of bond sales/loans and the acquisition of Proposition 50 grant funds. Status: Ongoing.

2008-09 GOALS

The Board's approved goals have not changed from FY 2007-08. The Agency's Board of Directors approved goals are:

- 1. Ensure and enhance sustainable water supplies.
- Protect and enhance ground and surface water quality.
- 3. Maintain and enhance flood protection and provide storm water management.
- 4. Evaluate, maintain and enhance capital assets.
- 5. Identify and obtain sustainable funding.

Under these goals, the Agency plans to construct the Salinas Valley Water Project (SVWP). As currently planned, financing for the SVWP will include bonds/loans totaling \$38 million and a \$5.5 million Proposition 50 grant. A new funding source for the Zone 9 Reclamation Ditch will be implemented to generate revenue for planning improvements to the Reclamation Ditch. Update priorities and costs for preventative maintenance, capital improvements, and responsibilities for all zones, funds, and special districts. Funding structures, including searching for grant opportunities, will remain a priority.

PENDING ISSUES

Development of appropriate funding mechanisms for existing programs and proposed projects for Zones 1/1A Pajaro River, North Monterey County, Zone 9 Reclamation Ditch, and urban water supplies remain as outstanding issues. Agency Flood Control assessments are static and, based on Proposition 218 requirements, will require a ballot process to keep pace with inflation.

THERE ARE NO POLICY CONSIDERATIONS.

Schedule 16C

Salary Savings

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2008-2009 2008-2009 2007-2008 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT PERSONNEL: Accountant III 20B12 1.00 77,074 1.00 82,914 1.00 82,914 Administrative Services Assistant 14C70 1.00 54,401 1.00 61,753 1.00 61,753 Assistant General Manager/Engineer 12C32 2.00 224,584 2.00 234,824 2.00 234,824 Assistant Water Maintenance Superintendent 74J22 2.00 119,340 2.00 124,292 2.00 124,292 88,892 Chief of Water Resources Planning 14K22 1.00 87,174 1.00 88,892 1.00 79,354 94,627 94,627 Departmental Info Manager I 16F40 1.00 1.00 1.00 1.00 132,099 149,734 149,734 Deputy General Manager - Water Resources Agency 12C36 1.00 1.00 Engineering Aide II 43A21 1.00 42,003 1.00 45,877 1.00 45,877 Engineering Aide III 43A22 1.00 39,955 1.00 43,854 1.00 43,854 Finance Manager II 20B93 1.00 94,882 1.00 102,540 1.00 102,540 General Manager - Water Resources Agency 11A15 1.00 172,611 1.00 190,376 1.00 190,376 Hydroelectric Technician 74F23 1.00 58,311 1.00 60,648 1.00 60,648 Hydrologist 41C02 5.00 363,589 6.00 460,315 6.00 460,315 Office Assistant III 80E22 1.00 35,114 38,823 38,823 1.00 1.00 Personnel Analyst 14B01 31,149 .50 Program Manager II 60102 3.00 275,361 3.00 297,387 3.00 297,387 Right of Way Specialist 28C02 1.00 81,468 1.00 92,041 1.00 92,041 Senior Account Clerk 80J22 1.00 42,787 1.00 44,949 1.00 44,949 Senior Account Clerk - Confidential 80J82 1.00 46,555 1.00 48,419 1.00 48,419 Senior Hydrologist 41C14 2.00 170,756 2.00 183,302 2.00 183,302 80A32 49,255 49,255 Senior Secretary 1.00 44,263 1.00 1.00 74J21 3.00 154,352 163,245 Senior Water Maintenance Worker 3.00 3.00 163,245 74J01 2.00 73,932 2.00 74,364 74,364 Water Maintenance Helper 2.00 Water Maintenance Superintendent 74C01 1.00 71,311 1.00 76,714 1.00 76,714 Water Maintenance Worker 74J11 3.00 134,254 3.00 140,493 3.00 140,493 Water Resources Technician 43B03 11.00 643,436 11.00 671,971 10.50 645,205 WRA Associate Water Resources Engineer 41E21 4.00 340,620 4.00 346,567 333,263 4.00 WRA Senior Water Resources Engineer 41E30 1.00 89,394 1.00 91.167 103,133 1.00 WRA Water Resources Engineer 41E11 6.00 415,940 5.00 364.646 5.00 364,646 SALARIES AND PERSONNEL SUBTOTAL 4,427,034 60.00 4,164,920 60.00 4,423,989 60.00 SALARY ADJUSTMENTS:

<232,420>

<264,036>

<277,047>

Fund 201 MONTEREY COUNTY WATER RESOURCES AGENCY

			ED BUDGET 7-2008	-	ED BUDGET		DED BUDGET	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT	
Pay Differentials			9,038		6,230		16,196	
Terminations Benefits			60,000		60,000		60,000	
SALARY AD	JUSTMENTS SUBTOTAL		<163,382>		<197,806>		<200,851	
SALARIES A	ND PERSONNEL TOTAL	60.00	4,001,538	60.00	4,226,183	60.00	4,226,183	
SUMMARY OF PERSONNEL CHANGES:								
Hydrologist	4100	2 5.00	363,589	6.00	460,315	6.00	460,315	
Personnel Analyst	14B0	L				.50	31,149	
Water Resources Technician	43B0	3 11.00	643,436	11.00	671,971	10.50	645,205	
WRA Water Resources Engineer	41E1	6.00	415,940	5.00	364,646	5.00	364,646	
SUMMARY OF PERSO	NNEL CHANGES TOTAL	22.00	1,422,965	22.00	1,496,932	22.00	1,501,315	
FIXED ASSETS:								
6890 EQUIPMENT			45,800		73,710		73,710	
FIELD DATA COLLECTION UNI	T							
AERIAL PHOTOGRAPHY								
EXCAVATOR-PURCHASE OPTION	r			1.00	46,000	1.00	46,000	
COMPUTER SERVERS				3.00	27,710	3.00	27,710	
6891 CAPITAL LEASES			110,000		105,000		105,000	
	FIXED ASSETS TOTAL		155,800		178,710		178,710	

Schedule 16C

SPECIAL DISTRICT EXPENDITURE DETAIL Schedule 16C

MONTEREY COUNTY WATER RESOURCES AGENCY

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Fund 202

REQUESTED BUDGET 2008-2009 ADOPTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009

CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT

FIXED ASSETS:

6890 EQUIPMENT 70,000

TRUCK

SPRAY EQUIPMENT

DISC

70,000 FIXED ASSETS TOTAL

SPECIAL DISTRICT EXPENDITURE DETAIL Schedule 16C Fund 206

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 MONTEREY COUNTY WATER RESOURCES AGENCY

FIXED ASSETS TOTAL

REQUESTED BUDGET 2008-2009 ADOPTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT FIXED ASSETS: 6890 EQUIPMENT 15,000 ATV VEHICLE

15,000

MONTEREY COUNTY WATER RESOURCES AGENCY

SPECIAL DISTRICT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

		ADOPTED BUDGET 2007-2008		ED BUDGET	RECOMMENDED BUDGET 2008-2009	
CLASS	IFICATION/DESCRIPTION CODE	NUMBER AMOU	INT NUMBER	AMOUNT	NUMBER	AMOUNT
FIXED	ASSETS:					
6890	EQUIPMENT	172,0	000	75,000		75,000
	TRUCK (PARTIAL WITH FUND 202)					
	CONTROL VALVE/MONITORING EQ					
	SECURITY SYSTEM					
	EQUIP FOR BACKHOE					
	GENERATOR		1.00	75,000	1.00	75,000
	FIXED ASSETS TOTAL	172,0	000	75,000		75,000

MONTEREY COUNTY WATER RESOURCES AGENCY

ADOPTED BUDGET REQUESTED BUDGET RECOMMENDED BUDGET 2007-2008 2008-2009 2008-2009 CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT FIXED ASSETS: 6890 EQUIPMENT 307,000 133,000 133,000 VEHICLE PUMP STATION WEATHER STATION PORTABLE DIESEL PUMP 1.00 75,000 1.00 75,000 SOUNDERS FOR WELLS 2.00 12,000 2.00 12,000 COLOR SCANNER 1.00 10,000 1.00 10,000 RADIOS 3.00 21,000 3.00 21,000 WEATHER STATION 1.00 15,000 1.00 15,000 FIXED ASSETS TOTAL 307,000 133,000 133,000

SPECIAL DISTRICT EXPENDITURE DETAIL PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Schedule 16C

Fund 222 MONTEREY COUNTY WATER RESOURCES AGENCY

				ADOPTED 2007-		REQUESTE 2008-		RECOMMENDED BUDGET 2008-2009	
CLASSI	FICATION/DESCRIPTION		CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
FIXED	ASSETS:								
6890	EQUIPMENT				150,000				
	PUNP STATION								
6891	CAPITAL LEASES				32,700		32,700		32,700
		FIXED ASSETS TOTAL	ı		182,700		32,700		32,700

SPECIAL DISTRICT EXPENDITURE DETAIL Schedule 16C

MONTEREY COUNTY WATER RESOURCES AGENCY

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009 Fund 260

ADOPTED BUDGET

RECOMMENDED BUDGET

REQUESTED BUDGET 2008-2009 2007-2008 2008-2009

CLASSIFICATION/DESCRIPTION CODE NUMBER AMOUNT NUMBER AMOUNT NUMBER AMOUNT

FIXED ASSETS:

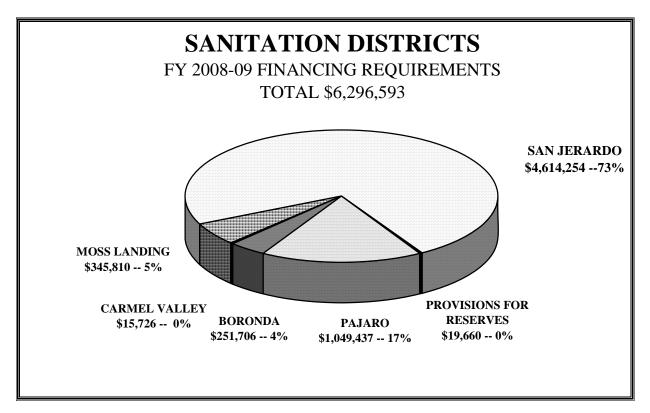
6890 EQUIPMENT 637,500

LOG BOOM

COVER FOR CONCRETE PAD

EQUIPMENT

FIXED ASSETS TOTAL 637,500 (THIS PAGE INTENTIONALLY LEFT BLANK)



SANITATION DISTRICTS

PROGRAM SUMMARY

The Department of Public Works currently administers and maintains three active sanitation districts (Boronda, Pajaro and Moss Landing), and one inactive district (Carmel Valley-Zones 1 and 2) for which the Board of Supervisors acts as the governing body. The County Sanitation Districts (CSDs) provide sanitation (wastewater collection) services to the active districts. The Carmel Valley County Sanitation District has a remaining fund balance, and staff is currently in the process of negotiation with the California American Water Company on how to refund the District's customers. The San Jerardo Water System will provide a new water source for the community of San Jerardo. The project has progressed to securing a new well site, and the drilling of a test well. This will be followed by a contract for the drilling of the primary well and construction of the pipeline to the community.

Operating costs are funded by service charges and property tax allocations, with the exception of the San Jerardo System, which is being funded by various grants. Remaining bond loan repayments for the Pajaro, Moss Landing, and Boronda districts are funded with user fees.

	Estimated		Cance	llation	Estimated		Estimated Expenditures		Pr	ovisions
	Fund Balance		of Reserves		F	Revenue			for	Reserves
382 Pajaro County Sanitation Maintenance	\$	197,737	\$	-	\$	851,700	\$	1,049,437		-
386 Moss Landing County Sanitation		84,320		-		261,490		345,810		-
388 Carmel Valley County Sanitation Zone 1		17		-		5		22		-
389 Carmel Valley County Sanitation Zone 2		15,304		-		400		15,704		-
390 Carmel Valley County Sanitation Zone 3		-		-		-		-		19,660
392 Boronda County Sanitation		103,206		-		148,500		251,706		-
393 San Jerardo Water System						4,614,254		4,614,254		
TOTAL	\$	400,584	\$	0	\$	5,876,349	\$	6,276,933	\$	19,660

BUDGET IMPACTS

There are currently no pending State actions that will impact the budgets of the County Sanitation Districts.

Board of Supervisors' Goals and Objectives

This Recommended Budget as indicated meets the Board's Goals and Objectives regarding Sanitation Districts:

Enhance/Improve Quality of Services Provided by Monterey County

• Provide the ratepayers of the various districts with the most cost-effective services, either directly through contracting of services, or consolidation with regional agencies.

There were no outstanding Grand Jury issues in the Sanitation District functional areas.

2007-08 ACCOMPLISHMENTS

1. Finalize the dissolution of the Carmel Valley Sanitation District (CVSD) and distribute all remaining funds to constituents.

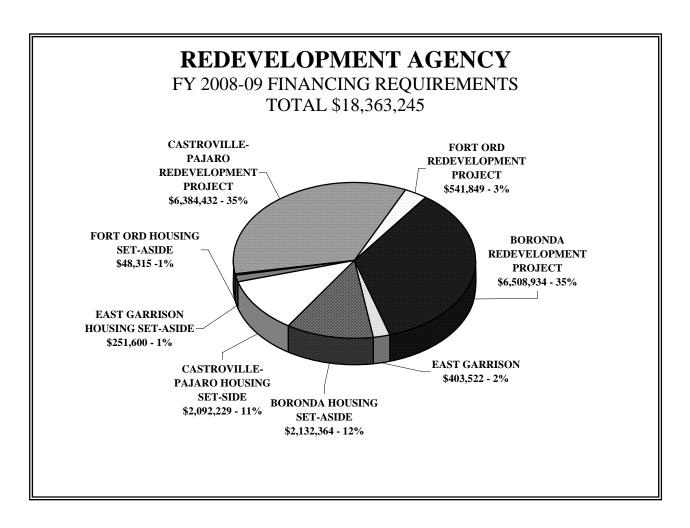
<u>Status:</u> The Local Agency Formation Commission approved Dissolution of the CVSD. The funds belonging to CVSD Zone 3 have been successfully distributed to those customers.

2008-09 GOALS

- 1. Continue negotiations with the California American Water Company and the customers of the two remaining zones of the CVSD to determine the appropriate methodology to distribute refundable funds.
- 2. Expedite the construction of the core systems of the San Jerardo Water System.
- 3. Conclude negotiations with the Pajaro Sunny Mesa Community Services District on the transfer of ownership of the Pajaro County Sanitation District.

PENDING ISSUES

- 1. The services currently provided by the Pajaro County Sanitation District (PCSD) has transitioned to negotiations on the transfer of ownership to the Pajaro Sunny Mesa Community Services District, which currently operates the PCSD.
- 2. A contract arrangement is under consideration for the provision of sanitation maintenance services to the Moss Landing County Sanitation District and to the Boronda County Sanitation District.
- 3. Construction of a safe and dependable water system for the San Jerardo community.
- 4. All County Sanitation Districts are stand-alone entities and cannot gain the benefit of economies of scale. To maintain fiscal solvency, it would be necessary to either combine all districts into one entity or sell the districts to an outside entity, which can achieve the necessary economies of scale.



MONTEREY COUNTY REDEVELOPMENT AGENCY

Monterey County established the Monterey County Redevelopment Agency (the "Redevelopment Agency") by ordinance in 1972. In accordance with California Community Redevelopment Law, Health and Safety Code Section 33000, et seq., the Redevelopment Agency adopted two 25-year redevelopment plans for the Castroville/Pajaro and Boronda Redevelopment Project areas. The Fort Ord Redevelopment Project area was formed in February 2002.

The Redevelopment Agency is a planning and financing entity used to eliminate blight conditions and revitalize deteriorated areas within communities. The Redevelopment Agency also supports the provisioning of very low, low, and moderate-income housing and the rehabilitation of commercial and industrial land to stimulate private investment and job creation. Organizationally, the Redevelopment Agency is a division of the Office of Housing Redevelopment which is under the purview of the Resource Management Agency (RMA).

The funds and Recommended Budget associated with the Redevelopment Agency are as follows: Fund 400 (\$6.4 million) finances redevelopment projects within the Castroville/Pajaro Project Area, Fund 401 (\$6.5 million) finances projects within the Boronda Project Area, Fund 403 (\$0.5 million) finances projects within the (non-East Garrison) Fort Ord area, and Fund 404 (\$0.5 million) finances projects in the East Garrison portion of the Fort Ord area.

As required by California Redevelopment Law (CRL), 20% of all property tax increments must

be placed within a housing fund to finance affordable housing for very low, low and moderate income households. The Fiscal Year (FY) 2008-09 Recommended Budget for funds in adherence to CRL is as follows: Castroville/Pajaro Housing Set-Aside Fund 405 (\$2.1 million), Boronda Housing Set-Aside Fund 406 (\$2.1 million), Fort Ord Housing Set-Aside Fund 407 (\$0.05 million), and the East Garrison Housing Set-Aside Fund 408 (\$.3 million).

Figure 1 shows the Redevelopment Agency budgeted expenditures for the FY 2007-08 Adopted Budget and the recommended expenditures for FY 2008-09 and provides the percentage of change from the prior year.

Figure 1	Adopted	Recommended	Change from FY 2	007-08
	FY 2007-08	FY 2008-09	<u>Amount</u>	Percent
Castroville-Pajaro Redevelopment Project	\$ 6.1 \$	6.4	\$ 0.3	4.9%
Fort Ord Redevelopment Project (non-EG)	0.3	0.5	0.2	66.7%
Boronda Redevelopment Project	4.7	6.5	1.8	38.3%
East Garrison Portion of Fort Ord	0.4	0.4	-	0.0%
Boronda Housing Set-Aside	1.6	2.1	0.5	31.3%
East Garrison Housing Set-Aside	0.002	0.3	0.3	14900.0%
Castroville-Pajaro Housing Set Aside	2.8	2.1	(0.7)	-25.0%
Fort Ord Housing Set-Aside	0.2	0.05	(0.15)	-75.0%
Total:	\$ 16.1 \$	18.4	\$ 2.2	14.0%

^{1.} Dollars are in millions.

Board of Supervisors' Goals and Objectives

Pursuant to the Board of Supervisors (BOS) adopted Mission Statement and Goals, the BOS seeks a sustainable and diversified economy that builds on local assets, improvement in the quality of life of County residents, and financial stability for the County. The Recommended Budget, and the goals and objectives for the Redevelopment Agency are in alignment with the BOS' goals as summarized below.

Fort Ord Redevelopment Project Area

The Fort Ord Project Area was established to facilitate redevelopment in the unincorporated portion of Fort Ord. The Recommended Budget represents an increase from the previous year and will be used to analyze redevelopment opportunities on property owned by the Redevelopment Agency. Current projects include the construction of a gas station facility at Ord Market and the Central Coast Veterans Cemetary.

The Fort Ord Project Area includes the East Garrison Project, a partnership between County government and the private sector to develop a new community that will be an environmentally sensitive, inclusive village of 1,400 new homes accommodating residents of all ages and economic status.

The Fort Ord Housing Set-Aside provides for the affordable housing efforts within the project area. Pursuant to the Disposition and Development Agreement ("DDA") with East Garrison Partners I, LLC, the developer for the East Garrison project at Fort Ord, the Redevelopment Agency is obligated to provide \$9.5 million of housing funds to support the affordable housing development. Currently, Fort Ord housing set-aside funds are transferred to Fund 408, a fund designated to account for the East Garrison housing activities.

^{2.} Detail may not add due to rounding.

Castroville/Pajaro Project Area

The Recommended Budget provides funding to complete the Castroville Community Plan. The Castroville Community Plan will be adopted into the Monterey County General Plan, and includes land use designations, infrastructure improvements, public facilities, and an economic development strategy specific to the area within the Community Plan boundary. The Community Plan includes rejuvenating the community economy and promoting job growth via the development of a new industrial park, affordable housing, and retail sales tax growth.

The Recommended Budget for the Castroville/Pajaro Redevelopment Project Area is an increase over last year's budget. The increase is primarily due to commencing construction on the Japanese Schoolhouse project. Additional projects include: design and engineering of Artichoke Avenue and the Castroville Boulevard/Highway 156 intersection, conversion of a corporation yard into the Pajaro Community Park, and a sewage treatment project. The Redevelopment Agency also plans to award at least four grants/low interest loans to local businesses for façade and safety improvements consistent with established community design standards (Commercial Improvement Program).

The Castroville/Pajaro Housing Set-Aside Recommended Budget provides for affordable housing to very low, low and moderate-income families within the Castroville/Pajaro Redevelopment Project Area. \$125,000 is recommended for First Time Homebuyer loans, \$50,000 for the Over-the-Counter Grant program, \$435,866 for the Notice of Funding Availability (NOFA), \$438,886 to purchase land for future affordable housing development, and \$500,000 for emerging new opportunities. Because many of the grant programs that support affordable housing require a local contribution, an additional \$50,000 has been set-aside for that purpose.

Boronda Project Area

The Recommended Budget for the Boronda Project Area provides funding to implement the phased improvement of the storm drain/road system in Boronda and complete the Boronda Community Plan. The Plan is designed to address existing community deficiencies in infrastructure, circulation, recreation and urban design.

Active projects in the Boronda Project Area include: Phase B2 (Virginia/Boronda/Calle Del Adobe) and Phase C (Calle Del Adobe) of the El Rancho Way/Hyland Drive Boronda Storm Drain Project, and the Boronda Community Plan – Boronda Meadows Environmental Impact Report (EIR). A significant part of the EIR will address mitigation requirements for the Boronda Meadows Industrial Park and the construction of the Rossi Street Extension from Davis Road to Boronda Road. The Redevelopment Agency anticipates that construction of the Rossi Street Extension will begin in FY 2008-09.

Under the Boronda master development program, thirty percent of residential development will be affordable. The Recommended Budget for Boronda Housing reflects an increase from last year's budget and includes: \$25,000 for the Over-the-Counter Grant program, \$500,000 for the Notice of Funding Availability (NOFA), \$599,021 to acquire land for future affordable housing development, and \$200,000 for the First-Time Homebuyer program.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

CASTROVILLE/PAJARO REDEVELOPMENT PROJECT (FUND 400)

Budget Unit 941-943

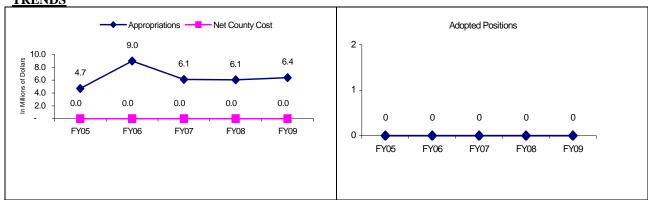
FISCAL SUMMARY

	2006-07					2007-08				
									R	ecommended
			C	urrent Year					(Change from
	Ado	opted Budget		Estimate	Request		Recommend		2007-08 Adopted	
Appropriations										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		5,953,300		4,385,536		4,916,432		4,916,432		(1,036,868)
Fixed Assets		-		-		85,000		85,000		85,000
Other Charges		83,000		81,251		83,000		83,000		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses		33,000				1,300,000		1,300,000		1,267,000
TOTAL APPROPRIATIONS	\$	6,069,300	\$	4,466,787	\$	6,384,432	\$	6,384,432	\$	315,132
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	_	\$	-	\$	_
Intergovernmental Revenues		322,426		855,375		_		_		(322,426)
Charges, Current Services		-		-		_		_		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		(350,000)		_		_		-
Revenue from Money & Property		5,000		90,000		50,000		50,000		45,000
Other Financing Sources		2,570,690		2,890,086		2,572,949		2,572,949		2,259
Other Revenue		144,260		114,859		729,372		729,372		585,112
Available Fund Balance		3,026,924		3,898,578		3,032,111		3,032,111		5,187
TOTAL AVAILABLE FINANCING	\$	6,069,300	\$	7,498,898	\$	6,384,432	\$	6,384,432	\$	315,132
YEAR-END FUND BALANCE	\$	-	\$	3,032,111	\$	-	\$		\$	-

POSITION SUMMARY

No positions are contained in this budget unit.

TRENDS



CASTROVILLE/PAJARO REDEVELOPMENT PROJECT (FUND 400)

BUDGET UNIT DESCRIPTION

Fund 400 provides for the administration and implementation of the Castroville/Pajaro Redevelopment Plan adopted in April 1986. The Castroville/Pajaro Project Area includes 641 acres in Castroville and 243 acres in Pajaro.

Redevelopment revenue must be spent within adopted project area boundaries for eligible projects.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$6,384,432 is an increase of \$315,132 from last year's budget. The increase is primarily due to commencement of the construction phase of the Japanese Schoolhouse project following several years of fund raising, design and engineering work. The budget provides for the following Castroville projects:

Artichoke Avenue Design, Engineering and Construction (\$2,399,518), Castroville Community Plan adoption and implementation (\$105,000), design and engineering of at-grade improvements to the Castroville Blvd/Highway 156 intersection, and the Castroville Schoolhouse Renovation Project (\$842,000).

The following are Pajaro Projects:

Sewage Treatment capacity project (\$33,000) and the Pajaro Community Park (\$1,000,000).

Commercial improvement projects for both Castroville and Pajaro are also provided for in the budget (\$600,000).

The budget also includes administrative costs as follows:

The sum of \$1,169,495 (including consultant and administrative costs) is budgeted as costs applied to Budget Unit (BU) 294, Office of Redevelopment and Housing; BU 111, Auditor-Controller (\$35,000), BU 121, County Counsel (\$20,000), debt service for the purchase of the Japanese School Site (\$47,501); the cost of the component audit (\$5,000), and various operating transfers to other County departments for services rendered.

	Net Cost	Positions
1. Decrease in Services & Supplies due to phasing of projects.	\$ (1,036,868)	-
2. Increase in Fixed Assets to purchase property for Artichoke Ave.	85,000	
3. Increase in Other Financing Uses due to grants and loans made by the Agency.	1,267,000	
 Decrease in Intergovernmental Revenues reflects commensurate decrease in project donations relating to the Castro Plaza Project. 	322,426	
5. Increase in Revenue from Money & Property.	(45,000)	
6. Increase in Other Financing Sources.	(2,259)	-
7. Increase in Other Revenue reflects grant contributions for the Japanese Schoolhouse Restoration Project.	(585,112)	
8. Increase in Available Fund Balance due to phasing of projects.	(5,187)	-
TOTAL CHANGE	S \$ -	

WORKLOAD INFORMATION

Construct the Japanese Schoolhouse project.

Engineer planned transportation improvements at Highway 1 and Merritt Street (Artichoke Ave.) concurrent with work on a Slough Enhancement Project.

Convert former Pajaro corporation yard into a community park.

Award at least four grants/low interest loans to local businesses for façade and safety improvements consistent with established community design standards (Commercial Improvement Program).

2007-08 ACCOMPLISHMENTS

- 1. Completed design phase and secured funding for Japanese Schoolhouse rehabilitation.
- 2. Initiated construction of Artichoke Avenue improvement project.
- 3. Completed the fountain, the final phase of construction for the Castro Plaza Project.
- 4. Facilitated implementation of the Castroville Community Plan and approval of Local Coastal Plan Amendment. Office of Redevelopment and Housing (RHO) staff continued to work with the Coastal Commission to obtain final certification of the Castroville Community Plan. RHO also commenced development of more detailed design guidelines to assist property owners in implementing the Community Plan.

CASTROVILLE/PAJARO REDEVELOPMENT PROJECT (FUND 400)

- 5. Completed land transfer and implementation of the Pajaro Park Project.
- 6. Negotiated and completed two, owner participation development agreements with Mid-Peninsula Housing Corporation to construct new mixed-use, infill commercial and residential projects in Castroville.

2008-09 GOALS

- 1. Complete all design, engineering and permitting work required to begin construction of Artichoke Ave. Phase 1.
- 2. Implement the Commercial Improvement Program and make at least 4 grants to property owners for façade improvements.
- Complete the restoration of the Japanese Schoolhouse and open it as a community cultural center. Plans and specifications
 for the Japanese Schoolhouse rehabilitation project will be completed by the end of FY 2007-08. Construction on the
 Japanese Schoolhouse project is scheduled to begin during Fiscal Year (FY) 2008-09 and be completed in early FY 200910.
- 4. RHO will continue to seek Coastal Commission approval of the Local Coastal Program (LCP) Amendment necessary to fully implement the Castroville Community Plan and continue to implement those elements of the Castroville Community Plan that do not require the LCP Amendment.
- Continue to encourage mixed-use development in downtown Castroville through the preparation of design concepts.
 Engineer planned transportation improvements at Highway 1 and Merritt Street (Artichoke Ave.) concurrent with related work on a Slough Enhancement Project.
- 6. Initiate design and engineering for at-grade improvements to the Castroville Blvd./Highway 156 intersection consistent with the Castroville Community Plan.
- 7. Plan and pre-develop the conversion of a former Pajaro corporation yard into a community park. Ownership and development of the park, with a financial contribution from the Agency, will be the responsibility of the Pajaro Sunny Mesa Community Services District (PSMCSD). RHO will work with the PSMCSD to develop an agreement governing how the funds will be used and made available to the PSMCSD.
- 8. Implement the Commercial Improvement Program. This program is intended to assist local businesses in making façade and safety improvements consistent with established community design standards. The assistance will be in the form of grants and low interest loans.

THERE ARE NO PENDING ISSUES OR POLICY CONSIDERATIONS.

Schedule 9a BUDGET UNIT EXPENDITURE DETAIL Budget Unit: 943

PERSONNEL / FIXED ASSETS FOR FISCAL YEAR 2008-2009

Unit Title: Redevelopment Project Area

		ADOPTED 2007-		REQUESTED 2008-		RECOMMENDED BUDGET 2008-2009	
CLASSIFICATION/DESCRIPTION	CODE	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
FIXED ASSETS:							
6700 LAND					85,000		85,000
FIXED 2	ASSETS TOTAL				85,000		85,000

CASTROVILLE/PAJARO HOUSING SET-ASIDE (FUND 405)

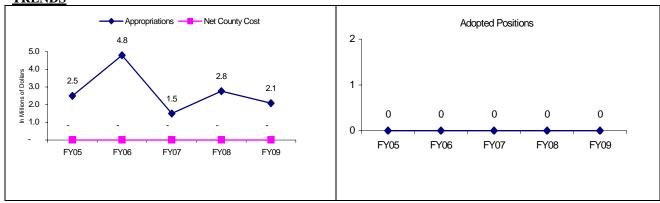
Budget Unit 941-943

FISCAL SUMMARY

		2007	-08		 200	_			
	Ado	opted Budget	С	urrent Year <u>Estimate</u>	 Request	<u>R</u>	ecommend		Recommended Change from 007-08 Adopted
<u>Appropriations</u>									
Salaries & Benefits	\$	-	\$	-	\$ -	\$	-	\$	-
Services & Supplies		2,765,215		1,906,522	981,163		981,163		(1,784,052)
Fixed Assets		-		-	-		-		-
Other Charges		200		200,200	200		200		-
Intra Fund Transfers		-		-	-		-		-
Other Financing Uses		<u>-</u>		<u>-</u>	 1,110,866		1,110,866	_	1,110,866
TOTAL APPROPRIATIONS	\$	2,765,415	\$	2,106,722	\$ 2,092,229	\$	2,092,229	\$	(673,186)
Available Financing									
Licenses, Permits, Franchise	\$	_	\$	-	\$ -	\$	_	\$	_
Intergovernmental Revenues		-		-	-		-		-
Charges, Current Services		-		-	-		-		-
Fines, Forfeitures, Penalties		-		-	-		-		-
Taxes		833,314		974,405	875,766		875,766		42,452
Revenue from Money & Property		7,500		45,000	7,500		7,500		-
Other Financing Sources		-		-	-		-		-
Other Revenue		-		-	-		-		-
Other Adjustments		-		-	-		-		-
Available Fund Balance		1,924,601		2,296,280	 1,208,963		1,208,963		(715,638)
TOTAL AVAILABLE FINANCING	\$	2,765,415	\$	3,315,685	\$ 2,092,229	\$	2,092,229	\$	(673,186)
YEAR-END FUND BALANCE	\$	-	\$	1,208,963	\$ -	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



CASTROVILLE/PAJARO HOUSING SET-ASIDE (FUND 405)

BUDGET UNIT DESCRIPTION

Fund 405, Castroville/Pajaro Housing Set-Aside, was established to facilitate the provision of affordable housing to very low, low and moderate-income families within the Castroville/Pajaro Redevelopment Project Area in accordance with Redevelopment Law

All funds deposited into the Housing Set-Aside Fund must be used to increase the supply of, or improve the condition of very low, low, and moderate-income housing.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$2,092,229 provides for the implementation of the Agency's Housing Program in the Castroville and Pajaro communities. The sum of \$125,000 is recommended for First Time Homebuyer loans, \$50,000 for the Over-the-Counter Grant program, \$171,311 for administrative services, \$30,000 for legal services, \$120,000 for other professional planning and consulting services, \$15,000 for tax administrative costs (Auditor-Controller's Office), \$435,866 for the 2007 Notice of Funding Availability (NOFA), \$438,886 to purchase land for future affordable housing development, and \$500,000 for emerging new opportunities. Because many of the grant programs that support affordable housing require a local contribution, an additional \$50,000 has been set-aside for that purpose. The Recommended Budget includes the following significant changes:

	Net Cost	<u>Positions</u>
1. Decrease in Services & Supplies due to decrease in Available Fund Balance.	\$ (1,784,052)	-
2. Increase in Other Financing Uses to reflect new loan and grants to be funded through	1,110,866	
NOFA process.		-
3. Increase in Taxes due to operating transfer of fund balance from debt service fund.	(42,452)	-
4. Decrease in Available Fund Balance due to set-aside for projects in development.	715,638	-
TOTAL CHANGES	\$ -	_

The decrease in Services and Supplies and increase in Other Financing Uses reflects a change in budget methodology. In prior years, loans and grants made by the Agency were budgeted as Professional and Specialized Services. Beginning with FY 2008-09, these funds are budgeted in Other Financing Uses to better characterize how the funds will be used.

2007-08 ACCOMPLISHMENTS

1. Facilitated Coastal Commission approval of the Castroville Community Plan.

Staff from the Office of Redevelopment and Housing is continuing to work with the Coastal Commission to get final certification of the Castroville Community Plan. The Agency has also begun to work on developing more detailed design guidelines to help property owners implement the Community Plan.

2. Implemented infill and new housing development projects in Castroville.

The Agency has worked closely with Mid-Peninsula Housing to move the Cynara Court mixed-use affordable housing development through the entitlement process. During the preliminary design phase, Mid-Peninsula Housing determined that the initial site would not support enough affordable units to be competitive for housing tax credits. The solution was to identify and purchase a second parcel close to the original parcel at Merritt and Crane Streets. The Agency made a second loan to Mid-Peninsula Housing to support this additional acquisition.

 Monitored all affordable units in accordance with the following performance target: 75% of redevelopment housing production units monitored within 120 days of initiating the annual monitoring program.

The Office of Redevelopment and Housing attempted to monitor all housing units assisted with either Inclusionary Housing funds or Redevelopment Housing Set-Aside funds by directly contacting the owner to verify occupancy. Within 120 days of initiating the monitoring effort, more than 88% of the owner-occupied units had complied with the information request and 78% of the rental units had been monitored. Staff continues to work on verifying that income eligible households occupy the remaining units.

2008-09 GOALS

- 1. Implement infill and new housing development projects in Castroville.
- 2. Support foreclosure and credit counseling services necessary for existing property owners to retain units and minimize vacancies within the Project Area.
- Monitor all affordable units in accordance with the following performance target: 75% of redevelopment housing production units monitored within 120 days of initiating the annual monitoring program.

BORONDA REDEVELOPMENT PROJECT (FUND 401)

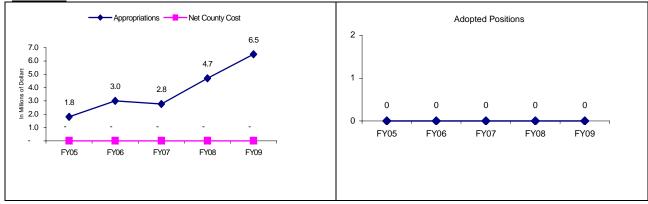
Budget Unit 943

FISCAL SUMMARY

	2007-08					200	_			
			_	urrent Year	•				C	commended hange from
	Ado	opted Budget		<u>Estimate</u>		Request	R	<u>ecommend</u>	200	7-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		4,680,973		680,300		6,508,934		6,508,934		1,827,961
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses				<u> </u>		<u>-</u>				<u>-</u>
TOTAL APPROPRIATIONS	\$	4,680,973	\$	680,300	\$	6,508,934	\$	6,508,934	\$	1,827,961
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		-		-		-		-		_
Revenue from Money & Property		30,000		60,000		30,000		30,000		_
Other Financing Sources		1,483,341		1,493,822		2,120,770		2,120,770		637,429
Other Revenue		126,500		90,000		-		-		(126,500)
Available Fund Balance		3,041,132		3,394,642		4,358,164		4,358,164		1,317,032
TOTAL AVAILABLE FINANCING	\$	4,680,973	\$	5,038,464	\$	6,508,934	\$	6,508,934	\$	1,827,961
YEAR-END FUND BALANCE	\$	-	\$	4,358,164	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



BORONDA REDEVELOPMENT PROJECT (FUND 401)

BUDGET UNIT DESCRIPTION

Fund 401 provides for the administration and implementation of the Boronda Redevelopment Plan adopted in November 1988. The Boronda Project Area includes approximately 433 acres located west of the City of Salinas in the unincorporated area of Monterey County.

Redevelopment revenue must be spent within adopted project areas on eligible activities.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$6,508,934 is an increase of \$1,827,961 from last year's budget and allows for the continued implementation of the Boronda Redevelopment Area Five Year Implementation Plan. To support implementation of the Plan, the Recommended Budget includes the costs to prepare an Environmental Impact Report (EIR) for the Community Plan and the Boronda Meadows Industrial Park, complete construction of the Hyland Drive (\$1,511,992) phase of the Boronda Storm Drain (BSD) program; and to prepare the design and engineering documents for the Virginia/Boronda project (\$750,000), Calle Del Adobe (\$220,000) segments of the BSD and Rossi Street extension (\$660,000). The Recommended Budget also provides a reserve (\$2,667,546) to fund construction of the remaining segments of the BSD.

The Recommended Budget includes reimbursement to the County and others for services rendered: administrative costs incurred by the County in Budget Unit (BU) 294, Housing and Redevelopment (\$314,818); BU 111, Auditor-Controller, (\$20,000); and BU 121, County Counsel (\$10,000).

	Net Cost	<u>Positions</u>	
1. Increase in Services & Supplies due to Boronda Storm Drain Project.	\$ 1,827,961	-	
2. Increase in Other Financing Sources due to increase in transfers from Debt Service Fund.	(637,429)	-	
3. Decrease in Other Revenue due to Boronda Meadows Reimbursement Agreement.	126,500		
4. Increase in Available Fund Balance.	(1,317,032)	-	
TOTAL CHANGES	\$ 	-	

The increase in Services and Supplies reflects the additional phases of the Boronda Storm Drain project in Fiscal Year (FY) 2006-07 and FY 2007-08. Increases in projected revenues and the Available Fund Balance are due to tax increment transfers from the Boronda Debt Service (Fund 021), which was established to satisfy debt and other obligations.

WORKLOAD INFORMATION

The El Rancho Way-Hyland Drive phase of the Boronda Storm Drain Project implementation will continue in FY 2008-09. Design of Phases 2B (Virginia/Boronda/Calle Del Adobe) and C (Calle Del Adobe) will be implemented in FY 2008-09. The Boronda Community Plan EIR will also be completed in FY 2008-09.

2007-08 ACCOMPLISHMENTS

- 1. Completed construction of the Hyland Drive Storm Drain Project.
 - The Redevelopment Agency had entered into a reimbursement agreement with the County Department of Public Works to design and construct this segment of the Boronda Storm Drain Project.
- 2. Design of the Virginia and Calle Del Adobe storm drain improvement effort has been delayed due to limited staff resources. The project will be undertaken in FY 2008-09.
- 3. Completed adoption of the Boronda Community Plan.
 - The Community Plan has been completed and the Redevelopment Agency is working to complete the EIR necessary for the Board of Supervisors to consider adoption.
- 4. Completed adoption of the Boronda Meadows Owner Participation Agreement.
 - This project is ongoing and the EIR for the project will be completed in tandem with the Boronda Community Plan EIR.

2008-09 GOALS

- 1. Initiate the design and engineering for the Boronda Storm Drain project Phase B2 (Virginia/Boronda/Calle Del Adobe) and Phase C (Calle Del Adobe).
- Complete the Boronda Community Plan and Boronda Meadows EIR and present them to the Board of Supervisors for consideration of adoption.
- Work with the County Department of Public Works to complete construction of the El Rancho Way/Hyland Dr. phase of the BSD.

FORT ORD REDEVELOPMENT PROJECT (FUND 403)

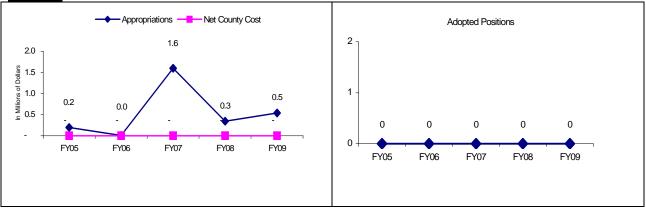
Budget Unit 943

FISCAL SUMMARY

	2007-08					200				
	<u>Ador</u>	oted Budget	С	urrent Year <u>Estimate</u>		<u>Request</u>	<u>R</u>	ecommend	-	Lecommended Change from 07-08 Adopted
<u>Appropriations</u>										
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		331,252		663,849		474,749		474,749		143,497
Fixed Assets		-		-		-		-		-
Other Charges		17,000		-		67,100		67,100		50,100
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										
TOTAL APPROPRIATIONS	\$	348,252	\$	663,849	\$	541,849	\$	541,849	\$	193,597
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		-		-		-		-		-
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		(98,000)		(87,487)		(42,972)		(42,972)		55,028
Revenue from Money & Property		34,700		16,213		34,300		34,300		(400)
Other Financing Sources		194,323		195,555		550,521		550,521		356,198
Other Revenue		-		469,315		-		-		-
Other Adjustments										
Available Fund Balance		217,229		70,253		_				(217,229)
TOTAL AVAILABLE FINANCING	\$	348,252	\$	663,849	\$	541,849	\$	541,849	\$	193,597
YEAR-END FUND BALANCE	\$	=	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



FORT ORD REDEVELOPMENT PROJECT (FUND 403)

BUDGET UNIT DESCRIPTION

Fund 403 provides for the implementation of the Fort Ord Redevelopment Project Area.

SUMMARY OF RECOMMENDATION

The General Fund advanced the sum of \$123,800 to the Agency to finance the cost of creating the Fort Ord Project Area in Fiscal Year (FY) 2000-01. Ongoing funding for this budget comes from Tax Increment Revenues generated in the Redevelopment Project area. Tax increment collections began January 1, 2004.

The Recommended Budget of \$541,849 represents an increase of \$193,597 from the previous year. Funding in this budget unit will be used to analyze the opportunities for redevelopment on property owned by the Agency. The Recommended Budget includes the following significant changes:

		Net Cost	<u>Positions</u>
1. Increase in Services & Supplies due to availability of additional tax increment and additional line of credit.	\$	143,497	-
2. Increase in Other Charges due to availability of additional tax increment and additional line of credit.		50,100	-
3. Increase in Taxes due to the placement of the East Garrison (EG) development on the			-
property tax roles.		(55,028)	
4. Decrease in Revenue from Money and Property.		400	-
5. Increase in Other Financing Sources due from EG Development and Disposition			-
Agreement (DDA).		(356,198)	
6. Decrease in Available Fund Balance.		217,229	
TOTAL CHANG	GES \$		-

All significant changes in fund activity reflect a general increase due to placement of the East Garrison development on the property tax rolls. The DDA that governs the East Garrison project allows the Redevelopment Agency to retain the first \$300,000 of tax increment generated annually by the project for general Agency administration.

WORKLOAD INFORMATION

Current tax increment will be used to fund staff and consultant costs related to the project area organization and planning. Future Tax Increment Revenue will be used to finance construction of infrastructure and affordable housing.

2007-08 ACCOMPLISHMENTS

1. Completed adoption of a Memorandum of Understanding (MOU) for the Equestrian Park project.

The MOU was signed and the Monterey Horse Park continues to conduct fundraising and planning activities for the Equestrian Park.

2. Worked to secure water, environmental, and infrastructure capacity necessary to implement the Board approved former Fort Ord Redevelopment strategy.

The County continued to work with the Fort Ord Reuse Authority (FORA) to ensure that the County receives a requitable water allocation to support future development, and the base wide infrastructure improvements serve the County's development areas. The Agency also ensured that the Habitat Endowment being established under the FORA Community Facilities District was sufficient to pay for all unfunded mandates related to the permanent open space that will be transferred to the Agency and County.

Initiated Request for Qualifications (RFQ)/Request for Proposal (RFP) process to select a master developer for property adjacent to the former Fort Ord landfill site.

The Agency received two proposals for the Whispering Oaks Commercial/Industrial Park in response to a RFQ/RFP that was issued in FY 2007-08. The Agency is evaluating the proposals and has invited the two proposers to submit more detailed plans and proposals.

4. Veterans' Cemetery planning process.

During FY 2007-08, the Board of Supervisors took two significant steps to making the Central Coast Veterans' Cemetery a reality: a Citizens' Advisory Committee was appointed to oversee the planning effort and authorized an agreement with a cemetery-planning consultant. The County also secured financial assistance from the Fort Ord Reuse Authority (FORA) to finance the planning program.

FORT ORD REDEVELOPMENT PROJECT (FUND 403)

2008-09 GOALS

- 1. Complete construction of gas station facilities at Ord Market.
- 2. Continue working with FORA, California Department of Fish and Game and the U.S. Fish and Wildlife Service to develop a Habitat Conservation Plan that supports the overall development objectives of the Base Reuse Plan without inequitably burdening the County with ongoing responsibility for habitat management.
- 3. Complete the planning process for the Central Coast Veterans' Cemetery

THERE ARE NO POLICY CONSIDERATIONS.

(THIS PAGE INTENTIONALLY LEFT BLANK)

EAST GARRISON REDEVELOPMENT (FUND 404)

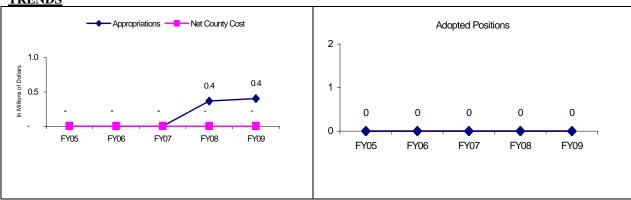
Budget Unit 943

FISCAL SUMMARY

	2007-08					200				
	Ado	pted Budget	-	ırrent Year Estimate		<u>Request</u>	<u>R</u>	ecommend	(ecommended Change from 07-08 Adopted
Appropriations Salaries & Benefits	\$		\$		\$		Ф		\$	
	Ф	367,890	Ф	429,209	Ф	291,354	Ф	291,354	Ф	(76.526)
Services & Supplies Fixed Assets		307,890		429,209		291,334		291,334		(76,536)
		-		-		-		-		-
Other Charges Intra Fund Transfers		-		-		-		-		-
		-		-		112,168		112,168		112,168
Other Financing Uses	ф.	267.900	ф.	420, 200	Φ.		Φ.		ф.	
TOTAL APPROPRIATIONS	3	367,890	\$	429,209	\$	403,522	\$	403,522	\$	35,632
Available Financing										
Licenses, Permits, Franchise	\$	_	\$	_	\$	-	\$	_	\$	_
Intergovernmental Revenues		-		_		_		-		-
Charges, Current Services		-		_		_		-		-
Fines, Forfeitures, Penalties		_		_		-		-		-
Taxes		_		_		(112,168)		(112,168)		(112,168)
Revenue from Money & Property		_		1,000		1,000		1,000		1,000
Other Financing Sources		_		_		224,336		224,336		224,336
Other Revenue		367,890		570,082		148,481		148,481		(219,409)
Other Adjustments		-		-		_		-		-
Available Fund Balance		-		_		141,873		141,873		141,873
TOTAL AVAILABLE FINANCING	\$	367,890	\$	571,082	\$	403,522	\$	403,522	\$	35,632
YEAR-END FUND BALANCE	\$	-	\$	141,873	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



EAST GARRISON REDEVELOPMENT (FUND 404)

BUDGET UNIT DESCRIPTION

East Garrison Capital Fund, Fund 404, provides appropriation and financing for projects, programs and administrative functions within the East Garrison portion of the Fort Ord Redevelopment Project Area in accordance with the Development and Disposition (DDA) and Reimbursement Agreements.

The costs of this fund are reimbursed by East Garrison Partners, LLC (EGP) under the terms of the Reimbursement Agreement executed in Fiscal Year (FY) 2005-06.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$403,522 for FY 2008-09 includes reimbursement to the County and others for services rendered as follows: legal counsel (\$30,000), planning and consulting services (\$75,000), staff costs of administering the projects and programs (\$66,259), provision of liability insurance (\$102,409), and other administrative costs (\$10,988). The following information highlights significant changes:

		Net Cost	Positions	
1. Decrease in Services & Supplies due to project hold.	\$	(76,536)	-	
2. Increase in Other Financing Uses to transfer 50% of Tax Increment (TI) to Fort Ord Reus	e	112,168		
Authority (FORA).				
3. Decrease in Taxes due to transfer of TI to FORA.		112,168		
4. Increase in Other Financing Sources and interest earnings.		(225,336)		
5. Decrease in Other Revenue due to lower EGP reimbursements.		219,409		
6. Increase in Available Fund Balance.		(141,873)	-	
TOTAL CHANGE	2 2			_

WORKLOAD INFORMATION

In FY 2007-08, staff worked to complete subdivision maps and continue construction of the infrastructure necessary to support vertical development. EGP also came forward with a proposal for an expanded recreation center that could be developed in conjunction with the YMCA on property retained by the Agency.

2007-08 ACCOMPLISHMENTS

- 1. Agreement with Salinas Rural Fire District (SRFD) and EGP for funding/construction of new fire station.
 - EGP and the Agency negotiated an agreement with SRFD for a new fire station and retained an architect to begin the preliminary design work.
- Development and approval of Public Facilities Master Plan, which initiates first phase of development of Library/Sheriff Substation (Town Center).
 - The consulting architect prepared the initial draft master plan for the Library and Sheriff Substation.
- 3. Provide assistance for completion of agreement between EGP and Fort Ord Reuse Authority for Development Fee Credit relative to construction of road improvements.
 - The agreement is scheduled for adoption in FY 2007-08.
- 4. Implementation of affordable housing agreements for Phases 1 and 2.
 - Affordable housing agreements have been executed with Community Housing Improvement Systems and Planning Association(CHISPA), Mid-Peninsula Housing and Artspace to develop affordable housing during each phase of development. However, since overall development is on hold, affordable housing is also delayed until EGP and the Agency agree that the housing market can support new development.
- 5. Implementation of Historic District DDA for Phase 3 (Artspace/Arts Habitat).
 - The agreement is scheduled for adoption in FY 2007-08.
- 6. Provide inter-departmental coordination and liaison services between EGP and County staff for design approval and construction
 - The design approval process for the Infrastructure Improvement Plans and Final Subdivision Maps for Phases 1-2 has been completed along with most of the mass grading and utility infrastructure.
- 7. County/RDA review and approval of Assignment and Assumption Agreements for vertical developers in Phase 1.
 - This activity is on hold due to market conditions.

2008-09 GOALS

Due to the current real estate market conditions, further activity in the project area is on hold. The Agency will evaluate East Garrison Partners revised project schedule and negotiate necessary implementation agreements.

BORONDA HOUSING SET-ASIDE (FUND 406)

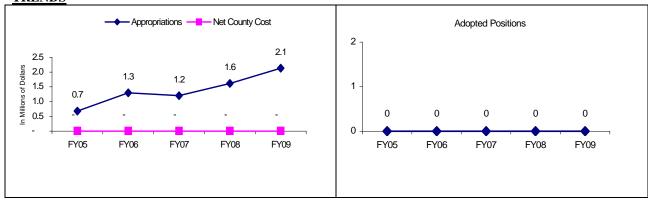
Budget Unit 943

FISCAL SUMMARY

		2007	'-08			200	_			
	Ado	Current Year <u>Adopted Budget</u> <u>Estimate</u> <u>Reque</u>		Request	<u>R</u>	<u>lecommend</u>	Recommended Change from 2007-08 Adopted			
Appropriations Salaries & Benefits	\$		\$		\$		\$		\$	
Services & Supplies	Ψ	1,618,352	Ψ	525,850	ψ	1,402,364	Ψ	1,402,364	Ψ	(215,988)
Fixed Assets		1,016,332		323,830		1,402,304		1,402,304		(213,966)
Other Charges		-		-		-		-		-
Intra Fund Transfers		_		_		_		_		_
Other Financing Uses		_		5,000		730,000		730,000		730,000
TOTAL APPROPRIATIONS	\$	1,618,352	\$	530,850	\$	2,132,364	\$	2,132,364	\$	514,012
		, ,		Ź		, ,		, ,		,
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	-
Intergovernmental Revenues		5,000		-		-		-		(5,000)
Charges, Current Services		-		-		-		-		-
Fines, Forfeitures, Penalties		-		-		-		-		-
Taxes		379,222		526,402		542,774		542,774		163,552
Revenue from Money & Property		5,000		40,000		5,000		5,000		-
Other Financing Sources		249		249		249		249		-
Other Revenue		-		-		-		-		-
Other Adjustments		-		-		-		-		-
Available Fund Balance		1,228,881		1,548,540		1,584,341		1,584,341		355,460
TOTAL AVAILABLE FINANCING	\$	1,618,352	\$	2,115,191	\$	2,132,364	\$	2,132,364	\$	514,012
YEAR-END FUND BALANCE	\$	-	\$	1,584,341	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



BORONDA HOUSING SET-ASIDE (FUND 406)

BUDGET UNIT DESCRIPTION

Fund 406, Boronda Housing Set-Aside Fund, provides financing for the provision of affordable housing to low and moderate-income families within the Boronda Redevelopment Project Area in accordance with State law.

All funds deposited into the Housing Set-Aside Fund must be used to increase the supply of, or improve the condition of very low, low, and moderate-income housing.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$2,132,364 reflects a \$514,012 increase from last year's budget and includes the sum of \$25,000 for the Over-the-Counter Grant program; \$500,000 for the next year's Notice of Funding Availability (NOFA) process and Reserve for Emerging Opportunities; \$599,021 to acquire land for future affordable housing development; \$200,000 for the first-time homebuyer program; \$35,000 in legal fees; \$25,000 in professional and planning services; \$10,000 in fees to the Auditor-Controller; \$19,496 in administrative expenses; and \$99,046 in projected staff costs for administering the programs.

The following information highlights significant changes:

	<u>Net Cost</u>	Positions
1. Decrease in Services & Supplies due to recategorizing grants and loans as Other Financing	\$ (215,988)	
Uses.		-
2. Increase in Other Financing Uses to reflect recategorizing grants and loans.	730,000	-
3. Decrease in Intergovernmental Revenues.	5,000	-
4. Increase in Taxes due to higher property tax assessments based on current year activity.	(163,552)	-
5. Increase in Available Fund Balance due to rollover from prior year.	(355,460)	
TOTAL CHANGES	\$ -	-

The budgeted level of service is a direct reflection of availability of funds. The increase in Available Fund Balance is due to increases in NOFA and emerging opportunity reserves in anticipation of future projects.

WORKLOAD INFORMATION

The Redevelopment and Housing Office (RHO) worked on the development of a master development program for the South Boronda project area. Thirty percent of the residential development under the master development program will be affordable.

2007-08 ACCOMPLISHMENTS

1. Completed monitoring of all affordable units in accordance with the following performance standard: 75% of all redevelopment housing production units monitored within 120 days of initiating the annual monitoring program.

The RHO attempted to monitor all housing units assisted with either Inclusionary Housing funds or Redevelopment Housing Set-Aside funds by directly contacting the owner to verify occupancy. Within 120 days of initiating the monitoring effort, more than 88% of the owner-occupied units had complied with the information request and 78% of the rental units had been monitored. Staff continues to work on verifying that income eligible households occupy the remaining units.

- 2. Closed out the housing rehabilitation program.
- 3. Implemented infill residential development projects in Boronda.
- 4. Finalized and facilitated adoption of the Boronda Community Plan.

2008-09 GOALS

- 1. Complete monitoring of all affordable units in accordance with the following performance standard: 75% of all redevelopment housing production units will be monitored within 120 days of initiating the annual monitoring program.
- 2. Facilitate implementation of the affordable housing component of the Boronda Meadows Project.
- 3. Negotiate agreements for the Boronda Meadows project in South Boronda.
- The Boronda Community Plan has been completed and the RHO is working to complete the Environmental Impact Report necessary for the Board of Supervisors to adopt it.

FORT ORD HOUSING SET-ASIDE (FUND 407)

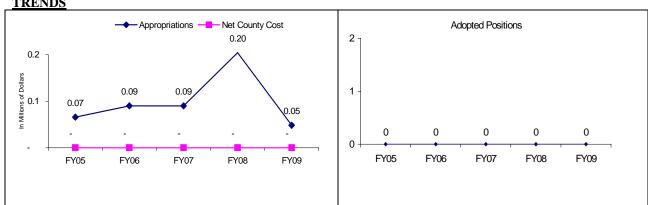
Budget Unit 943

FISCAL SUMMARY

		2007			200					
	Ada	opted Budget	C	urrent Year Estimate		Request	D	ecommend	C	ecommended Change from 17-08 Adopted
Appropriations	Auc	pied Budget		Estimate		Kequesi	1	ecommend	<u>200</u>	77-08 Adopted
Salaries & Benefits	\$		\$		\$		\$		Φ	
	Ф	204.206	Ф	171 005	Ф	40 215	Ф	40 215	Ф	(155,001)
Services & Supplies		204,296		171,805		48,315		48,315		(155,981)
Fixed Assets		-		-		-		-		=
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses			_							
TOTAL APPROPRIATIONS	\$	204,296	\$	171,805	\$	48,315	\$	48,315	\$	(155,981)
Available Financing										
Licenses, Permits, Franchise	\$	-	\$	-	\$	-	\$	-	\$	_
Intergovernmental Revenues		-		-		_		_		_
Charges, Current Services		_		-		_		_		_
Fines, Forfeitures, Penalties		_		-		_		_		_
Taxes		83,129		37,213		36,012		36,012		(47,117)
Revenue from Money & Property		1,000		1,300		1,000		1,000		-
Other Financing Sources		-		-		_		-		_
Other Revenue		_		_		_		_		_
Available Fund Balance		120,167		144,595		11,303		11,303		(108,864)
TOTAL AVAILABLE FINANCING	\$	204,296	\$	183,108	\$	48,315	\$	48,315	\$	(155,981)
YEAR-END FUND BALANCE	\$	-	\$	11,303	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



FORT ORD HOUSING SET-ASIDE (FUND 407)

BUDGET UNIT DESCRIPTION

Fund 407 provides for the implementation of the Fort Ord Redevelopment Project Area affordable housing effort. Housing Set-Aside revenue must be used for projects that increase the supply and improve the condition of very low, low, and moderate-income housing units.

Pursuant to the Disposition and Development Agreement ("DDA") between The Monterey County Redevelopment Agency (the "Agency") and the developer, East Garrison Partners I, LLC, the Agency is obligated to provide \$9.5 million of housing funds to support the affordable housing development in the East Garrison project at Fort Ord. Currently, Fort Ord housing set-aside funds are transferred to Fund 408, a fund designated to account for the East Garrison housing activities.

SUMMARY OF RECOMMENDATION

Funding for this budget unit comes from Tax Increment Revenues generated within the Fort Ord Project Area. Tax Increment allocations began on January 1, 2004. Twenty percent of gross tax increment revenue is mandated for affordable housing according to Redevelopment Law.

The Recommended Budget of \$204,296 includes the following significant changes:

	C	
	Net Cost	Positions
1. Decrease in Services & Supplies due to slowing housing market and the est	tablishmnet of a \$ (155,981)	-
reserve to meet the East Garrison Disposition and Development Agreement	t obligations.	
3. Decrease in Taxes.	47,117	-
5. Decrease in Available Fund Balance due to transfer of funds to East Garrison Aside (Fund 408).	on Housing Set-	-
TOT	ΓAL CHANGES \$ -	-

Significant changes are due to the ramping up of activity in the Fort Ord Project Area increasing the tax base and the level of activity to promote affordable housing in the project area.

WORKLOAD INFORMATION

Tax Increment Revenue will be used to facilitate affordable housing for workers and residents of Monterey County in partnership with the private and non-profit development community.

2007-08 ACCOMPLISHMENTS

- 1. Provided \$155,939 in funding to the East Garrison Housing project as required by the DDA.
- See narrative for East Garrison Set Aside Fund 408 for specific Housing accomplishments.

2008-09 GOALS

The only active housing project within the Fort Ord Redevelopment Project Area during FY 2007-08 was the East Garrison Project. Due to current real estate market conditions, East Garrison housing development is on hold for FY 2008-09. The Agency will evaluate East Garrison Partners I, LLC's revised project schedule and negotiate all appropriate project agreements.

EAST GARRISON SET-ASIDE (FUND 408)

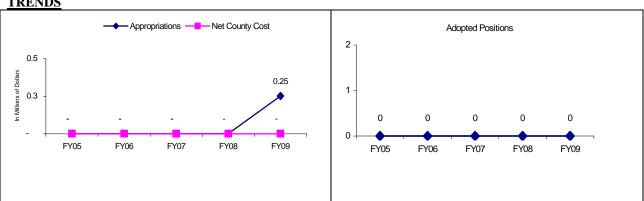
Budget Unit 943

FISCAL SUMMARY

		2007	-08			200	8-09	ı	_	
	Adopt	ed Budget	C	urrent Year <u>Estimate</u>		<u>Request</u>	<u>R</u>	ecommend	C	commended change from 7-08 Adopted
Appropriations	ф		Φ		Φ		Φ		Φ	
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Services & Supplies		1,661		1,600		251,600		251,600		249,939
Fixed Assets		-		-		-		-		-
Other Charges		-		-		-		-		-
Intra Fund Transfers		-		-		-		-		-
Other Financing Uses										
TOTAL APPROPRIATIONS	\$	1,661	\$	1,600	\$	251,600	\$	251,600	\$	249,939
Available Financing										
Licenses, Permits, Franchise	\$	_	\$	_	\$	_	\$	-	\$	_
Intergovernmental Revenues		_		_		_		-		_
Charges, Current Services		_		_		_		-		_
Fines, Forfeitures, Penalties		_		_		-		-		_
Taxes		_		_		94,000		94,000		94,000
Revenue from Money & Property		_		_		, -		-		, -
Other Financing Sources		_		_		_		_		_
Other Revenue		1,661		1,600		157,600		157,600		155,939
Other Adjustments		_		_		-		-		_
Available Fund Balance		_		_		_		-		-
TOTAL AVAILABLE FINANCING	\$	1,661	\$	1,600	\$	251,600	\$	251,600	\$	249,939
YEAR-END FUND BALANCE	\$	-	\$	-	\$	-	\$	-	\$	-

POSITION SUMMARY

No positions are contained in this budget unit.



EAST GARRISON SET-ASIDE (FUND 408)

BUDGET UNIT DESCRIPTION

Fund 408, East Garrison Housing Set-Aside Fund, is associated with the Fort Ord Housing Set-Aside (Fund 407), which provides for the implementation of the Fort Ord Redevelopment Project Area affordable housing effort. Fund 408 provides appropriation and financing for the provision of affordable housing to very low, low and moderate-income families within the East Garrison portion of the Fort Ord Project Area. The fund was established to facilitate development of the affordable housing required by the East Garrison Development and Disposition Agreement (DDA), which addresses the development of East Garrison, and is administered in accordance with applicable State law.

Housing Set-Aside revenue must be used for projects that increase the supply and improve the condition of very low, low, and moderate-income housing units.

SUMMARY OF RECOMMENDATION

The Recommended Budget of \$251,600 reflects costs for the East Garrison portion of the Fort Ord Redevelopment Project Area affordable housing initiative.

The following information highlights significant changes:

	Net Cost	Positions	
1. Increase in Services & Supplies to meet housing obligations under East Garrison DDA.	\$ 249,939	-	
2. Increase in Taxes due to East Garrison improvements being placed on the tax roll.	(94,000)		
3. Increase in Other Miscellaneous Revenue due to transfer of Tax Increment from the Fort	(155,939)		
Ord Housing Set-Aside Fund (Fund 407).			
TOTAL CHANGES	\$ 	-	

WORKLOAD INFORMATION

Tax Increment Revenue will be used to facilitate affordable housing for workers and residents of Monterey County in partnership with the private and non-profit development community.

2007-08 ACCOMPLISHMENTS

1. Facilitate developer's efforts to implement affordable housing agreements for the East Garrison development.

Agreements with Artspace, Community Housing Information System and Planning Association (CHISPA) and Mid-Peninsula Housing have been executed and these non-profits will provide affordable housing in each phase of development at East Garrison.

2. Finalize and implement the debt issuance strategy required for the East Garrison project.

The Agency, County and East Garrison Community Services District have put into place the requisite infrastructure necessary to sell Mello-Roos bonds when market conditions will support the issue.

2008-09 GOALS

Re-evaluate the East Garrison project implementation schedule and negotiate necessary project implementation agreements.

Position History by Functional Area for All Funds - with Percentage Growth

Functional Area Summary		1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	Growth over last 5 years	Growth over 10 years	Average Annuaf Growth
Finance & Administration (General Government)	Sovernment)	452	465	509	552	576	593	506	465	470	488	541	565	09	100	5
	% Growth	2%	3%	%6	8%	4%	3%	-15%	%8 -	4%	4%	11%	4%	12%	22%	2%
Capital Projects (General Government)	ıt)	1.3		ß	Ŋ	cs.	ო	4	ო	19	4	4	ဖ	2	9	*
	% Growth	. 3	1	ı	ì	. 6 :	~40%	33%	-25%	533%	-91%	%0	20%	20%	400%	100%
Safety (Public Protection)		946	266	1043	1069	1152	1176	1129	1109	1109	1140	1157	1174	45	177	18
	% Growth	3%	2%	2%	2%	8%	5%	-4%	-2%	%0	3%	1%	1%	4%	18%	2%
Land Use & Environment (Public Protection)	otection)	169	173	195	202	241	242	232	210	234	256	266	267	35	95	თ
	% Growth	3%	2%	13%	4%	49%	ŧ	-4%	%6-	11%	%6	4%	%0	15%	55%	5%
Public Ways & Facilities		174	175	181	171	178	178	178	150	153	135	140	140	-38	-35	(4)
	% Growth	š	1%	3%	%9-	4%	ŧ	ŧ	-16%	2%	-12%	4%	%0	-21%	-20%	-2%
Health & Sanitation		487	470	493	548	599	616	614	688	757	825	848	863	248	393	33
	% Growth	4%	~4%	2%	11%	%6 	3%	%0	12%	10%	%6	3%	2%	40%	84%	2%
Public Assistance		662	673	770	784	813	838	772	759	775	781	826	817	45	144	4
	% Growth	3%	2%	14%	2%	4%	3%	%8-	-2%	2%	1%	%9	-1%	%9	21%	2%
Recreation & Education		117	118	119	123	130	131	130	136	140	145	153	169	39	51	ı,
	% Growth	2%	1%	1%	3%	%9	4%	-1%	4%	3%	4%	2%	11%	30%	43%	3%
Water Resources Agency		61.2	22	25	22	59	09	09	09	09	09	09	09	0	ო	0
	% Growth	-3%	-7%	,		4%	2%	,	3	%0	%0	%0	%0	%0	5%	%0
Natividad Medical Center		689	692	707	740	885	956	795	775	799	754	737	785	တ္	94	o
	% Growth	4%	(2%	2%	20%	8%	-17%	-2%	3%	%9-	-2%	%2	-1%	14%	2%
	Total Positions:	3,758	3,819	4,079	4,251	4,638	4,792	4,419	4,355	4,514	4,587	4,731	4,845	426	1,027	103
	11															

Chart includes funded and unfunded positions.

3%

27%

10%

%2

3%

2%

4%

-1%

%8-

3%

%6

4%

7%

2%

5%

Annual Growth

Average Annual Growth -10 7 % 3% 3% 9 % % 5% 2 4% 4% % 0 Ņ 3% 0 0 % 0 33 \$ % 3 က Growth over 10 years -15 31% 6% 6% 70% 16 76% 56 93% 5 19% 23 38% 27 26% 3 9 12% 1 14% -98 393 34% 10 0 4% 0 4 7 94 30% 0 Growth over last 5 years 25 27% -33 15% 20 20 31% 31% 33% 43% 3 1 1 33% -95 248 16 o. % 21 4 ကု 0 2009 00% 00% 00% 00% 00% 00% 00% 00% 00% 105 49 49 77 77 16 16 0 2008 2007 106 17% 17% 74 0% 0% 00% 0% 825 9% 117 117 0% 754 6% 0 70 70 70 0% 2006 100% 700% 33% 757 10% 117 105 2% 36 36 74 74 15 13% 799 3% 15 88 2005 688 12% 118 -7% 3 775 103 38 33 38 15 15 15 15 16 17 18 9% 7% 33% 91 18% 159 27 27 62 2004 34 123 -4% 7 75 75 -3% 3 3 92 92 614 0% 127 16% 795 72 16 98 340% 111 2% 167 1167 30 30 62 2003 616 3% 152 122 2% 37 72 9 956 8% _ ന 59 2002 71 71% 120 3% 37 599 9% 152 1% 3 885 20% 59 70 70 11% 112 118 2001 116 5% 37 3% 5 0% 103 29% 151 151 3% 30 7% 59 113 3% 7 1 248 150 5% 740 16 64 55 7% 2000 80 149 5% 28 8% 59 111 108 5% 7 4 14% 101 3% 493 5% 143 7% 36 9% 64 5% 69 707 52 3% 2 -1999 141 7% 26 18% 7 17% 69 69 4 4 4 4 89 98 470 4% 134 33 5% 61 16 9 59 104 692 51 1998 60 2% 127 10% 59 99% 101 10% 6 33% 61 16 4 0% 93 0% 487 4% 131 8% 95 - 689 1% 51 % Growth % Growtl % Growt % Growth % Growth % Growth % Growth Capital Projects Management County Administrative Office Emergency Communications Non-Capitalized Project Cos Moved to RMA, CAO and IT in FY 07/08 Agricultural Commissioner Natividad Medical Cente Child Support Services Department Summary Board of Supervisors Information Systems Equal Opportunity Auditor-Controller General Services County Counsel District Attorney County Library Grand Jury Elections LAFCO Health Parks

Position History by Department for All Funds - with Annual Percentage Growth

Growth	
Percentage	
h Annual	
unds - with	
or All Fu	
partment f	
ry by Dep	
tion Histo	
Posit	

		;		}												
Department Summary	1998	1999		2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	Growth over last 5	Growth over 10	Average Annual Growth
		-												years	Jeans	200
Planning & Building Inspection	78	78		89	06	123	123	128	105	119	0	0	0	-128	-78	ထု
(moved to RMA in 06/07) % Growth	owth 1%	•	13%	3%	2%	37%		4%	-18%	13%	-100%	-100%	%0	1.2≸ 		
Probation Department	166	186		212	219	254	261	254	248	270	285	298	312	28	126	13
% Growth	owth -2%	12%		14%	3%	16%	3%	-3%	-5%	% 6	%9	4%	2%	23%	%±9	7%
Public Defender		38	:	42	44	46	47	44	43	45	45	48	50	9	12	-
% Growth	owth -3%	-		11%	2%	2%	2%	%9-	-2%	2%	%0	%2	4%	14%	32%	3%
Public Works	174	175		181	171	178	178	178	150	153	0	0	0	-178	-175	-18
(moved to RMA in 06/07) % Growth	thwo	1%		3%	%9-	4%	k		-16%	%	.100%	-100%	%0			
Resource Management Agency				,		•	'	٠			- 291	369	372	372	372	37
% Growth	owth -	***			k	ı	*	-86 -34 -3*	**************************************		%0	27%	%	3		
Sheriff's Office	448	459		463	472	490	495	475	462	463	474	475	478	ю	19	2
% Growth	owth	2%	4%	%	2%	4%	1%	.4%	3%	%0	2%	%0	1%	%	4%	%0
Social Services	662	673		770	784	813	838	772	759	775	781	826	817	45	144	14
% Growth	owth 3%	2%		14%	2%	4%	3%	-8%	.2%	2%	% ‡	%9	-1%	%9	21%	2%
Treasurer-Tax Collector	30	30		34	33	34	45	40		41	47	49	49	6	19	
% Growth	owth	्र े	¥	13%	-3%	3%	32%	-11%	-3%	2%	15%	4%	%0	23%	63%	6%
Water Resources Agency	61	57		22	25	59	90	09	09	09		09	09	0	က	0
% Growth	owth -3%	-7%	, , , ,			4%	2%				%0	%0	%0	%0	2%	1%
Total Positions:	ons: 3,758	3,819		4,079	4,251	4,638	4,792	4,419	4,355	4,514	4,587	4,731	4,845	426	1,027	103
Annual Growth	owth 2%	2%		%2	4%	%6	3%	%8-	-1%	4%	2%	3%	2%	10%	27%	3%

Detail may not total due to rounding.

Chart includes funded and unfunded positions.

(THIS PAGE INTENTIONALLY LEFT BLANK)

GLOSSARY OF BUDGET AND ACCOUNTING TERMS

ACCOUNT

An account is a classification of activity. Example: "Office Expense" is an account in the overall category "Services and Supplies."

ADOPTED BUDGET

The approved plan for funding sources and uses (estimated revenues, unreserved fund balance and appropriations) for a fiscal year. Also referenced as "Final Budget."

APPROPRIATION

An appropriation is the Board of Supervisor's authorization to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

ASSESSED VALUATION

A value established for real estate or other property by the County Assessor or the State Board of Equalization as a basis for levying taxes.

AUTHORIZED POSITIONS

Personnel positions approved by the Board of Supervisors which may or may not be funded (see Budgeted Positions).

AVAILABLE FINANCING

All the means of financing a budget, primarily fund balance and estimated revenues including proceeds of property taxes. Does not include encumbered reserves, reserves or designations.

BUDGET

A budget is a document listing appropriations and estimated revenues for a fiscal year.

BUDGET UNIT

A budget unit is the smallest entity for which the Board of Supervisors approves an appropriation. A department may have one or more budget units. Each budget unit has a number of accounts.

BUDGETED POSITIONS

The number of full-time equivalent (FTE) personnel positions funded in a budget. Budgeted positions should not be confused with "authorized" positions, which are positions that may or may not be funded.

CAPITAL PROJECTS

Proposed acquisitions, additions, and improvements to capital assets, e.g., buildings, building improvements, and land purchases subject to the County's Capitalization Policy.

CONTINGENCIES

Contingencies are an amount set-aside in the budget for unforeseen expenditure requirements. The Contingencies must be appropriated by the Board and is subject to a 4/5ths vote.

COST PLAN

Cost Allocation Plan is known as OMB Circular A-87. This is a document that identifies, accumulates, and distributes allowable direct and indirect costs under grants and contracts and identifies the allocation methods used for distribution. The Federal Office of Management and Budget (OMB) is responsible for policy direction for Circular A-87 and for providing interpretations and assistance to assure effective implementation by Federal agencies and award recipients.

DEBT SERVICE

Debt Services is an obligation to pay principal and interest on all bonds and other debt instruments issued by the County according to a pre-determined payment schedule.

DEPARTMENT

A department is an administrative and organizational division of the County with management responsibility for an operation or a group of operations.

EMPLOYEE BENEFITS

Amounts paid to or on behalf of employees but not included in the salary. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, Workers' Compensation payments, and Unemployment Insurance payments.

ENCUMBRANCE

An obligation in the form of a purchase order, contract, or other commitment which is chargeable to an appropriation. Available appropriations are reduced by the amount of outstanding encumbrances.

ENTERPRISE FUND

A fund established to account for certain functions which are primarily or partially supported by user charges. Natividad Medical Center is an Enterprise Fund.

EXPENDITURE

A payment made for goods delivered or services rendered during a fiscal year whether paid or unpaid at fiscal year end. An expenditure occurs in a governmental fund.

FINAL BUDGET

The approved plan for appropriations and estimated revenues for a fiscal year. Also referenced as "Adopted Budget."

FISCAL YEAR

The twelve-month period on which financial accounting is based. The fiscal year for Monterey County is July 1st through June 30th.

CAPITAL ASSET

A capital asset is a tangible or intangible item with a life beyond one year, such as land, buildings, furniture, and equipment, with a unit cost in excess of \$5,000.

FUNCTION

A group of activities aimed at achieving an objective. For example, "Public Protection" is a function.

FUND

A fund is a fiscal and accounting entity; e.g., General Fund, Library Fund.

FUND BALANCE

Fund balance is an amount derived by the formula: "fund balance = assets – liabilities". All or a portion of this balance may be available to finance a succeeding year's budget.

GENERAL FUND

The fund that supports general County services.

GRANT

A payment or series of payments from one governmental unit to another for a specific purpose and time period; e.g., child abuse vertical protection program.

INTRA FUND TRANSFER

An intra fund transfer is a non-reciprocal transfer of resources by one department to another in the same fund.

OBJECT TYPE OF EXPENDITURE

An object of expenditure is a major type of expenditure. For example: "Salaries and Benefits," "Services and Supplies," "Capital Assets" and "Other Charges".

REIMBURSEMENT

A reimbursement is a repayment from the funds responsible for particular expenditures or expenses to the funds that initially paid for them.

RESERVE

An amount set aside based on legal requirements.

REVENUE

Money received which can be used to finance County operations. For example: property taxes, sales taxes, fees, and state and federal grants.

SALARIES AND BENEFITS

Salaries and Benefits is a type of expenditure to satisfy employee-related costs.

SCHEDULE

A "Schedule" is a listing of financial data in a form and manner prescribed by a governing code, policy or standard.

SALARY SAVINGS

The dollar amount of salaries saved as a result of position vacancies.

SERVICES AND SUPPLIES

Services and Supplies is a type of expenditure for the operating expenses of County departments.

SPECIAL DISTRICT

A dependent (under the Board of Supervisors) or independent unit of local government generally organized to perform a single function. Examples: street lighting, water works, fire protection.

SUBVENTION

Subventions are payments by an outside agency for specific costs which originate in the County.

USER CHARGES (USER FEES)

A fee for a public service paid by the party benefiting from the service.

(THIS PAGE INTENTIONALLY LEFT BLANK)

