MEMORANDUM

DATE: March 1, 2010

TO: Board of Supervisors

FROM: Lew C. Bauman
   County Administrative Officer

SUBJECT: County Administrative Officer's Weekly Report for March 1, 2010

This is the weekly report by the County Administrative Officer to the Board of Supervisors. This report provides information on issues affecting the County and the progress of County activities.

Elections

June 8, 2010 Consolidated Statewide Primary Election. The June Primary is 99-days away. The candidate nomination period is set to close on Friday, March 12th. The Department has posted a list of candidates who have qualified from Monterey County – the information can be found by selecting the tab “Upcoming Elections” then the link for the June 8, 2010 election, and follow the link for “Candidates” (http://www.montereycountyelections.us/a_candidates.htm).

On Wednesday, March 3rd, the Department is scheduled to mail post cards to over 14,000 unaffiliated permanent vote by mail voters to obtain their preference of political party ballot. A voter, who is both a permanent vote by mail voter and registered as either Decline-to-State (non-partisan and has selected not to affiliate with a political party) or is registered with a party that has not qualified for the June Primary ballot, will receive this post card providing information about voting options in California’s “modified” primary system. Those who wish to receive a partisan ballot from the Democratic or Republican Parties should complete and return the card by Friday, April 9, 2010. The Department is scheduled to send mail ballots to the County’s Military and Overseas voters in April and to the permanent vote by mail voters beginning Monday, May 10th.

For more information, visit http://www.montereycountyelections.us/a_description%20Primary.htm or visit the Secretary of State’s website at http://www.sos.ca.gov/elections/elections_decline.htm.

Outreach and Education: The Department’s seminar, “Decide and Declare!” was held at the Department’s office in Salinas on Thursday, February 25th. In addition to a member of the League of
Women Voters representing *SmartVoter*, there was a very small crowd of interested candidates seeking information on how to run for elective office this June. KION/KCBA Channel 46/35 was there to capture footage for the evening news.

Have you noticed that the Department seems a bit brighter these days? Have you noticed that there seems to be less clutter in the office? Over the last few months, the Department has done a little rearranging and removal of items to facilitate efficiency and flow of work. The Department removed some of the colored banner lining the upper portion of the interior office walls, as well as the display cases containing items the Department had collected over the years and donated stuffed animals to the Sheriff’s Teddy Bear Program in an effort to brighten up the office and replaced display cases with storage cabinets that can be used for voter registration and election-related materials. Additionally, the Department worked with Johnson Electronics on a week-long project to remove and relocate all the data servers, equipment and router rack, electrical and telephone from the secure ballot-tabulation room into an adjacent room behind the tabulation area in order to add space and improve security, as well as for better management of IT resources.

**Health**

**Behavioral Health Bureau** - The Monterey County Mental Health Commission is accepting nominations for awards recognizing individuals who have made significant contributions to promoting and/or providing mental health services or who have utilized services in a significant and life changing way. The awards will be presented at the 6th Annual Fiesta of Hope, to be held on May 20, 2010 at the Embassy Suites in Seaside. **The Nomination deadline has been extended to March 15, 2010.** Nomination forms are available online at the Health Department’s home page under “What’s New” at [http://www.co.monterey/health/](http://www.co.monterey/health/). Contact Nancy Upadhye, Mental Health Commission Chairperson, at 755-8448.

**Social & Employment Services**

**A Milestone for Staff Development** - After training ISAWS, the computer system used in New Eligibility Worker Induction for over 12 years, DSES Staff Development (SD) recently completed the first New Eligibility Worker (EW) Induction training which incorporated the new C-IV computer system. Seventeen (17) new C-IV trained EWs completed this Induction class. What makes this first C-IV Induction even more noteworthy is the compacted timeframe in which the Staff Development Trainers prepared themselves to deliver Induction training. Trainers attended vendor-led C-IV training in September, then observed and assisted C-IV vendor trainers up until the Induction start date, researched and practiced C-IV functions, rewrote Induction curriculum to include the C-IV system and completed the necessary preparation tasks to deliver Induction. By the time C-IV went live on November 2nd, the EW trainees were in Induction for three weeks. The SD trainers were off and running, making curriculum changes and preparing for class, sometimes all in the same day. DSES Induction Training for new Eligibility Workers is a 13-week long process (420) hours which indicate the level technical complexity involved in the delivery of our community benefits programs.

This concludes the CAO Weekly Report.