

MONTEREY COUNTY

RESOURCE MANAGEMENT AGENCY

Benny J. Young, Director
Carl P. Holm, AICP, Deputy Director



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168 W. Alisal Street, 2nd Floor
Salinas, CA 93901
<http://www.co.monterey.ca.us/rma>

APPLICATION REQUEST FORM

Upon submittal of this Application Request Form, a planner will contact you to discuss your proposed application. In order to assist the planner in preparing for the appointment, please submit the information listed below with a **\$484.19** check payable to the County of Monterey. This fee will be credited to your application if submitted within six (6) months. If the Application is not submitted within six (6) months, the application will be voided.

1. **Owner(s)**

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ E-mail: _____

2. **Representative(s)/Applicant(s)**

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ E-mail: _____

3. **Property Address/Location:** _____

4. **Assessors Parcel Number(s):** _____

5. **Describe Proposal:** See" Scope of Work"

6. **Submit a Conceptual Plot Plan indicating:**

- | | |
|--------------------------------------|---|
| ♦ Parcel Size, Dimension, & Access | ♦ Existing and/or Proposed Use of Buildings |
| ♦ Existing and/or Proposed Buildings | ♦ Existing and/or Proposed Wells & Septic Systems |
| ♦ Existing and/or Proposed Setbacks | ♦ Proposed Tree Removal (Size and Type) |
| ♦ Proposed Height of Structures | ♦ Proposed Grading Estimate (cut & fill) |
| ♦ Contours (if applicable) | ♦ Other: _____ |
| ♦ Photographs of site | ♦ _____ |

Applicant Signature _____

Date: _____

Department Use Only

File #:
Zoning:
Area Plan:
Planning Team:
Permits Req'd:

Planner Assigned:
Date Submitted:
Submitted To:
Given Out By:
Comments:

MONTEREY COUNTY RESOURCE MANAGEMENT AGENCY
PLANNING DEPARTMENT
SCOPE OF WORK STATEMENT

(Please check “Yes” or “No” for each item as it relates to your proposed project)

	Yes	No	
1.	<input type="checkbox"/>	<input type="checkbox"/>	Project is for residential use.
2.	<input type="checkbox"/>	<input type="checkbox"/>	Project is for commercial use.
3.	<input type="checkbox"/>	<input type="checkbox"/>	Project is for agricultural use.
4.	<input type="checkbox"/>	<input type="checkbox"/>	Project is for industrial use.
5.	<input type="checkbox"/>	<input type="checkbox"/>	Project is public or quasi/public.
6.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes a subdivision/lot line adjustment.
7.	<input type="checkbox"/>	<input type="checkbox"/>	Project is for a cell site, telecom (digital) communication facility/site.
8.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes construction of a new structure.
9.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes enlarging, altering, repairing, moving, or removing an existing structure. If “yes”, describe.
10.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes demolition work. If “yes” describe:
11.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes replacement and/or repair of fifty percent (50%) or more of the exterior walls of a structure.
12.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes a historical structure or a structure more than fifty (50) years old.
13.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes an accessory structure(s). If “yes”, describe:
14.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes the placement of a manufactured home, mobile home, modular or prefabricated unit: <input type="checkbox"/> private property OR <input type="checkbox"/> Park installation _____ (mobile home park)
15.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes retaining walls, sea wall, riprap.
16.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes constructing, enlarging, altering, repairing, moving, improving or removing a septic tank/system.
17.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes constructing, enlarging, altering, repairing, moving, improving or removing a well.
18.	<input type="checkbox"/>	<input type="checkbox"/>	Project is associated with a new or improvements to a water system: Name of system: _____ # of Connections: _____
19.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes removal of trees: Number: _____ & Type: _____
20.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes removal or placement of vegetation. If “yes”, type, size & number:
21.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes grading, dirt importation, dirt removal and/or drainage changes.
22.	<input type="checkbox"/>	<input type="checkbox"/>	Project is visible from a public area. (public road, park, slough, beach, trail)
23.	<input type="checkbox"/>	<input type="checkbox"/>	Project is located on a slope/hillside. (30 percent for most of county; 25 percent for the North County coastal zone)
24.	<input type="checkbox"/>	<input type="checkbox"/>	Project is located within 50 feet of a bluff.
25.	<input type="checkbox"/>	<input type="checkbox"/>	Project is located within 100 feet of a seasonal or permanent drainage, lake, marsh, ocean, pond, slough, stream, wetlands. If “yes”, describe:
26.	<input type="checkbox"/>	<input type="checkbox"/>	Project includes the use of roofing materials that are different in type and/or color from the original materials. If “yes”, describe:
27.	<input type="checkbox"/>	<input type="checkbox"/>	Project is a change or modification to an approved application.
28.	<input type="checkbox"/>	<input type="checkbox"/>	Project involves or includes an existing or proposed trail or easement.
29.	<input type="checkbox"/>	<input type="checkbox"/>	Project involves new, change, or modifications to existing utilities and/or power lines.
Please Completely and fully Describe the Proposed Project. Include Information on all Questions Answered with a “Yes”:			
I hereby certify that the above information is complete and correct. I certify that I’m the property owner or that I’m authorized to act on the property owner’s behalf.			
<div>Signature/Date</div>			