

**SEXUAL ASSAULT FORENSIC EXAMINER – PER DIEM****DEFINITION**

Under direction of the Medical Director and the Sexual Assault Response Team Coordinator, the Sexual Assault Forensic Examiner provides on-site adult suspected sexual assault and pediatric suspected sexual abuse exams on both victims and suspects as part of the County's SART interdisciplinary team comprised of the examiner, a law enforcement officer and an advocate. The Sexual Assault Forensic Examiner may also testify in court and perform other related duties as required.

**DISTINGUISHING CHARACTERISTICS**

Sexual Assault Forensic Examiner is distinguished from other medical provider classifications in that it is an on-call position that performs on-site adult and pediatric medical-legal exams on both victims and suspects in accordance with California State Office of Emergency Services requirements.

**EXAMPLES OF DUTIES**

Nothing in this specification restricts management's right to assign or reassign duties and responsibilities to this job at any time.

1. Interviews patient or guardian and documents history relevant to sexual assault utilizing the appropriate form provided by the California State Office of Emergency Services.
2. Performs a medical-legal exam for victims or suspects of sexual assault according to the California State Office of Emergency Services, including forensic photography.
3. Packages, labels, and seals evidence and maintains a chain of custody in accordance with California State Office of Emergency Services requirements
4. Orders appropriate labs within the choices outlined in the standardized procedures, and collects specimens of blood, urine, and cultures as needed.
5. Utilizing standardized procedures, administers prescription drugs to provide prophylaxis for sexually transmitted infections and emergency contraception
6. Plans follow-up, refers victim or suspect as appropriate, and provides education to the patient and/or family
7. Responds to subpoenas and provides testimony to the court
8. Responds to phone calls to answer questions from patients, law enforcement, or hospital staff, or physically responds to a hospital location for an exam when on stand-by
9. Attends monthly SART Coalition meetings

**QUALIFICATIONS**

A combination of experience, education, and/or training which substantially demonstrates the following knowledge, skills and abilities:

**Knowledge and Skills:****Working knowledge of:**

1. The use, administration and effects of medications, basic lab values, substance abuse
2. Human anatomy and physiology
3. Human growth and development
4. Behavioral health as it relates to trauma associated with sexual assault

**Skill and Ability to:**

1. Establish and maintain cooperative working relationships and effective communication with multi-disciplinary personnel.
2. Ability to work long hours and various shifts under mental and physical strain, including standing for long periods of time for the purposes of performing sexual assault forensic exams
3. Ability to use digital camera and information technology for the purposes of performing and documenting sexual assault forensic exams, processing evidence and ordering laboratory tests, and accessing lab results.
4. Ability to chart legibly, concisely, and accurately.
5. Ability to protect the rights of patients and maintain confidentiality.
6. Communicate clearly and effectively both verbally and in writing

### **REQUIRED CONDITIONS OF EMPLOYMENT**

As a condition of employment, the incumbent will be required to:

1. Possess and maintain a valid and active California license as a Registered Nurse, Nurse Practitioner, or Physician Assistant issued by the California Board of Registered Nursing or the Physician Assistant Committee of the Medical Board of California.
2. Successfully pass a pre-employment drug test as a condition of employment with Monterey County
3. Successfully pass a pre-employment background check
4. Apply for credentialing at Natividad Medical Center at the time of hire, or concomitantly with job application. Must be credentialed at Natividad Medical Center within six months of hire.
5. Provide standby as required by appointing authority and report to location of sexual assault forensic exam within one hour of call
6. Work in a facility where there is daily exposure to infectious diseases
7. Work in a physically and emotionally demanding environment
8. Possess and maintain a valid California Class C driver's license or the ability to provide suitable transportation which is approved by the appointing authority.

### **EXAMPLES OF EXPERIENCE/EDUCATION/TRAINING**

Any combination of training, education and/or experience which provides the knowledge, skills and abilities and required conditions of employment listed above is qualifying. An example of a way these requirements might be acquired is:

Successful completion of an approved Registered Nurse, Nurse Practitioner program and current licensure as a Registered Nurse or Nurse Practitioner by the California Board of Registered Nursing, or successful completion of a Physician Assistant program and current licensure by the Physician Assistant Committee of the Medical Board of California and demonstrated ability to provide the full scope of patient care in the area of sexual assault forensic exams

### **PHYSICAL AND SENSORY REQUIREMENTS**

The physical and sensory abilities required for this classification include:

1. Mobility and dexterity to reach, grasp and manipulate small medical instruments; and stand, stoop, reach and bend in order to conduct sexual assault forensic exams, process evidence, and administer prescription drugs.
2. Sight in order to examine patients and read standard text.
3. Ability to be conscious of or perceive objects or their qualities through touch.
4. Hearing and speech in order to communicate with patients and staff in person and on the telephone.
5. Ability to use safety equipment per specifications.
6. Visual color discrimination sufficient to describe color of bruises, secretions, and tissue (such as genital redness).

- 7. Ability to detect odors and aromas sufficient to describe odors in clothing, on breath, and of wounds/secretions/body.
- 8. Strength to personally lift items weighing up to 50 pounds in order to lift small children onto the exam table and back down again.

**CLASS HISTORY**

Class Code: 52A93  
Established Date: March, 2013  
Revised Date: (New)  
Former Title: (New)

**CLASS DATA**

Job Group: 10  
EEO Category: P  
Work Comp. Code: 8834  
Bargaining/Employee Unit: T  
FLSA: N

Prepared by: Dianne Dinsmore, Principal Personnel Analyst

Approved by:

/s/ Kim Moore  
Human Resources Department

6/18/2014  
Date